

REGULAR COUNCIL MEETING

Tuesday, January 24, 2023 6:00pm

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUdTdldqSUVGQT09>

Meeting ID: 889 8252 5535 **Passcode:** 675736

One tap mobile: 929-205-6099

Page Item

1. Call to Order – 6:00 pm
2. Executive Session - Personnel
3. Adjustments to the Agenda
4. Visitors and Communications
5. Consent Agenda
4. A. Approval of Minutes Regular City Council Meeting of January 10, 2023
- B. City Warrants
8. i. Ratification of the Warrants from Week of January 18, 2023
- ii. Approval of City Warrants from Week of January 25, 2023
21. C. Clerk’s Office Licenses and Permits
22. D. Authorize purchase of a power load system for Ambulance #1
25. E. Ratify the Council’s 1/10/23 action to place funding requests on the Town Meeting Ballot: \$10,000 for Washington County Mental Health and \$3,000 for People’s Health & Wellness Clinic
- 6.. City Clerk & Treasurer Report
7. Liquor Control Board/Cannabis Control Board
8. City Manager’s Report
9. New Business
26. A. Strategic Plan presentation (Manager)
56. B. Authorize the allocation of \$250,000 in ARPA funding to Downstreet in support of the Granite City Apartments project (Manager)
58. C. Discussion of the City of Barre Outside Organization Funding Policy (Mayor)
62. D. Review draft 2023 Annual Town Meeting warning (Clerk)
65. E. Approve the dedication, *in memoriam* and photos for the FY22 Annual Report (Manager)
10. Upcoming Business
11. Round Table
12. Executive Session – As Needed
13. Adjourn

Nicolas Storrellicastro, City Manager

*The portion of this meeting starting at 6:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Check the City Website for Meeting Warnings, Agendas, Meeting Location and Log-in Instructions.

Monday January 23, 2023 3:00 PM

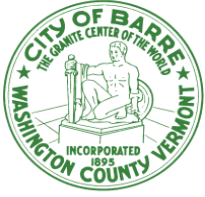
ADA Committee, Public Safety Building – hybrid

Wednesday, January 25, 2023 6:00 PM

Board of Civil Authority, City Council Chambers (in person only)

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting



City of Barre, Vermont

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R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 1/20/23
SUBJECT: Packet Memo re: 1/24/23 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda. **Please note that our meeting will begin at 6:00 PM in order to have an executive session to address personnel.** The relevant materials for executive session will be provided to you separately.

Item 9-A: Strategic Plan presentation (Manager and Jim Berson)

After several months of engagement, Jim Berson of Fio Partners and I will present to you a strategic plan that incorporates the feedback, expertise and consensus of City staff, the steering committee, and Councilors who engaged in the process. The packet includes both the draft strategic plan as well as a PowerPoint presentation that will outline the key points of the process and product. I am not asking for an approval at this meeting – rather this is an opportunity for the full Council to engage with this document as a body. It is anticipated that the full strategic plan will come back for Council action at a meeting next month.

Item 9-B: Authorize the allocation of \$250,000 in ARPA funding to Downstreet in support of the Granite City Apartments project (Manager)

At our Tuesday, January 10, 2023 meeting, I presented the results of our extensive American Rescue Plan Act (ARPA) engagement process. As part of that process, we conducted an online and paper-based survey in which respondents overwhelmingly indicated that housing was the number one priority for the use of funds, and Downstreet's project to create 9 new apartments at the Ward 5 school specifically was the top-rated project. In response to this feedback, I urge the Council to approve an allocation of \$250,000 towards this project. The City's contribution would constitute 7 percent of the total project cost, create new housing units, and grow the grand list. This type of project, where our funding is being leveraged at such a high level while at the same time addressing a critical need, is precisely the type of project I believe our ARPA funding should be used for.

Item 9-C: Discussion of the City of Barre Outside Organization Funding Policy (Mayor)

At the Tuesday, January 10, 2023 Council meeting, the Council heard from two organizations that had failed to meet deadlines for having requests for funding added to the ballot. Another organization's rejected funding request through the Manager's budget was also added as a ballot question for Town Meeting Day. I support the policy. From an administrative standpoint, the policy provides stability and predictability to our budget process and the tax rate. I believe given recent actions to override the policy, it is important to discuss if perhaps modifications are in order. I am not asking for approval or action at this meeting, but simply a discussion to get a sense of the Council about what a consensus next step on this topic may be, if any emerges.

**Regular Meeting of the Barre City Council
Held January 10, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:00 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Interim Fire Chief Joe Aldsworth, Assistant Manager Dawn Monahan, Buildings and Community Services Director Jeff Bergeron, Buildings and Community Services Assistant Director Stephanie Quaranta, Police Chief Braedon Vail, Deputy Police Chief Larry Eastman, Planning Director Janet Shatney, Human Resources Director Rikk Taft, Public Works Director Bill Ahearn (arrived 8:27 PM), and Clerk/Treasurer Carol Dawes.

Absent: NONE

Adjustments to the Agenda: NONE

Visitors and Communications –

Heather Slayton from Washington County Mental Health said she attempted to submit their annual funding request application and support materials by the January 3rd deadline, but there appear to have been technical difficulties and the packet wasn't received by Clerk Dawes. Ms. Slayton requested the Council place WCMH's \$10,000 funding request on the town meeting ballot. She noted WCMH served 1,125 Barre City clients in the last year.

Dan Barlow, executive director of People's Health & Wellness Clinic said they missed the deadline for submitting their funding request application and support materials, and requested the Council place PH&WC's \$3,000 request on the town meeting ballot. Mr. Barlow said they served 155 Barre City residents in the last year.

There was discussion on the application process, the option to petition for placement on the town meeting ballot, and Council's authority to include any ballot items they deem eligible. Mayor Hemmerick said Council will take these requests up for action later in the agenda, before discussion on the FY24 budget.

Approval of Consent Agenda:

Council approved the following consent agenda items on motion of Councilor Lauzon, seconded by Councilor Cambel. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of January 3, 2023.
- B. City Warrants as presented:
 1. Approval of Week 2023-02, dated January 11, 2023:
 - i. Accounts Payable: \$112,163.12
 - ii. Payroll (gross): \$130,580.18
- C. 2023 Licenses & Permits: NONE
- D. Approve Letter of Intent for Northwest Vermont Transit-Oriented Development grants.

City Clerk & Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- Information on offices up for election at the 2023 annual town meeting are available on the City's website. The deadline for petitions to place public questions on the ballot is January 19th, and the deadline for nominating petitions is January 30th.

To be approved at 01/17/2023 Barre City Council Meeting

- Postcards were mailed to all active voters, encouraging them to request absentee ballots for town meeting. The Clerk said a large number of requests have been received via phone and online since the postcards began landing in mailboxes.

Liquor Control Board/Cannabis Control Board – NONE

City Manager’s Report –

Manager Storlicastro noted the following:

- There is currently a water main break at the intersection of Prospect and North/South Main Streets. Water service will be interrupted this evening while repairs are being made.
- There was a second open meeting law/zoom training for members of City committees this evening before the Council meeting. Current emergency open meeting law legislation is scheduled to expire on January 15th, so committees are being trained on the imminent changes. Clerk Dawes said the legislature is considering a bill that would extend the emergency measures, but it’s unlikely the bill will be approved before the January 15th expiration date.
- The Manager noted there was a firearm incident at Spaulding High School. Police Chief Braedon Vail said a student brought an airsoft pellet gun to school. The gun discharged and a teacher was struck in the back by a pellet. There is an ongoing investigation, and charges will be filed as necessary.

Unfinished Business – NONE

New Business –

A) Barre Area Development Corporation (BADC) FY24 Budget follow up.

BADC executive director Aimee Green reviewed their FY24 budget request, including funding to support the marketing director position currently held by Shannon Alexander. Ms. Green noted BADC’s focus for FY24 is economic strategy, housing, business development, and strategic planning, and she reviewed recent accomplishments. She noted Barre City has provided marketing support in the past when money was approved by the voters for the Barre Rock Solid campaign, and she spoke of marketing strategies and investments for FY24.

Manager Storlicastro said the current FY24 budget draft includes a 15% increase for BADC, which is the largest increase for an outside organization included in the budget. The Manager spoke of managing the budget and making difficult decisions, and noted the 15% increase is the same amount Barre Town will include in its FY24 budget.

There was discussion on BADC seeking other sources of revenue. Ms. Green said BADC is looking to establish itself as a 501(c)(3) organization to be eligible for fundraising and certain grants.

There was discussion on maintaining a balance between Barre City and Barre Town with respect to annual allocations to BADC, making the additional funding request contingent upon receiving the same amount from Barre Town, estimating the Prospect Heights project’s impact on the grand list, accessing currently available federal and state funding, developing metrics and evaluation methods, and placing the additional funding on the ballot as a separate line item.

Councilor Boutin made the motion to add the additional funding to the ballot as a separate line item. He withdrew the motion before it was seconded.

There was additional discussion on the proposed budget amount, investing in economic development, and balancing competing needs, and encouraging BADC to seek other revenue sources.

Councilor Boutin made the motion to put the full BADC request in the FY24 budget, seconded by Councilor Lauzon. **Motion did not pass, with Councilors Boutin, Lauzon and Deering voting in favor, and Mayor Hemmerick and Councilors Cambel, Waszazak and Stockwell voting against.**

Councilor Boutin made the motion to put the additional funding request above what is included in the Manager's draft FY24 budget, an amount of \$20,492, on the ballot as a separate line item, seconded by Councilor Lauzon. **Motion carried with Councilors Boutin, Lauzon, Waszazak, Cambel and Deering voting in favor, and Mayor Hemmerick and Councilor Stockwell voting against.**

B) ARPA Community Engagement Report.

Manager Storlicastro reviewed the report including information on the timeline, public forum, survey, and request letters. The Manager proposed \$250,000 be allocated to Downstreet Housing's Granite City Apartments housing project in the former Ward 5 school building, \$200,000 for innovation projects proposed by the community, and the balance be made available for infrastructure improvements from the capital plan.

There was discussion on prioritizing ADA improvements, possibly dividing the \$250,000 between multiple housing initiatives, and developing an application and review process for the proposals included in the innovation request letters. Council informally agreed to develop the application and review process over the next 90 days.

City Manager Emeritus Steve Mackenzie said it's important to remember the timelines for use of ARPA funds – that contracts for projects must be executed by December 31, 2024, with projects completed by December 31, 2026. Clerk Dawes noted opioid settlement funds may be available to fund the request for support from Turning Point.

C) Capital Improvement Plan (CIP) Presentation.

Manager Storlicastro reviewed the charter language regarding the CIP, and the timeline of the development process. The Manager said the focus is on a three-year period of time, and this is an opportunity to take advantage of one-time federal and state funding. The plan does not include the public works facility, as the amount needed is unknown at this time. Included is an annual line item for project management support.

There was discussion on including audio improvements for the council chambers, continuing work on development of a public works campus, next steps for using the federal earmark funds for auditorium and water line improvements, how streets to be paved are identified, finding ways to bundle projects to economize and free up funding for other needs, and adding funding sources to future drafts of the plan.

Other) Consideration of Placing Funding Requests on Town Meeting Ballot.

As requested under Visitors & Communications, Council approved placing a \$10,000 funding request for Washington County Mental Health on the town meeting ballot on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

As requested under Visitors & Communications, Council approved placing a \$3,000 funding request for People's Health & Wellness Clinic on the town meeting ballot on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried with Councilor Lauzon abstaining due to conflict of interest.**

D) Approve FY24 Budget for Town Meeting Warning.

Councilor Boutin made the motion to approve the FY24 budget for the town meeting warning, seconded by Councilor Waszazak. The motion was withdrawn to allow discussion.

Manager Storellicastro reviewed the timeline for the budget development process. There was discussion on projected highway revenues, previously approved \$149,000 transfer from the fund balance to pay off the interfund note for purchase of 16 Enterprise Aly, and projected revenues from delinquent tax collector fees and parking meters.

Council approved the FY24 budget for the town meeting warning on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried with Councilor Lauzon being recorded as present.**

Upcoming Business –

- In lieu of a Council meeting on January 17th, the Council will take a tour of the wastewater treatment facility.
- The January 24th meeting will include presentation of the strategic plan, and consideration of dedications for the annual report.
- The January 31st meeting will include approval of the town meeting warning.

Round Table –

Councilor Deering said there's a meet and greet with town meeting candidates this Saturday afternoon at Delicate Decadence.

Councilor Waszazak said there are a number of candidate-related events this weekend, and he wished everyone a Happy New Year. He said there was a good Police Advisory Committee meeting last night, and the group is working very well together and accomplishing good things.

Mayor Hemmerick said it's best practice to not electioneer at Council meetings. The Mayor reviewed the requests to place funding items on the town meeting ballot, and said the Council should be cautious about placing funding request items on the ballot because of the impact on the tax rate.

Manager Storellicastro thanked the department heads for their hard work on developing the FY24 budget.

Executive Session – NONE

The meeting adjourned at 9:45 PM on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

The meeting was recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

By check number for check acct 01(GENERAL FUND) and check dates 01/18/23 thru 01/18/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

06036	1ST RESPONDER NEWSPAPER						
	122022	2 year subscription	001-6040-350.1056	TRAINING SUPPLIES	0.00	145.00	147752
01088	AFSCME COUNCIL 93						
	PR-01182023	PR weekending 01/13/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	192.09	E263
01052	AHEARN WILLIAM						
	12132022	keys toilet repair	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	32.66	E262
01150	AIRGAS USA LLC						
	9133405250	oxygen	001-8050-350.1061	SUPPLIES - GARAGE	0.00	75.14	147753
	9133405251	oxygen	001-8050-350.1061	SUPPLIES - GARAGE	0.00	51.66	147753
	9133490651	cutoff wheels	001-8050-350.1062	SUPPLIES - SW	0.00	160.70	147753
	9133548877	oxygen	001-8050-350.1061	SUPPLIES - GARAGE	0.00	50.16	147753

					0.00	337.66	
01013	ALLAN JONES & SONS INC						
	CM5/1406	2457517 cooper tires	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,546.96	147754
01215	ALLEGIANCE TRUCKS JERICHO						
	X 1220088350	cp upr kp restocking fee	001-8050-320.0743	TRUCK MAINT - STS	0.00	-497.41	147755
	X12200940401	restocking fee	001-8050-320.0743	TRUCK MAINT - STS	0.00	-38.50	147755
	X122013562CR	shift fork assembly	001-8050-320.0743	TRUCK MAINT - STS	0.00	-152.79	147755
	X12201417601	thermostat oil pan seal	001-8050-320.0743	TRUCK MAINT - STS	0.00	900.85	147755
	X12201417603	rad hose & freight	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	92.44	147755
	X12201417604	starter motor cooler seal	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	818.59	147755

					0.00	1,123.18	
01060	AMAZON CAPITAL SERVICES						
	11CJ9JVFCMDJ	ss bulkhead tank fitting	002-8220-320.0740	EQUIPMENT MAINT	0.00	95.95	147756
	163H7QJPMY1	friction tape	001-6040-320.0720	CAR/TRUCK MAINT	0.00	170.04	147756
	16WHRMJNXM96	Hothands hand warmers	001-6045-350.1055	METER SUPPLIES	0.00	89.85	147756
	16XY6D4QD61X	Sergeant Chevrons	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	17.29	147756
	1D6QCQ4MT1CP	Grn Blue file folders	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	109.80	147756
	1TCYKYCY4G3P	breakaway rims	001-7050-350.1059	RECREATION SUPPLIES	0.00	319.80	147756
	1TTMNLQKFHFJ	Door stoppers	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	29.99	147756
	1VV6GYJLT476	respirators	001-6040-350.1054	MEDICAL SUPPLIES	0.00	130.10	147756

					0.00	962.82	
23018	AUBUCHON HARDWARE						
	492841	rainx washer fluid	002-8200-320.0743	TRUCK MAINT	0.00	14.38	147758
	493109A	mop bucket	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	35.08	147758
	493211B	key blanks	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	6.28	147758
	493223	fastners	001-8050-350.1061	SUPPLIES - GARAGE	0.00	15.08	147758
	493282A	3V photo battery	001-8050-350.1061	SUPPLIES - GARAGE	0.00	9.89	147758

					0.00	80.71	
01033	AUTO CLINIC LLC THE						
	16307	cooler lines cooler trans	003-8300-320.0743	TRUCK MAINT	0.00	8,367.49	147759

By check number for check acct 01(GENERAL FUND) and check dates 01/18/23 thru 01/18/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01209 AVENU INSIGHTS & ANALYTICS							
	INVB-041582	image to film 11/22	001-5070-220.0417	RECORDING OF RECORDS	0.00	29.70	147760
02470 BANKS GLENN & HEIDI							
	01102023	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	172.27	147761
02089 BARRE OPERA HOUSE							
	01012023	reimburse electrical	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	1,800.00	147762
	01092023	1st installment	051-0280-360.1165	SEMP VCF TRUST PROJECTS	0.00	15,000.00	147762
					-----	0.00	16,800.00
02208 BDP INDUSTRIES							
	15137	sludge filter press belt	003-8330-320.0740	EQUIPMENT MAINT	0.00	217,337.41	147763
02193 BEN'S UNIFORMS							
	107202	apex pants	001-6050-340.0940	CLOTHING	0.00	304.00	147764
02217 BROOK FIELD SERVICE							
	41844	emerg call not starting	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	461.13	147765
02055 BURLINGTON COMMUNICATIONS SERVICE							
	BCS11975	mobile kenwood rf deck	050-5100-120.0180	EQUIPMENT EXPENSE	0.00	4,629.34	147766
03172 CARGILL INC							
	2907818805	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	7,230.02	147767
	2907833478	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	1,885.12	147767
	2907837140	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	5,469.60	147767
	2907843958	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	1,873.94	147767
					-----	0.00	16,458.68
03420 CHAMPLAIN VALLEY PLUMBING AND HEAT							
	303516	fuel oil	003-8330-330.0825	FUEL OIL	0.00	646.65	147768
	511300	fuel oil	003-8330-330.0825	FUEL OIL	0.00	765.20	147768
	511904	fuel oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	137.26	147768
	512199	fuel oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	549.40	147768
	537130	fuel oil	003-8330-330.0825	FUEL OIL	0.00	436.73	147768
	537142	fuel oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	146.80	147768
	537494	fuel oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	1,098.06	147768
	537943	fuel oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	43.68	147768
	537944	fuel oil	003-8330-330.0825	FUEL OIL	0.00	681.89	147768
	537945	fuel oil	003-8330-330.0825	FUEL OIL	0.00	1,414.79	147768
	736710	fuel oil	003-8330-330.0825	FUEL OIL	0.00	909.06	147768
					-----	0.00	6,829.52
03997 DENOIA'S DRY CLEANERS LLC							
	122522	drycleaning	001-6040-340.0945	DRY CLEANING	0.00	72.05	147770

By check number for check acct 01(GENERAL FUND) and check dates 01/18/23 thru 01/18/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	122522	drycleaning	001-6050-340.0945	DRY CLEANING	0.00	232.95	147770
					0.00	305.00	
05101 EAR TO THE GROUND							
	2	community report	019-5010-130.0181	CONSULTANT FEES	0.00	2,240.00	147771
05069 EDWARD JONES							
	PR-01182023	PR weekending 01/13/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	67.00	147834
06009 F W WEBB CO							
	76554560	90 deg ell 1/4x6 nip 1/4x	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	-99.01	147772
	78919068	toilet seat	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	30.70	147772
	78996061	90 deg ell 3" pvc	002-8220-320.0740	EQUIPMENT MAINT	0.00	53.30	147772
	79049026	pvc 1" tee cplg ellbow	002-8220-320.0740	EQUIPMENT MAINT	0.00	192.80	147772
	79119935	2" pvc ck vlv 90 deg ell	002-8220-320.0740	EQUIPMENT MAINT	0.00	249.16	147772
					0.00	426.95	
06902 FBI-LEEDA INC							
	200079412	SLI - Steven Durgin	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	795.00	147773
	200079496	SLI- Jonathan Houle	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	795.00	147773
					0.00	1,590.00	
06070 FIRST NATIONAL BANK OMAHA							
	01012023	meals patches mat gift cd	001-5010-220.0414	HOLIDAY OBSERVANCE	0.00	257.70	147774
	01012023	meals patches mat gift cd	001-6040-350.1056	TRAINING SUPPLIES	0.00	135.64	147774
	01012023	meals patches mat gift cd	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	95.00	147774
	01012023	meals patches mat gift cd	001-6050-130.0182	TRAVEL/MEALS	0.00	188.54	147774
	01012023	meals patches mat gift cd	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	134.43	147774
	01012023	meals patches mat gift cd	001-6050-340.0940	CLOTHING	0.00	850.00	147774
	01012023	meals patches mat gift cd	001-6040-130.0182	TRAVEL & MEALS	0.00	89.11	147774
	010123	subscription gift crds	001-5010-220.0414	HOLIDAY OBSERVANCE	0.00	1,440.45	147774
	010123	subscription gift crds	001-5040-130.0184	MANAGER'S EXPENSES	0.00	19.00	147774
	010123	subscription gift crds	001-5040-130.0184	MANAGER'S EXPENSES	0.00	14.99	147774
	010123	subscription gift crds	048-8315-200.0210	ENT ALY O&M	0.00	125.00	147774
					0.00	3,349.86	
06105 FIRSTLIGHT FIBER							
	13215651	monthly phone svc	001-5010-200.0214	TELEPHONE	0.00	17.42	147775
	13215651	monthly phone svc	001-5020-200.0214	TELEPHONE	0.00	69.68	147775
	13215651	monthly phone svc	001-5040-200.0214	TELEPHONE	0.00	157.86	147775
	13215651	monthly phone svc	001-5050-200.0214	TELEPHONE	0.00	126.65	147775
	13215651	monthly phone svc	001-5070-200.0214	TELEPHONE	0.00	104.52	147775
	13215651	monthly phone svc	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	362.93	147775
	13215651	monthly phone svc	001-6050-200.0214	TELEPHONE	0.00	314.62	147775
	13215651	monthly phone svc	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	100.00	147775

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	13215651	monthly phone svc	001-7020-200.0214	TELEPHONE	0.00	185.39	147775
	13215651	monthly phone svc	001-7030-200.0214	TELEPHONE	0.00	24.80	147775
	13215651	monthly phone svc	001-7050-200.0214	TELEPHONE	0.00	24.80	147775
	13215651	monthly phone svc	001-8020-200.0214	TELEPHONE	0.00	69.68	147775
	13215651	monthly phone svc	001-8030-200.0214	TELEPHONE	0.00	52.26	147775
	13215651	monthly phone svc	001-8050-200.0214	TELEPHONE	0.00	135.27	147775
	13215651	monthly phone svc	002-8200-200.0214	TELEPHONE	0.00	113.34	147775
	13215651	monthly phone svc	002-8220-200.0214	TELEPHONE	0.00	261.72	147775
	13215651	monthly phone svc	003-8300-200.0214	TELEPHONE	0.00	26.13	147775
	13215651	monthly phone svc	003-8330-200.0214	TELEPHONE	0.00	211.03	147775
	13215651	monthly phone svc	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	84.87	147775
	13215651	monthly phone svc	001-7015-320.0730	BUILDINGS & POOL MAINT	0.00	87.21	147775
	13215651	monthly phone svc	001-7020-200.0217	IT	0.00	235.20	147775
	13215651	monthly phone svc	001-6055-200.0214	TELEPHONE LANDLINE	0.00	471.92	147775
	13215651	monthly phone svc	001-6055-210.0310	COMPUTER ACCESS - PD	0.00	150.00	147775
	13215651	monthly phone svc	001-8500-200.0214	TELEPHONE	0.00	49.12	147775
	13215651	monthly phone svc	001-5010-360.1171	SOFTWARE/CITY HALL	0.00	560.13	147775
	13215651	monthly phone svc	048-8000-320.0762	BOR BANNER EXP	0.00	24.79	147775
					0.00	4,021.34	
06065 FISHER AUTO PARTS	291-704655	heat shrink tubing	001-8050-350.1065	SUPPLIES - STS	0.00	8.88	147776
07016 GALLS LLC	022963184	pepper spry inert trainin	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	145.55	147777
07024 GAYLORD AMOS	12292022	gasoline	001-6050-330.0835	VEHICLE FUEL	0.00	38.32	147778
07206 GREAT-WEST TRUST COMPANY, LLC	PR -01182023	PR weekending 01/13/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	375.25	147835
07006 GREEN MT POWER CORP	01032023	W Cobble Hill	002-8200-200.0209	ELECTRICITY - W CBL HL VA	0.00	32.17	147779
	01032023A	Cobble Hill Mdws	002-8200-200.0210	ELECTRICITY - COBBLE HILL	0.00	232.28	147779
	01042023	50 Parkside Terrace	001-6060-200.0210	ELECTRICITY	0.00	109.63	147779
	01042023	50 Parkside Terrace	001-7015-200.0211	ELECTRICITY-POOL	0.00	27.41	147779
	01042023A	S Main St/Parkside Ter	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	85.84	147779
	12152022A	N Main/Maple traffic lght	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	101.39	147779
	12152022B	Maple/Summer traffic lght	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	80.22	147779
	12292022	Hope Cemetery office	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	57.16	147779
	12302022	Rt 302/N Main pump statio	003-8300-200.0210	ELECTRICITY	0.00	864.28	147779
	12302022A	Richardson Rd PRV	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	41.64	147779
	12302022B	Street light account	001-6060-200.0210	ELECTRICITY	0.00	12,213.28	147779
					0.00	13,845.30	
20097 IAFF LOCAL #881	PR-01182023	PR weekending 01/13/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	320.00	E265

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09033 IMPACT FIRE SERVICES							
	25014638	inspections fire exting	001-8500-320.0727	BUILDING MAINT (HOPE)	0.00	180.50	147782
	25014639	inspections fire extingui	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	1,198.50	147782
	25014640	fire extinguishers inspec	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	455.75	147782
	25014652	Inspect fire extinguisher	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	573.50	147782
	25014654	Inspections fire extingui	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	482.92	147782
	25014654	Inspections fire extingui	001-7020-320.0729	ANNEX MAINT	0.00	332.91	147782
	25014654	Inspections fire extingui	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	482.92	147782

					0.00	3,707.00	
09021 IRVING ENERGY							
	373939	propane	001-7030-330.0836	PROPANE	0.00	283.32	147783
	374695	propane	001-7030-330.0836	PROPANE	0.00	234.57	147783
	375040	propane	001-7030-330.0836	PROPANE	0.00	197.48	147783
	469934	propane	001-7035-330.0836	PROPANE	0.00	855.50	147783

					0.00	1,570.87	
05091 JOANN'S UNIFORMS							
	E20384	shirt embroidery	001-6040-340.0940	CLOTHING	0.00	6,733.00	147784
	E20385	embroidery on parkas	001-6040-340.0940	CLOTHING	0.00	4,365.00	147784

					0.00	11,098.00	
10096 JORDAN EQUIPMENT CO							
	P64336	plow truck blades	001-8050-320.0742	SNOW EQUIP MAINT	0.00	4,395.58	147785
10095 JSH METALS							
	205389	labor weld salt buggy	001-8050-320.0742	SNOW EQUIP MAINT	0.00	200.00	147786
	205390	plasma cut alum cover	003-8330-320.0740	EQUIPMENT MAINT	0.00	40.00	147786
	205391	labor light post	001-8050-360.1191	STREET LIGHT MAINTENANCE	0.00	240.00	147786
	205392	brass labor fab blocks	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	322.65	147786

					0.00	802.65	
11035 KELLY JOSEPH							
	2626074	boot reimbursement	002-8200-340.0943	FOOTWARE	0.00	173.60	147787
12010 L BROWN & SONS PRINTING INC							
	98895	postcrds postage list pre	001-5010-360.1163	POSTAGE FOR METER	0.00	1,218.48	147788
	98895	postcrds postage list pre	001-5060-360.1165	PROGRAM MATERIALS	0.00	887.00	147788

					0.00	2,105.48	
12011 LENNYS SHOE & APPAREL							
	3439122	boots K Strassberger	001-6040-340.0943	FOOTWARE	0.00	229.95	147836
	3440027	boots - G Hayden	001-6040-340.0943	FOOTWARE	0.00	115.00	147836

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					0.00	344.95	
12009	LOWELL MCLEODS INC						
	S73673	steel	001-8050-350.1065	SUPPLIES - STS	0.00	24.03	147789
13068	MAIN STREET LAW LLP						
	01012023	legal svcs	001-5030-120.0173	PROF SERVICES - LABOR	0.00	375.00	147790
	01012023	legal svcs	001-5030-120.0173	PROF SERVICES - LABOR	0.00	250.00	147790
	01012023	legal svcs	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	3,050.00	147790
					0.00	3,675.00	
13922	MATZ ALYSSA						
	01062023	refund cc overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	17.11	147791
13898	MCGEE FORD OF MONTPELIER						
	5001476	wheel assembly	001-8050-320.0743	TRUCK MAINT - STS	0.00	259.06	147792
13924	MIGMA SYSTEMS INC						
	20221026001	signs	001-8050-310.0626	GUARDRAILS	0.00	5,380.00	147837
13116	MILLER BRADLEY & SARAH OR CITY OF						
	00861-010423	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	39.82	147793
13923	MOTOROLA SOLUTIONS INC						
	8281519454	portable radios	048-8000-490.1328	FD HOMELAND SECURITY	0.00	94,525.92	147794
13896	MURPHY BRIEANNA						
	12272022	clothing reimbursement	001-6050-340.0940	CLOTHING	0.00	97.93	147795
14095	NATIONAL GOVERNMENT SERVICES						
	01092023	J Quinlan 221186A	001-1000-120.0139	AMBULANCE A/R	0.00	356.32	147796
14148	NEACP INC						
	12212022	dues	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	100.00	147797
14016	NELSON ACE HARDWARE						
	269332	mini melts	001-6040-350.1053	OFFICE SUPPLIES	0.00	38.38	147798
	269445	UPS Shipping	001-6045-350.1055	METER SUPPLIES	0.00	13.12	147798
	269473	Toaster oven	001-6055-350.1053	OFFICES SUPPLIES/EQUIPMEN	0.00	62.99	147798
	269500	mini lights extension crd	001-6040-350.1053	OFFICE SUPPLIES	0.00	19.98	147798
	269767	3v battery	001-6045-350.1055	METER SUPPLIES	0.00	6.29	147798
	269771	exchange battery	001-6045-350.1055	METER SUPPLIES	0.00	-0.90	147798
	269869	duct tape sprypnt sawhrse	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	151.71	147798
	269985	angle grinder	001-8050-350.1060	SMALL TOOLS	0.00	79.00	147798
	270005	1000L black floodlight	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	53.98	147798
	270213	duct tape gorilla tape	002-8200-350.1060	SMALL TOOLS	0.00	23.38	147798
	K68184	key	001-6040-350.1053	OFFICE SUPPLIES	0.00	1.70	147798

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	K69647	UPS Shipping	001-6045-350.1055	METER SUPPLIES	0.00	16.08	147798
					0.00	465.71	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	188642	svc call furnace tripping	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	790.72	147800
14158	NEW ENGLAND TRUCK TIRE CTR INC						
	138047-09	tubes mnt & dismnt tires	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	281.50	147801
15020	O'REILLY AUTOMOTIVE INC						
	5666-285491	antifreeze	001-8050-350.1061	SUPPLIES - GARAGE	0.00	17.99	147802
15003	ORMSBY'S COMPUTER SYSTEMS INC						
	41944	ocs support svcs	001-7020-200.0217	IT	0.00	495.00	147803
16048	PARSONS						
	20016556	VIS package 1 Equipment	001-6040-320.0720	CAR/TRUCK MAINT	0.00	315.75	147838
	20016556	VIS package 1 Equipment	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	315.75	147838
	20016556	VIS package 1 Equipment	001-8050-320.0743	TRUCK MAINT - STS	0.00	315.75	147838
	20016556	VIS package 1 Equipment	002-8200-320.0743	TRUCK MAINT	0.00	315.74	147838
	20016556	VIS package 1 Equipment	003-8300-320.0743	TRUCK MAINT	0.00	315.74	147838
					0.00	1,578.73	
16063	PENTA CORP						
	9	WWTP improvements	003-8330-120.0173	PROFESSIONAL SERVICES	0.00	14,836.00	147804
16077	PERSHING LLC						
	PR-018182023	PR weekendng 01/13/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	125.00	147839
16003	PIKE INDUSTRIES INC						
	1213698	65 gyr 9.5mm	001-8050-360.1172	BITUMINOUS HOT MIX-STs	0.00	830.00	147805
	1218432	cold patch pot holes	001-8050-360.1181	KOLD PATCH - STS	0.00	2,344.96	147805
					0.00	3,174.96	
16146	POULIOT BROOKE						
	123022	phone stipend mileage	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	50.00	E264
	123022	phone stipend mileage	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	31.25	E264
					0.00	81.25	
16102	PRUDENTIAL RETIREMENT						
	PR-01182023	PR weekendng 01/13/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	130.00	147840
	PR-011823	PR weekendng 01/13/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	205.00	147840
					0.00	335.00	
16301	PUTNEYS GARAGE						
	7041404	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806

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	7041405	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	7041406	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852041	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852042	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852043	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852044	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852045	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852046	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852048	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852049	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	852050	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	945773	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	945774	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
	945775	towing	001-6045-220.0410	TOWING FEES	0.00	82.00	147806
					0.00	1,230.00	
17002 QUILL CORP							
	29835114	Nx1-prominent seating	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	205.05	147809
	29835114	Nx1-prominent seating	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	205.05	147809
					0.00	410.10	
18148 R K MILES							
	K44545/7	2x4x8 KD 2&BR SPF	001-6040-350.1056	TRAINING SUPPLIES	0.00	148.23	147810
18219 RICE JOSHUA							
	01062023	refund cc overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	38.71	147811
19418 SANEL NAPA - BARRE							
	375933	v belt	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	19.99	147812
	375979	v belt	003-8330-320.0740	EQUIPMENT MAINT	0.00	19.99	147812
	376163	emery cloth roll	001-8050-350.1061	SUPPLIES - GARAGE	0.00	9.29	147812
	376281	plug tap	001-8050-350.1060	SMALL TOOLS	0.00	6.69	147812
	376754	power steering fluid	001-8050-320.0743	TRUCK MAINT - STS	0.00	25.29	147812
	376762	oil filter	001-8050-320.0743	TRUCK MAINT - STS	0.00	98.29	147812
	376807	adapter brg housing	001-8050-320.0742	SNOW EQUIP MAINT	0.00	44.29	147812
					0.00	223.83	
19432 SEIBERT MICHAEL							
	01062023	refund cc overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	7.71	147813
19023 SUMMER ST AUTO INC							
	12012022	MB tires	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	94.67	147815
	12152022	LOF ck engine lgth exhaus	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	325.61	147815
					0.00	420.28	
19160 SWISH WHITE RIVER							
	W541003	bwl clnr flr clnr mophead	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	28.70	147816

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	W541003	bwl clnr flr clnr mophead	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	93.56	147816
	W541003	bwl clnr flr clnr mophead	001-7035-350.1049	CUSTODIAL SUPPLIES	0.00	59.96	147816
					0.00	182.22	
19137	TAFT RIKK						
	2417361208	reimburse domain names	001-5040-110.0152	WEB SITE VENDOR MAINT ALL	0.00	62.32	147817
20010	TAKE A POWDER INC						
	8624	repair electronic mechan	001-6045-320.0744	METER MAINT	0.00	123.85	147818
20002	TIMES ARGUS ASSOC INC						
	186762	DRB Mtg 1/5/23	001-8030-230.0510	ADVERTISING/PRINTING	0.00	134.81	147819
20004	TOOL WAREHOUSE OUTLET INC						
	01092023	12 vlt transfer pump	001-8050-350.1060	SMALL TOOLS	0.00	157.95	147820
20005	TOWN OF BARRE						
	22512	2 intercepts	001-6040-120.0171	CONSULTANT FEES	0.00	500.00	147821
21002	UNIFIRST CORP						
	70193276	uniforms	001-7020-340.0940	CLOTHING	0.00	36.58	147822
	70193276	uniforms	001-7030-340.0940	CLOTHING	0.00	66.00	147822
	70193276	uniforms	001-7035-340.0940	CLOTHING	0.00	28.93	147822
	70193276	uniforms	001-7015-340.0940	CLOTHING	0.00	14.18	147822
	70193276	uniforms	001-8500-340.0940	CLOTHING	0.00	28.06	147822
					0.00	173.75	
21055	USABBLUEBOOK						
	216611	high capacity rain gauge	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	72.70	147823
22051	VERMONT ASSOCIATION OF CHIEFS OF P						
	01012023	membership dues	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	550.00	147824
22141	VERMONT EMS DIST 6						
	368	B Blackshaw AEMT class	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	250.00	147825
22155	VERMONT FIRE ACADEMY						
	01092023	training NFA	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	220.00	147826
22127	VERMONT STATE TREASURER						
	01062023	Oct-Dec 22 marriage lic	001-2000-200.0211	MARRIAGE LICENSES	0.00	950.00	147827
22006	VLCT PACIF						
	20221157-A01	deductible T Emerson	001-8050-110.0162	CLAIMS/DEDUCTIBLES	0.00	1,000.00	147828
22095	VMERS DB						
	1005-122822B	4th qtr contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	36,732.83	147829

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	1005-122822B	4th qtr contributions	002-8200-110.0155	PENSION	0.00	3,621.05	147829
	1005-122822B	4th qtr contributions	002-8220-110.0155	PENSION	0.00	3,330.85	147829
	1005-122822B	4th qtr contributions	003-8300-110.0155	PENSION	0.00	2,041.90	147829
	1005-122822B	4th qtr contributions	003-8330-110.0155	PENSION	0.00	4,291.82	147829
	1005-1228C	4th qtr contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	48,303.90	147829
	1005/122822C	4th qtr contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	10,236.17	147829
	122822-C	4th qtr contributions	001-9030-110.0154	CITY PENSION PLAN	0.00	28,304.69	147829

					0.00	136,863.21	
22163	VRWA						
	9285	op certification course	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	180.00	147830
22019	VT AGY OF TRANSPORTATION						
	B2311377	RR lease agreements	003-8300-230.0535	WACR UTILITY CROSSING LSE	0.00	900.00	147831
	B2311377	RR lease agreements	002-8200-230.0535	WACR UTILITY CROSSING LSE	0.00	900.00	147831

					0.00	1,800.00	
23166	WEEKS PENNY						
	01112023	prop tax overpmynt	001-4005-405.4005	GENERAL TAXES	0.00	13.49	147832
23450	WHITE + BURKE REAL ESTATE ADVISORS						
	14167	professional svcs	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	503.10	147833

Report Total						599,615.51	=====

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***599,615.51
 Let this be your order for the payments of these amounts.

Client ID: 22BA

WARRANT REPORT

Client Name: City of Barre

Report As of Date:

1/18/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,023.60	53.98	58.77	13.75	19.82	0.00	58.77	13.75
2	Ahearn, William E.	2,072.76	276.13	127.31	29.77	94.40	0.00	127.31	29.77
140	Aldrich, Brady A	41.42	0.00	2.57	0.60	0.00	0.00	2.57	0.60
3	Aldsworth, Joseph G.	2,112.25	140.54	119.87	28.03	50.83	0.00	119.87	28.03
4	Amaral, Anthony C.	262.90	0.00	16.30	3.81	0.00	0.00	16.30	3.81
5	Avery, Carroll A.	1,078.92	77.41	62.62	14.65	29.66	0.00	62.62	14.65
6	Baril, James A.	1,885.15	214.35	104.95	24.54	65.22	0.00	104.95	24.54
7	Benjamin, Kenneth S.	1,229.33	137.86	75.02	17.55	42.28	0.00	75.02	17.55
8	Bennington, William A.	1,269.00	94.25	76.05	17.79	32.77	0.00	76.05	17.79
9	Benson, Nicholas J.	1,694.86	210.96	102.70	24.02	64.21	0.00	102.70	24.02
10	Bergeron, Jeffrey R.	1,402.00	99.10	83.46	19.52	32.42	0.00	83.46	19.52
11	Blackshaw, Brook W.	1,742.40	189.66	107.28	25.09	62.58	0.00	107.28	25.09
14	Bramman, Kathryn H.	1,053.60	99.10	64.75	15.15	29.95	0.00	64.75	15.15
17	Brown, Anderson C.	2,452.14	329.15	151.06	35.33	110.18	0.00	151.06	35.33
19	Bullard, Don A.	1,207.61	156.22	74.87	17.51	48.88	0.00	74.87	17.51
18	Bullard, Jonathan R.	1,985.66	271.27	121.94	28.51	82.30	0.00	121.94	28.51
21	Carminati Jr., Joel F.	1,328.94	134.38	79.52	18.60	40.53	0.00	79.52	18.60
22	Cetin, Matthew J.	2,437.50	202.74	142.27	33.27	72.97	0.00	142.27	33.27
23	Charbonneau, Michael J.	2,393.69	314.65	136.65	31.96	95.28	0.00	136.65	31.96
24	Chase, Sherry L.	938.00	76.23	51.25	11.98	23.59	0.00	51.25	11.98
25	Clark, Kailyn C.	983.20	68.81	60.95	14.25	27.06	0.00	60.95	14.25
26	Collins, April M.	737.46	45.03	44.65	10.44	17.29	0.00	44.65	10.44
27	Copping, Nicholas R.	1,843.16	211.42	103.85	24.29	64.35	0.00	103.85	24.29
28	Cruger, Eric J.	1,868.57	181.77	108.97	25.48	57.31	0.00	108.97	25.48
29	Cushman, Brian K.	1,755.00	127.58	99.91	23.36	40.73	0.00	99.91	23.36
31	Dawes, Carolyn S.	1,300.80	122.69	76.13	17.81	37.03	0.00	76.13	17.81
33	Degreenia, Catherine I.	1,584.48	167.63	92.49	21.63	51.67	0.00	92.49	21.63
34	Demell, William M.	1,148.36	105.92	65.73	15.38	32.69	0.00	65.73	15.38
35	Dexter, Donnel A.	1,288.21	144.85	72.51	16.96	44.37	0.00	72.51	16.96
36	Dodge, Shawn M.	944.40	69.36	57.97	13.56	27.21	0.00	57.97	13.56
37	Donald, Lance B.	978.80	90.69	58.87	13.77	27.63	0.00	58.87	13.77
38	Drown, Jacob D.	1,369.60	169.74	84.51	19.77	51.84	0.00	84.51	19.77
39	Durgin, Steven J.	2,741.46	296.15	160.39	37.51	93.15	0.00	160.39	37.51
40	Eastman Jr., Larry E.	1,762.00	200.46	100.20	23.43	61.06	0.00	100.20	23.43
42	Farnham, Brian D.	1,890.00	247.16	114.24	26.72	75.07	0.00	114.24	26.72
43	Fecher, Jesse T.	1,511.15	98.32	92.94	21.73	46.00	0.00	92.94	21.73
44	Fleury, Jason R.	2,412.31	301.24	139.45	32.61	93.01	0.00	139.45	32.61
157	French, Richard B	833.20	49.15	51.66	12.08	18.83	0.00	51.66	12.08
45	Frey, Jacob D.	1,520.29	121.36	86.52	20.23	35.93	0.00	86.52	20.23
46	Gaylord, Amos R.	2,366.16	306.25	146.70	34.31	94.58	0.00	146.70	34.31

Client ID: 22BA

Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

1/18/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
47	Gilbert, David P.	1,180.82	126.98	71.78	16.78	39.01	0.00	71.78	16.78
48	Grandfield, Heather L.	985.20	75.51	56.87	13.30	37.00	0.00	56.87	13.30
49	Guyette, Brandon L.	1,431.94	147.68	88.78	20.76	56.14	0.00	88.78	20.76
50	Hastings III, Clark H.	86.40	0.00	3.15	0.73	0.00	0.00	3.15	0.73
156	Hayden, Gregory William	885.40	78.22	54.89	12.84	21.02	0.00	54.89	12.84
127	Haynes, William	64.00	0.00	3.97	0.93	0.00	0.00	3.97	0.93
52	Hedin, Laura T.	1,567.20	125.49	92.59	21.66	38.85	0.00	92.59	21.66
54	Herring, Jamie L.	983.60	38.38	60.41	14.13	23.91	0.00	60.41	14.13
55	Hoar, Brian W.	1,870.23	78.56	105.73	24.73	35.35	0.00	105.73	24.73
56	Houle, Jonathan S.	2,364.72	298.13	145.46	34.02	92.21	0.00	145.46	34.02
57	Howarth, Robert C.	1,467.18	60.82	78.82	18.44	21.02	0.00	78.82	18.44
58	Hoyt, Everett J.	1,462.96	110.10	84.23	19.70	45.84	0.00	84.23	19.70
59	Kelly Jr., Joseph E.	1,263.43	52.03	68.88	16.11	18.57	0.00	68.88	16.11
61	Kosakowski, Joshua D.	1,059.80	97.83	62.85	14.70	29.98	0.00	62.85	14.70
62	Lane, Zebulyn M.	1,276.68	148.77	78.26	18.30	45.55	0.00	78.26	18.30
63	Lewis, Brittany L.	1,324.13	137.83	79.56	18.61	42.27	0.00	79.56	18.61
64	Lowe, Robert L.	1,647.72	153.09	91.68	21.44	46.68	0.00	91.68	21.44
65	Machia, Delphia L.	186.98	0.00	5.10	1.19	0.00	0.00	5.10	1.19
68	Maloney, Jason F.	1,806.66	165.09	107.31	25.10	53.45	0.00	107.31	25.10
130	Marcellus, John	35.31	0.00	2.19	0.51	0.00	0.00	2.19	0.51
70	Martel, Joell J.	1,369.45	144.65	78.06	18.25	44.31	0.00	78.06	18.25
71	McGowan, James R.	1,959.32	315.93	117.45	27.47	67.37	0.00	117.45	27.47
73	Meivier, Cheryl A.	943.60	82.54	54.52	12.76	25.35	0.00	54.52	12.76
75	Monahan, Dawn M.	1,932.00	158.51	110.96	25.94	49.84	0.00	110.96	25.94
77	Morris, Scott D.	1,100.40	120.65	66.96	15.66	49.20	0.00	66.96	15.66
78	Morrison, Camden A.	1,283.44	135.38	78.59	18.38	41.53	0.00	78.59	18.38
79	Morse, Bradley P.	361.95	9.56	22.44	5.25	9.87	0.00	22.44	5.25
80	Mott, John C.	310.37	20.94	19.24	4.50	8.14	0.00	19.24	4.50
81	Murphy, Brianna E.	1,551.84	142.93	93.18	21.80	45.38	0.00	93.18	21.80
82	Noack, Rodney	947.86	27.44	56.20	13.15	23.12	0.00	56.20	13.15
84	Nykiel, Bryan T.	1,076.40	69.04	66.74	15.60	24.03	0.00	66.74	15.60
141	Packer, Caitlin M.	20.71	0.00	1.28	0.30	0.00	0.00	1.28	0.30
85	Parker, Rowdie Y.	989.20	98.84	59.51	13.92	30.53	0.00	59.51	13.92
86	Parshley, Tonia C.	163.35	6.24	10.13	2.36	3.22	0.00	10.13	2.36
87	Pierce, Joel M.	1,703.04	108.96	105.59	24.70	37.19	0.00	105.59	24.70
152	Pike, Roxanne L	800.00	53.05	49.03	11.46	22.66	0.00	49.03	11.46
88	Poirier, Holden R.	1,951.95	264.83	119.63	27.98	80.37	0.00	119.63	27.98
89	Pouliot, Brooke L.	1,094.80	81.04	67.87	15.87	27.73	0.00	67.87	15.87
90	Pretty, Alyssa A.	1,158.24	66.89	71.81	16.80	30.02	0.00	71.81	16.80
91	Protzman, Todd A.	575.00	42.73	35.65	8.34	13.88	0.00	35.65	8.34

Client ID: 22BA

Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

1/18/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
93	Pullman, David L.	817.10	64.90	50.09	11.72	20.07	0.00	50.09	11.72
94	Quaranta, Stephanie L.	1,424.40	187.61	77.52	18.13	51.70	0.00	77.52	18.13
95	Reale, Michael R.	1,375.62	131.20	85.29	19.95	41.51	0.00	85.29	19.95
97	Rivard, Sylvie R.	943.60	88.51	57.62	13.47	27.02	0.00	57.62	13.47
99	Rubalcaba, David T.	1,435.68	162.62	87.31	20.42	49.70	0.00	87.31	20.42
100	Russell, Paula L.	1,453.34	41.67	83.51	19.53	26.19	0.00	83.51	19.53
101	Ryan, Patty L.	1,720.52	198.04	106.67	24.95	78.25	0.00	106.67	24.95
103	Seaver, Debbie L.	1,004.80	122.40	53.60	12.53	41.71	0.00	53.60	12.53
104	Shatney, Janet E.	1,458.40	99.47	83.85	19.61	32.52	0.00	83.85	19.61
105	Smith, Clint P.	1,053.60	94.31	62.30	14.57	28.28	0.00	62.30	14.57
151	Smith, Michael P	928.40	58.21	52.15	12.20	20.97	0.00	52.15	12.20
106	Southworth, Norwood J.	1,077.60	108.64	66.23	15.49	33.51	0.00	66.23	15.49
154	Starr, Ryan M	752.00	9.70	44.27	10.35	11.18	0.00	44.27	10.35
148	Storelicastro, Nicolas R	2,264.62	181.45	131.21	30.69	40.14	0.00	131.21	30.69
109	Strachan, Robbie B.	1,288.40	95.47	79.43	18.58	28.26	0.00	79.43	18.58
110	Strassberger, Kirk E.	1,880.01	149.08	111.87	26.16	46.73	0.00	111.87	26.16
111	Taft, Francis R.	1,508.40	169.43	89.73	20.98	51.75	0.00	89.73	20.98
112	Tillinghast, Zachary M.	1,830.84	224.29	107.39	25.12	68.20	0.00	107.39	25.12
113	Tucker, Randall L.	1,492.00	126.11	6.73	1.58	38.05	0.00	6.73	1.58
114	Tucker, Russell W.	1,194.80	107.61	66.91	15.65	28.66	0.00	66.91	15.65
115	Vail, Braedon S.	1,989.20	139.18	122.88	28.74	77.39	0.00	122.88	28.74
116	Ward, James O.	16.00	0.00	0.99	0.23	0.00	0.00	0.99	0.23
119	Worn, Jessica L.	1,105.60	87.78	68.08	15.92	26.10	0.00	68.08	15.92
REPORT TOTAL		134,708.55	12,695.90	7,900.83	1,847.79	4,143.16	0.00	7,900.83	1,847.79



**Permit List to Council
January 7, 2023 to January 20, 2023**

Planning, Permitting & Assessing Services
6 N. Main Street, Suite 7 ~ Barre, VT 05641

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
100	Maple Avenue	E23-000004	Electrical Permit	EM-04360. Remove remaining knob & tube wiring, and do miscellaneous repairs to upstairs apartment.	01/09/2023	Jennifer R Hoffert
25	S Front Street	E23-000003	Electrical Permit	EM-04162. Service upgrades to existing service for GMP upgrades	01/09/2023	Global Values VT, LLC c/o Global Values, Inc.
34	Merchant Street	B23-000001	Building Permit	Remodel kitchen and bathroom area in Apartment #3.	01/09/2023	34 Merchant Street, LLC
66	Railroad Street	B23-000002	Building Permit	Demolition and removal of storage structure on property.	01/09/2023	IOCMA, Inc.
10	Giudici Street	E23-000005	Electrical Permit	EM-03280. Work associated with a bedroom and bathroom with steam room remodel, and kitchen remodel.	01/12/2023	Romni A Palmer & Heather M Pipino



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 1/24/23**

Consent Item No. 5-D

AGENDA ITEM DESCRIPTION: Authorize purchase of a power load system for Ambulance #1

SUBJECT: Emergency response capabilities

SUBMITTING DEPARTMENT/PERSON: Interim Chief Joe Aldsworth

STAFF RECCOMENDATION: Approve purchase of critical emergency response equipment

STRATEGIC OUTCOME/PRIOR ACTION: The Fire & Emergency Medical Services Department seeks authorization to improve emergency response outcomes by installing a power load system in Ambulance #1. This is part two of the Department’s initiative to improve the handling and care of our emergency medical services (EMS) patients, as well as make transport safer for our employees.

A power load system is a mechanical assisting device which alleviates the need to physically lift a patient on a weighted stretcher into our ambulance. This unit can accommodate up to 870 pounds with a maximum lift capacity of 700 pounds. In addition to making transport safer for patients, this system is an investment in decreasing injuries, reducing lost work time due to injuries, and promoting longevity in our employees.

Purchase of this equipment has been recommended by PACIF loss control as a means to reduce back injuries for our employees, minimize claims, and reduce insurance costs for the City.

EXPENDITURE REQUIRED: \$25,566 quote for the power load system; additional \$1,000 required separately for installation. The shipping time is 9-12 weeks and the installation would take one day. The equipment is fully transferable to another ambulance should it be required.

FUNDING SOURCE(S): To be funded from within the existing Fire & Emergency Medical Services Department budget allocations, without impacting current or expected service levels or contractual obligations.

LEGAL AUTHORITY/REQUIREMENTS: City of Barre Procurement Policy requires Council approval of major purchases above \$25,000.

ATTACHMENTS: Quote, specifications for the selected product.

INTERESTED/AFFECTED PARTIES: Barre City fire fighters, EMS patients, City taxpayers

RECOMMENDED ACTION/MOTION:

Move to authorize the purchase of a power load system for Ambulance #1 for \$25,566.



Barre FD PowerLoad Pre-Increase

Quote Number: 10626706

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: CITY OF BARRE FIRE DEPT

Rep: Maggie Flinn

Attn:

Email: margaret.flinn@stryker.com

Phone Number:

Quote Date: 12/21/2022

Expiration Date: 01/31/2023

Delivery Address

Name: CITY OF BARRE FIRE DEPT

Account #: 1079646

Address: 15 FOURTH ST STE 1

BARRE

Vermont 05641

End User - Shipping - Billing

Name: CITY OF BARRE FIRE DEPT

Account #: 1079646

Address: 15 FOURTH ST STE 1

BARRE

Vermont 05641

Bill To Account

Name: CITY OF BARRE FIRE DEPT

Account #: 1079646

Address: 15 FOURTH ST STE 1

BARRE

Vermont 05641

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	639005550003	MTS PWLD EXCLUDES FLOOR PLATE	1	\$25,184.40	\$25,184.40
2.0	639000010135	CABLE, ANCHOR TO VEHICLE	1	\$66.89	\$66.89
Equipment Total:					\$25,251.29

Price Totals:

Estimated Sales Tax (0.000%): \$0.00

Freight/Shipping: \$314.81

Grand Total: \$25,566.10

Comments:

This is current pricing valid until 1/31.

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 1/24/23**

Consent Item No. 5-E

AGENDA ITEM DESCRIPTION: Ratify the Council’s 1/10/23 action to place funding requests on the Town Meeting Ballot: \$10,000 for Washington County Mental Health and \$3,000 for People’s Health & Wellness Clinic

SUBJECT: Ratification of unwarned action at a prior meeting

SUBMITTING DEPARTMENT/PERSON: Manager Storlicastro

STAFF RECOMMENDATION: None, Council discretion to ratify its prior decision

STRATEGIC OUTCOME/PRIOR ACTION: At the Tuesday, January 10, 2023 Council meeting, the Council heard from two organizations that had failed to meet deadlines for having requests for funding added to the ballot. Those organizations and the relevant amounts were as follows:

- Washington County Mental Health, \$10,000
- People’s Health & Wellness Clinic, \$3,000

Both organizations have received voter-approved funding previously. Per the current City of Barre Outside Organization Funding Policy, in order to continue being placed on the ballot to receive a voter-approved assistance, these organizations were required to submit a funding request on a standard form created and maintained by the City requiring: (1) the most recently completed year-end balance sheet, and budget-to-actual revenues and expenditures, (2) the most recent form 990 or equivalent, (3) list of current board members, and (4) copy of IRS determination letter.

The organizations stated clerical and/or technical reasons for noncompliance. Council exercised its authority under state law to place items on the ballot independently of the current City policy.

EXPENDITURE REQUIRED: \$13,000, if approved by the voters

FUNDING SOURCE(S): Property taxes, if approved by the voters

LEGAL AUTHORITY/REQUIREMENTS: [17 V.S.A. § 2642](#), City of Barre Outside Organization Funding Policy

INTERESTED/AFFECTED PARTIES: Barre City residents, Washington County Mental Health, People’s Health & Wellness, local organizations

RECOMMENDED ACTION/MOTION:

Move to ratify the Council’s decision on January 10, 2023 to place funding requests for Washington County Mental Health (\$10,000) and People’s Health & Wellness (\$3,000) on the Town Meeting Day Ballot.

Barre City Strategic Plan

January 24, 2023

Process Overview

- Established design team comprising Councilors and leadership staff to guide planning process
- Interviews with City Councilors and City Administration Leadership Team in May 2022
- Survey of City employees
- Survey of volunteer members of City Committees and Boards
- Review of current reports and analyses
- Summary of current City Committee and Board activities
- Joint retreat with City Councilors and City Administration Leadership Team in June 2022
- Staff Team session to develop proposed strategies and tactics in September 2022
- Established a situational assessment (SWOT analysis)
- Created a proposed set of criteria for evaluating opportunities as they arise across three domains -- value, cost, and implementability
- One-on-one conversations between the City Manager and Councilors to review draft plan

Our Vision for Barre City



We envision a Barre City that:

- Is a great place to work, live, and raise a family
- Is vibrant, with an active downtown, diverse businesses, and a range of activities and opportunities for residents of all ages
- Continues to be well-run, well-managed, and well-led
- Is financially sustainable
- Continuously maintains and continually invests in its infrastructure
- Has residents that are civically engaged and actively working on the betterment of our City
- Attracts new residents, businesses, and investments

Our Vision for Barre City Government



We envision a City Government that:

- Is responsive, inclusive, transparent, and respectful to and for all
- Is proactive, high performing, and provides excellent services that sustain and improve our City and its quality of life
- Reflects a true partnership between elected and appointed officials; works as a cohesive team on shared goals and priorities and leverages each others' respective expertise and roles.
- Has a workforce that is supported, collaborative, sufficient, and efficient

Mission Statement

The mission of Barre City Government is to provide high-quality and responsive municipal services in partnership with our residents to ensure an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

OUR GOALS FOR OUR CITY AND ALL WHO LIVE, WORK, AND VISIT



1. To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.
2. To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades, and replacements.
3. To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.
4. Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.
5. To continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities.

Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.

Strategy 1: Prioritize the development of a wide range of housing options as a core component of our economic development strategy

Strategy 2: Facilitate sustainable economic development that attracts both employers and employees to Barre City

Strategy 3: Equalize and optimize the tax base to ensure equity

Goal 2: To ensure that our residents and businesses have reliable infrastructure – including roads, water, sewer, and public buildings – that meets their needs through continuing to invest in maintenance, upgrades and replacements.

Strategy 1: Create a Facility and Infrastructure Maintenance Plan to ensure that our investments in infrastructure upgrades are maintained and have extended life cycles.

Strategy 2: Develop a resourcing strategy to address the short-term needs of our physical infrastructure.

Strategy 3: Establish long term capital resourcing plans to address significant infrastructure upgrades

Strategy 4: Leverage the capacity of our current infrastructure where possible to support expanded regional use and innovative solutions

Strategy 5: Increase our use of partners to address local transportation needs

33 Strategy 6: Build Barre City's capacity to successfully project manage our infrastructure projects

Goal 3: To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.

Strategy 1: Ensure that City salaries are competitive and that benefits are compelling and valued

Strategy 2: Promote the value and contributions that City employees make to support the overall quality of life

Strategy 3: Identify opportunities to generate operational efficiencies in the delivery of City services

Strategy 4: Create a human capital pipeline



Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.

Strategy 1: Optimize the use and enjoyment of our City's natural resources

Strategy 2: Make Barre a destination for events

Strategy 3: Promote and enhance community safety in Barre City



Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities

Strategy 1: Increase communication between and within City administration and the City Council

Strategy 2: Implement a clear model that outlines roles and responsibilities of the City Manager, the Mayor, the City Council, and City employees

Strategy 3: Enhance and align our City Committees to more holistically and comprehensively engage and use our resident volunteers



Key Discussion Questions

What excites you most about the plan?

Is there anything missing from the plan?

Where do think the City should start?

How do you think we need to change our (own) way of work to achieve this plan?



STRATEGIC PLAN

2023 - 2025

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LETTER FROM THE MAYOR AND CITY MANAGER

To the City of Barre Community:

Our city, like the rest of our state, nation, and the world, has undergone significant changes in the past two years. The global pandemic dramatically altered the way we live, work, and join together in community. Other macro trends, whether they be economic, socio-political, social justice, and racial, to name just a few, are also impacting our lives in dramatic ways.

Closer to home, we are also undergoing great change in our City. Our City Council reflects relatively new leaders and leadership, and we are transitioning from our long-tenured City Manager to a new leader who will manage our City administration. Within our community, we are seeing shifts in our local economy, increased need for housing across many levels of income, and continued strain on our infrastructure -- both the physical infrastructure as well as the capacity of our workforce to meet the many and varied needs of our City

So, at this moment of significant change, the Council and Administration agreed on the need to develop a strategic plan for the City of Barre. This plan sets out a shared vision and mission, along with five priority areas of focus for the next three years. It also provides a framework for priority setting and a way of collaborative work for our collective City Government -- elected and appointed -- to optimize our limited resources to continue to create, as our mission statement describes, an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

We want to thank the many City employees and volunteers who provided input to this planning process, as well as all of the residents that have shared their perspectives with our elected and appointed officials in both formal and informal ways over the past few years.

Sincerely

Jake Hemmerick
Mayor

Nicolas Storellicastro
City Manager

Members of the Design Team

Bill Ahearn, Director of Public Works
Councilor Michael Deering II
Councilor Emel Cambel
Janet Shatney, Director of Planning, Permitting &
Assessing Services

Carol Dawes, City Clerk/Treasurer
Councilor Samn Stockwell
Steven Mackenzie, Retired City
Manager

OUR PLANNING PROCESS

The planning process was launched in April 2022. The City of Barre engaged Fio Partners, LLC, as its strategic planning consultant partner to develop the City's strategic plan. Information was gathered from several sources to capture perspectives on priorities for the City, including:

- Interviews with City administration leaders and City Councilors
- Review of current City plans, initiatives, and priorities
- Input and updates from City committees regarding current and planned work
- Survey of City committee members and City employees on City assets, needs, and priorities

The information gathered was shared with the City Council and City Administration leadership team members at an in-person retreat in June 2022. At the retreat, the Council and Staff provided input on a vision for City and City Government, criteria for setting priorities for the City, proposed priorities, and a way of work to advance these priorities over the next three years. A situational assessment (Appendix 1) provides additional context for the priorities and strategies outlined in the plan.

VISION AND MISSION

Our Vision for Barre City¹

We envision a Barre City that:

- Is a great place to work, live, and raise a family
- Is vibrant, with an active downtown, diverse businesses, and a range of activities and opportunities for residents of all ages
- Continues to be well run, well managed, and well-led
- Is financially sustainable
- Continuously maintains and continually invests in its infrastructure
- Has residents that are civically engaged and actively working on the betterment of our City
- Attracts new residents, businesses, and investments.

Our Vision for Barre City Government

We envision a City Government that:

- Is responsive, inclusive, transparent, and respectful to and for all
- Is proactive, high performing, and provides excellent services that sustain and improve our City and its quality of life
- Reflects a true partnership between elected and appointed officials; works as a cohesive team on shared goals and priorities and leverages each others' respective expertise and roles.
- Has a workforce that is supported, collaborative, sufficient, and efficient

Our Mission²

The mission of Barre City Government is to provide high-quality and responsive municipal services in partnership with our residents to ensure an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

¹ Current Vision: The City of Barre is a diverse and welcoming community that celebrates our small town character, urban energy, economic vitality and environmental stewardship.

² Current Mission: The City of Barre's mission is to provide affordable, high quality municipal services and a responsive, accessible, local governance to ensure all persons the opportunity to enjoy contributing to, and being a part of, the Barre community

SETTING OUR PRIORITIES

The City Council and City Administration have developed an initial set of criteria to set priorities for the City Government. These criteria broadly fall under the categories of value, cost, and implementability. Together, the City Council and City Administration will seek to use these criteria and the corresponding questions to consider when evaluating its priorities and its initiatives.

CRITERIA	QUESTIONS TO CONSIDER
VALUE	<p>Is/Does the project/initiative:</p> <ul style="list-style-type: none"> ● Integrated with the overall goals of the City? ● Reduce our risk exposure or potential liability? Is there a compliance risk to be considered? ● Good for the environment of the City? ● Improve the economy of the City? ● A need or a want? ● Further equity or address the needs and interests of underserved/under-resourced populations? ● Urgent? ● Align with our broader mission and vision? ● Save staff time or increase staff efficiency? ● Likely to have opportunity costs?
COST	<p>Is/Does the project/initiative:</p> <ul style="list-style-type: none"> ● Affordable (what is the cost), both the initial costs and ongoing operational expenses? ● Connect with other funding opportunities (to help offset costs)? ● Likely to have a positive financial impact on the City (e.g, grow the grand list)? ● Avoid higher costs in the near future?
IMPLEMENTABILITY	<ul style="list-style-type: none"> ● Does the staff have the capacity to do this project? ● Does the staff have the time to do this project? ● Is contracting the project out a viable option? ● Does the project have multiple steps? ● What projects/workstreams will be put aside?
PRIORITIZATION FACTORS	<ul style="list-style-type: none"> ● Funding/financing ● Time frame/urgency ● Ability to engage people to do the work (City employees and/or contracted vendors) ● Importance to community

OUR GOALS FOR OUR CITY AND ALL WHO LIVE, WORK, AND VISIT

- 1. To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.**
- 2. To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades, and replacements.**
- 3. To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.**
- 4. Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.**
- 5. To continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities.**

Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.

Strategy 1: Prioritize the development of a wide range of housing options as a core component of our economic development strategy

Tactics to Stimulate Infill Development:

- Develop a Tax Increment Financing (TIF) strategy and playbook for the City to stimulate infill housing development
 - Identify core covenants and requirements for TIF related projects
- Assess the City's current bonding capacity and prioritize bonding goals
- Prioritize areas of the City to serve as special tax districts to develop necessary infrastructure
 - Underperforming properties and assets
 - City-owned properties and assets

Tactics to Stimulate Overall Housing Development

- Develop a plan for real estate development by housing development partners that contributes to the grand list to ensure that there is appropriate tax revenue to offset the costs of services that support new housing
- Renegotiate our relationship with Barre Area Development Corporation
 - Review, evaluate, and potentially modify the current governance model of Barre Area Development to ensure that City leadership is effectively represented on the Board
 - Review and enhance contractual oversight and monitoring of deliverables
- Develop a strategy to pursue state funding for affordable housing (\$250M available)
 - Convene housing development organizations and private developers
- Complete the planning and zoning regulation review process
 - Incorporate the implications of changes as it relates to City services and resources
 - Explore opportunities to develop upper-story housing

Tactics to Strengthen the Existing Housing Stock

- Explore sustainable strategies to ensure code compliance in our rental properties, particularly properties that are owned by absentee landlords
- Review and strengthen housing ordinances, as appropriate, to ensure safety and health of residents in rental housing.
- Pursue opportunities and funds to support weatherization and other investments that homeowners can make to improve their property

Strategy 2: Facilitate sustainable economic development that attracts both employers and employees to Barre City

Tactics to Stimulate Overall Economic Development

- Conduct brownfields studies on potentially developable land for future use by developers
- Explore changing our economic development model by bringing economic development responsibilities in-house (rather than shared with the town of Barre)

Tactics to Stimulate Downtown Development

- Create strategies around underutilized Main St. properties
- Enact policies and practices that encourage Main St. activity (i.e., later restaurant hours, police department foot patrols, improved lighting, planned events/activities with the Barre Partnership, etc)
- Continue to identify potential downtown development opportunities
 - Assess under-utilized sites downtown and prioritize for creating development opportunities

Strategy 3: Equalize and optimize the tax base to ensure equity

Tactics:

- Hire an assessor to complete and maintain accurate inventory descriptions and assessment of the grand list
- Conduct the Citywide reappraisal
- Explore models and opportunities to increase user fees among non-residents
 - Evaluate feasibility of implementing transportation network costs
 - Evaluate the feasibility of establishing tiered rates for other communities that use and benefit from Barre City’s infrastructure and services

Goal 2: To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades and replacements.

Strategy 1: Create a Facility and Infrastructure Maintenance Plan to ensure that our investments in infrastructure upgrades are maintained and have extended life cycles.

Tactics:

- Assess, prioritize, and publicize our infrastructure reinvestment needs and priorities
- Develop and implement process improvement methods to ensure investments provide long-term solutions (rather than short-term patches)

Strategy 2: Develop a resourcing strategy to address the short-term needs of our physical infrastructure.

Tactics:

- Create a mechanism to fund depreciation, including exploration of dedicated funding streams, and private/public partnerships (including naming rights)
- Explore user fees and other innovative funding strategies for non-resident use of City infrastructure and resources

Strategy 3: Establish long term capital resourcing plans to address significant infrastructure upgrades

Tactics:

- Position the City to capitalize on federal infrastructure act funds
- Evaluate bonding capacity and community willingness to borrow capital reinvestment funds
- Establish a long-term capital reinvestment fund as part of the annual budgeting process (e.g., a % of the overall operating budget)
- Commit to use of Fund Balance to reinvest in needed upgrades
- Explore the creation of infrastructure or utility districts as a mechanism to fund infrastructure as part of overall development strategy

Strategy 4: Leverage the capacity of our current infrastructure where possible to support expanded regional use and innovative solutions

Tactics:

- Explore partnerships with neighboring communities related to leased space and other opportunities to provide leased services
- Collaborate with partners to build emerging infrastructure (e.g., build out electric vehicle charging stations), energy conservation, etc.

Strategy 5: Increase our use of partners to address local transportation needs

Tactics

- Advocate with Green Mountain Transit to expand bus transportation and public transportation systems for residents
- Collaborate with the Barre Unified Union School District to support transportation of residents during the summer to the pool and other municipal facilities and resources

Strategy 6: Build Barre City's capacity to successfully project manage our infrastructure projects

Tactics

- Assess the return on investment in hiring or contracting with a project manager to oversee infrastructure projects
- Build in project management costs to proposals and applications for funding that resource infrastructure projects

Goal 3: To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.

Strategy 1: Ensure that City salaries are competitive and that benefits are compelling and valued

Tactics:

- Benchmark our salaries against other communities and, where applicable, the private sector to promote recruitment
- Make equity adjustments where appropriate to promote retention of existing employees

Strategy 2: Promote the value and contributions that City employees make to support the overall quality of life

Tactics:

- Communicate with the public about the current conditions as it relates to the state of the City's workforce
- Identify opportunities to demonstrate and spotlight the value-adds that City employees and services make to the overall quality of life
- Help residents better understand the connection between their tax dollars and the benefits that they and the City receive

Strategy 3: Identify opportunities to generate operational efficiencies in the delivery of City services

Tactics:

- Leverage technology where possible and appropriate to support operational efficiencies
- Evaluate existing mandates/expectations/ordinances and identify opportunities to remove or reduce their burdens on the workforce
- Develop a modern website that can become a hub for basic functions (i.e., payments, permits, etc.)
 - Study other municipal websites and identify templates that can reduce/simplify workload

Strategy 4: Create a human capital pipeline

Tactics:

- Build relationships with area schools and institutions of higher education to identify pools of local qualified and interested candidates.
- Work with institutions of higher education to create internship opportunities to fill in gaps
- Develop succession plans for key staff leadership positions

Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.

Strategy 1: Optimize the use and enjoyment of our City's natural resources

Tactics:

- Revisit the All in for Barre recommendations and support the completion of their initiatives
- Continue to promote and explore opportunities for walkability and connected communities
- Promote the use of the City's physical assets (open space, public lands, reservoir)
 - Explore feasibility of user fees, rent, etc. to provide sufficient resources to support the maintenance and upkeep of these assets

Strategy 2: Make Barre a destination for events

Tactics:

- Develop partnerships with organization inside and outside of Barre City to attract them to bring events and activities to the City
 - Promote the City's public and other assets as venues to host events (e.g., bike races, basketball tournaments, etc.)
- Consider sponsoring and otherwise supporting community events that build civic pride

Strategy 3: Promote and enhance community safety in Barre City

Tactics:

- Address low level crime and nuisances (e.g., graffiti) promptly to reduce perception of unsafe parts of the City
- Engage community residents in crime prevention and safety efforts
- Promote visibility in public spaces (helps police patrol and see under trees); night time lighting
- Implement walking/bike patrols of Main St. and other high visibility areas to build and strengthen relationships between police and businesses/residents.
- Encourage local businesses to adopt parts of the bike path, etc. and promote community clean ups as part of public service activities
- Work with local businesses to create safe havens for students that are walking to/from school
- Partner with the school district to increase access to Green Mountain Transit services for students

Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities

Strategy 1: Increase communication between and within City administration and the City Council

Tactics:

- Hold quarterly public forums/round table discussions with government employees and officials to review accomplishments, roadblocks to success, and ways forward to accomplish the goals established in the strategic plan.
- Strengthen/standardize the bi-directional flow of communication between residents, Ward Councilors, and City staff to ensure that residents are receiving consistent information and equitable services
 - Leverage existing platforms (e.g., city website)
 - Increase documentation of requests (e.g., telephonic) by City staff

Strategy 2: Implement a clear model that outlines roles and responsibilities of the City Manager, the Mayor, the City Council, and City employees

Tactics:

- Research and review similar models from other communities.
- Review job descriptions to ensure that City employees are clear about their roles, responsibilities, and limitations
- Provide a clear and consistent orientation for new staff and Council members regarding the respective roles and responsibilities of the Council and City administration
- Regularly assess (at least quarterly) degree to which roles and responsibilities are clear and adhered to

Strategy 3: Enhance and align our City Committees to more holistically and comprehensively engage and use our resident volunteers

Tactics: Communication and Support

- Enhance our onboarding for volunteers
- Ensure appropriate committee supports
 - Provide training for staff to support boards and committees
 - Conduct periodic check-ins with and between committee chairs
- Make sure communication is clear and training is available and provided
 - Evaluate the Council member liaison role with respect to regularly attending committee meetings

Tactics: Structure and Role

- Establish and annually review charge and charter of each committee that sets parameters and expectations
- Explore opportunities to combine and consolidate committees to increase efficiency and

impact

- Consider benchmarking array of committees with other communities

MONITORING OUR PROGRESS

Implementation Approach

The Strategic Plan is a living document that is a road map by which the City Administration and the City Council should be held accountable. The plan should be utilized to create an annual plan with annual goals for the City. Progress against annual goals can be monitored by ensuring regular updates on plan progress at City Council meetings and consistent reporting on desired key results noted below.

In addition, an implementation plan will be used to track progress against the selected strategies and tactics for the first year and then updated accordingly for each successive year.

Key Results

The implementation of the Strategic Plan is envisioned to enact a set of measurable key results. For each goal, the table below outlines key areas of measurement and proposed key results.

In some areas, baseline data, as well as the City’s capacity to measure and report on progress, will need to be created as part of the first year of implementation. It is envisioned that a dashboard of key results would be created to track progress against key results and be reported out periodically throughout implementation.

Goal	Area of Impact	Measurable Results
Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.	Grand List New Housing Stock New Businesses Open	
Goal 2: To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through	# of Infrastructure Projects State and Federal Funds Obtained for Infrastructure Projects Local funds budgeted and received to resource	

continuing to invest in maintenance, upgrades and replacements.	ongoing maintenance costs	
Goal 3: To become a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.	Staff vacancy rate Staff engagement/morale Adoption of technology to provide automated solutions Succession plan in place	
Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.	“All in for Barre” projects completed Civic events in Barre City Police calls	
Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan’s goals and priorities	Council/City Administration relations Committee participation rates/meeting attendance Handling of constituent requests from Councilors	

APPENDIX 1: SITUATIONAL ASSESSMENT

The SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis below is based on the key takeaways from the information gathered during the planning process and the insights shared by Councilors and senior management of the City administration.

STRENGTHS

- *There are significant community assets to draw from to advance the City's priorities. These include a sense of history, community pride, and the skills, talents, and experience of community members. In addition, police and fire, libraries, and public schools are significant public service and resource assets. Parks and recreation are significant natural resource assets. Individual businesses are significant economic assets along with associations of businesses, home-based enterprises, and commercial and industrial structures. Lastly, faith-based organizations are also viewed as significant community assets.*
- *One-time ARPA funding provides a unique opportunity to begin investment in areas that the City has otherwise been unable to invest in. The City has developed some plans to use these funds and is in the process of deploying them.*
- *Council and staff have a shared commitment to the betterment of the City and bring a diverse set of skills, knowledge, and strengths.*

WEAKNESSES

- *There is general agreement that as hard as staff is working, current demands exceed their capacity to fulfill all of their responsibilities on a day-to-day basis. At the same time, there are some differences of perspective as to whether possible solutions are around working differently and/or a need for additional personnel. The City has added four new positions in the current budget but is struggling to fill vacancies in key positions. At the same time, there is recognition that there is an opportunity to increase the City's use of information technology to automate and accelerate work processes to increase efficiency. The lack of a full complement of City employees makes it difficult for City Administration to enact many of the strategies identified in the plan.*
- *There is an inherent dynamic between City Councilors that are elected by the community and members of City Administration, who are employees. Each group brings its own perspectives, experience, priorities, and knowledge to shaping and implementing projects and policies. As such, there is a continued need for mutual sharing and appreciation for these diverse perspectives and interests. The present volume of workload and demand on the City staff members exceeds their current capacity to respond, resulting in the City government finding itself being more reactive than proactive. Open positions in several departments that have been hard to fill have adversely impacted the City's ability to address all of its current priorities.*
- *There are diverse perspectives among members of the Council, which can impede consensus and impede a clear and shared prioritization of community needs and investments.*

OPPORTUNITIES

- *There is an opportunity to increase communication and role clarity within the council, between the Council and City Administration, as well as across and between City Administration Departments.*
- *There is a need for common criteria for determining and agreeing on priorities and a shared way of work for the Council and City Administration to advance the work of the City.*
- *There is an opportunity to redefine the roles and structure of City Committees to further align their work with City priorities.*
- *The City can stimulate economic growth and development through creating a broader range of housing opportunities that attract and retain residents to live and work in the City of Barre. (this seems oddly specific in a section that includes mostly broad strokes)*

THREATS/RISKS

- *There is a potential for significant changes in City Administration as long-time department leaders prepare for retirement. There are some concerns about the depth, or lack thereof, in several areas in the City which may hinder its ability for internal succession planning.*
- *The City's current and anticipated future financial resource needs, particularly regarding infrastructure reinvestment, place a priority on growing the City's grand list, fostering economic development, and growing the overall local economy.*
- *In addition to the traditional responsibilities of City government (infrastructure, safety, quality of life, etc.), the pandemic has highlighted challenges and needs around a range of housing that is affordable for its residents.*



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 1/24/23**

Consent Item No. 9-B

AGENDA ITEM DESCRIPTION: Authorize the allocation of \$250,000 in ARPA funding to Downstreet in support of the Granite City Apartments project

SUBJECT: Housing

SUBMITTING DEPARTMENT/PERSON: Manager Storlicastro

STAFF RECOMMENDATION: Authorize allocation of ARPA funding

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action: The American Rescue Plan Act of 2021 (ARPA) established the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) which provides \$350 billion to state and local governments across the nation for the response to and recovery from the COVID-19 pandemic. Of Vermont’s \$1.25 billion share, over \$200 million (about \$300 per Vermonter) was allocated to municipalities. Barre City received \$2.5 million.

In September 2022, the City began a comprehensive engagement process that included:

- September 2022: Solicitation of letters of interest for innovative projects to be funded with ARPA funding;
- November 2022 – December 2022: Public online and paper-based survey to seek input on uses of funding, and rating of letter of interest projects that had been submitted by that time;
- November 15, 2022: Public and Zoom forum at Alumni Hall; and
- January 10, 2023: Issuance of a public report summarizing all engagement activities and findings based on responses received.

Our outreach efforts were productive, and included the following engagements:

- 21 letters of interest received;
- Over 40 individuals participated in the public forum; and
- 309 responses to the survey.

As a result of these engagement efforts, I have proposed the following allocations of ARPA funding:

- \$250,000 to fund Downstreet’s Granite City Apartments project;
- \$200,000 to create a micro-grant process for letter of interest submissions to be allocated following a subsequent round of more rigorous review of applicant projects; and
- ~\$2,000,000 balance to support projects in the Capital Improvement Plan.

Strategic Outcome: The Granite City Apartments project at the Ward 5 school will bring new life to a blighted building that has been part of the community for over 100 years, with original construction dating to 1901. The building is eligible for the National Historic Register and has played a role in the life of thousands of Barre citizens. The school is centered on a half-acre parcel of land amid a small residential neighborhood close to stores and businesses and less than one mile to downtown Barre.

The Granite City Apartments addresses several strategic goals and meets a compelling City need for additional housing. Specifically, the project:

- Creates 9 new units in a currently vacant building (old Ward 5 School), including four 2-bedroom units, one 1-bedroom unit, and four studios, on-site laundry, and plenty of storage;
- Grows the grand list;
- Received Development Review Board approval; and
- Responds to ARPA engagement survey results which showed strong support for housing generally as the top priority, and Downstreet's project specifically.

The creation of 9 new safe, stable, affordable places to live directly addresses the shortage of affordable housing units in central Vermont, while at the same time generating new tax revenues for the City in a previously non-contributing property.

In addition, the City's share of this project represents only ~7% of the total \$3.5M cost, which demonstrates significant leverage of ARPA funding. The City is contributing less than \$28,000 per new unit. Further, Downstreet has received assurances on the balance of its financing plan for this project. The City's ARPA contribution represents the last piece of the funding puzzle to make this project a reality for our community.

This project aligns with three housing goals and strategies for a healthy future in the Barre City Plan, which are as follows: (1) to promote investment in new residential construction, and in the maintenance and rehabilitation of the city's existing housing stock, (2) to stabilize, protect and enhance the character of residential neighborhoods and the quality of life they provide for residents and, (3) to have a more balanced and diverse housing stock, while remaining a community where working people can afford to buy or rent a home.

EXPENDITURE AND FUNDING SOURCE: \$250,000 in ARPA funding

LEGAL AUTHORITY/REQUIREMENTS: City Charter, City Municipal Plan, and Unified Development Ordinance

INTERESTED/AFFECTED PARTIES: Residents of Barre

RECOMMENDED ACTION/MOTION:

Move to authorize the Manager to allocate \$250,000 in ARPA funding to Downstreet in support of the Granite City Apartments project.



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 1/24/23**

Discussion Item No. 9-C

AGENDA ITEM DESCRIPTION: Discussion of the City of Barre Outside Organization Funding Policy

SUBJECT: Review of Council Policies

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

STAFF RECCOMENDATION: Discuss existing policy and determine if amendments are needed

STRATEGIC OUTCOME/PRIOR ACTION: The full City of Barre Outside Organization Funding Policy is attached for Council’s review. At the Tuesday, January 10, 2023 Council meeting, the Council heard from two organizations that had failed to meet deadlines for having requests for funding added to the ballot. Another organization’s rejected funding request through the Manager’s budget was also added as a ballot question for Town Meeting Day. It has been brought to my attention that two additional organizations plan to ask the Council at its Tuesday, January 24, 2023 meeting to add their funding requests to the ballot after not meeting the requirements of the policy.

While state law grants the Council the authority to place items on the ballot independently of the current City policy, the Outside Organization Funding Policy, when adhered to, provides a level-playing field for all entities requesting funding and provides stability and predictability to our budget process and the tax rate.

I have added this item to the agenda as a discussion item only and offer the following guiding questions:

- Does Council agree with the intent of the policy?
- Does Council believe the current policy is appropriate?
- Should any changes be made to the policy?

EXPENDITURE REQUIRED: N/A

FUNDING SOURCE(S): N/A

LEGAL AUTHORITY/REQUIREMENTS: [17 V.S.A. § 2642](#), City of Barre Outside Organization Funding Policy

ATTACHMENTS: City of Barre Outside Organization Funding Policy

INTERESTED/AFFECTED PARTIES: Barre City residents, City staff, local organizations

RECOMMENDED ACTION/MOTION:

Discussion of the policy, establish next steps, if necessary.

CITY OF BARRE OUTSIDE ORGANIZATION FUNDING POLICY

PURPOSES:

Pursuant to section 307 of the Barre City Charter, the Council establishes this policy to:

- Establish a fair, consistent, and predictable process for consideration by the City Manager, Council and voters of outside organization funding requests from the City's general fund budget;
- Manage the upward pressure on the tax rate; and
- Allow for electronic petition signatures during a state of emergency to protect public health, if authorized by law.

PERSONS AFFECTED:

- Outside organizations advancing a public interest (including but are not limited to health and welfare, cultural development, economic development, and social services);
- Beneficiaries of outside organizations;
- City staff;
- City Council; and
- City Clerk & Treasurer

APPLICATION

- Effective July 1, 2021.
- This Policy applies to all outside organizations with tax exempt status legally incorporated with the State of Vermont seeking a general fund appropriation from the City of Barre voters.
- This Policy does not apply to organizations receiving a direct allocation from the Manager's Council-approved, General Fund budget, which may be included in the Manager's budget as dues, taxes, or direct funding.

POLICY & PROCEDURE

1. In accordance with the timeline of Section 406 of the City Charter, the City Manager must recommend a budget amount for outside organization funding based on a comprehensive review of needs and tax rate priorities.
2. Not later than 90 calendar days prior to the annual meeting, the City Manager (or designee) will notify outside organizations that have duly petitioned for funding in the past and were allocated funding in the prior fiscal year to remind said organizations to submit level-funding requests for the next fiscal year within 30 calendar days. All such funding requests must be submitted on a standard form created and maintained by the City Manager (or designee) to obtain necessary information for review and include the following: 1) the most recently completed year-end balance sheet, and budget-to-actual revenues and expenditures (profit & loss report); 2) the most recent 990 or equivalent; 3) list of current board members and 4) copy of IRS determination letter.
3. The City Council will meet to review the prior year's organizational report and funding requests, and determine outside organization funding amounts within the

Manager's recommended budget, not to exceed the prior year's budget, based on the following priorities:

- a. Is the application complete?
 - b. Does the organization have a long-term and sustained funding relationship and demonstrate successful outcomes?
 - c. Does the organization provide necessary and direct service(s) to residents of the City that focuses on a population or service area with a demonstrated need for, or lack of, a specific service?
 - d. Is the organization located within the city and/or provide substantial services to residents of the city?
4. The City Manager (or designee) must notify outside organizations of City Council's funding determinations to the contact of record provided on the request form in writing within 5 days of the meeting.
 5. Funding endorsed by City Council shall be bundled and placed on the ballot for voter consideration as a single article.
 6. Outside organizations whose funding was reduced or eliminated by Council from the prior year's voter-approved amount may file a written appeal within 5 calendar days of the decision to the City Clerk to be placed on the ballot to maintain the prior year's funding amount as a separate article on the annual meeting ballot for consideration by the voters. The City Clerk shall grant all appeals.
 7. Outside organizations that did not receive funding from the City in the prior year's budget shall be considered new requests (even if previously funded in other years) and be required to petition their request for inclusion on the annual meeting ballot. Such requests will appear as a separate article on the annual meeting ballot for consideration by the voter.
 8. Outside organizations that request an increase in funding from the prior year's approved budget are required to duly petition their request for inclusion on the annual meeting ballot. Such requests will appear as a separate article on the annual meeting ballot for consideration by the voters.
 9. Outside organizations required to petition for inclusion on the annual meeting ballot must submit a petition in accordance with Vermont Statutes Annotated 17 VSA §2642(a) and Barre City Charter and must be signed by at least 10% of the City's registered voters. This petition must state the exact question to be included in the ballot in accordance with this policy not less than 47 days before the day of the Annual Meeting.
 10. Notwithstanding other provisions of this policy, petitions in form and content approved by the City Clerk containing electronic or digital signatures of duly registered voters of the City will be accepted during a declared state of emergency when necessary to protect public health, if authorized by general law.
 11. Any organization receiving funding from the City must submit a report for the City's Annual Report not to exceed one page in order to receive notice under paragraph 2 of this policy and be eligible for consideration in the manager's recommended budget. This report must be for the organization's most recent fiscal year in which the voter-approved support was received. The report must be submitted to the City Manager's Office (or designee) by September 1st following the end of the fiscal year.

12. For questions concerning requests to be placed on the Annual (Town) Meeting ballot, please contact the Town Manager (or designee).

REFERENCE

- Adopted by City Council on February 14, 2006.
- Revised and adopted by City Council on July 22, 2008.
- Revised and adopted by City Council on August 2, 2011
- Revised and adopted by City Council on June 6, 2017
- Revised and adopted by City Council on October 3, 2017

Revised and adopted this 27th day of October to be effective 1st day of July 2021, as certified by the City Clerk



Carol Dawes



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 01-24-23**

Consent Item No.: _____ **Discussion Item No.** 9D **Action Item No.** _____

AGENDA ITEM DESCRIPTION:

Review draft 2023 annual town meeting warning

SUBJECT:

Same

SUBMITTING DEPARTMENT/PERSON:

Carol Dawes, clerk/treasurer

STAFF RECOMMENDATION:

Review/revise in advance of approval at 1/31/23 Council meeting

STRATEGIC OUTCOME/PRIOR ACTION:

Not applicable

EXPENDITURE REQUIRED:

None.

FUNDING SOURCE(S):

Not applicable.

LEGAL AUTHORITY/REQUIREMENTS:

[17 VSA § 2642](#)

[17 VSA § 2644](#)

BACKGROUND/SUPPLEMENTAL INFORMATION:

The draft warning includes all the articles to be printed on the annual town meeting ballots, as specified in statute (see link above). The warning must be approved by the City Council at least 30 days - but not more than 40 days - before town meeting. The names of candidates for elected office will be added after the January 30th deadline for receipt of nominating petitions.

LINK(S):

See statutory links above

ATTACHMENTS:

Draft warning for 2023 annual town meeting election

INTERESTED/AFFECTED PARTIES:

City residents and voters

RECOMMENDED ACTION/MOTION:

Review/revise draft warning in advance of approval at 1/31/23 Council meeting.

CITY OF BARRE
WARNING FOR ANNUAL MARCH MEETING

The legal Voters of the Wards of the City of Barre are hereby Warned to meet at the respective polling places of said wards at the central polling place in the municipal auditorium on Auditorium Hill on the 7th day of March, 2023 from 7:00 A.M. to 7:00 P.M.

At the same time and place and during the same voting hours, the voters of the Wards will meet for the purpose of electing by Australian Ballot one Councilor for each of the Wards as follows:

Ward 1: One Councilor to serve for a term of two (2) years.

Ward 2: One Councilor to serve for a term of two (2) years.

Ward 3: One Councilor to serve for a term of two (2) years.

At the same time and place and during the same hours, the legal voters are Warned to meet for the purpose of acting, by Australian Ballot, on the following articles. The polls will be open from 7:00 A.M. to 7:00 P.M.

ARTICLE I

Shall the Barre City Voters authorize a General Fund Budget of \$13,728,343 of which an amount not to exceed \$10,066,676 is to be raised by local property taxes for the fiscal year July 1, 2023 through June 30, 2024?

ARTICLE II

Shall the Barre City Voters authorize the sum of \$403,245 for Street Reconstruction and Sidewalk Improvements, and the Capital Improvement Fund?

ARTICLE III

Shall the Barre City Voters authorize the sum of \$136,601 to be allocated to the following social service agencies and organizations as indicated?

Barre Area Senior Center	\$7,500
Barre Heritage Festival	\$5,000
Capstone Community Action, Inc.	\$3,000
Central Vermont Adult Basic Education (Barre Learning Center)	\$7,700
Central Vermont Council on Aging	\$15,000
Central Vermont Home Health and Hospice	\$28,000
Circle (formerly Battered Women’s Shelter and Services)	\$2,000
Community Harvest of Central Vermont	\$1,500
Downstreet Housing and Community Development	\$5,000
Family Center of Washington County	\$3,500
Good Beginnings of Central VT	\$1,000
Good Samaritan Haven	\$1,500
Green Mountain Transit	\$38,401
Mosaic Vermont (formerly Sexual Assault Crisis Team)	\$2,500
OUR House of Central VT	\$500
Retired Senior and Volunteer Program (RVSP)	\$3,000
Vermont Association for the Blind and Visually Impaired	\$1,000
Vermont Center for Independent Living	\$3,000
Washington County Diversion Program	\$2,500
Washington County Youth Service Bureau/Boys & Girls Club	\$5,000

ARTICLE IV

Shall the Barre City Voters authorize the expenditure of \$3,000 for People’s Health and Wellness Clinic?

ARTICLE V

Shall the Barre City Voters authorize the expenditure of \$10,000 for Washington County Mental Health?

ARTICLE VI

Shall the Barre City Voters authorize the expenditure of \$20,482 to Barre Area Development, Inc. (BADC) in addition to the amount included in the FY24 general fund budget?

Adopted and approved by the Barre City Council on January 31, 2023.

Jake Hemmerick, Mayor

Carolyn S. Dawes, City Clerk

City Councilors

Michael Boutin

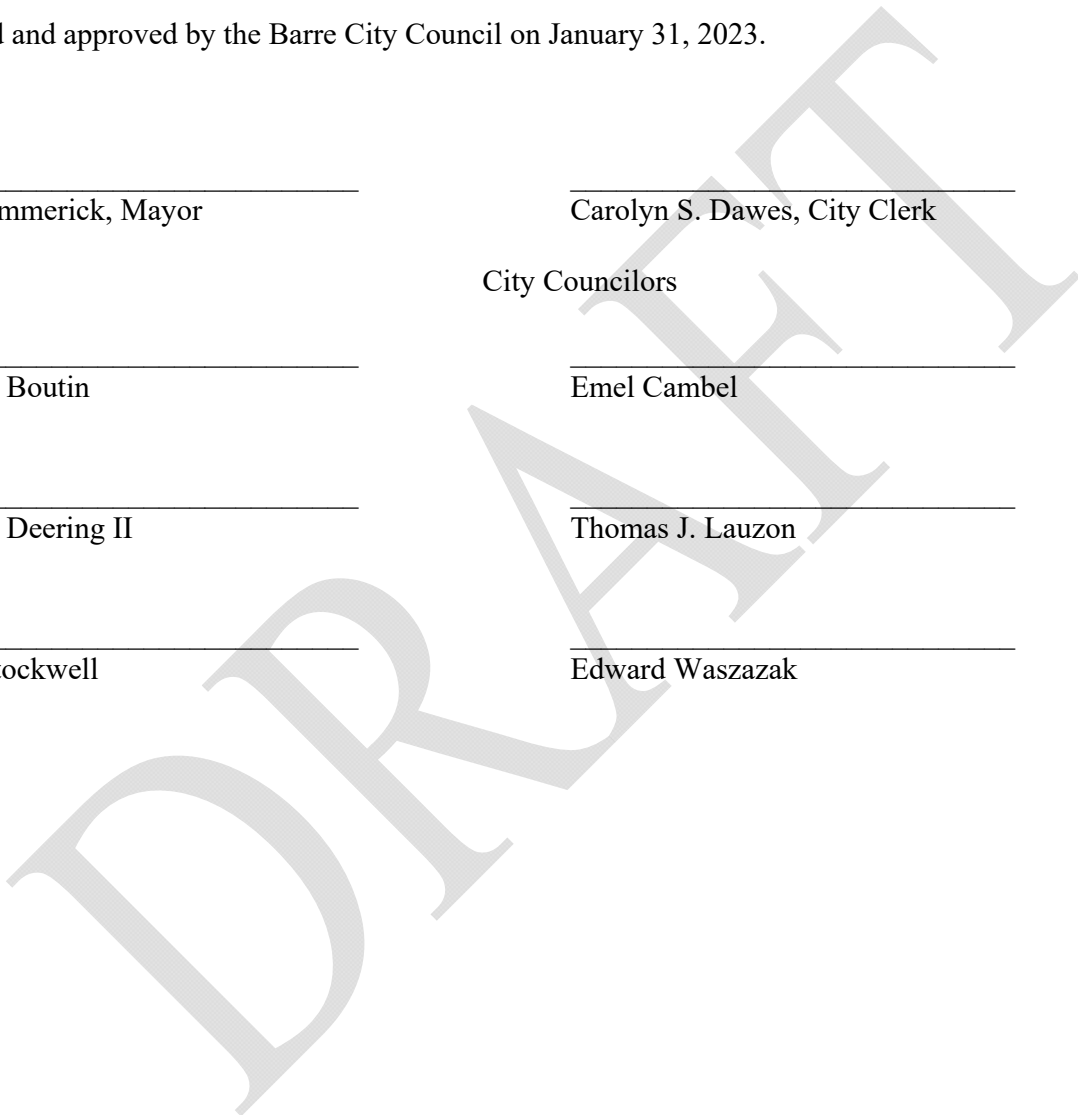
Emel Cambel

Michael Deering II

Thomas J. Lauzon

Samn Stockwell

Edward Waszazak





City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 01/24/2023**

Action Item No. 9-E

AGENDA ITEM DESCRIPTION: Approve the dedication, *in memoriam* and photos for the FY22 Annual Report

SUBMITTING DEPARTMENT/PERSON: Manager Storlicastro

STAFF RECOMMENDATION: Approve recommended dedication and *in memoriam*

BACKGROUND/SUPPLEMENTAL INFORMATION:

The FY22 Annual Report has to be printed and available to voters ahead of Town Meeting Day. In order to complete production, we are seeking the Council’s approval of a recommended dedication to retired City Manager Steven E. Mackenzie and an *in memoriam* dedication to former Executive Assistant to the City Manager Jody P. Norway.

Steve was born and raised in Barre, and is a lifelong resident of the City. He served with distinction and honor as Manager for 12 years, and delivered on many fronts for our City and its residents, including:

- The “Big Dig”;
- Redevelopment of Enterprise Alley;
- Expansion of the pool;
- Shepherding the local options tax.

Jody passed away suddenly on June 2, 2022 after faithfully executing her morning routine of opening up City Hall, as she had done for three years as the Executive Assistant to the City Manager. She was born in Randolph, VT and was a graduate of Spaulding High School. She took great pride in her role as Executive Assistant to the City Manager, and to many she was the voice of City Hall.

This item contains an attachment with 9 options for photos to be used for the front and back covers of the Annual Report. Photos 1-8 were taken by Shannon Alexander, and photo 9 was taken by Jeb Wallace-Brodeur. While I certainly have my favorites, I look forward to Council’s selections for the Annual Report.

ATTACHMENTS: Photo options 1-9

INTERESTED/AFFECTED PARTIES: Barre City residents

RECOMMENDED ACTION/MOTION:

Move to approve the City Manager’s recommendation to dedicate the FY2022 Annual Report to retired City Manager Steven E. Mackenzie, in memoriam of Jody P. Norway and to use the selected photos for the front and back covers.

PHOTO # 1



PHOTO # 2



PHOTO #3



PHOTO #4



PHOTO #5



PHOTO #6



PHOTO #7



PHOTO #8



PHOTO #9



Photos 1-8: Taken by Shannon Alexander from Barre Area Development and provided by Shannon Alexander and Tracie Lewis of the Barre Partnership

Photo 9: Taken by Jeb Wallace-Brodeur