



# City of Barre, Vermont

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## ARPA Community Innovation Fund Round II Application Form

Letter of Interest (LOI) applicants are invited to submit an ARPA Community Innovation Fund Round II Application. The form requires LOI applicants to describe the proposed project in greater detail using [guidelines approved by the Barre City Council](#), and provide information on how the requested funding will be used. Per the guidelines adopted by the City Council, applicants are eligible for a “Max ARPA Award” based on the “Project Total.” (Please see Appendix I.)

Completed Application Forms must be submitted to [ExecAssist@barrecity.org](mailto:ExecAssist@barrecity.org) by 5:00 PM Monday, May 1, 2023 with the subject line “ARPA Round II Application”. The form must be filled completely and clearly. Final decisions on funding will be made by the Barre City Council. If you have questions or need assistance filling out this form, please contact the City Manager at [citymanager@barrecity.org](mailto:citymanager@barrecity.org) or (802) 476-0240.

### Section I: Applicant Information

Name of the organization/individual applying for funds

Contact Name

Title

Applicant mailing address

Contact Phone

Contact Email

### Section II: Funding Request

With the exception of funding requests under \$5,000, Community Innovation Funds will not be used to support the total costs of any project. Applicants are eligible for a percentage of their request based on the total cost of the project. **Please see Appendix I for the amount of funding your project is eligible to receive.**

Applicants may request less funding than the amount they originally requested if project scopes or costs have changed. If you are seeking less funding than you originally requested, please enter the revised amount under Section I (A). If the Project Total has changed, please enter the revised amount under Section I (B). Applicants will not be eligible for more funding than the “Max ARPA Award” even if the project total has changed.

- A. Amount eligible to receive (from Appendix I “Max ARPA Award”)
- B. Total Cost of the project (from Appendix I “Project Total”)

### Section III: Project Details

- A. ARPA is one-time funding. The City of Barre will not support projects requesting funding for recurring or operational expenses. Recurring and operational expenses include, but are not limited to, staff wages, benefits, costs to run programs (such as supplies), and rent. If your initial request included recurring or operational expenses, you may modify it to meet this eligibility requirement.

I certify that ARPA Community Innovation Funds **will not** support recurring or operational expenses

I am submitting a modified ARPA Community Innovation Fund request to remove recurring or operational expenses.

B. Please provide a clear description of what the Community Innovation Funds you have requested will support. Be specific and include equipment to be purchased, contracted services to be procured, and other costs that the requested funds will cover. **The amount in this table should equal the amount entered in Section I (A).**

Goods/Service to be purchased	Amount	Source/vendor (i.e. contracted, in-house labor)	Target acquisition/ completion date (MM/YYYY)

C. Please provide the information below regarding funding sources that you (1) have received, (2) have applied for, (3) are planning to apply for, and/or (4) will pursue to make up the difference between the Max ARPA Award and the Project Total. Responses must be specific and demonstrate a clear and credible plan to secure full funding for the proposed project. **The amount in this table should equal the amount entered in Section I (B).**

Funding Source	Amount	Status	When will this funding be secured? (MM/YYYY)
ARPA Community Innovation Funds		Under review	June 2023

D. Please provide additional and specific information regarding the status of funding sources that are not yet secured, including details about when those funding sources will be confirmed. **All additional funding sources must be secured before September 30, 2024 in order to be eligible for funding under this program.**

E. Please provide a specific project timeline, including current status of the project and anticipated timeframe for securing additional funds, groundbreaking, contracting, purchasing, and completion. **In order to be funded, projects must be underway by September 30, 2024 and completed by September 30, 2026.**

**Section III: Community Impact**

- A. Projects that demonstrate broad community impact will be prioritized. Projects should result in demonstrable civic improvements that foster recreation, community pride, housing, and/or support to underserved or high-need populations. Priority will also be granted to projects within the City and with benefits to community members with a broad range of demographics. Please provide clear and specific examples of how your project will provide significant and meaningful community impact.

**Section IV: Compliance and Certifications**

- A. Please certify that you understand, agree, and will comply with the following requirements established by the City Council for receipt of ARPA Community Innovation Funds. Failure to comply with these requirements at any point after the funds have been awarded could result in a rescission of funds at the City of Barre’s sole discretion.

- (1) ARPA Community Innovation Funds will not be used to pay for recurring or operational expenses.
- (2) This project will be underway by September 30, 2024 and completed by September 30, 2026.
- (3) Approved funding will be provided on a reimbursement basis following proof of expenses and payment before funds will be released. Applicants may request up-front payments due to financial hardships, and exceptions may be granted at the City’s sole discretion with documentation as requested by the City.
- (4) A completion report will be provided to the Barre City Council within three (3) months of the completion of the funded project. Final reimbursements will not be made until the completion report is submitted.

I certify, understand and agree with the requirements for receipt and use of ARPA Community Innovation Funds listed in (1) – (4) above and that failure to comply could result in loss of funding at the City of Barre’s sole discretion.

Name

Date

Title

## APPENDIX I: Funding Eligibility Amounts

The City Council adopted funding tiers to determine the amount of funding applicants will be eligible for under the ARPA Community Innovation Fund. The tiers, and their application, are described below:

Amount Requested	Percent Funded Based on Total Project Cost
Under \$5,000*	100%
\$5,001 - \$20,000	75%
\$20,001 - \$50,000	67%
Over \$50,000	50%

The tiers will be applied as follows:

- If an applicant requested \$6,500 for a project where the Project Total was \$6,500, that applicant would be eligible for \$4,875 (\$6,500 total project cost \* 75%).
- If an applicant requested \$6,500 for a project where the Project Total was \$25,000, that applicant would be eligible for \$6,500 (\$25,000 total project cost \* 67% = \$16,750 max award).
- Even if the tiers result in a maximum award greater than what the applicant applied for, the City will only fund up to the original amount requested.
  - In the second example above, even though the applicant could have received up to \$16,750 based on the funding tiers, they are eligible only for the \$6,500 they originally requested.

Based on funding tiers approved by the City Council, applicants are eligible for the amounts listed below under the “Max ARPA Award” column.

<u>Letter of Interest Funding Request Summary</u>				
Applicant	\$ Requested	Project Total	Tier	Max ARPA Award
CVTV	\$ 300,000	\$ 300,000	50%	\$ 150,000
Meals on Wheels	\$ 200,000	\$ 221,625		\$ 100,000
Barre Community Baseball and Softball	\$ 150,000	\$ 150,000		\$ 75,000
Barre Opera House	\$ 111,114	\$ 111,114		\$ 55,557
SHS Foundation	\$ 40,000	\$ 40,000	67%	\$ 26,800
Studio Place Arts	\$ 37,200	\$ 37,200		\$ 24,924
Rainbow Bridge Center	\$ 25,000	\$ 25,000		\$ 16,750
CV Adult Basic Education	\$ 20,000	\$ 310,450	75%	\$ 20,000
Sage Mountain	\$ 20,000	\$ 279,022		\$ 20,000
Barre Historical Society	\$ 19,936	\$ 19,936		\$ 14,952
Circle	\$ 18,000	\$ 29,150		\$ 18,000
Barre Historical Society	\$ 15,000	\$ 67,329		\$ 15,000
Barre Area Senior Center	\$ 12,000	\$ 12,000		\$ 9,000