



City of Barre, Vermont

"GRANITE CENTER OF THE WORLD"

Department of Public Works
Invitation to Bid on Roadside Mowing in the City of Barre

Project Description

The City of Barre is seeking bids for roadside mowing and miscellaneous mowing at locations specified below. The contractor shall submit a lump sum bid price for all work described in the General Conditions. The contractor shall also submit a hourly bid price work any additional work beyond what is specified, or for a second mowing in select locations as requested by the City. The City of Barre does not guarantee any work at this hourly rate.

The contractor shall supply all labor, equipment, and materials for the work, as part of the bid price.

Work may begin on July 15, 2024. All work must be completed by August 15, 2024.

The bid form below shall be submitted by email to pwdirector@barrecity.org no later than 12:00PM on Thursday, May 2, 2024 in order for a bid to be considered.

General Conditions

The locations of roadside mowing are **shown on the map below**. Areas shown in yellow are to be mowed in a single five foot or greater pass on each side of the road. Areas shown in green are to be mowed two passes wide on each side of the road.

In addition to the roadside mowing shown on the map, the following areas shall be mowed by the contractor as part of the bid price:

- Stormwater treatment pond on RT 62 at the railroad crossing
- Median on RT 62 from North Main St to Berlin St
- Section of rail bed owned by the City from 83 Berlin St to 58 Blackwell St
- Areas owned by the City around the water storage tank on Bailey St

The contractor is responsible for providing traffic control as needed to safely complete the work. It is expected that the contractor place 'Roadside Mowing' or other warning signs at each end, as well as on any side streets within the work area.

Specifications

The contractor must use mowing equipment capable of cutting a minimum width of five feet. The contractor shall refer to the map below to determine whether one pass or two is to be cut in a given area. If guardrails are present along the edge of the road, the pass is to be made behind the guardrail.

At intersections, the contractor shall make additional passes as needed in order to gain maximum visibility, as part of the bid price.

The City of Barre reserves the right to reject any work that is determined to be unacceptable by the Director of Public Works. The Contractor shall go back and mow again in any areas where work is found to be unacceptable, at no additional expense to the City of Barre.

Subcontractors

If the contractor would like to use subcontractors, a list with company name, address, and contact information shall be submitted with the bid proposal form.

Site Visit

Each contractor is expected to review the streets and locations prior to submitting a bid price. Any errors in pricing made as a result of not conducting a visit, or an incomplete understanding of the work will not result in an increase in compensation beyond the bid price for the project.

A site visit with a designated representative from the City of Barre is available upon request by calling (802) 498-7118 or emailing pwsuper@barrecity.org. All questions are to be submitted to TJ DeRose at pwsuper@barrecity.org on or before Thursday, April 25, 2024. All questions will be answered by Friday, April 26, 2024. The bid form below shall be submitted by email to pwdirector@barrecity.org no later than 12:00PM on Thursday, May 2, 2024 in order for a bid to be considered.

Award of Contract

The contractor shall submit a lump sum bid price for all work described in the General Conditions. The contractor shall also submit a hourly bid price work any additional work beyond what is specified, or for a second mowing in select locations as requested by the City. The City of Barre does not guarantee any work at this hourly rate.

The City reserves the right to accept the bid deemed to be in the best interest of the City of Barre, even if it isn't the lowest bid. The City of Barre also reserves the right not to award the contract to any bidder, if it is deemed to be in the best interest of the City. All bidders, successful or unsuccessful, will receive written notice of the City's decision to either accept their bid, or not accept their bid within five working days of the submission deadline for bids.

Payment

Upon the completion of the described work, the contractor shall submit an invoice to the City for their lump sum bid price. If there is work completed outside of contract under the hourly rate, they shall submit an invoice documenting their hours, using their hourly rate bid price. Invoices shall be emailed to dseaver@barrecity.org for payment.

Insurance

Before commencing work on this Contract, the Contractor must provide certificates of insurance to show that the following minimum coverages are in effect. Contractor agrees that it will provide and maintain at all times during the term of this Contract such insurance coverages as are indicated herein and that it will otherwise comply with the provisions that follow. No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Contractor for the Contractor's operations. These are solely minimums that have been established to protect the interests of the Municipality. Such policy or policies shall apply to the extent of, but not as a limitation upon or in satisfaction of, the indemnity provisions of this Contract. The provisions of this section shall also apply to all subcontractors, other lower tier contractors, independent contractors, and sole proprietors engaged by Contractor with respect to this Contract, and Contractor shall be entirely responsible for securing the compliance of all such persons or parties with these provisions. All policies required by this Contract shall be issued by an insurer licensed to do business in the State of Vermont with a rating of A or better from a financial rating organization such as S&P or AM Best. Contractor shall not commence or perform any work under this Contract until certificates of insurance are presented to the Municipality showing the required coverages are in full force and effect with at least the required coverage limit amounts and naming the Municipality as an additional insured.

Contractor agrees to maintain at all times during the period of this Contract all of the following:

General Liability. Commercial General Liability insurance coverage providing coverage on an "occurrence" rather than on a "claims made" basis, which policy shall include, but not be limited to, coverage for bodily injury, property damage, personal injury, contractual liability (applying to this Contract), independent contractors, and products-completed operations liability (if applicable). Contractor agrees to maintain at all times during the period of this Contract a total combined general liability policy limit of at least \$2,000,000 per occurrence and \$4,000,000 aggregate, applying to liability for bodily injury, personal injury, and property damage, which total limit may be satisfied by the limit afforded under its commercial general liability policy, or equivalent policy, or by such policy in combination with the limits afforded by an umbrella or excess liability policy(ies); provided that the coverage afforded under any such policy in combination with the limits afforded by an umbrella or excess liability policy is at least as broad as that afforded by the underlying commercial general liability policy. The policies shall name the Municipality as an additional insured.

Automobile Liability. Business automobile liability insurance covering liability for bodily injury and property damage arising out of the Municipality's ownership, use,

maintenance, or operation of all owned, non-owned, and hired automobiles and other motor vehicles utilized by Contractor in connection with its performance under this Contract. Such policy shall provide total liability limits for combined bodily injury and/or property damage in the amount of at least \$2,000,000 per accident, which total limits may be satisfied by the limits afforded under such policy, or by such policy in combination with the limits afforded by an umbrella or excess liability policy(ies); provided that the coverage afforded under any such umbrella or excess liability policy(ies) shall be at least as broad with respect to such business automobile liability insurance as that afforded by the underlying policy. Unless included within the scope of Contractor's commercial general liability policy, such business automobile liability policy shall also include coverage for motor vehicle liability assumed under contract. The policies shall name the Municipality as an additional insured.

Workers' Compensation. Workers' compensation insurance in compliance with all applicable statutes including an all states or universal endorsement where applicable. Such policy shall include employer's liability coverage in an amount of no less than \$500,000. If Contractor is not required by statute to carry workers' compensation insurance, Contractor agrees: (1) to provide Municipality with evidence documenting Form 29 has been filed with the Vermont Department of Labor, which excludes Corporate officers or LLC members from the requirement of obtaining workers' compensation insurance; (2) to provide prior notice to the Municipality of any change in exemption status; and (3) to defend, hold harmless, and indemnify Municipality from and against any and all claims and losses brought by Contractor or any subcontractor or other person claiming through Contractor for workers' compensation or employers' liability benefits for damages arising out of any injury or illness resulting from performance of work under this Contract. If any such change requires Contractor to obtain workers' compensation insurance, Contractor agrees to promptly provide Municipality with evidence of such insurance coverage.

Roadside and Miscellaneous Mowing in the City of Barre Bid Proposal Form

The contractor shall submit a lump sum bid price for all work described in the General Conditions. The contractor shall also submit a hourly bid price work any additional work beyond what is specified, or for a second mowing in select locations as requested by the City. The City of Barre does not guarantee any work at this hourly rate.

The City reserves the right to accept the bid deemed to be in the best interest of the City of Barre, even if it isn't the lowest bid. The City of Barre also reserves the right not to award the contract to any bidder, if it is deemed to be in the best interest of the City.

Lump Sum Bid Price for Mowing: \$ _____

Hourly Rate Bid Price: \$ _____

Contractor Name

Authorized Representative (printed name)

Title

Signature

Date

Mailing Address

Phone Number

Email

