

CITY OF BARRE

SAFETY COMMITTEE - MEETING MINUTES

Committee/board: Safety Committee

Date of meeting: January 24, 2019 **Location of meeting:** City Hall

Board/committee members in attendance: Stephanie Quaranta, Donna McNally,

Rikk Taft, , Joseph Aldsworth, Steve McKenzie

Others in attendance: Jeff Theis, V.L.C.T

Board/committee members absent: Bill Demell, Robert Miller

Adjustments to the Agenda: None

There was a brief discussion stressing the importance of making sure the committee remains active and that if a representative cannot attend they will send an alternate. It was suggested that when the DPW representative is not available someone from the Water Treatment plant attend. Rikk will reach out and make the contact.

Worker's Compensation -Property/Casualty Claims- December and into January

Rikk reported there were lower claims and that the reporting process showed much improvement. He also noted that the investigations on claims has also been successful in making needed changes, corrective actions, etc. There have been sewer backups as well as damage to a Police cruiser. Rikk will provide a year report at the next meeting listing all claims. It was recommended that Department Heads attend and discuss what has been done to prevent similar claims in the future. Stephanie will send out a notice to Department Heads asking them to place the meeting on their calendars.

The PACIF grant application period has started and after discussion with Department Heads it was determined that the lighting to be used when the Street Department is out in the night working on a repair or the Fire Department needs emergency lighting we will have it. This is important for the safety of our employees. A match would be needed; however, the need is great for this item. It was determined that for now, a lift could be rented when needed. Lights on the other hand could not be rented when as an example there was a water break at 3:00 a.m.

VOSHA follow-up: The deadline is close and Rikk has addressed all the required follow-up items with the exception of a training and some lock out / tag out information. He should have that set very soon. The next meeting will be held on February 28, 2018 at 9:00 a.m, in the City Council Chambers. The City Manager has requested that Department Heads attend the meeting as Rikk will provide information on the past year's claims.

Meeting adjourned.

DRAFT