

City of Barre, Vermont

"Granite Center of the World"

REQUEST FOR QUOTES

HAZARD MITIGATION GRANT PROGRAM (HMGP) **DEMOLITION OF**

FLOOD DAMAGED RESIDENTIAL PROPERTIES

Contact: Janet Shatney, Director of Planning

6 N. Main Street, Suite 7

Barre, VT 05641

802-476-0245: jshatney@barrecity.org

Response Deadline: 2:00 p.m. Friday June 16, 2017, No email submissions allowed

1. SUMMARY AND BACKGROUND

The City of Barre is participating in the Hazard Mitigation Grant Program which provides funding to City to purchase and demolish properties damaged in natural disasters. This is a federally-funded program administered by the State of Vermont Department of Emergency Management and Homeland Security (DEMHS). Three (3) of the (5) properties included in this RFQ have been purchased by the City of Barre, with the remaining two (2) purchases anticipated late summer or fall 2017. The funding for this project is provided by these grants to the City of Barre.

Contractors will provide their competitive bid to demolish and remove all contents and improvements, including but not limited to, buildings, phone lines, pavement, parking, fuel tanks, debris, and household hazardous materials. Foundation walls shall be lowered to 3 feet below finished grade All asbestos-containing material shall be abated by a firm licensed to do such work in Vermont in accordance with Vermont rules prior to demolition, and done as a Subcontractor retained by the selected Demolition Contractor as part of the bid.

Contractors are responsible for returning the project site to a smooth and graded, condition.

2. BID GUIDELINES AND FORMAT

Contractors must submit the following four (4) items with their bid. If any of these items are not submitted by the bid due date, the bid will be considered nonresponsive and will be rejected. Contractors must also attend the **Mandatory Pre-Bid Meeting** (see below) or their bid will be rejected.

- a. Bid Form
- b. Certificate(s) of Insurance
- c. References from three previous clients
- d. Non-Debarment Certification from SAM.gov or a written Certification Statement, on company letter-head executed by a Company Principal, certifying that the contracting company:
 - i. Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - ii. Has not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- iii. Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in (2) above; and
- iv. Has not within a three-year period preceding this application/proposal had one of more public transactions (Federal, State or local) terminated for cause or default.

The City of Barre is requesting lump sum bids. Contractors shall provide a quote for the project using the Bid Form included in this RFQ.

Bid packages must be received by the City of Barre by Friday, June 16, 2017 no later than 2:00 p.m. and shall be delivered or mailed, in a sealed envelope marked: City Manager, City Hall, 6 North Main Street, Suite 2, Barre VT 05641 and must be plainly marked on the outside as BID FOR DEMOLITION - GUNNERS BROOK BUY-OUTS. Each bid will then be publicly opened at said office and read aloud. Bids received after the deadline will not be accepted. Emailed bids will not be accepted.

Bids shall be delivered or mailed to the following address:

Nicolas Landry, Asst. to the City Manager City of Barre 6 N. Main Street Ste. 2 Barre, VT 05641

It is the intent of the City to make the **Bid Award** to the responsive and responsible bidder providing the lowest GRANT TOTAL BID AMOUNT for both Phases and who can complete the work within the target (or otherwise mutually agreeable) schedule. However the City reserves the right to make separate awards of each Phase and/or not award Phase 2 if deemed necessary due to funding constraints.

The City of Barre also reserves the right at its sole discretion to reject any and all bids, wholly or in part, to waive any informalities or any irregularities therein. The selected Contractor will report to the Barre City Manager or his designee and will be responsible to the City for satisfactory completion of the project.

3. PROJECT TIMELINE

The following is the City's project timeline:

RFQ's Released	May 24, 2017
Mandatory Pre-Bid Site Visit:	May 31, 2017 10:00 a.m.
Bids Received:	June 16, 2017 2:00 p.m.
City Council Award Decision:	June 20, 2017
Issue Notice of Award:	June 21, 2017
Contract Execution/Pre-Construction Mtg:	June 28, 2017

Phase 1 Properties Demolition*:

Obtain DOH/FEMA Asbestos Abatement Permit	July 12, 2017
Initiate Demolition	July 13, 2017
Complete Demolition/Site Grading	NLT Aug 11, 2017

Phase 2 Properties Demolition: TBD

The Start Date for Phase 2 is To Be Determined awaiting FEMA/DEMHS approval. If Phase 2 cannot be initiated by the Phase 2 Bid Valid expiration date, the City will approach the Contractor to negotiate an extension. If mutual agreement cannot be reached for extending the Phase 2 Bid Valid period, the City reserves right to re-bid the Phase 2 Demolition work.

*The work must be completed no later than 45 days after the date of the Notice to **Proceed for each Phase.** If additional time is required for any reason, including weather delays and delays caused by the community, DEMHS, or FEMA, the Contractor must provide a written request for extension, which then must be approved by the City Manager, DEMHS, and FEMA.

A Mandatory Pre-Bid Meeting will be held on Tuesday, May 31 at 10:00 a.m. in the City Council Chambers. A site inspection will be conducted immediately thereafter. All questions that arise from the pre-bid meeting will be answered in an addendum provided to all potential bidders.

Bids for Phase 1 and Phase 2 shall be effective and valid for 45 and 150 days respectively from the date of receipt of bids. The City of Barre may waive any informalities or minor defects and/or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of Bids or authorized postponement thereof. Any bids received after the time and date specified shall not be considered.

By submitting a bid, the bidder acknowledges the following:

- a. The conditions affecting the work, including but not limited to physical conditions of the site which may bear upon site access, handling and storage of tools and materials, access to water, electrical service or other utilities, or which may otherwise affect performance of required activities.
- b. The character and quantity of all surface and subsurface materials or obstacles to be encountered in so far as this information is reasonably ascertainable from an inspection of the site, including exploratory work done by the Owner or Owner's Representative.

4. CONTRACT DOCUMENTS

The contract for this work shall consist of:

- a. the Contractor's Executed Bid Form;
- b. Items required in Section 2 above;
- c. this RFQ;
- d. the pass-through requirements of the HMGP Sub-Grant.

All of which shall constitute the Terms and Conditions of this Demolition Contract.

5. PROJECT SCOPE

This project consists of demolition, disposal, and required site work for the following properties:

Phase 1:

- a. 14 Reid Street:
- b. 17 Harrington Avenue;
- c. 19 Harrington Avenue;

Phase 2:

- a. 85 Brook Street; and
- b. 87 Brook Street.

Currently, the Phase 1 properties listed above are owned by the City, and acquisition of the Phase 2 properties is in progress. Phase 2 Bids should anticipate work at a later date TBD within the Bid Valid Period. The locations and other particulars for each property are identified in attachment(s) that include the following:

- a. Location map;
- b. Parcel Cards.

6. PROJECT SPECIFICATIONS

- a. The contractor is advised that work and contractor activities under this demolition contract will have to be coordinated with the Flood Project Contractor (Griffin & Griffin, Inc.) of the adjacent Gunners Brook Flood Mitigation Project.
- b. The work required under this contract includes all tools, labor, materials, equipment and fees necessary to complete the scope of the work herein.
- c. The contractor will be responsible for arranging for staging of all materials, supplies, equipment and vehicles needed for the work. The City will work with the contractor to the extent possible to coordinate staging area(s).
- d. The contractor is directed NOT to operate any tracked equipment directly on paved street surfaces. Any and all damage to finished paved surfaces shall be repaired by the City's paving contractor at the Demolition Contractor's expense.
- e. All waste generated by the project shall be lawfully disposed of in permitted off-site locations, and depending upon the waster to be disposed of, the Contractor shall provide manifests of such transport and disposal by firms licensed to operate and transport in Vermont. All costs of disposal must be included in the bid.
- f. The City will coordinate with Green Mountain Power for the removal of electrical service to the properties.
- g. The Contractor will be responsible for taking the water and sewer services to the edge of the right-of-way where the City has or will cap in accordance with City policies.
- h. Extreme care must be taken in the demolition process to avoid damage to abutting properties and/or structures. Any damage to abutting properties and/or structures as a result of the demolition will be the responsibility of the Contractor.
- i. All buildings, structures and outbuildings, and impervious structures (e.g. asphalt driveways, slab foundations, etc.) shall be demolished and removed from the property.

Foundations will be demolished to 3 feet below finished grade. Due to time constraints, no "de-construction" will be allowed.

- j. Concrete or stone foundations shall be removed; concrete spoils may be disposed at the City's spoils site on Upper Farwell Street.
- k. Site work will be coordinated with the City and the Flood Project Contractor as necessary and so as to not hinder subsequent reuse. Contractor is responsible, to the extent necessary, for protecting the adjacent Gunners Brook from erosion and/or any deposition of soils and/or debris.
- 1. All buildings have been tested for asbestos containing materials (ACM) by a qualified firm, and if present, shall be abated by a firm licensed to do such work in Vermont in accordance with Vermont rules prior to demolition. Prior to starting the abatement work, the Contractor shall obtain the required authorization from DOH/.EPS. An abatement certification, in cases where abatement is needed, shall be provided to VT Department of Health (DOH) and the City.

The bid must include any and all costs for lead and asbestos abatement and disposal. A copy of the pending KAS, INC., Lead and Asbestos Survey being prepared for the City of Barre (Phase 1 properties only) will be forwarded (when received) in Addendum No. 1. The contractor is free to engage a Hazardous Wastes abatement sub-contractor of its choosing and is not required to use KAS, Inc. The information contained herein is for informational purposes only, but it is the responsibility of the contractor to satisfy itself as to the report's findings and budget estimates, or obtain independent quotes and/or to negotiate directly with KAS, Inc. for bid level cost proposals.

NOTE RE: PHASE 2 ABATEMENT COST ALLOWANCE: The KAS Survey Report is only for Phase 1 properties; access has not yet been obtained for Phase 2. Accordingly, contractors are instructed to carry a \$2500 Lead/Asbestos Abatement Allowance for each Phase 2 Property. Once the Lead & Asbestos Survey has been completed by KAS, Inc., for the Phase 2 Properties, the contractor will be required to obtain 3 quotes for completing the necessary abatement. A cost adjustment (change order) for the Phase 2 Demolition will be prepared based on the cost differential (up or down) between the lowest abatement quote and the \$2,500 allowance for each Phase 2 property.

- m. The Contractor is responsible for the required EPA/DOH notice prior to demolition and shall provide the City a copy. The Contractor is responsible for notifying Dig Safe.
- n. Household hazardous wastes, mercury containing thermostats, fuel tanks, florescent bulbs and ballasts and shall be removed prior to demolition and disposed of properly. Fuel tanks shall be emptied, removed and disposed of per Vermont regulations by qualified

Contractors. Any residual oil in fuel tanks must be disposed of in accordance with all federal, state and local laws.

- o. If a petroleum storage tank is present, then only certified firms may do removal of such and notice must be sent to DEC prior to removal and a full closure report done, including any required testing. A copy of all testing and a closure report will be provided to the City. If contamination is found on the property, or if during work a spill occurs, stop work and contact 800-641-5005 to make a report and obtain guidance on the next steps to take regarding cleanup. Please alert the State Hazard Mitigation Officer as this may result in a change to the scope of work, timeline, and ensuring adequate funding is available.
- p. All mobilization and demobilization costs shall be included in the bid.
- q. The City of Barre makes no warranty that the site is safe to work on. Building and structures may have been structurally compromised and the site itself may be unstable. The Contractor shall have a health and safety plan for workers on site, comply with all OSHA/VOSHA rules, and shall post the site during work for authorized personnel only.
- r. The Contractor shall not operate on the site earlier than 7 A.M. or later than 6 P.M.

7. INSURANCE

State of Vermont and FEMA Hazard Mitigation Grant insurance provisions apply to the Contractor. Prior to beginning any work, the Contractor shall obtain Insurance Coverage. The certificate of insurance coverage shall be documented on standard forms. Contractor is responsible to verify the limits below:

- a. All subconsultants, agents or workers meet the minimum coverages and limits plus maintain current certificates of coverage for all subconsultants, agents and workers.
- b. All coverages shall include adequate protection for activities involving hazardous materials.
- c. All work activities related to the agreement shall meet minimum coverages and limits:

Commercial General Liability Coverage:

- ➤ \$1,000,000 Per Occurrence
- > \$1,000,000 General Aggregate
- > \$1,000,000 Products/Completed Operations Aggregate
- > \$50,000 Fire/Legal/Liability
- > \$1,000,000 Automotive Liability

The Contractor must list the City as Additional Insureds on their Commercial General Liability Policy.

Workers' Compensation & Employers Liability Insurance:

Worker's Compensation Insurance and Employers Liability with minimal limits of \$500,000 any one occurrence, if contractor is required by Vermont state law.

No warranty is made that the coverages and limits listed above are adequate to cover and protect the interests of the Consultant for the survey operations. These are solely minimums that have been developed and must be met to protect the interests of the State and the City.

8. SUBCONTRACTORS

In the event the Contractor wishes to use Subcontractors on this project, the Contractor shall so state in his bid document. Subcontractors are subject to the approval of the City. Accordingly, the Contractor shall not contract with a proposed person or entity to which the City of Barre disapproves.

The Contractor shall retain and coordinate any and all Subcontractors as needed to perform the project. All costs associated with any Subcontractors and the completion of the work described herein shall be included in the Contractor's lump sum price.

9. PAYMENT

Payment will be made to the Contractor in the following manner:

Payment No. 1: Upon 50% completion of each project Phase;

Payment No. 2: Upon 100% completion of each project Phase and approval by the City

> and DEMHS. Completion is defined as all punch list items being

complete including rough grading, and clean-up of the site.

10. INDEMNIFICATION

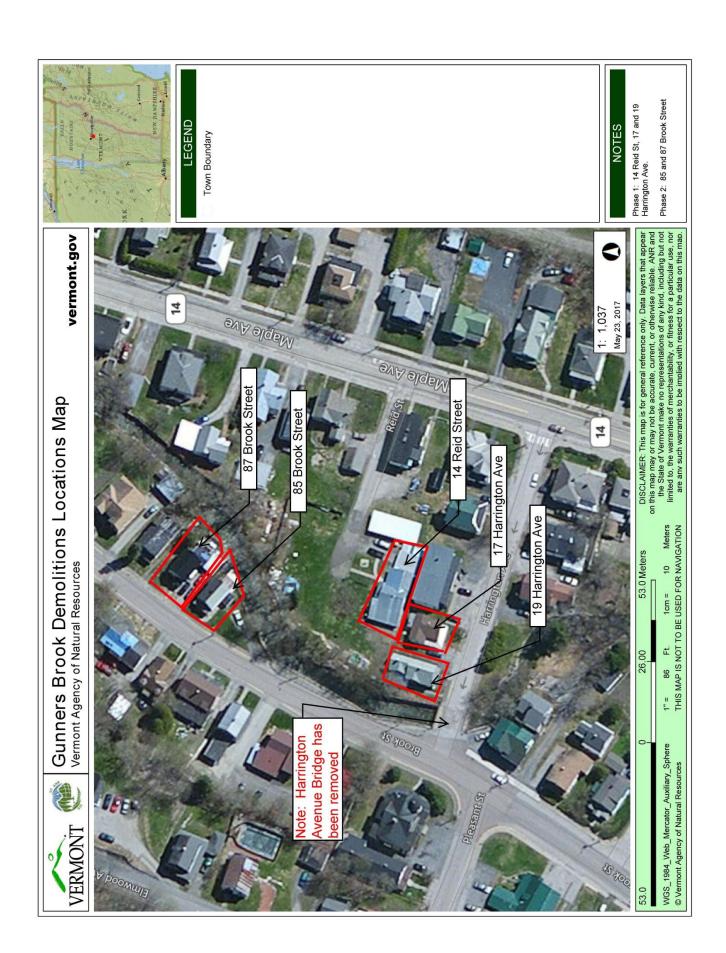
The Contractor will indemnify and hold harmless the City of Barre, their agents and employees from and against all claims, damages, losses and expenses. This indemnification shall include attorney's fees arising out of, or resulting from the performance of the work, and is caused to whole, or in part, by any negligent or willful act or omission of the contractor, subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

In any and all claims against the City of Barre or any of their agents or employees, by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation of the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under workmen's compensation acts, disability benefit act or other employee benefit acts.

The obligation of the contractor under this paragraph shall not extend to the liability of the City of Barre, its agents or employees arising out of preparation or approval of drawings, opinions, reports, surveys, change orders, designs, or specifications.

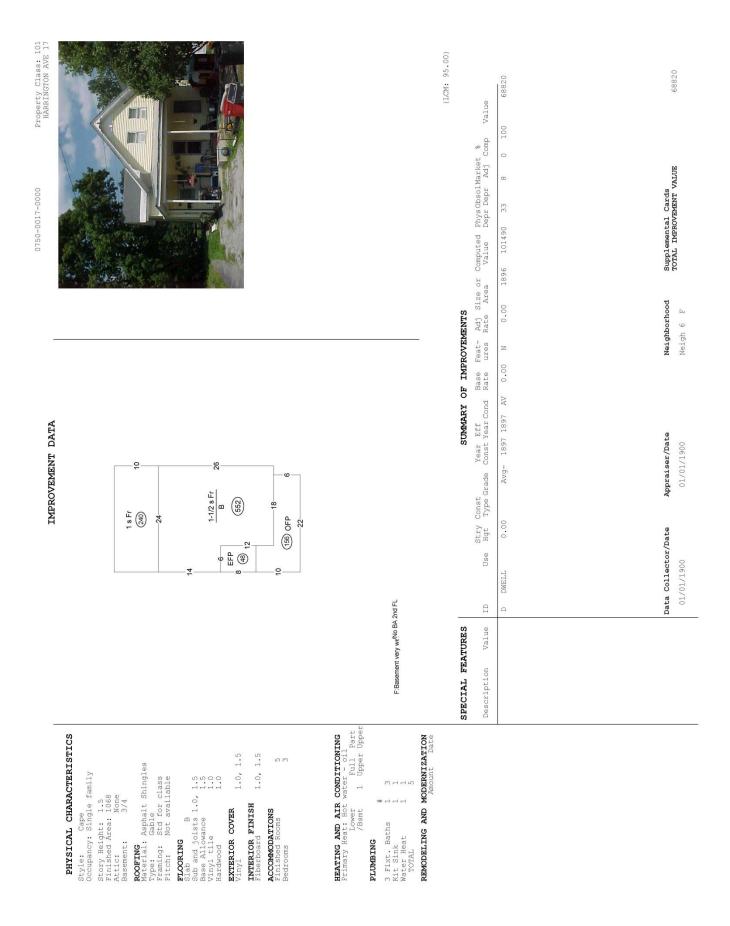
11. SUSPENSION BY THE OWNER FOR CONVENIENCE

The City of Barre, VT may, without cause, order the Contractor in writing to suspend, delay or interrupt the work in whole or in part for such period of time as the City may determine. Only adjustments for lost days shall be made.





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IMPROVEMENT DATA

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Supplemental Cards TOTAL IMPROVEMENT VALUE

Neighborhood Neigh 6 F

Appraiser/Date 01/01/1900

Data Collector/Date

01/01/1900

(LCM: 110.00)

SUMMARY OF IMPROVEMENTS

SPECIAL FEATURES

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INSPECTION REPORT COMPLETE C/O 9/4/14 NCV 4/1/2017 HOUSE & LOT SOLD TO BARRE CITY FOR FLA MITTRATION DROITED INC SEE FELL. OF 2017 FOR F	OOD						
FLOOD MITIGATION PROJECT, EXEMPT LOCAL PROPERTY)						
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City of Barre, Vermont "Granite Center of the World"

BID FORM

HMGP BUY-OUT DEMOLITIONS

June 16, 2017, 2:00 p.m.

Contractor:									
Authorized Signature:	_ Date:								
Bidder proposes to complete the HMGP Buy-out Demolitions in accordance with the City of Barre RFQ dated May 24, 2017 for the following Lump Sum Amounts:									
Phase 1 Demolitions:	Lump Sum Amount:								
1) 17 Harrington Avenue	\$								
2) 19 Harrington Avenue	\$								
3) 14 Reid Street	\$								
Phase 1 Sub-Total Amount:	\$								
Phase 2 Demolitions:	Lump Sum Amount:								
4) 85 Brook Street	\$*								
5) 87 Brook Street	\$*								
Phase 2 Sub-Total Amount:	\$								
GRAND TOTAL BID:	\$								

* This amount <u>must include</u> a \$2,500 allowance for Asbestos Abatement. (See RFQ)

To submit a responsive Bid, contractor must submit this Bid Form with:

- Contractor & Subcontractor Certificates of Insurance
- b. Three (3) References
- c. Non-Debarment Documentation