

REGULAR COUNCIL MEETING

Tuesday, June 4, 2024 6:00pm

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUdTclldqSUVGQT09>

Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile 929-205-6099

Page	Agenda Item
	1. Call to Order – 6:00PM
	2. Adjustments to the Agenda
4	3. Resolution #2024-10 in recognition of Pride Month 3-a. Visitors & Communications
	4. Consent Agenda
5	A. Approval of Minutes i. Regular City Council Meeting of Tuesday, May 28, 2024
	B. City Warrants i. Approval of City Warrants from Week of June 5, 2024
8	C. Clerk’s Office Licenses & Permits
45	D. Authorize the Manager to execute contract(s)
	E. Authorize employee payroll deduction for childcare tax
	5. City Clerk & Treasurer Report
	6. Liquor/Cannabis Control Boards
	7. City Manager’s Report
	8. New Business
48	A. Discussion of addiction prevention strategies (S. Khan)
50	B. Infill study report (CVRPC)
78	C. RIVER program presentation (CVRPC)
80	D. Volunteer appointments a. Buildings & Facilities Committee b. JEDIB Committee c. Cow Pasture Stewardship Committee d. Cemeteries Committee
94	E. Approve FY25 fee schedule
	9. Upcoming Business
	10. Round Table
	11. Executive Session – as needed
	12. Adjourn

The next meeting of the City Council is scheduled for Tuesday, June 18, 2024.

Other Meetings & Events

Wednesday June 5th

Homelessness Task Force 7 P.M.

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting

A RESOLUTION RECOGNIZING JUNE AS PRIDE MONTH IN BARRE CITY

WHEREAS, the first gay pride day was celebrated in 1970 in New York as a declaration of the value, dignity and right to belong of all Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) residents; and

WHEREAS, prior to and after the Stonewall riots of 1969, national prohibitions banned LGBTQ individuals from employment, marriage, and military service and failed to protect them from discrimination; and

WHEREAS, LGBTQ individuals in the city of Barre and every other municipality in the state and in the nation were excluded and their history hidden; and

WHEREAS, the Centers for Disease Control recognizes that LGBTQ teens are at higher risk to be the victims of violence and have increased suicide rates; and

WHEREAS, it is imperative that young people in the community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders; and

WHEREAS, the City of Barre is a welcoming community, affirming the right of self-determination to all its residents, and a proud supporter of the state laws protecting the rights of all LGBTQ individuals, and

WHEREAS, the City of Barre recognizes the importance of equality, equity, and freedom; and

WHEREAS, the Barre City LGBTQ community are a vital part of all fields and professions and contribute to a stronger community; and

WHEREAS, Barre City is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender and sexual identities of its residents; all of which contribute to the vibrant character of our City.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby proclaim the Month of June 2024, as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Pride Month in the City of Barre and urges residents to recognize the contributions made by members of the LGBTQ community and to actively promote the principles of equality, equity, and liberty.

BY ORDER OF THE CITY COUNCIL THIS 4th DAY OF JUNE 2024

Thom Lauzon, Mayor

Cheryl Metivier, City Clerk & Treasurer

Emel Cambel, Ward I

Sonya Spaulding, Ward I

Teddy Waszazak, Ward II

Amanda Gustin, Ward II

Michael Deering II, Ward III

Samn Stockwell, Ward III



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FROM: The Manager
DATE: 5/31/2024
SUBJECT: Packet Memo re: 6/4/2024 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

Visitors & Communications

A few weeks ago, Hanif Nazerali, Coordinator of the Montpelier E-Bike Lending Library requested that Barre City contribute \$3,000 towards a local match for a scoping grant to create a regional community bike share program. Mr. Nazerali has secured \$6,000 from Montpelier Alive for this program, and he is requesting an additional \$3,000 from the Town of Waterbury. I informed that due to our budget constraints, we do not have general fund flexibility to support this worthy program, but he is planning to attend the Council meeting to request an ARPA allocation for the match, contingent on securing the balance of the match from Waterbury. Mr. Nazerali requested that I share the following with you:

- *I am asking the Council for a letter of commitment for \$3,000 as Barre City's contribution to the required local match of \$12,000 in the CVRPC sponsored grant application to VTrans. That will leverage \$48,000 from VTrans to give total grant funding of \$60,000. The award will fund a scoping study for community bike share. Allocation of Barre City funds will only be required once the total local match is committed.*

8-A Discussion of addiction prevention strategies (Sultana Khan)

At the request of Councilor Stockwell, Sultana Khan, Director of Social Change at Mosaic, will be present to discuss addiction challenges and prevention strategies. Ms.Khan will limit her presentation to 5-10 minutes and will leave time for discussion.

8-B Infill study report (CVRPC)

City has been engaging with the Central Vermont Regional Planning Commission (CVRPC) on an infill study to identify challenges and opportunities for infill development. Representatives of CVRPC will be present to share results and findings.

8-C RIVER program presentation (CVRPC)

Our CVRPC partners will also present the Resilience Initiative for Vermont Empowerment and Recover (RIVER) Program, which is designed to implement projects that lessen flood damage in recently impacted communities. This discussion is intended to be part of the required public process mandated by the program.

8-D Volunteer appointments

Eleven (11) candidates for appointment or reappointment to four (4) Council-created committees will be present for their mandatory interview with the City Council. Of the candidates, 10 are incumbents that reapplied. Only the Building & Facilities Committee has more applicants than there are open seats. Due to scheduling conflicts, two incumbent candidates for that committee will interview on Tuesday and the balance on June 18.

8-E Fee schedule

The City's fee schedule has to be approved by the Council on Tuesday. Prior to becoming effective, the fee schedule must be published in the *Times Argus* and may not go into effect until 30 days after approval. The largest area of recommended changes is cemetery fees – these fees have remained unchanged for several years and, in many instances, do not include staff costs (i.e. overtime costs for holiday and weekend interments).

DRAFT
Regular Meeting of the Barre City Council
Held May 28, 2024

The Regular Meeting of the Barre City Council was called to order in person by Mayor Thomas Lauzon at 6:00 PM at Alumni Hall, Barre, Vermont. In attendance were: From Ward I, Councilors Emel Cambel and Sonya Spaulding; from Ward II, Councilors Amanda Gustin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were Clerk/Treasurer Cheryl Metivier.

Absent: NONE

Adjustments to the Agenda:

- Councilor Sonya Spaulding requested the approval of City Warrants be moved from the consent agenda and added as a separate item, due to conflict of interest. Mayor Lauzon moved to approve, all agreed. Warrant was moved from 4B on the agenda to 5B.

Visitors & Communications:

Joellen Mulvaney-Shared ideas of home sharing, as an option for community members in finding affordable living situations, as well as backfilling within existing homes.

Ed Stanak-Tossed out thoughts of coop style housing.

Consent Agenda:

Council approved the following consent agenda items on motion by Mayor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of May 21th, 2024.
- B. Clerk's Office Licenses and Permits: NONE

Liquor Control Board/Cannabis Control Board – NONE

New Business –

A) Council Discussion

The kitchen table style, informal discussion with a focus on priorities in flood recovery projects led to many ideas and proposals, including, but not limited to, a new DPW complex, flood litigation, new housing options aimed toward low-medium income community members, rebuilding the North End, converting existing offices to apartments, building accessory apartments onto existing homes, creating revolving housing funds, coop housing, property tax incentives and research to gather data on where gaps are occurring in obtaining homeownership.

Councilor Waszazak-Prioritized a new DPW complex, flood litigation funds, revolving housing funds and “backfilling” existing housing.

Councilor Stockwell-Presented a Power Point to outline her ideas on rebuilding, her thoughts on what is most needed for housing, services and infrastructure. These ideas pinpointed the need for more accessibility for the 23% disabled community members, more need for a variety of housing options including converting existing offices, warehouses or building modular homes. Her presentation also highlighted some successes including the Ward 5 school renovation to apartments and the Habitat for Humanity work on Beckley St. to name a few.

Councilor Spaulding- Spoke about small scale housing, like tiny homes, condos or townhouses as an option. Working on the infrastructure and flood litigation as a beginning point. She also recognized the need for more visual improvements the community has been asking for, such as paving streets.

Councilor Gustin- Recognized that without flood litigation in all neighborhoods, and working with the Barre Town municipality, any improvements could be compromised by the next heavy rainfall. She agreed the North End was heavily impacted and needs crucial funding for recovery, but also doesn't want to ignore other neighborhoods where damage occurred.

She would like to gather data to see where the gaps in affordable housing the community voices are. She would like to find common ground between large 40-60 unit housing complexes to possibly smaller 20-30.

Councilor Deering- Spoke of trying to increase the tax base. Finding ways to grow the Grand List higher density housing and housing for those working to come out of poverty.

Mayor Lauzon-Focused on getting the ball rolling on a plan for the North End. He opened the conversation to ideas of how to progress forward to show residents things are moving toward new housing for those who want that as an option. Finalizing a plan, is necessary to present to the state, to emphasize the commitment, and dire need, to help the North End residents to become whole again.

When the Council members were asked what their "one" goal was;

Councilor Gustin- Flood resiliency
Mayor Lauzon-North End
Councilor Cambel- Flood resiliency
Councilor Spaulding- Flood resiliency
Councilor Stockwell-Infrastructure
Councilor Waszazak- Flood resiliency
Councilor Deering-Increasing the tax base

B) City Warrants as presented:

1. Approval of Week 2024-22, dated May 29, 2024
 - i. Accounts Payable: \$276,795.41
 - ii. Payroll (gross): \$156,617.9

Round Table-none

Upcoming Business –

Next Council meeting is June 4th.

The meeting adjourned at 7:51 PM on motion of Councilor Waszazakl, seconded by Councilor Stockwell.
Motion carried.

Respectfully submitted,

Cheryl A. Metivier, City Clerk

DRAFT



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 6/4/2024

Agenda Item No. 4-D

AGENDA ITEM DESCRIPTION: Authorize the Manager to execute contract(s)

SUBJECT: Procurement Policy

SUBMITTING DEPARTMENT/PERSON: The Manager

STAFF RECOMMENDATION: Authorize the Manager to execute the contract(s) as described below

BACKGROUND INFORMATION:

We are requesting approval of the following contract(s) to provide or support critical City services.

Service/Material	Vendor	Cost and Funding Source	Notes
20-year wastewater collection system evaluation	Wright-Pierce	\$216,500 <ul style="list-style-type: none"> This evaluation will be funded by a long-term, low interest loan from the Clean Water State Revolving Loan Fund 	<ul style="list-style-type: none"> This evaluation is required by an Assurance of Discontinuance (AOD) settlement with the Agency of Natural Resources. The vendor will inspect and evaluate approximately 17,500 feet of sewer main and 40 manholes. The lines transporting Barre Town sewage were targeted because that is where the increased flow is expected to be generated.
Wastewater rate study and inter-municipal agreement evaluation	Wright-Pierce	\$151,600 <ul style="list-style-type: none"> This evaluation will be funded by a long-term, low interest loan from the Clean Water State Revolving Loan Fund 	<ul style="list-style-type: none"> This evaluation is required by an Assurance of Discontinuance (AOD) settlement with the Agency of Natural Resources. The vendor will review and make recommendations on rates for users and Barre Town. The wastewater enterprise fund has been running at a loss most years and needs to be adjusted to accommodate the required upgrades to the Wastewater Treatment Facility.
Route 302 water transmission main replacement preliminary phase	Dufresne Group	\$48,330 <ul style="list-style-type: none"> This engineering work for replacement of the water main along Route 302 will be funded by a long-term, low-interest loan from the Drinking Water State Revolving Loan Fund. 	<ul style="list-style-type: none"> This covers a portion of the local match for a \$2.2 million Congressionally Directed Spending grant secured by Senator Sanders. Construction on this project is expected to begin in 2025.

ATTACHMENTS: Loan applications

LEGAL AUTHORITY/REQUIREMENTS: [City of Barre Procurement Policy](#)

RECOMMENDED ACTION/MOTION:

Move to authorize the City Manager to execute contract(s) as described above.

Water Infrastructure

FINANCING PROGRAMS



VERMONT WATER & WASTEWATER REVOLVING LOAN FUNDS

State Revolving Loan Programs

FUNDING APPLICATION

IMPORTANT: Please select the Type of Entity and Loan Type(s) before completing the application. This information is used to set up the rest of the form. **This form MUST be completed electronically, handwritten applications will not be accepted.**

Select the Type of Entity this application is for:

- Municipality, Fire District, or other similar entity
 Homeowners Association, LLC, Proprietorship, 501(c)3 Non-Profit, or other similar entity

LOAN TYPE

This section may be completed by engineer or applicant

A draft Engineering Services Agreement (ESA) must be submitted via ANR Online. Do not submit a draft ESA with this loan application.

This loan will be used for (select all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Step I Drinking Water Loan (Feasibility & Planning) | <input checked="" type="checkbox"/> Step I Clean Water Loan (Feasibility & Planning) |
| <input type="checkbox"/> Step II Drinking Water Loan (Final Design) | <input type="checkbox"/> Step II Clean Water Loan (Final Design) |
| <input type="checkbox"/> Step III Drinking Water Loan (Construction) | <input type="checkbox"/> Step III Clean Water Loan (Construction) |
| <input type="checkbox"/> Drinking Water Loan Amendment | <input type="checkbox"/> Clean Water Loan Amendment |
| <input type="checkbox"/> Municipal Source Water Protection Loan | <input type="checkbox"/> CWSRF Interim Financing |
| | <input type="checkbox"/> Pollution Control or ARPA Grant |

ANR Online Submission ID from the "Engineering Services Agreement Review and Approval" form:

HQ2-3HY0-G81Z0

APPLICANT INFORMATION

This section may be completed by engineer or applicant

LOAN APPLICANT		DATE OF APPLICATION	
City of Barre		4/25/24	
SYSTEM NAME	WSID NUMBER	WASTEWATER PERMIT NUMBER	
City of Barre Wastewater Treatment Facility and Collection System		3-1272	
MAILING ADDRESS	TOWN	STATE	ZIP+4
6 North Main Street	Barre	VT	05641 - 4177
PHONE	CELL PHONE	TAX ID	SAM UNIQUE ENTITY ID
802-476-0250	802-595-1400		

CONTACT PERSON - AUTHORIZED REPRESENTATIVE

This section may be completed by engineer or applicant

All authorized representatives and any alternate authorized representatives must be members of the owner's governing body or direct employees of the owner and may not be independent contractors working for the owner.

CONTACT NAME		TITLE	
Brain Baker		Director Of Public Works	
MAILING ADDRESS	TOWN	STATE	ZIP
6 North Main Street	Barre	VT	05641
PHONE	CELL PHONE	EMAIL ADDRESS	
802-476-0250	802-595-1400	PWdirector@barrecity.org	

ALTERNATE AUTHORIZED REPRESENTATIVE(S) (At least one Alternate Authorized Representative is Required)

This section may be completed by engineer or applicant

AUTHORIZED REPRESENTATIVE NAME		TITLE	
Nicolas Storellicastro		City Manager	
MAILING ADDRESS	TOWN	STATE	ZIP
6 N Main St Suite 2	Barre	VT	05641
PHONE	CELL PHONE	EMAIL ADDRESS	
802-476-0240	802-224-6520	citymanager@barrecity.org	

Add Alternate Representative

ENGINEERING FIRM & REPRESENTATIVE (or Legal Firm and Attorney's Name if this is a Source Protection Loan)

This section may be completed by engineer or applicant

FIRM NAME		CONTACT NAME	
Wright-Pierce		Valerie Giguere, PE	
MAILING ADDRESS	TOWN	STATE	ZIP
75 Washington Ave #202	Portland	ME	04101
PHONE	CELL PHONE	EMAIL ADDRESS	
207-319-1527	207-251-1561	valerie.giguere@wright-pierce.com	

LOAN REQUEST

This section may be completed by engineer or applicant

Project Title: 20 Year Wastewater Collection System Evaluation

Total amount requested for this loan: \$ 216,500

Total projected project cost: \$ 216,500

Please enter details of costs not included in the Engineering Services Agreement that the requested loan amount will cover:

N/A

Please describe the history of the project:

The City of Barre is under an AOD order to submit a 20-year Collection System Evaluation. Previously the City has completed sewer system reports (2004 and 2005) and a Collection System Flood Damage Assessment (2023) on part of the system.

Please describe who will benefit from the proposed project:

The users of the City Wastewater Treatment Facility will benefit from this project through identifying and prioritizing the required improvements to the collection system. The success of the collection system is necessary for the City's to properly convey and treat the wastewater.

Do current and potential customers have alternative sources of water and is the proposed project the best and most cost-effective alternative?

The current and potential customers do not have an alternative source to convey their wastewater to the treatment facility.

Please provide a description of the project as it relates to this loan. Include specifications and materials used, water sources, and treatment facilities (attach sheets if necessary):

This project will assess the wastewater collection system by reviewing record drawings, previous sewer reports and assessments, performing CCTV pipe inspections, and manhole inspections. The data will then be analyzed and an Engineering Evaluation and Report Developed. Coordination with the DEC will occur throughout the project.

Please include estimated or actual project cost summary/estimate of probable project costs.

SITE INFORMATION

This section may be completed by engineer or applicant

An attorney's legal opinion may be required regarding the site or sites where the project will be located. The Facilities Engineering Division's Construction Section will make this determination for the project.

Do you own all land or possess all the easements or rights-of-ways for project sites?

Yes No

ESTIMATED PROJECT SCHEDULE

This section should be completed by the engineer

Estimated Project Initiation Date:

Estimated Project Completion Date:

REVENUES

This section should be completed by the applicant

What is the Applicant's fiscal year?

User Rate Revenue Table

	Current FY - 2	Current FY - 1	Current FY (estimated)	Current FY + 1 (estimated)	Current FY + 2 (estimated)
Amount Billed	\$2,423,717	\$2,876,043	\$3,252,312	\$3,538,575	\$3,696,166
Amount Collected	\$2,006,136	\$2,516,357	\$2,764,465	\$3,188,998	\$3,322,950
Amount Uncollected/Outstanding	\$417,581	\$359,685	\$487,847	\$349,577	\$373,216
Estimated Amount of Commercial Revenue	\$315,892	\$353,754	\$408,850	\$466,103	\$497,621

Does the system use tax revenue to support any utility related activities, including capital projects?

Yes No

Will taxes or fees need to be adjusted based on the proposed project?

Yes No

WATER FEE BASIS & RATES (only applicable to public community water systems)

This section may be completed by engineer or applicant

What is your current method to assess water fees (check the description that most closely matches your methods)?

- Metered/Variable Rate - Rates are based on a metered rate (flow rate) in addition to a fixed rate (base rate).
- Unmetered Flat Rate - Customers are charged a flat rate that does not vary based on flow.
- Both Metered & Unmetered - There is a combination of metered and unmetered customers.
- Property Tax Based - Rates are based on property taxes.

Total Number of Residential Connections:

(multi-unit connections count as more than 1, for example, a duplex counts as 2 and a 10 unit apartment Building counts as 10)

Total amount of water used last year by commercial, industrial, and institutional connections (gal or cuft):

Calculate Equivalent Residential Units (ERUs) by dividing the number above by 76,650 gal or 10,240 cuft.:

Total Equivalent Residential Connections (ERUs) -->

EXPENDITURES / SYSTEM OPERATION & MAINTENANCE EXPENSES

This section should be completed by the applicant

Current Fiscal Year O&M Costs (exclusive of debt and reserve fund payments):

Post Project Fiscal Year O&M Costs (exclusive of debt and reserve fund payments):

Please attach a copy of your actual YTD revenue and expenses, and projected budget.

EXPENDITURES / SYSTEM DEBT

This section should be completed by the applicant

What is the applicant's total long-term outstanding debt?

What is the applicant's total annual long-term debt payment?

Direct Debt

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4	Current FY + 5
Total Payment	\$422,319	\$315,644	\$312,847	\$309,940	\$245,674	\$181,104

Long-Term Debt Schedule

Purpose of Long-Term Debt	Direct or Self-Supporting	Year of Maturity	\$ Amount Outstanding
Wastewater Treatment Facility	Direct	2027	\$399,873
State of VT - Big Dig Project	Direct	2025	\$104,021
HVAC System at WWTF	Direct	2032	\$92,387
WW Portion of N. Main St Recon	Direct	2032	\$275,110
WW Biosolids	Direct	2039	\$720,000
WW Equipment	Direct	2041	\$87,074
WW Capital Projects	Direct	2049	\$973,917
<input type="button" value="Add Another Long-Term Debt"/>			
Total As of -->		Oct 31, 2023	\$2,652,382

Does the Applicant have any future borrowing plans over the next 5 years?

Yes No

Are there other capital projects in the near term (5 years)?

Yes No

Does the Applicant have an annual or cumulative deficit?

Yes No

Does the Applicant intend to increase user's fees/charges to pay for this debt service:

Yes No

Does the Applicant anticipate an increase in revenues as a result of these improvements?

Yes No

Does the Applicant anticipate a reduction in operating expenses as a result of these improvements?

Yes No

What are the economic trends in your service area - jobs, population increases/decreases, housing starts, property values, etc.? For Mobile Home Parks, please provide an occupancy history for the past five (5) years.

Population is stable, property values are rising and will continue as the community undergoes generational change. Employment is stable and growing in the manufacturing sector with a strengthening downtown historic district.

List any current or potential connections using greater than 5% of demand or provide a general description of service area.

SYSTEM RESERVE FUNDS

This section should be completed by the applicant

Does the Applicant have any reserve funds?

Yes No

Is the Applicant actively contributing to reserve funds in accordance with a short-term Asset Replacement Table (START)?

Yes No

What does the Applicant do with surpluses, if any?

Accumulate with intent for asset purchases

Reserve Funds

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4
Amount Available					

Financial Documentation & Controls

This section should be completed by the applicant

Has anything occurred since the date of your last annual financial report or financial statement that would have a significantly negative effect on your revenues, expenditures, or ability to pay future debt service?

Yes No

Did the Applicant have more than one budget defeat in the last two years?

Yes No

Does the Applicant have any pending litigation in excess of \$10,000 on the system and/or the municipality?

Yes No

Does the Applicant offer a retirement plan to its employees (including VMERS)?

Yes No

If the Applicant has its own retirement plan separate from VMERS, does it have any unfunded pension liabilities?

Yes No

Describe the Applicant's budget control system. Does the Applicant use multi-year forecasting or interim (quarterly or monthly) financial reports to monitor your status?

FY24 budget was approved by council and used to set the user rates. The current year financial reports are provided to the department heads and the plant operator on, at minimum, a biweekly basis.

Are all account records currently maintained for:

Checkbook Yes No Don't Know By Whom: Finance Dept

Comments:

Receipts Yes No Don't Know By Whom: Water /City Clerks Office

Comments:

Disbursements Yes No Don't Know By Whom: Director of Public Works

Comments:

Deposit Slips Yes No Don't Know By Whom: Water Clerk

Comments:

Are bank statements reconciled on a regular basis?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are bank accounts and ledger balances reconciled on a monthly basis?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are financial records maintained in a computerized system?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are any financial records maintained in manual form?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does the applicant maintain separate reporting for this utility?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does someone other than the treasurer receive unopened bank statements and review bank reconciliations?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does the same individual open the mail and deposit checks?

Yes No Don't Know By Whom: Treasurer/Assistant Treasurer/Water & Sewer Billing Dept

Comments:

Does the organization receive payments in cash?

Yes No Don't Know By Whom: Water/City Clerk staff

Comments:

Does the Applicant have pre-numbered receipt books for cash payments?

Yes No Don't Know By Whom:

Comments:

Are checks always written to specified payees and not to cash?

Yes No Don't Know By Whom:

Comments:

Are pre-numbered checks used for all bank accounts?

Yes No Don't Know By Whom:

Comments:

Are checks written by the same individual who approves payments?

Yes No Don't Know By Whom:

Comments:

Department Heads and City Manager or Assistant City Manager approve payments, the finance department issues payment, City Treasurer or Assistant City Treasurer authorize payments and warrants are approved by City Council.

Have there been any changes in authorized signatures during the fiscal year?

Yes No Don't Know By Whom:

Comments:

Has a signature stamp ever been used for any account?

Yes No Don't Know By Whom:

Comments:

Digital, password protected signature used for AP and Payroll checks

Is the organization professionally audited by a CPA?

Yes No Don't Know By Whom:

Comments:

Does the Authorized Representative assist in the audit planning process?

Yes No Don't Know By Whom:

Comments:

[Empty text box for comments]

Is a specific individual responsible for correcting audit findings?

Yes No Don't Know By Whom: Assistant City Manager/Finance Director

Comments:

[Empty text box for comments]

Are regular financial reports prepared for the board?

Yes No Don't Know By Whom: Assistant City Manager/Finance Director

Comments:

[Empty text box for comments]

Are budget to actual reports prepared for each department?

Yes No Don't Know By Whom: Assistant City Manager/Finance Director

Comments:

[Empty text box for comments]

Has the Authorized Representative borrowed money from the utility?

Yes No Don't Know By Whom:

[Empty text box for By Whom]

Comments:

[Empty text box for comments]

Has the organization had a theft, embezzlement or wire fraud in the last 5 years?

Yes No Don't Know By Whom:

[Empty text box for By Whom]

Comments:

[Empty text box for comments]

Has the Treasurer or CFO participated in any business which does business with the system/utility?

Yes No Don't Know By Whom:

[Empty text box for By Whom]

Comments:

[Empty text box for comments]

Does the Applicant loan money to employees?

Yes No Don't Know By Whom: Finance Dept

[Empty text box for By Whom]

Comments:

[Empty text box for comments]

Employees may take out payroll loans at the beginning of the calendar year for the health savings accounts. Repayment is within the same calendar year through payroll deductions.

Have board members attended financial trainings?

Yes No Don't Know By Whom:

Comments:

Has the Treasurer/CFO attended trainings on recordkeeping?

Yes No Don't Know By Whom:

Comments:

Does the Applicant have written financial policies and procedures?

Yes No Don't Know By Whom:

Comments:

Does each employee have copies of these policies and procedures?

Yes No Don't Know By Whom:

Comments:

KEY PERSONNEL

Please list the names and qualifications of the following key personnel including areas of expertise, years of experience in similar programmatic work, years at current position, and/or any relevant qualifications.

Please include all personnel related to the loan. Authorized Rep, Alternative Authorized Rep(s), Clerk, Board Members, Financial Manager, etc. Failure to include all key personnel will result in the application being considered incomplete.

NAME

POSITION (select from the list or enter another value)

Nicolas Storellicastro

Town Manager/Administrator

QUALIFICATIONS:

10 years in public agency finance and management

NAME

POSITION (select from the list or enter another value)

Cheryl Metivier

Clerk

QUALIFICATIONS:

Newly elected City Clerk/Treasurer

NAME

POSITION (select from the list or enter another value)

Dawn Monahan

Financial Manager

QUALIFICATIONS:

4 years as Finance Director

NAME

POSITION (select from the list or enter another value)

Thomas Lauzon

Governing Body Chair

QUALIFICATIONS:

Add Another Key Person

ADDITIONAL COMMENTS

Provide any additional comments for your application here:

Certification

Authorization Date:

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

Authorized Representative Certification

Authorized Representative Signature Date:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

Submit completed application and all attachments via the ANR Online website at:

<https://anronline.vermont.gov/?formtag=SRFLoanIntake>

Water Infrastructure

FINANCING PROGRAMS



VERMONT WATER & WASTEWATER REVOLVING LOAN FUNDS

State Revolving Loan Programs

FUNDING APPLICATION

IMPORTANT: Please select the Type of Entity and Loan Type(s) before completing the application. This information is used to set up the rest of the form. **This form MUST be completed electronically, handwritten applications will not be accepted.**

Select the Type of Entity this application is for:

- Municipality, Fire District, or other similar entity
- Homeowners Association, LLC, Proprietorship, 501(c)3 Non-Profit, or other similar entity

LOAN TYPE

This section may be completed by engineer or applicant

A draft [Engineering Services Agreement \(ESA\)](#) must be submitted via ANR Online. Do not submit a draft ESA with this loan application.

This loan will be used for (select all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Step I Drinking Water Loan (Feasibility & Planning) | <input checked="" type="checkbox"/> Step I Clean Water Loan (Feasibility & Planning) |
| <input type="checkbox"/> Step II Drinking Water Loan (Final Design) | <input type="checkbox"/> Step II Clean Water Loan (Final Design) |
| <input type="checkbox"/> Step III Drinking Water Loan (Construction) | <input type="checkbox"/> Step III Clean Water Loan (Construction) |
| <input type="checkbox"/> Drinking Water Loan Amendment | <input type="checkbox"/> Clean Water Loan Amendment |
| <input type="checkbox"/> Municipal Source Water Protection Loan | <input type="checkbox"/> CWSRF Interim Financing |
| | <input type="checkbox"/> Pollution Control or ARPA Grant |

ANR Online Submission ID from the "Engineering Services Agreement Review and Approval" form:

HQ2-3K04-9BB7Z

APPLICANT INFORMATION

This section may be completed by engineer or applicant

LOAN APPLICANT			DATE OF APPLICATION		
City of Barre			4/25/24		
SYSTEM NAME		WSID NUMBER	WASTEWATER PERMIT NUMBER		
City of Barre Wastewater Treatment Facility and Collection System			3-1272		
MAILING ADDRESS	TOWN	STATE	ZIP+4		
6 North Main Street	Barre	VT	0 5 6 4 1 - 4 1 7 7		
PHONE	CELL PHONE	TAX ID	SAM UNIQUE ENTITY ID		
802-476-0250	802-595-1400				

CONTACT PERSON - AUTHORIZED REPRESENTATIVE

This section may be completed by engineer or applicant

All authorized representatives and any alternate authorized representatives must be members of the owner's governing body or direct employees of the owner and may not be independent contractors working for the owner.

CONTACT NAME		TITLE	
Brain Baker		Director Of Public Works	
MAILING ADDRESS	TOWN	STATE	ZIP
6 North Main Street	Barre	VT	05641
PHONE	CELL PHONE	EMAIL ADDRESS	
802-476-0250	802-595-1400	PWdirector@barrecity.org	

ALTERNATE AUTHORIZED REPRESENTATIVE(S) (At least one Alternate Authorized Representative is Required)

This section may be completed by engineer or applicant

AUTHORIZED REPRESENTATIVE NAME		TITLE	
Nicolas Storellicastro		City Manager	
MAILING ADDRESS	TOWN	STATE	ZIP
6 North Main Street Suite 2	Barre	VT	05641
PHONE	CELL PHONE	EMAIL ADDRESS	
802-476-0240	802-224-6520	citymanager@barrecity.org	

Add Alternate Representative

ENGINEERING FIRM & REPRESENTATIVE (or Legal Firm and Attorney's Name if this is a Source Protection Loan)

This section may be completed by engineer or applicant

FIRM NAME		CONTACT NAME	
Wright-Pierce		Valerie Giguere, PE	
MAILING ADDRESS	TOWN	STATE	ZIP
75 Washington Ave #202	Portland	ME	04101
PHONE	CELL PHONE	EMAIL ADDRESS	
207-319-1527	207-251-1561	valerie.giguere@wright-pierce.com	

LOAN REQUEST

This section may be completed by engineer or applicant

Project Title:

Total amount requested for this loan: \$

Total projected project cost: \$

Please enter details of costs not included in the Engineering Services Agreement that the requested loan amount will cover:

Please describe the history of the project:

The City is under an AOD to review and develop the wastewater allocations for the Town of Barre and industrial users connected to the system and to enforce their sewer ordinance.

Please describe who will benefit from the proposed project:

The users of the City Wastewater Treatment Facility will benefit. The wastewater rate structure will be evaluated for fairness and allow the City to pay for the cost associated with upgrades to the facility. The sewer ordinance and inter municipal agreement will also reviewed and recommendations to insure the Wastewater Treatment plant can work effectively.

Do current and potential customers have alternative sources of water and is the proposed project the best and most cost-effective alternative?

The current and potential customers do not have an alternative wastewater treatment facility.

Please provide a description of the project as it relates to this loan. Include specifications and materials used, water sources, and treatment facilities (attach sheets if necessary):

The project includes an evaluation of the City's current cost allocation formula, a rate study, a review of the current sewer ordinance and recommended modifications, a review of the current intermunicipal agreement and recommended modifications.

Please include estimated or actual project cost summary/estimate of probable project costs.

SITE INFORMATION

This section may be completed by engineer or applicant

An attorney's legal opinion may be required regarding the site or sites where the project will be located. The Facilities Engineering Division's Construction Section will make this determination for the project.

Do you own all land or possess all the easements or rights-of-ways for project sites?

Yes No

ESTIMATED PROJECT SCHEDULE

This section should be completed by the engineer

Estimated Project Initiation Date:

Estimated Project Completion Date:

REVENUES

This section should be completed by the applicant

What is the Applicant's fiscal year?

User Rate Revenue Table

	Current FY - 2	Current FY - 1	Current FY (estimated)	Current FY + 1 (estimated)	Current FY + 2 (estimated)
Amount Billed	\$2,423,717	\$2,876,043	\$3,252,312	\$3,538,575	\$3,696,166
Amount Collected	\$2,006,136	\$2,516,357	\$2,764,465	\$3,188,998	\$3,322,950
Amount Uncollected/Outstanding	\$417,581	\$359,685	\$487,847	\$349,577	\$373,216
Estimated Amount of Commercial Revenue	\$315,892	\$353,754	\$408,850	\$466,103	\$497,621

Does the system use tax revenue to support any utility related activities, including capital projects?

Yes No

Will taxes or fees need to be adjusted based on the proposed project?

Yes No

WATER FEE BASIS & RATES (only applicable to public community water systems)

This section may be completed by engineer or applicant

What is your current method to assess water fees (check the description that most closely matches your methods)?

- Metered/Variable Rate - Rates are based on a metered rate (flow rate) in addition to a fixed rate (base rate).
- Unmetered Flat Rate - Customers are charged a flat rate that does not vary based on flow.
- Both Metered & Unmetered - There is a combination of metered and unmetered customers.
- Property Tax Based - Rates are based on property taxes.

Total Number of Residential Connections:
(multi-unit connections count as more than 1, for example, a duplex counts as 2 and a 10 unit apartment Building counts as 10)

Total amount of water used last year by commercial, industrial, and institutional connections (gal or cuft):

Calculate Equivalent Residential Units (ERUs) by dividing the number above by 76,650 gal or 10,240 cuft.:

Total Equivalent Residential Connections (ERUs) -->

EXPENDITURES / SYSTEM OPERATION & MAINTENANCE EXPENSES

This section should be completed by the applicant

Current Fiscal Year O&M Costs (exclusive of debt and reserve fund payments):

Post Project Fiscal Year O&M Costs (exclusive of debt and reserve fund payments):

Please attach a copy of your actual YTD revenue and expenses, and projected budget.

EXPENDITURES / SYSTEM DEBT

This section should be completed by the applicant

What is the applicant's total long-term outstanding debt?

What is the applicant's total annual long-term debt payment?

Direct Debt

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4	Current FY + 5
Total Payment	\$422,319	\$315,644	\$312,847	\$309,940	\$245,674	\$181,104

Long-Term Debt Schedule

Purpose of Long-Term Debt	Direct or Self-Supporting	Year of Maturity	\$ Amount Outstanding
Wastewater Treatment Facility	Direct	2027	\$399,873
State of VT - Big Dig Project	Direct	2025	\$104,021
HVAC System at WWTF	Direct	2032	\$92,387
WW Portion of N. Main St Recon	Direct	2032	\$275,110
WW Biosolids	Direct	2039	\$720,000
WW Equipment	Direct	2041	\$87,074
WW Capital Projects	Direct	2049	\$973,917
<input type="button" value="Add Another Long-Term Debt"/>			
Total As of -->		Oct 31, 2023	\$2,652,382

Does the Applicant have any future borrowing plans over the next 5 years?

Yes No

Are there other capital projects in the near term (5 years)?

Yes No

Does the Applicant have an annual or cumulative deficit?

Yes No

Does the Applicant intend to increase user's fees/charges to pay for this debt service:

Yes No

Does the Applicant anticipate an increase in revenues as a result of these improvements?

Yes No

Does the Applicant anticipate a reduction in operating expenses as a result of these improvements?

Yes No

What are the economic trends in your service area - jobs, population increases/decreases, housing starts, property values, etc.? For Mobile Home Parks, please provide an occupancy history for the past five (5) years.

Population is stable, property values are rising and will continue as the community undergoes generational change. Employment is stable and growing in the manufacturing sector with a strengthening downtown historic district.

List any current or potential connections using greater than 5% of demand or provide a general description of service area.

SYSTEM RESERVE FUNDS

This section should be completed by the applicant

Does the Applicant have any reserve funds?

Yes No

Is the Applicant actively contributing to reserve funds in accordance with a short-term Asset Replacement Table (START)?

Yes No

What does the Applicant do with surpluses, if any?

Accumulate with intent for asset purchases.

Reserve Funds

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4
Amount Available	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Financial Documentation & Controls

This section should be completed by the applicant

Has anything occurred since the date of your last annual financial report or financial statement that would have a significantly negative effect on your revenues, expenditures, or ability to pay future debt service?

Yes No

Did the Applicant have more than one budget defeat in the last two years?

Yes No

Does the Applicant have any pending litigation in excess of \$10,000 on the system and/or the municipality?

Yes No

Does the Applicant offer a retirement plan to its employees (including VMERS)?

Yes No

If the Applicant has its own retirement plan separate from VMERS, does it have any unfunded pension liabilities?

Yes No

Describe the Applicant's budget control system. Does the Applicant use multi-year forecasting or interim (quarterly or monthly) financial reports to monitor your status?

FY24 budget was approved by council and used to set the user rates. The current year financial reports are provided to the department heads and the plant operator on, at minimum, a biweekly basis.

Are all account records currently maintained for:

Checkbook Yes No Don't Know

By Whom: Finance Dept

Comments:

Receipts Yes No Don't Know

By Whom: Water /City Clerks Office

Comments:

Disbursements Yes No Don't Know

By Whom: Director of Public Works

Comments:

Deposit Slips Yes No Don't Know

By Whom: Water Clerk

Comments:

Are bank statements reconciled on a regular basis?

Yes No Don't Know

By Whom: Finance Dept

Comments:

Are bank accounts and ledger balances reconciled on a monthly basis?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are financial records maintained in a computerized system?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are any financial records maintained in manual form?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does the applicant maintain separate reporting for this utility?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does someone other than the treasurer receive unopened bank statements and review bank reconciliations?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does the same individual open the mail and deposit checks?

Yes No Don't Know By Whom: Treasurer/Assistant Treasurer/Water & Sewer Billing Dept

Comments:

Does the organization receive payments in cash?

Yes No Don't Know By Whom: Water/City Clerk staff

Comments:

Does the Applicant have pre-numbered receipt books for cash payments?

Yes No Don't Know By Whom:

Comments:

Are checks always written to specified payees and not to cash?

Yes No Don't Know By Whom:

Comments:

Are pre-numbered checks used for all bank accounts?

Yes No Don't Know By Whom:

Comments:

Are checks written by the same individual who approves payments?

Yes No Don't Know By Whom:

Comments:

Department Heads and City Manager or Assistant City Manager approve payments, the finance department issues payment, City Treasurer or Assistant City Treasurer authorize payments and warrants are approved by City Council.

Have there been any changes in authorized signatures during the fiscal year?

Yes No Don't Know By Whom:

Comments:

Has a signature stamp ever been used for any account?

Yes No Don't Know By Whom:

Comments:

Digital, password protected signature used for AP and Payroll checks

Is the organization professionally audited by a CPA?

Yes No Don't Know By Whom:

Comments:

Does the Authorized Representative assist in the audit planning process?

Yes No Don't Know By Whom:

Comments:

Is a specific individual responsible for correcting audit findings?

Yes No Don't Know By Whom:

Comments:

Are regular financial reports prepared for the board?

Yes No Don't Know By Whom:

Comments:

Are budget to actual reports prepared for each department?

Yes No Don't Know By Whom:

Comments:

Has the Authorized Representative borrowed money from the utility?

Yes No Don't Know By Whom:

Comments:

Has the organization had a theft, embezzlement or wire fraud in the last 5 years?

Yes No Don't Know By Whom:

Comments:

Has the Treasurer or CFO participated in any business which does business with the system/utility?

Yes No Don't Know By Whom:

Comments:

Does the Applicant loan money to employees?

Yes No Don't Know By Whom:

Comments:

Employees may take out payroll loans at the beginning of the calendar year for the health savings accounts. Repayment is within the same calendar year through payroll deductions.

Have board members attended financial trainings?

Yes No Don't Know By Whom:

Comments:

Has the Treasurer/CFO attended trainings on recordkeeping?

Yes No Don't Know By Whom:

Comments:

Does the Applicant have written financial policies and procedures?

Yes No Don't Know By Whom:

Comments:

Does each employee have copies of these policies and procedures?

Yes No Don't Know By Whom:

Comments:

KEY PERSONNEL

Please list the names and qualifications of the following key personnel including areas of expertise, years of experience in similar programmatic work, years at current position, and/or any relevant qualifications.

Please include all personnel related to the loan. Authorized Rep, Alternative Authorized Rep(s), Clerk, Board Members, Financial Manager, etc. Failure to include all key personnel will result in the application being considered incomplete.

NAME

POSITION (select from the list or enter another value)

Nicolas Storellicastro

Town Manager/Administrator

QUALIFICATIONS:

10 years in public agency finance and management

NAME

POSITION (select from the list or enter another value)

Cheryl Metivier

Clerk

QUALIFICATIONS:

Newly elected City Clerk/Treasurer

NAME

POSITION (select from the list or enter another value)

Dawn Monahan

Financial Manager

QUALIFICATIONS:

4 years as Finance Director

NAME

POSITION (select from the list or enter another value)

Thomas Lauzon

Governing Body Chair

QUALIFICATIONS:

Add Another Key Person

ADDITIONAL COMMENTS

Provide any additional comments for your application here:

Certification

Authorization Date:

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

Authorized Representative Certification

Authorized Representative Signature Date:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

Submit completed application and all attachments via the ANR Online website at:

<https://anronline.vermont.gov/?formtag=SRFLoanIntake>

Water Infrastructure

FINANCING PROGRAMS



VERMONT WATER & WASTEWATER REVOLVING LOAN FUNDS

State Revolving Loan Programs

FUNDING APPLICATION

IMPORTANT: Please select the Type of Entity and Loan Type(s) before completing the application. This information is used to set up the rest of the form. **This form MUST be completed electronically, handwritten applications will not be accepted.**

Select the Type of Entity this application is for:

- Municipality, Fire District, or other similar entity
- Homeowners Association, LLC, Proprietorship, 501(c)3 Non-Profit, or other similar entity

LOAN TYPE

This section may be completed by engineer or applicant

A draft [Engineering Services Agreement \(ESA\)](#) must be submitted via ANR Online. Do not submit a draft ESA with this loan application.

This loan will be used for (select all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Step I Drinking Water Loan (Feasibility & Planning) | <input type="checkbox"/> Step I Clean Water Loan (Feasibility & Planning) |
| <input checked="" type="checkbox"/> Step II Drinking Water Loan (Final Design) | <input type="checkbox"/> Step II Clean Water Loan (Final Design) |
| <input type="checkbox"/> Step III Drinking Water Loan (Construction) | <input type="checkbox"/> Step III Clean Water Loan (Construction) |
| <input type="checkbox"/> Drinking Water Loan Amendment | <input type="checkbox"/> Clean Water Loan Amendment |
| <input type="checkbox"/> Municipal Source Water Protection Loan | <input type="checkbox"/> CWSRF Interim Financing |
| | <input type="checkbox"/> Pollution Control or ARPA Grant |

ANR Online Submission ID from the "Engineering Services Agreement Review and Approval" form:

APPLICANT INFORMATION

This section may be completed by engineer or applicant

LOAN APPLICANT		DATE OF APPLICATION	
City of Barre		Dec 12, 2023	
SYSTEM NAME	WSID NUMBER	WASTEWATER PERMIT NUMBER	
Barre City Water System	5254		
MAILING ADDRESS	TOWN	STATE	ZIP+4
6 North Main Street, Suite 1	Barre	VT	05641 -
PHONE	CELL PHONE	TAX ID	SAM UNIQUE ENTITY ID
802-476-0240			

CONTACT PERSON - AUTHORIZED REPRESENTATIVE

This section may be completed by engineer or applicant

All authorized representatives and any alternate authorized representatives must be members of the owner's governing body or direct employees of the owner and may not be independent contractors working for the owner.

CONTACT NAME		TITLE	
Nicolas Storellicastro		City Manager	
MAILING ADDRESS	TOWN	STATE	ZIP
6 North Main Street, Suite 1	Barre	VT	05641
PHONE	CELL PHONE	EMAIL ADDRESS	
802-476-0240		manager@barrecity.org	

ALTERNATE AUTHORIZED REPRESENTATIVE(S) (At least one Alternate Authorized Representative is Required)

This section may be completed by engineer or applicant

AUTHORIZED REPRESENTATIVE NAME		TITLE	
Brian Baker		Public Works Director	
MAILING ADDRESS	TOWN	STATE	ZIP
6 North Main Street, Suite 1	Barre	VT	05641
PHONE	CELL PHONE	EMAIL ADDRESS	
802-476-0250	802-595-1400	PWDirector@barrecity.org	

Add Alternate Representative

ENGINEERING FIRM & REPRESENTATIVE (or Legal Firm and Attorney's Name if this is a Source Protection Loan)

This section may be completed by engineer or applicant

FIRM NAME		CONTACT NAME	
Dufresne Group		Stanley Welch	
MAILING ADDRESS	TOWN	STATE	ZIP
481 Summer Street, Suite 8	St. Johnsbury	VT	05819
PHONE	CELL PHONE	EMAIL ADDRESS	
802-748-8605	802-274-1888	swelch@dufresnegroup.com	

LOAN REQUEST

This section may be completed by engineer or applicant

Project Title:

Total amount requested for this loan: \$

Total projected project cost: \$

Please enter details of costs not included in the Engineering Services Agreement that the requested loan amount will cover:

Please describe the source(s) of the additional funding needed to cover the difference between the amount requested for this loan and the total projected project cost:

Please describe the history of the project:

PER (Master Plan) submitted and approved in 2003. Final Design completed in 2005. Project never bid or built. Design needs to be updated, ER needs to be completed, and permits need to be acquired.

Please describe who will benefit from the proposed project:

City of Barre, and Barre Town. This is the primary transmission main from the WTP clearwell that feeds the City.

Do current and potential customers have alternative sources of water and is the proposed project the best and most cost-effective alternative?

Project is best and most cost effective alternative.

Please provide a description of the project as it relates to this loan. Include specifications and materials used, water sources, and treatment facilities (attach sheets if necessary):

Update the final design documents, updated field work, ER, permitting, funding assistance. Step 2 final design services.

Please include estimated or actual project cost summary/estimate of probable project costs.

SITE INFORMATION

This section may be completed by engineer or applicant

An attorney's legal opinion may be required regarding the site or sites where the project will be located. The Facilities Engineering Division's Construction Section will make this determination for the project.

Do you own all land or possess all the easements or rights-of-ways for project sites?

Yes No

ESTIMATED PROJECT SCHEDULE

This section should be completed by the engineer

Estimated Project Initiation Date:

Estimated Project Completion Date:

REVENUES

This section should be completed by the applicant

What is the Applicant's fiscal year?

User Rate Revenue Table

	Current FY - 2	Current FY - 1	Current FY (estimated)	Current FY + 1 (estimated)	Current FY + 2 (estimated)
Amount Billed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Amount Collected	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Amount Uncollected/Outstanding	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Estimated Amount of Commercial Revenue

--	--	--	--	--

Does the system use tax revenue to support any utility related activities, including capital projects?

Yes No

Will taxes or fees need to be adjusted based on the proposed project?

Yes No

WATER FEE BASIS & RATES (only applicable to public community water systems)

This section may be completed by engineer or applicant

What is your current method to assess water fees (check the description that most closely matches your methods)?

- Metered/Variable Rate - Rates are based on a metered rate (flow rate) in addition to a fixed rate (base rate).
- Unmetered Flat Rate - Customers are charged a flat rate that does not vary based on flow.
- Both Metered & Unmetered - There is a combination of metered and unmetered customers.
- Property Tax Based - Rates are based on property taxes.

Total Number of Residential Connections:

(multi-unit connections count as more than 1, for example, a duplex counts as 2 and a 10 unit apartment Building counts as 10)

Total amount of water used last year by commercial, industrial, and institutional connections (gal or cuft):

Calculate Equivalent Residential Units (ERUs) by dividing the number above by 76,650 gal or 10,240 cuft.:

Total Equivalent Residential Connections (ERUs) -->

EXPENDITURES / SYSTEM OPERATION & MAINTENANCE EXPENSES

This section should be completed by the applicant

Current Fiscal Year O&M Costs (exclusive of debt and reserve fund payments):

Post Project Fiscal Year O&M Costs (exclusive of debt and reserve fund payments):

Please attach a copy of your actual YTD revenue and expenses, and projected budget.

EXPENDITURES / SYSTEM DEBT

This section should be completed by the applicant

What is the applicant's total long-term outstanding debt?

What is the applicant's total annual long-term debt payment?

Direct Debt

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4	Current FY + 5
Total Payment	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Long-Term Debt Schedule

Purpose of Long-Term Debt	Direct or Self-Supporting	Year of Maturity	\$ Amount Outstanding
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add Another Long-Term Debt

Total As of -->

Does the Applicant have any future borrowing plans over the next 5 years?

Yes No

Are there other capital projects in the near term (5 years)?

Yes No

Does the Applicant have an annual or cumulative deficit?

Yes No

Does the Applicant intend to increase user's fees/charges to pay for this debt service:

Yes No

Does the Applicant anticipate an increase in revenues as a result of these improvements?

Yes No

Does the Applicant anticipate a reduction in operating expenses as a result of these improvements?

Yes No

What are the economic trends in your service area - jobs, population increases/decreases, housing starts, property values, etc.? For Mobile Home Parks, please provide an occupancy history for the past five (5) years.

Population is stable, property values are rising and will continue as the community undergoes generational change. Employment is stable and growing in the manufacturing sector with a strengthening downtown historic district.

List any current or potential connections using greater than 5% of demand or provide a general description of service area.

SYSTEM RESERVE FUNDS

This section should be completed by the applicant

Does the Applicant have any reserve funds?

Yes No

Is the Applicant actively contributing to reserve funds in accordance with a short-term Asset Replacement Table (START)?

Yes No

What does the Applicant do with surpluses, if any?

Reserve Funds

	Current FY	Current FY + 1	Current FY + 2	Current FY + 3	Current FY + 4
Amount Available	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Financial Documentation & Controls

This section should be completed by the applicant

Has anything occurred since the date of your last annual financial report or financial statement that would have a significantly negative effect on your revenues, expenditures, or ability to pay future debt service?

Yes No

Did the Applicant have more than one budget defeat in the last two years?

Yes No

Does the Applicant have any pending litigation in excess of \$10,000 on the system and/or the municipality?

Yes No

Does the Applicant offer a retirement plan to its employees (including VMERS)?

Yes No

Please describe your plan, your estimated proportionate share of unfunded pension liability:

If the Applicant has its own retirement plan separate from VMERS, does it have any unfunded pension liabilities?

Yes No

Describe the Applicant's budget control system. Does the Applicant use multi-year forecasting or interim (quarterly or monthly) financial reports to monitor your status?

FY24 budget was approved by council and used to set the user rates. The current year financial reports are provided to the department heads and the plant operator on, at minimum, a biweekly basis.

Are all account records currently maintained for:

Checkbook Yes No Don't Know

By Whom:

Comments:

Receipts Yes No Don't Know

By Whom:

Comments:

Disbursements Yes No Don't Know

By Whom:

Comments:

Deposit Slips Yes No Don't Know

By Whom:

Comments:

Are bank statements reconciled on a regular basis?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are bank accounts and ledger balances reconciled on a monthly basis?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are financial records maintained in a computerized system?

Yes No Don't Know By Whom: Finance Dept

Comments:

Are any financial records maintained in manual form?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does the applicant maintain separate reporting for this utility?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does someone other than the treasurer receive unopened bank statements and review bank reconciliations?

Yes No Don't Know By Whom: Finance Dept

Comments:

Does the same individual open the mail and deposit checks?

Yes No Don't Know By Whom: Treasurer/Assistant Treasurer/Water & Sewer Billing Dept.

Comments:

Does the organization receive payments in cash?

Yes No Don't Know By Whom:

Comments:

Does the Applicant have pre-numbered receipt books for cash payments?

Yes No Don't Know By Whom:

Comments:

Are checks always written to specified payees and not to cash?

Yes No Don't Know By Whom:

Comments:

Are pre-numbered checks used for all bank accounts?

Yes No Don't Know By Whom:

Comments:

Are checks written by the same individual who approves payments?

Yes No Don't Know By Whom:

Comments:

Department Heads and City Manager or Assistant City Manager approve payments, the finance department issues payment, City Treasurer or Assistant City Treasurer authorize payments and warrants are approved by City Council.

Have there been any changes in authorized signatures during the fiscal year?

Yes No Don't Know By Whom:

Comments:

Has a signature stamp ever been used for any account?

Yes No Don't Know By Whom:

Comments:

Digital, password protected signature used for AP and Payroll checks

Is the organization professionally audited by a CPA?

Yes No Don't Know By Whom: Sullivan Powers & Co., P.C.

Comments:

Does the Authorized Representative assist in the audit planning process?

Yes No Don't Know By Whom: Assistant City Manager/Finance Director

Comments:

Is a specific individual responsible for correcting audit findings?

Yes No Don't Know By Whom: Assistant City Manager/Finance Director

Comments:

Are regular financial reports prepared for the board?

Yes No Don't Know By Whom: Assistant City Manager/Finance Director

Comments:

Are budget to actual reports prepared for each department?

Yes No Don't Know By Whom: Assistant City Manager/Finance Director

Comments:

Has the Authorized Representative borrowed money from the utility?

Yes No Don't Know By Whom:

Comments:

Has the organization had a theft, embezzlement or wire fraud in the last 5 years?

Yes No Don't Know By Whom:

Comments:

Has the Treasurer or CFO participated in any business which does business with the system/utility?

Yes No Don't Know By Whom:

Comments:

Does the Applicant loan money to employees?

Yes No Don't Know By Whom:

Comments:

Employees may take out payroll loans at the beginning of the calendar year for the health savings accounts. Repayment is within the same calendar year through payroll deductions.

Have board members attended financial trainings?

Yes No Don't Know By Whom:

Comments:

Has the Treasurer/CFO attended trainings on recordkeeping?

Yes No Don't Know By Whom:

Comments:

Does the Applicant have written financial policies and procedures?

Yes No Don't Know By Whom:

Comments:

Does each employee have copies of these policies and procedures?

Yes No Don't Know By Whom:

Comments:

KEY PERSONNEL

Please list the names and qualifications of the following key personnel including areas of expertise, years of experience in similar programmatic work, years at current position, and/or any relevant qualifications.

Please include all personnel related to the loan. Authorized Rep, Alternative Authorized Rep(s), Clerk, Board Members, Financial Manager, etc.
Failure to include all key personnel will result in the application being considered incomplete.

NAME

POSITION (select from the list or enter another value)

QUALIFICATIONS:

[Empty text box]

NAME

POSITION (select from the list or enter another value)

Cheryl Metivier

Clerk

QUALIFICATIONS:

New elected City Clerk

NAME

POSITION (select from the list or enter another value)

Dawn Monaham

Financial Manager

QUALIFICATIONS:

4 years as Finance Director

NAME

POSITION (select from the list or enter another value)

Thomas Lauzon

Governing Body Chair

QUALIFICATIONS:

[Empty text box]

Add Another Key Person

ADDITIONAL COMMENTS

Provide any additional comments for your application here:

[Empty text box]

Certification

Authorization Date:

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

REPRESENTATIVE SIGNATURE

PRINT NAME

Authorized Representative Certification

Authorized Representative Signature Date:

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

Submit completed application and all attachments via the ANR Online website at:

<https://anonline.vermont.gov/?formtag=SRFLoanIntake>



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 6/4/2024

Agenda Item No. 4-E

AGENDA ITEM DESCRIPTION: Authorize employee payroll deduction for childcare tax

SUBMITTING DEPARTMENT or PERSON: The Manager

STAFF RECOMMENDATION: Authorize the payroll deduction in compliance with state law

BACKGROUND INFORMATION:

[Act 76 of 2023](#) created a new child care contribution composed of a 0.44 percent payroll tax on wages beginning July 1, 2024. Employers are required to pay the 0.44 percent payroll tax on all wages earned in Vermont. The Act also authorizes employers to choose to deduct and withhold a maximum of 25 percent of the required contribution (in this case, 0.11 percent) from employee wages.

EXPENDITURE AND FUNDING SOURCE: N/A

ATTACHMENTS: None

RECOMMENDED ACTION/MOTION:

Move to authorize a 0.11 percent payroll deduction on City employee wages beginning July 1, 2024 pursuant to Act 76 of 2023.

Agenda Item #8-A

June 4, 2024

Central Vermont

LPO Priorities from 10/16 Summit

Many of the themes and patterns we heard from participants at the Priorities Summit centered around the theme of connections. How do we make them? How do we support all people in feeling like they are valued members of our community? In asking the question, “How do we build the community we want to live in?,” we tried to create a simple framework for thinking about how to fund the prevention needs of all people living in Washington County. Below are the summaries of what was expressed through dialogue and group work at the Summit, with a cited data source wherever possible. They do not capture everything, but we hope they support your thoughts about what priorities might look like in our area.

Washington County’s priorities are centered around building:

1. An engaged community with intentional, sustainable programming related to well-being, resilience and social connection for all ages (e.g. mattering, trusted adult relationships, skilled mentorship, community learning opportunities), with a special focus on intergenerational programming;
 - a. Data support: Only half of Washington County youth feel they matter to their community, and this has been declining since 2017.
2. A community where youth are delaying the use of or not using substances including cannabis, EVP, and alcohol;
 - a. Data support: Washington County youth tend to use substances at higher rates than the state, including past 30 day use of alcohol, cannabis, and electronic vapor products. Alcohol is the most commonly used substance by Washington County youth. EVP use increased dramatically between 2017-2019, although reported use fell in 2021. Youth also report high ease of access to these substances.
3. An equitable community where young people have alternative access to “third spaces,” programs, and relationships that support health and well-being;
4. A community that skillfully and intentionally addresses high rates of adult substance use that might lead to individual or communal risks and harms (e.g. driving after using cannabis or alcohol, supporting non-punitive smoke free policies for tobacco and cannabis);
 - a. Data support: Washington County adults, especially young adults (18-25 years old) have been using cannabis at steadily increasing rates higher than the state average. A high proportion of adults in this county also report driving after using cannabis. This is significant in light of the recent legalization of retail cannabis in Vermont. Adult binge drinking and heavy alcohol use are also significant and

higher than the state average. EVP usage among Washington County young adults has increased steadily and dramatically over the past several years.

5. A community where LGBTQ+ students and students of color feel valued, supported and a sense of belonging is cultivated at every level of the prevention model;
 - a. Data support: LGTBQ+ students in grades 9-12 use substances at statistically higher rates than their cisgender/heterosexual peers, including alcohol and cannabis use in the past 30 days and misusing prescription medication. LGBTQ+ students are significantly less likely to feel they matter to their community, have an adult they can talk to about a problem, or participate in afterschool activities.
6. A community where there is an expanded, collaborative understanding of the evolving nature of prevention, which supports non-traditional partnerships for adaptable, equitable programming;
7. A community where everyone is informed, hopeful, and engaged in spreading information that supports community readiness and resilience.

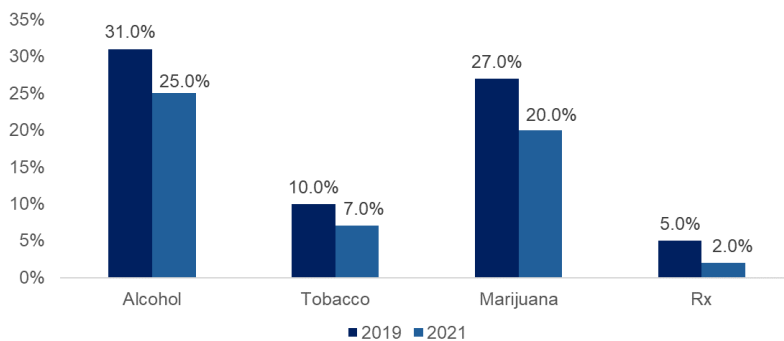
COALITION EFFECTIVENESS

A Benefit: Cost Analysis of Substance Use Prevention in Vermont

Substance Use Prevention coalitions in Vermont have initiated favorable reductions in adolescent substance use over the past decade. Coalition work includes strengthening collaboration among community sectors by working at the grassroots level and utilizing environmental strategies to achieve population-level reductions in youth substance use. Based on the Strategic Prevention Framework model of change, coalitions have proven to utilize funds effectively, producing a savings in public burden spending. This report is evidence that prevention dollars are utilized most effectively at the local level.¹

For every dollar invested in substance use prevention in Vermont, a savings of \$7.03 in public burden spending is realized.

Past 30-Day Substance Use Among Youth in Vermont, 2019 v 2021²



Shoveling Up the Consequences

A study completed by the National Center on Addiction and Substance Abuse at Columbia University (CASA) finds, “for every dollar the federal and state governments spent on prevention and treatment, they spent \$59.83 shoveling up the consequences” of our failure to prevent and treat the problem.

The largest impact on spending to “shovel up” the consequences of substance use “would be to make significant investments in prevention to help avoid the costs altogether.”³

The work of coalitions implementing comprehensive, multi-faceted strategies to affect youth substance use have been proven to be effective in utilizing public funds to reduce youth substance use.⁴ Sustainability, however, is integral to the success of maintaining these significant reductions. Coalitions continue to face challenges in securing funding to help their community identify local solutions to address their unique substance use challenges.

Benefit: Cost Estimates based on Change in Burden Spending, 2021

	Reduction Rate	Burden Spending	Savings in Burden Spending	Prevention Budget	Benefit-Cost Ratio
Vermont	-26.03%	\$164,135,322.18	-\$42,720,152.35	\$6,072,891.00	-\$7.03

¹Strutner, S., Harrison, S., Stevenson, W., & Pratt, S. (2015). Assessing Benefits and Costs of Prevention: Utilization of Environmental Strategies to Reduce Substance Abuse and the Burden of Public Spending. Allies for Substance Abuse Prevention, Roane County Anti-Drug Coalition.

²Vermont Department of Health. Youth Risk Behavior Survey. 2019, 2021. Retrieved from: <https://www.healthvermont.gov/stats/population-health-surveys-data/youth-risk-behavior-survey-yrbs>

³The National Center on Addiction and Substance Abuse at Columbia University (CASA). (2009). Shoveling Up II: The Impact of Substance Abuse on Federal, State, and Local Budgets. National Center on Addiction and Substance Abuse at Columbia University (CASA).

⁴ICF International. (2012). Drug free communities support program national evaluation 2011 interim findings report. Retrieved from http://www.whitehouse.gov/sites/default/files/ondcp/grants-content/2011_dfc_interim_report_final.pdf

⁵Audited Financial Statements. Vermont 2021 Budget. Retrieved from: https://auditor.vermont.gov/sites/auditor/files/documents/VERMONT_2021_ACFR_FINAL.pdf

Agenda Item #8-A

June 4, 2024

Organization	Priority Area	Priority pop	Geographic Reach	Subgrant
Good Samaritan Haven	Prevention Program for Homeless Individuals	Individuals experiencing Homelessness	Barre, Barre Town, Berlin, Montpelier	\$18,900
People's Health & Wellness	Free Healthcare for Uninsured 2SLGBTQ+	2SLGBTQI+	Washington County	\$15,600
Sage Mountain Botanical Sanctuary	After School Program	Youth in grades 4-8	Barre, Barre Town, Berlin	\$31,000
Turning Point Center of Central VT	Peer Recovery Coaching	Adult Parents	Barre, Barre Town, Berlin, East Montpelier, Montpelier	\$14,800
Twinfield Together Mentoring	Mentoring	Youth MS	Marshfield, Plainfield	\$13,000
Youth First Mentoring	Mentoring	Youth 8-18	Barre City, Berlin, Calais, East Montpelier, Middlesex, Montpelier, Worcester	\$10,400

Barre City Infill Analysis

A Project of Central Vermont Regional Planning Commission and
Barre City with funding by Vermont Housing and Conservation
Board

June 4, 2024

Public Interest Objective

Support the development of housing for near- and long-term flood recovery that meets the needs of affected residents and ensures no net loss in housing units or residential grand list value as buyouts, new housing investments and land use policy alternatives are considered. Prioritize development in areas currently served by street, water, and sewer infrastructure.

Deliverable 1 – Inventory of Vacant, Municipally-Owned Parcels

Objective: Within the municipality, map and summarize prospectively developable vacant parcels (parcels not containing buildings) fronting an existing street (as well as parcels with buildings substantially damaged by the flood or included on the vacant building registry) and identify potential development constraints using best available data.

Identify all parcels that do not contain a building within municipal boundaries fronting an existing, built street. This could be done in static content (PDF) or as an updatable map viewer.

Deliverable 2 – Prospective Subdivision Opportunities Under Current Zoning and the HOME Act

Objective: Map and summarize sub-dividable parcels fronting an existing street under current bylaws and/or the HOME Act of 2023 where the establishment of a boundary would not interfere with an existing building or compliance with dimensional coverage and setback standards using best available data.

Notwithstanding municipal bylaws, the HOME Act allows duplex (two-unit dwelling) uses wherever year-round single-unit/family/household dwellings are allowed, and four-unit dwelling uses in areas served by municipal water and sewer as a permitted use, as well as requiring that all bylaws must allow lot and building dimensional standards that allow 5 or more dwelling units per acre for each allowed residential use.

Within each zoning district, geospatially identify all sub-dividable parcels within municipal boundaries fronting an existing, built street by referring to the dimensional standards for each zoning district. This could be done in static content (PDF) or as an updatable map viewer.

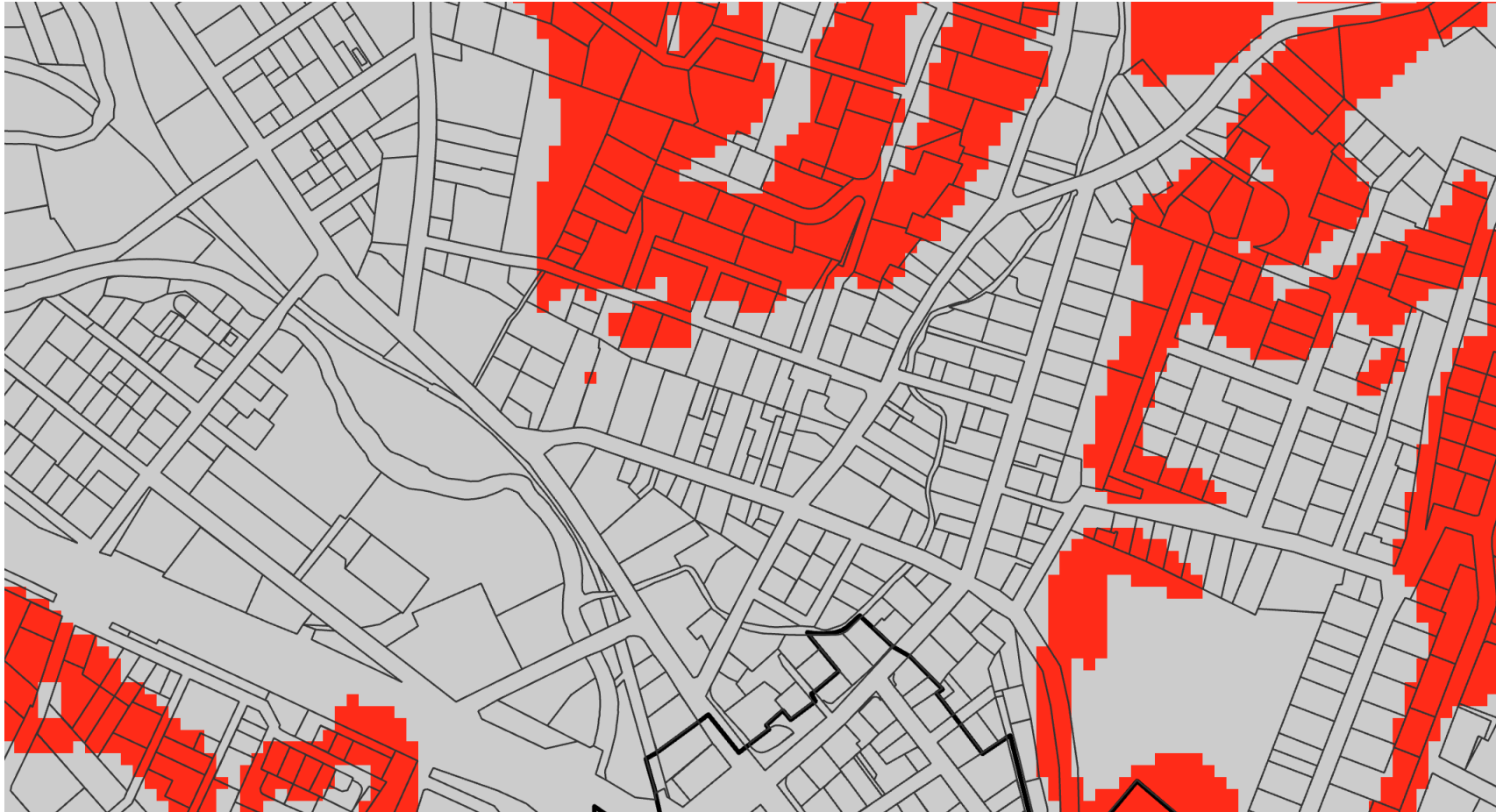
Identify Information Relevant to Development Readiness, Enabling Factors

- Identify parcel boundaries
- Identify base and overlay zoning districts
- Identify state designated area(s) boundaries
- Identify TIF district(s) boundaries
- Identify LMI Block Groups >51% boundaries
- Identify Environmental justice focus population (per 3 V.S.A. § 6002)
- Distinctly identify all vacant parcels owned by the municipality (such as a parking lot)
- Identify all building points that are included on the vacant building registry (using best available inventory)
- Identify all building points that have been red tagged (using best available inventory) – restricted vs unsafe ~ 110 properties
- Identify all building points (including those with buildings) classified as having been substantially damaged by FEMA to date (using best available inventory)
- Identify all building points of people who have indicated an interest in a buyout to Vermont Emergency Management the extent that such information is public.

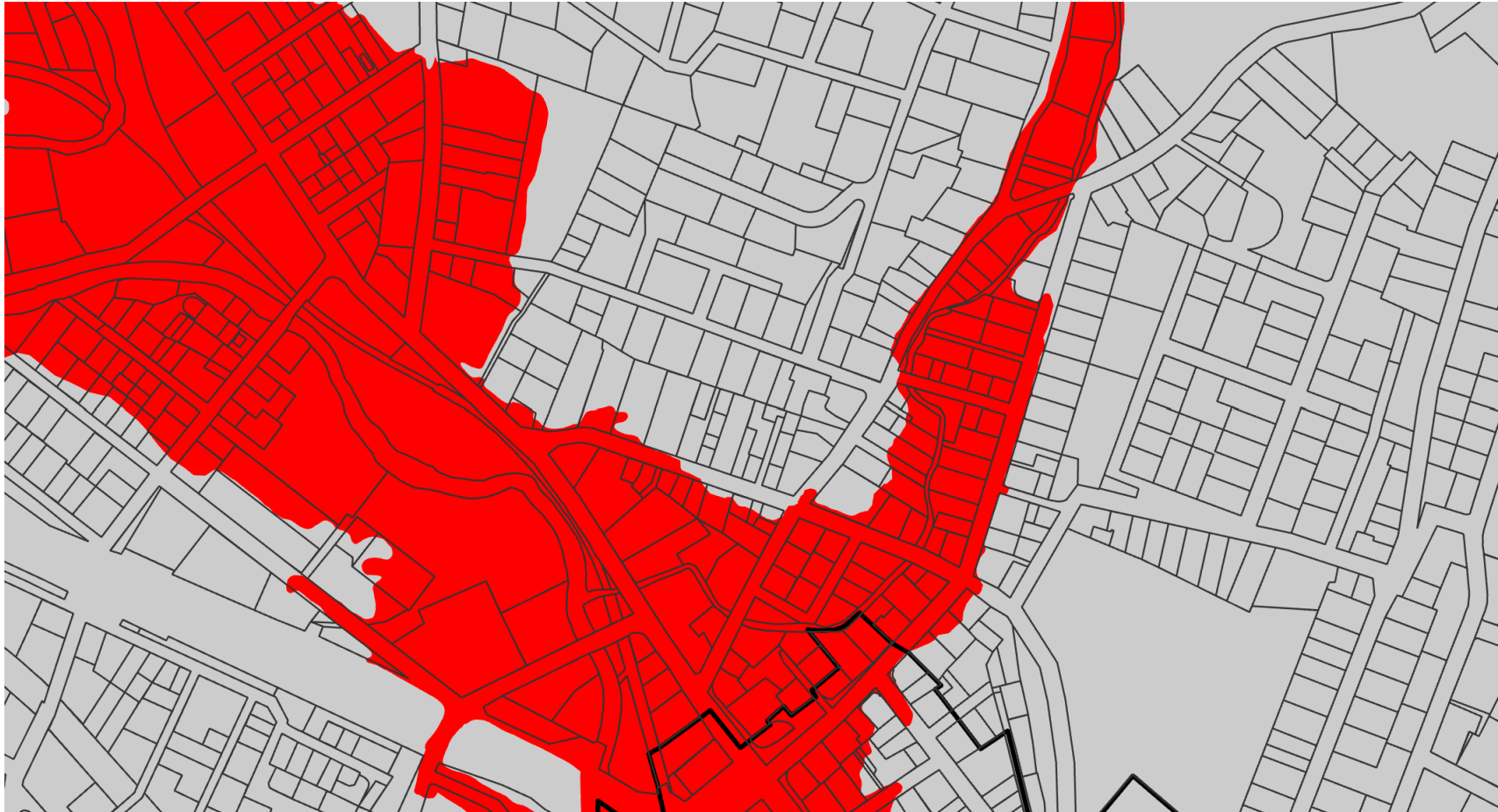
Identify Potential Development Limiting Factors

- Steep slopes greater than 25%
- Flood Hazard Areas
- Floodways
- River Corridor
- Small Stream Riparian Buffers of 50'
- Wetlands advisory layer
- Conserved land, including protected state, federal, local government, and non-government lands.
- Identify all landslide points in the municipality (using best available inventory)

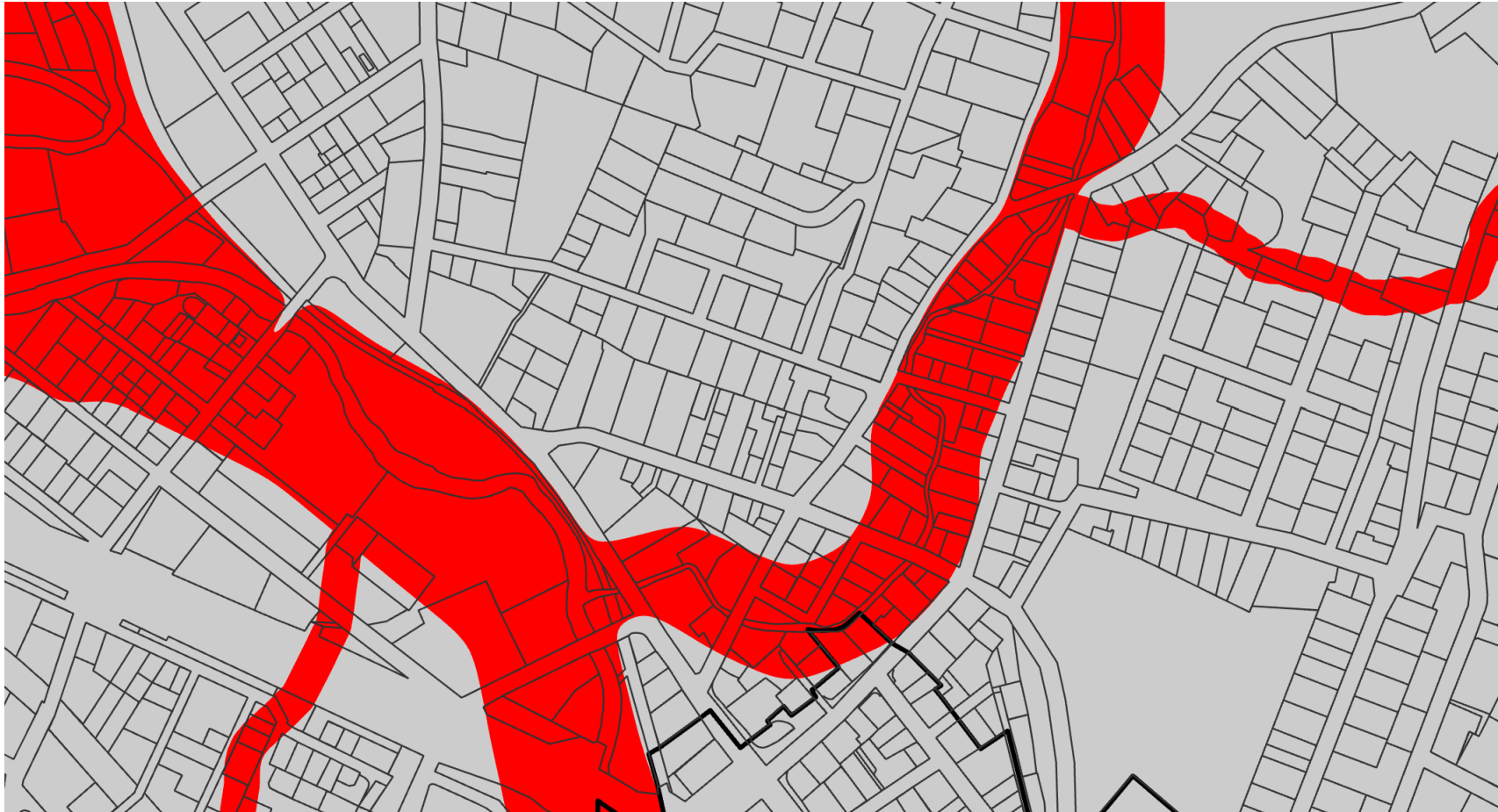
Development Limiting Factors: Slope Greater Than 25%



Development Limiting Factors: Flood Hazard Areas



Development Limiting Factors: River Corridors & Small Stream Buffers



Development Limiting Factors: Wetlands



Development Limiting Factors: Protected Land



Development Limiting Factors: Building Footprints

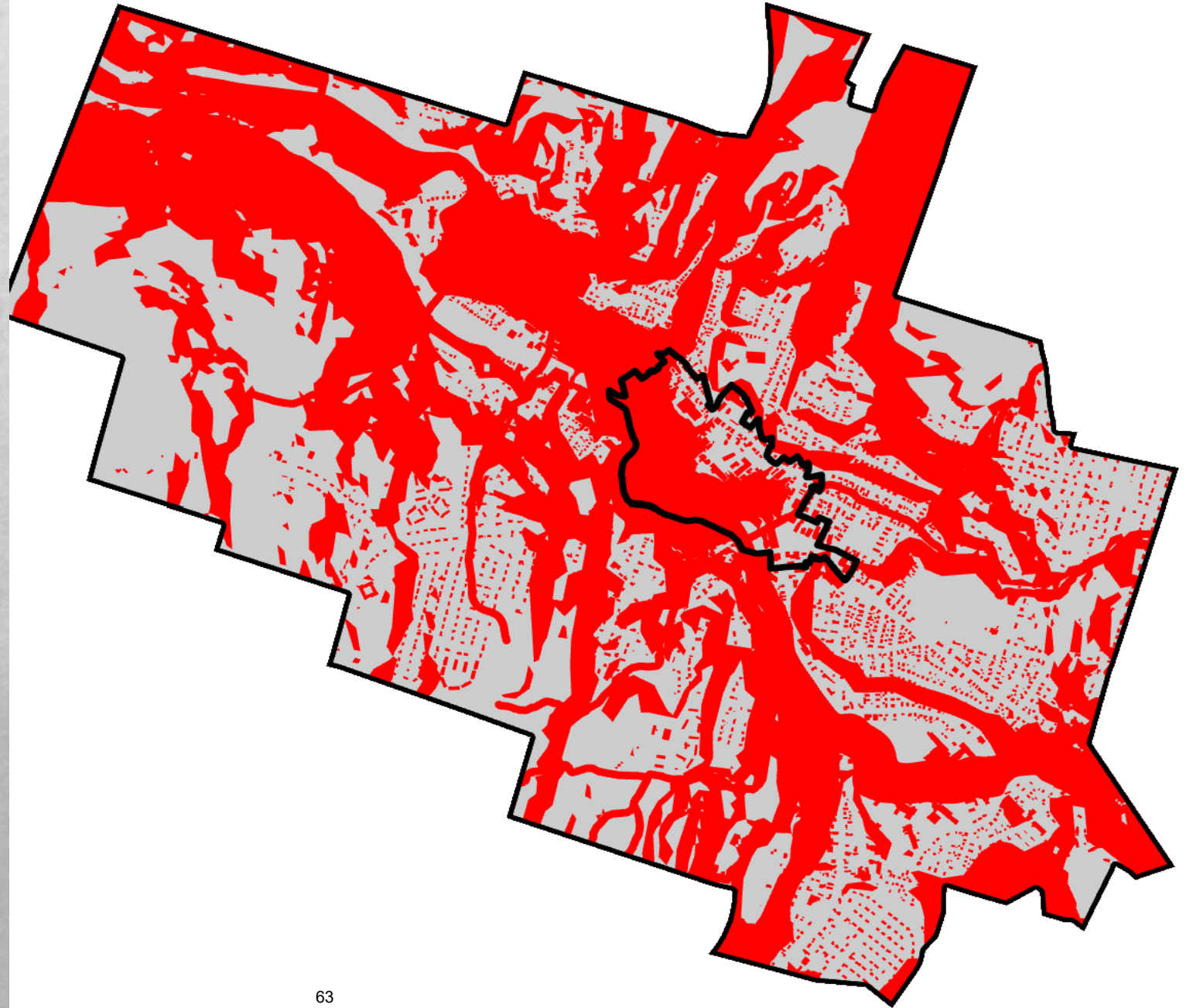


Development Limiting Factors: Composite



Development Limiting Factors: Composite

53.85% of the city
includes at least
one development
limiting factor.



Municipal Property

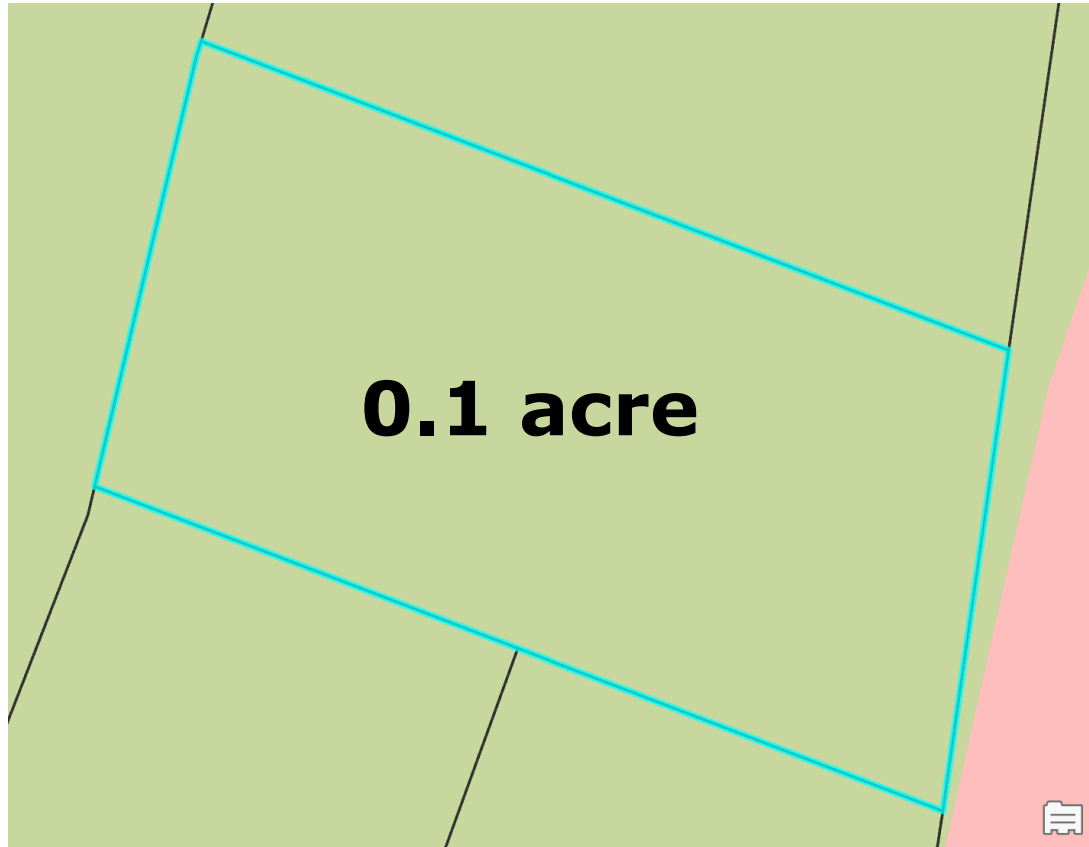
Deliverable 1: Municipal Property

- Municipally-owned properties: 141
- Properties removed from consideration: 30 (road ROWs, etc.)
- Vacant properties: 93
- Zoning
 - Civic: 9
 - Conservation: 18
 - General Business: 1 (0 acres)
 - Mixed Use 01: 2 (2 acres)
 - Mixed Use 03: 1 (~ 0 acres)
 - Residential 4: 47 (20 acres)
 - Residential 8: 1 (0 acres)
 - Residential 16: 2 (0.6 acres)
 - Urban Center 01: 6 (6.3 acres)
 - Urban Center 02: 5 (8.4 acres)
 - Urban Center 03: 2 (1.4 acres)

Deliverable 1: Municipal Property (small)

- Vacant, municipally-owned property w/ 1,500 – 5,000 sq ft of available space for development: 19
- Zoning:
 - Civic: 1
 - Conservation: 1
 - Mixed Use 03: 1
 - Residential 4: 12
 - Residential 16: 1
 - Urban Center 01: 1
 - Urban Center 02: 1
- Overlay District:
 - Historic Central Business Design Review District #1: 2
 - Central Business Design Review District #2: 1
- Downtown District: 3
- TIF District: 3

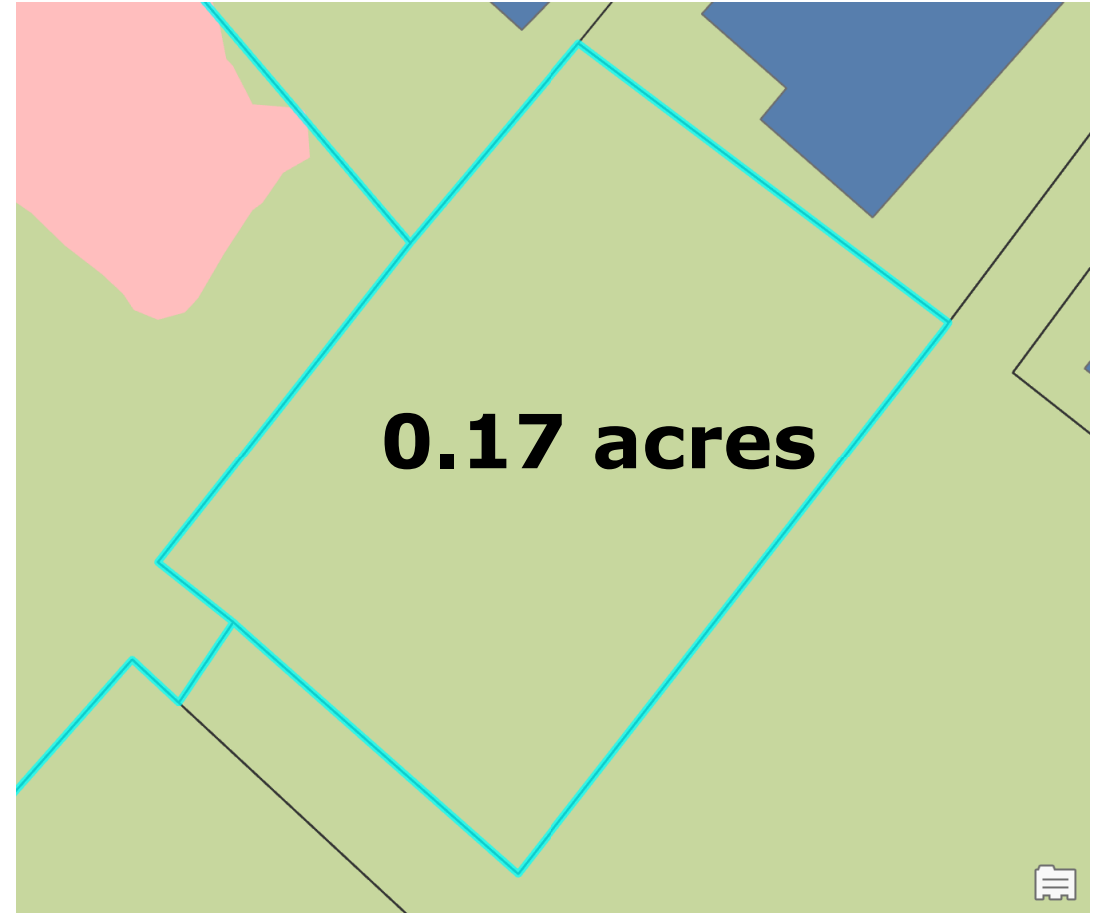
Example Parcels



Deliverable 1: Municipal Property (large)

- Vacant, municipally-owned property w/ more than 5,000 sq ft of available space for development: 18
- Zoning:
 - Civic: 5
 - Conservation: 3
 - Mixed Use 01: 1
 - Residential 4: 4
 - Urban Center 01: 2
 - Urban Center 02: 2
 - Urban Center 03: 1
- Overlay District:
 - Historic Central Business Design Review District #1: 2
 - Central Business Design Review District #2: 2
- Downtown District: 4
- TIF District: 4
- LMI Neighborhood: 10

Example Parcels

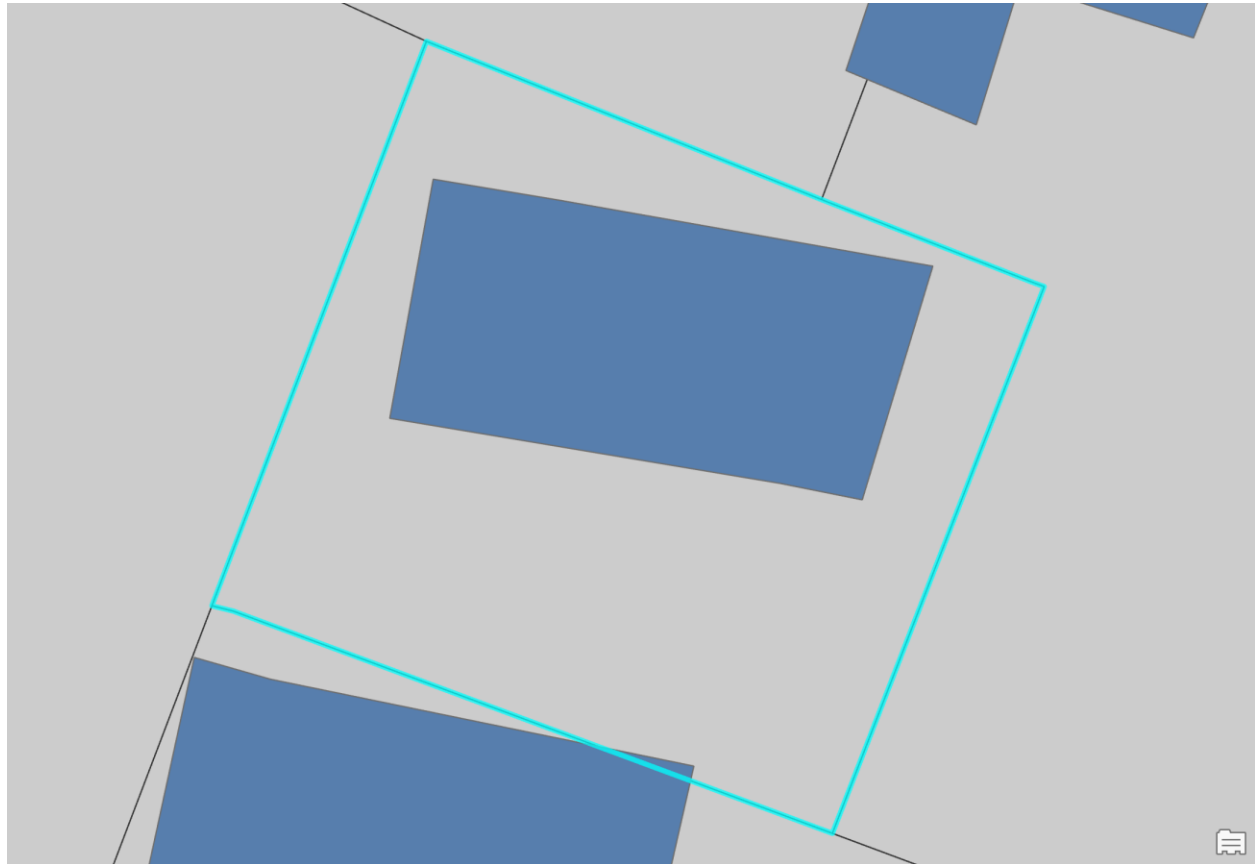


Private Property

Deliverable 2: Private Property

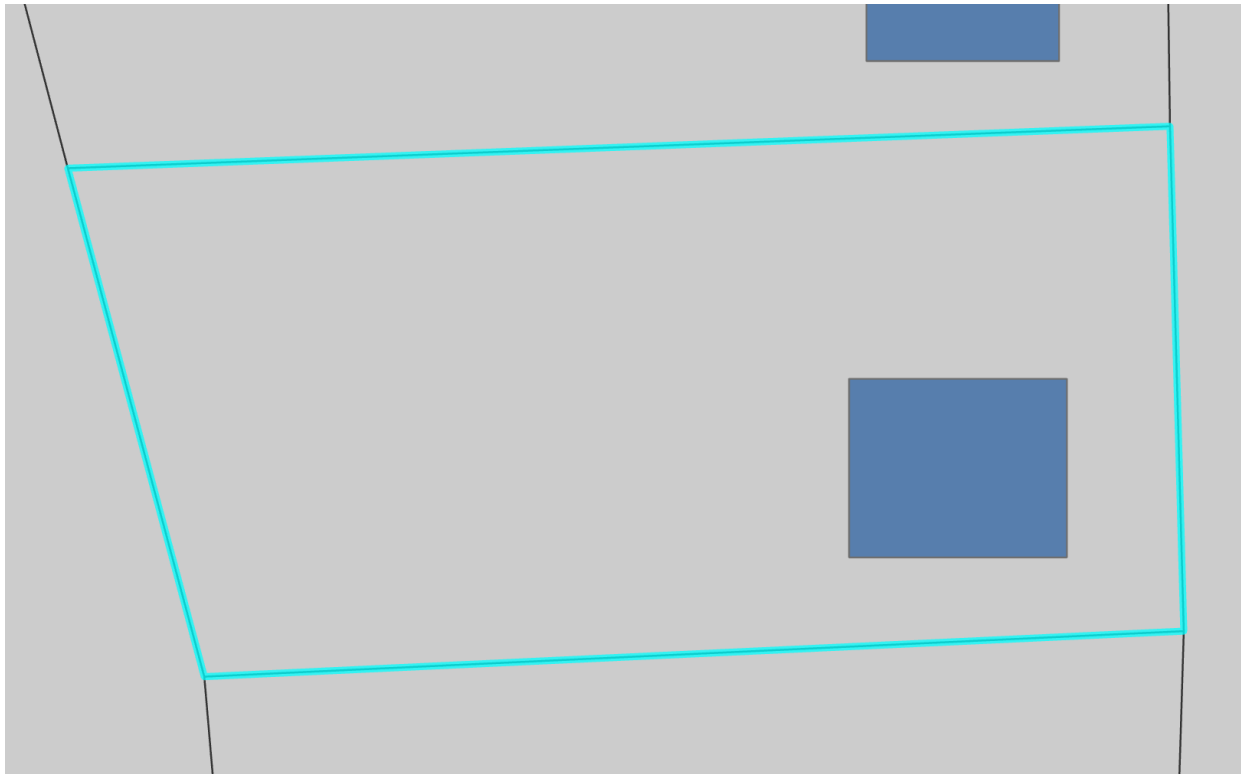
- Privately-owned property with more than 5,000 sq ft of available space for development: 1,377 parcels
- Remove Conservation & Industrial District parcels: 1,353 parcels
- Remove other publicly-owned parcels: 1,333
- Zoning:
 - General Business: ~~2.25~~
 - Residential 4: ~~950~~
 - Urban Center 01: ~~8.7~~
 - Mixed Use 01: ~~20~~
 - Residential 8: ~~10.6~~
 - Urban Center 02: ~~29.4~~
 - Mixed Use 02: ~~20~~
 - Residential 12: ~~10.6~~
 - Urban Center 03: ~~42.4~~
 - Mixed Use 03: ~~0.7~~
 - Residential 16: ~~7.4~~
- Overlay District:
 - Historic Central Business Design Review District #1: 18
 - Central Business Design Review District #2: 16
- Downtown District: 34
- TIF District: 34
- LMI Neighborhood: 432

Deliverable 2 – Sub-dividable Land: ADU



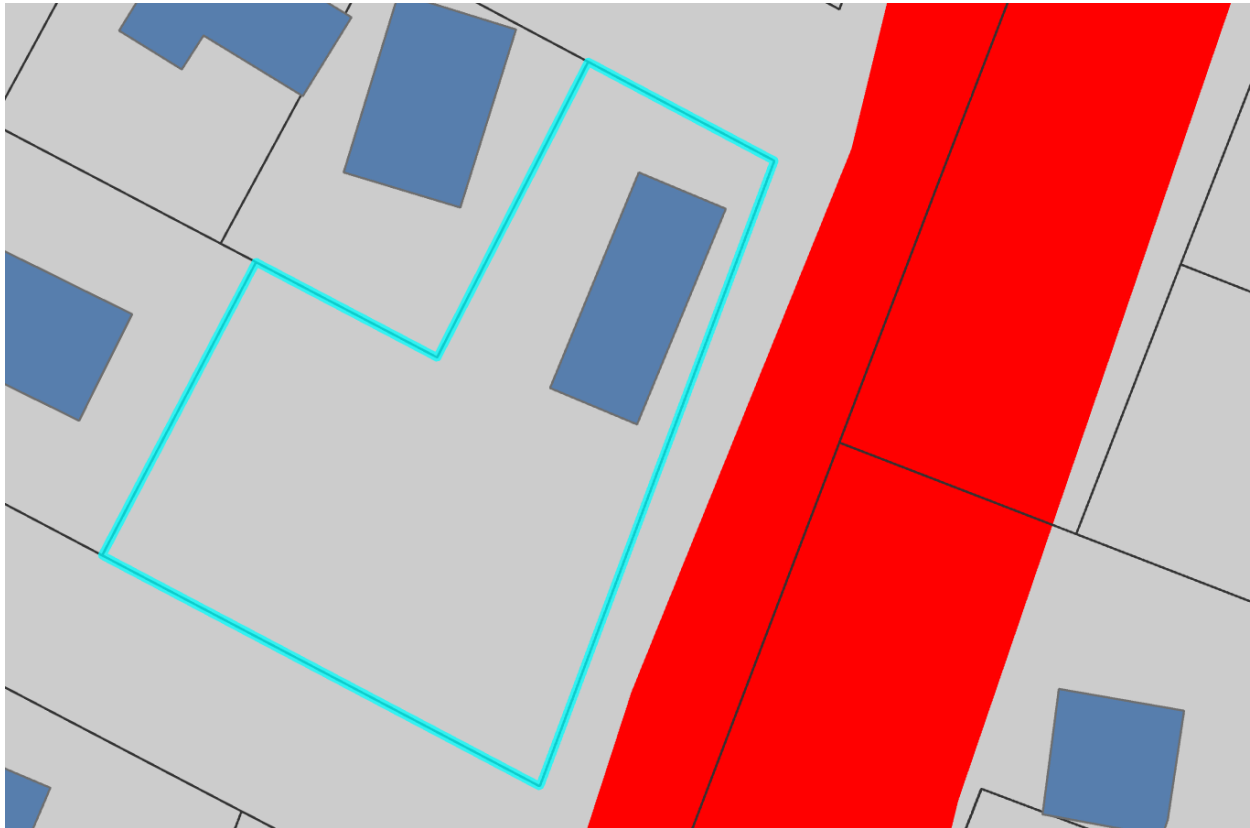
- Development Limiting Factors: 30.6%
- Zoning District: Residential 4
- Overlay District: n/a
- Downtown District: no
- TIF District: no
- LMI Block Group: no
- Environmental Justice Focus Population:
Language
- Red-tagged: no
- Landslide: no
- Buyout: no
- Area for development: 0.04 acres

Deliverable 2 – Sub-dividable Land: Constrained Parcel



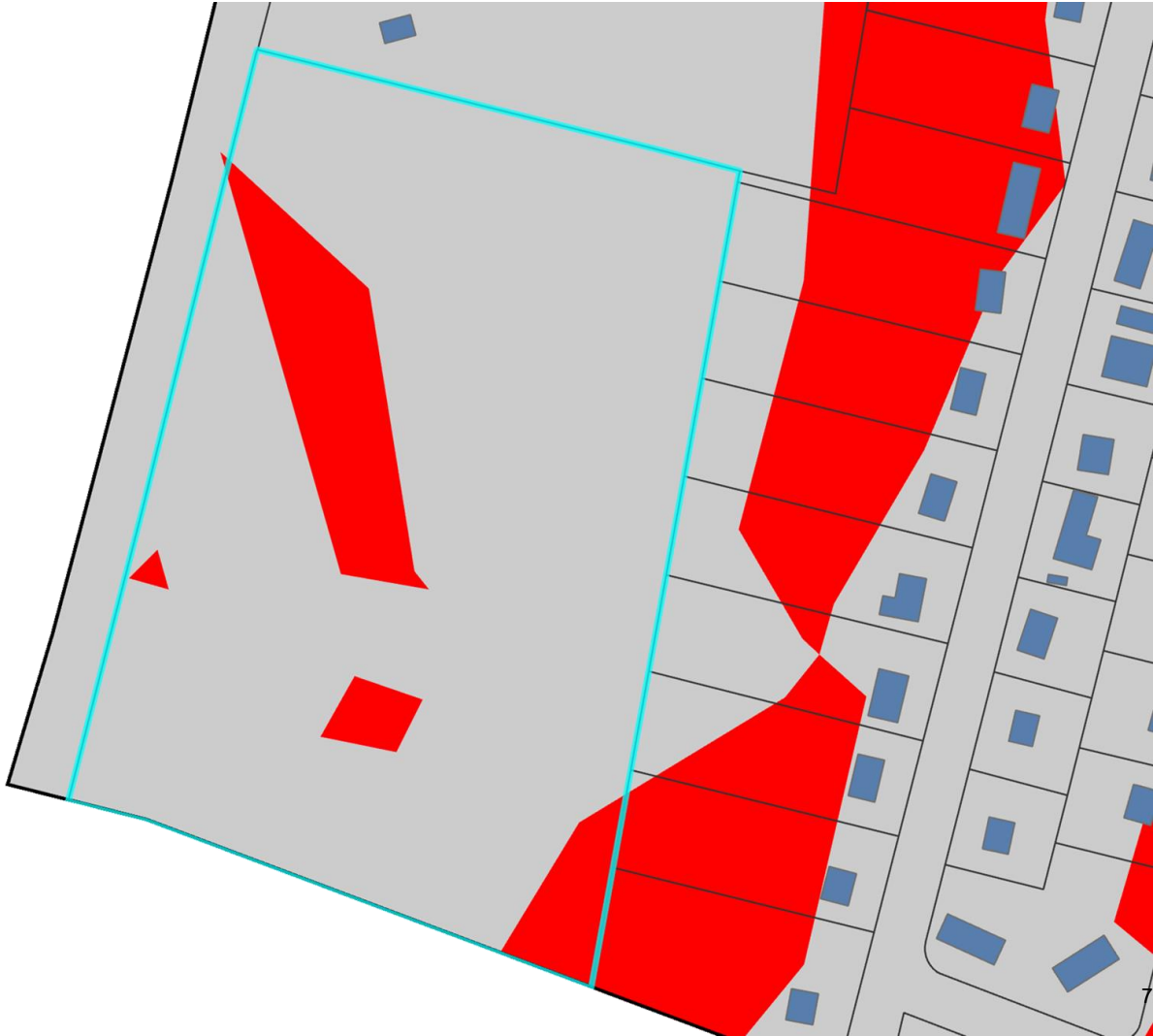
- Development Limiting Factors: 7.3%
- Zoning District: Residential 4
- Overlay District: n/a
- Downtown District: no
- TIF District: no
- LMI Block Group: yes
- Environmental Justice Focus Population:
Language
- Red-tagged: no
- Landslide: no
- Buyout: no
- Area for development: 0.11 acres

Deliverable 2 – Sub-dividable Land: Unconstrained Parcel



- Development Limiting Factors: 9.4%
- Zoning District: Residential 4
- Overlay District: n/a
- Downtown District: no
- TIF District: no
- LMI Block Group: yes
- Environmental Justice Focus Population: n/a
- Red-tagged: no
- Landslide: no
- Buyout: no
- Area for development: 0.44 acres

Deliverable 2 – Sub-dividable Land: Large Lot



- Development Limiting Factors: 12.21%
- Zoning District: Residential 4
- Overlay District: n/a
- Downtown District: no
- TIF District: no
- LMI Block Group: no
- Environmental Justice Focus Population:
Language
- Red-tagged: no
- Landslide: no
- Buyout: no
- Area for development: ~8.5 acres

Reporting Considerations

Create a supplemental table/spreadsheet with:

- ***Parcel size, per grand list***
- ***Parcel size, per geodata***
- ***Owner of record per grand list***
- ***Tax bill mailing address per grand list***
- ***Assessed value per grand list***
- Zoning district
- Permitted and conditional residential uses in zoning district (derived from UDR)
- Development enabling factors present
- Development-limiting factors present
- Notes

Contacts

- Eli Toohey (toohey@cvregion.com)
- Brian Voigt (voigt@cvregion.com)
- Will Pitkin (pitkin@cvregion.com)
- Christian Meyer (meyer@cvregion.com)

Resilience Initiative for Vermont Empowerment and Recovery (RIVER)

Goal: Implement projects that lessen flood damage in recently impacted communities, especially where impacts were to businesses, government buildings, or housing.

Strategy: Conduct a public process informed by engineering expertise to create a targeted list of locally supported, doable, priority projects likely to be funded through FEMA or the State FRCF program.

The kinds of likely projects that will work for this are known from past experience:

Tier 1 Actions

1. Buyout and removal of buildings
2. Elevation of buildings
3. Relocation of buildings (and possibly roads)
4. Floodproofing (non-residential buildings only)
5. Improved flood channels (increasing floodplain access through berm removal, removal of material to lower the effective floodplain, dam removal, removal of impediments that constrict the channel and create impounding)

Tier 2 Actions: Not included in advanced assistance

6. Information and warning (proper flood warning can give residents/towns a chance to evacuate, move assets, or install temporary anti-flood measures)
7. Flood prone land regulation
8. Upland natural flood storage (maintaining and increasing)
9. Dam operations to manage flood flows

Only Tier 1 actions are fundable with upcoming FEMA moneys and are the focus of this project. Other avenues are worthy of discussion, but the pre-engineering Advanced Assistance funding from VEM can only fund Tier 1 pre-engineering. However, *getting* to projects with any sort of public process is not FEMA-fundable.

Community Selection

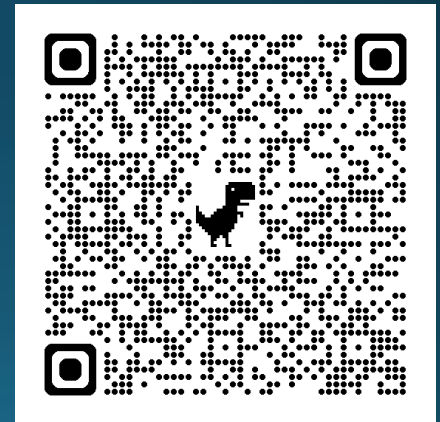
Many communities have been impacted by floods. Often this damage is primarily to roads, but in some places it affected core areas, and housing and services. Flood impacted communities are essentially a group of people that have undergone common trauma. They may not understand flood causes or risks, historical channel management, feasible solutions, grant requirements, river dynamics, etc. They have a variety of needs, one of which is that they don't want to re-experience the same damage in the next flood. They may not want to acknowledge that they have substantial flood risks, despite just having a flood. They may not have taken actions in the past to avoid floods, and even taken actions to worsen flooding.

Given the above, it only makes sense to commit the substantial project resources to communities to reduce their flood risks if 1) they accept they have flood risk, 2) have taken/will take basic steps to not increase their flood risk, and 3) are willing to undergo and support a robust public process that is focused on difficult decisions. The project communities are not the only ones with flood risk, but do have recent flood damage. RIVER is not intended as the sole project to address flood damage needs, and is hopefully the first of many such projects.



Resilience Initiative for Vermont Empowerment and Recovery
www.riverprojectsvt.org

Share your ideas
for projects to
reduce flood damage:





City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 6/4/24

Agenda Item No.: 8-D

AGENDA ITEM DESCRIPTION: Volunteer appointments

SUBMITTING DEPARTMENT or PERSON: The Manager

STAFF RECOMMENDATION: Consider applicants and appoint as appropriate

BACKGROUND INFORMATION:

Members of four City Council-created committees will be present to interview for appointment or reappointment, pursuant to the City’s [Municipal Bodies & Appointments Policy](#).

Committee	Applicants
<p>Buildings & Facilities Committee</p> <ul style="list-style-type: none"> The committee had 5 seats with expiring terms or vacant 6 individuals applied for 5 seats, including 4 incumbents and 2 new candidates The remainder of the interviews for this committee will occur on June 18 	<ul style="list-style-type: none"> Charlie Atwood, incumbent, current Chair of the committee Art Dessureau, incumbent
<p>Justice, Equity, Diversity, Inclusion & Belonging Committee</p> <ul style="list-style-type: none"> The committee had 5 seats with expiring terms, and 2 student seats with expiring terms 4 candidates applied for 5 seats, all incumbents; no student candidates applied One additional interview will be held on June 18 In order to stagger terms, one applicant will be appointed to a 3-year term 	<ul style="list-style-type: none"> Emily Wheeler, incumbent Greg Quetel, incumbent William Toborg, incumbent
<p>Cow Pasture Stewardship Committee</p> <ul style="list-style-type: none"> The committee had 5 seats with expiring terms 3 individuals applied for 5 seats, all incumbents In order to stagger terms, one applicant will be appointed to a 3-year term 	<ul style="list-style-type: none"> Chris Russo-Fraysier, incumbent, current Chair of the committee Mark Martin, incumbent Jim Deshler, incumbent
<p>Cemeteries Committee</p> <ul style="list-style-type: none"> The committee had 7 seats with expiring terms or vacant 5 individuals applied for 7 seats, including 3 incumbents and 2 new applicants One additional interview will be held on June 18, and one candidate has refused to participate in the interview process In order to stagger terms, one applicant will be appointed to a 3-year term 	<ul style="list-style-type: none"> Giuliano Cecchinelli, incumbent, current Chair of the committee Helen Long, incumbent Yana Walder, new applicant

FUNDING SOURCE(S): Not Applicable.

LEGAL AUTHORITY/REQUIREMENTS: [Municipal Bodies & Appointments Policy](#)

ATTACHMENTS: Applications

RECOMMENDED ACTION/MOTION:

Interview and make appointments, as appropriate.



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

RECEIVED
APR 29 2024
BARRE CITY MANAGER

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Arthur John Dessurcau Date of Birth: [REDACTED]

Other Names/Nicknames Used : _____

E-mail: arthurjd@dessurcau.com Present Mailing Address: [REDACTED]

Years at Address? 7 Legal residence: (if different from above) Barre Town

Home Phone: [REDACTED]

Business Phone: [REDACTED]

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Facilities Civic Center Committee

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

Involved in original construction of BOR and many improvements since. Business owner and Mechanical Engineer with experience in construction and maintenance of buildings. Over 25 years on committee

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Arthur J Dessurcau

Date: 4/22/24

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only	
Notified by: <input type="checkbox"/> email	<input type="checkbox"/> phone on ___/___/___ to attend Council Mtg. on ___/___/___
Notified by: _____	
Term of Appointment: From _____ to _____	



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Emily Wheeler Reynolds Date of Birth: [REDACTED]

Other Names/Nicknames Used: _____

E-mail: [REDACTED] Present Mailing Address: [REDACTED]

Years at Address? 8 Legal residence: (if different from a [REDACTED]

Home Phone: _____

Business Phone: _____

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. JEDIB Committee

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I would like the opportunity to continue my work on the Justice, Inclusion, Diversity, Equity + Belonging Committee.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: C. Reynolds

Date: 4/25/25

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___

Notified by: _____

Term of Appointment: From _____ to _____



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Gregory Quetel Date of Birth: [REDACTED]

Other Names/Nicknames Used : Greg

E-mail: [REDACTED] Present Mailing Address: [REDACTED]

Years at Address? _____ Legal residence:(if different from above)

Home Phon [REDACTED] Business Phone: _____

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Justice, Equity, Diversity, Inclusion, and Belonging committee.

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

Having served one term on the committee, I think that we are moving in the right direction. I'd like to continue to serve, especially now that part of our charge will be to work on ADA issues. It all comes together as an effort to make Barre a welcoming community. I expect that we will continue to refine our focus, increase awareness, and assist the City Council and various departments as needed.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Gregory Quetel

Date: May 6, 2024

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___

Notified by: _____

Term of Appointment: From _____ to _____



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: William Toborg Date of Birth: [REDACTED]

Other Names/Nicknames Used : _____

E-mail: [REDACTED] Present Mailing Address: 5 Hilltop Avenue, Barre, VT 05641

Years at Address? 22 Legal residence:(if different from above)

Home Phone: [REDACTED]

Business Phone: _____

Cell Phone: _____

Position (Commission, Board, Committee or Task Force) applying for

1. Justice, Equity, Diversity, Inclusion, and Belonging

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. *(Use space below or attach additional sheet.)*

I have been on the committee since its inception and believe I bring an important voice to the committee.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: William Toborg

Date: 26 April 2024

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___

Notified by: _____

Term of Appointment: From _____ to _____



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Mark A. Martin Date of Birth: [REDACTED]

Other Names/Nicknames Used : _____

E-[REDACTED] Present Mailing Address: [REDACTED]

Years at Address? _____ Legal residence:(if different from above)

Home Pho [REDACTED] Business Phone: _____

Cell Phone [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Cow Pasture Stewardship Committee

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I am a current member of the Cow Pasture Stewardship Committee. I have worked for the US Forest Service, New York State Department of Conservation and the Vermont Housing and Conservation Board as the Director of Conservation Stewardship. I believe my past work experience qualifies me to be a member of this committee. The Cow Pasture conservation area is an important recreation resource for the citizens of Barre City. The area provides a number of benefits to wildlife, water quality and carbon sequestration. I hope to continue to serve on this committee.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Mark Martin

Date: 4/10/2024

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___

Notified by: _____

Term of Appointment: From _____ to _____



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (execassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Christina Russo-Fraysier Date of Birth: [REDACTED]

Other Names/Nicknames Used : Chris

E-mail: [REDACTED] Present Mailing Address: [REDACTED]

Years at Address? 36 Legal residence:(if different from above)

Home Phone: [REDACTED] Business Phone: _____

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Cow Pasture Stewardship Committee

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. *(Use space below or attach additional sheet.)*

I initiated the Cow Pasture Stewardship Committee over 10 years ago and have chaired the Committee since. Prior to the Committee being formed I strongly advocated for the clean-up of the Cow Pasture property, applied for grants on behalf of the City and successfully submitted a proposal for a portion of the Semperton Funds which has been used for several matching Grants and documents. Projects/Grants include: Clean and Clear Grant (2011), Barre City Cow Pasture Inventory, Assessment and Recommendations (2013), Vermont Recreation and Trails Grant (2013), BGS Building Community Grant (2014), Management Plan for the Barre City Cow Pasture (2017) and the ERSA Grant (2023) which provided the City with a no match Grant for \$50,000 for trail and property improvements. The ERSA Grant work will be initiated this year. The Cow Pasture was once an unwelcoming space and is now a point of pride for the City. City staff have partnered with the Committee in property improvements and the property has been rezoned to Conservation. The property has become a welcoming space. I would like to continue to serve on the Committee and see the ERSA Grant to completion and continue to advocate for property improvements.
Sincerely,
Chris Russo-Fraysier

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Chris Russo-Fraysier Date: 4-11-2024

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___

Notified by: _____

Term of Appointment: From _____ to _____



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: James Deshler _____ Date of Birth: [REDACTED] _____

Other Names/Nicknames Used : Jim _____

E-mail: [REDACTED] _____ Present Mailing Address: [REDACTED] _____

Years at Address? 5 _____ Legal residence:(if different from above) _____

Home Phone: _____

Business Phone: _____

Cell Phone: [REDACTED] _____

Position (Commission, Board, Committee or Task Force) applying for

1. Cow Pasture Committee _____

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

I am currently helping administer an ERSA Grant to perform a trail assessment, build new trail, and install a bridge over a small brook on the Cow Pasture property. I work for the state of VT and have skills in GIS and water quality. I have also taken multiple sustainable trail building classes over the years.

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Sign here: Jim Deshler _____

Date: 5/14/24 _____

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on 802/ / to attend Council Mtg. on / /

Notified by: _____

Term of Appointment: From _____ to _____



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Giuliano Cecchinelli II Date of Birth: [REDACTED]

Other Names/Nicknames Used : _____

E-mail: [REDACTED] Present Mailing Address: [REDACTED]

Years at Address? _____ Legal residence:(if different from a [REDACTED]

Home Phone [REDACTED] Business Phone: _____

Cell Phone [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Cemetery

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

Chair of the Cemetery Committee for 14 years.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Giuliano Cecchinelli II

Date: 5/10/2024

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___

Notified by: _____

Term of Appointment: From _____ to _____



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

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Legal Full Name: Helen S. Long Date of Birth: [REDACTED]
Other Names/Nicknames Used: 0
E-mail: 0 Present Mailing Address: [REDACTED]
Years at Address? 16+ Legal residence:(if different from above)

Home Phone: [REDACTED] Business Phone: 0
Cell Phone: 0

Position (Commission, Board, Committee or Task Force) applying for
1. Cemetery Committee
2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

Having been a lifelong Barre City and Town resident with multi-generational family members in Barre cemeteries I have a great interest in their care and

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Sign here: Helen S. Long Date: 4/15/2024

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only	
Notified by: <input type="checkbox"/> email	<input type="checkbox"/> phone on ___/___/___ to attend Council Mtg. on ___/___/___
Notified by: _____	
Term of Appointment: From _____ to _____	

appearance. Hope Cemetery is the
"Showplace of Barre" and the granite
industry. I feel that it is
very important to keep our
cemeteries the fascinating and
historic places that they are.
They should be kept as a
tribute to our forefathers and
gifted craftspeople of the past
and present.



CITY OF BARRE

VOLUNTEER APPLICATION

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Legal Full Name: Yana Walder _____ Date of Birth: [REDACTED]

Other Names/Nicknames Used : _____

E-mail: [REDACTED] Present Mailing Address: [REDACTED]

Years at Address? _____ Legal residence:(if different from above)
same _____

Home Phone: _____ Business Phone: _____

Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for

1. Cemeteries Committee _____

2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

Commercial property management - 8 years experience
Montpelier Historic Preservation Commission - 2 yrs 8 mo
Would like to be involved int he community and love and appreciate cemeteries.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statue, as applicable, for misrepresentation of any statement made on this application.

Sign here: Yana Walder _____

Date: 2/28/2024 _____

Submit completed application to the City Manager's Office at: execassist@barrecity.org

City Manager's Office Use Only

Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___

Notified by: _____

Term of Appointment: From _____ to _____

CITY OF BARRE FEE SCHEDULE

Most recent revisions approved by Council 12/5/23, published 12/9/23, effective 1/08/24

Department	permit/fee/license item	Current Fees/Fines effective 5/18/23	Proposed fees effective July 1, 2024	Effective date is other than upon passage
assessor	copies - assessment cards	\$1 / each	\$1 / each	
assessor	copies - standard GIS maps	\$1/page B&W, \$2/page color	\$1/page B&W, \$2/page color	
assessor	copies of recording files of meetings (disk not included)	\$1.00 per disk	\$1.00 per disk	
cemetery	guided cemetery tour - busses	\$105.00	\$125.00	
cemetery	guided cemetery tour - per person (small groups)	\$5.00	\$5.00	
cemetery	Interment - adult basic weekday summer	\$1,750.00	\$1,850.00	
cemetery	Interment - adult basic weekend/holiday summer	\$1,850.00	\$2,250.00	
cemetery	Interment - adult basic weekday winter	\$2,250.00	\$2,500.00	
cemetery	Interment - adult basic weekend/holiday winter	\$2,350.00	\$3,000.00	
cemetery	Interment - cremation basic weekday summer	\$860.00	\$900.00	
cemetery	Interment - cremation basic weekend/holiday summer	\$900.00	\$1,300.00	
cemetery	Interment - cremation basic weekday winter	\$1,160.00	\$1,250.00	
cemetery	Interment - cremation basic weekend/holiday winter	\$1,200.00	\$1,650.00	
cemetery	Interment - infant basic weekday summer	\$650.00	\$0.00	
cemetery	Interment - infant basic weekend/holiday summer	\$750.00	\$0.00	
cemetery	Interment - infant basic weekday winter	\$820.00	\$0.00	
cemetery	Interment - infant basic weekend/holiday winter	\$930.00	\$0.00	
cemetery	Interment - family mausoleum basic weekday	\$825.00	\$850.00	
cemetery	Interment - family mausoleum basic weekend/holiday	\$925.00	\$1,225.00	
cemetery	Filing interment information - minimum charge	\$150.00	\$150.00	
cemetery	Tent set up	\$150.00	\$175.00	
cemetery	Granite markers & posts installed	\$85.00	\$100.00	
cemetery	Granite markers reset	\$45.00	\$50.00	
cemetery	Foundation installation for monuments (\$200 minimum charge)	\$19/cubic foot	\$22/cubic foot	
cemetery	Elmwood Vault Entombment	\$200.00	\$225.00	

cemetery	Elmwood Vault Entombment - additional fee in vault after June 30	\$200.00	\$225.00
cemetery	Overtime charge for interments that continue after 3:30 PM	\$135/hour	\$135/hour
cemetery	Cemetery lot price - resident - 1 grave	\$1,000.00	\$1,150.00
cemetery	Cemetery lot price - resident - 2 graves	\$1,875.00	\$2,000.00
cemetery	Cemetery lot price - resident - 3 graves	\$2,752.00	\$2,950.00
cemetery	Cemetery lot price - resident - 4 graves	\$3,675.00	\$3,750.00
cemetery	Cemetery lot price - resident - 2 grave cremation lot	\$1,452.00	\$1,550.00
cemetery	Cemetery lot price - non-resident - 1 grave	\$1,200.00	\$1,500.00
cemetery	Cemetery lot price - non--resident - 2 graves	\$2,354.00	\$2,500.00
cemetery	Cemetery lot price - non-resident - 3 graves	\$3,447.00	\$3,750.00
cemetery	Cemetery lot price - non-resident - 4 graves	\$4,603.00	\$4,950.00
cemetery	Cemetery lot price - non-resident - 2 grave cremation lot	\$1,810.00	\$2,000.00
city clerk	birth/marriage/death certificate - certified copy (per statute)	\$10.00	\$10.00
city clerk	copies of city files	.05/sheet, .09/double sided sheet, .25 min.	.05/sheet, .09/double sided sheet, .25 min.
city clerk	copies of large scale documents (including recorded documents)	\$15/page	\$15/page
city clerk	copies of recorded pages, certified (per statute)	\$10.00/page	\$10.00/page
city clerk	copies of recorded pages, uncertified	\$1.00 each, \$2.00 minimum	\$1.00 each, \$2.00 minimum
city clerk	copy of files on disk (disk not included)	\$1/disk	\$1/disk
city clerk	copy of vital record, uncertified/non-certified	\$3.00 each page	\$3.00 each page
city clerk	recording fees per page (per statute)	\$15.00	\$15.00
city clerk	recording fees VT Property Transfer Tax Return (per return)	\$15.00	\$15.00
city clerk	recording fees surveys (per mylar)	\$25.00	\$25.00
city clerk	vault access fee (per statute)	\$4/hour	\$4/hour
city clerk	Licenses: dog - neutered/spayed	\$17 (\$5 paid to state)	\$17 (\$5 paid to state)
city clerk	Licenses: dog - non-neutered/non-spayed	\$21 (\$5 paid to state)	\$21 (\$5 paid to state)
city clerk	Licenses: dog - neutered/spayed - late license	\$20 (\$5 paid to state)	\$20 (\$5 paid to state)
city clerk	Licenses: dog - non-neutered/non-spayed - late license	\$24 (\$5 paid to state)	\$24 (\$5 paid to state)
city clerk	Licenses: entertainment license per event	\$32.00	\$35.00

city clerk	Licenses: entertainment license/annual	\$262.00	\$265.00	
city clerk	Licenses: fireworks display	\$37.00	\$40.00	
city clerk	Licenses: food or other non-food vendor	\$53.00	\$55.00	
city clerk	Licenses: pawn shops (9 VSA sec. 3862)	\$53.00	\$55.00	
city clerk	Licenses: liquor license 1st class (per statute)	\$115.00	\$115.00	
city clerk	Licenses: liquor license 2nd class (per statute)	\$70.00	\$70.00	
city clerk	Licenses: marriage license (per statute - \$10 city portion) (certified copy additional \$10)	\$60.00	\$60.00	
city clerk	Licenses: rubbish - per vehicle (drop-off vehicle)	\$126.00	\$130.00	
city clerk	Licenses: rubbish - per vehicle (pick-up vehicle)	\$184.00	\$190.00	
city clerk	Licenses: vehicle for hire driver	\$63.00	\$65.00	
city clerk	Licenses: vehicle for hire company (per vehicle)	\$63.00	\$65.00	
city clerk	green mountain passport (per statute)	\$2.00	\$2.00	
city clerk	motor vehicle registration renewal (per statute)	\$3.00	\$3.00	
city clerk	parking permits - day - good for calendar year. Permit fee will increase by 2.5% each calendar year until further notices, or as changed by the City Council.	\$225.00 price for 2023/\$230.63 for 2024	\$230.63 for 2024	
city clerk	parking permits - overnight - good for 6 months (Jan-June or July - Dec) overnight permits good from 6PM - 8 AM weekdays and all day weekends and holidays. Permit fee will increase by 2.5% each calendar year until further notice, or as changed by City Council.	\$104.40 price for 2023/\$107.00 for 2024	\$107.00 for 2024	
city clerk	purchase of both day and overnight permit - discount available if both permits purchased at the same time.	10% discount	10% discount	
city clerk	electric vehicle charging stations - <u>must pay for all time parked in the space. No separate fee for electricity</u>	thru ParkMobile: \$2.00/hour	thru ParkMobile: \$2.00/hour	effective 7/1/23
civic center	Alumni Hall main room from 4-8 hours	\$170.00	\$170.00	
civic center	Alumni Hall main room up to 4 hours	\$105.00	\$105.00	
civic center	Alumni Hall 3rd floor classroom rental	\$65.00	\$65.00	
civic center	Aud/BOR custodial services	\$70.00	\$70.00	effective 7/1/23
civic center	Aud/BOR rate per day	\$1,550/day	\$1,550/day	effective 7/1/23
civic center	Aud basketball up to 5 hours - charge per hour	\$70.00	\$70.00	
civic center	BOR - ice rental per hour	\$215/hour	\$215/hour	effective 7/1/23
civic center	BOR - non-ice hourly rental	\$50.00	\$50.00	effective 7/1/23
civic center	BOR - stick & puck, per person	\$5.00	\$5.00	
civic center	BOR Batting/Golf Cages (open) – charge per hour each	\$25.00	\$25.00	

civic center	BOR Batting/Golf Cages (school/BCBB)—charge per hour all	\$35.00	\$35.00	
civic center	BOR - public skating adults	\$5.00	\$5.00	effective 7/1/23
civic center	BOR - public skating child up to grade 12	\$4.00	\$4.00	effective 7/1/23
civic center	BOR - turf	-	\$110/hour	
civic center	BOR - turf BYSA rate		\$55/hour	
civic center	dumpster fee for excessive trash	\$200	\$200	effective 7/1/23
civic center	Civic Center Improvement Fund Assessment for events that charge booth rental - charge per booth per day	\$20/booth/day	\$20/booth/day	
civic center	Civic Center Improvement Fund Assessment for events with no booth rental fee - charge per day	\$200.00	\$200.00	
civic center	Civic Center Improvement Fund Assessment - Merchandising fee - percentage of all merchandise sales	20% of all sales (gross)	20% of all sales (gross)	
fire	Release of Fire reports (photo CD only)	\$20.00	\$20.00	
fire	Code enforcement inspection reports (other than owners/property managers)		\$10.00	
fire	Release of medical reports	\$5.00	\$5.00	
fire	Burn Permits, 3 day permit	\$10.00	\$10.00	
fire	Burn Permits, Seasonal permit	\$20.00	\$20.00	
fire	Personnel responding to an incident (Ord. 22, art. V, sec. J)	\$63/hour	\$80/hour	
fire	Apparatus response - Engine Type I	\$250/hour	\$250/hour	
fire	Apparatus response - Engine Type II	\$175/hour	\$175/hour	
fire	Apparatus response - ambulance	\$75/hour	\$75/hour	
fire	Apparatus response - heavy rescue truck	\$175/hour	\$175/hour	
fire	Apparatus response - light rescue truck	\$100/hour	\$100/hour	
fire	Apparatus response - HAZMAT trucks	\$175/hour	\$175/hour	
fire	Apparatus response - water tender (tanker)	\$100/hour	\$100/hour	
fire	Apparatus response - water tender (1000-1499 gallons)	\$75/hour	\$75/hour	
fire	Apparatus response - water tender (less than 1000 gallons)	\$50/hour	\$50/hour	
fire	Apparatus response - ladder trucks	\$300/hour	\$300/hour	
fire	Apparatus response - brush trucks	\$75/hour	\$75/hour	
fire	Apparatus response - command vehicles	\$75/hour	\$75/hour	
fire	Apparatus response - specialty response veh/HAZMAT trailers	\$75/hour	\$75/hour	
fire	Apparatus response - pick-ups & utilities	\$75/hour	\$75/hour	
fire	Apparatus response - ATVs w/trailer	\$25/hour	\$25/hour	

fire	Apparatus response - boats w/trailer	\$25/hour	\$25/hour	
fire	Apparatus response - bucket truck	\$50/hour	\$50/hour	
FD/ambulance	Motor Vehicle Crash Resulting in a criminal or VTC being issued	Total fee assessed for equipment & personnel response	Total fee assessed for equipment & personnel response	
FD/ambulance	Fire Alarm System Malfunction	1st Offense - No Cost Second Offense - \$60.00 Third Offense - \$75.00 Fourth Offense and additional - \$100.00	1st Offense - No Cost Second Offense - \$60.00 Third Offense - \$75.00 Fourth Offense and additional - \$100.00	
fire	Trench Permit	\$25.00	\$25.00	
fire	Confined Space Permit	\$100 (double the fine if no permit)	\$100 (double the fine if no permit)	
fire	Tent Permits 1200 Sqft or less to 200 sqft	\$50.00	\$50.00	
fire	Tent Permits 1200 Sqft or more	\$100.00	\$100.00	
fire	Master Box Fees	\$175 annually	\$200 annually	
FD/ambulance	Outside details	\$70/hour	\$80/hour	
FD/ambulance	Outside detail with vehicle	\$70/hour plus vehicle charge	\$80/hour plus vehicle charge	
Permitting	Building- Residential Owner Occupied SFD- New Home Construction. Square footage based on footprint	\$.20/SF; Min. \$150.00	\$.20/SF; Min. \$150.00	
Permitting	Building- Residential Owner Occupied SFD- All Other Permits. Square footage based on footprint	\$.20/SF; Min. \$30.00	\$.20/SF; Min. \$30.00	
Permitting	Building - Demolition in all districts	\$10.00	\$10.00	
Permitting	Building - Commercial Structure, New Construction. Square footage based on footprint	\$.25/SF; Min. \$150.00	\$.25/SF; Min. \$150.00	
Permitting	Building - Commercial Structure, All Other Construction. Square footage based on footprint	\$.25/SF; Min. \$75.00	\$.25/SF; Min. \$75.00	
Permitting	Electrical Base Fee (includes energizing permit)	\$50	\$50	
Permitting	Electrical- Temporary Service	\$30 each	\$30 each	
Permitting	Electrical- Permanent Service (1&2 Phase through 400 amp)	\$35 each	\$35 each	
Permitting	Electrical- Permanent Service (401-800 Amps)	\$50 each	\$50 each	
Permitting	Electrical- Permanent Service Up to 801+ Amps	\$100 each	\$100 each	

Permitting	Electrical- Transformers, Solar Panels (1-25 KVA/kW)	\$10 each	\$10 each	
Permitting	Electrical - Transformers, Solar Panels (26-75 KVA/kW)	\$15 each	\$15 each	
Permitting	Electrical - Transformers, Solar Panels (76-200 KVA/kW)	\$25.00 each	\$25.00 each	
Permitting	Electrical- Transformers, Solar Panels (over 200 KVA/kW)	\$35 each	\$35 each	
Permitting	Electrical- Motors and Generators (up to 25 hp, KW or KVA)	\$10 each	\$10 each	
Permitting	Electrical- Motors and Generators (26-100 hp, KW or KVA)	\$15.00 each	\$15.00 each	
Permitting	Electrical- Motors and Generators (over 100 hp, KW or KVA)	\$25 each	\$25 each	
Permitting	Electrical - Main Panel Replacement	\$50 each	\$50 each	
Permitting	Electrical- Sub Panels and Feeders (after the main disconnect)	\$35 each	\$35 each	
Permitting	Electrical - Solar Combiners/Inverters	\$35.00 each	\$35.00 each	
Permitting	Electrical- Lights, outlets, Switches, T-Stats	\$20 per 50	\$20 per 50	
Permitting	Electrical - AC/DC Smoke Alarms, Carbon Monoxide (CO) Alarms	\$20 per 50	\$20 per 50	
Permitting	Electrical - Yard Lights and Sign lights	\$5.00 each	\$5.00 each	
Permitting	Electrical - Fuel Oil, Kerosene, LP, NG and gasoline pumps	\$25.00 each	\$25.00 each	
Permitting	Electrical- Boiler/Furnace/Controls & Stationary Appliances	\$15 each	\$15 each	
Permitting	Electrical- Elevators	\$75 each	\$75 each	
	Electrical- Platform Lifts	\$75 each	\$75 each	
Permitting	Electrical- Fire Alarm Devices	\$30.00 per 50	\$30.00 per 50	
Permitting	Electrical- Fire Alarm Control Panels and Annunciator Panels	\$50 each	\$50 each	
Permitting	Electrical- Fire Pumps	\$50 each	\$50 each	
Permitting	Time of Sale Inspection - request for initial inspection and one re-inspection (if multi-unit building, inspection good for 1 unit, and an additional \$25 for each additional unit)	\$125	\$125	
Permitting	Time of Sale Second Re-Inspection (if multi-unit building, inspection good for 1 unit, and an additional \$10 for each additional unit)	\$50	\$50	
Permitting	Minimum Housing - registration (annual) per Ord. 7-13	\$60/unit	\$60/unit	effective 7/1/23
Permitting	Minimum Housing - delinquency penalty per Ord. 7-13	8.00%	8.00%	
Permitting	Minimum Housing - delinquency interest per Ord. 7-13	1% per month or part thereof	1% per month or part thereof	
Permitting	Minimum Housing -- <u>Reinspection fee: 2nd reinspection for violations</u>	\$60.00	\$60.00	
Permitting	Minimum Housing - reinspection fee, 3rd and subsequent reinspections for violations, per reinspection	\$100.00	\$100.00	
Permitting	vacant building inspection fee for registration	\$200.00	\$200.00	
Permitting	vacant buildings 6 months registration	\$500.00	\$500.00	

Permitting	vacant buildings 6 months registration renewal	\$500.00	\$500.00	
Permitting	vacant buildings delinquency penalty	Per Charter Sec. 602	Per Charter Sec. 602	
Permitting	Trash Ordinance Inspection Fee, 3rd inspection or greater	\$75.00	\$75.00	
Permitting	First Reinspection for Any Permit	\$125.00	\$125.00	
Permitting	Second Reinspection for Any Permit Plus Any Additional Reinspections	\$200.00	\$200.00	
Permitting	Fee for Starting Work Without Permits	\$150.00	\$150.00	
Permitting	Tax Stabilization Agreement Application	\$250.00	\$250.00	
Permitting	DRB Hearing Fee- All Hearings	\$175.00	\$175.00	
Permitting	Recording fee - all department-issued permits (as per statute)	\$15/permit	\$15/permit	
Permitting	Subdivision Permit Fee- Sketch Plan Approval	\$20.00	\$20.00	
Permitting	Subdivision Permit Fee- Final Plat Approval	\$50.00	\$50.00	
Permitting	Flood Hazard Area (FHA)- Non-Substantial Improvement	\$20.00	\$20.00	
Permitting	Flood Hazard Area (FHA)- Substantial Improvement	\$40.00	\$40.00	
Permitting	Flood Hazard Area (FHA)- Certificate of Flood Hazard Compliance (Not Project Related)	\$40.00	\$40.00	
Permitting	Zoning - Floodplain Regulations	\$15.00	\$15.00	
Permitting	Copies of Recording Files of Meetings (disk not included)	\$1.00 per disk	\$1.00 per disk	
Permitting	Zoning- Color Prints and Photocopies	\$.50/sheet	\$.50/sheet	
Permitting	Zoning - Master/Municipal Plan	\$35.00	\$35.00	
Permitting	Zoning- Standard GIS Parcel Maps	\$1/page B&W//\$.2/page color	\$1/page B&W//\$.2/page color	
Permitting	Zoning- Unified Development Regulations With Maps	\$35.00	\$35.00	
Permitting	Zoning Permit- Residential 1-4 Units: Up to \$5,000	\$20.00	\$20.00	
Permitting	Zoning Permit- Residential 1-4 Units: \$5,001-\$10,000	\$40.00	\$40.00	
Permitting	Zoning Permit- Residential 1-4 Units: \$10,001-\$25,000	\$75.00	\$75.00	
Permitting	Zoning Permit- Residential 1-4 Units: \$25,001-\$150,000	\$100.00	\$100.00	
Permitting	Zoning Permit- Residential 1-4 Units: \$150,001+	\$150.00	\$150.00	
Permitting	Zoning Permit- Commercial, Industrial, Mixed Use, Res. 5+ Units: Up to \$10,000	\$50.00	\$50.00	
Permitting	Zoning-Permit- Commercial, Industrial, Mixed Use, Res. 5+ Units: \$10,001-\$25,000	\$100.00	\$100.00	
Permitting	Zoning Permit- Commercial, Industrial, Mixed Use, Res. 5+ Units: \$25,001-\$150,000	\$200.00	\$200.00	

Permitting	Zoning Permit- Commercial, Industrial, Mixed Use, Res. 5+ Units: \$150,001-\$350,000	\$300.00	\$300.00	
Permitting	Zoning Permit- Commercial, Industrial, Mixed Use, Res. 5+ Units: \$350,001+	\$400.00	\$400.00	
Permitting	Zoning Permit- Sitework	\$40.00	\$40.00	
Permitting	Zoning Permit- Signs	\$40.00	\$40.00	
Permitting	Zoning Permit- Sandwich Board Signs	\$40.00	\$40.00	
Permitting	Zoning Permit- Temporary Signs and Banners Per 30 Days	\$30.00	\$30.00	
Permitting	Zoning Permit- Change of Use	\$40.00	\$40.00	
Permitting	Zoning Permit - Temporary Structure	\$20.00	\$20.00	
Permitting	Zoning Permit - Home Occupation	\$40.00	\$40.00	
Permitting	Zoning Permit - Boundary Line Adjustment	\$40.00	\$40.00	
Permitting	Zoning Permit - Fences / Walls	\$40.00	\$40.00	
Permitting	Zoning Permit - Certificate of Compliance	\$30.00	\$30.00	
Permitting	Zoning Permit - Temporary Certificate of Compliance (+\$10/mo up to an additional 12 mo.)	\$15.00	\$15.00	
police	traffic violations as per Ordinance Ch. 17 Traffic (see below)	As allowed by 23 VSA sec.1008 unless noted otherwise	As allowed by 23 VSA sec.1008 unless noted otherwise	
police	Speeding violations of City Ord. Ch. 17 (a) (c) (d): 1-10 MPH over speed limit	\$5.00 per mph over	\$5.00 per mph over	
police	Speeding violations of City Ord. Ch. 17 (a) (c) (d): 11-20 MPH over speed limit	\$6.00 per mph over	\$6.00 per mph over	
police	Speeding violations of City Ord. Ch. 17 (a) (c) (d): 21-30 MPH over speed limit	\$7.00 per mph over	\$7.00 per mph over	
police	Speeding violations of City Ordinance Ch. 17 (b)	\$220	\$220	
police	parking meters (red - 30 minutes max; black - 2 hours max; yellow - 4 hours max; green - 10 hours max)	25 cents / 15 minutes	25 cents / 15 minutes	
police	parking meters - electric vehicles	-	\$2.00 per hour	
police	parking tickets - expired meter	\$12.00	\$12.00	
police	parking tickets - over time limit	\$12.00	\$12.00	
police	parking tickets - electric vehicle meters violation	-	\$25.00	
police	parking tickets - obstructing traffic/overnight parking/snow ban/ on sidewalk/obstructing hydrant/all other violations	\$38.00	\$38.00	

police	parking ticket - restricted parking violation (yellow zone/ permit only zone)	\$23.00	\$23.00	
police	parking ticket - late penalty (21+ late)	\$20.00	\$20.00	
police	parking ticket - parking at electric vehicle charging station w/o plug-in	\$23.00	\$23.00	
police	parking ticket - parking in handicap spot	\$150.00	\$150.00	
police	removal of "Denver Boot" or towing for unpaid tickets	All outstanding tickets plus amt equal to contracted towing charge plus \$50 administration fee	All outstanding tickets plus amt equal to contracted towing charge plus \$50 administration fee	
police	Return of towed vehicle	All outstanding tickets plus amt equal to contracted towing charge plus \$50 administration fee	All outstanding tickets plus amt equal to contracted towing charge plus \$50 administration fee	
police	long-term rental of parking meter (requires pre-approval & payment)	2X all-day fee for meter	2X all-day fee for meter	
police	bagging fee for long-term rental of parking meter	\$20 per bagging job	\$20 per bagging job	
police	rental fee for funeral parking meter bags (bags provided by city)	\$20/bag annual fee	\$20/bag annual fee	
police	overweight truck/fleet permit (state form)	\$5/vehicle; \$10/fleet	\$5/vehicle; \$10/fleet	effective 7/1/23
police	Outside details	\$70/hour	\$80/hour	
police	Outside detail with vehicle	\$75/hour plus mileage outside city limits	\$85/hour plus mileage outside city limits	
police	Release of Police reports	\$20.00	\$20.00	
police	Copy of audio recording (per recording)	\$20.00	\$20.00	
police	Copy of video recording (per recording)	\$45.00	\$45.00	
public works	Water connection	\$2,000/connection	\$2,000/connection	effective 7/11/23
public works	Sewer connection	\$2,000/ connection	\$2,000/ connection	effective 7/11/23
public works	Storm water connections		\$100/connection	
public works	Excavation within City right-of-way	\$100 minimum	\$100 minimum	effective 7/11/23
public works	Excavation - asphalt: per square foot to be replaced	\$6/SF	\$6/SF	effective 7/11/23

public works	Excavation - gravel: per square foot to be replaced	\$3/SF	\$3/SF	effective 7/11/23
public works	Excavation - sidewalk: per square foot to be replaced	\$5/SF	\$5/SF	effective 7/11/23
public works	Excavation - curbing: per linear foot to be replaced	\$10/LF	\$10/LF	effective 7/11/23
Recreation	pool daily fees - adult	\$6.00	\$6.00	
Recreation	pool daily fees - child	\$4.00	\$4.00	
Recreation	pool season pass - Barre City adult	\$70.00	\$70.00	
Recreation	pool season pass - Nonresident adult	\$80.00	\$80.00	
Recreation	pool season pass - Barre City child	\$40.00	\$40.00	
Recreation	pool season pass - Nonresident child	\$50.00	\$50.00	
Recreation	pool season pass - Barre City family	\$130.00	\$130.00	
Recreation	pool season pass - Nonresident family	\$160.00	\$160.00	
Recreation	Senior Citizen 65+	Free	Free	
Recreation	pool - swimming lessons Barre City resident	\$30.00	\$30.00	
Recreation	pool - swimming lessons - Nonresident	\$55.00	\$55.00	
Recreation	Rotary Park picnic shelter - per event	\$45.00	\$45.00	

