

## REGULAR COUNCIL MEETING

Tuesday, September 19, 2023 6:00pm

Join Zoom Meeting

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5tald0YkgySUDlTldqSUVGOT09>

Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile 929-205-6099

1. Call to Order – 6:00 p.m.
2. Adjustments to the Agenda
3. Visitors and Communications
4. Consent Agenda
  - A. Approval of Minutes Regular City Council Meeting of Tuesday September 12, 2023
  - B. City Warrants:
    - i. Approval of City Warrants from Week of September 20, 2023
  - C. Clerk’s Office Licenses and Permits
  - D. Authorize the Manager to execute contract(s)
    - i. Sage Carpentry - City Hall and Public Safety Building Flood Repair
5. City Clerk & Treasurer Report
6. Liquor/Cannabis Control Boards
7. City Manager’s Report
8. New Business
  - A. Water system update (Manager)
  - B. FY24 budget update (Manager)
  - C. Volunteer Appointments
    - i. Recreation & Parks Committee – Cat Allen
    - ii. Development Review Board – Jayme Bauer (At-Large)
    - iii. Cow Pasture Stewardship Committee – Mark Martin
    - iv. Transportation & Public Works – Steve Mackenzie
  - D. Green Mountain Transit update on service reductions (C. Clark)
  - E. 1<sup>st</sup> Reading and Public Hearing Warned 6:45PM: Accessory Dwelling Unit Zoning Revision (Mayor)
  - F. Appeal to Council of 7/31/23 Mayoral Proclamation to request approval of the demolition of 561 N. Main Street
9. Upcoming Business
10. Round Table
11. Executive Session – As Needed
12. Adjourn

The next meeting of the City Council is scheduled for Tuesday, October 10, 2023.

*The portion of this meeting starting at 6:00pm will be taped for re-broadcast on Channel 194 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – [cvtv723.org/](http://cvtv723.org/)*

## OTHER MEETINGS AND EVENTS

### Monday Sept.18

Cemeteries Committee 11:00 AM Alumni Hall 2<sup>nd</sup> Floor Conference Room

### Wednesday Sept. 20

Transportation & Public Works Committee 6:30 PM Council Chambers/Zoom



## City of Barre, Vermont

6 N. Main St., Suite 2  
Barre, VT 05641  
[www.barrecity.org](http://www.barrecity.org)

R. Nicolas Storrellicastro  
City Manager  
(802) 476-0240  
[citymanager@barrecity.org](mailto:citymanager@barrecity.org)

### MEMO

**TO:** City Council  
**FR:** The Manager  
**DATE:** 9/15/2023  
**SUBJECT:** Packet Memo re: 9/19/2023 Council Meeting Agenda Items

Councilors:

The Council meeting on Tuesday, September 19, 2023 will begin at 6:00 PM. The next Council meeting will be Tuesday, October 3, 2023, however the entirety of that meeting will be held in Executive Session. The next Council meeting with regular business will be Tuesday, October 10, 2023.

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

#### **8-A: Water system update (Manager)**

There is no memo in the packet for this item. I will present a PowerPoint on Tuesday with updates, and will be joined by Public Works Director Brian Baker, Water Plant Chief Operator Jake Drown, and a representative from the State Agency of Natural Resources.

#### **8-B: FY24 budget update (Manager)**

There is no memo in the packet for this item. I will present a PowerPoint on Tuesday night with updates, and will be joined in this presentation by City Clerk and Treasurer Carol Dawes and Assistant City Manager Dawn Monahan.

#### **8-C: Volunteer Appointments**

I have arranged for four individuals to be interviewed by the Council for positions on City committees and boards as follows:

- Recreation & Parks Committee (4 seats, 2-year terms, 2 seats, 1-year terms)
  - Cat Allen
  - Only one other individual applied
- Development Review Board (2 At-Large seats, 1 Ward I seat)
  - Jayme Bauer (At-Large)
  - Only one other individual applied for an At-Large seat, and one individual applied for a Ward I seat
- Cow Pasture Stewardship Committee:
  - Mark Martin
  - There are no other applicants
- Transportation & Public Works Committee:
  - Steve Mackenzie
  - There are no other applicants

These candidates have all either been interviewed previously by the Council, have served previously on City Committees, or are the former City Manager. Due to familiarity with these candidates, I have instructed them to keep their opening remarks and responses brief.

Three additional interviews are anticipated in coming meetings to consider applicants for the Justice, Equity, Diversity, Inclusion & Belonging Committee, the Development Review Board (Ward I and At-Large), and the Recreation & Parks Committee.

**8-D: Green Mountain Transit update (C. Clark)**

Clayton Clark, General Manager of Green Mountain Transit, will be present to provide an update on service reductions impacting Barre City. Board of Commissioners Chairperson Austin Davis was invited, but was not able to be present.

**8-F: Appeal to Council of 7/31/2023 Mayoral Proclamation to request approval of the demolition of 561 N. Main St**

David Ayer will be present to discuss his request for Council's approval to demolish a housing structure he owns currently used as a rental on 561 N. Main Street. Mr. Ayer's letter explaining his request is included in the packet. Fire Chief Cushman and Fire Marshal Copping have both visited the site. Absent a structural engineer's report presented by Mr. Ayer, the City is not able to make a determination, per the [Mayoral Proclamation](#), that the dwelling units cannot be made "structurally suitable for rehabilitation for re-housing/residential occupation." In order for Mr. Ayer's request to be granted, Council must authorize the demolition by a two-thirds vote.

## Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
  - Assume good intent and explain impact
  - Ask clarifying questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify all choices
  - Consequences – Project outcomes
  - Tell your story – Prepare your defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, ordinance, policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor time limits
  - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting, email, or videogames during the meeting

**Regular Meeting of the Barre City Council  
Held September 12, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 6:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Fire Chief Keith Cushman, Fire Marshal Nick Copping, Human Resources Director Rikk Taft, Planning Director Janet Shatney, Buildings and Community Services (BCS) Assistant Director Stephanie Quaranta, IT Support Specialist Kris Kirby, and Clerk/Treasurer Carol Dawes.

**Absent:** NONE

**Others Present:** NONE

**Adjustments to the Agenda:** NONE

**Visitors and Communications**

Joelen Mulvaney, chair of the Justice, Equity, Diversity, Inclusion & Belonging Committee, said the committee is discussing inequities that came to light after the flooding. They invite anyone experiencing or aware of such inequities to attend the upcoming committee meetings. The committee meeting schedule and zoom link are posted on the City website.

Jesse Rosado said Green Mountain Transit recently announced service cuts will again impact the Barre area. Mr. Rosado said people who depend on public transportation are being shortchanged, and he recommended the Council reach out to GMT leadership to advocate for restoration of full service levels. There was discussion on the lack of support on the GMT board, where there is only one Washington County representative.

Ericka Reil said a local 33-year-old homeless person passed away on the streets, and their passing is tragic. Shawn Trader, executive director of the Rainbow Bridge Community Center, said the loss of a City resident indicates the City can do better to support its residents.

Katie Fleury said she relies on the bus, and can't assure potential employers that she has reliable transportation.

Turning Point Center recovery coach Mark Farley said he deals with transportation for those in early recovery to get to meetings and jobs, and the bus schedule doesn't support the needs of people in recovery.

There was discussion on what methods are most effective when communicating with the GMT board, including attending the public comment period at meetings, and holding press conferences. Heather Slayton said increased service in Montpelier was brought about by petitions and letters from people and service providers.

It was requested that this topic be on the next Council meeting agenda for further discussion.

**Approval of Consent Agenda:**

Council approved the following consent agenda items on motion of Councilor Stockwell, seconded by Councilor Sambel. **Motion carried.**

- A. Approval of Minutes as corrected:
  - i. Regular meeting of August 29, 2023.
- B. City Warrants as presented:
  - 1. Ratification of Week 2023-36, dated September 6, 2023:
    - i. Accounts Payable: \$273,901.08
    - ii. Payroll (gross): \$139,989.54
  - 2. Approval of Week 2023-37, dated September 12, 2023:

To be approved at 9/19/23 Barre City Council Meeting

- i. Accounts Payable: \$392,532.80
  - ii. Payroll (gross): \$151,158.04
- C. 2023 Clerk's Office Licenses & Permits: NONE
- D. Ratify the August 29, 2023 approval of a contract with Sanborn head to provide geotechnical services related to flood recovery
- E. Approve amendments to the City of Barre Procurement Policy
- F. Errors & Omissions – 207 Washington Street
- G. Accept the resignation of committee/commission volunteers:
  - i. Michael Hellein: Planning Commission, Development Review Board, CVRPC TA, and CVRPC alternate

**City Clerk & Treasurer Report –**

City Clerk/Treasurer Carol Dawes reported on the following:

- First quarter property tax installments are due by October 2, 2023.
- Water/sewer bills are due by October 2, 2023.
- Accepting abatement requests from flood-impacted property owners. Have received 36 to date.
- The Board of Civil Authority is meeting tomorrow at 5PM to begin the property tax assessment appeals process. Two appeal requests have been received. The BCA will also review the voter checklist so as to mail out challenge letters to those who may no longer live in the City.

**Liquor Control Board/Cannabis Control Board –**

Council approved an expanded outside consumption permit for Quarry Kitchen & Spirits for the Heritage Festival weekend, September 22<sup>nd</sup> and 23<sup>rd</sup> on motion of Councilor Lauzon, seconded by Councilor Deering. **Motion carried with Councilor Boutin abstaining.**

**City Manager's Report –**

Manager Storellicastro reported on the following:

- Parking will be banned overnight on N. Main Street during some of next week to accommodate street sweeping in advance of the Heritage Festival.
- Committee and board vacancies are being advertised, and the deadline for applications is this Thursday. Appointments will be on the next Council agenda.
- New IT Support Specialist Kris Kirby started this week.
- VT Council on Rural Development is facilitating a community flood recovery discussion tomorrow evening in the Barre Opera House beginning at 5:30 PM.
- The recent water break on Berlin Street is being repaired and repaved. There was no negative pressure, so no boil water order was issued.

There are ongoing water appearance issues in sporadic locations throughout the service area. Hundreds of tests have been performed, and the water is safe to use. It was requested that there be a presentation on water quality and the recent rate increases at the next Council meeting. Shawn Trader asked if the test results can be made public. Manager Storellicastro will see what's available to share, as the test results are fairly technical in nature.

**New Business –**

**A) Volunteer Appointments:**

**i. Justice, Equity, Diversity, Inclusion & Belonging Committee**

Jaquan Johnson said he is interested in serving on the committee. He is a senior at Spaulding High School, and is president of the student council. Council approved the appointment on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**

Spaulding High School student Leah Deering said she has an interest in serving on the committee, but recent changes to her schedule have created conflicts with the meeting dates and times. Ms. Deering said she is

To be approved at 9/19/23 Barre City Council Meeting

withdrawing her application at this time. Councilors thanked her for her interest, and encouraged her to reapply in the future. Committee chair Joelen Mulvaney expressed her gratitude to both students for coming forward.

### **B) Flood Recovery Updates.**

Manager Storellicastro gave a Powerpoint presentation on the flood update including:

- Public assistance damage assessment.
- Debris and waste disposal opportunities:
  - Bulky waste and tire disposal this Saturday, September 16<sup>th</sup>, at the Civil Center from 9AM – 3PM. Barre City residents only.
  - Wheels for Warmth tire drop off this Saturday, September 16<sup>th</sup>, at Granite Museum from 8AM – 4PM. Open to all.
  - Yard waste disposal at Barre Town yard waste disposal site. Dates and times are posted on the City website.
- Landslides – the City is engaging in the buyout process for two Pike Street homes effected by landslides. Additionally, the City has contracted with a geotechnical firm to conduct analysis of other locations.
- Assessments of residential damage – 363 structures containing 517 units sustained some level of damage.
- Flood impact on City budget – staff analysis of expected impacts will be presented to Council at next week’s meeting.
- Water system disruption.
- FEMA individual assistance application deadline extended to October 12<sup>th</sup>. FEMA disaster recovery center will remain at the Civic Center Auditorium until October 11<sup>th</sup>.

There was discussion on ways to increase revenues in recreation. Councilor Deering said Barre Youth Sports Association (BYSA) is interested in putting removable turf in the BOR to allow rental of the space in the bridge seasons before and after skating.

Amy Galford asked if there will be maps available at the community forum tomorrow evening that show flood plain and damage areas. This might facilitate discussions on rebuilding and repairs.

Sarah Helman said there should be brainstorming around how to address the rivers and streams to avoid similar flooding events in the future. Manager Storellicastro said that will be part of the next tier of conversations, and will involve the state, FEMA, and other stakeholders.

### **C) Presentation by the Barre Up Long-Term Recovery Group and consideration of appointment to the steering committee.**

Barre Up Long Term Recovery Group steering committee members Amanda Gustin, Shawn Trader (Rainbow Bridge Community Center), Major Keith Jache (Barre Salvation Army), and Pamela Wilson gave a Powerpoint presentation on the organization, which is a FEMA-compliant long term recovery group, providing a way for philanthropy, volunteerism, rebuilding labor/training and monetary/material donations to plug directly into local needs. They grew out of emergent municipal, grassroots, faith-based and non-profit volunteer coordination efforts in the immediate days following the July flood. The presentation spoke of what has been accomplished to date, and what the needs will be over the next 2-3 years.

Next steps include the community forum being held tomorrow evening at the Opera House, collating data, canvassing unmet needs, social media ramp-up, resource navigation, and identifying gaps.

An independent non-profit is being formed and an organizational model is being developed. Coordination is ongoing with other LTRGs around the area, and the intention is to hire a dedicated FEMA case manager to work with several volunteer case managers.

Ms. Gustin said they are seeking City representation on the steering committee. Councilor Boutin made the motion to appoint Manager Storellicastro and BCS assistant director Stephanie Quaranta, seconded by Councilor Waszazak. Councilor Lauzon said this is an independent non-profit, and doesn’t require appointment by the

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Council. He offered a friendly amendment; rather than making appointments the Council would approve acknowledging and supporting Manager Storrellicastro's and Ms. Quaranta's representation on the steering committee. The friendly amendment was accepted by the mover and seconder.

Councilor approved the motion as amended. **Motion carried.**

**D) Rescind August 29, 2023 vote on Councilor Waszazak's motion to approve the revisions to the accessory dwelling unit section of the Unified Development Ordinance, and move them to a second reading and public hearing at the next Council meeting.**

Mayor Hemmerick said he supports the proposed ordinance revisions as they will help grow the grand list, and noted the revisions were voted out of the Planning Commission unanimously. He said the results of the Council vote will be different with a full body, and interim zoning is an option if the parking provisions become a friction point.

Clerk Dawes said approval of the rescission would move the proposed ADU revisions back to a first reading and public hearing, without the need to go back to the Planning Commission.

Councilor Waszazak made the motion to rescind the 8/29/23 vote, seconded by Councilor Stockwell.

Councilor Lauzon said he continues to object to the removal of parking language, as there is no requirement to notify neighboring properties. There was discussion on zoning signage and appeal opportunities.

**Council approved rescinding the 8/29/23 vote with Councilor Boutin voting against.**

**E) Rescind the June 20, 2023 reappointment of Michael Hellein and Raylene Meunier to the Planning Commission.**

Councilor Lauzon called for a point of order, and distributed documentation on statutory language disallowing rescission of an appointment. He said statute allows the Council to remove an appointee on a unanimous vote, and he would not vote in favor of removing Raylene Meunier from the Planning Commission. Clerk Dawes confirmed the information in statute, and advice provided by the VT League of Cities and Towns.

Councilor Cambel said Ms. Meunier swore at and about the Mayor in public, and she hates to see that sort of attitude representing the City of Barre. She said she's heard from constituents that Barre City residents should serve on City committees. Councilor Cambel withdrew the rescission from consideration.

Mayor Hemmerick ruled the rescission agenda item out of order.

**Upcoming Business –**

- The Mayor said he would support having the removal of Ms. Meunier on a future Council agenda.
- Report on flood impacts on City budget and finances at next Council meeting.
- Discussion on Green Mountain Transit service cuts at next Council meeting.
- Presentation on water quality and rates at next Council meeting.
- Councilor Deering said all Barre City committee and board members should have their social media reviewed.
- There was discussion on adopting a policy limiting membership on City committees, board, and commissions to City residents. It was also suggested to draft proposed charter language to create the same limitations.

**Round Table –**

Councilor Waszazak said the Police Advisory Committee met yesterday, and were informed the City will be receiving grant funds to assist with the purchase of body cameras. They also approved an additional 7 department policies.



To be approved at 9/19/23 Barre City Council Meeting

Councilor Boutin said he researched water rates and found Barre City's rates are the lowest rates in Washington County. He participated in the BYSA football coin drop over the past weekend.

Councilor Lauzon thanked his wife, Karen, and Manager Storellicastro for going above and beyond to assist a local resident whose home had experienced flood damage. He said he's proud how far the City has come in the 60 days since the flooding. Councilor Lauzon said he'd like the Council to devote time focusing on housing.

Councilor Deering said they raised over \$3,600 during last weekend's coin drop, and will use the funds to purchase football uniforms and equipment for the kids.

Councilor Stockwell said the University of North Carolina website has a dashboard for comparing water/sewer rates by median incomes all over the country. She said neighborhoods need to be planned around decent infrastructure and amenities.

Mayor Hemmerick said the City needs to address traffic noise downtown; it's a question of environmental justice. He said he's been reviewing past housing proposals, and knows of a developer who is ready to construct 15 houses if 15 lots could be identified. Redevelopment of the North End needs to be reimagined by the neighbors. He said he recently read all the City's past stormwater plans, and there's a lot of good material available for future planning. The Mayor said he has been frequenting the dog park recently, and it's a special space to create happy memories.

**Executive Session – NONE**

The meeting adjourned at 8:58 PM on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

The meeting was recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

# Permit List to Council

## July 21, 2023 to August 4, 2023



Planning, Permitting & Assessing Services  
 6 N. Main Street, Suite 7 ~ Barre, VT 05641  
 August 29, 2023 to September 15, 2023

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
15	Center Street	E23-000061	Electrical Permit	Replace and raise electrical panel to the first floor 1 foot above BFE	09/07/2023	Michele B Lathrop
22	Park Street	B23-000088	Building Permit	July 2023 Flood: demolition and removal of 2 car garage	09/12/2023	John Trepanier
83	Washington Street	B23-000021	Building Permit	Adding remaining pergola which was started during COVID to cover full patio.	09/12/2023	83 Washington Street LLC
110	Nelson Street	B23-000083	Building Permit	Temporary 20' x 8' metal storage container - applicant's plan is 2 years max	09/12/2023	John F Steinman & Lynne J Addiego
168	N Main St	B23-000082	Building Permit	Adding a wall to separate the front and back space in the unit and add an ADA door in the wall	09/12/2023	168 North Main Street, LLC
200	Prospect Street	B23-000084	Building Permit	Addition of a 8' x 22' deck on front of home	09/12/2023	Samuel & Tracey Smith
168	N Main St	F23-000014	Flood Hazard Area Permit	Adding a wall to separate the front and back space in the unit and add an ADA door in the wall.	Eff: 09/13/2023	168 North Main Street, LLC
8	Horace Lane	E23-000063	Electrical Permit	Replacing electrical panel and relocating to the first floor - 1 foot above BFE	09/14/2023	Janell F. Perry
16	Second Street	F23-000006	Flood Hazard Area Permit	July 2023 Flood- On first floor removing walls down to studs & rebuilding. Moving electrical panel to the first floor.	Eff: 09/16/2023	Lee Bell & Racheal Eberhart
23	River Street	F23-000012	Flood Hazard Area Permit	July 2023 Flood: Rehab 1st floor - insulation, sheetrock and new floor	Eff: 09/16/2023	Leonard Morin & Nancy Basaldu
399	N MAIN ST	F23-000016	Flood Hazard Area Permit	Clean up basement, replace hot water heaters and fix foundation.	Eff: 09/16/2023	Norway Barre Real Estate LLC
6	Corti Street	F23-000015	Flood Hazard Area Permit	Clean up basement, replace water heaters and fix foundation	Eff: 09/20/2023	Norway Barre Real Estate LLC
15	Center Street	F23-000019	Flood Hazard Area Permit	Raise electrical panel from cellar to first floor, two feet or more above flood level	Eff: 09/28/2023	Michele B Lathrop
41	Jacques Street	Z23-000050	Zoning Permit	Change of Use: Commercial Radio Station to Residential Single Family Home	Eff: 09/28/2023	GER Holdings, LLC



# City of Barre, Vermont

“Granite Center of the World”

## ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 9/19/2023

### Agenda Item No. 4-D

**AGENDA ITEM DESCRIPTION:** Authorize the Manager to execute contract(s)

**SUBJECT:** Procurement Policy

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro

**STAFF RECOMMENDATION:** Authorize the Manager to execute the contract(s) as described below.

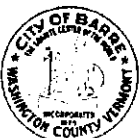
### BACKGROUND INFORMATION:

Service/Material	Vendor	Cost and Funding Source	Notes
Flood repair for damages incurred at City Hall	Sage Carpentry	Up to \$141,900  Costs include: <ul style="list-style-type: none"> <li>Repairs in the Barre Opera House lobby and City Hall basement, including mitigation through installation of more flood resistant flooring.</li> <li>Potential modifications based on available funding to existing office layouts to improve use of space.</li> </ul>	This bid was received in response to an <a href="#">RFP issued by the City</a> on August 18, 2023. One other bid was received for this project. While this selected bid was higher, the difference in costs was in the flooring. City staff determined this proposal more realistic and would result in a more durable and flood-resistant City Hall.  The City will receive some insurance for these damages, and will seek FEMA reimbursement for amounts not covered by insurance. A local match may be required.
Flood repair for damages incurred at the Public Safety Building	Sage Carpentry	Up to \$102,035  Costs include: <ul style="list-style-type: none"> <li>Repairs to the Police and Dispatch rooms that were damaged by the flood.</li> <li>Potential modifications based on available funding to modify existing office layouts to improve use of space.</li> </ul>	This bid was received in response to an <a href="#">RFP issued by the City</a> on August 18, 2023. Only one bid was received for this project.  The City will receive some insurance for these damages, and will seek FEMA reimbursement for amounts not covered by insurance. A local match may be required.

**LEGAL AUTHORITY/REQUIREMENTS:** [City of Barre Procurement Policy](#)

### RECOMMENDED ACTION/MOTION:

*Move to authorize the Manager to execute contract(s) as listed above.*



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Catlin Allen Date of Birth: [REDACTED]  
Other Names/Nicknames Used: Cat  
E-mail: [REDACTED] Present Mailing Address: 18 Hilltop, Barre  
Years at Address? Almost 1 Legal residence: (if different from above) \_\_\_\_\_

Home Phone: [REDACTED] Business Phone: \_\_\_\_\_  
Cell Phone: [REDACTED]

- Position (Commission, Board, Committee or Task Force) applying for
1. Recreation & Parks
  2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have lived in 9 states in 9 years. All small communities in and around capital cities. This is the first place that we have decided to stay and are invested in being involved. Green space in a community is so special and a great way to bring community members together. I'd love to support the growing efforts and recruit other newcomers with green thumbs to get involved in Barre life!

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Cat Allen Date: 05/14/2023

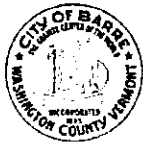
Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on \_\_\_/\_\_\_/\_\_\_

Notified by: \_\_\_\_\_

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Jayme Bauer Date of Birth: [REDACTED]

Other Names/Nicknames Used: \_\_\_\_\_

E-mail: [REDACTED] Present Mailing Address: 52 Merchant Street, Barre VT

Years at Address? 4 months Legal residence: (if different from above) \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Development Review Board - At Large

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I have over 20 years of experience in community development at the municipal, nonprofit and state levels. I've worked for the state of Vermont since June 2022, and was able to relocate to Barre in December.

My preference is to serve on the Planning Commission, but I would be honored to serve on the Development Review Board. My resume is attached, for your consideration. I look forward to helping strengthen the City of Barre.

Thank you for your time.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: *Jayme Bauer* Date: 4/27/2023

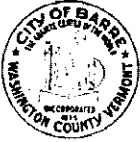
Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on \_\_\_/\_\_\_/\_\_\_

Notified by: \_\_\_\_\_

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Mark Allen Martin Date of Birth: [REDACTED]

Other Names/Nicknames Used: \_\_\_\_\_

E-mail: [REDACTED] Present Mailing Address: 76 Currier St. Barre, VT 05641

Years at Address? 7 Legal residence: (if different from above) \_\_\_\_\_

Home Phone: [REDACTED] Business Phone: \_\_\_\_\_

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

- Cow Pasture Stewardship Committee
- \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I retired last year as the Conservation Stewardship Director for the Vermont Housing and Conservation Board. My career prior to that was working for the NY State Department of Environmental Conservation, and the US Forest Service. I have spent my life protecting natural resources while ensuring access to public lands. The Cowpasture is a unique natural resource that provides habitat for a variety of species while providing a refuge to the citizens for passive, quiet recreation. I have written and reviewed dozens of management plans for conserved areas in Vermont and feel my professional experience could be of benefit to the committee and the citizens of Barre City. Additionally, I have worked on a number of trail and fire fighting crews and recognize the importance of building and maintaining sustainable trails as a tool to protect water and soil resources and provide the public with safe, quality recreational experiences. I hike the Cowpasture weekly and have a very good working relationship with the Committee members. Thank you for your consideration.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: /s/ Mark A. Martin Date: 9/5/2023

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

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Notified by: \_\_\_\_\_

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# CITY OF BARRE

## VOLUNTEER APPLICATION

### Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Steven Mackenzie Date of Birth: [REDACTED]

Other Names/Nicknames Used: Steve

E-mail: [REDACTED] Present Mailing Address: 33 Maplewood Ave

Years at Address? 49 Legal residence: (if different from above)

Home Phone: [REDACTED] Business Phone: n/a

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Transportation & Public Works Committee

2. \_\_\_\_\_

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I'm interested in this Committee because of my professional background and experience and as a way to continue to engage and contribute civically to my hometown. My qualifications as a former registered professional engineer (since retired) include a Master's Degree in Civil Engineering, a 37 year professional career in municipal public works and infrastructure, and 12 years of service as Barre City Manager. In addition, I was born and raised in Barre City and have been a city resident my entire life.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Steven Mackenzie Date: 09/14/23

Submit completed application to the City Manager's Office at: [execassist@barrecity.org](mailto:execassist@barrecity.org)

**City Manager's Office Use Only**

Notified by:  email  phone on \_\_\_/\_\_\_/\_\_\_ to attend Council Mtg. on \_\_\_/\_\_\_/\_\_\_

Notified by: \_\_\_\_\_

Term of Appointment: From \_\_\_\_\_ to \_\_\_\_\_



# *City of Barre, Vermont*

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA: 9/19/2023**

**Agenda Item No. 8-E**

**AGENDA ITEM DESCRIPTION:** 1<sup>st</sup> Reading and Public Hearing Warned 6:45PM: Accessory Dwelling Unit (ADU) Zoning Revision

**SUBMITTING DEPARTMENT/PERSON:** Janet Shatney, Director of Planning, Permitting & Assessing Services, on behalf of the Planning Commission

**STAFF RECCOMENDATION:** Approve changes recommended by the Planning Commission

**BACKGROUND:**

The recommended changes to ADU zoning track suggestions from the Agency of Commerce & Community Development in the past. The Planning Commission has worked on these edits and approved them unanimously. These changes will make it easier to create housing via ADUs on private property.

**EXPENDITURE AND FUNDING SOURCE:** N/A

**LEGAL AUTHORITY/REQUIREMENTS:** [24 VSA Chapter 117](#)

**ATTACHMENT:** Proposed revisions

**RECOMMENDED ACTION/MOTION:**

*Move to approve the revisions to ADU zoning, and move to a second reading and public hearing at the next Regular Council meeting.*



- (1) Non-residential space will not be located above residential space;
- (2) Walls and/or floors that separate residential and non-residential portions of the building will be sound-proofed;
- (3) Private entrance(s) to the dwelling units will be separated from the public and service entrance(s) to the non-residential portions of the building;
- (4) Impact of service and waste collection areas (noise, light, odors, etc.) on building residents will be minimized; and
- (5) Common open space, as required above, will be separated and screened from areas of the property accessible to the general public and from service areas.

**3202 Accessory Dwelling**

3202.A An accessory dwelling unit (ADU) must:

- (1) Be located within or ~~associated with an owner-occupied, single-family dwelling;~~  
**appurtenant to a single-family dwelling on an owner-occupied lot;**
- (2) Be clearly subordinate to the primary dwelling;
- ~~(3) Share a driveway with the primary dwelling;~~
- (43) Have provisions for independent living, including sleeping, food preparation and sanitation in accordance with [Section 3012](#);
- (54) Not exceed 900 square feet or 30% of the habitable floor area of the primary dwelling (prior to the creation of the ADU), whichever is greater;
- ~~(6) Not have more than 2 bedrooms;~~
- (75) ~~Meet the~~ **Shall be exempt from the** minimum parking requirements for residential uses of [Section 3104](#);
- (86) Meet the applicable dimensional standards of the zoning district; and
- (97) Meet the water supply and wastewater disposal standards of [Section 3024](#).

3202.B A lot must not have more than one accessory dwelling unit.

3202.C The landowner must reside on the property, but may live in either the primary or accessory dwelling unit.

3202.D An accessory dwelling unit will be considered an accessory use of residential property and will not require site plan approval.

3202.E An accessory dwelling unit will not be included in the calculation of residential density.

Council Agenda Item 8-F  
Appeal to Council of 7/31/23 Mayoral Proclamation to request  
approval of the demolition of 561 N. Main Street

September 15, 2023

David Ayer  
Ayer Auto Service  
561 N. Main Street  
Barre, VT 05641

City of Barre  
Barre, VT 05641

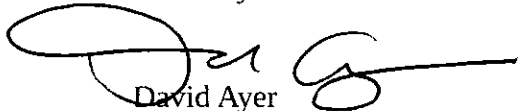
To Whom It May Concern:

Our property at 561 N. Main has sustained extensive damage to the foundation in the flood of July 10<sup>th</sup>.

The water run off from Beckley Hill has over the last several storms made it impossible to maintain a livable residence in this dwelling. The foundation in this last storm sustain significant damage. The sills on this building are compromised and prevent a reasonable foundation for repair.

Out intent is to tear down the dwelling and seek options for use of this lot to better service the community of Barre.

Sincerely



David Ayer  
Ayer Auto Inc.

RECEIVED  
SEP 15 2023  
Barre City Assessing  
Permitting & Planning Office

11:50 AM

KB