

**Emergency City COUNCIL MEETING**

**Friday , August 8, 2023 5:30pm**

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUDtclldqSUVGQT09>

**Meeting ID: 889 8252 5535      Passcode: 675736**

**One tap mobile: 929-205-6099**

**Page Item**

1. Call to Order – 5:30 pm
2. Adjustments to the Agenda
3. Recognitions
  - A .Logan Cross, Eagle Scout, for building 3 ADA picnic tables for Currier Par
  - B. Barre Youth Baseball 8-10 All-Star Team for finishing 3<sup>rd</sup> in the State Tournament
4. Visitors and Communication
5. Consent Agenda
  - A. Approval of Minutes
    3. i. Regular City Council Meeting of Tuesday July 25, 2023
    7. B. City Warrants
      - i. Ratification of the Warrants from Week of August 2, 2023
      - ii Ratification of City Warrants from Week of August 9, 2023
  - C. Clerk’s Office Licenses and Permits
  19. D. Acknowledgement of 2023 Reappraisal Order from Property Valuation and Review
  - E. Accept the resignation of City Attorney Oliver Twombly and appoint Stitzel, Page & Fletcher PC as the City Attorney with David Rugh as the primary firm contact
  23. F. Change the name of the Diversity & Equity Committee to the Justice, Diversity, Equity, Inclusion & Belonging Committee
  24. G. Authorize the Manager to execute contract(s)
    - i. Dufresne Group – Merchant Street/Maple Avenue reconstruction
  6. City Clerk & Treasurer Report
  7. Liquor/Cannabis Control Boards
  8. City Manager’s Report
  9. New Business
  45. A Revision of Property Tax Due Dates for FY24 (Clerk)
  47. B Separate the Cemeteries, Recreation & Conservation Committee into a Cemeteries Committee and a Recreation & Parks Committee (Boutin)
  49. C Act on pending ARPA Community Innovation Fund awards (Manager)
  52. D Set water and sewer rates for FY24 (Manager)
  - E Flood Recovery Updates (Manager)
    - i. Trestle Update (Rep. Anthony)
  10. Upcoming Business
  11. Round Table
  12. Executive Session – Personnel
  13. Adjourn

Nicolas Storellicastro, City Manager

**The next meeting of the City Council is scheduled for Tuesday, August 29, 2023**

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

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**OTHER MEETINGS AND EVENTS**

**Wednesday, August 9**

Building & Facilities committee 8:00 AM Alumni Hall Hybrid

**Thursday, August 10**

Planning Commission 5:30 PM Council Chambers Hybrid

Diversity & Equity Committee 6:00 PM Zoom Only



## City of Barre, Vermont

6 N. Main St., Suite 2  
Barre, VT 05641  
[www.barrecity.org](http://www.barrecity.org)

R. Nicolas Storellicastro  
City Manager  
(802) 476-0240  
[citymanager@barrecity.org](mailto:citymanager@barrecity.org)

### MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** August 4, 2023  
**SUBJECT:** Packet Memo re: 8/8/23 Council Meeting Agenda Items

Councilors:

As a reminder, **the Council meeting on August 8, 2023 will begin at 5:30PM** The next Council after Tuesday is scheduled for Tuesday, August 29, 2023.

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

#### **9-C: Act on pending ARPA Community Innovation Fund awards (Manager)**

Prior to the flood, the Council was scheduled to act on potential awards for ARPA Community Innovation Fund applicants. I believe given the time, commitment and investment that applicants have poured into the process, the Council ought to bring some conclusion or clarity to the prospect of these awards and decide whether to:

- (a) Award all or some of the funding requests;
- (b) Postpone consideration until a date certain that can be communicated to the applicants; or
- (c) Cancel the program in its entirety due to the unknown financial impacts of the flood.

As always, I am prepared to support and implement whatever decision the Council makes, but I believe clarity in one form or another is in order for the many dedicated individuals and organizations that have gone through this process.

#### **9-E: Flood Recovery Updates (Manager)**

There is no memo in the packet for this agenda item. I will be presenting a PowerPoint update to the Council during the meeting.

#### **9-E(i): Trestle Update (Representative Peter Anthony)**

Representative Anthony will be present to update the Council on the trestle as part of the Manager's general flood recovery update.

**Regular Meeting of the Barre City Council  
Held July 25, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 5:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storellicastro, Assistant Manager Dawn Monahan, Fire Chief Keith Cushman, Deputy Fire Chief Joe Aldsworth, Police Chief Braedon Vail, Planning Director Janet Shatney, Public Works Director Brian Baker, Buildings and Community Services Assistant Director Stephanie Quaranta, Human Resources Director Rikk Taft, IT Support Ryan Starr, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Others Present:** NONE

**Adjustments to the Agenda:** NONE

**Visitors and Communications –**

Bernadette Rose said the phone number for legal aid given at last night's FEMA town hall meeting was incorrect. The correct phone number is (800) 639-7036

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Cambel. **Motion carried.**

- A. Approval of Minutes:
  - i. Emergency meeting of July 14, 2023.
- B. City Warrants as presented:
  1. Ratification of Week 2023-29, dated July 19, 2023
    - i. Accounts Payable: \$333,923.05
    - ii. Payroll (gross): \$195,322.92
  2. Ratification of Week 2023-30, dated July 26, 2023:
    - i. Accounts Payable: \$446,126.06
    - ii. Payroll (gross): \$165,823.94
- C. 2023 Clerk's Office Licenses & Permits: NONE
- D. Approve MOU with the Barre Opera House to fund an exterior lighting project.
- E. Approve emergency health orders.

**City Clerk & Treasurer Report –**

City Clerk/Treasurer Carol Dawes reported on the following:

- Cash flow and financing needs are being watched as flood-related expenses are being authorized. Funding and borrowing options are available if cash flow needs arise.
- The abstract grand list was lodged, and change of assessment notices were mailed out, yesterday. Grievance hearings will be held in two weeks, after which the final grand list will be lodged, and the tax rate can be calculated and approved. This will require the Council to approve another change to the first tax due date, from the recently approved September 15<sup>th</sup>, to September 30<sup>th</sup>. This item will be on the August 8<sup>th</sup> agenda for Council action.
- The Vermont Department of Health is offering a tetanus vaccination and wound care clinic in front of Rainbow Bridge Community Center on Wednesday from 1-4PM. VDH will also have water test kits available for those with wells, and personal protective equipment including gloves, masks, and Tyvek suits.

To be approved at 08/08/23 Barre City Council Meeting

- Tax bills are required to reflect property values as of April 1<sup>st</sup> each year, so the bills that will be mailed out in late August will reflect pre-flood assessments. Property owners who experienced flood damage or destruction will have the opportunity to submit letters requesting a hearing before the Board of Abatement after they receive their tax bills. Hearings will be held in the fall.

**Liquor Control Board/Cannabis Control Board – NONE**

**City Manager’s Report – NONE**

**New Business –**

**A) Flood recovery update.**

Manager Storellicastro gave a Powerpoint presentation on flood recovery efforts including:

- Damage assessments of public property and streets
- Debris pick-up
- Landslide risks
- Conditions of rental units and homes
- FEMA assistance for renters
- Relief organizations and FEMA presence
- Volunteer opportunities

Discussion followed on these topics:

- Portable toilets are being installed in the north end starting tomorrow, and ice machines have been installed at the auditorium.
- The Red Cross and state control the shelter at the auditorium. No closing date has been announced at this time. The City will receive at least 48 hours’ notice before the shelter closes. The Red Cross is working with those still staying at the shelter to identify more permanent housing.
- Is it possible to prioritize donated funds for housing assistance?
- Gathering a list of property owners who are not addressing flood recovery. The Fire Marshal is working with people to set benchmarks for repairs to be made.
- What is the number of housing units affected by the flooding? Code enforcement will provide a list, acknowledging that the number changes daily as repairs are completed and housing units are reoccupied.
- Move forward with hiring a Housing Coordinator.

Kim Beinin asked of any short-term plans for addressing future flooding. Manager Storellicastro said the City is constantly monitoring the trash racks and pinch points around the City. Flood response and mitigation will be reviewed for future planning. It was noted the Park Street area was hard hit because of debris that blocked culverts. The debris flowed down from private property, and the City has no authority to travel on private property to clear potential debris.

Amy Galford asked what is happening with vacant properties. The Manager said the recovery efforts are focusing on occupied properties first. Ms. Galford asked if FEMA can access vacant properties in other parts of the City as potential housing for those who have been displaced.

Manager Storellicastro reviewed the following action items, and asked Council to approve the motions included in his memo:

- i. **Amend the Procurement Policy to provide for additional flexibility in emergency purchases and services related directly to flood recovery.**
- ii. **Authorize the Manager to execute a contract with AC Disaster Consulting.**
- iii. **Authorize the Manager to abate water/sewer bills for customers impacted by the flood.**

Councilor Lauzon made the following motions, seconded by Councilor Boutin:

- 1) Move to amend the City's Procurement Policy as described in the Manager's memo, effective immediately.
- 2) Move to authorize the Manager to execute a contract with AC Disaster Consulting.
- 3) Move to authorize the Manager to abate water and sewer bills for customers with usage levels determined likely to have been impacted by the July 2023 flood.

There was discussion on whether the parameters of the procurement policy are broad enough, and it was agreed they are, with the proposed amendment. Manager Storrellicastro said the timeline for federal funding for auditorium improvements has been put on hold while the City addresses post-flooding recovery needs. There was discussion on relocating emergency services so as to maintain access during flooding events, and the need for rethinking the replacement and/or relocation of the public works garage.

Danielle Owczarski asked about future planning, noting the City's flood hazard mitigation plan expired in December 2022. Ms. Owczarski said the City should take advantage of local partners for flood mitigation planning and hydraulic modeling, and noted there are funding resources such as the Emergency Relief Assistance Fund. The City should look to increase its ERAF rating to access federal funding. She said the regional planning commission can assist by bringing together the surrounding communities impacted by the same waterways to study ways to make improvements that might include raising bridges and creating space.

Council voted on the joint motions as presented. **Motions carried.**

Ryk Morales, public affairs specialist for the Small Business Administration, gave an update on what recovery options are available from the SBA. Mr. Morales said SBA comes onto play when FEMA denies or refers a claim, and procedures must be completed to qualify. Businesses apply directly to SBA, and individuals might also be referred to SBA by FEMA. You can call (800) 659-2955 to apply, get status updates on applications, and for general information about SBA funding. You can also contact them through their website at [disasterloanassistance.gov](https://disasterloanassistance.gov). Mr. Morales said SBA officers are co-located with FEMA officers at disaster recovery centers.

#### **D) Trestle Update.**

Manager Storrellicastro noted the trestle update from Rep. Peter Anthony was included in the packet.

#### **Upcoming Business –**

- Next Council meeting is August 8<sup>th</sup> at 5:30 PM.
- A request was made to review the unified development ordinances; looking to make changes to help expedite work.
- The Manager is reviewing a request to provide free access to the pool for the rest of the summer.

#### **Round Table –**

Councilors voiced their gratitude for City staff's efforts, local volunteers, and those who have traveled here from out of state to assist in clean up and recovery efforts.

Councilor Lauzon said he is grateful for the mitigation companies working in the area, and said people should treat the mitigation workers with respect.

Councilor Waszazak said the Aldrich Library executive director position has been accepted by the candidate. The new director will begin in October. The Councilor said Hunger Free Vermont is working to provide food resources in Washington County, and Barre is being held up as an example of flood recovery resiliency throughout the region.

To be approved at 08/08/23 Barre City Council Meeting

Councilor Boutin said the Heritage Festival originally scheduled for this weekend has been rescheduled for September 20-23. He reminded people that the deadline to submit your FEMA application is September 12<sup>th</sup>.

Councilor Stockwell thanked Rainbow Bridge Community Center for its efforts offering meals, volunteers and support following the flood recovery.

Councilor Deering acknowledged Manager Storellicastro's one-year anniversary since his arrival last July.

**Executive Session** – Councilor Waszazak made the motion to find that premature general public knowledge of real estate and personnel discussions would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Stockwell. **Motion carried.**

Council went into executive session at 6:35 PM to discuss real estate and personnel under the provisions of 1 VSA § 313 on motion of Councilor Stockwell, seconded by Councilor Cambel. Manager Storellicastro was invited into the executive session. Clerk Dawes was invited in for a portion of the personnel discussion, Michelle Hebert was invited in for the real estate discussion, and Scott Cameron and Fire Chief Keith Cushman were invited in for the second part of the personnel discussion. **Motion carried.**

Council came out of executive session at 7:44 PM on motion of Councilor Deering, seconded by Councilor Boutin. **Motion carried.**

Councilor Waszazak made the motion to grant the 65-day grievance for the reasons set forth in the written decision, and authorize the Mayor to sign on behalf of the City. The motion was seconded by Councilor Boutin. **Motion carried.**

Councilor Waszazak made the motion to deny the promotional grievance for the reason set forth in the written decision, and authorize the Mayor to sign on behalf of the City. The motion was seconded by Councilor Lauzon. **Motion carried.**

The meeting adjourned at 7:47 PM on motion of Councilor Waszazak, seconded by Councilor Boutin. **Motion carried.**

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

08/01/23  
08:29 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 24-04

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hgrandfield

By check number for check acct 01(GENERAL FUND) and check dates 08/02/23 thru 08/02/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01095	A & L MACHINING INC						
	08112B	repair hydraulic dump cyl	001-8050-320.0743	TRUCK MAINT - STS	0.00	362.50	149822
01811	A&J RECYCLING						
	12182	flood refuse removal	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	10,600.00	149823
01088	AFSCME COUNCIL 93						
	PR-08022023	PR weekending 7/28/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	181.98	E341
01150	AIRGAS USA LLC						
	9139845962	oxygen usp da med	001-6040-350.1055	OXYGEN	0.00	36.28	149824
01809	ALL CLEAN WASTE SERVICES						
	11	flood refuse removal	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	56,575.00	149825
01060	AMAZON CAPITAL SERVICES						
	1GPX-LV9H-F3	custum mini blinds	001-7020-320.0729	ANNEX MAINT	0.00	738.47	149826
	1GRL-QCNH-GP	chrome book	001-7050-350.1053	OFFICE SUPPLIES	0.00	296.99	149826
	1H6K-YM3W-DF	computer riser/cables/ada	002-8220-350.1051	COMPUTER SUPPLIES	0.00	162.81	149826
	1H6K-YM3W-DF	computer riser/cables/ada	001-8030-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	189.68	149826
	1H6K-YM3W-DF	computer riser/cables/ada	001-5040-110.0154	IT EXPENSES	0.00	12.98	149826
	1HFP-NKXW-Q7	phone case/mouse pad	001-6040-350.1053	OFFICE SUPPLIES	0.00	34.71	149826
	1HFP-NKXW-Q7	phone case/mouse pad	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	17.25	149826
	1JYG-1TFC-7K	5g port gig PoE switch/ca	001-5040-110.0154	IT EXPENSES	0.00	70.23	149826
	1QXD-GQ9X-DM	printer/wall panels/id pr	001-5010-350.1053	OFFICE SUPPLIES	0.00	1,391.82	149826
	1QXD-GQ9X-DM	printer/wall panels/id pr	001-7020-320.0729	ANNEX MAINT	0.00	991.92	149826
	1QXD-GQ9X-DM	printer/wall panels/id pr	001-5040-110.0154	IT EXPENSES	0.00	302.80	149826
					0.00	4,209.66	
01110	APPRAISAL RESOURCE GROUP						
	VTBC-052023	assessing consulting work	001-5020-440.1241	CONTRACT SERVICES	0.00	70.00	149828
23018	AUBUCHON HARDWARE						
	497665	PaintCare recovery	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	192.49	149829
	497673	PaintCare recovery	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	126.06	149829
	497674	compound/ lightweight	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	8.79	149829
	498040	silver/blk gorilla tape	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	38.37	149829
	498096A	4 1/2 grinder	003-8300-350.1060	SMALL TOOLS	0.00	89.99	149829
	498103	6ply hose 100ft	001-8050-350.1061	SUPPLIES - GARAGE	0.00	71.99	149829
	498104A	graphite hooks/cable	002-8220-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	20.67	149829
	498113	sandpaper & brushes	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	24.22	149829
	498190	tack cloth	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	2.39	149829
	498343	surge outlets	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	12.59	149829
					0.00	587.56	
01033	AUTO CLINIC LLC THE						
	17276	fuel pump relay bypass	001-8500-320.0720	VEHICLE/BACKHOE MAINT	0.00	849.28	149831

08/01/23  
08:29 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 24-04

Page 2 of 8  
hgrandfield

By check number for check acct 01 (GENERAL FUND) and check dates 08/02/23 thru 08/02/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
02504	BALLARD, SAMUEL / NICOLE SMITH						
	07182023	W&S refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	14.50	149832
02089	BARRE OPERA HOUSE						
	07282023	reimbursement of electrici	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	450.00	149833
02505	BARRETT TRUCKING CO., INC						
	134473	trk #192w/ lowbed trl	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	600.00	149834
02221	BEAUREGARD EQUIPMENT INC						
	WV37702	backhoe repair electrical	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	4,755.15	149835
02102	BELLAVANCE LOGISTICS						
	L337531	excavator w/clamshell	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	200.84	149836
	L337845	backhoe move long stick	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	675.98	149836
	L337846	3yrd loader	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	178.25	149836
	L337847	bucket loader beckley hil	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	397.12	149836
	L337848	backhoe/vine st	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	397.12	149836
	L337976	water break	002-8200-320.0750	MAIN LINE MAINT	0.00	175.84	149836
					0.00	2,025.15	
02149	BORDEN & REMINGTON CORP						
	301166	sodium hypochlorite	002-8220-320.0757	SODIUM HYPOCHLORITE	0.00	6,605.63	149837
03145	CHAMPLAIN VALLEY EQUIPMENT						
	CB58877	spind shaft	002-8220-320.0740	EQUIPMENT MAINT	0.00	95.47	149838
	CB85356	equipment maint.	002-8220-320.0740	EQUIPMENT MAINT	0.00	40.20	149838
					0.00	135.67	
03420	CHAMPLAIN VALLEY PLUMBING AND HEAT						
	618545	WWTP TANK#5	003-8330-330.0825	FUEL OIL	0.00	29.05	149839
	625743	fuel WWTP tank #4	003-8330-330.0825	FUEL OIL	0.00	564.28	149839
	626357	708 gl #2 fuel wwtp #4	003-8330-330.0825	FUEL OIL	0.00	1,996.56	149839
	626358	194.4 gl #2 fuel tank 14	003-8330-330.0825	FUEL OIL	0.00	548.21	149839
					0.00	3,138.10	
03439	COATES, TINA						
	07102023	W&S refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.05	149840
01215	CORPORATE BILLING LLC						
	X122021016:0	motor 12v 12t rotate powe	001-8050-320.0743	TRUCK MAINT - STS	0.00	374.82	149841
03230	COYNE CHEMICAL						
	410953	phosphoric acid solution	002-8220-320.0766	ZINC ORTHOPHOSPHATE	0.00	36,301.53	149842
03063	CVTV						
	1088	web streaming june 2023	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	272.00	149843



By check number for check acct 01 (GENERAL FUND) and check dates 08/02/23 thru 08/02/23

Vendor	PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
04510 DEEPU DHARAN & SURYA MANGAL		07062023	W&S refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	20.16	149844
04147 DLT SOLUTIONS LLC		5193448A	civil 3D single user ELD	001-8020-130.0180	TRAINING/DEVELOPMENT	0.00	2,632.56	149845
04070 DODGE SHAWN		335927	eye glasses	001-8050-340.0944	GLASSES	0.00	416.00	149846
04095 DUFRESNE GROUP		17666	6123004 maple-merchant ba	002-1000-190.0411	CIP-MAPLE/MERCHANT PROJ	0.00	1,460.00	149847
		17776	6122007.2 north end ps rp	003-8430-500.1401	2.5M-N MAIN ST PUMP STATI	0.00	2,281.25	149847
		17777	maple & marchant spec	002-1000-190.0411	CIP-MAPLE/MERCHANT PROJ	0.00	7,274.32	149847
		17844	north end ps cs bas	003-8430-500.1401	2.5M-N MAIN ST PUMP STATI	0.00	2,795.00	149847
		17846	maple-merchant engineerin	002-1000-190.0411	CIP-MAPLE/MERCHANT PROJ	0.00	730.00	149847
						0.00	14,540.57	
05069 EDWARD JONES		PR-08022023	PR weekending 7/28/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	149890
05059 ENDYNE INC		454414	weekly testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	260.00	149848
		454825	e coli testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	25.00	149848
		454859	total colif package p/a	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	180.00	149848
						0.00	465.00	
05030 ESMI OF NEW YORK LLC		9-00023-310	ww biosolid compost gsi	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	18,682.34	149849
05007 EVERETT J PRESCOTT INC		6188726	(3)full wrap leak clamp	002-8200-320.0750	MAIN LINE MAINT	0.00	414.75	149850
		6196559	single sect rep clamps	002-8200-320.0750	MAIN LINE MAINT	0.00	1,036.07	149850
		6199217	res valve "red nut"	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	1,618.56	149850
						0.00	3,069.38	
05106 FREEDOM MORTGAGE CORP		07262023	processed BT ck/recording	001-4030-430.4042	RECORDING FEES	0.00	11.00	149851
		07262023	processed BT ck/recording	048-4110-411.4109	RESTORATION OF RECORDS	0.00	4.00	149851
						0.00	15.00	
07206 GREAT-WEST TRUST COMPANY, LLC		PR-08022023	PR weekending 7/28/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	392.79	149891
07006 GREEN MT POWER CORP		07142023	135 n main/wheelock bldg	001-7015-200.0210	WHEELLOCK ELECTRICITY	0.00	83.02	149852

By check number for check acct 01 (GENERAL FUND) and check dates 08/02/23 thru 08/02/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	07142023A	public works garage	001-8050-200.0210	ELECTRICITY	0.00	372.30	149852
	07142023B	prospect st bridgeheat tr	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	22.34	149852
	07142023C	dpw yard light	002-8200-200.0207	ELECTRICIEY BURNHAM YD LI	0.00	27.24	149852
	07142023D	enterprise alley sve bldg	048-8315-200.0210	ENT ALY O&M	0.00	230.89	149852
	07142023E	merchants ev charging	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	220.50	149852
	07142023F	keith/pearl ped way	001-6060-200.0212	PEDWAY/KEITH AVE LOT LIGH	0.00	93.82	149852
	07142023G	dpw sewer dept bldng	003-8300-200.0210	ELECTRICITY	0.00	114.07	149852
	07142023H	enterprise alley lighting	001-6060-200.0210	ELECTRICITY	0.00	85.19	149852
	07182023	n main / dente park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	37.46	149852
	20586000000	signal maple & n.main	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	75.86	149852
	30586000009	signal maple & summer	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	70.66	149852
					-----		
					0.00	1,433.35	
08001	HACH CO						
	13648618	lab supplies	002-8220-320.0737	LAB MAINT	0.00	571.38	149854
08053	HOLLAND CO INC						
	PI-22505	filtration plant-polyalum	002-8220-320.0755	PCH180	0.00	13,360.00	149855
20097	IAFF LOCAL #881						
	PR-08022023	PR weekending 7/28/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	E343
10024	J A GOULD PLUMBING & HEATING INC						
	291588	repaired water shut off	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	548.46	149856
10095	JSH METALS						
	753759	weld alum tank truck#40	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	1,235.00	149857
11052	KINGSBURY COMPANIES LLC						
	49244	pump station drain jettin	003-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	400.00	149858
12302	LAGGIS EXCAVATION AND TIMBER HARVE						
	1061	excavation /water	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	900.00	149859
12019	LAPERLE MARK R						
	072623112354	standard creeper blk	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	333.00	149860
	072623112356	1 1/2in. wrench green	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	696.95	149860
					-----		
					0.00	1,029.95	
12011	LENNYS SHOE & APPAREL						
	3458051	clothing allowance	003-8330-340.0940	CLOTHING	0.00	249.94	149861
	3458371	cetin-footware allowance	001-6040-340.0943	FOOTWARE	0.00	115.00	149861
	3458665	guyette clothing allowanc	003-8330-340.0940	CLOTHING	0.00	149.97	149861
					-----		
					0.00	514.91	
13301	MARTEL JOELL						
	07182023	mileage reimbursement	002-8220-130.0180	TRAINING/DEVELOPMENT	0.00	68.12	149862

By check number for check acct 01 (GENERAL FUND) and check dates 08/02/23 thru 08/02/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	2689070	clothing allowance	002-8220-340.0940	CLOTHING	0.00	373.48	149862
					0.00	441.60	
13930	MATHESON, ANNA						
	07252023	swimming lesson refund	001-4030-430.4044	SWIMMING POOL FEES	0.00	110.00	149863
13898	MCGEE FORD OF MONTPELIER						
	5006331	brake parts	001-8050-320.0743	TRUCK MAINT - STS	0.00	48.62	149864
13189	MILES SUPPLY INC						
	BB0172217-03	wtp equipment	002-8220-340.0941	EQUIPMENT - SAFETY	0.00	220.93	149892
	BB0175438-01	trash bags	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	95.38	149892
					0.00	316.31	
13134	MOUNTAIN VIEW SECURITY SYSTEMS						
	852271	59 terrace st. juct box	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	2,001.27	149893
14017	NATIONAL FRATERNAL ORDER OF POLICE						
	PR-07122023	PR weekendning 7/7/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	377.60	149894
	PR-07192023	PR weekendning 7/14/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	377.60	149894
					0.00	755.20	
14016	NELSON ACE HARDWARE						
	275341	caps to plug washer drain	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	16.71	149895
	275406	garden sprayer 2 gal	001-8050-350.1062	SUPPLIES - SW	0.00	21.59	149895
	275446	long handle shovel	001-8050-350.1060	SMALL TOOLS	0.00	12.59	149895
					0.00	50.89	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	192734	check city hall boiler	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	242.00	149896
14120	NORTH EAST MATERIALS GROUP LLC						
	2916	clean stone 302 water bre	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	102.03	149897
	2917	erosion/ditch rock/granit	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	264.47	149897
	2917	erosion/ditch rock/granit	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	1,065.40	149897
	2917	erosion/ditch rock/granit	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	3,717.45	149897
	2917	erosion/ditch rock/granit	002-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	327.81	149897
					0.00	5,477.16	
14089	NORTHFIELD SAVINGS BANK						
	07102023	W&S sprinkler	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	511.30	149898
16077	PERSHING LLC						
	PR-08022023	PR weekendning 7/28/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	105.00	149899

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
<b>16003 PIKE INDUSTRIES INC</b>							
	1238937	asphalt-flood 23-potholes	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	671.47	149900
<b>16102 PRUDENTIAL RETIREMENT</b>							
	PR-08022023	PR weekending 7/28/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	604.55	149901
	PR-080223	PR weekending 7/28/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	417.10	149901
					0.00	1,021.65	
<b>19076 SANEL AUTO PARTS</b>							
	386798	truck cabin air filter	001-6040-320.0720	CAR/TRUCK MAINT	0.00	31.99	149902
<b>19418 SANEL NAPA - BARRE</b>							
	386556	hose fitting/weather shie	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	74.88	149903
	386566	battery/dry gas/deposit/p	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	330.76	149903
	386602	rot t4 15w40 1 gal	001-8050-320.0743	TRUCK MAINT - STS	0.00	17.49	149903
	386865	previous paid deposit	002-8200-320.0740	EQUIPMENT MAINT	0.00	-18.00	149903
	386925	abs mat / napa gal	001-8050-350.1061	SUPPLIES - GARAGE	0.00	64.27	149903
	386994	break fluid/ 3 gal	001-8050-320.0743	TRUCK MAINT - STS	0.00	26.29	149903
	387005	brake caliper w/bracket	001-8050-320.0743	TRUCK MAINT - STS	0.00	136.69	149903
	387080	belt idler pulley- truck	001-8050-320.0743	TRUCK MAINT - STS	0.00	60.29	149903
	387103	sewer dept-van-starter	003-8300-320.0743	TRUCK MAINT	0.00	177.99	149903
	387120	previously paid deposit	003-8300-320.0743	TRUCK MAINT	0.00	-33.00	149903
					0.00	837.66	
<b>20026 TI-SALES INC</b>							
	INVO160052	tri-purpose valve/res rd	002-8220-320.0740	EQUIPMENT MAINT	0.00	4,572.90	149905
<b>20002 TIMES ARGUS ASSOC INC</b>							
	201848	DRB ad for Aug meeting	001-5010-230.0510	ADVERTISING/PRINTING	0.00	39.13	149906
	201892	agenda ad	001-5010-230.0510	ADVERTISING/PRINTING	0.00	275.73	149906
					0.00	314.86	
<b>20063 TINY'S TRASH SERVICES</b>							
	1166	flood refuse removal	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	6,011.90	149907
<b>20005 TOWN OF BARRE</b>							
	009/058.000	.25 acres e. montpelier	001-8500-320.0735	DUFRESNE GROUNDS & BLDGS	0.00	166.34	149908
<b>21002 UNIFIRST CORP</b>							
	1070246482	uniforms	001-7020-340.0940	CLOTHING	0.00	38.24	149909
	1070246482	uniforms	001-7030-340.0940	CLOTHING	0.00	68.96	149909
	1070246482	uniforms	001-7035-340.0940	CLOTHING	0.00	30.14	149909
	1070246482	uniforms	001-7015-340.0940	CLOTHING	0.00	14.54	149909
	1070246482	uniforms	001-8500-340.0940	CLOTHING	0.00	29.15	149909
	70246478	uniforms	003-8300-340.0940	CLOTHING	0.00	29.03	149909

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	70246478	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	15.31	149909
	70246478	uniforms	003-8330-340.0940	CLOTHING	0.00	49.57	149909
	70246481	uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.16	149909
	70246481	uniforms	001-8050-340.0940	CLOTHING	0.00	236.62	149909
	70246481	uniforms	002-8200-340.0940	CLOTHING	0.00	95.80	149909
	70246481	uniforms	003-8300-340.0940	CLOTHING	0.00	75.01	149909
	70246483	uniforms	002-8220-340.0940	CLOTHING	0.00	71.95	149909
					-----		
					0.00	857.48	
<b>21010 UNITED STEELWORKERS</b>							
	PR-07122023	PR weekending 7/7/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	175.23	149911
	PR-07192023	PR weekending 07/14/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	174.04	149911
					-----		
					0.00	349.27	
<b>21017 UNUM LIFE INS CO OF AMERICA</b>							
	07282023	monthly premium	001-9020-110.0152	LIFE INSURANCE	0.00	3,316.04	149912
	07282023	monthly premium	001-9020-110.0152	LIFE INSURANCE	0.00	44.96	149912
	07282023	monthly premium	002-8200-110.0152	LIFE INS	0.00	197.24	149912
	07282023	monthly premium	002-8220-110.0152	LIFE INS	0.00	140.28	149912
	07282023	monthly premium	003-8300-110.0152	LIFE INSURANCE	0.00	229.36	149912
	07282023	monthly premium	001-2000-240.0017	LIFE PAYABLE	0.00	1,439.19	149912
					-----		
					0.00	5,367.07	
<b>22058 VIDEOVISION VIDEO PRODUCTION INC</b>							
	10731	board meetings june 2023	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	841.50	149913
<b>22006 VLCT PACIF</b>							
	INT202336932	WC audit adjustment	001-9060-110.0159	WORKMAN'S COMPENSATION	0.00	18,959.00	149914
<b>22095 VMERS DB</b>							
	PR-07122023	PR weekending 7/7/23	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	11,919.21	149915
	PR-07192023	PR weekending 7/14/23	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	15,710.10	149915
					-----		
					0.00	27,629.31	
<b>23050 W B MASON CO INC</b>							
	239598168	detergent/cascade pods	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	149.32	149916
	239847536	easel pad/highlighter des	001-5010-350.1053	OFFICE SUPPLIES	0.00	122.76	149916
					-----		
					0.00	272.08	
<b>24505 WELCH ENTERPRISE LLC</b>							
	2603	bulldozer beckle hill	001-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	3,300.00	149917
<b>25001 YIPES! CORP OF CENTRAL VERMONT INC</b>							
	31544	L chest white graphic	002-8220-340.0940	CLOTHING	0.00	160.00	149918

08/01/23  
08:29 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 24-04

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hgrandfield

By check number for check acct 01 (GENERAL FUND) and check dates 08/02/23 thru 08/02/23

Vendor								
PO	Invoice	Invoice	Account	Account		PO	Invoice	
Number	Number	Description	Number	Description		Amount	Amount	Check

Report Total

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270,200.54  
=====

To the Treasurer of City of Barre, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*270,200.54  
Let this be your order for the payments of these amounts.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Client ID: 22BA  
 Client Name: City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 8/2/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,078.00	58.97	61.71	14.43	21.22	0.00	61.71	14.43
140	Aldrich, Brady A	342.68	7.63	21.25	4.97	9.22	0.00	21.25	4.97
3	Aldsworth, Joseph G.	1,781.20	201.89	98.81	23.11	68.49	0.00	98.81	23.11
5	Avery, Carroll A.	1,060.01	74.13	61.03	14.28	28.54	0.00	61.03	14.28
163	Baker, Brian L	2,016.00	138.30	122.92	28.75	55.09	0.00	122.92	28.75
6	Baril, James A.	1,724.16	181.88	94.98	22.21	55.48	0.00	94.98	22.21
7	Benjamin, Kenneth S.	1,066.00	102.84	64.72	15.14	31.77	0.00	64.72	15.14
8	Bennington, William A.	1,060.08	71.62	63.09	14.76	24.72	0.00	63.09	14.76
9	Benson, Nicholas J.	1,301.58	133.24	78.32	18.31	40.89	0.00	78.32	18.31
10	Bergeron, Jeffrey R.	1,512.40	111.12	90.30	21.12	35.77	0.00	90.30	21.12
11	Blackshaw, Brook W.	1,065.96	70.90	62.77	14.68	24.52	0.00	62.77	14.68
122	Bombardier, Timothy	1,416.66	199.21	87.83	20.54	75.68	0.00	87.83	20.54
162	Boudreault, Nicholas J	751.25	63.74	44.23	10.35	16.98	0.00	44.23	10.35
14	Bramman, Kathryn H.	1,053.60	99.10	64.75	15.14	29.95	0.00	64.75	15.14
17	Brown, Anderson C.	2,419.41	320.71	149.02	34.85	107.86	0.00	149.02	34.85
19	Bullard, Don A.	1,269.60	169.86	78.72	18.41	52.98	0.00	78.72	18.41
21	Carminati Jr., Joel F.	919.56	25.43	54.14	12.66	19.58	0.00	54.14	12.66
179	Cassani II, Mario E	891.20	64.18	55.25	12.93	22.65	0.00	55.25	12.93
22	Cetin, Matthew J.	1,417.92	91.25	79.06	18.49	30.58	0.00	79.06	18.49
137	Chamberlin, Alayna G	392.00	12.57	24.31	5.69	10.88	0.00	24.31	5.69
23	Charbonneau, Michael J.	2,380.08	310.56	135.81	31.76	94.09	0.00	135.81	31.76
24	Chase, Sherry L.	939.60	71.33	51.35	12.01	22.22	0.00	51.35	12.01
25	Clark, Kailyn C.	1,097.60	80.70	68.05	15.92	31.47	0.00	68.05	15.92
26	Collins, April M.	879.15	60.77	53.44	12.50	21.69	0.00	53.44	12.50
27	Copping, Nicholas R.	2,392.40	318.05	137.90	32.25	96.21	0.00	137.90	32.25
28	Cruger, Eric J.	2,782.52	359.68	165.64	38.74	110.06	0.00	165.64	38.74
29	Cushman, Brian K.	2,047.60	159.16	118.53	27.72	50.20	0.00	118.53	27.72
31	Dawes, Carolyn S.	1,377.20	137.76	80.87	18.92	41.55	0.00	80.87	18.92
177	Dean, Hannah R	33.13	0.00	2.05	0.48	0.00	0.00	2.05	0.48
33	Degreenia, Catherine I	1,366.80	159.30	78.99	18.47	48.11	0.00	78.99	18.47
34	Demell, William M.	1,191.05	112.37	67.88	15.88	34.63	0.00	67.88	15.88
173	DeRose, TJ T	1,376.00	176.38	83.80	19.60	60.83	0.00	83.80	19.60
35	Dexter, Donnel A.	1,382.40	164.34	78.01	18.25	50.22	0.00	78.01	18.25
36	Dodge, Shawn M.	996.40	74.60	61.02	14.28	28.67	0.00	61.02	14.28
38	Drown, Jacob D.	1,410.40	169.92	84.93	19.87	51.89	0.00	84.93	19.87
39	Durgin, Steven J.	1,797.35	193.48	101.85	23.82	58.96	0.00	101.85	23.82
40	Eastman Jr., Larry E.	1,902.00	226.82	108.88	25.47	68.96	0.00	108.88	25.47
42	Farnham, Brian D.	2,035.20	266.98	121.13	28.33	81.01	0.00	121.13	28.33
43	Fecher, Jesse T.	1,104.86	79.57	67.52	15.79	30.85	0.00	67.52	15.79
44	Fleury, Jason R.	2,259.62	307.08	129.98	30.40	93.04	0.00	129.98	30.40

**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 8/2/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
136	Folland, Natalie A	555.00	30.41	34.41	8.05	16.34	0.00	34.41	8.05
157	French, Richard B	1,524.08	129.07	94.49	22.10	41.14	0.00	94.49	22.10
45	Frey, Jacob D.	2,656.38	344.99	156.96	36.71	102.23	0.00	156.96	36.71
46	Gaylord, Amos R.	1,824.24	243.73	113.11	26.45	74.04	0.00	113.11	26.45
47	Gilbert, David P.	1,082.00	105.31	65.48	15.31	32.51	0.00	65.48	15.31
48	Grandfield, Heather L.	985.20	85.21	56.87	13.30	36.92	0.00	56.87	13.30
49	Guyette, Brandon L.	1,245.20	94.99	72.51	16.96	39.33	0.00	72.51	16.96
50	Hastings III, Clark H.	864.00	76.71	51.36	12.01	23.72	0.00	51.36	12.01
156	Hayden, Gregory William	2,639.00	404.19	161.87	37.86	114.12	0.00	161.87	37.86
52	Hedin, Laura T.	1,354.20	128.72	79.39	18.57	38.84	0.00	79.39	18.57
139	Heine, Samantha L	182.25	0.00	11.30	2.64	3.85	0.00	11.30	2.64
54	Herring, Jamie L.	1,255.24	67.56	77.07	18.02	32.28	0.00	77.07	18.02
55	Hoar, Brian W.	1,460.90	54.65	80.35	18.79	28.67	0.00	80.35	18.79
56	Houle, Jonathan S.	1,599.20	191.32	98.01	22.92	58.31	0.00	98.01	22.92
58	Hoyt, Everett J.	1,328.70	93.86	75.56	17.67	41.31	0.00	75.56	17.67
169	Isabelle, Jeffrey D	576.00	52.77	35.72	8.35	17.04	0.00	35.72	8.35
167	Isabelle, Pierre D	640.00	60.45	39.68	9.28	19.19	0.00	39.68	9.28
59	Kelly Jr, Joseph E.	1,398.95	65.98	50.67	11.85	22.46	0.00	50.67	11.85
61	Kosakowski, Joshua D.	1,520.40	190.80	91.24	21.34	58.16	0.00	91.24	21.34
174	Kuras, Sarah V	1,043.20	94.75	64.68	15.12	28.76	0.00	64.68	15.12
165	LaBarge-Burke, Michelle J	1,119.63	86.78	67.79	15.85	34.81	0.00	67.79	15.85
62	Lane, Zebulyn M.	1,166.40	124.67	71.26	16.66	38.32	0.00	71.26	16.66
172	Larrabee, David M	1,017.60	91.30	59.48	13.91	27.80	0.00	59.48	13.91
134	Lewis, Brady R	360.00	9.37	22.32	5.22	9.81	0.00	22.32	5.22
63	Lewis, Brittany L.	1,277.15	108.26	76.65	17.93	33.40	0.00	76.65	17.93
64	Lowe, Robert L.	1,705.40	158.74	95.26	22.28	48.26	0.00	95.26	22.28
65	Machia, Delphia L.	1,039.20	92.29	64.00	14.96	28.07	0.00	64.00	14.96
67	Mahoney, Brandyn A.	740.00	52.61	45.88	10.73	22.54	0.00	45.88	10.73
68	Maloney, Jason F.	697.40	33.01	38.11	8.91	13.80	0.00	38.11	8.91
69	Manning, Jeffrey C.	300.00	3.37	18.60	4.35	7.80	0.00	18.60	4.35
168	Markham, Clifton C	590.00	30.54	36.58	8.56	12.98	0.00	36.58	8.56
70	Martel, Joell J.	1,244.00	116.80	69.96	16.36	35.96	0.00	69.96	16.36
171	Martineau, Brenda J	872.00	79.57	52.86	12.37	24.52	0.00	52.86	12.37
71	McGowan, James R.	2,512.70	413.68	151.76	35.49	108.76	0.00	151.76	35.49
72	McTigue, Peter J.	480.00	0.00	29.76	6.96	9.29	0.00	29.76	6.96
73	Metivier, Cheryl A.	1,040.40	93.16	60.53	14.15	28.32	0.00	60.53	14.15
75	Monahan, Dawn M.	2,202.00	188.34	127.69	29.86	66.25	0.00	127.69	29.86
77	Morris, Scott D.	1,181.34	131.89	73.24	17.12	55.38	0.00	73.24	17.12
78	Morrison, Camden A.	1,135.68	96.53	66.24	15.49	29.26	0.00	66.24	15.49
79	Morse, Bradley P.	247.65	0.00	15.35	3.59	6.04	0.00	15.35	3.59



**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 8/2/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
80	Mott, John C.	424.71	34.62	26.34	6.16	11.97	0.00	26.34	6.16
164	Murphy, Michael T	800.80	73.86	49.65	11.61	19.80	0.00	49.65	11.61
82	Noack, Rodney	1,033.78	74.88	61.31	14.34	28.75	0.00	61.31	14.34
141	Packer, Caitlin M	304.75	3.84	18.89	4.42	7.95	0.00	18.89	4.42
86	Parshley, Tonia C.	201.04	10.01	12.46	2.91	4.48	0.00	12.46	2.91
87	Pierce, Joel M.	1,466.80	113.60	90.94	21.26	36.82	0.00	90.94	21.26
152	Pike, Roxanne L	848.00	58.22	52.00	12.16	24.10	0.00	52.00	12.16
88	Poirier, Holden R.	2,343.41	320.14	143.91	33.65	97.67	0.00	143.91	33.65
89	Pouliot, Brooke L.	1,094.80	80.71	67.88	15.87	27.64	0.00	67.88	15.87
90	Pretty, Alyssa A.	1,037.20	74.27	64.31	15.04	28.58	0.00	64.31	15.04
91	Protzman, Todd A.	575.00	42.73	35.65	8.34	13.88	0.00	35.65	8.34
93	Pullman, David L.	809.60	63.81	49.62	11.60	19.77	0.00	49.62	11.60
94	Quaranta, Stephanie L.	1,534.40	211.81	84.33	19.72	58.96	0.00	84.33	19.72
95	Reale, Michael R.	1,568.90	193.88	97.27	22.75	59.08	0.00	97.27	22.75
149	Ricciarelli, Damian	364.38	27.38	22.59	5.29	9.95	0.00	22.59	5.29
97	Rivard, Sylvie R	943.61	88.23	57.61	13.47	26.94	0.00	57.61	13.47
99	Rubalcaba, David T.	1,364.16	147.86	82.87	19.38	45.28	0.00	82.87	19.38
100	Russell, Paula L.	1,970.59	124.70	115.57	27.03	48.23	0.00	115.57	27.03
101	Ryan, Patty L.	1,641.49	181.66	101.78	23.80	73.33	0.00	101.78	23.80
178	Scribner, Preston E	331.25	6.49	20.54	4.80	8.84	0.00	20.54	4.80
103	Seaver, Debbie L.	1,004.80	122.40	53.60	12.54	41.71	0.00	53.60	12.54
104	Shatney, Janet E.	1,606.40	115.71	93.03	21.75	37.05	0.00	93.03	21.75
105	Smith, Clint P.	1,053.60	94.31	62.30	14.57	28.28	0.00	62.30	14.57
151	Smith, Michael P	928.40	30.08	52.15	12.20	13.12	0.00	52.15	12.20
106	Southworth, Norwood J.	1,185.60	169.74	72.76	17.02	74.84	0.00	72.76	17.02
138	Spaulding, EmilyGrace L	245.00	14.40	15.19	3.55	5.95	0.00	15.19	3.55
154	Starr, Ryan H	985.60	35.46	58.75	13.74	19.81	0.00	58.75	13.74
148	Storelicastro, Nicolas R	2,322.22	206.06	142.78	33.39	65.98	0.00	142.78	33.39
110	Strassberger, Kirk E.	1,260.60	65.57	71.56	16.74	23.41	0.00	71.56	16.74
111	Taft, Francis R.	1,600.00	186.49	95.41	22.31	56.86	0.00	95.41	22.31
112	Tillinghast, Zachary M.	1,401.12	139.38	80.74	18.88	42.73	0.00	80.74	18.88
113	Tucker, Randall L.	1,884.16	201.85	106.85	24.99	60.78	0.00	106.85	24.99
114	Tucker, Russell W.	1,458.20	137.55	82.89	19.38	37.02	0.00	82.89	19.38
135	Tuper-Giles, Jeffrey M	520.00	0.00	32.24	7.54	10.63	0.00	32.24	7.54
115	Vail, Braedon S.	2,143.60	155.03	132.45	30.98	86.10	0.00	132.45	30.98
116	Ward, James O.	512.00	35.17	31.75	7.43	11.77	0.00	31.75	7.43
176	Wasmer, Kylie J	231.88	0.00	14.37	3.36	5.51	0.00	14.37	3.36
180	Webster, James P	1,107.75	98.60	68.68	16.06	45.82	0.00	68.68	16.06

**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
8/2/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
175	Winters, Anthony E	180.00	7.90	11.16	2.61	3.78	0.00	11.16	2.61
<b>REPORT TOTAL</b>		<b>144,242.92</b>	<b>13,802.20</b>	<b>8,543.07</b>	<b>1,997.97</b>	<b>4,631.27</b>	<b>0.00</b>	<b>8,543.07</b>	<b>1,997.97</b>



# *City of Barre, Vermont*

## *“Granite Center of the World”*

### **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 08/08/23**

#### **Consent Item No.: 5-D**

**AGENDA ITEM DESCRIPTION:** *Acknowledgement of 2023 Reappraisal Order from Property Valuation and Review*

**SUBMITTING DEPARTMENT/PERSON:** *Janet Shatney, Interim Assessor; Carol Dawes, Clerk/Treasurer*

**STAFF RECOMMENDATION:** *Acknowledge receipt of 2023 reappraisal order from VT Department of Taxes Property Valuation and Review*

**STRATEGIC OUTCOME/PRIOR ACTION:** *Not applicable*

**EXPENDITURE REQUIRED:** *None.*

**FUNDING SOURCE(S):** *Not applicable.*

**LEGAL AUTHORITY/REQUIREMENTS:**

*[32 VSA §4041a\(b\)](#) requires a municipality to maintain its Education Grand List with a coefficient of dispersion (COD) at or below 20%. Barre City’s COD stands at 20.55%. If the COD rises above 20%, a reappraisal order is issued.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*On April 5, 2022, City Council approved a contract with NEMC for a city-wide reappraisal. The contract was ratified by the Council at its April 12, 2022 meeting. The work is scheduled to begin later this year, with completion scheduled for the April 2025.*

*The required form RA-308 was submitted in April 2022. It has been confirmed with PVR that we are in compliance.*

**LINK(S):** *Not applicable*

**ATTACHMENTS:** *Reappraisal order dated 7/21/23*

**INTERESTED/AFFECTED PARTIES:** *Assessor’s office staff, property owners, Clerk’s office staff*

**RECOMMENDED ACTION/MOTION:** *Acknowledge receipt of 2023 reappraisal order from VT Department of Taxes Property Valuation and Review*



**State of Vermont  
Department of Taxes**

133 State Street  
Montpelier, VT 05633-1401

July 21, 2023

Barre City Municipal Officials

PO Box 418

Barre, VT 05641

You are receiving this letter because the Vermont Department of Taxes is notifying towns required to reappraise Education Grand List properties. Act 68 (H.480) of 2023, altered the statutory triggers that require municipalities to reappraise. Effective for Grand Lists lodged on April 1, 2022, Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise. This statutory change does not alter existing reappraisal orders; municipalities that received a reappraisal order in prior years are still obligated to reappraise.

Based on the results of the 2022 Equalization Study, the COD in Barre City was outside the acceptable parameters, and therefore, an order to reappraise is issued.

What do you need to do?

1. **Please provide this information to your Board of Listers or Assessor.** An electronic copy of this letter was emailed to the Town Clerk, which includes web-based links to the required forms, reappraisal rules, PVR guidance and helpful resources. If you have not received this additional information, please reach out to PVR/your District Advisor.
2. **Within 30 days respond** to this order to indicate receipt of order and intention to develop a detailed compliance plan. A response form is attached. The response must be signed by the chair of the legislative body of the municipality or their designee. If contesting the order, a response in writing is required.
3. **Plan a reappraisal as soon as possible.** Work with PVR/your District Advisor and send a completed detailed compliance plan, Form RA-308, within 150 days of this order. Based on the date of this order the town response is due by Wednesday, December 20, 2023.

If your municipality has already voluntarily scheduled a reappraisal and submitted a detailed compliance plan (Form RA-308), a municipal response within 30 days is still required to indicate receipt and acknowledgement of the order. The municipality does not need to resubmit Form RA-308. The municipality should check in with their District Advisor (DA) about the status of the reappraisal. If any details or the timeline of the reappraisal have changed, please send updated information.

Send communications to: [tax.pvr@vermont.gov](mailto:tax.pvr@vermont.gov) and your DA (electronic submissions are preferred)  
Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1,  
Montpelier, VT 05633

Sincerely,

Jill Remick, Director  
Property Valuation and Review  
cc: Selectboard, Board of Listers/Assessor



**State of Vermont**  
**Department of Taxes**  
133 State Street  
Montpelier, VT 05633-1401

Agency of Administration

## **ORDER TO REAPPRAISE**

### ***Findings of Fact:***

Pursuant to 32 V.S.A. §5406, the Director of Property Valuation and Review notified the Selectboard that the municipal CLA was 82.76% and COD was 20.55%.

### ***Conclusions of Law:***

Pursuant to 32 V.S.A. § 4041a, Barre City is required to reappraise its education grand list properties. Section 4041a. provides:

*(b) If the Director of Property Valuation and Review determines that a municipality's education grand list has a coefficient of dispersion greater than 20, the municipality shall reappraise its education grand list properties. If the Director orders a reappraisal, the Director shall send the municipality written notice of the decision. The municipality shall be given 30 days to contest the finding under procedural rules adopted by the Director, or to develop a compliance plan, or both. If the Director accepts a proposed compliance plan submitted by the municipality, the Director shall not order commencement of the reappraisal until the municipality has had one year to carry out that plan.*

*(c) If a municipality fails to submit an acceptable plan or fails to carry out the plan, pursuant to subsection (b) of this section, the State shall withhold the education, transportation, and other funds from the municipality until the Director certifies that the town has carried out that plan.*

### **Order:**

Now therefore, in conformity with Section 4041a(b) of Title 32, you are hereby ordered to reappraise your Education Grand List properties. Failure to comply will result in withholding of State funds.

Dated at Montpelier, Vermont on this 21<sup>st</sup> day of July 2023.

A handwritten signature in blue ink, appearing to read "J. Remick".

Jill Remick, Director  
Property Valuation and Review



**State of Vermont**  
**Department of Taxes**  
133 State Street  
Montpelier, VT 05633-1401

*Agency of Administration*

## **Barre City Municipal Response to Reappraisal Order**

Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise.

Based on the results of the 2022 Equalization Study the COD in your municipality was outside the acceptable parameters, and therefore, an order to reappraise was issued.

This response acknowledges the municipalities receipt of the reappraisal order. The municipality will work towards submitting a reappraisal compliance plan (Form RA-308) within 150 days of the date of order.

The response must be signed by the chair of the legislative body of the municipality or their designee.

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Signature and date

Please return response to: [tax.pvr@vermont.gov](mailto:tax.pvr@vermont.gov) and your District Advisor (electronic submission preferred) Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1, Montpelier, VT 05633; electronic submissions: your District Advisor and [tax.pvr@vermont.gov](mailto:tax.pvr@vermont.gov)



# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA: 8/8/23**

**Agenda Item No. 5-F**

**AGENDA ITEM DESCRIPTION:** Change the name of the Diversity & Equity Committee to the Justice, Diversity, Equity, Inclusion & Belonging Committee

**SUBJECT:** Municipal bodies

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro, on behalf of Joelen Mulvaney, Chair of the Diversity & Equity Committee

**STAFF RECCOMENDATION:** The Manager is supportive of the proposed name change

**BACKGROUND:**

The committee recommends this name change for several reasons. First and foremost, the title better reflects the goals and objectives of the committee. Second, this title is the same as the one Vermont League of Cities and Towns (VLCT) uses and the committee wishes to be aligned with VLCT’s work and the title of their committee. The title has two of the most important descriptive words; inclusion and belonging. City Council has made inclusion and belonging a central part of the City’s future plans as described in priorities and strategic planning documents. In addition, without a commitment to diversity, equity, inclusion and belonging there can be no justice.

**EXPENDITURE & FUNDING SOURCE:** None.

**LEGAL AUTHORITY/REQUIREMENTS:** [Municipal Bodies & Appointments Policy](#)

**RECOMMENDED ACTION/MOTION:**

*Move to rename the Diversity & Equity Committee to the Justice, Equity, Diversity, Inclusion & Belonging Committee.*



# City of Barre, Vermont

*"Granite Center of the World"*

**ACTION ITEM BRIEFING MEMO**  
**CITY COUNCIL AGENDA: 8/8/23**

**Agenda Item No. 5-G**

**AGENDA ITEM DESCRIPTION:** Authorize the Manager to execute contract(s)

**SUBJECT:** Procurement Policy

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro

**STAFF RECOMMENDATION:** Authorize the Manager to execute the contract(s) as described below

**BACKGROUND INFORMATION:**

We are requesting approval of the following contract(s) to provide or support critical City services.

Service/Material	Vendor	Cost and Funding Source	Notes
Maple Ave/ Merchant Street construction	Dufresne Group	\$2,200 for the contract amendment. However, the initial contract was for \$24,550 and this amendment pushes it over the threshold requiring Council approval.  VTrans reimbursement will be sought. Any remaining City share would be paid out of Enterprise Funds.	<ul style="list-style-type: none"><li>Amendment triggered by additional time required for inspection and testing.</li></ul>

**ATTACHMENTS:** (1) Dufresne Group Contract (2) Contract amendment

**LEGAL AUTHORITY/REQUIREMENTS:** [City of Barre Procurement Policy](#)

**RECOMMENDED ACTION/MOTION:**

*Move to authorize the City Manager to execute contract(s) as described above.*



**AGREEMENT  
FOR  
ENGINEERING SERVICES DURING THE CONSTRUCTION PHASE  
HES 037-1 (8) MAPLE & MERCHANT  
BARRE CITY, VERMONT  
April 3, 2023**

This AGREEMENT dated April 14, 2023, between the City of Barre (CLIENT) and Dufresne & Associates, P.C. d/b/a as Dufresne Group (DG) provides for engineering services during the construction phase of **HES-037-1 (8) Maple & Merchant** as specifically shown in Drawings, Specifications, and Contract Documents dated August 3, 2022. The CLIENT and DG hereby enter into a contractual relationship as defined in this AGREEMENT. The following provisions are made part of this AGREEMENT as referred to in attachments noted below:

<u>ATTACHMENT NO.</u>	<u>BRIEF DESCRIPTION</u>
1	Scope of Services
2	Fees and Charges
3	Project Schedule
4	Client's Responsibilities
5	General Provisions

The parties through their duly authorized representatives have executed this AGREEMENT on the date noted above. The execution date of the AGREEMENT shall serve as the Notice to Proceed date unless noted otherwise.

ATTEST: DUFRESNE GROUP (DG)

Naomi Johnson Digitally signed by Naomi Johnson  
Date: 2023.04.03 12:01:01 -0400

Naomi R. Johnson, P.E.  
President

ATTEST: CITY OF BARRE (CLIENT)

Nicolas Digitally signed by Nicolas Storellicastro  
DN: cn=Nicolas Storellicastro, o=City of  
Barre, ou=Engineering, email=nicolas.storellicastro@barre-vm.gov,  
date=2023.04.03 12:01:01 -0400

Nicolas Storellicastro  
City of Barre Manager

**ATTACHMENT 1  
SCOPE OF SERVICES  
HES 037-1 (8) MAPLE & MERCHANT  
BARRE CITY, VERMONT  
April 3, 2023**

I. GENERAL:

1. The City of Barre (CLIENT) intends to construct roadway and utility improvements on Maple and Merchant as defined in Contract Documents Plans and Specifications for HES 037-1 (8) dated August 3, 2022 prepared by the State of Vermont Agency of Transportation. These documents include drawings and specifications calling for construction of roadway and utility improvements on Maple and Merchant Streets in Barre including approximately 1,500 LF of water and sewer replacement, and other miscellaneous improvements herein after described as the PROJECT. DG will perform certain customary engineering services during the construction phase of the PROJECT. These customary engineering services are described herein.

II. BASIC SERVICE DURING CONSTRUCTION:

1. Provide general construction administration services:
  - A. Consult with and advise the CLIENT and act as the CLIENT's representative regarding construction of water and wastewater systems during the construction contract. This includes correspondence with VTrans, the City, and the Contractor, along with responding to routine RFI's.
  - B. Observe the construction activity in connection with the Contractor's work in progress using the following methods:
    - 1) Make visits to the site at intervals appropriate as necessary in order to observe the progress and quality of the water distribution system work. In addition, provide the services of a Resident Project Representative (RPR) at the site to assist and to provide more continuous observation of the water system work. Based on information obtained during such visits and on such observations, endeavor to determine if the work is proceeding in accordance with the Contract Documents and keep the CLIENT informed of the status and progress of the construction activity.
    - 2) Supervise and manage a RPR agent or employee for water distribution system construction. DG will provide the services indicated in Part III.3 herein.

- 3) Provide assurance to the CLIENT based on these site visits and based on on-site Resident Project Representation that the completed work of the Contractor(s) is in general conformance with the Contract Documents. If construction activities are not in conformance with the Contract Documents, immediately notify the CLIENT and recommend a course of action for the CLIENT to follow.
- C. If the Engineer believes the work is not in conformance with the Contract Documents or that it will prejudice the integrity of the design concept of the Project, the Engineer may recommend the CLIENT reject the work.
  - D. Issue any necessary interpretations and clarifications of the Contract Documents and prepare supporting documentation necessary to support the CLIENT. Act as the interpreter of the requirements of the Contract Documents relating to the water and wastewater systems. Promptly address questions, which may arise concerning quality and acceptability of materials furnished and execution and progress of the construction activity.
  - E. Review and take appropriate action regarding Shop Drawings, samples and other data for conformance with the design concept of the Project and compliance with the Contract Documents. Such reviews and appropriate action shall not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs. Shop drawing and submittal review shall be limited to water and wastewater system components.

### III. SPECIAL SERVICES DURING CONSTRUCTION:

1. Furnish a Resident Project Representative (RPR) to assist in observing performance of the water distribution system work of the Contractor. The duration of the resident project representation shall be as shown in the Level of Effort Budget Worksheet. The furnishing of such on-site resident project representation services will not be construed to give DG control over construction means, methods, techniques, sequences or procedures or for safety precautions or programs, or responsibility for contractor's failure to perform the Work in accordance with the Contract Documents.
  - A. Provide the RPR as an agent at the site and to act as directed by and under the supervision of DG. The RPR is to keep DG advised as necessary. The project manager for DG will advise the CLIENT as described in Section II herein.

B. The RPR shall have the following duties and Responsibilities:

- 1) Review the progress schedule, schedule of Shop Drawing submittals and schedule of values prepared by Contractor. The RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor.
- 2) Attend meetings with the Contractor such as job conferences and other project-related meetings.
- 3) Serve as a liaison to the Contractor, working principally through Contractor's superintendent to assist in understanding the intent of the Contract Documents related to water system construction; and to assist in serving as the CLIENT's agent with the Contractor when the Contractor's operations affect the CLIENT's on-site operations. Assist in obtaining from the CLIENT additional details or information, when required, for proper execution of the work.
- 4) Advise the Contractor of the commencement of any water system work requiring a Shop Drawing or sample if the submittal has not been acted upon.
- 5) Conduct on-site observations of the water system construction activity in progress and attempt to determine if the Work is proceeding in general accordance with the Contract Documents.
- 6) Report to DG whenever the RPR believes that any water system work is unsatisfactory, faulty or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required. Advise DG of work that RPR believes should be corrected or rejected or should be uncovered for observation or requires specialized testing, inspection or approval.
- 7) Verify that tests, equipment and system start-ups and operating and maintenance training are conducted in the presence of appropriate personnel, and that the Contractor maintains adequate records of such testing. Observe record and report appropriate details concerning the test procedures and start-ups. This task is limited to the work and testing associated with water system construction only.
- 8) Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report such recommendations. Provide input to DG office staff and communicate decisions to the Contractor. This task is limited to water system construction.

- 9) Keep a diary or log book, recording a written record of water system specific observations in more detail, as in the case of observing test procedures.
  - 10) Consult with DG in advance of scheduled major tests of the temporary and permanent water systems.
  - 11) Immediately notify DG and the CLIENT upon the occurrence of any accident.
  - 12) Assist in the preparation of a punch list of observed items requiring completion or correction before issuing a Certificate of Substantial Completion.
2. Attend two formal project meetings during the construction project, which are the preconstruction conference and one progress meeting.
  3. Prepare one set of reproducible Record Drawings on paper, showing those changes made during the construction process to the water system, based on the marked-up prints, drawings and other data furnished by Contractor(s). Compile and submit the required Drinking Water and Groundwater Protection Permit to Construct responses and certifications.

**ATTACHMENT 2  
FEES AND CHARGES  
HES 037-1 (8) MAPLE & MERCHANT  
BARRE CITY, VERMONT  
April 3, 2023**

A. General

1. DG agrees to provide the Engineering Services described in Attachment 1 upon receipt of signed copy of the AGREEMENT.
2. The CLIENT agrees to pay DG for the services described in Attachment 1 as described herein.

B. Fees and Charges:

1. The CLIENT agrees to pay DG for the services described in Attachment 1 as described in this attachment.
  - a) Basic services during construction as described in Attachment 1 Part I. Items 1A – 1E, a fixed fee of..... \$7,300
  - b) Special services during construction as described in Attachment 1 Part II 1 through 3, on a time and expense, estimated at..... \$17,250

This AGREEMENT provides for a total of \$24,550 as outlined above.

C. Definitions Concerning Payment

1. Items paid on a time and expense basis shall be as shown in Table 1 – SCHEDULE OF RATES AND TERMS. These rates include salary costs as well as overhead and profit. Mileage is charged at the per mile rate shown. DG reserves the right to revise the Rate Schedule one time per year on the first day of each calendar year.
2. Special services provided under the time and expense method of payment shall not exceed the total amount for all the time and expense items. Should actual services be required beyond the total budget amount indicated, DG agrees to cease all activity until the total special services limit is formally modified by supplemental agreement. DG reserves the right to shift budget amounts between special service items, as long as the total cost for all special service items is not exceeded. The "level of effort" showing the anticipated hours for the various special services scope items is shown in Table 2. Significant deviations from the hours shown may require an engineering amendment to provide the increased level of effort.

3. Reimbursable expenses shall be defined as the actual expenses incurred directly or indirectly in connection with the project for independent professional associates or consultants.
4. Basic services provided under a fixed fee or lump sum basis shall be billed on a percent complete basis and include all charges necessary to provide the finished product to the CLIENT.

**TABLE 1  
SCHEDULE OF RATES AND TERMS FOR YEAR ENDING 2023**

**FEES:**

<u>Engineering and Technical Services:</u>			
President/ Regional Manager I.....	\$175.00 per hour		
Vice President/Regional Manager II.....	\$140.00	" "	
Project Manager .....	\$125.00	" "	
Project Engineer I .....	\$110.00-\$115.00	" "	
Construction Manager.....	\$105.00	" "	
Regional Manager III.....	\$100.00	" "	
Project Engineer II .....	\$85.00-\$100.00	" "	
Engineering Technician/Construction Engineer.....	\$65.00-\$90.00	" "	
Engineering Intern.....	\$45.00-\$50.00	" "	

Administrative Services:

Office Manager .....	\$75.00 per hour
Office Assistant .....	\$65.00 per hour

**EXPENSES:**

Mileage - passenger car.....	Current IRS Rate
Mileage - survey truck and related equipment.....	\$0.68 per mile

Copying:

24" x 36" .....	\$2.50 each
8½" x 11" B&W .....	\$.10 each
8 ½" x 11" Color.....	\$.20 each
11" x 17" B&W .....	\$.49 each
11" x 17" Color .....	\$.98 each

Subcontracted and subconsultant services if required..... at cost plus 8%

**TERMS AND CONDITIONS:**

1. Time provided in excess of 40 hours per week or after 9 PM for night time construction observation shall be provided at 150% of the rates shown.
2. Time and expense charges are valid through December 31, 2023.
3. Notes on the Level of Effort Budget Worksheet apply as additional Terms and Conditions.





**TABLE 2 LEVEL OF EFFORT BUDGET WORKSHEET**

Project Name: HES 037-1 (8) Maple & Merchant Construction Services

Date: April 3, 2023

Task Number	Task Description	President NRJ, PE (Hrs)	PM BMV, PE (Hrs)	PE1 TPK, PE (Hrs)	CM RMO (Hrs)	Proj Eng EAE (Hrs)	Proj Eng CWV (Hrs)	RPR RPROT (Hrs)	Eng Tech2 JJO (Hrs)	Eng Tech2 AMO (Hrs)	CM MAV (Hrs)	QA BL (Hrs)	Sub Consult (Dollars)	Expense (Dollars)	Cost Per Task
<b>II Basic Services During Construction</b>															
1	General Construction Administration														
A	Consult with Client on Water and Wastewater Construction	2	16				4								\$2,750
B	Observe Construction Activity		8												\$1,000
C	Review Contract Conformance (Water & W/W)		4				4								\$500
D	Interpretations and Clarifications	2	4				4								\$1,250
E	Shop Drawings (Water & W/W)		8				4								\$1,400
<b>III Special Services During Construction</b>															
1	Resident Project Representative						122	10						\$250	\$13,950
2	Attend Two Formal Project Meetings		8				2								\$1,200
3	Record Drawings & DW/GWP PTC Submittal - Water System		4				16								\$2,100
<b>Total Hours</b>															
		4	62	0	0	0	196	10	0	0	0	0			
<b>Percent of Total Hours</b>		2%	23%	0%	0%	0%	70%	5%	0%	0%	0%	0%			
<b>Hourly Rate</b>		\$175.00	\$125.00	\$115.00	\$105.00	\$100.00	\$100.00	\$150.00	\$65.00	\$65.00	\$75.00	\$65.00	\$0	\$0	
<b>Subtotals</b>		\$700	\$6,500	\$0	\$0	\$0	\$15,600	\$1,500	\$0	\$0	\$0	\$0	\$0	\$250	\$24,550

**NOTES:**

- Hourly rates are valid through December 31, 2023.
- Direct subconsultant costs, if any, are listed in the Sub Consult column. The Cost Per Task column includes an 8% markup on subconsultant direct costs.
- This table is an estimate for planning purposes. Actual hours, staff assignments, and corresponding billing rates may vary from this estimate.



**TOTAL FEES** \$24,550

**TOTAL HOURS** 222

**ATTACHMENT 3  
PROJECT SCHEDULE  
HES 037-1 (8) MAPLE & MERCHANT  
BARRE CITY, VERMONT  
April 3, 2023**

I. GENERAL:

1. Engineering services as provided under this AGREEMENT are based on the orderly completion of construction activity by the CONTRACTOR as defined in the project Contract Documents. Delays in the initiation of construction or delays in reaching final completion by the Contractor are beyond the control of DG and may significantly affect this schedule.
2. Engineering services as provided under this AGREEMENT begin with the execution of this AGREEMENT.

II. PROJECT SCHEDULE:

1. We have developed the following project schedule based on a contract period as defined in the CONTRACT DOCUMENTS.
2. Services are expected to commence upon receipt of a signed AGREEMENT and proceed along the following general schedule:
  - a) Preconstruction Conference                      March 27, 2023
  - b) Construction Start                                      April 17, 2023
  - c) Water Construction Start                              June 13, 2023
  - d) Submission of Record Drawings                      September 1, 2023

**ATTACHMENT 4  
CLIENT'S RESPONSIBILITIES  
HES 037-1 (8) MAPLE & MERCHANT  
BARRE CITY, VERMONT  
April 3, 2023**

It is essential that the CLIENT understands they are a vital member of the project team, and they are required to provide key information and decisions during the PROJECT. For these reasons, the CLIENT shall perform the following:

- A. Provide all criteria and full information as to the requirements for the PROJECT; including PROJECT objectives and constraints, space, capacity and performance requirements, flexibility and budgetary limitations.
- B. Assist DG by obtaining all available information pertinent to the PROJECT, including previous reports and any other data relative to construction of the PROJECT.
- C. Furnish to DG, as required for performance of DG's services, data prepared by others, including without limitation, property, boundary, easement, right-of-way, topographic and utility surveys, property descriptions, zoning, deed and other land use restrictions, and other special data or consultations, all of which the consultant may rely on in performing his services.
- D. Hold all required special meetings or hearings, serve all required public and private notices, receive and act upon all protests and fulfill other requirements as required during the project.
- E. Arrange for access to and make all provisions for DG to enter onto public and private property as required for DG to perform services.
- F. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by DG, obtain advice of an attorney, insurance counselor, and other consultants as the CLIENT deems appropriate for such examination, and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the consultant.
- G. Furnish correspondence, approvals and permits from all governmental authorities having jurisdiction over the PROJECT and such approvals and consents from others as may be necessary for completion of the PROJECT.
- H. Designate in writing a person to act as the CLIENT's representative with respect to the services to be rendered under this AGREEMENT. Such person shall have complete authority to transmit instructions, receive information, interpret and define the CLIENT's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the DG's services and shall comply with all State funding requirements for grants and loans.

- I. Give prompt written notice to DG whenever the CLIENT observes or otherwise becomes aware of any development that affects the scope or timing of DG's services.
- J. Bear all costs incident to compliance with the requirements of this section.

**ATTACHMENT 5  
GENERAL PROVISIONS  
HES 037-1 (8) MAPLE & MERCHANT  
BARRE CITY, VERMONT  
April 3, 2023**

The following Provisions are a part of the AGREEMENT for services:

1. DG, its agents, employees and independent contractors assigned to perform services under this Agreement agree to maintain, at DG's sole expense, all licenses which may be required by law or regulation for the performance of its services hereunder.
2. Should the scope of the services provided under this Agreement be revised as a result of changes to law or regulation beyond the control of either party, DG and the CLIENT agree to negotiate any resulting changes to cost or schedule in good faith and such negotiations will not interfere with DG's continued performance hereunder.
3. DG and the CLIENT understand that the time of delivery depends on other parties beyond the control of either contracted party. These other parties include the CONTRACTOR, State of Vermont, equipment manufacturers, public utilities, and equipment suppliers. In the event of inaction by parties beyond the control of the contracting parties, DG agrees to immediately inform the CLIENT of such potential schedule effects and enlist the assistance of the CLIENT to hold to the contract schedule. In the absence of schedule delays attributable to other parties, DG will make every effort to complete the services in accordance with the schedule outlined in the AGREEMENT and to complete the services by the dates set forth in Attachment 3 Project Schedule.
4. Compensation for Services: Compensation for services is set forth in the attached AGREEMENT including the following terms and conditions:
  - A. Invoices will be submitted monthly and are payable within thirty (30) days from date of invoice. Interest may be charged at the rate of 1.5% per month on any balance that remains unpaid 30 days after the date of the invoice. Failure to pay within 30 days will also permit DG to suspend or terminate services 10 days after written notice of intent to suspend or terminate. The CLIENT shall be liable for all reasonable collection costs, including attorney's fees, and the DG time and expenses. CLIENT is responsible for securing sufficient funds to ensure prompt payments to DG.
  - B. Payments to DG shall not be withheld, postponed or made contingent on the construction, or the orderly completion of the project or upon receipt by the CLIENT of offsetting reimbursement or credit from other parties. No withholdings, deductions or offsets shall be made from DG's compensation for any reason unless DG has been found to be legally liable for such amounts.

4. **Hazardous Materials:** It is acknowledged by both parties that DG's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event DG or any other party encounters asbestos or hazardous or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of DG's services, DG may, at its option and without liability for consequential or any other damages, suspend performance of services on the project. If the CLIENT retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations DG may resume services. CLIENT warrants that it has disclosed to DG all information known to CLIENT regarding asbestos or hazardous or toxic materials and will disclose any additional information, as it becomes available to the CLIENT.
5. **Opinions of Probable Cost or Cost Estimates:** In providing opinions of probable construction cost or cost estimates, the CLIENT understands that DG has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinions of probable construction costs provided herein are to be made on the basis of DG's qualifications and experience. DG makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.
6. **Ownership of Instruments of Service:** All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by DG are considered part of DG's instrument of service and shall remain the property of DG. Copies will be provided to the CLIENT and other parties acceptable to the CLIENT. Any reuse of documents by the CLIENT or its agents for purposes other than their original intent will be at the CLIENT's risk and full legal responsibility. Due to the potential that the information set forth on plans and electronic media can be modified by others, DG reserves the right to remove its name, professional seals, and title blocks.
7. **Right of Entry:** The CLIENT shall provide for DG's rights to enter the property owned by the CLIENT and/or others in order for DG to fulfill the AGREEMENT included hereunder. While DG will make reasonable efforts to return the project site to its original condition, the CLIENT understands that use of testing or other equipment may disrupt the project site.
8. **Standard of Care:** Services provided by DG under this AGREEMENT will be performed in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
9. **Termination:** Either the CLIENT or DG may terminate this AGREEMENT at any time with or without cause upon giving the other party seven (7) calendar days prior to written notice. The CLIENT shall within twenty (20) calendar days of termination, pay DG for all services rendered and all costs incurred up to the date of termination,

in accordance with the compensation provisions of this contract. In the event of termination, CLIENT is responsible for securing sufficient funds to ensure prompt payments to DG, who will provide copies of completed drawings and documents as of the effective date of termination, excluding any seal or title block.

10. Third Party Beneficiaries: Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or DG. DG's services under this AGREEMENT are being performed solely for the CLIENT's benefit, and no other entity shall have any claim against DG because of this AGREEMENT or the performance or nonperformance of services hereunder.
11. Jobsite Safety: Neither the professional activities of DG, nor the presence of DG or its employees and subconsultants at a construction site, shall relieve the General Contractor and any other entity of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work of construction in accordance with the Contract Documents and any health or safety precautions required by any regulatory agencies. DG and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions. The CLIENT agrees that the General Contractor is solely responsible for jobsite safety, and warrants that this intent shall be made evident in the CLIENT's AGREEMENT with the General Contractor. The CLIENT also agrees that the CLIENT, DG and DG's consultants shall be indemnified and shall be made additional insureds under the General Contractors, general liability insurance policy.
12. Rejection of the Work: DG shall have the authority to recommend the CLIENT reject work of the contractor which is not, in the professional judgment of DG, in accordance with the plans, specifications and other construction documents. Neither this authority nor the good faith judgment to reject or not reject any such work shall subject DG to any liability or cause of action on behalf of the contractor, subcontractors or any other suppliers or persons performing portions of the work on this project.
13. Recommendation of Non-Payment of the Work: DG shall have the authority to recommend the CLIENT not pay for any work of the Contractor which is not, in the professional judgment of DG, in accordance with the plans, specifications and other construction documents. Neither this authority nor the good faith judgment to reject or not reject any such work shall subject DG to any liability or cause of action on behalf of the contractor, subcontractors or any other suppliers or persons performing portions of the work on this project.
14. Attorney's Fees: In the event of any litigation arising from or related to the services provided under this AGREEMENT, the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees and other related expenses.

15. **Betterment:** If, due to DG's omission, any required item or component of the project is not included in the construction documents prepared by DG, DG shall prepare a change order for pricing by the CONTRACTOR at no charge to the CLIENT. DG shall not be responsible for paying the actual construction and installation cost to add such item or component to the extent that such item or component would have been otherwise necessary to the project or otherwise adds value or betterment to the project. In no event will DG be responsible for any cost or expense that provides betterment, upgrade or enhancement of the project.
16. **Buried Utilities:** DG and/or its authorized subconsultant will conduct the research that in his or her professional opinion is necessary and will prepare a plan indicating the locations intended for subsurface penetrations with respect to assumed locations of underground improvements. Such services by DG or its subconsultant will be performed in a manner consistent with the ordinary standard of care. The CLIENT recognizes that the research may not identify all underground improvements and that the information upon which DG relies may contain errors or may not be complete. The CLIENT agrees, to the fullest extent permitted by law, to waive all claims and causes of action against DG and anyone for whom DG may be legally liable, for damages to underground improvements resulting from subsurface penetration locations established by DG.
17. **Indemnification:** DG agrees, to the fullest extent permitted by law, to indemnify and hold the CLIENT harmless from any damage, liability or costs (including reasonable attorneys' fees and defense costs), to the extent caused by DG's negligent acts, errors or omissions in the performance of professional services under this AGREEMENT and those of its subconsultants or anyone for whom DG is legally liable. The CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold DG harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the CLIENT's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the CLIENT is legally liable, and arising from the project that is the subject of this AGREEMENT. DG is not obligated to the CLIENT in any manner whatsoever for the CLIENT's own negligence.
18. **Changed Conditions:** The CLIENT shall rely on DG's judgment as to the continued adequacy of this AGREEMENT in light of occurrences or discoveries that were not originally contemplated by or known to DG. Should DG call for contract re-negotiation, DG shall identify the changed conditions necessitating renegotiations and DG and the CLIENT shall promptly and in good faith enter into re-negotiation of this AGREEMENT. If terms cannot be agreed to, the parties agree that either party has the absolute right to terminate this AGREEMENT.
19. **Defects in Service:** The CLIENT shall promptly report to DG any defects or suspected defects in DG's work or services of which the CLIENT becomes aware, so that DG may take measures to minimize the consequences of such a defect. The CLIENT warrants that he or she will impose a similar notification requirement on all contractors in his or her CLIENT/Contractor contract and shall require all subcontracts at any level to contain a like requirement. Failure by the CLIENT, and



the CLIENT's contractors or subcontractors to notify DG, shall relieve DG of the costs of remedying the defects above the sum such remedy would have cost had prompt notification been given.

20. Information Provided by Others: DG shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to DG such information as is available to the CLIENT and the CLIENT's consultants and contractors, and DG shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is impossible for DG to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions, which may have occurred in assembling the information, the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold DG and DG's sub-consultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT to DG.
21. Insurance: During the term of this AGREEMENT, DG agrees to provide evidence of insurance coverage if requested by CLIENT. In addition, DG agrees to attempt to maintain continuous professional liability coverage for the period of design and construction of this project, and for a period of three (3) years following substantial completion, if such coverage is reasonably available at commercially affordable premiums. For the purposes of this AGREEMENT, "reasonably available" and "commercially affordable" shall mean that more than half the design professionals practicing in this state in this discipline are able to obtain such coverage.
22. Interpretation: Limitations on liability and indemnities in this AGREEMENT are business understandings between the parties and shall apply to all the different theories of recovery, including breach of contract or warranty, tort (including negligence), strict or statutory liability, or any other cause of action. These limitations on liability and indemnities will not apply to any losses or damages that have been found by a trial or fact to have been caused by DG's sole or gross negligence or DG's willful misconduct. "Parties" means the CLIENT and DG, and their officers, partners, employees, agents and subconsultants. The parties also agree that the CLIENT will not seek damages in excess of the contractually agreed limitations indirectly through suits with other parties who may join DG as a third-party defendant.
23. Mediation: In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the CLIENT and DG agree that all disputes between them arising out of or relating to this AGREEMENT shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The CLIENT and DG further agree to consider inclusion of a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby

providing for mediation as the primary method for dispute resolution between the parties to those agreements.

24. Applicable Laws: This AGREEMENT shall be subject to the applicable laws of the State of Vermont.

## DUFRESNE GROUP CONSULTING ENGINEERS ENGINEERING SERVICES AMENDMENT

This AMENDMENT is made between Dufresne & Associates, PC doing business as Dufresne Group (DG) and:

CLIENT: City of Barre  
 ADDRESS: 6 North Main Street, Suite 2  
 Barre, VT 05641

This AMENDMENT revises the AGREEMENT dated April 14, 2023 between the parties indicated above. The services, terms and conditions provided in this AMENDMENT and any attachments represent all such provisions and supercede any prior written or oral understandings.

PROJECT: HES-037-1 (8) Maple & Merchant  
 Construction Phase Engineering Services

SCOPE OF AMENDMENT: Additional RPR time for inspection and testing

AMENDED FEE: Special budget increases by \$2,200 on a time & expense basis for a revised budget of \$18,250

SCHEDULE: In coordination with construction activities

ATTACHMENTS: Level of Effort Budget worksheet

The authorized signatures representing the CLIENT and DG so execute this AMENDMENT and authorize initiation of services unless otherwise provided.

<p>CITY OF BARRE (CLIENT)</p>	<p>DUFRESNE GROUP (DG)</p>
<p>Signed _____</p>	<p>Signed <u>Naomi Johnson</u>  <small>Digitally signed by Naomi Johnson Date: 2023.08.02 15:22:52 -0400</small></p>
<p>By <u>Nicolas Storellicastro</u> <small>(printed name)</small></p>	<p>By <u>Naomi Johnson, PE</u> <small>(printed name)</small></p>
<p>Title <u>City Manager</u></p>	<p>Title <u>President</u></p>
<p>Date _____</p>	<p>Date _____</p>

\*Dufresne Group is owned by Dufresne & Associates, PC



**LEVEL OF EFFORT BUDGET WORKSHEET**

Project Name: HE 8 037-1 (8) Maple & Merohant Construction Services - Amendment 1

Date: August 8, 2023

Task Number	Task Description	President NHJ, 1% (Hrs)	PM SMW, 1% (Hrs)	1st 11K, 1% (Hrs)	CM MNC (Hrs)	Proj Eng bAE (Hrs)	Proj Eng CWP (Hrs)	10% 10% GI (Hrs)	Eng Tech3 JLC (Hrs)	Eng Tech3 AMC (Hrs)	CM MAV (Hrs)	QA SL (Hrs)	Sub Consult (Dollars)	Expense (Dollars)	Cost Per Task
III	Special Services During Construction														
1	Resident Project Representative						20							\$200	\$2,200
<b>Total Hours</b>		0	0	0	0	0	20	0	0	0	0	0			
<b>Percent of Total Hours</b>		0%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%			
<b>Hourly Rate</b>		\$175.00	\$125.00	\$115.00	\$105.00	\$100.00	\$100.00	\$150.00	\$65.00	\$65.00	\$75.00	\$65.00			
<b>Subtotal:</b>		\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$200	\$2,200

**NOTES:**

- Hourly rates are valid through December 31, 2023.
- Direct subconsultant costs, if any, are listed in the Sub Consult column. The Cost Per Task column includes an 8% markup on subconsultant direct costs.
- This table is an estimate for planning purposes. Actual hours, staff assignments, and corresponding billing rates may vary from this estimate.



<b>TOTAL FEES</b>	<b>\$2,200</b>
<b>TOTAL HOURS</b>	<b>20</b>



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 08-08-23**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** \_\_\_\_\_ **Action Item No.** 8A

**AGENDA ITEM DESCRIPTION:**

*Revision of Property Tax Due Dates for FY24*

**SUBJECT:**

*Council revision of property tax due dates for fiscal year 2023-2024.*

**SUBMITTING DEPARTMENT/PERSON:**

*Carol Dawes, clerk/treasurer; Janet Shatney, planning director/interim assessor*

**STAFF RECCOMENDATION:**

*Approve revised property tax due dates for FY24.*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*Not applicable.*

**EXPENDITURE REQUIRED:**

*No expenses associated with setting due dates. There are expenses associated with producing and mailing tax bills, and publishing quarterly reminder notices. The change in due dates will not impact the standard fees for printing and mailing tax bills.*

**FUNDING SOURCE(S):**

*Not applicable*

**LEGAL AUTHORITY/REQUIREMENTS:**

*CITY CHARTER. CHAPTER VI. TAXATION. Sec. 601. Payment of taxes.*

*(a) Taxes on real and personal property shall be paid in four (4) equal payments, with one-fourth of the annual tax bill for each taxpayer due and payable on August 15, November 15, February 15, and May 15 of each year to the City Treasurer, unless otherwise changed by the City Council.*

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*At the July 14, 2023 meeting, the Council approved property tax payment due dates for FY24 as follows:*

- *September 15, 2023*
- *November 15, 2023*
- *February 15, 2024*
- *May 15, 2024*

*Due to the continuing vacancy in the Assessor's office, and the additional administrative burdens posed by flood response and recovery, the abstract grand list was delayed in being lodged, as was the mailing of assessment change notices, and the corresponding grievance period. Those actions have been completed, and the revised schedule calls the first grievance hearings and decision notices to be completed around August 15<sup>th</sup>, after which the municipal and local agreement tax rates will be calculated and approved. The tax bills will be created and mailed by August 30, 2023. Therefore, the first due date needs to be amended again to September 30, 2023. All other due dates will remain the same for the fiscal year:*

- *September 15, 2023*
- *November 15, 2023*
- *February 15, 2024*
- *May 15, 2024*

**LINK(S):**

*Not applicable.*

**ATTACHMENTS:**

**INTERESTED/AFFECTED PARTIES:**

*Barre City taxpayers, Barre City Council, Clerk/Treasurer, Assessor, and Collections offices.*

**RECOMMENDED ACTION/MOTION:**

*Approve the FY24 property tax payment due date readjustments as recommended.*



# City of Barre, Vermont

*“Granite Center of the World”*

## **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 8/8/2023**

### **Agenda Item No. 9-B**

**AGENDA ITEM DESCRIPTION:** Separate the Cemeteries, Recreation & Conservation Committee into a Cemeteries Committee and Recreation & Parks Committee

**SUBJECT:** Municipal bodies

**SUBMITTING DEPARTMENT/PERSON:** The Manager and Councilor Boutin

**STAFF RECOMMENDATION:** Consideration and potential action to split the Cemeteries, Recreation & Conservation Committee

### **BACKGROUND INFORMATION:**

Between November 2022 and March 2023, the Council considered a committee re-set to address several concerns about the committee and task force structure, including but not limited to:

- There were too many committees (12 Council created committees or task forces, 2 statutory bodies up to March 2023)
- Committees had no clear direction or charge
- Staff coverage was difficult and inconsistent (primarily due to the number of bodies)

Earlier this year across the March 28 and April 11, 2023 Council meetings, the Council approved a “re-set” which resulted in the following committee mergers:

- Transportation Advisory Committee and Paths, Routes and Trails Committee were merged into the Transportation & Public Works Committee
- Cemetery & Parks Committee, Community Garden Committee, Recreation and Tree Stewardship Committee were combined to a Cemeteries, Recreation & Conservation Committee
- The Civic Center Committee was renamed the Buildings & Facilities Committee.

Subsequently, at the June 20, 2023 Council meeting during the appointments process, the Chair of the Cemeteries, Recreation & Conservation Committee requested that Council return to the prior structure of separate cemeteries and recreation-focused committees. The Council agreed to consider this request when it was properly warned on an agenda.

Staff recommends that if Council implements this request that it consider splitting the committees into a Cemeteries Committee and a Recreation & Parks Committee, each with 9 members. The rationale for this recommendation is that staff believes that the focus of the Cemeteries & Parks Committee in the past has been heavily skewed towards the cemeteries portion of its charge. We believe there is an opportunity with a reinvigorated Recreation & Parks Committee to expand the use and access to City parks, and better ensure that our wonderful parks are given the same attention as our other natural assets.

If the Council opts to split the committees, the staff also recommends the following actions:

- Transfer members of the current Cemeteries, Recreation & Conservation Committee to either of the two newly formed committees, based on each current member’s preference;
- Cap each of the new committees at 9 members, to be achieved through attrition if necessary (*Note:* The Cemeteries, Recreation & Conservation Committee currently has 10 members);
- Recruit for volunteers to be considered for vacancies during the next round of appointments pursuant to the Municipal Bodies & Appointments Policy.

**EXPENDITURE AND FUNDING SOURCE:** None

**LEGAL AUTHORITY/REQUIREMENTS:** [City Charter §307](#), [Municipal Bodies & Appointments Policy](#)

**RECOMMENDED ACTION/MOTION:**

*Move to:*

- (1) Split the Cemeteries, Recreation & Conservation Committee into a Cemeteries Committee and a Recreation & Parks Committee,*
- (2) Transfer the members of the Cemeteries, Recreation & Conservation Committee to either the Cemeteries Committee or the new Recreation & Parks Committee based on each current member's request,*
- (3) Cap each new committee at 9 members, achieved through attrition if necessary, and*
- (4) Direct the Manager to conduct a recruitment process in accordance with the Municipal Bodies & Appointments Policy to fill any remaining vacant seats.*





# City of Barre, Vermont

*“Granite Center of the World”*

## ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 8/8/23

### Agenda Item No. 9-C

**AGENDA ITEM DESCRIPTION:** Act on ARPA Community Innovation Fund awards

**SUBJECT:** ARPA funding

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro

**STAFF RECCOMENDATION:** Act on selected projects or communicate future of the funding opportunity

### **BACKGROUND INFORMATION:**

The American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) which provides \$350 billion to state and local governments across the nation for the response to and recovery from the COVID-19 pandemic. Of Vermont’s \$1.25 billion share, over \$200 million (about \$300 per Vermonter) was allocated to municipalities. Barre City received \$2.5 million.

In January 2023, the following uses of ARPA funding were proposed to the Council:

- **Allocation of \$250,000 to Downstreet for the Granite City Apartments project at the Ward 5 School.** This project requested funding through the letters of interest process. Funding was recommended because “Housing” was the highest ranked priority in the survey, and this project specifically received the greatest support among those who returned surveys. *[N.B. Council approved this funding allocation on 1/31/23]*
- **Allocation of \$2M to fund the Capital Improvement Plan.** The feedback at the public forum was unequivocal – community members requested that ARPA funding support improvements to the City’s infrastructure. In order to be responsive to this public feedback, it was proposed allocating the vast majority of the ARPA funding towards the recently created Capital Improvement Plan.
- **Set aside \$200,000 to support a Community Innovation Fund.** There were many compelling projects submitted through the letters of interest process, totaling over \$1.8 million in requested funds. There was support on Council for the development of a “micro-grant” process whereby letter of interest applicants would refine their projects and the Council could determine which projects should be prioritized for funding.

This action item pertains to the allocation of the \$200,000 under the Community Innovation Fund. At its February 21, 2023 meeting, the Council adopted [seven guidelines for awarding the funding under the ARPA Community Innovation Fund](#).

The Council conducted the following next steps in its review process:

- **March 28:** Creation and distribution of a 2<sup>nd</sup> round application form
- **May 1:** Completed 2<sup>nd</sup> round application form due to the City Manager for compilation and review
- **May 8:** Completed applications presented to Council for consideration/action
  - Council decided to invite applicants for brief presentations and questions at its next meeting
- **May 23:** Remaining applicants were invited to present their projects to the Council and answer questions

Of the 21 original Letter of Interest applicants, **9 applicants engaged during the Round II application process**. Since then:

- One applicant (Studio Place Arts) requested full funding as opposed to the 2/3 award it was eligible for;
- One applicant (Barre Area Senior Center) notified the City it has withdrawn its application after securing alternate funding for its project.

Without counting the Studio Place Arts project, there are 7 active applications, which if **fully funded would result in \$174,252 in awards**.

Applicant	Project	Project Total	Max ARPA Award
Barre Community Baseball & Softball	Install lights at Bond Field	\$150,000	\$75,000
Spaulding High School Foundation	Study athletic fields upgrade	\$40,000	\$26,800
<b>Studio Place Arts*</b>	<b>Walk-thru to Main St art project</b>	<b>\$37,200</b>	<b>\$24,924</b>
Sage Mountain	Outdoor classroom upgrades	\$355,000	\$20,000
Circle Women’s Shelter	Technology upgrades	\$29,150	\$18,000
Old Labor Hall	Lift upgrade	\$67,217	\$15,000
Old Labor Hall	Media/facility upgrades	\$19,936	\$14,952
<b>Barre Senior Center**</b>	<b>Visual media upgrades</b>	<b>\$4,875</b>	<b>\$4,875</b>
Rainbow Bridge Center	Library project	\$4,500	\$4,500

*\*Studio Place Arts did not submit a Round II application and requested that the City change the matching funds requirements in order to proceed with its proposed “Walk Thru to Main Street” project which would result in improvements made on a public, rather than private, asset. If the Council approves this request in full, the funding for this project would be \$37,200. This amount is **not included** in the \$179,127 of open Round II funding applications, pending direction from Council.*

*\*\*The Barre Senior Center has informed the Manager that it has secured alternate grant funding for its project and is no longer seeking ARPA funding from the City.*

Action on these projects was expected at the July 11, 2023 Council meeting that was eventually cancelled as a result of the flood. Given the long time that has been invested by these applicants, Council should decide whether to:

- Award funds;
- Postpone funding decisions until a date certain; or
- Cancel the program in its entirety

**EXPENDITURE AND FUNDING SOURCE:** \$200,000 in ARPA Community Innovation Fund

**ATTACHMENT(S):** (1) Summary of Round II submissions; [Round II applications](#) can be accessed on our website.

**RECOMMENDED ACTION/MOTION:**

*Authorize awards to selected applicants, postpone funding decisions, or cancel the program.*

**Attachment I: Summary of Round II Submissions**

Letter of Interest Funding Request Summary					A	B	C
Title	Applicant	Project Total	Tier	Max ARPA Award	Match Req	Match Sec	% Sec
<del>CVTV Programming Operational Support</del>	<del>CVTV</del>	<del>\$ 300,000</del>	50%	<del>\$ 150,000</del>	<del>\$ —</del>	<del>\$ —</del>	<del>0%</del>
<del>Purchase Electric Vehicles for Meals on Wheels</del>	<del>Meals on Wheels</del>	<del>\$ 221,625</del>		<del>\$ 100,000</del>	<del>\$ —</del>	<del>\$ —</del>	<del>0%</del>
Install lighting on Bond Field	Barre Community Baseball and Softball	\$ 150,000		\$ 75,000	\$ 75,000	\$ 25,000	33%
Athletic Field upgrades study for Spaulding High School	SHS Foundation	\$ 40,000	67%	\$ 26,800	\$ 13,200	\$ 13,200	100%
<del>*Walk Through to Main St Art Project</del>	<del>Studio Place Arts (SPA)</del>	<del>\$ 37,200</del>		<del>\$ 24,924</del>	<del>\$ -</del>	<del>\$ 16,699</del>	<del>0%</del>
<del>Central VT Adult Basic Ed Operational Support</del>	<del>CV Adult Basic Education</del>	<del>\$ 310,450</del>	75%	<del>\$ 20,000</del>	<del>\$ —</del>	<del>\$ —</del>	<del>0%</del>
**Sage Mountain Outdoor Classroom Upgrades	Sage Mountain	\$ 355,000		\$ 20,000	\$ 335,000	\$ 222,000	66%
Old Labor Hall Media/Facility Upgrades	Barre Historical Society	\$ 19,936		\$ 14,952	\$ 4,984	\$ 4,984	100%
Circle Women's Shelter Technology Upgrades	Circle	\$ 29,150		\$ 18,000	\$ 11,150	\$ 2,000	18%
Old Labor Hall Lift Upgrade	Barre Historical Society	\$ 67,217		\$ 15,000	\$ 52,217	\$ -	0%
**Books for Rainbow Bridge Center	Rainbow Bridge Center	\$ 4,500	100%	\$ 4,500	\$ -	\$ -	N/A
		<b>Totals</b>		<b>\$ 174,252</b>			
*Requested change of match requirements to proceed with project, not included in totals							
**Made changes in Round II application							

<b>Already Funded -- No longer under consideration for ARPA Community Innovation Funds</b>			
Title	Applicant	\$ Requested	Source
Civic Center Facility Upgrades	Civic Center Committee	\$ 316,250	Sanders CDS
Granite City Apartments - create 9 new apartments at the Ward 5 School	Downstreet	\$ 250,000	ARPA
Barre Opera House External Lights Project	Barre Opera House	\$ 111,114	ARPA/TBD
Make City Hall bathroom ADA accessible	ADA Committee	\$ 26,000	CIP
Turning Point Recovery Center Restoration	Turning Point	\$ 50,000	Opioid Settlements
Warming Shelter at Aldrich Library	Homelessness Task Force	\$ 12,000	FY24 Budget
Install ADA wheelchair swing in a playground	ADA Committee	\$ 3,050	In progress
Make the city website ADA accessible	ADA Committee	\$ 1,300	In progress
Install ADA signage in City Hall	ADA Committee	\$ 450	In progress
**Barre Area Senior Center Visual Media Center Upgrades	Barre Area Senior Center	\$ 4,875	Alternate grant
		<b>\$ 775,039</b>	



# City of Barre, Vermont

*“Granite Center of the World”*

## ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 8/8/23

### Item No.: 9-D

**AGENDA ITEM DESCRIPTION:** Adopt water and sewer rate revisions for FY24

**SUBMITTING DEPARTMENT or PERSON:** The Manager, Assistant City Manager Dawn Monahan and Director of Public Works Brian Baker

**STAFF RECCOMENDATION:** Adopt rate schedule as attached to continue to build fiscal health in the City Water and Wastewater Enterprise funds.

**STRATEGIC OUTCOME/PRIOR ACTION:** Rate revisions are necessary as the revenue on the Enterprise funds does not adequately support the expenses that the City incurs by operating the water and wastewater systems currently.

**EXPENDITURE REQUIRED:** None, revenue measure affecting system users

**FUNDING SOURCE(S):** N/A

**LEGAL AUTHORITY/REQUIREMENTS:** The City has the authority to set reasonable rates for the operation of the water and sewer system. The systems are operated under state permits that require specific technical and administrative operating criteria that include adequate funding and fair rate setting for the permitted facilities.

**BACKGROUND/SUPPLEMENTAL INFORMATION:** The City completed an updated analysis of revenues and expenses in 2019, which found the wastewater enterprise fund was underfunded. Rate increases were implemented to begin to bring the Wastewater Enterprise fund to a sound level and to continue rates increases to address expenses associated with accumulated needs delayed due to funding shortfalls. The annual increases were: (1) 4% base rate, 4% use rate for water, and (2) 4% base rate, 20% use rate for sewer on an equivalent residential unit (ERU).

While the City conducts longer-term analysis of revenue necessary to support both the operations and improvements necessary for the water and sewer system and plants, the City is proposing a similar structure for rate increases as had been implemented the prior three years:

- **Water:** 3% base rate; 3% use rate, -1% change
- **Sewer:** 5% base rate; 21% use rate, +1% change
  
- **Water Base increases \$2.08/qtr**
  - Typical Low user increases \$.82/qtr
  - Typical Avg user increases \$3.26/qtr
  - Typical High user increases \$5.71/qtr
  
- **Sewer Base increases \$2.59/qtr**
  - Typical Low user increases \$5.88/qtr
  - Typical Avg user increases \$23.52/qtr
  - Typical High user increases \$41.16/qtr
  
- Total Typical Low user increase: \$11.37/qtr
- Total Typical Avg user increase: \$31.45/qtr
- Total Typical High user increase: \$51.54/qtr

**ATTACHMENTS:** (1) Proposed 2024 Rates for Water and Sewer services resolution

**RECOMMENDED ACTION/MOTION:** Establish recommended FY 2024 rate increase



**RESOLUTION 2023 – 09**

**CITY OF BARRE  
WATER & SEWAGE RATES SCHEDULE**

Effective Date September 1, 2023 Billing

**WATER**

**METERED USAGE BILLING PERIOD**

WATER BASE CHARGE

WATER USE RATE

**ACTUAL READING DATES**

\$71.57 QTRLY (.7865 CENTS PER DAY)

\$5.46 /100 CU FT

WHOLESALE RATE

\$5.46 /100 CU FT

WHOLESALE BASE CHARGE

DETERMINED BY CITY/TOWN CONTRACT

**FLAT RATE BILLING PERIOD**

HYDRANTS

PUBLIC PARKS (NON METERED)

**BILL MONTH AND FOLLOWING 2 MONTHS**

\$415.80 PER YR (BILLED QTRLY @ \$103.95)

\$200.00 YRLY (6 MONTHS SEASONAL/BILLED QUARTERLY)

**SPRINKLER BILLING PERIOD**

SPRINKLERS

**BILL MONTH AND FOLLOWING 2 MONTHS**

\$.50 CENTS PER HEAD (MINIMUM \$50.00 QTRLY)

SPRINKLER SERVICE INSTALLATIONS  
(NORTH MAIN STREET BIG DIG)

\$5,100.00 PER INSTALLATION

BULK WATER (FILL STATION)

\$5.46 /100 CU FT + \$50.00 PER LOAD FEE  
(50% WEEKLY/MULTI LOAD FEE DISCOUNT)

SYSTEM DEVELOPMENT CHARGE

\$2,000.00 PER WATER SERVICE CONNECTION

SERVICE CALL (WITHIN CITY)

NO COST (REPAIRS BILLABLE – LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

SERVICE CALL (AFTER HOURS)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

SERVICE CALL (OUTSIDE CITY)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

WATER METER (WITHIN CITY >3/4")

ACTUAL COST

WATER METER (OUTSIDE CITY)

ACTUAL COST

WATER TAP (MAIN)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

WATER METER ACCURACY TEST

ACTUAL COST (NO CHARGE IF INDUSTRY STANDARD NON COMPLIANT)

**SEWAGE**

SEWAGE BASE CHARGE

\$54.39 QTRLY (.5977 CENTS PER DAY)

SEWAGE USE RATE

\$6.77 /100 CU FT

**FLAT RATE BILLING PERIOD**

FLAT RATE PER EMPLOYEE (SHEDS)

**BILL MONTH AND FOLLOWING 2 MONTHS**

0-30 EMPLOYEES \$100.00 QTRLY + SEWAGE BASE CHARGE

31+ EMPLOYEES \$200.00 QTRLY + SEWAGE BASE CHARGE

SYSTEM DEVELOPMENT CHARGE

\$2,000.00 PER SEWER SERVICE CONNECTION

SLUDGE/SEPTAGE DISPOSAL (BULK)

\$.10 CENTS PER GALLON

LEACHATE DISPOSAL (BULK)

\$.033 CENTS PER GALLON

SEWER TAP (MAIN)

ACTUAL COST (LABOR, OVERHEAD, SUPPLIES, VENDOR & EQUIPMENT)

THE PROPERTY OWNER SHALL BE RESPONSIBLE FOR PROVIDING ACCESS TO WATER METERS OR PROVIDING METER READINGS ON A QUARTERLY BASIS. FAILURE TO PROVIDE QUARTERLY METER READINGS WILL RESULT IN THE CUSTOMER RECEIVING A BILL FOR ALL APPLICABLE NON-METERED CHARGES. WATER SERVICE IS SUBJECT TO TERMINATION AFTER THREE CONSECUTIVE NO READINGS. ALL UNBILLED USAGE AS A RESULT OF NOT PROVIDING METER READINGS WILL BE BILLED AT RATE CURRENTLY IN EFFECT AT NEXT BILLING CYCLE AFTER METER READING IS OBTAINED. THE CITY OF BARRE RESERVES THE RIGHT TO INSPECT WATER METERS AT ANY TIME.

**Be it resolved this 8<sup>th</sup> day of August 2023, that the above rates were approved by order of the Mayor and Members of the Barre City Council on August 8, 2023.**

\_\_\_\_\_  
**Jake Hemmerick, Mayor**

\_\_\_\_\_  
**Carolyn Dawes, City Clerk & Treasurer**

\_\_\_\_\_  
**Emel Cambel, Ward I**

\_\_\_\_\_  
**Thom Lauzon, Ward I**

\_\_\_\_\_  
**Michael Boutin, Ward II**

\_\_\_\_\_  
**Teddy Waszazak, Ward II**

\_\_\_\_\_  
**Michael Deering II, Ward III**

\_\_\_\_\_  
**Samn Stockwell, Ward III**

**Flooding and RR Trestle (involvement) History.**

Flood Events: Date	Type
August 1989	Heavy rain; high water debris accum.
December 2000	Ice Jam North End flooding; oil spills
July 2007	Micro-burst Localized Barre flooding
May 2011 (Mem.day)	Heavy rains widespread flooding
August 2011 (IRENE)	Hurricane, heavy rains statewide

Trestle History: Supporting early rail spur service to Wiley, Vanetti, Zan Streets granite sheds; dated to 1850's. Two sets of in-stream pilings support the rail platform superstructure. Single span splitting into multiple additional 'fingers' to many sheds: west side of Stevens Br.

Privately owned until state condemnation in 1970's. Spurs slowly abandoned. Last surviving rail customer GIV, closed, and sold to Polycore.

Trestle put out of service as structurally unsound owing to ice-flow jam damage, 2016 or so. Continuing off-loading of railed granite on a siding east of river & just south of Berlin St.

A House bill to have the pilings removed as a flood hazard taken up by House transportation, spr. 2019; Chair McCormick visits site in January 2020 with Mayor Herring, and myself. Rep. McCormick agrees with remedial action as the least state can do.

Agency of Transportation action history on pilings & flood threat.

No affirmative action on the pilings removal topic; transportation committee has turnover. Agency is not supportive of legislative initiative.

In spring 2022 & again in 2023 takes up the topic and takes up H. 4: trestle pilings removal bill.

AOT action history, continued.

Even prior to the introduction of H. 4 City Manager had been in dialogue on a reliable early warning regime to remove debris from RR trestle #308. These entailed promises from AOT exec. Personnel that RR operator would monitor and execute debris removal as need.

These protocols failed.

Most recently, city fire personnel reported blockage –twenty ft. by 30” diam log wedged across both piling sets-- was reported on a weekday morning at 8:30am to AOT. Over two weeks went by and no debris removal. All party's blamed the other. AOT staff at trestle 'shooting' elevations were asked to pass on the removal need. In the third week following report: finally a logging truck lifted it all out.

Engagement of Vermont Emergency Management.

Owing to a former working relationship with a senior EM person, I pitched Barre's situation as a flood mitigation, community hazard issue. He suggested the City and CVRPC consider application for a BRIC (Building Resilient Infrastructure and Communities) grant. Owing to application portal delays at FEMA award took to 2023. A community meeting by the BRIC grant consultant & AOT Envir. Policy Mgr. Took place June 5<sup>th</sup>.

City EM & Deputy Fire Chief, Joe Aldsworth, ANR stream bank specialist, Patrick Ross, myself, AOT Mgr of Policy... Andrea Wright and representatives of Polycore were present.

Consultant will present five options: removal versus present or future re-construction. Each evaluated using a cost:benefit regime.

House Transportation Chair, Rep Coffey writes to AOT Sec. Joe Flynn  
“...our expectation that the completion of [the BRIC grant]... will position the agency...[to include construction of a preferred alt.]... into the Agency...proposed Transportation Program for fiscal 2025.”

END of report to City Council: July 25, 2023

Respectfully, Rep. Peter Anthony, WAS-3.