

BARRE CITY BOARD OF CIVIL AUTHORITY
AGENDA

The Barre City Board of Civil Authority will meet in the Barre City Hall Council Chambers at Barre, Vermont on **Wednesday, January 25, 2023** at 6:00 PM to conduct the following business:

1. Swearing in Justices of the Peace.
2. Election of Board Chair and Vice Chair.
3. Approval of the following minutes:
 - November 3, 2022
4. Review of materials and processes for Justices of the Peace, Board of Civil Authority, Board of Abatement, performing weddings, and election duties
 - JP contact list
 - JP booklet
 - Conducting marriages – do you want your name on the list?
 - Notaries Public
 - Abatement booklet
 - Property Tax Appeal booklet
 - Information Handout – property tax assessment appeal hearings
 - Rules of Procedure for tax assessment appeal hearings
 - Polling Place Policies
 - Election schedules
 - March 7th - Barre City annual (town) meeting
Barre Unified Union School District annual meeting
Centl VT Career Center School District annual mtg
Central VT Public Safety Authority annual meeting
5. Discuss standard meeting dates throughout year:
 - Pre-election meetings – Thursdays before elections (next March 2nd at 6PM)
 - Property tax assessment appeal hearings - fall
 - Board of Abatement hearings
6. Other projects:
 - Review of census data/ward divisions
 - Review voter checklist/send challenges to inactive voters
7. Any other business.
8. Adjourn.

CAROLYN S. DAWES, CITY CLERK