

REGULAR COUNCIL MEETING

Tuesday, March 28, 2023 7:00pm

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUDtclldqSUVGQT09>

Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile: 929-205-6099

Page Item

1. Call to Order – 7:00 pm
2. Adjustments to the Agenda
3. Visitors and Communication
4. Consent Agenda
 - A. Approval of Minutes
 4. i. Regular City Council Meeting of Tuesday March 14, 2023
 7. B. City Warrants
 - i. Ratification of the Warrants from Week of March 22, 2023
 - ii. Approval of City Warrants from Week of March 29, 2023
 28. C. Clerk’s Office Licenses and Permits
 31. D. Authorize contract with Televate for dispatch staffing and training study
 32. E. Authorize contract with White + Burke for TIF consulting services
 33. F. Ratify application for Fall 2022 VTrans Transportation Alternatives Grant
 44. G. Authorize planned purchase of two Public Works vehicles
 45. H. Accept FY24 municipal planning grant
5. City Clerk & Treasurer Report
6. Liquor/Cannabis Control Boards
7. City Manager’s Report
8. New Business
 46. A. Resolution honoring the Spaulding High School girls hockey team on the occasion of winning the 2022-2023 state division I championship (Manager and Councilor Deering)
 47. B. Resolution recognizing the service of Rowdie Parker on the occasion of his retirement (Manager)
 - C. Presentation and acceptance of an AED donation (Manager)
 48. D. Approval of 2nd round application form for the ARPA Community Innovation Fund (Manager)
 - E. Request to have Barre City placed on the next GMT agenda to discuss service cuts (Councilor Waszazak)
 - F. Discussion of next steps in the prospective sale of the Wheelock House (Manager)
 55. G. Committee Re-Set (Mayor and Manager)
 63. H. Approval of the strategic plan (Manager)
9. Upcoming Business
10. Round Table
11. Executive Session – Litigation
12. Adjourn

Nicolas Storellicastro, City Manager

The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – cvtv723.org/

There are no Committee Meeting this week

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting



City of Barre, Vermont

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R. Nicolas Storellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 3/24/23
SUBJECT: Packet Memo re: 3/28/23 Council Meeting Agenda Items

Councilors:

As a reminder, there is no Council meeting on April 4, 2023. The next Council meeting is April 11, 2023.

The following notes apply to packet support materials for the Subject Council Meeting Agenda. Please also note that although it is not an agenda item, the packet includes the "Vermont Tax Increment Financing District Independent Auditor's Agreed-Upon-Procedures" for your information only.

Item 4-H: Authorize planned purchase of two Publics Works vehicles

I am requesting Council's approval of "pre-emptive" authority to replace two Department of Publics Works vehicles that were scheduled for replacement in FY23, including one vehicle that can no longer pass inspection. We are requesting this authority because the market for pick-up trucks moves quickly due to lingering supply chain issues, and we have already lost out on two potential purchases due to not having had Council authority to execute a purchase agreement. While we will continue to follow the City of Barre Procurement Policy, having the ability to quickly execute purchase agreements when we identify replacement vehicles will help us keep to our FY23 Capital Equipment Plan commitments.

Item 8-C: Presentation and acceptance of an Automatic External Defibrillator (AED) donation

There is no memo associated with this agenda item. On October 15, 2015, the City of Barre was the third municipality in the state to receive the designation of a Heart Safe Community, in recognition of our commitment and record of delivering rapid cardiac care. As part of this effort, the City has contracted with Reynold's for the purchase of AED's throughout City facilities. We are appreciative of Reynolds generosity to donate an additional AED, which will be placed at the pool. Representatives from Reynolds will be on hand to present the device to our staff.

Item 8-E: Request to have Barre City placed on the next Green Mountain Transit (GMT) agenda to discuss service cuts

There is no memo associated with this agenda item. After several discussions at the Council level about GMT service cuts to the City, and a letter from the City to the Authority's Executive Director, several Councilors, residents and I attended the GMT board meeting on Tuesday, March 21, 2023. Unfortunately, the City's request to be placed on the agenda was not granted, and those in attendance were only able to speak during a truncated public comment period. In order for GMT to consider placing our concerns about service cuts on the agenda for full discussion, an action of our governing board is required.

Item 8-F: Discussion of next steps in the prospective sale of the Wheelock House

There is no memo associated with this agenda item. As previously determined by the Council, the City accepted prospective offers on the Wheelock House until Friday, March 10, 2023. I am proposing to invite the prospective purchaser(s) to the April 11, 2023 Council meeting to present their plan(s) for the building in executive session, and will ask Council to provide and propose questions that you would like for any prospective purchaser(s) to respond to in their presentation(s). Please note that though we will formulate questions in public session, Council should not divulge any information that was provided in executive session previously, such as the number of offer(s) received, purchase price amount(s), etc., so that the City's bargaining position is maintained throughout the process. I will be transmitting details about any prospective offer(s) under separate cover for Council's review prior to the meeting.

**Regular Meeting of the Barre City Council
Held March 14, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Assistant Manager Dawn Monahan, Fire Chief Keith Cushman, Deputy Fire Chief Joe Aldsworth, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Others Present: NONE

Mayor Hemmerick noted this is the beginning of the 128th Council session, as the City was chartered in 1895.

Adjustments to the Agenda:

Manager Storrellicastro said there will be an executive session for personnel at the end of the meeting. The Capstone PILOT consent agenda item was moved to new business.

Visitors and Communications – NONE

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Cambel, seconded by Councilor Boutin. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of February 28, 2023.
- B. City Warrants as presented:
 1. Ratification of Week 2023-10, dated March 8, 2023:
 - i. Accounts Payable: \$152,358.86
 - ii. Payroll (gross): \$133,136.44
 2. Approval of Week 2023-11, dated March 15, 2023:
 - i. Accounts Payable: \$
 - ii. Payroll (gross): \$
- C. 2023 Licenses & Permits: NONE
- D. Ratify Council's February 28, 2023 approval of the AFSCME contract
- E. Authorize sole source procurement for an independent auditor
- F. Approve new PILOT agreement with Capstone (moved to new business)
- G. Designate Brian Baker as an alternate authorize representative for the Clean Water and Drinking Water State Revolving Funds
- H. Authorize lease financing of planned capital equipment purchases
- I. Authorize a letter of support for the Building Energy Code & Ordinance Compliance Project
- J. Resolution recognizing Fire Marshal Howarth's service to the City

There was a brief discussion about interest rates and the lease financing of capital equipment purchases before the vote on the consent agenda.

City Clerk & Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- Results from the March 7th annual town meeting elections are posted on the website.
- The BUUSD budget revote is tentatively scheduled for May 9th to coincide with Barre Town's town meeting elections. The civic center isn't available, so an alternate location is being sought. Because the

budget revote is considered a continuation of the original election, ballots will be mailed out automatically to all those who voted early absentee for the March 7th elections.

- Water/sewer bills are due by March 31st.
- The Manager and Clerk testified this afternoon before the Senate Finance Committee on the City's request for TIF extensions, S.94. The bill passed out of committee and is headed to the full Senate for consideration.

Liquor Control Board/Cannabis Control Board – NONE

City Manager's Report –

Manager Storlicastro noted the following:

- Executed the new AFSCME agreement yesterday.
- Will be touring public works facilities in other communities to continue planning for a new facility for the City.
- Working with EPA on managing the water project; beginning training on EPA grant procedures.
- Facilities staff has been working hard over the past several weeks, with multiple events at the Civic Center, including turning over the auditorium from the basketball tournaments to Town Meeting voting and back.
- New permit administrator Michelle La Barge-Burke begins in the planning and zoning office tomorrow.

New Business –

A) Approve 2023 coin drops schedule.

Clerk Dawes distributed an updated proposed list of coin drops for 2023. Council approved the list as presented on motion of Councilor Boutin, seconded by Councilor Cambel. **Motion carried.**

B) Approve letter of support regarding the Prospect Heights project.

Manager Storlicastro said the project is on the top 5 priorities list for funding from the Northern Borders Regional Commission (NBRC). The next step is for a letter of interest to be submitted. The City Council's letter of support will accompany the letter of interest. Barre Area Development Corporation (BADC) is taking the lead on the application, and BADC executive director Aimee Green said other letters of support are coming from Barre Town and large employers in the area who have housing needs for employees and potential employees.

There was discussion on the creation of a common interest community to serve as the developer for the project, and what representation will be included on the common interest community's board. The original subdivision plans were developed and approved 30 years ago, so will need redesign and updated permits. The Planning Commission will likely play a role through their work on zoning amendments.

Councilor Waszazak made the motion to authorize the Manager to submit the letter of support for inclusion in Barre Area Development Corporation's application for funding from the Northern Borders Regional Commission, seconded by Councilor Boutin. **Motion carried.**

Other) Approve new PILOT agreement with Capstone.

Manager Storlicastro said a Payment in Lieu of Taxes (PILOT) agreement has been developed with Capstone to cover their main campus at 20 Gable Place, and their Brook Street property. The Manager noted this will replace the current Gable Place agreement, and will implement an agreement with an annual escalator for the Brook Street property, which has been at a flat \$5,000 annual PILOT payment since 1987. The new agreement calls for both properties to have an annual 2.5% increase.

There was discussion on the percentage increase and the value of consistency for budgeting purposes for both the City and Capstone.

Council approved the new PILOT agreement on motion of Councilor Waszazak, seconded by Councilor Deering. **Motion carried.**

Upcoming Business –

- The March 28th meeting will include discussion on the committee reset and review and possible final approval of the strategic plan.
- Council will begin ward meetings again, after taking the last several years off due to COVID.
- The Council is interested in holding a forum so community members can share their thoughts and concerns on levels of service with Green Mountain Transit representatives.

Round Table –

Councilor Waszazak said the Aldrich Library has a board vacancy for a Barre City resident, and the Friends of the Library are looking for book donations for an upcoming book sale.

Councilor Deering said he and his family had a great time at the library recently, and he's excited about the success of the Spaulding High School girls' hockey team, which is this year's Division 1 state champion.

Councilor Lauzon congratulated those elected at last week's Annual Town Meeting elections, and he said he's thankful for the opportunity to work on the Prospect Heights project. He spoke of the recent run on Silicon Valley Bank in California. He said Vermont's banks are solid, and communications is key for banking success.

Mayor Hemmerick said he is looking forward to tomorrow evening's housing discussions at the Old Labor Hall, featuring Congresswoman Becca Balint. The Mayor also noted this is AmeriCorps Week.

Executive Session – Councilor Waszazak made the motion to find that premature general public knowledge of personnel issues to be discussed would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Cambel. **Motion carried.**

Council went into executive session at 7:52 PM to discuss personnel under the provisions of 1 VSA § 313 on motion of Councilor Boutin, seconded by Councilor Stockwell. Manager Storellicastro and Clerk Dawes were invited into the executive session. **Motion carried.**

Council came out of executive session at 8:37 PM on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

No action was taken.

The meeting adjourned at 8:37 PM on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

The meeting was recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

03087	CAPITOL STEEL & SUPPLY CO						
	I021724	Angle & Tube steel	003-8330-320.0740	EQUIPMENT MAINT	0.00	72.50	148415
	I022250	CR Round steel	001-8050-320.0742	SNOW EQUIP MAINT	0.00	51.60	148415
	PC00059207	overpayment	001-8050-320.0742	SNOW EQUIP MAINT	0.00	-210.00	148415
	I023745	steel tubing	001-8050-320.0743	TRUCK MAINT - STS	0.00	77.65	148415

					0.00	-8.25	
14017	NATIONAL FRATERNAL ORDER OF POLICE						
	PR-03152023	PR weekending 03/10/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	396.48	148457
01032	ABSOLUTE OFFICE EQUIPMENT						
	16261	Ink Half Tape Shipping	001-5010-220.0416	POSTAGE METER CONTRACT	0.00	309.00	148394
01031	ACCURA PRINTING						
	82736	Business Crd J McWilliam	048-8000-320.0762	BOR BANNER EXP	0.00	55.00	148395
01088	AFSCME COUNCIL 93						
	PR-03222023	PR weekending 03/17/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	181.98	E287
01150	AIRGAS USA LLC						
	9994970467	Oxygen Cyl Rent	001-6040-350.1055	OXYGEN	0.00	27.64	148396
	9994972209	Carbon Dioxide Cyl Rent	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	36.10	148396

					0.00	63.74	
01215	ALLEGIANCE TRUCKS JERICHO						
	X12201656401	HVAC Filter	001-8050-350.1061	SUPPLIES - GARAGE	0.00	88.26	148397
	X12201656402	6" ultral bright Freight	001-8050-350.1061	SUPPLIES - GARAGE	0.00	388.57	148397

					0.00	476.83	
01027	AMERICAN RED CROSS						
	22551907	Red Cross Lifeguarding	001-7050-350.1060	RECREATION PROGRAMS	0.00	200.00	148398
01184	ANDERSON EQUIPMENT CO						
	64230018620	Seat Belt Freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	304.11	148399
01053	ARGENTI IVANA						
	03072023	Town Mtg Poll worker	001-5060-100.0110	PERSONNEL SERVICES	0.00	128.51	148400
23018	AUBUCHON HARDWARE						
	493309	Bulbs safety hasp	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	295.06	148401
	493322	light bulbs	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	26.08	148401

					0.00	321.14	
02045	BARRE CITY WATER & SEWER DEPT						
	00023-030123	49 Treatment Plt Drive	001-7015-200.0215	WATER BILLS	0.00	164.89	148402

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	00471-030123	20 Auditorium Hill	001-7020-200.0215	WATER BILLS	0.00	731.69	148402
	00472-030123	20 Auditorium Hill	001-7020-200.0215	WATER BILLS	0.00	270.50	148402
	00473-030123	25 Auditorium Hill	001-7030-200.0215	WATER BILLS	0.00	8,045.49	148402
	00474-030123	25 Auditorium Hill	001-7030-200.0215	WATER BILLS	0.00	273.00	148402
	00736-030123	201 Maple Ave	001-8500-320.0727	BUILDING MAINT (HOPE)	0.00	132.19	148402
	00737-030123	226 E Montpelier Road	001-8500-320.0735	DUFRESNE GROUNDS & BLDGS	0.00	127.79	148402
	00884-030123	6 N Main St	001-6043-200.0215	WATER BILLS	0.00	502.79	148402
	00885-030123	6 N Main St	001-6043-200.0215	WATER BILLS	0.00	175.00	148402
	00953-030123	135 N Main St	001-7015-200.0215	WATER BILLS	0.00	273.89	148402
	04163-030123	0 Beckley St	001-8500-320.0733	BLDG/GRNDS MAINT ST MONIC	0.00	3.05	148402
	04172-030123	2 Maple Ave	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	84.75	148402
	04176-030123	36 Parkside Terrace	001-7015-200.0215	WATER BILLS	0.00	84.75	148402
	04177-030123	13 Washington St	001-8040-320.0725	PUB PARKS/TREES MAINT	0.00	84.75	148402
	04187-030123	3 Franklin Street	001-7015-200.0215	WATER BILLS	0.00	84.75	148402
	04322-030123	15 Fourth St	001-7035-200.0215	WATER BILLS	0.00	1,102.29	148402
	04414-030123	15 Fourth St	001-7035-200.0215	WATER BILLS	0.00	104.00	148402
					0.00	12,245.57	
02167	BARRE GARDENS HOLDINGS LLC OR CITY						
	02940-030123	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	10,475.91	148405
	02941-0301B	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	185.22	148406
					0.00	10,661.13	
02202	BARRY VIRGINIA						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148407
02293	BCBSVT						
	158054609	monthly premium	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	5,651.94	148408
	158054609	monthly premium	001-9020-110.0151	HEALTH INSURANCE	0.00	82,305.04	148408
	158054609	monthly premium	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	4,029.10	148408
	158054609	monthly premium	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,245.79	148408
	158054609	monthly premium	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	2,458.18	148408
	158054609	monthly premium	001-9020-110.0151	HEALTH INSURANCE	0.00	807.84	148408
	158054609	monthly premium	001-2000-240.0008	HEALTH PAYABLE	0.00	9,533.81	148408
					0.00	107,031.70	
02233	BEAUDRY DAVID R, DEBORAH MAE & RAY						
	140001000223	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	562.45	148409
02193	BEN'S UNIFORMS						
	108163	Class A Jacket Shirts	001-6040-340.0940	CLOTHING	0.00	77.00	148410
02235	BISSON PATTI						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148411
02304	BLODGETT DIANE						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148412

By check number for check acct 01 (GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

02236	BLODGETT ED						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148413
02031	BUZZI'S GARAGE						
	33276	diagnostic scan	001-8050-320.0743	TRUCK MAINT - STS	0.00	170.00	148414
	33288	diagnostic scan	001-8050-320.0743	TRUCK MAINT - STS	0.00	127.50	148414
	33308	diagnostic scan	001-8050-320.0743	TRUCK MAINT - STS	0.00	212.50	148414
	33309	diagnostic scan	001-8050-320.0743	TRUCK MAINT - STS	0.00	105.00	148414

					0.00	615.00	
03087	CAPITOL STEEL & SUPPLY CO						
	I024079	steel plate	001-8050-320.0742	SNOW EQUIP MAINT	0.00	1,251.00	148415
03423	CAPLE CHRISTOPHER						
	03072023	Town Mtg Dsy	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148416
03172	CARGILL INC						
	2908030961	Deicer Salt Ice Cntrl	001-8050-360.1184	SALT - SNO	0.00	2,756.30	148417
03239	CARRIGAN JOAN						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148418
03420	CHAMPLAIN VALLEY PLUMBING AND HEAT						
	560044	fuel oil	001-6043-330.0833	FUEL OIL	0.00	3,753.31	148419
	560080	Fuel oil	003-8300-330.0829	FUEL OIL	0.00	150.11	148419
	561749	fuel oil	003-8330-330.0825	FUEL OIL	0.00	407.74	148419
	562178	fuel oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	488.48	148419
	562181	fuel oil	003-8330-330.0825	FUEL OIL	0.00	1,131.47	148419
	562575	fuel oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	489.58	148419
	562576	fuel oil	003-8330-330.0825	FUEL OIL	0.00	1,462.86	148419

					0.00	7,883.55	
03035	CITY OF MONTPELIER						
	1522	Feb ambulance billing	001-6040-340.0949	AMB CONTRACT BILLING	0.00	4,037.60	148420
04022	DASS ENTERPRISES LLC OR CITY OF BA						
	00544-031323	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	371.99	148421
	00544-0313B	delinq water sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	35.88	148422

					0.00	407.87	
04208	DEERING MICHAEL						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	184.52	148423
04035	DELICATE DECADENCE						
	03072023	coffee cookies water	001-5060-360.1170	BCA EXPENSES	0.00	254.95	148424

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
04048	DONALD AMY						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148425
04127	DROWN JACOB						
	03172023	reimbursement lic fee	002-8220-120.0173	PROFESSIONAL SERVICES	0.00	80.00	148426
05069	EDWARD JONES						
	PR-03222023	PR weekendng 03/17/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	67.00	148491
05059	ENDYNE INC						
	440224	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	112.50	148427
05030	ESMI OF NEW YORK LLC						
	467152	2/26-3/4/23 biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	8,355.67	148428
14903	ESTATE OF JOANNE NORWAY						
	07012022	4th Qtr HSA Payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	300.00	148429
06009	F W WEBB CO						
	79116119	valve	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	193.35	148430
	79925036	elbows flg boltpak pipe	003-8330-320.0740	EQUIPMENT MAINT	0.00	240.61	148430
					0.00	433.96	
06909	FORTIER JAN						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148431
06910	FRENCH RICHARD						
	3439887	boot reimbursement	001-8050-340.0943	FOOTWARE	0.00	125.00	148432
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR-03222023	PR weekendng 03/17/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	390.62	148492
07006	GREEN MT POWER CORP						
	03032023	Cobble Hill Mdws	002-8200-200.0210	ELECTRICITY - COBBLE HILL	0.00	243.38	148433
	03032023A	W Cobble Hill	002-8200-200.0209	ELECTRICITY - W CBL HL VA	0.00	28.62	148433
	03072023	Hill St/Ayer St traffic	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	102.30	148433
	03082023	RT 302	002-8200-200.0212	ELECTRICITY - RT 302 POLE	0.00	24.17	148433
	03082023A	E Cobble Hill Rd	002-8200-200.0205	ELECTRICITY-FIRE DISTRICT	0.00	325.22	148433
	03082023B	Hill St/Washington St	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	103.85	148433
	03092023	Nelson St	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	63.68	148433
	03092023A	164 Reservoir Rd	002-8220-200.0210	ELECTRICITY	0.00	3,994.59	148433
					0.00	4,885.81	
07003	GUSTIN AMANDA						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	46.13	148435
08001	HACH CO						
	13492707	reagent set, chlorine	002-8220-320.0737	LAB MAINT	0.00	300.00	148436

By check number for check acct 01(GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

08125	HALL GARY C SR & DIANE M OR CITY O						
	14900021-030	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	592.40	148437
20097	IAFF LOCAL #881						
	PR-03222023	PR weekending 03/17/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	E288
09033	IMPACT FIRE SERVICES						
	25016376	Annual fire ext inspectio	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	18.50	148438
	25016376	Annual fire ext inspectio	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	9.25	148438
	25016376	Annual fire ext inspectio	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	9.25	148438
	25016376	Annual fire ext inspectio	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	624.75	148438
	25016376	Annual fire ext inspectio	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	9.25	148438

					0.00	671.00	
09021	IRVING ENERGY						
	531088	propane	002-8220-330.0836	PROPANE	0.00	2,347.34	148439
	533247	propane	001-8500-330.0828	FUEL OIL - OFFICE	0.00	81.54	148439
	746970	propane	001-7035-330.0836	PROPANE	0.00	637.24	148439
	754120	propane	001-7020-330.0836	PROPANE	0.00	125.80	148439
	7583864	propane	001-7030-330.0836	PROPANE	0.00	70.43	148439

					0.00	3,262.35	
10003	JARVIS MICHAEL						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148440
10031	JET SERVICE ENVELOPE CO						
	82718	windo envelopes	002-8200-230.0510	ADVERTISING/PRINTING	0.00	328.34	148441
	82718	windo envelopes	003-8300-230.0510	ADVERTISING/PRINTING	0.00	328.34	148441

					0.00	656.68	
11064	KELLY TOM						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	82.38	148442
11051	KOSAKOWSKI JOSHUA						
	80223293	glasses reimbursement	002-8220-340.0944	GLASSES	0.00	189.00	148443
12124	LAUZON KAREN						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148444
12097	LAUZON THOMAS						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148445
12059	LEDOUX COLETTE						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148446
12138	LEPAGE JOHN						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148447

By check number for check acct 01 (GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
12289	LIOTTA LISA						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148448
12306	LORY ANDY						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148449
13902	M B EXCAVATE & LANDSCAPE						
	392	snow removal	001-8050-210.0320	EQUIPMENT RENTAL - SNO	0.00	900.00	148450
13221	MACDOUGALL CAROL						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148451
13905	MARSHALL RENITA						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148452
13910	MGS EQUIPMENT AND REPAIR						
	230014	chain saw repair	001-6040-310.0613	FIRE HOSE	0.00	141.95	148453
13189	MILES SUPPLY INC						
	BB0170956-01	16" blade	002-8200-350.1060	SMALL TOOLS	0.00	780.04	148454
13116	MILLER BRADLEY & SARAH OR CITY OF						
	109503720221	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	40.60	148455
13919	MORTON MAUREEN						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148456
14016	NELSON ACE HARDWARE						
	271820	pliers crimper light	001-8050-350.1060	SMALL TOOLS	0.00	37.78	148458
	271860	freezer bags	002-8220-320.0737	LAB MAINT	0.00	15.49	148458
					0.00	53.27	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	190092	boiler issues svc call	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	567.95	148459
14147	NOKES GARY						
	03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	184.52	148460
14164	NOVUS MORRISON SOLAR LLC						
	208NMR	est monthly output	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,114.91	148461
	208NMR	est monthly output	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	1,672.37	148461
	208NMR	est monthly output	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	7,084.49	148461
	208NMR	est monthly output	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	613.82	148461
	208NMR	est monthly output	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,503.41	148461
					0.00	11,989.00	
15003	ORMSBY'S COMPUTER SYSTEMS INC						
	42303	support fee	001-5040-110.0151	IT SUPPORT CONTRACT	0.00	75.00	148462

By check number for check acct 01 (GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
16823 PERO HALEY		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	26.36	148463
16077 PERSHING LLC		PR-03222023	PR-weekending 03/17/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	125.00	148493
16141 PROFESSIONAL VEHICLE CORP		39337	theromostate shipping	001-6040-320.0720	CAR/TRUCK MAINT	0.00	325.59	148464
16102 PRUDENTIAL RETIREMENT		PR-03222023	PR weekending 03/17/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	130.00	148494
		PR-0322223	PR weekending 03/17/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	205.00	148494
						0.00	335.00	
17002 QUILL CORP		31268209	tape posits sharpies	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	87.75	148465
		31268209	tape posits sharpies	001-5050-350.1053	OFFICE SUPPLIES	0.00	16.31	148465
		31268209	tape posits sharpies	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	16.12	148465
		31374170	sissors batteries	001-5070-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	10.59	148465
		31374170	sissors batteries	001-5040-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	15.07	148465
						0.00	145.84	
18150 RISTAU ANITA		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148466
18047 RODRIGUEZ LINDA		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	131.80	148467
19418 SANEL NAPA - BARRE		379568	coupler	001-8050-350.1061	SUPPLIES - GARAGE	0.00	13.29	148468
		379611	adapter	001-8050-350.1060	SMALL TOOLS	0.00	25.74	148468
		379751	10" brush head	001-8050-350.1060	SMALL TOOLS	0.00	14.99	148468
		379753	lamp plug	001-8050-320.0743	TRUCK MAINT - STS	0.00	107.04	148468
		379800	battery core deposit	002-8200-320.0740	EQUIPMENT MAINT	0.00	179.99	148468
		379801	core deposit return	002-8200-320.0740	EQUIPMENT MAINT	0.00	-18.00	148468
		379826	Def fluid core deposit	001-8050-350.1061	SUPPLIES - GARAGE	0.00	311.69	148468
						0.00	634.74	
19102 SECURSHRED		419960	2 consoles	001-5040-130.0185	SECURE SHRED	0.00	30.00	148469
11010 SHARPENING SHED INC THE		21370	zamboni knife	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	41.00	148470
19410 SIVRET ELLEN		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148471

By check number for check acct 01 (GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
19433 STARK JULIA		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148472
19019 STATE OF VERMONT		031023	stormwater oper fee	001-8050-120.0172	STORMWATER PERMIT FEES	0.00	768.00	148473
19211 SULLIVAN POWERS & CO		132364	TIF	049-8100-405.4155	TIF INCREMENT AUDIT FEES	0.00	3,374.00	148474
21058 TANT TABITHA		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	82.38	148475
20069 TAYLOR TESS		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	26.36	148476
20026 TI-SALES INC		INV0150080	1/2" comp elbow union	002-8220-320.0740	EQUIPMENT MAINT	0.00	104.11	148477
		INV0150553	1/2" copm elbow union	002-8220-320.0740	EQUIPMENT MAINT	0.00	41.64	148477
						0.00	145.75	
20002 TIMES ARGUS ASSOC INC		188226	Council Agenda 1/17/23	001-5010-230.0510	ADVERTISING/PRINTING	0.00	65.65	148478
		190926	Council Agenda 2/28/23	001-5010-230.0510	ADVERTISING/PRINTING	0.00	223.21	148478
						0.00	288.86	
20109 TOBORG WILLIAM		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	82.38	148479
20005 TOWN OF BARRE		22536	intercepts	001-6040-120.0171	CONSULTANT FEES	0.00	500.00	148480
20020 TWOMBLY OLIVER L		15520	professional services	001-5030-120.0170	PROF SERVICES - CITY ATT	0.00	8,778.00	148481
21002 UNIFIRST CORP		70210855	uniforms	003-8330-340.0940	CLOTHING	0.00	29.03	148482
		70210855	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	15.31	148482
		70210855	uniforms	003-8300-340.0940	CLOTHING	0.00	49.57	148482
		70210858	uniforms	003-8300-340.0940	CLOTHING	0.00	93.94	148482
		70210858	uniforms	002-8200-340.0940	CLOTHING	0.00	114.72	148482
		70210858	uniforms	001-8050-340.0940	CLOTHING	0.00	277.44	148482
		70210858	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.17	148482
		70210859	uniforms	001-7020-340.0940	CLOTHING	0.00	38.24	148482
		70210859	uniforms	001-7035-340.0940	CLOTHING	0.00	30.14	148482
		70210859	uniforms	001-8500-340.0940	CLOTHING	0.00	29.15	148482
		70210859	uniforms	001-7015-340.0940	CLOTHING	0.00	14.54	148482

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02:30 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 23-38

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By check number for check acct 01 (GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
		70210859	uniforms	001-7030-340.0940	CLOTHING	0.00	68.96	148482
		70210860	uniforms	002-8220-340.0940	CLOTHING	0.00	71.95	148482
						0.00	936.16	
22232 VITAGLIANO JUSTIN OR CITY OF BARRE								
		02776-030823	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	448.29	148484
		02776-0308B	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	99.55	148485
						0.00	547.84	
22019 VT AGY OF TRANSPORTATION								
		MEGCM223	Big Dig Quarry St	001-8050-360.1195	STATE AOT PROJECTS	0.00	23.65	148486
22019 VT AGY OF TRANSPORTATION-CITY OF B								
		134500500315	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	516.94	148487
23050 W B MASON CO INC								
		236876169	dual scouring pad	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	30.99	148488
23094 WALZ LESLIE								
		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	59.31	148489
23095 WALZ TOM								
		03072023	Town Mtg Day	001-5060-100.0110	PERSONNEL SERVICES	0.00	79.08	148490

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City of Barre Accounts Payable
Warrant/Invoice Report # 23-38

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hgrandfield

By check number for check acct 01 (GENERAL FUND) and check dates 03/22/23 thru 03/22/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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Report Total

205,438.48
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To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***205,438.48
Let this be your order for the payments of these amounts.

Client ID: 22BA

Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

3/22/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,154.55	67.94	66.46	15.55	23.72	0.00	66.46	15.55
2	Ahearn, William E.	2,041.20	269.59	125.35	29.31	92.44	0.00	125.35	29.31
3	Aldsworth, Joseph G.	1,625.20	88.52	89.67	20.97	35.34	0.00	89.67	20.97
5	Avery, Carroll A.	1,126.74	81.98	65.16	15.24	32.18	0.00	65.16	15.24
163	Baker, Brian L.	1,875.00	127.87	116.25	27.18	49.36	0.00	116.25	27.18
6	Baril, James A.	3,176.91	481.27	185.05	43.28	145.62	0.00	185.05	43.28
7	Benjamin, Kenneth S.	1,062.00	102.60	64.47	15.08	31.70	0.00	64.47	15.08
8	Bennington, William A.	1,491.08	133.79	89.81	21.00	45.81	0.00	89.81	21.00
9	Benson, Nicholas J.	1,397.82	152.80	84.28	19.71	46.76	0.00	84.28	19.71
10	Bergeron, Jeffrey R.	1,402.00	99.10	83.46	19.52	32.42	0.00	83.46	19.52
11	Blackshaw, Brook W.	1,964.16	182.04	120.63	28.21	62.47	0.00	120.63	28.21
162	Boudreault, Nicholas J	710.80	63.94	44.07	10.31	17.03	0.00	44.07	10.31
14	Bramman, Kathryn H.	1,053.60	99.10	64.74	15.14	29.95	0.00	64.74	15.14
17	Brown, Anderson C.	2,682.35	378.32	165.33	38.66	125.58	0.00	165.33	38.66
19	Bullard, Don A.	1,265.60	168.98	78.46	18.35	52.71	0.00	78.46	18.35
21	Carminat Jr., Joel F.	1,167.89	101.03	69.55	16.26	30.53	0.00	69.55	16.26
22	Cetin, Matthew J.	1,365.00	86.03	75.78	17.72	29.12	0.00	75.78	17.72
23	Charbonneau, Michael J.	1,971.27	231.83	110.47	25.83	70.47	0.00	110.47	25.83
24	Chase, Sherry L.	939.61	76.41	51.35	12.01	23.64	0.00	51.35	12.01
25	Clark, Kailyn C.	1,022.80	73.04	63.41	14.83	28.24	0.00	63.41	14.83
26	Collins, April M.	1,035.84	78.73	63.15	14.77	26.70	0.00	63.15	14.77
27	Copping, Nicholas R.	1,531.81	150.46	84.55	19.77	46.06	0.00	84.55	19.77
28	Cruger, Eric J.	1,580.04	172.51	91.08	21.30	52.67	0.00	91.08	21.30
29	Cushman, Brian K.	2,250.00	146.25	131.09	30.66	48.96	0.00	131.09	30.66
31	Dawes, Carolyn S.	1,300.80	122.69	76.13	17.80	37.03	0.00	76.13	17.80
33	Degreenia, Catherine I	1,320.40	150.18	76.11	17.80	45.37	0.00	76.11	17.80
34	Demell, William M.	1,315.60	138.82	75.61	17.68	42.56	0.00	75.61	17.68
35	Dexter, Donnel A.	1,377.60	163.29	77.71	18.17	49.90	0.00	77.71	18.17
36	Dodge, Shawn M.	1,158.93	93.25	71.10	16.63	38.38	0.00	71.10	16.63
38	Drown, Jacob D.	1,706.48	239.50	105.41	24.65	72.77	0.00	105.41	24.65
39	Durgin, Steven J.	1,723.21	179.96	97.26	22.74	54.91	0.00	97.26	22.74
40	Eastman Jr., Larry E.	1,762.00	200.46	100.20	23.44	61.06	0.00	100.20	23.44
42	Farnham, Brian D.	1,430.73	157.23	85.76	20.06	48.09	0.00	85.76	20.06
43	Fecher, Jesse T.	1,058.00	74.90	64.61	15.11	28.76	0.00	64.61	15.11
44	Fleury, Jason R.	1,626.48	183.53	90.72	21.22	55.98	0.00	90.72	21.22
157	French, Richard B	1,010.03	62.70	62.62	14.64	22.61	0.00	62.62	14.64
45	Frey, Jacob D.	1,901.46	195.99	110.15	25.76	58.32	0.00	110.15	25.76
46	Gaylord, Amos R.	1,382.80	158.30	85.73	20.05	48.41	0.00	85.73	20.05
47	Gilbert, David P.	1,078.00	105.07	65.22	15.26	32.44	0.00	65.22	15.26
48	Grandfield, Heather L.	985.20	85.51	56.87	13.30	37.00	0.00	56.87	13.30

Client ID: 22BA

Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

3/22/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
49	Guyette, Brandon L.	1,520.71	166.06	94.29	22.05	61.65	0.00	94.29	22.05
160	Guyette, Gabriel D	32.00	0.00	1.98	0.46	0.00	0.00	1.98	0.46
50	Hastings III, Clark H.	864.00	76.97	51.36	12.01	23.80	0.00	51.36	12.01
156	Hayden, Gregory William	938.37	76.13	54.18	12.67	20.44	0.00	54.18	12.67
52	Hedin, Laura T.	1,306.00	119.63	76.40	17.87	36.11	0.00	76.40	17.87
54	Herring, Jamie L.	1,032.00	42.73	63.23	14.78	25.35	0.00	63.23	14.78
55	Hoar, Brian W.	1,358.70	46.94	74.01	17.31	26.52	0.00	74.01	17.31
56	Houle, Jonathan S.	2,109.43	296.50	129.64	30.32	89.87	0.00	129.64	30.32
58	Hoyt, Everett J.	1,232.00	83.34	69.56	16.27	38.37	0.00	69.56	16.27
59	Kelly Jr., Joseph E.	1,223.35	46.56	65.91	15.42	17.04	0.00	65.91	15.42
61	Kosakowski, Joshua D.	1,152.00	115.35	68.40	16.00	35.52	0.00	68.40	16.00
165	LaBarge-Burke, Michelle J	600.00	36.58	37.20	8.70	16.66	0.00	37.20	8.70
62	Lane, Zebulyn M.	1,069.20	105.19	65.23	15.25	32.47	0.00	65.23	15.25
63	Lewis, Brittany L.	1,646.05	200.86	99.52	23.28	61.18	0.00	99.52	23.28
64	Lowe, Robert L.	2,319.87	224.87	133.36	31.19	74.34	0.00	133.36	31.19
65	Machia, Delphia L.	1,006.00	77.33	55.88	13.07	23.90	0.00	55.88	13.07
68	Maloney, Jason F.	1,834.90	167.65	108.64	25.41	54.86	0.00	108.64	25.41
70	Martel, Joell J.	1,348.00	139.02	76.40	17.87	42.62	0.00	76.40	17.87
71	McGowan, James R.	2,249.84	363.84	135.46	31.68	95.06	0.00	135.46	31.68
73	Mefivier, Cheryl A.	943.60	82.54	54.52	12.75	25.35	0.00	54.52	12.75
75	Monahan, Dawn M.	1,932.00	158.51	110.95	25.95	49.84	0.00	110.95	25.95
77	Morris, Scott D.	1,155.60	126.89	70.38	16.46	52.63	0.00	70.38	16.46
78	Morrison, Camden A.	1,324.51	143.42	81.14	18.98	43.94	0.00	81.14	18.98
79	Morse, Bradley P.	304.80	3.85	18.90	4.42	7.96	0.00	18.90	4.42
80	Mott, John C.	141.57	4.06	8.77	2.05	2.49	0.00	8.77	2.05
81	Murphy, Brianna E.	96.99	0.00	2.98	0.70	0.00	0.00	2.98	0.70
164	Murphy, Michael T	882.55	83.34	54.72	12.80	22.45	0.00	54.72	12.80
82	Noack, Rodney	1,103.16	83.03	65.62	15.34	32.75	0.00	65.62	15.34
85	Parker, Rowdie Y.	1,197.07	144.45	72.40	16.93	44.25	0.00	72.40	16.93
87	Pierce, Joel M.	1,419.20	108.96	87.99	20.58	35.52	0.00	87.99	20.58
152	Pike, Roxanne L	800.00	53.05	49.03	11.47	22.66	0.00	49.03	11.47
88	Poirier, Holden R.	1,699.11	215.32	103.96	24.31	65.51	0.00	103.96	24.31
89	Pouliot, Brooke L.	1,094.80	81.04	67.88	15.88	27.73	0.00	67.88	15.88
90	Pretty, Alyssa A.	1,333.03	112.17	82.64	19.33	45.49	0.00	82.64	19.33
91	Protzman, Todd A.	575.00	42.73	35.65	8.34	13.88	0.00	35.65	8.34
93	Pullman, David L.	20.24	0.00	0.68	0.16	0.00	0.00	0.68	0.16
94	Quaranta, Stephanie L.	1,424.40	187.61	77.52	18.13	51.70	0.00	77.52	18.13
95	Reale, Michael R.	1,398.65	161.40	86.72	20.28	49.34	0.00	86.72	20.28
97	Rivard, Sylvie R	943.61	88.52	57.62	13.48	27.02	0.00	57.62	13.48
99	Rubalcaba, David T.	1,727.30	219.72	105.39	24.65	66.83	0.00	105.39	24.65

Client ID: 22BA

Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date: 3/22/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
100	Russell, Paula L.	1,186.40	41.67	66.95	15.66	25.02	0.00	66.95	15.66
101	Ryan, Patty L.	1,736.52	201.17	107.66	25.18	79.19	0.00	107.66	25.18
103	Seaver, Debbie L.	1,193.20	154.20	65.28	15.26	51.68	0.00	65.28	15.26
104	Shatney, Janet E.	1,458.40	99.47	83.85	19.61	32.52	0.00	83.85	19.61
105	Smith, Clint P.	1,053.60	94.31	62.31	14.57	28.28	0.00	62.31	14.57
151	Smith, Michael P	928.40	58.21	52.15	12.19	20.97	0.00	52.15	12.19
106	Southworth, Norwood J.	1,180.80	169.40	72.46	16.94	74.74	0.00	72.46	16.94
154	Starr, Ryan H	940.00	27.39	55.93	13.08	17.11	0.00	55.93	13.08
148	Storellicastro, Nicolas R	2,264.62	181.45	131.21	30.69	60.14	0.00	131.21	30.69
109	Strachan, Robbie B.	1,288.40	95.47	79.43	18.58	28.26	0.00	79.43	18.58
110	Strassberger, Kirk E.	1,139.40	61.51	61.57	14.40	22.28	0.00	61.57	14.40
111	Taft, Francis R.	1,508.40	169.43	89.72	20.98	51.75	0.00	89.72	20.98
112	Tillinghast, Zachary M.	2,276.51	311.55	135.02	31.57	94.38	0.00	135.02	31.57
113	Tucker, Randall L.	1,656.57	158.33	92.73	21.69	47.72	0.00	92.73	21.69
114	Tucker, Russell W.	1,264.00	115.10	70.85	16.57	30.75	0.00	70.85	16.57
115	Vail, Braedon S.	1,989.20	139.18	122.87	28.74	77.39	0.00	122.87	28.74
119	Worn, Jessica L.	1,105.60	87.78	68.08	15.92	26.10	0.00	68.08	15.92
REPORT TOTAL		129,560.62	12,577.29	7,659.01	1,791.20	4,144.45	0.00	7,659.01	1,791.20

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
01060 AMAZON CAPITAL SERVICES							
	13XW4X9M6XVC	boot tray binders protect	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	301.99	148497
	194RN47GDV3D	ret surface pro covers	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	-177.98	148497
	1G7NVCC4FPLP	return council chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1G7NVCC4FQ9F	return council chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1JQPHFGKFM4M	return council chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1LCCTT6RFQ1X	returned chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1LCCTT6RFQMQ	return council chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1N4WDTK1FQQ4	return council chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1PHQ7PF1FR1Q	returned council chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1TL74H1VNLNG	keybrds case cover	001-6050-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	351.76	148497
	1WDWN6LNFL39	return council chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	-155.99	148497
	1XYT7WC3131L	streamlght nimh batteries	001-6040-350.1053	OFFICE SUPPLIES	0.00	221.92	148497
	1YFLNMK77JY1	soundbar	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	32.95	148497
	1YHNHTF7W7Y9	cable screen protector	001-6045-350.1055	METER SUPPLIES	0.00	12.98	148497
	1YHNHTF7W7Y9	cable screen protector	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	14.99	148497
	1YLJ9WFKNM33	portable hrd drive ft rst	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	104.99	148497
	1YLJ9WFKNM33	portable hrd drive ft rst	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	104.97	148497
	1QRWQ6741V3Y	Wall calendars	001-5050-350.1053	OFFICE SUPPLIES	0.00	26.97	148497
	1XRH7G1N13R9	self sealing bags	001-7050-350.1059	RECREATION SUPPLIES	0.00	66.96	148497

					0.00	-185.42	
01095 A & L MACHINING INC							
	08007A	labor/fabricate	001-8050-320.0742	SNOW EQUIP MAINT	0.00	112.50	148495
01142 AFLAC							
	154792	monthly premium	001-2000-240.0019	AFLAC PAYABLE	0.00	3,981.42	148496
01060 AMAZON CAPITAL SERVICES							
	197TPDM73DPW	candy toys	001-7050-350.1059	RECREATION SUPPLIES	0.00	178.69	148497
	1LJTX9Q11YHH	office chairs	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	1,484.91	148497
	1PCW9T461N4P	toolbox	003-8300-320.0752	MAIN LINE MAINT VACCON	0.00	37.34	148497
	1PFNJ4R43X67	notebooks	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	49.99	148497
	1QPYGW97DX9V	packing tape	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	30.49	148497
	1TW66JKF3T3C	sergeant chevrons	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	12.30	148497

					0.00	1,793.72	
01049 AMERICAN TOWER CORP							
	4178451	tower rental	001-6055-320.0725	TOWER RENTAL FEE	0.00	173.89	148501
01805 ATWOOD BYRON							
	03232023	ret application fee zonin	001-4030-430.4033	BLDG & ZONING FEES	0.00	56.85	148502
23018 AUBUCHON HARDWARE							
	494109	spay paint	001-7015-320.0721	FIELD MAINTENANCE	0.00	14.43	148503
	494710	midwest nuts & bolts	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	11.86	148503
	494819	utility lighter	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	6.29	148503

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	494829	filter	001-7030-350.1049	CUSTODIAL SUPPLIES	0.00	16.19	148503
					0.00	48.77	
02193 BEN'S UNIFORMS							
	107884	gloves vest freight	001-6050-340.0940	CLOTHING	0.00	577.00	148504
	107994	raincoat	001-6050-340.0940	CLOTHING	0.00	266.47	148504
	108102	shirts	001-6050-340.0940	CLOTHING	0.00	250.00	148504
	108169	gloves	001-6050-340.0940	CLOTHING	0.00	250.00	148504
					0.00	1,343.47	
02494 BOIVIN LISA OR CITY OF BARRE							
	04729-031623	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	96.68	148505
03172 CARGILL INC							
	2908038885	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	2,653.10	148506
	2908048654	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	2,768.34	148506
	2908060405	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	6,575.56	148506
	2908066346	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	2,857.78	148506
	2908074648	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	2,777.80	148506
					0.00	17,632.58	
03043 CASELLA WASTE MGT INC							
	2823388	trash and recycling	003-8330-200.0213	RUBBISH REMOVAL	0.00	156.24	148507
	2823388	trash and recycling	001-6043-200.0213	RUBBISH REMOVAL	0.00	259.92	148507
	2823388	trash and recycling	001-7020-200.0213	RUBBISH REMOVAL	0.00	478.13	148507
	2823388	trash and recycling	001-7035-200.0213	RUBBISH REMOVAL	0.00	363.15	148507
	2823388	trash and recycling	001-8050-200.0213	RUBBISH REMOVAL	0.00	379.50	148507
					0.00	1,636.94	
03145 CHAMPLAIN VALLEY EQUIPMENT							
	CB56303	exhaust tube & freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	276.34	148508
03420 CHAMPLAIN VALLEY PLUMBING AND HEAT							
	559606	fuel oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	499.85	148509
	559607	fuel oil	003-8330-330.0825	FUEL OIL	0.00	1,096.60	148509
	561748	fuel oil	001-7015-330.0831	WHEELLOCK BLDG FUEL	0.00	625.37	148509
	561777	fuel oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	1,020.99	148509
	562179	fuel oil	001-6043-330.0833	FUEL OIL	0.00	3,671.84	148509
	562188	fuel oil	003-8300-330.0829	FUEL OIL	0.00	223.14	148509
					0.00	7,137.79	
03277 CHARTER COMMUNICATIONS							
	59701030123	Internet svc	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	328.72	148510
03425 COLONIAL MUNICIPAL GROUP							
	SO52848	Partition Lightbr console	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	4,174.77	148511

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03308 COMMUNITY BANK NA							
	HSAMARCH23	HSA qrtly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	1,312.50	148512
	HSAMARCH23	HSA qrtly payment	002-8200-110.0160	BC/BS EMPLOYEE	0.00	562.50	148512
	HSAMARCH23	HSA qrtly payment	003-8330-110.0160	BC/BS EMPLOYEE	0.00	450.00	148512

					0.00	2,325.00	
03997 DENOIA'S DRY CLEANERS LLC							
	02252023	dry cleaning	001-6050-340.0945	DRY CLEANING	0.00	300.75	148513
	02252023	dry cleaning	001-6040-340.0945	DRY CLEANING	0.00	70.25	148513

					0.00	371.00	
04095 DUFRESNE GROUP							
	17408	North end pump station	003-8430-500.1401	2.5M-N MAIN ST PUMP STATI	0.00	281.25	148514
05059 ENDYNE INC							
	440621	Weekly testing	003-8330-320.0737	LAB MAINT	0.00	340.00	148515
	440690	WSID 5254 NO3	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	20.00	148515

					0.00	360.00	
05030 ESMI OF NEW YORK LLC							
	468014	3/5-3/11/23 biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	5,327.48	148516
05007 EVERETT J PRESCOTT INC							
	6143751	ball valve	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	84.19	148517
06911 FEB REALTY LLC							
	00771-031623	delinq sewer/water refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	7.91	148518
06911 FEB REALTY OR CITY OF BARRE							
	00771	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	219.39	148519
06064 FINAL CONNECTION THE							
	374012	system consultant svcs	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	150.00	148520
06065 FISHER AUTO PARTS							
	291-708857	drygas	001-8500-320.0720	VEHICLE/BACKHOE MAINT	0.00	5.14	148521
06008 FREY JACOB D							
	031323	boot reimbursement	001-6050-340.0943	FOOTWARE	0.00	104.45	148522
07012 GREEN MOUNTAIN CREDIT UNION							
	HSAMARCH23	HSA qrtly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	200.00	148523
07006 GREEN MT POWER CORP							
	03062023	S Main/Parkside Terr	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	81.94	148524

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		03062023A	59 Parkside Terr	001-6060-200.0210	ELECTRICITY	0.00	106.98	148524
		03062023A	59 Parkside Terr	001-7015-200.0211	ELECTRICITY-POOL	0.00	26.74	148524
		03102023	Currier Park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	22.29	148524
		03142023	Main St Historic Lights	001-6060-200.0210	ELECTRICITY	0.00	523.96	148524
		03142023A	Summer/Elm Traffic light	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	56.75	148524
		03152023	Enterprise Alley	048-8315-200.0210	ENT ALY O&M	0.00	22.29	148524
		03152023A	Enterprise Alley lighting	001-6060-200.0210	ELECTRICITY	0.00	118.26	148524
		03152023B	Keith Pearl Ped Way	001-6060-200.0212	PEDWAY/KEITH AVE LOT LIGH	0.00	125.51	148524
		03152023C	DPW Sewer dept bldg	003-8300-200.0210	ELECTRICITY	0.00	134.78	148524
		03152023D	Prospect St Bridge	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	455.54	148524
		03152023E	DPW Water dept yrd light	002-8200-200.0207	Electricity-Burnham Yd Li	0.00	28.16	148524
		03152023F	Public Works Garage	001-8050-200.0210	ELECTRICITY	0.00	1,223.56	148524
		03152023G	135 N Main Wheelock Bldg	001-7015-200.0210	WHEELLOCK ELECTRICITY	0.00	96.91	148524
						0.00	3,023.67	
07101		GUYETT DOUGLAS & DIANA OR CITY OF						
		01167-031623	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	63.23	148526
08001		HACH CO						
		13500155	Sensor cap replacemnt	003-8330-320.0737	LAB MAINT	0.00	237.22	148527
08999		HEALTH EQUITY						
		HSAMARCH23	HSA qrtly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	900.00	148528
		HSAMARCH23	HSA qrtly payment	003-8330-110.0160	BC/BS EMPLOYEE	0.00	200.00	148528
						0.00	1,100.00	
08053		HOLLAND CO INC						
		20107	sodium aluminate	003-8330-360.1148	SODIUM ALUMINATE	0.00	18,294.36	148529
09021		IRVING ENERGY						
		385873	propane	001-7020-330.0836	PROPANE	0.00	358.40	148530
		400050	propane	001-7030-330.0836	PROPANE	0.00	716.80	148530
		400671	propane	001-7030-330.0836	PROPANE	0.00	358.40	148530
		401331	propane	001-7030-330.0836	PROPANE	0.00	143.36	148530
		517693	propane	001-7035-330.0836	PROPANE	0.00	985.60	148530
						0.00	2,562.56	
10024		J A GOULD PLUMBING & HEATING INC						
		400110	Chgd out shower valve	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	487.27	148531
12050		LAKE SUNAPEE BANK						
		HSAMARCH23	HSA qrtly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	200.00	148532
12054		LAWSON PRODUCTS INC						
		9600134301	Roller chain	001-8050-320.0742	SNOW EQUIP MAINT	0.00	1,018.38	148533
12009		LOWELL MCLEODS INC						
		S75562	wheel chocks	001-8050-320.0743	TRUCK MAINT - STS	0.00	440.43	148534

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13087	M S SEPTIC SERVICE						
	03182023	clean floor drain	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	250.10	148535
13018	MASCOMA SAVINGS BANK						
	HSAMARCH23	HSA qrtly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	450.00	148536
13898	MCGEE FORD OF MONTPELIER						
	6002020	replaced exhaust system	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	672.14	148537
13088	MCMASTER-CARR						
	94392602	dymo dl tape	002-8220-320.0737	LAB MAINT	0.00	113.34	148538
13184	MHQ INC						
	MA0001202066	2022 Explorer	050-5100-120.0180	EQUIPMENT EXPENSE	0.00	60,352.81	148539
13134	MOUNTAIN VIEW SECURITY SYSTEMS						
	826639	remote access cntrl suppo	001-6050-340.0946	PD BLDG SEC EQUIPMENT	0.00	420.00	148540
14092	NEDDO LLC OR CITY OF BARRE						
	10950464-316	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	127.60	148541
14016	NELSON ACE HARDWARE						
	270709	batteries	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	7.19	148542
	270741	UPS Shipping	001-6045-350.1055	METER SUPPLIES	0.00	20.31	148542
	271010	duct tape	001-6045-350.1055	METER SUPPLIES	0.00	5.39	148542
	271058	cable	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	8.09	148542
	271411	orginizer bins key cut	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	67.33	148542
	271412	key cut	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	-2.55	148542
	271807	wet/dry vac cleaning wipe	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	92.20	148542
					-----	-----	
					0.00	197.96	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	190161	overheating planning offi	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	2,110.40	148543
14154	NORTH COUNTRY FEDERAL CREDIT UNION						
	HSAMARCH23	HSA qrtly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	3,125.00	148544
14089	NORTHFIELD SAVINGS BANK						
	HSAMARCH23	HSA qtrly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	7,062.50	148545
	HSAMARCH23	HSA qtrly payment	002-8200-110.0160	BC/BS EMPLOYEE	0.00	112.50	148545
	HSAMARCH23	HSA qtrly payment	003-8300-110.0160	BC/BS EMPLOYEE	0.00	112.50	148545
					-----	-----	
					0.00	7,287.50	
15020	O'REILLY AUTOMOTIVE INC						
	5666-292996	motor oil	003-8330-320.0743	TRUCK MAINT	0.00	21.98	148546
15051	ONE CREDIT UNION						
	HSAMARCH23	HSA qrtly payment	002-8200-110.0160	BC/BS EMPLOYEE	0.00	225.00	148547

By check number for check acct 01 (GENERAL FUND) and check dates 03/29/23 thru 03/29/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	HSAMARCH23	HSA qrtly payment	003-8300-110.0160	BC/BS EMPLOYEE	0.00	675.00	148547
	HSAMARCH23	HSA qrtly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	2,091.67	148547
					0.00	2,991.67	
16301 PUTNEYS GARAGE							
	0741426	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041408	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041409	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041410	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041411	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041412	towing	001-6045-220.0410	TOWING FEES	0.00	90.00	148548
	7041414	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041415	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041416	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041417	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041418	towing	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	125.00	148548
	7041420	towing	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	125.00	148548
	7041421	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041422	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041423	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041424	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041425	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041427	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041428	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041429	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
	7041430	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	148548
					0.00	1,816.00	
17005 QUADIENT LEASING USA INC							
	N9852005	lease payment	001-5010-360.1163	POSTAGE FOR METER	0.00	219.00	148551
17002 QUILL CORP							
	31397012	boxes pens	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	231.61	148552
	31397012	boxes pens	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	13.86	148552
	31397012	boxes pens	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	13.85	148552
					0.00	259.32	
18148 R K MILES							
	48325/7	plywood 2x4s	002-8200-320.0740	EQUIPMENT MAINT	0.00	35.92	148553
18004 REYNOLDS & SON INC							
	3421711	Fully automatic AED	001-7020-320.0729	ANNEX MAINT	0.00	1,819.23	148554
19418 SANEL NAPA - BARRE							
	376265	oil/filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	34.57	148555
	376342	wiper motor	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	104.69	148555

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	377493	brakes rotors battery	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	1,415.38	148555
	377558	A/C belt	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	24.99	148555
	378985	wiper blades	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	28.98	148555

					0.00	1,608.61	
19129 SLACK CHEMICAL CO INC							
	452131	sodium bisulfite	003-8330-360.1145	SODIUM BISULFITE	0.00	2,083.69	148556
20145 TABOR DUSTIN							
	12272022	water/sewer overpymnt	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	19.81	148557
20010 TAKE A POWDER INC							
	8689	repair/calibrate mech	001-6045-320.0744	METER MAINT	0.00	293.60	148558
20095 TD BANK							
	HSAMARCH23	HSA qtrly payment	001-9020-110.0160	EMP PREMIUM PAYMENTS	0.00	2,225.00	148559
20090 TOWN OF ORANGE							
	03162023	stormwater dischg permit	002-8220-230.0521	STORMWATER PERMIT FEES	0.00	15.00	148560
20080 TRI-TECH FORENSICS INC							
	00845429	gloves	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	318.70	148561
	00853534	evidence tape	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	80.30	148561

					0.00	399.00	
20136 TUCKER NATANIEL & WHITNEY OR CITY							
	02706-032123	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	284.79	148562
21002 UNIFIRST CORP							
	70212764	uniforms	003-8300-340.0940	CLOTHING	0.00	93.94	148563
	70212764	uniforms	002-8200-340.0940	CLOTHING	0.00	114.72	148563
	70212764	uniforms	001-8050-340.0940	CLOTHING	0.00	277.44	148563
	70212764	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.17	148563
	70212765	uniforms	001-7020-340.0940	CLOTHING	0.00	38.24	148563
	70212765	uniforms	001-7035-340.0940	CLOTHING	0.00	30.14	148563
	70212765	uniforms	001-7030-340.0940	CLOTHING	0.00	68.96	148563
	70212765	uniforms	001-7015-340.0940	CLOTHING	0.00	14.54	148563
	70212765	uniforms	001-8500-340.0940	CLOTHING	0.00	29.15	148563
	70212766	uniforms	002-8220-340.0940	CLOTHING	0.00	71.95	148563

					0.00	842.25	
21017 UNUM LIFE INS CO OF AMERICA							
	03172023	monthly premium	003-8300-110.0152	LIFE INSURANCE	0.00	151.40	148564
	03172023	monthly premium	001-2000-240.0017	LIFE PAYABLE	0.00	1,513.80	148564
	03172023	monthly premium	003-8330-110.0152	LIFE INSURANCE	0.00	137.64	148564
	03172023	monthly premium	001-9020-110.0152	LIFE INSURANCE	0.00	44.96	148564

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	03172023	monthly premium	001-9020-110.0152	LIFE INSURANCE	0.00	4,054.01	148564
	03172023	monthly premium	002-8220-110.0152	LIFE INS	0.00	140.28	148564
	03172023	monthly premium	002-8200-110.0152	LIFE INS	0.00	150.04	148564

					0.00	6,192.13	
22181	VERMONT COMMERCIAL REFRIGERATION L						
	1089	pumped refrig down	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	484.00	148565
22013	VERMONT DEPT OF HEALTH						
	1113	engraved paper	001-5070-220.0417	RECORDING OF RECORDS	0.00	158.00	148566
23050	W B MASON CO INC						
	236995277	whitebrd clnr batteries	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	33.99	148567
	236995277	whitebrd clnr batteries	001-7015-470.1270	MACHINE/EQUIP OUTLAY	0.00	57.96	148567

					0.00	91.95	

Report Total						172,439.75	=====

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***172,439.75

Let this be your order for the payments of these amounts.



**Permit List to Council
March 10, 2023 to March 24, 2023**

Planning, Permitting & Assessing Services
6 N. Main Street, Suite 7 ~ Barre, VT 05641

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
67	PROSPECT ST	E23-000024	Electrical Permit	EM-05244. Wiring work in owner unit Apartment 1.	03/14/2023	Ismina Francois
37	Perrin Steet	B23-000017	Building Permit	Installation of a rooftop interconnected PC system. 24 modules (340W) 9.39 kW DC - Accompanying Electrical Permit	03/16/2023	Christa Waters & Jeffrey Gently
37	Perrin Steet	E23-000025	Electrical Permit	EM-06461 Installation of a rooftop interconnected PV system. 24 modules(340w) 9.36 kW DC This has an accompanying Building Permit B23-000017	03/16/2023	Christa Waters & Jeffrey Gently
12	Second Street	Z23-000007	Zoning Permit	Amendment to Record for number of units: another unit created previously and discovery past time allowed. There are a total of 4 units in this structure now. This permit	03/17/2023	Daniel A Thompson
31	Keith Avenue	B23-000019	Building Permit	Reconstruction of a 3-story wood frame building that will be converted into rooming and lodging for a recovery center.	03/17/2023	Downstreet Housing and Community Development, Inc.
7	JONES BROTHERS WAY	B23-000018	Building Permit	Replacement of a temporary west wall in the building with a permanent insulated wall	03/17/2023	VERMONT GRANITE MUSEUM OF BARRE INC
47	Granite Street	B23-000020	Building Permit	Remodel Apt 2 & repair roof over front windows. Remove wall board insulate and drywall. Install kitchen cabinets and bathroom fixtures	03/21/2023	John & Pamela Kish
33	Granite Street	F23-000001	Flood Hazard Area Permit	Complete renovation of 3-floor, 3-unit apartment building.	03/22/2023	Merlot Holdings, LLC Bryan Harnett
83	WASHINGTON ST	B23-000021	Building Permit	Adding a roof over existing patio and adding a patio	03/22/2023	83 Washington Street LLC
10	Jefferson Street	Z23-000008	Zoning Permit	DRB application for construct of a 12 x 36 patio on existing ground and vinyl fence enclosure less than 60" tall	03/23/2023	Trustees of the Barre Lodge #1535
56	Depot Square	Z23-000003	Zoning Permit	Final Plat Review by the DRB for subdivision	03/23/2023	Vermont Granite Museum of Barre, Inc.
7	JONES BROTHERS WAY	E23-000026	Electrical Permit	EM-0497 Relocate electrical wiring so wall can be repaired. Coordinating Building Permit B23-000018	03/24/2023	VERMONT GRANITE MUSEUM OF BARRE INC
81	N Main St	B23-000022	Building Permit	Application for facade renovations	03/24/2023	Green Block, LLC
20	Gable Place	Z23-000006	Zoning Permit	Electric Charging Stations - accessory use to the primary structure for permitting 3 exterior stations, and 4 interior stations in the garage.	03/28/2023	Capstone Community Action Council, Inc.
61	Perry Street	Z23-000009	Zoning Permit	Boundary Line Adjustment	Issued 3/24/23: Eff 04/08/2023	61 Perry Street LLC
81	N Main St	Z21-000048	Zoning Permit	Application for facade renovations	Issued 3/24/23: Eff 04/08/2023	Green Block, LLC
81	N Main St	F23-000002	Flood Hazard Area Permit	Application for facade renovations	Issued 3/24/23: Eff 04/08/2023	Green Block, LLC

Sullivan, Powers & Co., P.C.

Certified Public Accountants

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
www.sullivanpowers.com

Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Jordon M. Plummer, CPA
VT Lic. #92-000180

Independent Accountants' Report on Applying Agreed-Upon Procedures

City Council
City of Barre
City Hall, 6 North Main Street, Suite 2
Barre, Vermont 05641

We have performed the procedures specified in the Vermont Economic Progress Council's "Vermont Tax Increment Financing District Independent Auditor's Agreed-Upon-Procedures" which were agreed to by the City of Barre, Vermont, the Vermont Economic Progress Council and the Vermont State Auditor's Office solely to assist the specified parties in evaluating the City of Barre's compliance with certain requirements during the year ended June 30, 2022. The management of the City of Barre, Vermont is responsible for compliance with these requirements. This agreed-upon-procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures either for the purpose for which this report has been requested or for any other purpose.

Procedures:

1. We confirmed the original taxable value.
2. We verified the completeness and accuracy of the NEMRC TIF Proceeds Report for the tax increment calculation.
3. We verified the expenditures for District improvements and related costs.
4. We verified debt service payments.

Findings:

1. The City erroneously charged two invoices for legal services totaling \$2,591 to the TIF Fund. The City brought this to our attention and will adjust the TIF Fund and correct the Annual Report in fiscal year 2023.

We were not engaged to and did not conduct an audit or examination, the objective of which would be the expression of an opinion on compliance. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the City of Barre, Vermont, the Vermont Economic Progress Council and the Vermont State Auditor's Office and is not intended to be used and should not be used by anyone other than those specified parties.

Sullivan, Powers & Co.

March 2, 2023
Montpelier, Vermont
VT Lic. #92-000180



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/28/23

Agenda Item No. 4-D

AGENDA ITEM DESCRIPTION: Authorize a contract with Televate for dispatch staffing and training study

SUBJECT: Public safety dispatching

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro, Deputy Fire Chief Aldsworth

STAFF RECCOMENDATION: Authorize execution of a contract

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action: This January, CVPSA funds supported a phase I study of Barre and Montpelier dispatch services and capacity conducted by Televate. That study was funded by CVPSA funds. Phase I of the study focused on information gathering, such as documentation and analysis of call volume, staffing levels, training, facilities, and budgets in each facility.

Barre has recently taken on additional dispatch contracts (Randolph and Brookfield) which when annualized will generate \$17,446 in non-tax revenue for the City.

Strategic Outcome: Phase II of the project will take the next step and will use the findings of phase I to identify ways to improve services, streamline operations, ensure adequate staffing and training, and facilitate the creation of modernized fee structures. The study will further assess workload impacts on potential future expansions of the dispatch centers.

Specifically, the scope of work includes:

- Reviews and recommendations of organizational structure;
- Appropriate staffing levels to consider with any potential expansions, and recommended training;
- Site and facility necessities, such as technology or physical/environmental improvements; and
- Technology and virtual integration needs between the two centers.

As Barre is potentially asked to take on additional dispatch responsibilities, this study will help us understand our capacity to do so, and help establish adequate and modernized fees for potential new customers.

EXPENDITURE & FUNDING SOURCE: \$8,805 for both Barre and Montpelier

LEGAL AUTHORITY/REQUIREMENTS: City Charter

INTERESTED/AFFECTED PARTIES: Residents of Barre, City taxpayers, public safety

RECOMMENDED ACTION/MOTION:

Move to authorize the Manager to execute a contract with Televate for a dispatch staffing and training study.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 3/28/23**

Agenda Item No. 4-E

AGENDA ITEM DESCRIPTION: Authorize a contract with White + Burke for TIF consulting services

SUBJECT: TIF extension

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

STAFF RECOMMENDATION: Authorize execution of a contract extension

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action: Barre City’s TIF plan was approved by the Vermont Economic Progress Council (VEPC) in 2012. The plan focused on a number of public parking and streetscape improvements, and identified eight potential private development projects tied to the infrastructure projects. In November 2013, voters approved a \$2.2 million bond to fund the first phases of the projects. The \$2.2 million TIF bond leveraged \$3.4 million in other funding, including a number of state and federal grants.

The usual life of a TIF district is 20 years and debt must be incurred during the first 5 years. A municipality may request extending the incurrence window to 10 years, which Barre City did in 2015, and the request was granted. This set our new final date for incurrence of debt as March 31, 2022. Due to COVID, the Vermont legislature granted a 1-year extension to all TIF districts during the emergency session in fall 2022, and another 1-year extension during the 2021 session. These actions changed Barre’s debt incurrence deadline to March 31, 2024.

The pandemic has had lasting effects on private development, availability of contractors and materials, and downtown employee work schedules and parking needs, and rather than move forward with the infrastructure projects included in the approved TIF plan, the Council chose to review the changing environment.

Clerk Dawes worked with state representatives Peter Anthony and Jonathan Williams and state senators Ann Cummings and Kesha Ram Hinsdale to draft legislation to grant an additional 2-year extension for the incurrence of debt, moving the deadline to March 31, 2026, and to allow the City to retain municipal and education increment for an additional five years to December 31, 2039.

Strategic Outcome: The City has been working with Stephanie Clarke of White + Burke, the consulting firm that helped draft the original TIF plan, to analyze options given the changing environment. At its February 21, 2023, the Council voted to support legislation moving through the legislature to extend Barre’s TIF district. Extending our contract with White + Burke is critical to ensure that we are able to understand the changing environment for projects and take advantage of this development opportunity. The proposed contract is for a maximum of \$20,000.

EXPENDITURE & FUNDING SOURCE: \$20,000 to be paid from the \$1.7M Merchants Row bond

LEGAL AUTHORITY/REQUIREMENTS: City Charter

INTERESTED/AFFECTED PARTIES: Residents of Barre, City taxpayers

RECOMMENDED ACTION/MOTION:

Move to authorize the Manager to execute a contract with White + Burke for TIF consulting services.



City of Barre, Vermont

"Granite Center of the World"

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/28/23

Consent Item No.: 4-F

AGENDA ITEM DESCRIPTION: Ratify application for Fall 2022 VTrans Transportation Alternatives Grant Approve Transportation Alternatives Program Grant Application and Acceptance (if awarded) for Walkable Bikeable Routes to School Project

SUBJECT: Approval of grant for Walkable Bikeable Routes to School project to make improvements to South Main Street for traffic calming, bicycle lanes and pedestrian accommodations for schools and vulnerable populations

SUBMITTING DEPARTMENT or PERSON: Manager Storellicastro

STAFF RECCOMENDATION: Ratify the City's application for this grant and affirm the City Manager's letter of commitment for \$12,000 local share and authorize acceptance of \$48,000 grant (if awarded) for design

STRATEGIC OUTCOME/PRIOR ACTION:

Prior action: This grant application was made in Fall 2022, however the grant application form was not brought to the Council at that time. As a result, and in light of a potential award, we are requesting Council's ratification of the decision to apply for this grant award, affirmation of the Manager's letter to VTrans demonstrating local support, and authority to accept the grant if it is awarded.

Strategic Outcome: The City has multiple initiatives to revitalize and increase community use of its transportation resources through its Transportation Advisory Committee and Paths, Routes and Trails Committee. Safety improvements for pedestrians with improved crosswalks designated bicycle lanes, serpentine vehicle paths, speed control measures and on street parking supplemented with traffic calming will enhance South Main Street generally.

The purpose of the Walkable Bikeable Routes to School Project is to establish revised traffic patterns for vehicles, bicycles, pedestrians and parking along South Main Street to promote a walkable, bikeable community, particularly to and between schools in the area. These changes will improve access to South Main Street businesses and schools, increase safety for students, and make crossings safer for disadvantaged and vulnerable populations by creating improved alternatives to personal vehicle travel.

EXPENDITURE REQUIRED: The projected cost for engineering and design is \$60,000. The grant request is \$48,000 from VTrans with a required local match of \$12,000.

FUNDING SOURCE(S): The City has several funding sources available to cover the local match, including the Capital Implementation Plan, the Semprebon Bicycle Path Maintenance account, or Semprebon bequest account. The Semprebon bequest account is the recommended source for this dedicated capital expense within the fund's specific purpose.

LEGAL AUTHORITY/REQUIREMENTS: The City of Barre owns the right of way throughout the project area, the City has authority over its streets to provide for mobility for all citizens.

LINK(S): Grant Management Policy

ATTACHMENTS: Grant Application, Manager's Grant Application review form (Attachment A), Manager's letter of support.

INTERESTED/AFFECTED PARTIES: Barre residents, Barre City schools, pedestrians

RECOMMENDED ACTION/MOTION:

Move to ratify the City's application for the Transportation Alternatives Grant, affirm the Manager's letter of support for the application, and accept the grant, if awarded.



VTrans Fall 2022 Transportation Alternatives (TA) Grant Application

Thoroughly read the ***Vermont Transportation Alternatives Fall 2022 Application Guide*** before you begin your application. It includes important program information and step-by-step instructions. Pay particular attention to the application process requirements. **Applications are due in hand or by e-mail by December 14, 2022.** Please e-mail the completed application to: Scott.robertson@vermont.gov

Walkable Bikeable Route to School Phase 1
(Project Name/Title)

(802) 476-0250
(Phone)

William Ahearn
(Municipality contact person responsible for the management of this project)

pwdirector@barrecity.com
(e-mail address)

Barre City
(Town)

\$ \$48000
Amount of **Federal Funds requested** (no more than 80% of the project cost estimate).

05641
(Zip Code)

12,000
Amount of Local Match. Example:
Federal Award = \$300,000 (80% of total)
Local Match = \$75,000 (20% of total)
Total Project Cost = \$375,000 (100% of the total)

6 North Main St Barre, VT 05641
(Mailing Address)

County: Washington

Town/Village/City: Barre City

Specific location, street, or road: South Main St from Prospect to Ayers; Ayers from o Main St to Spaulding HS; future phase from Ayers to Parkside to BCEMS

Regional Planning Commission: Central VT Regional Planning Commission

If a linear project, what is the length in feet? 2268 ft So Main St, 1764 ft Ayers St, Total 4032

Is the project on or intersecting to a State maintained highway? Yes No

- *Note: If yes, be sure to include documentation that you have notified the VTrans District Transportation Administrator of the intent to apply for TA funding and have provided them with a brief (one paragraph) description of the proposed project.*

Project type being applied for: **Scoping** **Design/Construction**

The municipality understands that a typical construction project utilizing Transportation Alternatives Program funds will take roughly three years (min.) in the Design and ROW phases prior to going to construction (as pointed out in the TA Program Application Guide)? Yes No

Does this project have a previously completed scoping or feasibility study? Yes No

Note:

Attach a map(s) of the project area and clearly show the limits of the project as well as surrounding benefits from the proposed improvement. If the project is within or adjacent to a designated downtown, village or growth center, clearly indicate the relationship of the proposed project to the boundary of the designated area. Color photos of the area are also recommended.

Fiscal Information:

Accounting System Automated Manual Combination

SAM Unique Identifier # To Be Supplied Later

Fiscal Year End Month June 30

Property Ownership:

If the proposed project is on private property that will need to be acquired by the Municipality through purchase, easement, or eminent domain (includes temporary construction rights) in accordance with the "Uniform Act", then the municipality is committed to exercising its right of **eminent domain** to acquire the rights to construct the project if necessary. Yes No

Funding:

Does this project already have existing funding? If so, please describe. Yes No

Potential for Semprebond Fund participation

Will you accept an award less than you applied for? Yes No

- If yes, please indicate whether local funds will be used to make up the shortfall, or if the project scope will be reduced. If the project scope is to be reduced, describe what part of the project (please be specific) you would accept partial funding for.
Project reduction to South Main St alone, or Scoping for Phase 1 and 2 to include South Mina from Prospect to Parkside Terrace with Ayers St and Parkside Terrace added to each of the affected schools

A support letter from the governing body of the applicant municipality or organization and an acknowledgement and source of the local match and commitment to future maintenance responsibility for construction projects is required (must be dated within 1 year of the application). Is a letter of support attached?

Yes No

Regional Planning Commission Letter of Support:

In order to apply, the project must have a letter of support from the regional planning commission. Is a letter of support attached?

Yes No

Application Scoring Criteria:

- 1. Please give a brief description of the project (be sure to indicate the primary facility type being applied for and be concise). (10 points max.)**
The project is intended to provide designated bike lanes, pedestrian crossing bulbouts or elevated crossings with bicycle pass thru
- 2. What is the feasibility of this project? Feasibility (or Scoping) study applications will not be scored on this criterion. Also, please describe the extent of project development completed to date. (10 points max.)**
The project is entirely feasible with limited or no additional ROW by establishing a lane diet, limiting parking in some areas, improving pedestrian crossings and delineating bicycle lanes. This is a conceptual project.
- 3. Does this project address a need identified in a local or regional planning document? If so, please describe. (5 points max.)**
Not expressly at the regional level, but the project aligns with municipal goals to improve walkability and non-motorized travel.
- 4. Does this project benefit a State Designated Center per the link below (i.e., downtowns, villages, or neighborhood growth centers recognized by the Vermont Department of Economic, Housing and Community Development? (10 Points Max.)**
<http://maps.vermont.gov/ACCD/PlanningAtlas/index.html?viewer=PlanningAtlas>
This project makes the connection from the designated downtown to the high school students by bicycle to augment existing sidewalks and provides opportunity to extend to the elementary middle school and City recreation area including the pool.
- 5. Provide a project cost estimate below (project costs below include both federal dollars and local dollars). Projects will be scored based on whether the cost appears realistic for the size and scope of the project. For scoping studies, use PE and Local Project Management lines only.**
Note: If you are applying for additional funds for an existing project, show the amount being requested for this grant in the PE, ROW, Construction, Construction Engineering, and Municipal Project Management rows below. Also, be clear regarding total project cost and other funding amounts and sources in the additional funding comments box below. (10 points max.)

Preliminary Engineering (PE) (Engineering, Surveying, Permitting)	\$ <u>60000</u>
Right-of-way / Acquisition (ROW) (appraisals, land acquisition and legal fees)	\$ <u>0</u>
Construction (construction costs with reasonable contingency)	\$ <u>TBD</u>

Construction Engineering
(cost to provide inspection during construction) \$ [Click here to enter value](#)

Municipal Project Management Costs
(minimum of 10% of total PE, ROW and Construction
Phases). \$ [Click here to enter value](#)

Total Project Cost \$ [Click here to enter value](#)

Addition Funding Comments: (ex. Total and additional funding for existing projects)
[Click here to enter text.](#)

6. Select the eligibility category below (A, B, C or D) that best fits your project and answer the corresponding questions for that category (choose only one category). 10 bonus points will be awarded to projects that are primarily Bicycle or Pedestrian facilities.

A. Bicycle and Pedestrian Facilities (includes Safe Routes for Non-Drivers and Conversion of abandoned railroad corridors.

(i) Will the project contribute to a system of pedestrian and/or bicycle facilities?
(10 points max.)

This project links to a previously established bike path route in Barre City which has elements are already constructed

(ii) Will the project provide access to likely generators of pedestrian and/or bicyclist activity? **(10 points max.)**

The project connects the downtown including a bicycle shop, stores, eateries with a school educating 900 students, about 1/3 of which are not licensed drivers

(iii) Will the project address a known, documented safety concern? **(10 points max.)**

The improvement of street crossings and delineation of bike lanes will substantially improve pedestrian and cyclist's safety. The alternate mode of travel will attract students that walk the railroad tracks to bicycle along the road with reduced travel times. The existing street width exceeds 36 feet for much of the route

☒ **B. Community Improvement Activities:**

- i. Explain how the project improves the economic wellbeing of the community and/or provide a benefit to state tourism? **(10 points max.)**

The City of Barre has a long history of planning and promoting cycling. The segments that are planned focus on the central and northern portions of the City. This project introduces bicycle travel to the southern portion of the City. This also promotes access to scenic VT 14 for bicyclists and groups that wish to observe rural VT and unique geologic forms such as “Brookfield Gulf”.

- ii. Describe the anticipated impact to the public; degree of visibility, public exposure and/or public use. **(10 points max.)**

The bicycle and pedestrian facilities will be seen daily by more than 7500 vehicle occupants, as well as address bicycle safety and accessibility for up to 1800 students attending Spaulding High School and after Phase 2 – Barre City Elementary and Middle School.

- iii. Answer only one of the following based on the type of project:

- a) Construction of turnouts, overlooks, and viewing areas as related to scenic or historic sites. *To what extent will the project provide a view of a highly unique and scenic area?* **(10 points max.)**

Limited direct effect, fosters access to other unique environments and downtown merchants for increased patronage.

- b) Preservation or rehabilitation of historic transportation facilities. *Describe the historic significance of the historic transportation facility and the importance of the facility to the state.* **(10 points max.)**
[Click here to enter text.](#)

- c) Archeological planning and research related to impacts from a transportation project. *Describe the associated transportation project and benefit of the proposed activities.* **(10 points max.)**
[Click here to enter text.](#)

- d) Vegetation management in transportation rights of way to improve roadway safety, prevent invasive species, and provide erosion control. *Describe the extent of the current problem and the impact on the site and surrounding area.* **(10 points max.)**
[Click here to enter text.](#)

C. Environmental Mitigation Activity Related to Stormwater and Highways

- i. Please describe how this application provides environmental mitigation relating to stormwater and highways. **(10 points max.)**
[Click here to enter text.](#)
- ii. What information or data is provided to substantiate the current stormwater problem and associated environmental impacts? **(10 points max.)**
[Click here to enter text.](#)
- iii. What substantiating data or information is provided to show that the proposed application is an effective and maintainable solution to the problem? **(10 points max.)**
[Click here to enter text.](#)

D. Environmental Mitigation Activity Related to Wildlife

- i. Please describe how this application will reduce vehicle-caused wildlife mortality or will restore and maintain connectivity among terrestrial or aquatic habitats. **(10 points max.)**
[Click here to enter text.](#)
- ii. What information or data is provided to substantiate the current problem and associated environmental impacts? **(10 points max.)**
[Click here to enter text.](#)
- iii. What substantiating data or information is provided to show that the proposed application is an effective and manageable solution to the problem? **(10 points max.)**
[Click here to enter text.](#)

**Attachment A
Grant Application Review Form**

City Department:	Public Works
For further information, contact:	Brian Baker, William Ahearn
Phone Number:	802 476-0250

Funding Agency:	Vermont Agency of Transportation
Application Deadline:	December 15, 2022 *
Brief Description of project and purpose: Contractual services to design bicycle and pedestrian improvement and traffic calming measures for South Main St from City Hall Park to Spaulding High School with extension to Barre City Elementary and Middle School. Design techniques may include offset parking, bulb outs, elevated crosswalks, traffic markings, speed control and other traffic calming measures	

Amount of Expected Grant Award:	\$48,000
Amount of local cash match required:	\$12,000 less in-kind match
Amount of local In-kind Match:	

Name any significant partnerships with other organizations (i.e., is an MOU required, intergovernmental agreements, etc.):

How does this proposed grant align with the City’s strategic priorities and/or Department’s Operating Plans? Yes. The project aligns with increasing community vitality by promoting access to South Main St businesses, fostering walkability and bikeability as well as traffic calming to make the community more vibrant.

How does this grant provide for or expand services to address critical need? Expands pedestrian safety for disadvantaged and vulnerable populations.

Is the Department capable of administering the financial and administrative aspects of the grant? Explain. If no, state what assistance will be needed: Yes, standard contract administration including procurement, contract administration, quality control, public outreach and invoice processing. Estimated 80-100 hours

City Manager Received (sign and date):		3/22/23
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*submitted with “subject to City Council approval clause

*** Copy must be retained in grant application file and copy sent with executed grant award to Accounting Department. ***



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

March 20, 2023

Scott Robertson, P.E.
VTrans Municipal Assistance Bureau
219 North Main St 4th Floor
Barre, VT 05641

Re: Letter of Support Barre City TAP Grant

Dear Grant Review Committee:

As Manager for the City of Barre, I am writing to confirm Barre City's support for the application to fund the Walkable-Bikeable Routes to School project. Please consider this letter as a commitment to fund the local share of costs to achieve the project. The project cannot proceed at a full-scale without grant assistance. The project falls within the scope of a category for budgeted work within the Department of Public Works' (DPW) purview. I am authorized by City Council policy to expend up to \$25,000 for professional services in support of necessary actions to be completed by the City. Lastly, the City has dedicated funds from the Semprebon Trust that are focused on bicycle travel as well as other recreational opportunities. These three factors make it very appropriate for me to issue this letter of support.

The City strives to be a community that supports alternate means of transportation beyond personal vehicles. We have a very active and engaged Transportation Advisory Committee (TAC) which has engaged in discussions in support of traffic calming measures and improved pedestrian and bicycle safety throughout the community. Our Paths, Routes and Trails Committee has sponsored a 10-year plan to further develop pedestrian networks for recreation and critical non-motorized transport. The City is a Gold-Star level participant in the Vermont Department of Health 3-4-50 program which emphasizes the importance of exercise and healthy living choices. The 3-4-50 stands for 3 health risk behaviors resulting in 4 Chronic Illnesses that cause more than 50 percent of deaths in our communities. The City is moving comprehensively to implement transportation alternatives to personal vehicles.

The City of Barre has a Capital Improvement Plan funded through several means – bonding, annual capital appropriations and grants. The approval of our Local Options Tax will generate a projected \$750,000 in increased revenue to supplement the approximately \$400,000 approved by the voters each year for streets and sidewalk improvements. This project falls into the DPW capital project categories, Traffic Calming and Traffic Safety (cyclists). There is sufficient funding available this year and in ensuing years to fully support this project.

I look forward to Barre City's selection as a grant recipient, so that we may develop this portion of our backbone for pedestrian and cycling network. In order to assure success, the City established the project on two phases: (1) on South Main St from Prospect St to Ayers St and along Ayers St (Spaulding High School); and (2) on South Main St from Ayers St to Parkside Terrace and along Parkside Terrace (Barre City Elementary and Middle School). The City hopes to develop plans for as much of these routes as possible within the grant budget.

Thank you for considering Barre City's grant application.

Sincerely,

Nicolas Storrellicastro
Barre City Manager

cc: Jake Hemmerick, Mayor, City of Barre
Brian Baker
William Ahearn



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/14/23

Agenda Item No. 4-G

AGENDA ITEM DESCRIPTION: Authorize planned purchase of two Publics Works vehicles

SUBJECT: Fleet replacement

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro and Department of Public Works (DPW) Director Baker

STAFF RECCOMENDATION: Authorize the purchase of planned FY23 vehicle replacements

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action: At its January 10, 2023 meeting, the Council was presented with the City’s Capital Improvement and Equipment Plans. The plan included the replacement of the following DPW vehicles:

- One Chevy Silverado pick-up truck; and
- One ¾ ton truck.

The City has sought multiple quotes and reached out to various dealerships in order to locate suitable replacements for these vehicles, one of which can no longer pass inspection. Unfortunately, due to the quick moving market for pick-up trucks caused by delays in the supply chain, the City has already lost out on two potential replacements before purchase agreements could be brought to the Council for approval.

Strategic Outcome: The City requests authorization to enter into an agreement with a dealership as soon as suitable replacement vehicles become available. All City procurement policies have and will continue to be followed. However, unless the City is able to move quickly to execute a purchase agreement and secure a vehicle, we will continue to lose opportunities to update our fleet.

We are requesting authorization to execute a purchase agreement for up to \$90,000 for both vehicles. This is consistent with the sale prices we have encountered so far with regional dealerships. The City Council will be updated if any vehicles are purchased under this authority.

These are the final two vehicles that are due to be purchased in the FY23 capital equipment plan. After review of existing fleet needs, it has been determined that two Water Division vehicles (a Ford Fusion sedan and an E-350 van) do not need replacement this year, and their status for replacement will be evaluated when the Capital Equipment Plan is updated next year, creating a cost avoidance of \$65,000 for FY23. However, staff may return to Council to seek authorization to begin the process to purchase FY24 vehicles in order to get ahead of continued supply chain delays.

EXPENDITURE & FUNDING SOURCE: Up to \$90,000 from the Capital Fund

LEGAL AUTHORITY/REQUIREMENTS: City Charter, [City of Barre Procurement Policy](#)

INTERESTED/AFFECTED PARTIES: Residents of Barre, City taxpayers, Public Works Department

RECOMMENDED ACTION/MOTION:

Move to authorize the Manager to execute vehicle purchase agreements for a total amount of up to \$90,000 for the planned capital equipment purchase of two Public Works vehicles.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 3/28/23**

Consent Item No.: 4-H

AGENDA ITEM DESCRIPTION: Accept FY24 municipal planning grant

SUBJECT: Compliance with [Grant Management Policy](#)

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

STAFF RECCOMENDATION: Accept grant award

STRATEGIC OUTCOME/PRIOR ACTION:

Prior Action: At its November 15, 2022 meeting, the Council authorized the City to apply for an Agency of Commerce & Community Development (ACCD) municipal planning grant to update the 2012 North Main to Summer Street Plan.

Strategic Outcome: We are pleased to report that the grant application submitted by Planning, Permitting, & Assessing Services Director Janet Shatney was approved by ACCD, and the City has been awarded an \$18,000 grant for this project.

EXPENDITURE REQUIRED: \$7,000 local match required, to be paid from the grant match and/or consulting services budget item

LEGAL AUTHORITY/REQUIREMENTS: Grant Management Policy

INTERESTED/AFFECTED PARTIES: Barre City residents, Planning Commission

RECOMMENDED ACTION/MOTION:

Move to authorize the Manager to accept the municipal planning grant from ACCD pursuant to the Grant Management Policy.

A RESOLUTION HONORING THE SPAULDING HIGH SCHOOL GIRLS HOCKEY TEAM FOR WINNING THE DIVISION I STATE CHAMPIONSHIP

WHEREAS, the Spaulding High School Crimson Tide girls hockey team achieved excellence on Wednesday, March 8, 2023, when they defeated Burlington-Colchester by a score of 4-1 to win the Division I State Championship at Gutterson Fieldhouse in Burlington, Vermont, bringing great joy and pride to the City of Barre; and

WHEREAS, the victory was a total team effort, with the first two goals of the game scored by 8th graders Amelia Healey and Peyton LaPerle, and seniors Rebecca McKelvey and Hannah King added tallies to support a 13 save performance by goalie Rayna Long; and

WHEREAS, the dominating victory in the State Championship game put an exclamation mark on a dominating 21-0-1 undefeated season for the Tide during which they outscored opponents 117-19 and posted 10 shutouts; and

WHEREAS, Spaulding continued its regular season dominance into the playoffs, convincingly winning both matches, outscoring opponents 11-1 and posting one shutout; and

WHEREAS, the championship season was a fitting end for the team’s graduating seniors, Rebecca McKelvey, Molly Parker, Mattie Cetin, Hannah King, and Rayna Long, who went 59-4-2 since their freshman year; and

WHEREAS, the team was led by Head Coach Dave Lawrence and Assistant Coaches Brian Wilkin, Ashley Pelkey, and Vika Simons who have shown dedication and service to the Spaulding High School athletic program and guided the team that brought the first Division I title of any kind to Spaulding since 2010.

NOW, THEREFORE, BE IT RESOLVED, by the Barre City Council, that the members of the Council commend the Spaulding High School girls hockey team upon its Division I state championship, and congratulates #2 Avery Burke, #3 Ruby Harrington, #5 Gracie Lunt, #6 Peyton LaPerle, #7 Amelia Healey, #9 Hannah King, #10 Aubrey Tremblay, #11 Kaya Moulton, #12 Rylee Pelletier, #13 Bellarina Fontana, #14 Molly Parker, #16 Lanie Thayer, #17 Ellie Parker, #19 Allison French, #22 Rebecca McKelvey, #23 Lilly Mayo, #30 Mattie Cetin, and #33 Rayna Long, Head Coach Dave Lawrence, Assistant Coaches Brian Wilkin, Ashley Pelkey, and Vika Simons, Team Managers Maria Saldi and Amira Pelletier; and

BE IT FURTHER RESOLVED, that the City Council extends to each of the members of the 2022-2023 Spaulding High School girls hockey team our sincerest wishes for their continuing success academically and athletically; and

BE IT FURTHER RESOLVED, that a copy of this resolution be placed in the permanent records of the City of Barre and that a copy be transmitted to the members of the team, the coaching staff, and to Spaulding High School.

BY ORDER OF THE CITY COUNCIL THIS 28th DAY OF MARCH 2023

Jake Hemmerick, Mayor

Carolyn Dawes, City Clerk & Treasurer

Emel Cambel, Ward I

Thom Lauzon, Ward I

Michael Boutin, Ward II

Teddy Waszazak, Ward II

Michael Deering II, Ward III

Samn Stockwell, Ward III

A RESOLUTION RECOGNIZING THE SERVICE OF ROWDIE PARKER ON THE OCCASION OF HIS RETIREMENT AFTER MORE THAN 35 YEARS OF SERVICE TO THE CITY OF BARRE

WHEREAS, Rowdie Parker was hired as a maintenance worker with the City of Barre in July 1987 and will be retiring on April 7, 2023 as the B.O.R. foreperson after more than 35 years of dedicated service at the Civic Center facilities, city parks, and recreation areas; and

WHEREAS, Rowdie has been a legend at the B.O.R., responsible for creating untold sheets of ice, making thousands of Zamboni runs, assisting with special event setups, and maintaining the pool filtration systems, demonstrating his vast knowledge base and value to the city; and

WHEREAS, over his 35 plus year career he was a friendly face to many recreational skaters, figure skaters, and hockey teams, many of whom now come to skate with their children on the best and fastest ice in Central Vermont; and

WHEREAS, the community’s affection for Rowdie was most recently on display at the Gutterson Fieldhouse in Burlington, Vermont, where a cutout of his friendly face was plastered over the front of the Zamboni during the girls hockey division I state championship game won by Spaulding High School; and

WHEREAS, Rowdie took great pride in his work preparing facilities for use by residents, and he played an integral role in upgrades to the B.O.R., swimming pool, parks, and playgrounds, helping to ensure that generations to come will enjoy these recreational areas.

NOW, THEREFORE, BE IT RESOLVED, that the Barre City Council wishes Rowdie Parker the very best in his retirement and does hereby declare Friday, April 7, 2023 to be “Rowdie Parker Appreciation Day” to express to Rowdie our most profound appreciation and sincere thank you for his 35 plus years of dedicated service, and wish him the very best in his retirement; and

BE IT FURTHER RESOLVED, that a copy of this resolution be placed in the permanent records of the City of Barre and that a copy be transmitted to Rowdie Parker.

BY ORDER OF THE CITY COUNCIL THIS 28th DAY OF MARCH 2023

Jake Hemmerick, Mayor

Carolyn Dawes, City Clerk & Treasurer

Emel Cambel, Ward I

Thom Lauzon, Ward I

Michael Boutin, Ward II

Teddy Waszazak, Ward II

Michael Deering II, Ward III

Samn Stockwell, Ward III



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA ITEM CITY COUNCIL AGENDA: 3/28/23

Agenda Item No. 8-D

AGENDA ITEM DESCRIPTION: Approval of 2nd Round application form for ARPA Community Innovation Fund projects

SUBJECT: ARPA funding

SUBMITTING DEPARTMENT/PERSON: Manager Storlicastro

STAFF RECOMMENDATION: Provide feedback and approve 2nd round application form

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action:

The American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) which provides \$350 billion to state and local governments across the nation for the response to and recovery from the COVID-19 pandemic. Of Vermont’s \$1.25 billion share, over \$200 million (about \$300 per Vermonter) was allocated to municipalities. Barre City received \$2.5 million.

The City conducted a comprehensive engagement process that included:

- **September 2022:** Solicitation of letters of interest for innovative projects to be funded with ARPA funding;
- **September 2022 – January 2023:** Engage an outside facilitator to assist with public engagement
- **November 2022 – December 2022:** Public online and paper-based survey to seek input on uses of funding, and rating of letter of interest projects that had been submitted by that time;
- **November 15, 2022:** Public and Zoom forum at Alumni Hall; and
- **January 10, 2023:** Issuance of a public report summarizing all engagement activities and findings based on responses received.

Our outreach efforts were productive, and included the following engagements:

- 21 letters of interest submitted;
- Over 40 individuals participated in the public forum; and
- 309 survey responses.

In January 2023, the following uses of ARPA funding were proposed to the Council:

- **Allocation of \$250,000 to Downstreet for the Granite City Apartments project at the Ward 5 School.** This project requested funding through the letters of interest process. Funding was recommended because “Housing” was the highest ranked priority in the survey, and this project specifically received the greatest support among those who returned surveys. *[N.B. Council approved this funding allocation on 1/31/23]*
- **Allocation of \$2M to fund the Capital Improvement Plan.** The feedback at the public forum was unequivocal – community members requested that ARPA funding support improvements to the City’s

infrastructure. In order to be responsive to this public feedback, it was proposed allocating the vast majority of the ARPA funding towards the recently created Capital Improvement Plan.

- **Set aside \$200,000 to support a Community Innovation Fund.** There were many compelling projects submitted through the letters of interest process, totaling over \$1.8 million in requested funds. While it may not be possible to fully fund all the submitted projects, there was support on Council for the development of a “micro-grant” process whereby letter of interest applicants would refine their projects and the Council could determine which projects should be prioritized for funding.

Strategic Outcome:

At its February 21, 2023 meeting, the Council was presented and broadly agreed with following guidelines for awarding the funding under the \$200,000 Community Innovation Fund:

1. **Mixed funding sources required:** ARPA funding needs to be leveraged to multiply its impact across the City. With the exception of projects requesting under \$5,000, the City would not fully fund any single project, and applicants must demonstrate their ability to secure diverse funding sources.
2. **Progressive funding tiers:** In order to provide some balance for applicants of large and small requests, funding tiers are proposed based on the amount of the request as follows:

Amount Requested	Percent Funded Based on Total Project Cost
Under \$5,000*	100%
\$5,001 - \$20,000	75%
\$20,001 - \$50,000	67%
Over \$50,000	50%

**Note, while there are no current letter of interest projects under \$5,000, setting this funding tier now will allow for clarity should any such projects emerge in the future. For example, a current applicant could scale down a project to below this threshold.*

This table would be applied as follows:

- If an applicant requested \$6,500 for a project where the total cost of the project was \$6,500, that applicant would be eligible for \$4,875 (\$6,500 total project cost * 75%).
 - If an applicant requested \$6,500 for a project where the total cost of the project was \$25,000, that applicant would be eligible for \$6,500 (\$25,000 total project cost * 67% = \$16,750 max award).
 - Even if the tiers result in a maximum award greater than what the applicant applied for, the City will only fund up to the original amount requested.
 - In the second example above, even though the applicant could have received up to \$16,750 based on the funding tiers, they are eligible only for the \$6,500 they originally requested.
3. **No operational or recurring expenses:** ARPA is one-time funding. In the same manner as the City has directed ARPA funding towards non-recurring expenses, the same rule applies to outside organizations that are supported because subsidizing operational and/or recurring expenses simply creates future fiscal cliffs. Funded projects should be financially sustainable for the foreseeable future or require only one-time funding.
 4. **Demonstration of broad community impact:** Proposals should show demonstrable civic improvements that foster recreation, community pride, housing or support to underserved or high-need populations. In addition, projects will be prioritized based on benefits to community members with a broad range of

demographics. Applicants would be encouraged to demonstrate support based on the results of ARPA outreach that was conducted.

5. **Projects must be underway by September 30, 2024 and completed by September 30, 2026.** According to federal ARPA guidelines, all funds must be committed by December 31, 2024 and fully reimbursed by December 31, 2026. Projects must demonstrate an ability to secure funding, contracts, and all other completion requirements necessary to meet these timeframes.
6. **Approved funding will be provided on a reimbursement basis.** Applicants will provide proof of expenses and payment before funds will be released.
7. **Applicants must provide completion reports to Council within 3 months of completion of the funded project.** The City will not make final reimbursements until the completion report is submitted.

The Council agreed with the following next steps and guidelines:

If there is agreement on these (or revised) standards, the following next steps/timeline is proposed:

- March 15: Creation and distribution of a 2nd round application form responsive to the approved guidelines.
- May 1: Completed 2nd round application form due to the City Manager for compilation and review.
- As early as May 9th: Completed applications presented to Council for consideration/action

EXPENDITURE AND FUNDING SOURCE: \$200,000 in ARPA funding

ATTACHMENT(S): (1) Proposed 2nd round application form

LEGAL AUTHORITY/REQUIREMENTS: City Charter

INTERESTED/AFFECTED PARTIES: Residents of Barre, ARPA Letter of Interest applicants

RECOMMENDED ACTION/MOTION:

Move to approve the 2nd Round Application Form for ARPA Community Innovation Fund.



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

ARPA Community Innovation Fund Round II Application Form

All Letter of Interest (LOI) applicants are invited to submit an ARPA Community Innovation Fund Round II Application Form. The form requires LOI applicants to describe their proposed project in greater detail using [guidelines approved by the Barre City Council](#), and provide more information on how the requested funding will be used. Per the guidelines adopted by the City Council, applicants are eligible for a “Max ARPA Award” based on the “Project Total.” (Please see Appendix I.)

Completed Application Forms must be submitted to ExecAssist@barrecity.org by 5:00 PM Monday, May 1, 2023 with the subject line “ARPA Round II Application”. The form must be filled completely and clearly. Final decisions on funding will be made by the Barre City Council.

Section I: Applicant Information

Name of the organization/individual applying for funds

Contact Name Title

Applicant mailing address

Contact Phone Contact Email

Section II: Funding Request

With the exception of funding requests under \$5,000, Community Innovation Funds will not be used to support the total costs of any project. Applicants are eligible for a percentage of their request based on the total cost of the project. **Please see Appendix I for the amount of funding your project is eligible to receive.**

Applicants may request less funding than the amount they originally requested if project scopes or costs have changed. If you are seeking less funding than you originally requested, please enter the revised amount under Section I (A). If the Project Total has changed, please enter the revised amount under Section I (B). Applicants will not be eligible for more funding than the “Max ARPA Award” even if the project total has changed.

- A. Amount eligible to receive (from Appendix I “Max ARPA Award”)
- B. Total Cost of the project (from Appendix I “Project Total”)

Section III: Project Details

- A. ARPA is one-time funding. The City of Barre will not support projects requesting funding for recurring or operational expenses. Recurring and operational expenses include, but are not limited to, staff wages, benefits, costs to run programs (such as supplies), and rent. If your initial request included recurring or operational expenses, you may modify it to meet this eligibility requirement.

I certify that no ARPA Community Innovation Funds will not support recurring or operational expenses

I am submitting a modified ARPA Community Innovation Fund request to remove recurring or operational expenses.

B. Please provide a clear description of what the Community Innovation Funds you have requested will support. Be specific and include equipment to be purchased, contracted services to be procured, and other costs that the requested funds will cover. **The amount in this table should equal the amount entered in Section I (A).**

Goods/Service to be purchased	Amount	Source/vendor (i.e. contracted, in-house labor)	Target acquisition/completion (M/YY)

C. Please provide the information below regarding funding sources that you (1) have received, (2) have applied for, (3) are planning to apply for, and/or (4) will pursue to make up the difference between the Max ARPA Award and the Project Total. Responses must be specific and demonstrate a clear and credible plan to secure full funding for the proposed project. **The amount in this table should equal the amount entered in Section I (B).**

Funding Source	Amount	Status	When will this funding be secured? M/YY
ARPA Community Innovation Funds		Under review	May/June 2023

D. Please provide additional and specific information regarding the status of funding sources that are not yet secured, including details about when those funding sources will be confirmed. **All additional funding sources must be secured before September 30, 2024 in order to be eligible for funding under this program.**

E. Please provide a specific project timeline, including current status of the project and anticipated timeframe for securing additional funds, groundbreaking, contracting, purchasing, and completion. **In order to be funded, projects must be underway by September 30, 2024 and completed by September 30, 2026.**

Section III: Community Impact

- A. Projects that demonstrate broad community impact will be prioritized. Projects should result in demonstrable civic improvements that foster recreation, community pride, housing, and/or support to underserved or high-need populations. Priority will also be granted to projects within the City and with benefits to community members with a broad range of demographics. Please provide clear and specific examples of how your project will provide significant and meaningful community impact.

Section IV: Compliance and Certifications

- A. Please certify that you understand, agree, and will comply with the following requirements established by the City Council for receipt of ARPA Community Innovation Funds. Failure to comply with these requirements at any point after the funds have been awarded could result in a rescission of funds at the City of Barre’s sole discretion.

- (1) ARPA Community Innovation Funds will not be used to pay for recurring or operational expenses.
- (2) This project will be underway by September 30, 2024 and completed by September 30, 2026.
- (3) Approved funding will be provided on a reimbursement basis following proof of expenses and payment before funds will be released. Applicants may request up-front payments due to financial hardships, and exceptions may be granted at the City’s sole discretion with documentation as requested by the City.
- (4) A completion report will be provided to the Barre City Council within three (3) months of the completion of the funded project. Final reimbursements will not be made until the completion report is submitted.

I certify, understand and agree with the requirements for receipt and use of ARPA Community Innovation Funds listed in (1) – (4) above and that failure to comply could result in loss of funding at the City of Barre’s sole discretion.

Name

Date

Title

APPENDIX I: Funding Eligibility Amounts

The City Council adopted funding tiers to determine the amount of funding applicants will be eligible for under the ARPA Community Innovation Fund. The tiers, and their application, are described below:

Amount Requested	Percent Funded Based on Total Project Cost
Under \$5,000*	100%
\$5,001 - \$20,000	75%
\$20,001 - \$50,000	67%
Over \$50,000	50%

The tiers will be applied as follows:

- If an applicant requested \$6,500 for a project where the Project Total was \$6,500, that applicant would be eligible for \$4,875 (\$6,500 total project cost * 75%).
- If an applicant requested \$6,500 for a project where the Project Total was \$25,000, that applicant would be eligible for \$6,500 (\$25,000 total project cost * 67% = \$16,750 max award).
- Even if the tiers result in a maximum award greater than what the applicant applied for, the City will only fund up to the original amount requested.
 - In the second example above, even though the applicant could have received up to \$16,750 based on the funding tiers, they are eligible only for the \$6,500 they originally requested.

Based on funding tiers approved by the City Council, applicants are eligible for the amounts listed below under the “Max ARPA Award” column.

<u>Letter of Interest Funding Request Summary</u>				
Applicant	\$ Requested	Project Total	Tier	Max ARPA Award
CVTV	\$ 300,000	\$ 300,000	50%	\$ 150,000
Meals on Wheels	\$ 200,000	\$ 221,625		\$ 100,000
Barre Community Baseball and Softball	\$ 150,000	\$ 150,000		\$ 75,000
Barre Opera House	\$ 111,114	\$ 111,114		\$ 55,557
SHS Foundation	\$ 40,000	\$ 40,000	67%	\$ 26,800
Studio Place Arts	\$ 37,200	\$ 37,200		\$ 24,924
Rainbow Bridge Center	\$ 25,000	\$ 25,000		\$ 16,750
CV Adult Basic Education	\$ 20,000	\$ 310,450	75%	\$ 20,000
Sage Mountain	\$ 20,000	\$ 279,022		\$ 20,000
Barre Historical Society	\$ 19,936	\$ 19,936		\$ 14,952
Circle	\$ 18,000	\$ 29,150		\$ 18,000
Barre Historical Society	\$ 15,000	\$ 67,329		\$ 15,000
Barre Area Senior Center	\$ 12,000	\$ 12,000		\$ 9,000



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/28/23

Discussion Item No. 8-G

AGENDA ITEM DESCRIPTION: Committee Re-Set

SUBJECT: Structure, number and charge of municipal bodies

SUBMITTING DEPARTMENT/PERSON: Mayor Hemmerick and Manager Storellicastro

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action: The Council creates and oversees municipal bodies. Currently, there are 12 Council created committees or task forces, 2 statutorily authorized bodies (Planning Commission and the Development Review Board), several other Boards, and other loosely affiliated committees operating quasi-independently (All in for Barre Committees).

It has become evident that the City’s committee and task force structure is in need of review. Among others, residents, Council members, and staff have identified the following challenges:

- There are too many committees
- Committees have either no clear direction or charge from Council, or are focused on very narrow issues
- Staff coverage is challenging (due primarily to the number of bodies that must be covered)
- Some committees struggle with the timely posting of meeting agendas and minutes
- Membership and participation varies across committees, and some carry long-term vacancies
- Some committees could be deemed obsolete, or may no longer be necessary or relevant
- Council representation is not even across committees

Strategic Outcome: The proposal below to right-size the number of municipal bodies will benefit public participation and our democratic processes because it (1) creates a structure and environment that allows interested volunteer residents to have positive experiences, and (2) encourages meaningful and valuable input from municipal bodies to positively inform the Council’s work.

A proposal to reorganize the committees to ease staffing burdens and create capacity to better support volunteers within Barre City’s and Vermont’s strong tradition of citizen participation.

Councilors, members of municipal bodies and others have had an opportunity to consider the proposed re-organization and we received feedback from many City bodies and members of City bodies. In responsiveness to that feedback -- and in balance with the objectives with which this project began -- the following is proposed for Council’s consideration.

This revised approach from that originally presented was prepared in response -- and in consultations with staff stakeholders -- and has the support of the Mayor. It is a compromise intended to find a balance so the City can move forward, effectively.

The proposals below can be moved as a block or taken up individually and are sequenced to answer precedent questions first.

Precedent questions

- Acknowledge that the All-In for Barre Task Forces are not under the authority of the City.
- Starting no later than July, Councilors will be assigned and begin to serve as **Council liaisons** to City committees and regional bodies and routinely report back to the Council to improve communications. Council will rank their interests in all liaison positions using a standard form for compilation by the Manager, so Council can consider nominations and appointments.
- Non-statutory City boards, committees, and commissions will be staffed to the extent possible – but not all bodies will be staffed to achieve the objective of managing staff workloads and capacity beyond business hours. It is further understood that unstaffed committees (including task forces) will be able to access municipal body training support and normal assistance for postings agendas and minutes.
- Council will support in the form of a micro-grant (up to \$500 from amounts available in the Committee Expenses budget line) to any existing body wishing to create a ‘**booster**’ or ‘**friends of entity**’ non-profit related to a city asset, such as a “Friends of Barre Cemeteries.”
- All committees the Council combines will retain and transfer all current, existing members and their terms.
- The combined bodies will shrink to a standard maximum membership of 9 people over time as members resign.
- All combined committees will hold an organizational meeting at their next meeting to select a Chair, Vice-Chair and Secretary/Clerk and merge prior charges and duties into a single charge for ratification by Council.

Proposed combinations/mergers

- Combine the **Transportation Advisory** and **Paths Routes and Trails Committees** to **Transportation & Public Works Committee**.
- Combine the **Cemetery and Parks, Community Garden, and Tree Stewardship Committees** to a **Cemeteries, Outdoor Recreation & Conservation Committee**, including the duties and responsibilities outlined in [24 VSA 4505](#) and relevant Vermont cemetery statute.
- Combine the **Civic Center and Recreation Committees** to a **Buildings, Facilities & Indoor Recreation Committee**.
- Transfer all **Energy Committee** (which currently has no members) responsibilities to the Planning Commission under its current statutory authority and responsibility for energy planning, while acknowledging that planning for renewable, sustainable, and affordable energy use is a cross-cutting issue affecting many municipal bodies.
- Transfer all **Americans with Disabilities Act Committee** (which currently has no members) responsibilities to the Diversity & Equity Committee, and the Manager will retain a staff officer with ADA compliance responsibilities.
- Of the remainder not transferred or combined, retain the remaining non-charter or statutory committees: (e.g. Cow Pasture, Homelessness Task Force, Diversity & Equity, and Police Advisory Committee).
- Consider a later merger by Charter of the **Board of Health and Animal Control Committee** as three-member body fulfilling the statutory obligations of both statutorily required quasi-judicial bodies.
- Resume equal-opportunity appointments for vacant seats at local and regional entities.

ATTACHMENT: Feedback received from public bodies

LEGAL AUTHORITY/REQUIREMENTS: City Charter §307

INTERESTED/AFFECTED PARTIES: Residents of Barre, City staff, volunteers and committees

RECOMMENDED ACTION/MOTION: Approval of a set of reorganization decisions based on the questions outlined above.

CONSIDERATION OF RIVER ACCESS TASK FORCE IN JOINING A CITY COMMITTEE

On December 21, 2022, at our monthly meeting, the River Access Task Force members considered a proposal by Nicolas Storellicastro, Barre City Manager, to join the Public Infrastructure and Transportation Committee that would integrate three loosely related city committees and the task force into one city committee.

The River Access Task Force is a community led group that is not overseen by the city council. We understand it is not the role of the city council to determine if we join a city committee and that the decision is ours to make. With that understanding, the task force members unanimously decided the group should remain a task force. Ours is a grassroots effort informed by community volunteers and members of the community who participate in our work and utilize the city's waterways.

As a task force created during the All in For Barre community event in September 2021, we also recognize that the city council agreed that the task forces created from that effort were purposely created as task forces, not city committees, but would be unified with the city's goals and energies. With that said, we think it is important for the community to see that the city supports clean rivers and access to these waters, and we feel our group is doing the community a service and does not need to be led by city council to be effective.

We understand that part of the concern of the council is that these task forces use city and staff resources. We would like to share the following points:

1. The previous mayor, Lucas Herring, left the group his stipend, so at times, Carol Dawes processes invoices. The council and Mayor Herring approved this action, and we believe the city time for this approved action should not be held against the group.
2. We invited the town manager to attend the opening of our annual clean-up, and while we think the city's presence is important to show support of our efforts to keep Barre's rivers clean, we understand if city staff cannot attend if it is a significant drain on staffing resources.
3. Before the River Access Task Force took over, the non-profit Friends of the Winooski River worked with Mayor Herring on the annual river clean-up and the city provided support by picking up the trash piles and properly disposing of them for us. This is the same arrangement we had in 2022 and feel this benefits the city, so should not be characterized as using significant resources.
4. We completed much of our work this year without city resources. We hope the city will continue to partner with us on efforts where they are needed (such as supporting grant proposals and providing input on projects where their knowledge and expertise is invaluable).
5. If the city is unable to be a fiscal agent for our group, we are also supported by the Friends of the Winooski River.
6. We do not require use of the city's Zoom account to hold meetings.

CONSIDERATION OF RIVER ACCESS TASK FORCE IN JOINING A CITY COMMITTEE (cont.)

We appreciate that the city has been partnering with us and supports our work, and we do not want to appear ungrateful. This group is a community led effort, which involves everyone's participation, and is led and fueled by our community members. We maintain a list of over 40 local volunteers who receive our meeting notes, volunteer opportunities, outreach events, and meeting invites. We also share this information publicly on the Front Porch Forum.

We have shared a presentation with the city council of our accomplishments for 2022 and our goals for 2023. As part of our efforts for 2023 we plan to reach out to local groups, including city committees, to better understand how to partner and streamline our work as a group dedicated to river and clean water awareness and public use. We hope the city will continue to be the strong partner we have enjoyed, and we plan to reciprocate that relationship with our community work and accomplishments.

Cordially,

Barre City River Access Task Force – January 3, 2023

Danielle Owczarski, Chair
Jim Deshler
Hannah Towne
Cathy Jamieson
Susan McDowell
Jonathan Williams
Peter Anthony
Tess Taylor
Scott McLaughlin

Cow Pasture Stewardship Committee
Barre City, Vermont



January 22, 2023

City Council
Barre City, Vermont

Dear City Council members,

The Barre City Cow Pasture Stewardship Committee wants to thank the Council for providing additional time to discuss the proposed committee reset proposal. The Committee recognizes that city staff members are being tasked with the oversight of one or more committees and appreciates the need to reduce staff time spent overseeing numerous Committees.

The most recent proposal included a *Cow Pasture and Open Conservation Lands Committee*, which would restructure the current Committee by expanding its responsibilities. During the Cow Pasture Stewardship Committing meeting on January 19, this proposed Committee restructure was discussed and members unanimously agreed that the current structure should remain unchanged. Keeping the current structure will allow the Committee to continue to focus on the mission statement per the Barre City Cow Pasture Management Plan, which is:

To connect people to the place in ways that allow recreation, exploration, collaboration and stewardship of the Cow Pasture.

The Cow Pasture Stewardship Committee strongly recommends to City Council that the current Committee structure is not modified and that the Committee restructure proposal is modified to reflect this. Committee members offer the following reasons to support this recommendation:

- The Committee partnered with the City to apply for a \$50,600 Enhancement of Recreation Stewardship and Access (ERSA) Trails Grant to enhance the Cow Pasture property. Once the grant agreement is received and approved the Committee will need to commit numerous volunteer hours to meet the requirements of the agreement; the additional responsibilities proposed by the City Council will hinder the Committee's ability to successfully administer the ERSA Grant. All proposed work must be completed within two years of acceptance.
- Committee members feel there is a lack of specifics on what the new Cow Pasture and Open Conservation Lands Committee's mission and expectations would be. It is also unclear how much support the Committee would receive from the City to effectively steward the Canales Woods Park.
- The Committee is unaware of other open conservation lands other than Canales Woods Park. It is the Committee's understanding that Canales Woods Park is under the

oversight of the City Department of Public Works, and neighborhood residents help with the maintenance. The park may not require oversight from a formal committee.

- All current Committee members joined the Committee because of a passion for the Cow Pasture. Expanding the Committee responsibilities to oversee more lands would diminish the passion for a particular piece of land, whether it be the Cow Pasture or other properties.
- Additional responsibilities will exceed the Committee's capacity to manage multiple projects effectively and successfully, resulting in a potential loss of Committee membership.
- It has been expressed by current and prior City staff members that the Committee is a model for other City committees and requires little oversight or "hand-holding" from City staff. Restructuring the Committee may result in a reduction of this demonstrated efficiency.

The Cow Pasture Stewardship Committee thanks the City Council for the opportunity to comment on the committee restructure proposal and appreciates the consideration of the Committee's recommendation to keep the current Committee's structure unchanged.

Sincerely,
Cow Pasture Stewardship Committee
Barre, Vermont

Current Members:
Chris Russo-Fraysier, Chair
Tim Rapczynski, Co-Chair
Janette Shaffer
Jim Deshler
Marc Cote

RESPONSE OF BARRE CITY HOMELESSNESS TASK FORCE TO CITYMANAGER'S SUGGESTIONS FOR COMMITTEE AND TASK FORCE RESTRUCTURING

The Barre City task force on homelessness held its regularly scheduled meeting Wednesday December 7 and discussed the proposal of the City Manager to incorporate the charge to the Committee in a new Committee that would deal with community and economic development and the associated issues of affordable housing and the homelessness.

It is our unanimous and strongly held position that so doing would in effect eliminate issues dealing with the homelessness from consideration and action by this new committee.

Homelessness and housing are different issues. And to the extent that housing is relevant to the homeless, the problems presented are significantly different and can best be dealt with and perhaps only dealt with by a body which is solely charged with dealing with those issues.

The current task force is very busy engaging in a number of activities which which are carrying out the charge of the Council to the Task Force. We suggest that the committee envisioned by the manager would have not done any of these.

1. With thanks to the Council, and to the Barre Interfaith Group, we were able to obtain the funds necessary to provide for staffing a warming shelter in The Aldrich Library.
2. A local resident obtained a significant contribution of 36 sleeping bags to be used by homeless people who are sleeping outside. We are expanding that project by requesting donations from local organizations for the purchase of additional sleeping bags. We will also be approaching Darn Tough for a similar contribution of socks.
3. We are supporting one of our members in establishing some workshops for the homeless in how to use the Green Mountain Transit Authority bus system.
4. We compiled a list of community meals served by Barre City churches and have posted that on the city's website.
5. Our chairperson also attends meetings of the Montpelier City homelessness task force and to the extent possible we coordinate activities with them.

Briefly and directly put, we doubt seriously that this level of activity directly the serving the homeless population of our city as charged would take place or continue if merged with all the other activities easily envisioned by the manager's proposal. Therefore, we urge that this task force be maintained as currently charged and the vacancies be filled in a timely fashion as we understand there are at least two applications for membership.

Barre City Task Force on Homelessness

December 12, 2022

Erika Real, Chairperson
Stephen L. Finner, Ph.D. Vice-Chairperson
Chip Castle
Philip Moros
Loren Polks
Brooke Pouliot

Discussion on Committees - Jan 3

Sue Higby <shigby@sover.net>

Mon 1/2/2023 2:11 PM

To: Nicolas Storellicastro <citymanager@barrecity.org>; Jake Hemmerick <j.hemmerick@barrecity.org>

Cc: Jeff Bergeron <jbergeron@barrecity.org>; Charlie Atwood <catwood@dmsmachine.com>

I've worked for more than 40 years in the nonprofit sector, including work in major international/national organizations in WA DC. All the organizations thrived because they communicated clearly about mission and they developed an environment where individuals were empowered to produce more (and even more) for their organizations.

I don't think that I'll have the chance to attend your discussion about Committees at the January 3 meeting of the Council.

I'm sending along a few notes for your consideration.

Sincerely,
Sue Higby

1. The mission of committees, working groups, and task forces should be concise and easily understood. This enhances the ability of the group to secure funding, in-kind support, and attract new volunteers and supporters.
 - A. If there is a need to reduce the number of committees, assess this potential goal based on legal/regulatory requirements, humanitarian responsibilities, and funding and/or growth opportunities for Barre.
 - B. Creating new committees out of groups of formerly inactive committees does not seem productive. This seems like a recipe for confusion and disappointment.
 - C. Define an "Inactive Committee" with accuracy. This may be a potentially valuable group in the future that simply has not found the formula for its success. However, saying this, if a committee has not submitted a mission/work outline in the last 1.5 years and has not held a meeting with a quorum of members in the last 8 months, this likely means there is no immediate need for the committee.
2. Committees should be empowered to be ACTIVE, not passive entities. Barre has many talented community members who are interested in sharing their backgrounds, professional relationships, and ideas, but who may not have the interest or time to become involved in local politics.
 - A. Work towards securing a Part-time Volunteer Liaison that would be responsible for identifying and scheduling training for committee members, assisting with committee communications, identifying opportunities for committee collaboration, and generally helping with the many ways that community members can pitch in. (I would anticipate that this could be a self-funded position within several years. I also anticipate there would be a positive "multiplier effect" by having a position such as this – the results would position Barre for an exciting future.)
 - B. Provide committees with regular training opportunities. Training should be selected with an eye towards enhancing skills and awareness for including everyone on the various committees. Training should be avoided for punitive purposes.
 - C. Provide committee leadership with specified times to report back to the City Manager regularly (perhaps 2-3 times per year in person).
 - D. Make it clear to committee leadership that they may request staff assistance, on an as-needed basis. Avoid creating unnecessary assignments for busy staff or Council members. There is no need to have a staff member assigned to every Committee – it's not good use of limited resources.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 3/28/23**

Agenda Item No. 8-H

AGENDA ITEM DESCRIPTION: Approval of the strategic Plan

SUBJECT: Strategic Plan

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

STAFF RECCOMENDATION: Approval of the plan

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action:

In Spring 2022, the City began a strategic planning process that included several engagements into the Fall, including:

- Established a design team consisting of Councilors and City staff to guide the process;
- Conducted interviews with Councilors and Department Heads in May 2022;
- Survey of City employees and committee volunteers;
- Joint Council and staff retreat, joined by the then-incoming Manager;
- Staff team session to develop strategies and tactics in September 2022;
- One-on-one conversations between the Manager and Councilors to review the draft plan; and
- Presentation at the January 24, 2023 Council meeting.

Strategic Outcome:

After a thorough and engaging process, Council reviewed a 3-year strategic plan that set the following five goals:

- (1) Keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list;
- (2) Ensure that our residents and businesses have reliable infrastructure – including roads, water, sewer, and public buildings – that meets their needs through continuing to invest in maintenance, upgrades, and replacements;
- (3) Become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents;
- (4) Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City; and
- (5) Continue to align the efforts of City government – employees, elected officials, and volunteers – in support of the strategic plan’s goals and priorities.

EXPENDITURE & FUNDING SOURCE: N/A

ATTACHMENT(S): (1) 2023-2025 Strategic Plan; (2) 1/24/23 Council Meeting PowerPoint

LEGAL AUTHORITY/REQUIREMENTS: City Charter

INTERESTED/AFFECTED PARTIES: City Council, Residents of Barre, City taxpayers

RECOMMENDED ACTION/MOTION:

Move to authorize the Manager to execute a contract with White + Burke for TIF consulting services.



STRATEGIC PLAN

2023 - 2025

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LETTER FROM THE MAYOR AND CITY MANAGER

To the City of Barre Community:

Our city, like the rest of our state, nation, and the world, has undergone significant changes in the past two years. The global pandemic dramatically altered the way we live, work, and join together in community. Other macro trends, whether they be economic, socio-political, social justice, and racial, to name just a few, are also impacting our lives in dramatic ways.

Closer to home, we are also undergoing great change in our City. Our City Council reflects relatively new leaders and leadership, and we are transitioning from our long-tenured City Manager to a new leader who will manage our City administration. Within our community, we are seeing shifts in our local economy, increased need for housing across many levels of income, and continued strain on our infrastructure -- both the physical infrastructure as well as the capacity of our workforce to meet the many and varied needs of our City

So, at this moment of significant change, the Council and Administration agreed on the need to develop a strategic plan for the City of Barre. This plan sets out a shared vision and mission, along with five priority areas of focus for the next three years. It also provides a framework for priority setting and a way of collaborative work for our collective City Government -- elected and appointed -- to optimize our limited resources to continue to create, as our mission statement describes, an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

We want to thank the many City employees and volunteers who provided input to this planning process, as well as all of the residents that have shared their perspectives with our elected and appointed officials in both formal and informal ways over the past few years.

Sincerely

Jake Hemmerick
Mayor

Nicolas Storellicastro
City Manager

Members of the Design Team

Bill Ahearn, Director of Public Works
Councilor Michael Deering II
Councilor Emel Cambel
Janet Shatney, Director of Planning, Permitting &
Assessing Services

Carol Dawes, City Clerk/Treasurer
Councilor Samn Stockwell
Steven Mackenzie, Retired City
Manager

OUR PLANNING PROCESS

The planning process was launched in April 2022. The City of Barre engaged Fio Partners, LLC, as its strategic planning consultant partner to develop the City's strategic plan. Information was gathered from several sources to capture perspectives on priorities for the City, including:

- Interviews with City administration leaders and City Councilors
- Review of current City plans, initiatives, and priorities
- Input and updates from City committees regarding current and planned work
- Survey of City committee members and City employees on City assets, needs, and priorities

The information gathered was shared with the City Council and City Administration leadership team members at an in-person retreat in June 2022. At the retreat, the Council and Staff provided input on a vision for City and City Government, criteria for setting priorities for the City, proposed priorities, and a way of work to advance these priorities over the next three years. A situational assessment (Appendix 1) provides additional context for the priorities and strategies outlined in the plan.

VISION AND MISSION

Our Vision for Barre City¹

We envision a Barre City that:

- Is a great place to work, live, and raise a family
- Is vibrant, with an active downtown, diverse businesses, and a range of activities and opportunities for residents of all ages
- Continues to be well run, well managed, and well-led
- Is financially sustainable
- Continuously maintains and continually invests in its infrastructure
- Has residents that are civically engaged and actively working on the betterment of our City
- Attracts new residents, businesses, and investments.

Our Vision for Barre City Government

We envision a City Government that:

- Is responsive, inclusive, transparent, and respectful to and for all
- Is proactive, high performing, and provides excellent services that sustain and improve our City and its quality of life
- Reflects a true partnership between elected and appointed officials; works as a cohesive team on shared goals and priorities and leverages each others' respective expertise and roles.
- Has a workforce that is supported, collaborative, sufficient, and efficient

Our Mission²

The mission of Barre City Government is to provide high-quality and responsive municipal services in partnership with our residents to ensure an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

¹ Current Vision: The City of Barre is a diverse and welcoming community that celebrates our small town character, urban energy, economic vitality and environmental stewardship.

² Current Mission: The City of Barre's mission is to provide affordable, high quality municipal services and a responsive, accessible, local governance to ensure all persons the opportunity to enjoy contributing to, and being a part of, the Barre community

SETTING OUR PRIORITIES

The City Council and City Administration have developed an initial set of criteria to set priorities for the City Government. These criteria broadly fall under the categories of value, cost, and implementability. Together, the City Council and City Administration will seek to use these criteria and the corresponding questions to consider when evaluating its priorities and its initiatives.

CRITERIA	QUESTIONS TO CONSIDER
VALUE	<p>Is/Does the project/initiative:</p> <ul style="list-style-type: none"> ● Integrated with the overall goals of the City? ● Reduce our risk exposure or potential liability? Is there a compliance risk to be considered? ● Good for the environment of the City? ● Improve the economy of the City? ● A need or a want? ● Further equity or address the needs and interests of underserved/under-resourced populations? ● Urgent? ● Align with our broader mission and vision? ● Save staff time or increase staff efficiency? ● Likely to have opportunity costs?
COST	<p>Is/Does the project/initiative:</p> <ul style="list-style-type: none"> ● Affordable (what is the cost), both the initial costs and ongoing operational expenses? ● Connect with other funding opportunities (to help offset costs)? ● Likely to have a positive financial impact on the City (e.g, grow the grand list)? ● Avoid higher costs in the near future?
IMPLEMENTABILITY	<ul style="list-style-type: none"> ● Does the staff have the capacity to do this project? ● Does the staff have the time to do this project? ● Is contracting the project out a viable option? ● Does the project have multiple steps? ● What projects/workstreams will be put aside?
PRIORITIZATION FACTORS	<ul style="list-style-type: none"> ● Funding/financing ● Time frame/urgency ● Ability to engage people to do the work (City employees and/or contracted vendors) ● Importance to community

OUR GOALS FOR OUR CITY AND ALL WHO LIVE, WORK, AND VISIT

- 1. To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.**
- 2. To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades, and replacements.**
- 3. To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.**
- 4. Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.**
- 5. To continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities.**

Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.

Strategy 1: Prioritize the development of a wide range of housing options as a core component of our economic development strategy

Tactics to Stimulate Infill Development:

- Develop a Tax Increment Financing (TIF) strategy and playbook for the City to stimulate infill housing development
 - Identify core covenants and requirements for TIF related projects
- Assess the City's current bonding capacity and prioritize bonding goals
- Prioritize areas of the City to serve as special tax districts to develop necessary infrastructure
 - Underperforming properties and assets
 - City-owned properties and assets

Tactics to Stimulate Overall Housing Development

- Develop a plan for real estate development by housing development partners that contributes to the grand list to ensure that there is appropriate tax revenue to offset the costs of services that support new housing
- Renegotiate our relationship with Barre Area Development Corporation
 - Review, evaluate, and potentially modify the current governance model of Barre Area Development to ensure that City leadership is effectively represented on the Board
 - Review and enhance contractual oversight and monitoring of deliverables
- Develop a strategy to pursue state funding for affordable housing (\$250M available)
 - Convene housing development organizations and private developers
- Complete the planning and zoning regulation review process
 - Incorporate the implications of changes as it relates to City services and resources
 - Explore opportunities to develop upper-story housing

Tactics to Strengthen the Existing Housing Stock

- Explore sustainable strategies to ensure code compliance in our rental properties, particularly properties that are owned by absentee landlords
- Review and strengthen housing ordinances, as appropriate, to ensure safety and health of residents in rental housing.
- Pursue opportunities and funds to support weatherization and other investments that homeowners can make to improve their property

Strategy 2: Facilitate sustainable economic development that attracts both employers and employees to Barre City

Tactics to Stimulate Overall Economic Development

- Conduct brownfields studies on potentially developable land for future use by developers
- Explore changing our economic development model by bringing economic development responsibilities in-house (rather than shared with the town of Barre)

Tactics to Stimulate Downtown Development

- Create strategies around underutilized Main St. properties
- Enact policies and practices that encourage Main St. activity (i.e., later restaurant hours, police department foot patrols, improved lighting, planned events/activities with the Barre Partnership, etc)
- Continue to identify potential downtown development opportunities
 - Assess under-utilized sites downtown and prioritize for creating development opportunities

Strategy 3: Equalize and optimize the tax base to ensure equity

Tactics:

- Hire an assessor to complete and maintain accurate inventory descriptions and assessment of the grand list
- Conduct the Citywide reappraisal
- Explore models and opportunities to increase user fees among non-residents
 - Evaluate feasibility of implementing transportation network costs
 - Evaluate the feasibility of establishing tiered rates for other communities that use and benefit from Barre City’s infrastructure and services

Goal 2: To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades and replacements.

Strategy 1: Create a Facility and Infrastructure Maintenance Plan to ensure that our investments in infrastructure upgrades are maintained and have extended life cycles.

Tactics:

- Assess, prioritize, and publicize our infrastructure reinvestment needs and priorities
- Develop and implement process improvement methods to ensure investments provide long-term solutions (rather than short-term patches)

Strategy 2: Develop a resourcing strategy to address the short-term needs of our physical infrastructure.

Tactics:

- Create a mechanism to fund depreciation, including exploration of dedicated funding streams, and private/public partnerships (including naming rights)
- Explore user fees and other innovative funding strategies for non-resident use of City infrastructure and resources

Strategy 3: Establish long term capital resourcing plans to address significant infrastructure upgrades

Tactics:

- Position the City to capitalize on federal infrastructure act funds
- Evaluate bonding capacity and community willingness to borrow capital reinvestment funds
- Establish a long-term capital reinvestment fund as part of the annual budgeting process (e.g., a % of the overall operating budget)
- Commit to use of Fund Balance to reinvest in needed upgrades
- Explore the creation of infrastructure or utility districts as a mechanism to fund infrastructure as part of overall development strategy

Strategy 4: Leverage the capacity of our current infrastructure where possible to support expanded regional use and innovative solutions

Tactics:

- Explore partnerships with neighboring communities related to leased space and other opportunities to provide leased services
- Collaborate with partners to build emerging infrastructure (e.g., build out electric vehicle charging stations), energy conservation, etc.

Strategy 5: Increase our use of partners to address local transportation needs

Tactics

- Advocate with Green Mountain Transit to expand bus transportation and public transportation systems for residents
- Collaborate with the Barre Unified Union School District to support transportation of residents during the summer to the pool and other municipal facilities and resources

Strategy 6: Build Barre City's capacity to successfully project manage our infrastructure projects

Tactics

- Assess the return on investment in hiring or contracting with a project manager to oversee infrastructure projects
- Build in project management costs to proposals and applications for funding that resource infrastructure projects

Goal 3: To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.

Strategy 1: Ensure that City salaries are competitive and that benefits are compelling and valued

Tactics:

- Benchmark our salaries against other communities and, where applicable, the private sector to promote recruitment
- Make equity adjustments where appropriate to promote retention of existing employees

Strategy 2: Promote the value and contributions that City employees make to support the overall quality of life

Tactics:

- Communicate with the public about the current conditions as it relates to the state of the City's workforce
- Identify opportunities to demonstrate and spotlight the value-adds that City employees and services make to the overall quality of life
- Help residents better understand the connection between their tax dollars and the benefits that they and the City receive

Strategy 3: Identify opportunities to generate operational efficiencies in the delivery of City services

Tactics:

- Leverage technology where possible and appropriate to support operational efficiencies
- Evaluate existing mandates/expectations/ordinances and identify opportunities to remove or reduce their burdens on the workforce
- Develop a modern website that can become a hub for basic functions (i.e., payments, permits, etc.)
 - Study other municipal websites and identify templates that can reduce/simplify workload

Strategy 4: Create a human capital pipeline

Tactics:

- Build relationships with area schools and institutions of higher education to identify pools of local qualified and interested candidates.
- Work with institutions of higher education to create internship opportunities to fill in gaps
- Develop succession plans for key staff leadership positions

Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.

Strategy 1: Optimize the use and enjoyment of our City's natural resources

Tactics:

- Revisit the All in for Barre recommendations and support the completion of their initiatives
- Continue to promote and explore opportunities for walkability and connected communities
- Promote the use of the City's physical assets (open space, public lands, reservoir)
 - Explore feasibility of user fees, rent, etc. to provide sufficient resources to support the maintenance and upkeep of these assets

Strategy 2: Make Barre a destination for events

Tactics:

- Develop partnerships with organization inside and outside of Barre City to attract them to bring events and activities to the City
 - Promote the City's public and other assets as venues to host events (e.g., bike races, basketball tournaments, etc.)
- Consider sponsoring and otherwise supporting community events that build civic pride

Strategy 3: Promote and enhance community safety in Barre City

Tactics:

- Address low level crime and nuisances (e.g., graffiti) promptly to reduce perception of unsafe parts of the City
- Engage community residents in crime prevention and safety efforts
- Promote visibility in public spaces (helps police patrol and see under trees); night time lighting
- Implement walking/bike patrols of Main St. and other high visibility areas to build and strengthen relationships between police and businesses/residents.
- Encourage local businesses to adopt parts of the bike path, etc. and promote community clean ups as part of public service activities
- Work with local businesses to create safe havens for students that are walking to/from school
- Partner with the school district to increase access to Green Mountain Transit services for students

Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities

Strategy 1: Increase communication between and within City administration and the City Council

Tactics:

- Hold quarterly public forums/round table discussions with government employees and officials to review accomplishments, roadblocks to success, and ways forward to accomplish the goals established in the strategic plan.
- Strengthen/standardize the bi-directional flow of communication between residents, Ward Councilors, and City staff to ensure that residents are receiving consistent information and equitable services
 - Leverage existing platforms (e.g., city website)
 - Increase documentation of requests (e.g., telephonic) by City staff

Strategy 2: Implement a clear model that outlines roles and responsibilities of the City Manager, the Mayor, the City Council, and City employees

Tactics:

- Research and review similar models from other communities.
- Review job descriptions to ensure that City employees are clear about their roles, responsibilities, and limitations
- Provide a clear and consistent orientation for new staff and Council members regarding the respective roles and responsibilities of the Council and City administration
- Regularly assess (at least quarterly) degree to which roles and responsibilities are clear and adhered to

Strategy 3: Enhance and align our City Committees to more holistically and comprehensively engage and use our resident volunteers

Tactics: Communication and Support

- Enhance our onboarding for volunteers
- Ensure appropriate committee supports
 - Provide training for staff to support boards and committees
 - Conduct periodic check-ins with and between committee chairs
- Make sure communication is clear and training is available and provided
 - Evaluate the Council member liaison role with respect to regularly attending committee meetings

Tactics: Structure and Role

- Establish and annually review charge and charter of each committee that sets parameters and expectations
- Explore opportunities to combine and consolidate committees to increase efficiency and

impact

- Consider benchmarking array of committees with other communities

MONITORING OUR PROGRESS

Implementation Approach

The Strategic Plan is a living document that is a road map by which the City Administration and the City Council should be held accountable. The plan should be utilized to create an annual plan with annual goals for the City. Progress against annual goals can be monitored by ensuring regular updates on plan progress at City Council meetings and consistent reporting on desired key results noted below.

In addition, an implementation plan will be used to track progress against the selected strategies and tactics for the first year and then updated accordingly for each successive year.

Key Results

The implementation of the Strategic Plan is envisioned to enact a set of measurable key results. For each goal, the table below outlines key areas of measurement and proposed key results.

In some areas, baseline data, as well as the City’s capacity to measure and report on progress, will need to be created as part of the first year of implementation. It is envisioned that a dashboard of key results would be created to track progress against key results and be reported out periodically throughout implementation.

Goal	Area of Impact	Measurable Results
Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.	Grand List New Housing Stock New Businesses Open	
Goal 2: To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through	# of Infrastructure Projects State and Federal Funds Obtained for Infrastructure Projects Local funds budgeted and received to resource	

continuing to invest in maintenance, upgrades and replacements.	ongoing maintenance costs	
Goal 3: To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.	Staff vacancy rate Staff engagement/morale Adoption of technology to provide automated solutions Succession plan in place	
Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.	“All in for Barre” projects completed Civic events in Barre City Police calls	
Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan’s goals and priorities	Council/City Administration relations Committee participation rates/meeting attendance Handling of constituent requests from Councilors	

APPENDIX 1: SITUATIONAL ASSESSMENT

The SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis below is based on the key takeaways from the information gathered during the planning process and the insights shared by Councilors and senior management of the City administration.

STRENGTHS

- *There are significant community assets to draw from to advance the City's priorities. These include a sense of history, community pride, and the skills, talents, and experience of community members. In addition, police and fire, libraries, and public schools are significant public service and resource assets. Parks and recreation are significant natural resource assets. Individual businesses are significant economic assets along with associations of businesses, home-based enterprises, and commercial and industrial structures. Lastly, faith-based organizations are also viewed as significant community assets.*
- *One-time ARPA funding provides a unique opportunity to begin investment in areas that the City has otherwise been unable to invest in. The City has developed some plans to use these funds and is in the process of deploying them.*
- *Council and staff have a shared commitment to the betterment of the City and bring a diverse set of skills, knowledge, and strengths.*

WEAKNESSES

- *There is general agreement that as hard as staff is working, current demands exceed their capacity to fulfill all of their responsibilities on a day-to-day basis. At the same time, there are some differences of perspective as to whether possible solutions are around working differently and/or a need for additional personnel. The City has added four new positions in the current budget but is struggling to fill vacancies in key positions. At the same time, there is recognition that there is an opportunity to increase the City's use of information technology to automate and accelerate work processes to increase efficiency. The lack of a full complement of City employees makes it difficult for City Administration to enact many of the strategies identified in the plan.*
- *There is an inherent dynamic between City Councilors that are elected by the community and members of City Administration, who are employees. Each group brings its own perspectives, experience, priorities, and knowledge to shaping and implementing projects and policies. As such, there is a continued need for mutual sharing and appreciation for these diverse perspectives and interests. The present volume of workload and demand on the City staff members exceeds their current capacity to respond, resulting in the City government finding itself being more reactive than proactive. Open positions in several departments that have been hard to fill have adversely impacted the City's ability to address all of its current priorities.*
- *There are diverse perspectives among members of the Council, which can impede consensus and impede a clear and shared prioritization of community needs and investments.*

OPPORTUNITIES

- *There is an opportunity to increase communication and role clarity within the council, between the Council and City Administration, as well as across and between City Administration Departments.*
- *There is a need for common criteria for determining and agreeing on priorities and a shared way of work for the Council and City Administration to advance the work of the City.*
- *There is an opportunity to redefine the roles and structure of City Committees to further align their work with City priorities.*
- *The City can stimulate economic growth and development through creating a broader range of housing opportunities that attract and retain residents to live and work in the City of Barre. (this seems oddly specific in a section that includes mostly broad strokes)*

THREATS/RISKS

- *There is a potential for significant changes in City Administration as long-time department leaders prepare for retirement. There are some concerns about the depth, or lack thereof, in several areas in the City which may hinder its ability for internal succession planning.*
- *The City's current and anticipated future financial resource needs, particularly regarding infrastructure reinvestment, place a priority on growing the City's grand list, fostering economic development, and growing the overall local economy.*
- *In addition to the traditional responsibilities of City government (infrastructure, safety, quality of life, etc.), the pandemic has highlighted challenges and needs around a range of housing that is affordable for its residents.*

Barre City Strategic Plan

January 24, 2023

Process Overview

- Established design team comprising Councilors and leadership staff to guide planning process
- Interviews with City Councilors and City Administration Leadership Team in May 2022
- Survey of City employees
- Survey of volunteer members of City Committees and Boards
- Review of current reports and analyses
- Summary of current City Committee and Board activities
- Joint retreat with City Councilors and City Administration Leadership Team in June 2022
- Staff Team session to develop proposed strategies and tactics in September 2022
- Established a situational assessment (SWOT analysis)
- Created a proposed set of criteria for evaluating opportunities as they arise across three domains -- value, cost, and implementability
- One-on-one conversations between the City Manager and Councilors to review draft plan

Our Vision for Barre City



We envision a Barre City that:

- Is a great place to work, live, and raise a family
- Is vibrant, with an active downtown, diverse businesses, and a range of activities and opportunities for residents of all ages
- Continues to be well-run, well-managed, and well-led
- Is financially sustainable
- Continuously maintains and continually invests in its infrastructure
- Has residents that are civically engaged and actively working on the betterment of our City
- Attracts new residents, businesses, and investments

Our Vision for Barre City Government



We envision a City Government that:

- Is responsive, inclusive, transparent, and respectful to and for all
- Is proactive, high performing, and provides excellent services that sustain and improve our City and its quality of life
- Reflects a true partnership between elected and appointed officials; works as a cohesive team on shared goals and priorities and leverages each others' respective expertise and roles.
- Has a workforce that is supported, collaborative, sufficient, and efficient

Mission Statement

The mission of Barre City Government is to provide high-quality and responsive municipal services in partnership with our residents to ensure an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

OUR GOALS FOR OUR CITY AND ALL WHO LIVE, WORK, AND VISIT



1. To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.
2. To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades, and replacements.
3. To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.
4. Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.
5. To continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities.

Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.

Strategy 1: Prioritize the development of a wide range of housing options as a core component of our economic development strategy

Strategy 2: Facilitate sustainable economic development that attracts both employers and employees to Barre City

Strategy 3: Equalize and optimize the tax base to ensure equity

Goal 2: To ensure that our residents and businesses have reliable infrastructure – including roads, water, sewer, and public buildings – that meets their needs through continuing to invest in maintenance, upgrades and replacements.

Strategy 1: Create a Facility and Infrastructure Maintenance Plan to ensure that our investments in infrastructure upgrades are maintained and have extended life cycles.

Strategy 2: Develop a resourcing strategy to address the short-term needs of our physical infrastructure.

Strategy 3: Establish long term capital resourcing plans to address significant infrastructure upgrades

Strategy 4: Leverage the capacity of our current infrastructure where possible to support expanded regional use and innovative solutions

Strategy 5: Increase our use of partners to address local transportation needs

89 Strategy 6: Build Barre City's capacity to successfully project manage our infrastructure projects

Goal 3: To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.

Strategy 1: Ensure that City salaries are competitive and that benefits are compelling and valued

Strategy 2: Promote the value and contributions that City employees make to support the overall quality of life

Strategy 3: Identify opportunities to generate operational efficiencies in the delivery of City services

Strategy 4: Create a human capital pipeline



Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.

Strategy 1: Optimize the use and enjoyment of our City's natural resources

Strategy 2: Make Barre a destination for events

Strategy 3: Promote and enhance community safety in Barre City



Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities

Strategy 1: Increase communication between and within City administration and the City Council

Strategy 2: Implement a clear model that outlines roles and responsibilities of the City Manager, the Mayor, the City Council, and City employees

Strategy 3: Enhance and align our City Committees to more holistically and comprehensively engage and use our resident volunteers



Key Discussion Questions

What excites you most about the plan?

Is there anything missing from the plan?

Where do think the City should start?

How do you think we need to change our (own) way of work to achieve this plan?