



City of Barre, Vermont

"GRANITE CENTER OF THE WORLD"

Department of Public Works
Invitation to Bid on Roofing Material Replacement at the City of Barre Wastewater Treatment Plant

Project Description

The City of Barre is seeking bids for the removal and replacement of existing roofing material on a building at the Wastewater Treatment Plant. The building is located at 69 Treatment Plant Dr in the City of Barre.

All attempts will be made not to interfere with the daily operations of the Wastewater Treatment Plant.

The contractor shall supply all labor, equipment, and materials for the project.

Work may begin on May 1, 2024. The project must be completed by October 1, 2024.

General Conditions

An aerial photo of the site is included below with the project location. Equipment and materials may be staged on-site during the project in specified locations as determined by the Wastewater Treatment Plant Operator.

The contractor is responsible for the removal and disposal of all waste from the project including the existing roofing material, which shall be included in the bid price.

The contractor shall inspect the decking materials once the existing roofing materials have been stripped. Any defective materials will be reported to the Director of Public Works. With his approval, defective materials shall be replaced by the contractor for an agreed-upon sum in addition to the bid price.



The contractor is expected to take precautions to prevent damage to the building while the roof is under construction. The contractor is responsible for any damage caused including damage from weather and general construction activities. Any damage will be repaired by the contractor and accepted by the Director of Public Works at no additional expense to the City of Barre, before final payment is made. If the contractor fails to repair the damage, the cost of the repairs will be deducted from their final payment.

Specifications

The contractor is to propose a rubber membrane roofing material. The contractor may submit a price for a different roofing material if they can show that it has comparable durability, quality, and life span. All roofing materials shall be covered by a minimum twenty-year manufacturer warranty.

The contractor shall submit documentation from the manufacturer with all of this information for any proposal, regardless of the roofing material. Contractors may submit more than one proposal if they would like to propose more than one roofing material. Each roofing material shall be submitted on a separate bid proposal.

The City of Barre reserves the right to reject any work that is determined to be unacceptable by the Director of Public Works. The Contractor shall remove and replace the work that is found to be unacceptable at no additional expense to the City of Barre.

Subcontractors

If the contractor would like to use subcontractors, a list with company name, address, and contact information shall be submitted with the bid proposal form.

Insurance

Before commencing work on this Contract, the Contractor must provide certificates of insurance to show that the following minimum coverages are in effect. Contractor agrees that it will provide and maintain at all times during the term of this Contract such insurance coverages as are indicated herein and that it will otherwise comply with the provisions that follow. No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Contractor for the Contractor's operations. These are solely minimums that have been established to protect the interests of the Municipality. Such policy or policies shall apply to the extent of, but not as a limitation upon or in satisfaction of, the indemnity provisions of this Contract. The provisions of this section shall also apply to all subcontractors, other lower tier contractors, independent contractors, and sole proprietors engaged by Contractor with respect to this Contract, and Contractor shall be entirely responsible for securing the compliance of all such persons or parties with these provisions. All policies required by this Contract shall be issued by an insurer licensed to do business in the State of Vermont with a rating of A or better from a financial rating organization such as S&P or AM Best. Contractor shall not commence or perform any work under this Contract until certificates of insurance are presented to the Municipality showing the required coverages are in full force and effect with at least the required coverage limit amounts and naming the Municipality as an additional insured.

Contractor agrees to maintain at all times during the period of this Contract all of the following:

General Liability. Commercial General Liability insurance coverage providing coverage on an “occurrence” rather than on a “claims made” basis, which policy shall include, but not be limited to, coverage for bodily injury, property damage, personal injury, contractual liability (applying to this Contract), independent contractors, and products-completed operations liability (if applicable). Contractor agrees to maintain at all times during the period of this Contract a total combined general liability policy limit of at least \$2,000,000 per occurrence and \$4,000,000 aggregate, applying to liability for bodily injury, personal injury, and property damage, which total limit may be satisfied by the limit afforded under its commercial general liability policy, or equivalent policy, or by such policy in combination with the limits afforded by an umbrella or excess liability policy(ies); provided that the coverage afforded under any such policy in combination with the limits afforded by an umbrella or excess liability policy is at least as broad as that afforded by the underlying commercial general liability policy. The policies shall name the Municipality as an additional insured.

Automobile Liability. Business automobile liability insurance covering liability for bodily injury and property damage arising out of the Municipality’s ownership, use, maintenance, or operation of all owned, non-owned, and hired automobiles and other motor vehicles utilized by Contractor in connection with its performance under this Contract. Such policy shall provide total liability limits for combined bodily injury and/or property damage in the amount of at least \$2,000,000 per accident, which total limits may be satisfied by the limits afforded under such policy, or by such policy in combination with the limits afforded by an umbrella or excess liability policy(ies); provided that the coverage afforded under any such umbrella or excess liability policy(ies) shall be at least as broad with respect to such business automobile liability insurance as that afforded by the underlying policy. Unless included within the scope of Contractor’s commercial general liability policy, such business automobile liability policy shall also include coverage for motor vehicle liability assumed under contract. The policies shall name the Municipality as an additional insured.

Workers’ Compensation. Workers’ compensation insurance in compliance with all applicable statutes including an all states or universal endorsement where applicable. Such policy shall include employer’s liability coverage in an amount of no less than \$500,000. If Contractor is not required by statute to carry workers’ compensation insurance, Contractor agrees: (1) to provide Municipality with evidence documenting Form 29 has been filed with the Vermont Department of Labor, which excludes Corporate officers or LLC members from the requirement of obtaining workers’ compensation insurance; (2) to provide prior notice to the Municipality of any change in exemption status; and (3) to defend, hold harmless, and indemnify Municipality from and against any and all claims and losses brought by Contractor or any subcontractor or other person claiming through Contractor for workers’ compensation or employers’ liability benefits for damages arising out of any injury or illness resulting from performance of work under this Contract. If any such change requires Contractor to obtain workers’ compensation insurance, Contractor agrees to promptly provide Municipality with evidence of such insurance coverage.

Site Visit

Each contractor is expected to review the site prior to submitting a bid price. Any errors in pricing made as a result of not visiting the site, or an incomplete site visit will not result in an increase in compensation beyond the bid price for the project.

A site visit with a designated representative from the City of Barre is available upon request by calling (802) 498-7118 or emailing pwsuper@barrecity.org. All questions are to be submitted to TJ DeRose at pwsuper@barrecity.org on or before Thursday, February 22, 2024. All questions will be answered by Friday, February 23, 2024. The bid form below shall be submitted by email to and received by pwdirector@barrecity.org no later than 12:00PM on Thursday, February 29, 2024, for a bid to be considered.

Roofing Material Replacement at the City of Barre Wastewater Treatment Plant Bid Proposal Form

The contractor agrees, if chosen, to perform the work as described above. The contractor shall be allowed to submit more than one price if they would like to propose more than one roofing material. Each price is to be submitted on a separate bid proposal form. The City reserves the right to accept the bid deemed to be in the best interest of the City of Barre, even if it isn't the lowest bid.

All prices shall be listed as a lump sum for the entire project.

Price in Dollars

Price in Words

Contractor Name

Authorized Representative (printed name)

Title

Signature

Date

Mailing Address

Phone Number