

**REGULAR COUNCIL MEETING**  
**Tuesday, March 11, 2025 6:00pm**  
**Zoom Meeting ID: 889 8252 5535 Passcode: 675736**  
**One tap mobile 929-205-6099**

Page	Agenda Item
	1. Call to Order – 6:00PM
	2. Adjustments to the Agenda
	3. Visitors & Communications
	4. Consent Agenda
5	A. Approval of Minutes i. Meeting of 2/25/25
	B. Clerk’s Office Licenses & Permits C. Reappoint Amy Galford and Peter Anthony (alternate) to the CVSWMD board D. Authorize the Manager to execute contract(s)
10 22	4-a. Approve City Warrants i. Approve week of 2/26/25 ii. Ratify week of 3/6/25
	5. City Clerk & Treasurer Report
	6. Liquor/Cannabis Control Boards
	7. City Manager’s Report
	8. New Business
34 37 38 39 76 164 166 173	A. Approve PILOT agreement for 173 S Main St B. Flood Resiliency Plan – hydrology study (Gustin) C. Ratify collective bargaining agreement with FOP D. Update on City Hall security cameras E. FY26 budget i. Department presentations (PD, FD, Facilities) ii. Partner presentations (Aldrich Library, Partnership, BADC) F. Review proposed charter changes G. Discussion of governance committee (Stockwell) H. Funding requests for town meeting (Clerk)
	9. Upcoming Business
	10. Round Table
	11. Executive Session – legal, personnel
	12. Adjournment

**Other Meetings and Events**

Wednesday March 12  
Police Advisory Committee 6PM Public Safety Building

## Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
  - Assume good intent and explain impact
  - Ask clarifying questions
  - If off course, interrupt and redirect
- Think, then A.C.T.
  - Alternatives – Identify all choices
  - Consequences – Project outcomes
  - Tell your story – Prepare your defense
- Ethics checks
  - Is it legal?
  - Is it in scope (Charter, ordinance, policy)?
  - Is it balanced?
- “ELMO” – Enough, Let’s Move On
  - Honor time limits
  - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
  - Remarks must be relevant and appropriate to the discussion; stay on subject
  - Don’t leave with “silent disagreement”
  - Decisions agreed on by consensus when possible, majority when necessary
  - All decisions of Council are final
- No blame
  - Articulate expectations of each other
  - We all deeply care about the City in our own way
  - Debate issues, not personalities
- Electronics
  - No texting, email, or videogames during the meeting



## City of Barre, Vermont

6 N. Main St., Suite 2  
Barre, VT 05641  
[www.barrecity.org](http://www.barrecity.org)

R. Nicolas Storellicastro  
City Manager  
(802) 476-0240  
[citymanager@barrecity.org](mailto:citymanager@barrecity.org)

### MEMO

**TO:** City Council  
**FROM:** The Manager  
**DATE:** 3/7/2025  
**SUBJECT:** Packet Memo re: 3/11/2025 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

#### **Adjustments to the Agenda**

I will request an executive session for real estate be added in addition to legal and personnel.

#### **4-C Reappoint Amy Galford and Peter Anthony (alternate) to the CVSWMD board**

In October 2024, the Council appointed Amy Galford and Peter Anthony (alternate) to long-vacant seats on the Central Vermont Solid Waste Management District (CVSWMD) board. Their terms will expire June 30, 2025 and CVSWMD has inquired as to whether our representatives will be re-appointed. Amy and Peter have attended meetings diligently and I encourage the Council to re-appoint them to another one-year term.

#### **4-D Authorize the Manager to approve contract(s)**

There are no contracts for approval at this time.

#### **8-A Approve PILOT agreement for 173 S. Main Street**

At the request of the Council, this agenda item was removed from the consent agenda of the February 25, 2025 meeting so that Angie Harbin (Executive Director of Downstreet Housing & Community Development) could discuss and answer questions about the proposed PILOT agreement. The escalator of the agreement has been increased from 2 to 3 percent.

#### **8-B Flood Resiliency Plan – hydrology study (Gustin)**

As part of our regular Flood Resiliency Plan updates, Roy Schiff will be present to update the Council on the hydrology study that the City commissioned in 2024. The presentation was not available at packet deadline, and will be provided to Councilors as soon as it is received.

#### **8-C Ratify collective bargaining agreement with FOP**

The packet includes a summary of the economic and policy terms of a 3-year contract we have negotiated with the FOP, the union representing our Police Department (police, dispatch, meters enforcement). We are pleased to have reached a resolution and look forward to our continued partnership with the dedicated staff of the Police Department.

#### **8-D Update on City Hall cameras**

Chief Vail has prepared a memo and will be present to update the Council about the recent re-installation of security cameras on City Hall.

#### **8-E FY26 budget**

The packet includes several materials related to the topics staff would like to discuss with the Council as we continue to develop an FY26 budget to present to the voters, including:

- Department reviews (Police, Fire & EMS, and Facilities & Grounds); and
- Partner presentations (Aldrich Library, The Barre Partnership, and Barre Area Development)

### **8-F Review proposed charter changes**

The packet includes draft language for three potential charter changes, including:

- Make the clerk an appointed position (proposed by Councilor Stockwell);
- Authorize the Manager or a designated Councilor to execute property purchases in addition to the Mayor (proposed by Councilor Gustin); and
- Authorize the City to retain fund balance in excess of 5 percent (proposed for discussion by the Manager and Assistant City Manager/Finance Director).

A formal first hearing for charter changes will be held on April 8, 2025.

### **8-G Discussion of governance committee (Stockwell)**

This item, and the relevant briefing materials, was placed on the agenda at the request of Councilor Stockwell.

### **8-H Funding requests for town meeting (Clerk Metivier)**

This item and the summary page was placed on the agenda at the request of Clerk Metivier. A separate email with supporting documentation on the requests (i.e. board membership, annual reports) will be provided separately due to file size. Absent an indication that the funding requests require immediate action, I recommend formal approval at the same time that the FY26 budget is approved and warned on April 8, 2025.



To be approved at the next Barre City Council Meeting

**Regular Meeting of the Barre City Council (Draft)**  
**Held February 25, 2025 at 6pm**  
**Council Chambers-Barre City Hall**

The warned Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thomas Lauzon at 6:00 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilor Emel Cambel and Councilor Sonya Spaulding; from Ward II, Councilor Amanda Gustin and Councilor Jeff Bergeron; and from Ward III, Councilor Samn Stockwell. City staff members present were City Manager Nicolas Storellicastro, Assistant Manager/Finance Director Dawn Monahan and Clerk/Treasurer Cheryl Metivier.

**Absent:** Councilor Michael Deering-Ward III

**Adjustments to the Agenda** – Remove item (4) D – make a stand alone item next Council meeting  
Add item (8) I – Charter Change – appointment of Clerk position  
Move item (8) D & E to bottom of New Business

**Visitors & Communications** – none

**4. Consent Agenda**

- Approval of Minutes
  - i. Meetings of 2/11/25 and 2/18/25
- B. Clerk's Office Licenses & Permits
  - Barre Pride Baked w/ Love Event – June 7, 2025
- C. Ratify Council's 2/11/25 approval of PVR form 4155
- D. Approve financing for purchase of new firetruck
- E. Approve Allonge agreement for MCRF loan
- F. Authorize the Manager to execute contract(s)

*Motion to approved Consent Agenda moved by Councilor Stockwell, seconded by Councilor Bergeron-  
Approved.*

**4-a. Approve City Warrants**

- i. Ratify week of 2/19/25
- ii. Approve week of 2/26/25

*Motion to approved City Warrants moved by Councilor Gustin, seconded by Councilor Stockwell-  
Approved (Councilor Spaulding abstaining)*

**5. City Clerk & Treasurer Report**

\*3<sup>rd</sup> Quarter property tax collection has passed. If you still need to make a payment give the office a call and we will steer you in the right direction for payments.

To be approved at the next Barre City Council Meeting

\*Absentee ballots can still be requested for mailing up until Friday, February 28<sup>th</sup>. The polling location is the Barre Municipal Auditorium opening at 7am-closing at 7pm.

\*April 1<sup>st</sup> is the deadline for dog licensing. If you still have not renewed your canines license you may do so with a current rabies certificate and the \$19.00 fee

\*Parking permits are still available for those who will be working within the city for the upcoming year. The permits are sold on an annual rate, prorated as time passes. These permits allow daily parking at any green topped meter throughout the city.

## 6. Liquor/Cannabis Control Boards

Asian Gourmet – N Main St – 1<sup>st</sup>, 3<sup>rd</sup> Liquor & Outside consumption

Walgreen – N Main St – 2<sup>nd</sup> Class Liquor, Tobacco

Jiffy Mart – N Main St - 2<sup>nd</sup> Class Liquor, Tobacco & Tobacco Substitute

Ladder One Grill – S Main St - 1<sup>st</sup>, 3<sup>rd</sup> Liquor & Outside consumption

Valley Bowl Inc. Catering – Trappers Assoc. Annual Banquet – 3/29/25 – Auditorium

Kraemer & Kin, LLC Catering – Barre Social Club – 2/28/25

## 7. City Manager's Report

- FOP contracted negotiated.
- Barre Auditorium will be full of activities in the coming weeks with Wrestling State Tournaments, Basketball State Tournaments and Hockey games.
- The City of Barre has continued Tess Taylors contract with left over grant funds thanks to the Dept of Human Services. Her valued work and knowledge she pledges to the unhoused are still needed.
- A visit to the State House providing testimony to the one million dollar allocation of funds for Prospect Heights.
- Road condition complaints are trying to be addressed timely. The major routes into and through the City Routes 14, 302 and 2 are the States responsibility. The city has spent \$2 million in funds for paving since 2023.
- Welcome Jeff Bergeron to the Council, representing Ward II.

## 8. New Business

- A. 2nd Reading Warned 6:20 P.M. Ord. #2025-1: Open Meetings Law updates  
Will become in effect 14 days from Saturday, March 1<sup>st</sup>.

*Motion to acknowledge the 2<sup>nd</sup> Reading Warned 6:20 P.M. Ord. #2025-1: Open Meetings Law updates moved by Councilor Stockwell, seconded by Councilor Gustin, approved.*

- B. Public Hearing Warned 6:30 P.M.: Headworks project finding of no significant impact

Officially opened the hearing at 6:29pm. A representative of Aldrich & Elliot outlined the impact on flood plains, environmental impact and NEPA compliance.

Hearing closed at 6:35pm

- C. Volunteer Appointment
  - i. JEDIB Committee – Carlos Pereira

To be approved at the next Barre City Council Meeting

Carlos Pereira introduced himself, commented on his presence within the community and interest in the committees' mission. The current Chair to the committee Christopher Roberts gave a strong endorsement.

*Motion to approve the Volunteer Appointment to the JEDIB Committee – Carlos Pereira moved by Councilor Stockwell, seconded by Councilor Spaulding – approved for the seat set to expire June 2026.*

- D. FY26 budget

Assistant Manager/Finance Director – Dawn Monahan outline the cuts the City needs to try to make to keep the budget at an acceptable rate for Barre residents without compromising safety, quality of services and funding for much needed upgrades, projecting a 5-6% increase. The City's Department heads will be holding a budget congress to comb through the revenues and expenditures line-by-line to eliminate what can be.

- E. Flood Resiliency Plan update (Gustin)

Councilor Gustin introduced a plan to provide neighborhoods to meet, share and learn about how water runs through, storm water run-off patterns and how to create ways to steer the water responsibly for better mitigation during rain events with workshops. Neighborhood walks are;

March 1 – Currier Park

March 2- Prospect St.

March 15 – Orange St

March 16 – Tremont St

March 29 – Berlin St.

Rain gardens and rain barrel workshops will be held at the Aldrich Library.

- F. Warn charter change hearings

Language added for deadlines for submissions when considering April 8<sup>th</sup> & May 6<sup>th</sup>

*Motion to approve Warn charter change hearings language for deadlines for submissions when considering moved by Councilor Gustin, seconded by Councilor Cambel, approved.*

- G. Charter Change make Clerk position an appointed position.

Councilor Stockwell wants more leverage in managing skills and a duties.

**Mayor Lauzon has exited the meeting.**

- H. Approve execution of the Purchase and Sale Agreement for the City's purchase of the property at 277 Morrison Road in Barre Town, subject to final review and approval of the Agreement's terms by the City Attorney

- Increased storage and work space of 58,000 sq ft.
- Increased safety – current building is falling into itself
- More efficient heating
- No worries of flooding causing additional loss of vehicles, tools, machines and building damage.
- Less expense then building outright

To be approved at the next Barre City Council Meeting

*Motion to approve execution of the Purchase and Sale Agreement for the City's purchase of the property at 277 Morrison Road in Barre Town, subject to final review and approval of the Agreement's terms by the City Attorney moved by Councilor Cambel, seconded by Councilor Gustin, approved.*

- I. Authorize the City Manager to submit an AUD application to Barre Town Planning Commission related to the acquisition of the property at 277 Morrison Road

*Motion to approve authorizing the City Manager to submit an AUD application to Barre Town Planning Commission related to the acquisition of the property at 277 Morrison Road moved by Councilor Bergeron, seconded by Councilor Cambel, approved.*

## **9. Upcoming Business**

Manager;

March 11<sup>th</sup> - Budget presentations by PD, FD & DPW  
Cameras  
Funding Barre Partnership & Library & BACD

Councilor Gustin; Update on inundation modeling report- Roy Shiff will attend.

Councilor Stockwell; Standing committee for charter review.

## **10. Round Table**

Councilor Gustin; \*Excited for the DPW garage purchase  
\*Participate in the tariff protest and shop local only.

Councilor Cambel; \*Excited about the DPW garage purchase

Councilor Bergeron; \*Excited about the DPW garage purchase  
\*Thanked Ward II voter for electing him into the seat.  
\*Promoted all the sporting events happening at the Aud & BOR this weekend!

Councilor Spaulding; \*Attended a BLM art exhibit at the SPA on N Main. Mosaic portraits.  
\*Please vote for the BUUSD/CVCC budgets= 1% decrease. Absentee or in person  
March 4<sup>th</sup> from 7am-7pm  
\*Sidewalk maintenance can be addressed by contacting DPW

Councilor Stockwell; \* Support local businesses  
\*Vote March 4<sup>th</sup>  
\*Barre Social Club is gorgeous

**Motion to adjourn moved by Councilor Gustin, seconded by Councilor Cambel, approved**

**Meeting adjourned at 8:50pm**

Next regular meeting is scheduled for March 11th, 2025 at 6pm.

The open portions of the meeting were recorded on the video platform.

To be approved at the next Barre City Council Meeting

Respectfully submitted,

Cheryl A. Metivier, City Clerk

DRAFT

By check number for check acct 01(GENERAL FUND) and check dates 02/26/25 thru 02/26/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
01031	ACCURA PRINTING						
	93333	Business Cards-LaBarge	001-5010-350.1053	OFFICE SUPPLIES	0.00	55.00	155752
01088	AFSCME COUNCIL 93						
	PR 02262025	PR W/E 2/21/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	277.68	E664
01150	AIRGAS USA LLC						
	9156627939	Chop Saw	001-8050-350.1060	SMALL TOOLS	0.00	479.00	155753
	9157934669	Wheel Cut Off/Blade	001-8050-350.1061	SUPPLIES - GARAGE	0.00	251.35	155753
	9158110842	Wire	001-8050-350.1061	SUPPLIES - GARAGE	0.00	203.00	155753
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					0.00	933.35	
01030	AIRVAC CORP						
	16204	Air Vac Filters	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	4,307.20	155754
01827	ALDRICH + ELLIOTT PC						
	82853	WWTF Headworks 1/25	003-8330-120.0173	PROFESSIONAL SERVICES	0.00	7,279.53	155755
01832	ANDERSON JEROMY						
	02032025	Delinq Tax Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.15	155756
23018	AUBUCHON HARDWARE						
	491007	Brackets/Nuts & Bolts	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	63.87	155757
	491318	Propane Tank	002-8200-320.0752	HYDRANTS MAINT	0.00	166.04	155757
	491320	Nuts & Bolts	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	62.02	155757
	491334-24	Galvanized Nipple	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	6.11	155757
	491402	Roller Covers	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	211.29	155757
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					0.00	509.33	
02293	BCBSVT						
	198772078		001-2000-240.0008	HEALTH PAYABLE	0.00	18,191.81	155758
	198772078		001-9020-110.0151	HEALTH INSURANCE	0.00	121,875.79	155758
	198772078		002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	6,355.40	155758
	198772078		002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	9,339.08	155758
	198772078		003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,408.42	155758
	198772078		003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	7,971.94	155758
	198772078		048-5500-110.0153	BENEFITS	0.00	1,089.94	155758
	198772078		019-5040-110.0153	SPECIAL PROJECTS BENEFITS	0.00	1,089.94	155758
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					0.00	169,322.32	
02204	BENOIT ELECTRIC INC						
	7370	Moved Pump Outlet	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	1,428.82	155759
	7402	Move VFDs/Current Measure	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	316.00	155759
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					0.00	1,744.82	
02323	BRADYPLUS OF VERMONT						
	9713024	Degreaser	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	144.06	155760

By check number for check acct 01(GENERAL FUND) and check dates 02/26/25 thru 02/26/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	9762850	Bucket Combo	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	167.59	155760
					0.00	311.65	
03087	CAPITOL STEEL & SUPPLY CO						
	I040208	Rebar	001-8050-350.1065	SUPPLIES - STS	0.00	52.50	155761
03172	CARGILL INC						
	2910609360	Deicer	001-8050-360.1184	SALT - SNO	0.00	4,045.91	155762
	2910621165	Deicer	001-8050-360.1184	SALT - SNO	0.00	2,779.70	155762
	2910626456	Deicer	001-8050-360.1184	SALT - SNO	0.00	1,990.92	155762
	2910626457	Deicer	001-8050-360.1184	SALT - SNO	0.00	5,658.68	155762
	2910633875	Deicer	001-8050-360.1184	SALT - SNO	0.00	2,930.42	155762
					0.00	17,405.63	
03472	CARLSON CODY OR CITY OF BARRE						
	02032025	Delinq Taxes Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.94	155763
03276	CARROLL CONCRETE						
	INV202409120	Waste Block	002-8200-320.0750	MAIN LINE MAINT	0.00	180.00	155764
03471	CENTRAL VERMONT YOUTH HOCKEY						
	4455	Refund for Rink Closure	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	160.00	155765
03446	CINTAS CORPORATION NO. 2						
	4221244504	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	35.52	155766
	4221244504	Uniforms	001-8050-340.0940	CLOTHING	0.00	104.94	155766
	4221244504	Uniforms	002-8200-340.0940	CLOTHING	0.00	38.38	155766
	4221244504	Uniforms	003-8300-340.0940	CLOTHING	0.00	89.65	155766
					0.00	268.49	
03411	COLLINS APRIL						
	01272025	Mileage 10.5x.67/24.5x.7	001-7015-130.0182	TRAVEL & MEALS	0.00	24.19	155767
	02212025	Mileage - 27x.70	001-7015-130.0182	TRAVEL & MEALS	0.00	18.90	155767
					0.00	43.09	
03168	CONSOLIDATED ELECTRICAL DISTRIBUTO						
	0386-1048690	Liquid Tight Connector	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	14.97	155768
	0386-1048846	Pipe Hanger	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	24.43	155768
					0.00	39.40	
04526	DAVENPORT LAURA						
	01022025	Permit Refund	001-4030-430.4033	BLDG & ZONING FEES	0.00	175.00	155769
04527	DOWNS RACHLIN MARTIN PLLC						
	520574	TIF Dev - Seminary	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	948.00	155770

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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04095	DUFRESNE GROUP						
	19444	Valve Vault Research	002-8200-120.0173	PROFESSIONAL SERVICES	0.00	120.00	155771
05069	EDWARD JONES						
	PR 02262025	PR W/E 2/21/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	155772
05119	EMERALD LAKE SOLAR LLC						
	230 NMR	Monthly Output	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	175.04	E665
	230 NMR	Monthly Output	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	317.94	E665
	230 NMR	Monthly Output	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	476.92	E665
	230 NMR	Monthly Output	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	428.71	E665
	230 NMR	Monthly Output	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	2,020.15	E665
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					0.00	3,418.76	
16102	EMPOWER TRUST COMPANY LLC						
	PR 02262025	PR W/E 2/21/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	1,034.13	E666
	PR 02262025A	PR W/E 2/21/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	784.71	E666
					-----	-----	
					0.00	1,818.84	
05059	ENDYNE INC						
	521612	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	140.00	155773
	521644	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	125.00	155773
	521975	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	105.00	155773
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					0.00	370.00	
05100	ENVIRONMENTAL PRODUCTS AND ACCESSO						
	277315	Aluminum Tubing	003-8300-320.0743	TRUCK MAINT	0.00	591.85	155774
	277325	Air Hose/Man Cover Handle	003-8300-320.0743	TRUCK MAINT	0.00	1,599.00	155774
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					0.00	2,190.85	
05116	FIDELITY SECURITY LIFE INSURANCE C						
	166651298	EyeMed 2/2025	001-2000-240.0020	VISION EYEMED PAYABLE	0.00	210.39	155775
07043	GILBERT DAVID						
	4100416	Reimb - Boots	003-8300-340.0943	FOOTWARE	0.00	155.00	155776
07131	GILLIES DARIN OR CITY OF BARRE						
	02032025	Delinq Taxes Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	17.40	155777
07991	GRANITE CITY ELECTRIC SUPPLY CO						
	S010136512	Audio Cable	002-8200-320.0755	SERVICES MAINT (CURBS)	0.00	599.00	155778
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR 02262025	PR W/E 2/21/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	437.20	155779



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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
<b>07006 GREEN MT POWER CORP</b>							
	04423	021325 DFW Garage 1/14-2/13	001-8050-200.0210	ELECTRICITY	0.00	1,261.17	155780
	04971	020625 E Cobb Hl 1/7-2/6/25	002-8200-200.0205	ELECTRICITY-FIRE DISTRICT	0.00	383.73	155780
	10586	020725 Nelson St Prv 1/7-2/6	002-8200-200.0203	ELECTRICITY-NELSON PV	0.00	50.46	155780
	14971	020625 Rt 302 PRV 1/7-2/6	002-8200-200.0212	ELECTRICITY - RT 302 POLE	0.00	29.33	155780
	17784	021325 Pearl Ped Way 1/14-2/13	001-6060-200.0210	ELECTRICITY	0.00	144.90	155780
	19335	021325 Mrchnt Row 1/14-2/13	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	26.07	155780
	48336	021325 Prosp Brdg 1/14-2/13	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	451.77	155780
	51544	021325 Ent Alley 1/14-2/13	048-8315-200.0210	ENT ALY O&M	0.00	27.76	155780
	53423	021325 Wtr Dept Yard 1/14-2/13	002-8200-200.0207	ELECTRICIEY BURNHAM YD LI	0.00	34.68	155780
	55379	021325 Entrprse Alley 1/14-2/13	001-6060-200.0210	ELECTRICITY	0.00	151.21	155780
	57951	020625 Hill/Washington 1/7-2/6	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	96.29	155780
	63423	021025 Currier Pk 1/9-2/10	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	27.46	155780
	74181	020725 Res Rd WP 1/7-2/6	002-8220-200.0210	ELECTRICITY	0.00	9,588.86	155780
	83423	021325 Swr Dept Bldg 1/14-2/13	003-8300-200.0210	ELECTRICITY	0.00	191.71	155780
	95121	020525 Hill/Ayer St 1/6-2/5/25	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	126.03	155780
					0.00	12,591.43	
<b>07074 GW LOCKSMITH LLP</b>							
	12852	Adjust Hinges Main Doors	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	141.49	155783
<b>08053 HOLLAND CO INC</b>							
	PI-31595	Sodium Bisulfite	003-8330-360.1145	SODIUM BISULFITE	0.00	2,777.04	155784
<b>08914 HOWE ALISON OR CITY OF BARRE</b>							
	02032025	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	200.00	155785
<b>20097 IAFF LOCAL #881</b>							
	PR 02262025	PR W/E 2/21/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	E668
<b>10031 JET SERVICE ENVELOPE CO</b>							
	93365	Election Mail Envelopes	001-5060-360.1165	PROGRAM MATERIALS	0.00	1,513.66	155786
<b>11053 K BELLAVANCE LAND WORKS AND HAULIN</b>							
	43123	Sewer Line Repaired	003-8300-120.0172	CLAIMS/DEDUCTIBLES	0.00	4,927.40	155787
<b>12010 L BROWN &amp; SONS PRINTING INC</b>							
	103310	Ballots	001-5060-360.1165	PROGRAM MATERIALS	0.00	2,400.00	155788
<b>12309 LARRABEE DAVID</b>							
	12632	Reimb - CDL Exam	001-8050-130.0180	TRAINING/DEVELOPMENT	0.00	130.00	155789
<b>12011 LENNYS SHOE &amp; APPAREL</b>							
	3538553	Boots - Demell, W	002-8220-340.0943	FOOTWARE	0.00	209.00	155790
	3538861	Boots - Murphy, M	001-8050-340.0943	FOOTWARE	0.00	185.00	155790
	3539099	Safety Boots-Cassani, M	003-8300-340.0943	FOOTWARE	0.00	209.00	155790
	3539122	Boots - Kelly, J	002-8200-340.0943	FOOTWARE	0.00	185.00	155790

By check number for check acct 01(GENERAL FUND) and check dates 02/26/25 thru 02/26/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
					0.00	788.00	
12009	LOWELL MCLEODS INC						
	S85343	Steel/Washer	001-8050-320.0742	SNOW EQUIP MAINT	0.00	36.71	155791
	S85371	Link/Pin Coupler	001-8050-320.0742	SNOW EQUIP MAINT	0.00	7.93	155791
	S85429	Washers	001-8050-320.0742	SNOW EQUIP MAINT	0.00	11.92	155791
	S85457	Bolt with Lock Nut	001-8050-320.0742	SNOW EQUIP MAINT	0.00	24.05	155791
					0.00	80.61	
13068	MAIN STREET LAW LLP						
	70500	Employment 1/12-1/29/25	001-5030-120.0173	PROF SERVICES - LABOR	0.00	1,925.00	155792
	70501	Police Negotiation 1/2025	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	1,127.50	155792
					0.00	3,052.50	
13061	MAINE OXY						
	3003128624	Propane	001-7030-330.0836	PROPANE	0.00	271.89	155793
13926	MAINE TECHNICAL SOURCE						
	S1376386.001	Annual Cellular Data	001-8020-310.0615	ENGINEERING EQUIP	0.00	370.00	155794
13898	MCGEE FORD OF MONTPELIER						
	5019495	Front Axle Shaft	001-8050-320.0743	TRUCK MAINT - STS	0.00	356.20	155795
13088	MCMASTER-CARR						
	40227193	Drinking Fountain	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	1,671.94	155796
	40232772	Strut Channel	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	421.85	155796
	40249546	PVC Pipes	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	855.58	155796
					0.00	2,949.37	
13961	MIKAYLA HIGH						
	02202025	Zumba Class 1/9-2/20	001-7050-350.1060	RECREATION PROGRAMS	0.00	450.00	155797
13189	MILES SUPPLY INC						
	0191751-01	Safety Glasses	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	61.86	155798
	0191751-01	Safety Glasses	003-8300-340.0941	EQUIPMENT - SAFETY	0.00	61.86	155798
					0.00	123.72	
14017	NATIONAL FRATERNAL ORDER OF POLICE						
	PR 02052025	PR W/E 1/31/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	415.36	155799
	PR 02122025	PR W/E 2/7/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	415.36	155799
	PR 02192025	PR W/E 2/14/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	415.36	155799
	PR 02262025	PR W/E 2/21/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	415.36	155799
					0.00	1,661.44	
14016	NELSON ACE HARDWARE						
	293723	Magnetic Key Box	001-8050-350.1061	SUPPLIES - GARAGE	0.00	7.19	155800

By check number for check acct 01(GENERAL FUND) and check dates 02/26/25 thru 02/26/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	293924	Hole Saw	003-8330-350.1060	SMALL TOOLS	0.00	26.08	155800
	293948	Screws	002-8200-320.0752	HYDRANTS MAINT	0.00	70.97	155800
	293957	Scoop/Pens/Pitcher	002-8220-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	96.94	155800
	294004	Misc Hardware	002-8200-320.0752	HYDRANTS MAINT	0.00	62.16	155800
	294056	Bolts	002-8200-320.0752	HYDRANTS MAINT	0.00	134.87	155800
	294057	Shovels	002-8200-350.1060	SMALL TOOLS	0.00	51.28	155800
	294204	Fiberglass Cloth/Resin	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	51.78	155800
					-----		
					0.00	501.27	
14078 NEW ENGLAND AIR SYSTEMS LLC							
	204306	Boiler Repairs	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	384.00	155802
14158 NEW ENGLAND TRUCK TIRE CTR INC							
	250169632009	Carbide Cutter	001-8050-350.1060	SMALL TOOLS	0.00	146.16	155803
	250169633009	Tire Svc	001-6040-320.0720	CAR/TRUCK MAINT	0.00	60.00	155803
	250169736009	Bobcat Tire	001-8050-320.0742	SNOW EQUIP MAINT	0.00	175.00	155803
					-----		
					0.00	381.16	
14055 NORWAY & SONS INC							
	19943	Disc Light Pole on Keith	001-8050-360.1191	STREET LIGHT MAINTENANCE	0.00	80.00	155804
	19946	Specs/Measure New Pole	001-8050-360.1191	STREET LIGHT MAINTENANCE	0.00	80.00	155804
	19949	Dismantle Light	001-8050-360.1191	STREET LIGHT MAINTENANCE	0.00	80.00	155804
	19950	Scope Work To Be Done	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	80.00	155804
					-----		
					0.00	320.00	
15020 O'REILLY AUTOMOTIVE INC							
	5666-384533	High-Power Belt	001-8050-320.0742	SNOW EQUIP MAINT	0.00	21.39	155805
	5666-384620	Paste Brush	001-8050-350.1061	SUPPLIES - GARAGE	0.00	24.00	155805
	5666-384707	4-Way Valve	001-8050-320.0742	SNOW EQUIP MAINT	0.00	225.76	155805
	5666-385123	High-Power Belt	001-8050-320.0742	SNOW EQUIP MAINT	0.00	353.78	155805
	5666-385184	Toggle Switch	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	29.96	155805
	5666-385250	Toggle Switch	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	71.28	155805
	5666-385328	Fleetranner	001-8050-320.0742	SNOW EQUIP MAINT	0.00	55.39	155805
					-----		
					0.00	781.56	
16132 PACKARD FUELS INC							
	175783	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	415.01	155806
	175790	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	229.51	155806
	175814	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	1,203.68	155806
	175815	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	45.54	155806
	176119	#2 Fuel Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	724.90	155806
	176119	#2 Fuel Oil	003-8300-330.0829	FUEL OIL	0.00	724.89	155806
	176124	#2 Fuel Oil	003-8300-330.0829	FUEL OIL	0.00	952.76	155806
	176147	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	463.13	155806
					-----		
					0.00	4,759.42	
16849 PATTERSON JOHN & GLORIA OR CITY OF							
	02032025	Delinq Taxes Refund	002-2000-200.0244	REFUND OVERPAYMENT-T/C	0.00	10.00	155807

By check number for check acct 01(GENERAL FUND) and check dates 02/26/25 thru 02/26/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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16077	PERSHING LLC						
	PR 02262025	PR W/E 2/21/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	45.00	155808
17010	QUADIENT FINANCE USA INC						
	5327 020325	Postage	001-5010-360.1163	POSTAGE FOR METER	0.00	1,454.50	E667
17002	QUILL CORP						
	42622230	Battery Backups	002-8220-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	669.83	155809
	42622572	Office Supplies	002-8220-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	482.53	155809
					-----	-----	
					0.00	1,152.36	
19002	SAFETY-KLEEN SYSTEMS INC						
	96371154	Washer Solvent	001-8050-320.0743	TRUCK MAINT - STS	0.00	278.66	155810
19418	SANEL NAPA - BARRE						
	411022	Engine Oil	001-8050-350.1061	SUPPLIES - GARAGE	0.00	429.34	155811
	411056	Side Toolbox	002-8200-320.0743	TRUCK MAINT	0.00	1,052.58	155811
	411097	V-Belt	001-8050-320.0742	SNOW EQUIP MAINT	0.00	22.31	155811
	411108	Sway Bar Link	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	81.64	155811
	411325	Toggle Switches	001-8050-320.0742	SNOW EQUIP MAINT	0.00	59.60	155811
	411343	Premium Start Fluid	001-8050-350.1061	SUPPLIES - GARAGE	0.00	5.96	155811
					-----	-----	
					0.00	1,651.43	
19448	STANLEY GAVIN						
	3539596	Reimb - Safety Boots	003-8300-340.0943	FOOTWARE	0.00	185.00	155812
19019	STATE OF VERMONT						
	4829-9050-25	Westwood Subdivision	001-8050-120.0172	STORMWATER PERMIT FEES	0.00	892.80	155813
	8281-9040R25	Stm Wtr Operating Fee	001-8050-120.0172	STORMWATER PERMIT FEES	0.00	1,800.00	155814
					-----	-----	
					0.00	2,692.80	
20002	TIMES ARGUS ASSOC INC						
	300236482	OML First Reading	001-5010-230.0510	ADVERTISING/PRINTING	0.00	56.16	155815
	300236500	Warning Notice	001-5010-230.0510	ADVERTISING/PRINTING	0.00	83.70	155815
	300236515	Barre City Tax Deadline	001-5010-230.0510	ADVERTISING/PRINTING	0.00	228.16	155815
	300236541	Agenda Ad 2/11/25	001-5010-230.0510	ADVERTISING/PRINTING	0.00	269.17	155815
					-----	-----	
					0.00	637.19	
21042	ULINE						
	189331538	Lockers/Heater	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	698.51	155816
	189331538	Lockers/Heater	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	698.51	155816
					-----	-----	
					0.00	1,397.02	
21010	UNITED STEELWORKERS						
	PR 02052025	PR W/E 1/31/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	207.81	155817

By check number for check acct 01(GENERAL FUND) and check dates 02/26/25 thru 02/26/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	PR 02122025	PR W/E 2/7/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	201.27	155817
	PR 02192025	PR W/E 2/14/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	209.06	155817
	PR 02262025	PR W/E 2/21/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	203.99	155817
					-----		
					0.00	822.13	
22181	VERMONT COMMERCIAL REFRIGERATION L						
	1194	Find Source of Leak	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	580.00	155818
22142	VERMONT DOOR COMPANY						
	39181	Door Remote Repair	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	139.73	155819
22011	VIKING-CIVES USA						
	4539190	Truck Tool Box	001-8050-320.0743	TRUCK MAINT - STS	0.00	725.00	155820
22095	VMERS DB						
	PR 02052025	PR W/E 1/31/25	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	13,634.51	155821
	PR 02122025	PR W/E 2/7/25	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	13,774.51	155821
	PR 02192025	PR W/E 2/14/25	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	13,877.27	155821
	PR 02262025	PR W/E 2/21/25	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	15,668.02	155821
					-----		
					0.00	56,954.31	
22163	VRWA						
	02192025	Wtr Sys Admin - DeRose	001-8020-130.0180	TRAINING/DEVELOPMENT	0.00	24.00	155822
	18408	Training - Guyette/Drown	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	72.00	155822
	18411	Training-Demell/Martel	002-8220-130.0180	TRAINING/DEVELOPMENT	0.00	48.00	155822
	18478	Training-Morris/Noyes	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	576.00	155822
	18481	Train-Gilbert/Morris/Noye	002-8200-130.0180	TRAINING/DEVELOPMENT	0.00	80.00	155822
	18481	Train-Gilbert/Morris/Noye	003-8300-130.0180	TRAINING/DEVELOPMENT	0.00	40.00	155822
					-----		
					0.00	840.00	

02/25/25  
10:41 am

City of Barre Accounts Payable  
Warrant/Invoice Report # 25-33

Page 9 of 9  
Gretchen.Stigall

By check number for check acct 01(GENERAL FUND) and check dates 02/26/25 thru 02/26/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
						-----	
Report Total						325,281.81	
						=====	

To the Treasurer of City of Barre, We Hereby certify  
that there is due to the several persons whose names are  
listed hereon the sum against each name and that there  
are good and sufficient vouchers supporting the payments  
aggregating \$ \*\*\*325,281.81  
Let this be your order for the payments of these amounts.

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**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 2/26/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,341.18	92.12	83.16	19.45	31.26	0.00	83.16	19.45
140	Aldrich, Brady A	72.00	0.00	4.47	1.05	0.00	0.00	4.47	1.05
3	Aldsworth, Joseph G.	1,851.20	175.42	99.66	23.31	61.36	0.00	99.66	23.31
216	Arnold, Sarah	1,193.20	96.85	73.98	17.30	33.13	0.00	73.98	17.30
163	Baker, Brian L	2,096.80	210.77	125.61	29.38	52.40	0.00	125.61	29.38
206	Baker, Tom M	1,682.70	93.79	100.96	23.62	58.97	0.00	100.96	23.62
6	Baril, James A.	2,698.72	353.20	153.65	35.93	107.35	0.00	153.65	35.93
7	Benjamin, Kenneth S.	2,420.00	241.54	148.03	34.62	75.94	0.00	148.03	34.62
8	Bennington, William A.	1,884.99	194.13	113.60	26.57	64.16	0.00	113.60	26.57
9	Benson, Nicholas J.	2,044.07	260.25	123.11	28.79	79.81	0.00	123.11	28.79
11	Blackshaw, Brook W.	2,089.62	221.06	122.64	28.68	72.24	0.00	122.64	28.68
204	Blouin, Trevor J	1,108.80	40.25	65.11	15.23	22.00	0.00	65.11	15.23
14	Bramman, Kathryn H.	1,232.80	123.19	75.04	17.55	37.42	0.00	75.04	17.55
155	Brault, Marcel T	1,879.64	241.08	116.54	27.25	67.33	0.00	116.54	27.25
17	Brown, Anderson C.	2,601.66	401.42	160.17	37.45	135.03	0.00	160.17	37.45
19	Bullard, Don A.	1,394.41	184.89	86.46	20.22	58.30	0.00	86.46	20.22
21	Carminati Jr., Joel F.	1,193.68	41.77	69.48	16.25	25.93	0.00	69.48	16.25
179	Cassani II, Mario E	1,529.83	140.20	91.01	21.28	47.99	0.00	91.01	21.28
22	Cetin, Matthew J.	2,556.13	197.94	147.76	34.56	69.49	0.00	147.76	34.56
23	Charbonneau, Michael J.	1,859.00	183.23	101.64	23.77	56.71	0.00	101.64	23.77
25	Clark, Kailyn C.	1,382.88	107.98	85.74	20.05	45.04	0.00	85.74	20.05
26	Collins, April M.	972.80	66.50	58.46	13.67	27.04	0.00	58.46	13.67
27	Copping, Nicholas R.	2,099.90	244.96	119.20	27.88	75.22	0.00	119.20	27.88
28	Cruger, Eric J.	1,899.24	214.73	109.25	25.55	66.16	0.00	109.25	25.55
29	Cushman, Brian K.	2,132.40	153.64	121.50	28.42	49.08	0.00	121.50	28.42
33	Degreenia, Catherine I	2,011.76	269.60	115.28	26.96	82.01	0.00	115.28	26.96
34	Demell, William M.	1,156.80	94.90	63.60	14.87	29.43	0.00	63.60	14.87
173	DeRose, TJ T	1,431.21	155.53	86.41	20.21	55.39	0.00	86.41	20.21
35	Dexter, Donnel A.	3,992.95	756.42	238.58	55.79	232.96	0.00	238.58	55.79
36	Dodge, Shawn M.	1,135.60	81.53	66.87	15.64	31.24	0.00	66.87	15.64
38	Drown, Jacob D.	1,880.00	197.66	104.30	24.39	61.03	0.00	104.30	24.39
39	Durgin, Steven J.	2,016.56	184.93	114.19	26.71	57.22	0.00	114.19	26.71
40	Eastman Jr., Larry E.	1,978.40	213.97	111.26	26.02	65.93	0.00	111.26	26.02
215	Elrick, Christopher	1,451.79	121.39	90.01	21.05	49.07	0.00	90.01	21.05
42	Farnham, Brian D.	2,323.88	309.99	141.07	32.99	94.73	0.00	141.07	32.99
43	Fecher, Jesse T.	1,768.64	167.14	108.26	25.32	62.79	0.00	108.26	25.32
44	Fleury, Jason R.	2,174.69	269.63	122.87	28.74	82.63	0.00	122.87	28.74
189	Forsell, Christopher A	1,813.04	92.09	101.02	23.63	40.20	0.00	101.02	23.63
45	Frey, Jacob D.	2,509.83	295.58	146.64	34.30	87.87	0.00	146.64	34.30
203	Frey, Matthew J	1,451.79	121.39	90.01	21.05	49.07	0.00	90.01	21.05

**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 2/26/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
205	Galiano, Jeanne M	1,634.61	144.50	97.82	22.88	56.00	0.00	97.82	22.88
46	Gaylord, Amos R.	2,344.88	314.66	140.58	32.88	96.13	0.00	140.58	32.88
47	Gilbert, David P.	1,237.20	121.97	74.45	17.41	38.33	0.00	74.45	17.41
49	Guyette, Brandon L.	1,832.05	203.18	109.95	25.72	73.61	0.00	109.95	25.72
160	Guyette, Gabriel D	1,451.79	157.78	90.01	21.05	42.34	0.00	90.01	21.05
50	Hastings III, Clark H.	1,212.95	109.01	70.71	16.53	34.44	0.00	70.71	16.53
156	Hayden, Gregory William	1,556.10	169.61	94.09	22.00	45.89	0.00	94.09	22.00
52	Hedin, Laura T.	1,375.60	116.45	79.75	18.65	35.40	0.00	79.75	18.65
54	Herring, Jamie L.	2,128.44	158.03	130.57	30.53	63.91	0.00	130.57	30.53
55	Hoar, Brian W.	2,270.16	116.20	127.99	29.93	46.94	0.00	127.99	29.93
188	Hood, James R	2,451.40	189.00	148.45	34.72	91.80	0.00	148.45	34.72
56	Houle, Jonathan S.	2,366.09	327.32	145.55	34.04	99.93	0.00	145.55	34.04
59	Kelly Jr, Joseph E.	2,029.91	126.30	113.79	26.61	39.51	0.00	113.79	26.61
184	Kirby, Kristopher J	1,100.00	24.39	58.73	13.74	20.10	0.00	58.73	13.74
201	Knudsen, Alexander M	1,108.80	78.52	65.21	15.25	30.40	0.00	65.21	15.25
61	Kosakowski, Joshua D.	1,932.50	259.05	115.84	27.09	79.45	0.00	115.84	27.09
213	Kreis, Bradley J	32.00	0.00	1.98	0.46	0.00	0.00	1.98	0.46
174	Kuras, Sarah V	2,117.00	271.77	126.88	29.68	83.27	0.00	126.88	29.68
165	LaBarge-Burke, Michelle J	1,102.40	72.17	65.41	15.30	28.63	0.00	65.41	15.30
62	Lane, Zebulyn M.	1,316.00	140.13	79.88	18.69	43.78	0.00	79.88	18.69
172	Larrabee, David M	2,647.87	391.37	154.74	36.19	117.85	0.00	154.74	36.19
64	Lowe, Robert L.	2,134.88	193.54	121.23	28.35	59.05	0.00	121.23	28.35
208	Lynch, Nancy T	1,490.39	116.01	88.77	20.76	40.73	0.00	88.77	20.76
65	Machia, Delphia L.	1,057.20	84.49	64.91	15.18	26.52	0.00	64.91	15.18
68	Maloney, Jason F.	1,602.80	128.76	91.65	21.44	42.13	0.00	91.65	21.44
70	Martel, Joell J.	1,667.28	177.44	92.41	21.62	54.97	0.00	92.41	21.62
171	Martineau, Brenda J	1,094.40	92.83	62.28	14.57	28.85	0.00	62.28	14.57
71	McGowan, James R.	1,668.45	209.35	93.24	21.81	49.54	0.00	93.24	21.81
73	Metivier, Cheryl A.	1,231.20	108.96	70.76	16.55	34.42	0.00	70.76	16.55
75	Monahan, Dawn M.	2,294.00	173.21	130.97	30.63	55.89	0.00	130.97	30.63
77	Morris, Scott D.	3,179.00	542.53	197.10	46.09	181.72	0.00	197.10	46.09
78	Morrison, Camden A.	1,524.64	154.41	89.58	20.95	48.06	0.00	89.58	20.95
79	Morse, Bradley P.	168.00	0.00	10.41	2.43	3.16	0.00	10.41	2.43
80	Mott, John C.	220.84	9.78	13.70	3.21	4.93	0.00	13.70	3.21
164	Murphy, Michael T	1,658.22	216.67	102.81	24.05	66.74	0.00	102.81	24.05
82	Noack, Rodney	1,427.64	118.61	84.52	19.76	48.24	0.00	84.52	19.76
152	Pike, Roxanne L	869.20	80.41	52.49	12.28	32.55	0.00	52.49	12.28
183	Placey-Noyes, Tyler C	2,361.06	300.14	139.36	32.59	102.69	0.00	139.36	32.59
88	Poirier, Holden R.	1,923.46	244.70	117.87	27.57	75.15	0.00	117.87	27.57
89	Pouliot, Brooke L.	1,201.20	86.32	74.48	17.42	30.28	0.00	74.48	17.42



**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 2/26/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
90	Pretty, Alyssa A.	1,356.96	104.91	84.13	19.68	43.53	0.00	84.13	19.68
91	Protzman, Todd A.	575.00	39.72	35.65	8.34	13.38	0.00	35.65	8.34
93	Pullman, David L.	1,132.99	95.31	68.85	16.11	28.90	0.00	68.85	16.11
192	Rawson, Joseph A	1,522.61	174.79	90.86	21.25	54.59	0.00	90.86	21.25
212	Rea, Cara L	984.00	63.85	57.14	13.36	26.31	0.00	57.14	13.36
95	Reale, Michael R.	1,958.04	256.35	121.40	28.40	78.64	0.00	121.40	28.40
97	Rivard, Sylvie R	1,106.40	94.18	63.03	14.74	29.23	0.00	63.03	14.74
99	Rubalcaba, David T.	2,374.14	328.95	144.83	33.87	100.42	0.00	144.83	33.87
101	Ryan, Patty L.	1,834.04	205.82	113.71	26.60	81.40	0.00	113.71	26.60
214	Sabens, Christopher S	888.63	45.62	47.34	11.07	21.22	0.00	47.34	11.07
103	Seaver, Debbie L.	1,176.40	132.22	60.23	14.08	45.08	0.00	60.23	14.08
104	Shatney, Janet E.	1,670.00	113.15	95.31	22.29	37.13	0.00	95.31	22.29
202	Sheltra, Kimberly A	1,050.00	50.61	65.10	15.22	25.54	0.00	65.10	15.22
105	Smith, Clint P.	1,226.81	107.16	70.49	16.48	32.59	0.00	70.49	16.48
151	Smith, Michael P	1,080.80	29.95	61.45	14.37	13.43	0.00	61.45	14.37
185	Stanley, Gavin P	1,203.11	90.87	71.96	16.83	35.81	0.00	71.96	16.83
193	Stigall, Gretchen	1,126.80	39.01	64.41	15.07	25.00	0.00	64.41	15.07
148	Storelicastro, Nicolas R	2,525.68	223.79	156.59	36.62	70.42	0.00	156.59	36.62
110	Strassberger, Kirk E.	2,020.85	146.73	115.35	26.97	47.15	0.00	115.35	26.97
187	Taylor, Therese M	1,200.00	81.20	70.76	16.55	31.15	0.00	70.76	16.55
112	Tillinghast, Zachary M.	2,062.39	239.40	119.09	27.85	73.55	0.00	119.09	27.85
113	Tucker, Randall L.	2,283.40	263.12	130.75	30.58	79.40	0.00	130.75	30.58
114	Tucker, Russell W.	2,855.25	312.53	168.02	39.30	108.49	0.00	168.02	39.30
115	Vail, Braedon S.	2,227.20	228.59	137.61	32.18	85.14	0.00	137.61	32.18
116	Ward, James O.	16.00	0.00	0.99	0.23	0.00	0.00	0.99	0.23
180	Webster, James P	1,758.21	185.76	101.93	23.84	75.38	0.00	101.93	23.84
186	Young, Arthur D	1,352.00	56.87	75.24	17.60	30.37	0.00	75.24	17.60
<b>REPORT TOTAL</b>		<b>176,903.91</b>	<b>17,852.69</b>	<b>10,439.74</b>	<b>2,441.59</b>	<b>5,947.51</b>	<b>0.00</b>	<b>10,439.74</b>	<b>2,441.59</b>

By check number for check acct 01(GENERAL FUND) and check dates 02/28/25 thru 03/05/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
-----							
22242	VERMONT BOND BANK						
	1142	Principal Payment	001-2000-200.0223	MCRF NOTE PAYABLE	0.00	1500,000.00	E670
01822	ABSOLUTE STANDARDS INC						
	244828	Sample Testing	003-8330-320.0737	LAB MAINT	0.00	485.00	155823
01142	AFLAC						
	117412	28 Day Bi-Weekly	001-2000-240.0019	AFLAC PAYABLE	0.00	3,588.50	155824
01088	AFSCME COUNCIL 93						
	PR 03052025	PR W/E 2/28/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	277.68	E671
01150	AIRGAS USA LLC						
	9158447626	Sensor Replacement Kit	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,519.00	155825
01060	AMAZON CAPITAL SERVICES						
	19RG6MLLHH7T	Wtr Rescue Throw Bag	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	232.82	155826
	1HQ14GCQ9YFN	Flashlight/Batteries	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	125.98	155826
	1JFWGCN47GCH	CD//DVD Envelopes	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	29.98	155826
	1PNR1JL37TP7	Portable Radio Battery	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	62.12	155826
	1WDJ6H99G9V6	Aspirin	001-6040-350.1054	MEDICAL SUPPLIES	0.00	13.98	155826
	1YRLWJXPNT1X	iPad Case/Keyboard	001-6040-440.1240	COMP SOFTWARE/OFF EQUIP	0.00	301.84	155826
					-----	-----	
					0.00	766.72	
23018	AUBUCHON HARDWARE						
	491518-25	Nuts & Bolts	001-8050-320.0742	SNOW EQUIP MAINT	0.00	21.61	155827
	491521	Galvanized Nipple	001-8050-320.0742	SNOW EQUIP MAINT	0.00	2.51	155827
					-----	-----	
					0.00	24.12	
02229	BELLAVANCE TRUCKING INC						
	FP388626	Fuel	001-6040-330.0835	VEHICLE FUEL	0.00	212.87	155828
02193	BEN'S UNIFORMS						
	206348	Collar Pins	001-6040-340.0940	CLOTHING	0.00	115.00	155829
02204	BENOIT ELECTRIC INC						
	7400	Fire Alarm Work	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	1,035.73	155830
02323	BRADYPLUS OF VERMONT						
	9665468	Janitorial Supplies	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	655.75	155831
	9665468	Janitorial Supplies	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	161.00	155831
					-----	-----	
					0.00	816.75	
02540	BRAULT MARCEL						
	02242025	Reimb - Leather Helmet	001-6040-340.0941	EQUIPMENT - SAFETY	0.00	437.24	155832
02217	BROOK FIELD SERVICE						
	52480	2-Hour Load Bank	003-8330-320.0740	EQUIPMENT MAINT	0.00	1,474.25	155833

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-----							
03062 C FORD PROFESSIONAL LETTERING							
	15777	Pole Pocket Banner-Shaws	048-8000-320.0762	BOR BANNER EXP	0.00	320.00	155834
03172 CARGILL INC							
	2910645457	Deicer	001-8050-360.1184	SALT - SNO	0.00	4,707.45	155835
	2910653465	Deicer	001-8050-360.1184	SALT - SNO	0.00	2,853.71	155835
	2910666250	Deicer	001-8050-360.1184	SALT - SNO	0.00	5,674.02	155835
	2910672416	Deicer	001-8050-360.1184	SALT - SNO	0.00	2,772.48	155835
					-----	-----	
					0.00	16,007.66	
03239 CARRIGAN JOAN							
	11202024	Poll Work - 4.5 hrs	001-5060-100.0110	PERSONNEL SERVICES	0.00	61.52	155836
03124 CENTRAL VERMONT MEDICAL CENTER							
	17490	Annual Physical - Benson	001-6040-230.0511	PHYSICALS	0.00	440.00	155837
	17825	Annl-Copping/Tilling/Farn	001-6040-230.0511	PHYSICALS	0.00	1,760.00	155837
					-----	-----	
					0.00	2,200.00	
03277 CHARTER COMMUNICATIONS							
	02012025	107159701 - FEB 2025	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	177.79	155838
03446 CINTAS CORPORATION NO. 2							
	4221992328	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	35.52	155839
	4221992328	Uniforms	001-8050-340.0940	CLOTHING	0.00	106.75	155839
	4221992328	Uniforms	002-8200-340.0940	CLOTHING	0.00	38.38	155839
	4221992328	Uniforms	003-8300-340.0940	CLOTHING	0.00	49.83	155839
					-----	-----	
					0.00	230.48	
03035 CITY OF MONTPELIER							
	2475	Ambulance Billing 1/25	001-6040-340.0949	AMB CONTRACT BILLING	0.00	6,072.14	155840
03195 CLARK'S COLLISION CENTER INC							
	16486	Vehicle Body Repair	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	1,785.40	155841
03315 CONSOLIDATED COMMUNICATIONS							
	505931353	Telephone/Internet	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	1,097.48	155842
	505931353	Telephone/Internet	002-8200-200.0214	TELEPHONE	0.00	65.35	155842
	505931353	Telephone/Internet	002-8220-200.0214	TELEPHONE	0.00	566.81	155842
	505931353	Telephone/Internet	003-8330-200.0214	TELEPHONE	0.00	230.60	155842
	506028971	Pumphouse 2/21-3/20/25	003-8330-320.0737	LAB MAINT	0.00	157.92	155842
					-----	-----	
					0.00	2,118.16	
03168 CONSOLIDATED ELECTRICAL DISTRIBUTO							
	0386-1048950	Sealtite/Vinyl Tape	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	48.42	155843

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-----							
01215	CORPORATE BILLING LLC						
	122036359:01	Wheel-ESW	001-8050-320.0743	TRUCK MAINT - STS	0.00	373.56	155845
	122036366:01	Scotseal	001-8050-320.0743	TRUCK MAINT - STS	0.00	50.49	155845
	122036503:01	Seal Rear Wheel Inner	001-8050-320.0743	TRUCK MAINT - STS	0.00	176.28	155845
	122036503:01	Seal Rear Wheel Inner	001-8050-320.0743	TRUCK MAINT - STS	0.00	88.14	155845
					-----	-----	
					0.00	688.47	
01136	CORPORATE BILLING LLC						
	401040208:01	Bracket Chamber	001-8050-320.0743	TRUCK MAINT - STS	0.00	204.02	155844
	401040210:01	Nut Hex Drum Bolt	001-8050-320.0743	TRUCK MAINT - STS	0.00	36.00	155844
	401040210:02	Hub Wheel/Drum Cups	001-8050-320.0743	TRUCK MAINT - STS	0.00	835.45	155844
	401040300:01	Spring Brake	001-8050-320.0743	TRUCK MAINT - STS	0.00	191.24	155844
					-----	-----	
					0.00	1,266.71	
03464	CYR POLYGRAPH SERVICES						
	02242025	Pre-Employ Test-Protzman	001-6050-130.0180	TRAINING/DEVELOPMENT	0.00	350.00	155846
04126	DASH MEDICAL GLOVES INC						
	INV1325851	Nitrile Exam Gloves	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	99.00	155847
04026	DEPT OF HUMAN RESOURCES (71433)						
	20005684	Elective Classes	001-6040-130.0181	EMGT TRAIN/DEV	0.00	700.00	155848
04127	DROWN JACOB						
	02242025	Mileage	002-8220-130.0182	TRAVEL/MEALS	0.00	82.88	155849
	02242025	Mileage	003-8330-130.0182	TRAVEL	0.00	82.88	155849
					-----	-----	
					0.00	165.76	
05084	EAGLE POINT GUN T J MORRIS AND SON						
	158490	Ammunition	001-6050-340.0942	AMMUNITION	0.00	716.00	155850
05062	EASTMAN JR LARRY						
	3537381	Reimb - Boots	001-6050-340.0943	FOOTWARE	0.00	160.00	155851
05069	EDWARD JONES						
	PR 03052025	PR W/E 2/28/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	155852
16102	EMPOWER TRUST COMPANY LLC						
	284959	Distribution Fee	001-9030-110.0154	CITY PENSION PLAN	0.00	300.00	E672
	PR 03052025	PR W/E 2/28/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	807.15	E673
	PR 03052025A	PR W/E 2/28/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	925.21	E673
					-----	-----	
					0.00	2,032.36	
05059	ENDYNE INC						
	522120	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	125.00	155853

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	522373	WSID 5254 NO3	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	20.00	155853
					0.00	145.00	
05018	ERIN TECHNOLOGY LLC						
	INV-0010373	ERIN7 Azure Sub 3/25-4/26	001-6050-210.0310	COMPUTER ACCESS - PD	0.00	840.00	155854
06009	F W WEBB CO						
	89323363	PVC Adaptor 3/4"	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	29.76	155855
	89427081	PVC Pipe	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	291.00	155855
	89474974	Pipe Clamp	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	24.68	155855
	89497529	Hex Nuts/Strut Clips	003-8330-320.0740	EQUIPMENT MAINT	0.00	235.03	155855
	89540018	Cap 3/4" PVC	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	1.16	155855
	89578996	Split Ring Hanger	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	51.80	155855
	89647693	Coupling Flex	001-6043-350.1050	BLDG/GROUND SUPPLIES	0.00	14.98	155855
	89648360	Flashing	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	27.12	155855
	89654129	Flashing	003-8330-320.0732	CHEMICAL SYSTEM MAINT	0.00	18.11	155855
					0.00	693.64	
06918	FARM-WAY INC						
	2902074	Clothing - Martell, Joell	002-8220-340.0940	CLOTHING	0.00	350.80	155857
07016	GALLS LLC						
	030426290	Leg Irons/Restraint Belt	001-6050-340.0941	EQUIPMENT - SAFETY	0.00	550.85	155858
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR 03052025	PR W/E 2/28/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	437.20	155859
07006	GREEN MT POWER CORP						
	20586	021425 N Main/Maple 1/15-2/14	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	132.75	155860
	21123	021925 City Hall 1/17-2/18	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	1,202.48	155860
	30586	021425 Maple/Summer 1/15-2/14	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	95.78	155860
	40586	021225 Historic Lts 1/13-2/12	001-6060-200.0210	ELECTRICITY	0.00	658.58	155860
	60586	021225 Summer/Elm 1/13-2/12	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	69.86	155860
	62174	021925 WWTP 1/17-2/18	003-8330-200.0210	ELECTRICITY	0.00	18,691.42	155860
	81592	021925 AUD & BOR 1/17-2/18	001-7020-200.0210	ELECTRICITY	0.00	3,356.36	155860
	81592	021925 AUD & BOR 1/17-2/18	001-7030-200.0210	ELECTRICITY	0.00	5,034.56	155860
	89392	021925 PS Bldg 1/17-2/18	001-7035-200.0210	ELECTRICITY	0.00	2,773.44	155860
	95693	021425 Dente Pk 1/15-2/14	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	36.26	155860
					0.00	32,051.49	
07204	GUYETTE BRANDON						
	3539565	Reimb - Boots	003-8330-340.0943	FOOTWARE	0.00	230.00	155862
07008	GUYS REPAIR SHOP LLC						
	39208	Saw	001-6040-320.0720	CAR/TRUCK MAINT	0.00	75.00	155863
08915	HEDDING ALLAN OR CITY OF BARRE						
	02182025	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	119.00	155864

By check number for check acct 01(GENERAL FUND) and check dates 02/28/25 thru 03/05/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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20097	IAFF LOCAL #881						
	PR 03052025	PR W/E 2/28/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	E674
01122	INOVALON PROVIDER INC						
	25M-0022113	Statements	001-6040-340.0948	AMBULANCE BILL MAILERS	0.00	79.29	155865
09021	IRVING ENERGY						
	336694	Propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	267.90	155866
	830305	Propane	002-8220-330.0836	PROPANE	0.00	5,262.63	155866
	944483	Propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	141.42	155866
					-----	-----	
					0.00	5,671.95	
05091	JOANN'S UNIFORMS						
	18266	Hemming of Pants	001-6040-340.0940	CLOTHING	0.00	90.00	155867
	E23566	Embroidered Names	001-6040-340.0940	CLOTHING	0.00	1,479.00	155867
					-----	-----	
					0.00	1,569.00	
10101	JOHN LAGUE TRUST						
	02262025	Ovr Pymt Prop Taxes	001-4005-405.4005	GENERAL TAXES	0.00	1,946.15	155868
11024	KEMIRA WATER SOLUTIONS INC						
	9017871769	Sodium Aluminate	003-8330-360.1148	SODIUM ALUMINATE	0.00	9,494.29	155869
	9017873120	Sodium Aluminate	003-8330-360.1148	SODIUM ALUMINATE	0.00	9,382.83	155869
					-----	-----	
					0.00	18,877.12	
12056	LAJEUNESSE CONSTRUCTION INC						
	01162025	Rplc Sewer Line Main St	003-8430-500.1402	2.5M - SEWER LINE	0.00	69,002.88	155870
12054	LAWSON PRODUCTS INC						
	9312181400	Pipe Bushing Brass	001-8050-350.1061	SUPPLIES - GARAGE	0.00	41.65	155871
	9312197852	Pipe Bushing Brass	001-8050-350.1061	SUPPLIES - GARAGE	0.00	20.15	155871
					-----	-----	
					0.00	61.80	
12009	LOWELL MCLEODS INC						
	S85516	Steel	002-8200-320.0743	TRUCK MAINT	0.00	65.42	155872
13068	MAIN STREET LAW LLP						
	70421	Employment	001-8030-120.0173	PROF SVCS/GRANT MATCHES	0.00	1,732.50	155873
	70422	Police Negotiations	001-5030-230.0517	CONTRACT NEGOTIATIONS	0.00	440.00	155873
					-----	-----	
					0.00	2,172.50	
13925	MAYHEW ISAIAH & HANNAH JONES OR CI						
	02192025	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	6.34	155874

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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13898	MCGEE FORD OF MONTPELIER						
	6018211/2	Truck #2 Repair	003-8300-320.0743	TRUCK MAINT	0.00	936.73	155875
13088	MCMASTER-CARR						
	40643307	Red Phone/Hex Keys	002-8220-350.1060	SMALL TOOLS	0.00	213.45	155876
13075	MCWILLIAM JAMES						
	02272025	2/18-2/27/25 21 hrs	048-8000-320.0762	BOR BANNER EXP	0.00	525.00	155877
13979	MEDLINE INDUSTRIES LP						
	2359201012	Stretcher/Sharps Containe	001-6040-350.1054	MEDICAL SUPPLIES	0.00	271.69	155878
	2359405686	Sensor Adhesive	001-6040-350.1054	MEDICAL SUPPLIES	0.00	20.72	155878
					-----	292.41	
13923	MOTOROLA SOLUTIONS INC						
	8282073007	Charger	048-7000-320.0741	PD HOMELAND SECURITY	0.00	1,860.60	155879
13134	MOUNTAIN VIEW SECURITY SYSTEMS						
	6019540	Remote Access Control	001-6050-340.0946	PD BLDG SEC EQUIPMENT	0.00	420.00	155880
14016	NELSON ACE HARDWARE						
	293838	Washer Hose/Bibb	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	19.42	155881
	293950	Heat Gun/Silicone	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	37.36	155881
	294066	Misc Hardware	003-8330-320.0740	EQUIPMENT MAINT	0.00	10.77	155881
	294165	Hole Saw	003-8330-350.1060	SMALL TOOLS	0.00	44.08	155881
	294170	Scour Pad	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	1.35	155881
	294170	Scour Pad	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	1.34	155881
	294212	Can Lid/Concrete Patch	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	17.57	155881
	294219	Misc Hardware	003-8330-320.0740	EQUIPMENT MAINT	0.00	14.48	155881
	K93908	Copper Pipe/P-Trap	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	80.81	155881
					-----	227.18	
14078	NEW ENGLAND AIR SYSTEMS LLC						
	204368	Rplce Boilr Stm Ctl Valve	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	6,194.00	155883
14134	NORTHEAST DELTA DENTAL						
	03012025	Monthly Premium 3/25	001-9020-110.0153	DENTAL INSURANCE	0.00	2,493.31	155884
	03012025	Monthly Premium 3/25	001-9020-110.0153	DENTAL INSURANCE	0.00	34.97	155884
	03012025	Monthly Premium 3/25	002-8200-110.0153	DENTAL INS	0.00	152.34	155884
	03012025	Monthly Premium 3/25	002-8220-110.0153	DENTAL INS	0.00	88.88	155884
	03012025	Monthly Premium 3/25	003-8300-110.0153	DENTAL INSURANCE	0.00	152.70	155884
	03012025	Monthly Premium 3/25	003-8330-110.0153	DENTAL INSURANCE	0.00	193.79	155884
	03012025	Monthly Premium 3/25	001-2000-240.0018	DENTAL PAYABLE	0.00	2,864.43	155884
	03012025	Monthly Premium 3/25	048-5500-110.0153	BENEFITS	0.00	37.87	155884
	03012025	Monthly Premium 3/25	019-5040-110.0153	SPECIAL PROJECTS BENEFITS	0.00	37.87	155884
					-----	6,056.16	
14920	NORTHEAST MDTs LLC						
	2114	Computer Equipment	050-5100-120.0189	EQUIPMENT EXPENSE	0.00	6,310.99	155885

By check number for check acct 01(GENERAL FUND) and check dates 02/28/25 thru 03/05/25

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<b>14055 NORWAY &amp; SONS INC</b>							
	19939	Rplc Light in Locker Rm	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	412.87	155886
	19940	Rplc Light in Coach Offic	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	317.74	155886
	19947	2 New Exit Signs	001-7020-320.0729	ANNEX MAINT	0.00	1,222.22	155886
					-----	-----	
					0.00	1,952.83	
<b>15020 O'REILLY AUTOMOTIVE INC</b>							
	5666-383827	Pin & Clip/Ball Mount	001-6040-320.0720	CAR/TRUCK MAINT	0.00	83.48	155887
<b>16132 PACKARD FUELS INC</b>							
	176095	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	491.97	155888
	176096	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	1,203.44	155888
	176400	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	759.21	155888
	176459	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	1,724.88	155888
					-----	-----	
					0.00	4,179.50	
<b>16077 PERSHING LLC</b>							
	PR 03052025	PR W/E 2/28/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	45.00	155889
<b>17002 QUILL CORP</b>							
	42948719	Office Supplies	001-5010-350.1053	OFFICE SUPPLIES	0.00	24.38	155890
	42948719	Office Supplies	001-5010-350.1053	OFFICE SUPPLIES	0.00	37.99	155890
	42948719	Office Supplies	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	80.48	155890
	42948719	Office Supplies	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	80.47	155890
					-----	-----	
					0.00	223.32	
<b>18004 REYNOLDS &amp; SON INC</b>							
	3450612	Disposable Gloves	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	16.83	155891
	3450612	Disposable Gloves	002-8200-340.0941	EQUIPMENT - SAFETY	0.00	16.83	155891
	3450613	Gasket	003-8300-320.0740	EQUIPMENT MAINT	0.00	199.02	155891
					-----	-----	
					0.00	232.68	
<b>19418 SANEL NAPA - BARRE</b>							
	410855	Antifreeze	001-6040-320.0720	CAR/TRUCK MAINT	0.00	31.68	155892
	411047	Oil Filter	002-8220-320.0743	TRUCK MAINT	0.00	39.91	155892
	411089	Dry Graphite Lub	001-6040-320.0726	MAINT FIRE ALARM/NEW BOX	0.00	9.01	155892
	411290	Support	001-6040-320.0720	CAR/TRUCK MAINT	0.00	43.25	155892
	411373	DEF	001-8050-350.1061	SUPPLIES - GARAGE	0.00	249.89	155892
	411415	Premium Capsules	001-8050-320.0743	TRUCK MAINT - STS	0.00	74.64	155892
	411426	Windshield Fluid	001-6040-320.0720	CAR/TRUCK MAINT	0.00	249.99	155892
	411426	Windshield Fluid	001-8050-350.1061	SUPPLIES - GARAGE	0.00	154.46	155892
	411498	Hose Clamp	001-8050-350.1061	SUPPLIES - GARAGE	0.00	3.27	155892
	411566	Oil/Air Filters/Motor Oil	001-6040-320.0720	CAR/TRUCK MAINT	0.00	67.79	155892
	411569	Coupling	001-8050-320.0743	TRUCK MAINT - STS	0.00	22.54	155892



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	411587	Absorbant	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	22.88	155892
					0.00	969.31	
19007	SEWING BASKET THE						
	11077	Alterations	001-6040-340.0940	CLOTHING	0.00	90.00	155894
19150	SHERWIN WILLIAMS CO						
	4566-9	Painting Supplies	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	54.67	155895
19040	SMEDLEY DONALD OR CITY OF BARRE						
	02192025	Delinq W/S Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	8.20	155896
20002	TIMES ARGUS ASSOC INC						
	300236729	Barre City Tax Deadline	001-5010-230.0510	ADVERTISING/PRINTING	0.00	110.40	155897
	300236787	Spec City Council Mtg	001-5010-230.0510	ADVERTISING/PRINTING	0.00	52.52	155897
	300236789	Chapter 2 - Admin	001-5010-230.0510	ADVERTISING/PRINTING	0.00	56.16	155897
					0.00	219.08	
20157	TRI-COUNTY CONTRACTORS SUPPLY INC						
	45972	Boom Inner Tube	003-8300-320.0743	TRUCK MAINT	0.00	1,710.55	155898
21017	UNUM LIFE INS CO OF AMERICA						
	03012025	March Premium 2025	001-9020-110.0152	LIFE INSURANCE	0.00	3,800.12	155899
	03012025	March Premium 2025	002-8200-110.0152	LIFE INS	0.00	207.26	155899
	03012025	March Premium 2025	002-8220-110.0152	LIFE INS	0.00	169.71	155899
	03012025	March Premium 2025	003-8300-110.0152	LIFE INSURANCE	0.00	203.65	155899
	03012025	March Premium 2025	003-8330-110.0152	LIFE INSURANCE	0.00	266.07	155899
	03012025	March Premium 2025	001-2000-240.0017	LIFE PAYABLE	0.00	1,508.79	155899
	03012025	March Premium 2025	048-5500-110.0153	BENEFITS	0.00	49.15	155899
	03012025	March Premium 2025	019-5040-110.0153	SPECIAL PROJECTS BENEFITS	0.00	49.15	155899
					0.00	6,253.90	
21003	US POSTMASTER						
	02252025	W/S Dept Permit 101	002-8200-360.1163	METER POSTAGE	0.00	1,350.00	155900
	02252025	W/S Dept Permit 101	003-8300-360.1163	METER POSTAGE	0.00	1,350.00	155900
					0.00	2,700.00	
21055	USABLUEBOOK						
	INV00616242	Lab Supplies	003-8330-320.0737	LAB MAINT	0.00	496.32	155901
	INV00623197	Ammonia Reagent	003-8330-320.0737	LAB MAINT	0.00	280.88	155901
					0.00	777.20	
22011	VIKING-CIVES USA						
	4540427	Flow Lift Cable	001-8050-320.0742	SNOW EQUIP MAINT	0.00	191.94	155902

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
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22250	VISUAL EDGE IT INC						
	24AR2455126	Injet Paper	001-8020-210.0312	OFFICE MACHINE MAINT	0.00	139.98	155903
22095	VMERS DB						
	02282025	Nancy Lynch	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	2,228.07	155904
	02282025	Nancy Lynch	019-5040-110.0153	SPECIAL PROJECTS BENEFITS	0.00	1,695.31	155904
					-----	-----	
					0.00	3,923.38	
23050	W B MASON CO INC						
	252575418	Stapler	001-5010-350.1053	OFFICE SUPPLIES	0.00	6.98	155905
26006	ZOLL MEDICAL CORP GPO						
	4147974	Electrodes	001-6040-350.1054	MEDICAL SUPPLIES	0.00	1,314.00	155906
						-----	
			Report Total			1729,450.68	
						=====	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*1,729,450.68  
 Let this be your order for the payments of these amounts.

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**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 3/5/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,247.60	81.61	77.35	18.09	28.32	0.00	77.35	18.09
140	Aldrich, Brady A	64.00	0.00	3.97	0.93	0.00	0.00	3.97	0.93
3	Aldsworth, Joseph G.	1,851.20	175.42	99.66	23.31	61.36	0.00	99.66	23.31
216	Arnold, Sarah	1,193.20	96.85	73.98	17.30	33.13	0.00	73.98	17.30
163	Baker, Brian L	2,096.80	210.77	125.61	29.37	52.40	0.00	125.61	29.37
206	Baker, Tom M	1,682.69	93.78	100.96	23.61	58.97	0.00	100.96	23.61
6	Baril, James A.	2,143.41	243.93	119.22	27.88	74.92	0.00	119.22	27.88
7	Benjamin, Kenneth S.	1,210.00	117.20	73.00	17.08	36.90	0.00	73.00	17.08
8	Bennington, William A.	1,184.07	80.21	70.14	16.40	27.46	0.00	70.14	16.40
9	Benson, Nicholas J.	1,560.48	166.09	93.13	21.78	51.56	0.00	93.13	21.78
11	Blackshaw, Brook W.	1,682.64	141.83	97.42	22.78	48.47	0.00	97.42	22.78
204	Blouin, Trevor J	1,108.80	40.25	65.11	15.22	22.00	0.00	65.11	15.22
14	Bramman, Kathryn H.	1,232.80	123.19	75.04	17.55	37.42	0.00	75.04	17.55
155	Brault, Marcel T	1,152.48	103.04	71.45	16.71	28.29	0.00	71.45	16.71
17	Brown, Anderson C.	2,275.50	337.75	139.94	32.73	115.98	0.00	139.94	32.73
19	Bullard, Don A.	1,394.40	184.88	86.45	20.22	58.30	0.00	86.45	20.22
21	Carminati Jr., Joel F.	1,134.78	36.26	65.84	15.39	24.08	0.00	65.84	15.39
179	Cassani II, Mario E	1,082.41	74.96	63.27	14.80	26.00	0.00	63.27	14.80
22	Cetin, Matthew J.	1,608.75	98.86	89.02	20.82	33.78	0.00	89.02	20.82
23	Charbonneau, Michael J.	1,689.19	150.67	91.12	21.31	46.94	0.00	91.12	21.31
25	Clark, Kailyn C.	1,152.40	83.18	71.45	16.71	31.70	0.00	71.45	16.71
26	Collins, April M.	972.40	66.45	58.43	13.66	27.03	0.00	58.43	13.66
27	Copping, Nicholas R.	1,889.91	204.08	106.19	24.83	62.96	0.00	106.19	24.83
28	Cruger, Eric J.	1,772.03	189.97	101.37	23.71	58.73	0.00	101.37	23.71
29	Cushman, Brian K.	2,132.40	153.64	121.49	28.41	49.08	0.00	121.49	28.41
33	Degreenia, Catherine I	1,809.08	226.68	102.72	24.02	69.14	0.00	102.72	24.02
34	Demell, William M.	1,156.80	94.90	63.60	14.88	29.43	0.00	63.60	14.88
173	DeRose, TJ T	1,431.20	155.52	86.41	20.21	55.39	0.00	86.41	20.21
35	Dexter, Donnel A.	1,528.40	179.47	85.77	20.06	55.58	0.00	85.77	20.06
36	Dodge, Shawn M.	1,135.60	81.53	66.86	15.64	31.24	0.00	66.86	15.64
38	Drown, Jacob D.	1,880.00	197.66	104.31	24.39	61.03	0.00	104.31	24.39
39	Durgin, Steven J.	1,551.21	105.80	85.34	19.96	33.11	0.00	85.34	19.96
40	Eastman Jr., Larry E.	1,978.40	213.97	111.25	26.02	65.93	0.00	111.25	26.02
215	Elrick, Christopher	1,018.80	68.99	63.16	14.77	27.74	0.00	63.16	14.77
42	Farnham, Brian D.	1,507.38	153.44	90.44	21.16	47.77	0.00	90.44	21.16
43	Fecher, Jesse T.	1,548.43	124.26	94.61	22.12	49.93	0.00	94.61	22.12
44	Fleury, Jason R.	2,723.17	384.72	156.87	36.69	116.02	0.00	156.87	36.69
189	Forsell, Christopher A	1,328.64	41.52	70.98	16.60	25.84	0.00	70.98	16.60
45	Frey, Jacob D.	2,341.33	262.77	136.20	31.85	78.03	0.00	136.20	31.85
203	Frey, Matthew J	1,133.42	81.17	70.27	16.44	31.14	0.00	70.27	16.44

**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 3/5/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
205	Galiano, Jeanne M	1,634.62	144.50	97.83	22.88	56.00	0.00	97.83	22.88
46	Gaylord, Amos R.	1,601.85	169.99	94.53	22.11	52.73	0.00	94.53	22.11
47	Gilbert, David P.	1,237.20	121.97	74.46	17.41	38.33	0.00	74.46	17.41
49	Guyette, Brandon L.	2,554.65	353.17	154.76	36.19	118.26	0.00	154.76	36.19
160	Guyette, Gabriel D	1,018.80	88.84	63.17	14.77	24.33	0.00	63.17	14.77
50	Hastings III, Clark H.	1,100.44	95.58	63.73	14.91	29.62	0.00	63.73	14.91
156	Hayden, Gregory William	1,149.12	98.06	68.86	16.11	26.90	0.00	68.86	16.11
52	Hedin, Laura T.	1,375.60	116.45	79.75	18.65	35.40	0.00	79.75	18.65
54	Herring, Jamie L.	1,452.08	82.04	88.64	20.73	37.40	0.00	88.64	20.73
55	Hoar, Brian W.	2,311.43	120.19	130.56	30.54	48.05	0.00	130.56	30.54
188	Hood, James R	1,610.92	38.75	96.34	22.53	39.86	0.00	96.34	22.53
56	Houle, Jonathan S.	1,628.00	183.61	99.79	23.34	56.82	0.00	99.79	23.34
59	Kelly Jr, Joseph E.	1,395.08	54.98	74.43	17.41	19.60	0.00	74.43	17.41
184	Kirby, Kristopher J	1,100.00	24.39	58.73	13.74	20.10	0.00	58.73	13.74
201	Knudsen, Alexander M	1,108.80	78.52	65.20	15.25	30.40	0.00	65.20	15.25
61	Kosakowski, Joshua D.	1,430.00	155.55	84.68	19.80	48.40	0.00	84.68	19.80
213	Kreis, Bradley J	76.00	0.00	4.71	1.10	0.08	0.00	4.71	1.10
174	Kuras, Sarah V	1,267.28	106.76	74.20	17.35	33.64	0.00	74.20	17.35
165	LaBarge-Burke, Michelle J	1,102.40	72.17	65.40	15.30	28.63	0.00	65.40	15.30
62	Lane, Zebulyn M.	1,316.00	140.13	79.89	18.68	43.78	0.00	79.89	18.68
172	Larrabee, David M	1,055.02	80.92	55.98	13.09	25.53	0.00	55.98	13.09
217	LePage, Jesse C	1,262.00	102.58	78.24	18.30	42.25	0.00	78.24	18.30
64	Lowe, Robert L.	1,736.85	151.27	96.55	22.58	47.25	0.00	96.55	22.58
208	Lynch, Nancy T	1,490.39	116.01	88.77	20.76	40.73	0.00	88.77	20.76
65	Machia, Delphia L.	1,057.20	84.49	64.91	15.18	26.52	0.00	64.91	15.18
68	Maloney, Jason F.	1,392.80	203.56	78.64	18.39	75.10	0.00	78.64	18.39
70	Martel, Joell J.	1,895.10	224.37	106.54	24.91	69.05	0.00	106.54	24.91
171	Martineau, Brenda J	875.52	68.24	48.72	11.39	21.99	0.00	48.72	11.39
71	McGowan, James R.	1,362.00	153.14	74.23	17.36	31.73	0.00	74.23	17.36
73	Metivier, Cheryl A.	1,231.20	108.96	70.77	16.56	34.42	0.00	70.77	16.56
75	Monahan, Dawn M.	2,294.00	173.21	130.98	30.63	55.89	0.00	130.98	30.63
77	Morris, Scott D.	1,295.44	141.34	80.31	18.78	59.32	0.00	80.31	18.78
78	Morrison, Camden A.	1,231.44	101.85	71.40	16.70	31.37	0.00	71.40	16.70
79	Morse, Bradley P.	168.00	0.00	10.42	2.44	3.16	0.00	10.42	2.44
80	Mott, John C.	441.68	33.65	27.38	6.40	12.33	0.00	27.38	6.40
164	Murphy, Michael T	1,083.42	102.37	67.17	15.70	31.52	0.00	67.17	15.70
82	Noack, Rodney	1,130.80	80.11	66.12	15.46	30.84	0.00	66.12	15.46
152	Pike, Roxanne L	869.20	80.41	52.50	12.28	32.55	0.00	52.50	12.28
183	Placey-Noyes, Tyler C	1,221.06	84.40	68.69	16.07	32.25	0.00	68.69	16.07
88	Poirier, Holden R.	1,828.73	226.26	111.99	26.19	69.61	0.00	111.99	26.19

**Client ID:** 22BA  
**Client Name:** City of Barre

**WARRANT REPORT**

City of Barre

**Report As of Date:**  
 3/5/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
89	Pouliot, Brooke L.	1,201.20	86.32	74.47	17.42	30.28	0.00	74.47	17.42
90	Pretty, Alyssa A.	1,130.80	80.89	70.11	16.39	31.06	0.00	70.11	16.39
91	Protzman, Todd A.	575.00	39.72	35.65	8.34	13.38	0.00	35.65	8.34
93	Pullman, David L.	1,056.70	86.74	64.12	14.99	26.51	0.00	64.12	14.99
192	Rawson, Joseph A	1,023.60	103.95	59.92	14.01	27.73	0.00	59.92	14.01
212	Rea, Cara L	984.00	63.85	57.13	13.37	26.31	0.00	57.13	13.37
95	Reale, Michael R.	1,310.40	130.25	81.25	19.00	40.81	0.00	81.25	19.00
97	Rivard, Sylvie R	1,106.40	94.18	63.03	14.74	29.23	0.00	63.03	14.74
99	Rubalcaba, David T.	1,380.12	135.41	83.19	19.46	42.36	0.00	83.19	19.46
101	Ryan, Patty L.	1,410.80	123.41	87.47	20.45	56.68	0.00	87.47	20.45
214	Sabens, Christopher S	966.00	54.32	52.14	12.19	23.64	0.00	52.14	12.19
103	Seaver, Debbie L.	1,176.40	132.22	60.24	14.09	45.08	0.00	60.24	14.09
104	Shatney, Janet E.	1,670.00	113.15	95.31	22.29	37.13	0.00	95.31	22.29
202	Sheltra, Kimberly A	1,050.00	95.61	65.10	15.23	25.54	0.00	65.10	15.23
105	Smith, Clint P.	1,226.80	107.16	70.50	16.49	32.59	0.00	70.50	16.49
151	Smith, Michael P	1,080.80	52.00	61.44	14.37	19.58	0.00	61.44	14.37
185	Stanley, Gavin P	1,473.98	132.99	88.75	20.75	52.55	0.00	88.75	20.75
193	Stigall, Gretchen	1,126.80	96.84	64.41	15.06	29.93	0.00	64.41	15.06
148	Storelicastro, Nicolas R	2,525.68	223.79	156.59	36.63	70.42	0.00	156.59	36.63
110	Strassberger, Kirk E.	1,685.34	111.10	94.54	22.12	37.20	0.00	94.54	22.12
187	Taylor, Therese M	1,248.00	86.30	73.74	17.24	33.29	0.00	73.74	17.24
112	Tillinghast, Zachary M.	1,483.86	128.47	83.23	19.46	40.28	0.00	83.23	19.46
113	Tucker, Randall L.	2,237.22	254.12	127.89	29.91	76.70	0.00	127.89	29.91
114	Tucker, Russell W.	1,392.80	120.54	77.35	18.09	33.35	0.00	77.35	18.09
115	Vail, Braedon S.	2,227.20	228.59	137.61	32.18	85.14	0.00	137.61	32.18
180	Webster, James P	1,136.56	84.79	63.39	14.82	39.36	0.00	63.39	14.82
186	Young, Arthur D	1,352.00	56.87	75.24	17.59	30.37	0.00	75.24	17.59
<b>REPORT TOTAL</b>		<b>149,216.78</b>	<b>13,213.64</b>	<b>8,723.18</b>	<b>2,040.06</b>	<b>4,471.34</b>	<b>0.00</b>	<b>8,723.18</b>	<b>2,040.06</b>



# *City of Barre, Vermont*

*“Granite Center of the World”*

## **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/11/25**

### **Agenda Item No. 8-A**

**AGENDA ITEM DESCRIPTION:** Approve PILOT agreement for 173 S. Main Street

**SUBMITTING DEPARTMENT/PERSON:** Manager Storrellicastro and Angie Harbin, Downstreet Housing & Community Development

#### **BACKGROUND INFORMATION:**

The Quality Inn currently operates primarily as a General Assistance hotel, renting rooms to State of Vermont agencies who then use those rooms to provide shelter to households experiencing homelessness. Downstreet Housing & Community Development is planning to purchase the hotel and to continue to operate it as a hotel for a purpose similar to its current use for the period of the time that the need for this type of short-term shelter continues to exist in Washington County. When the need for short-term shelter is reduced, Downstreet intends to convert the building into permanently affordable, multi-family housing. The type of housing will be determined by a future market study identifying local demand.

While the property will continue to have a similar use in the short-term, Downstreet intends to make renovations, including the creation of a communal kitchen and dining area that will allow for improved meal preparation options for people experiencing homelessness, and to coordinate more robust on-site social services designed to help people stabilize and secure permanent shelter. The Department of Children and Families has identified an ongoing need for shelter capacity in Washington County for the next several years and both the Economic Services Division and the Office of Economic Opportunity have expressed interest in booking hotel units in a Downstreet owned and operated hotel. Multiple area service providers have expressed interest in providing on-site services and Downstreet anticipates hiring 1 FTE Services Coordinator staff and providing 24/7 staffing or security services to the building. The building has a robust camera system, which will be enhanced upon purchase.

As part of the acquisition, the City and Downstreet have negotiated a PILOT agreement which would hold the City harmless to the potential grand list value, and continue to grow the taxes paid by the current owners at 3 percent per year. Absent a PILOT agreement, Downstreet would likely be eligible for exemptions that would otherwise reduce its contributions to the City.

**EXPENDITURE AND FUNDING SOURCE:** The grand list value of the parcel is \$896,400, which this year resulted in \$19,006.34 in municipal taxes and \$16,274.14 in education taxes. The PILOT agreement would grow these payments by 3 percent per year.

#### **RECOMMENDED ACTION/MOTION:**

*Move to authorize the Manager to execute a PILOT agreement with Downstreet Housing & Community Development for purposes of creating a 3 percent annual escalator for 173 S. Main Street.*

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF BARRE, VERMONT AND  
DOWNSTREET HOUSING & COMMUNITY DEVELOPMENT  
TAX STABILIZATION AGREEMENT (PILOT)**

Property Owner: Downstreet Housing & Community Development (“Downstreet”)

Subject Properties: 173 South Main Street

Downstreet Housing & Community Development (“Downstreet”) and the City of Barre, Vermont (“City,” or, together with Downstreet, the “Parties”) agree as follows:

WHEREAS, Downstreet is the owner of the lands and premises commonly known as Speranza Inn in the City of Barre (formerly listed as “Quality Inn” and hereinafter called “Speranza Inn”) hereinafter sometimes called the “Property;” and

WHEREAS, the Parties wish to enter into a Pilot Agreement and to establish for payment in lieu of taxes;

NOW THEREFORE, the parties agree as follows:

1. With respect to 173 South Main Street, commencing with the City’s tax year that begins on July 1, 2025, in lieu of all taxes, Downstreet shall pay to the City a PILOT payment equal to the property tax payment for the previous tax year plus an escalator equal to 3.0% of the property tax payment for the previous tax year. For each succeeding year, in lieu of all taxes, Downstreet shall pay to the City a PILOT payment equal to the PILOT payment for the previous tax year plus an escalator equal to 3.0% of the PILOT payment for the previous year.
2. PILOT payments shall be made in four equal quarterly installments within

thirty (30) days of invoicing on or around September 1<sup>st</sup>, December 1<sup>st</sup>,  
March 1<sup>st</sup>, and June 1<sup>st</sup> of each tax year.

**City of Barre, Vermont**

**Downstreet Housing & Community Development**

\_\_\_\_\_ Date: \_\_\_\_\_  
Nicolas Storellicastro, City Manager  
As Authorized by the Barre City Council

\_\_\_\_\_ Date: \_\_\_\_\_  
Angie Harbin, Executive Director  
and authorized agent



# Agenda Item #8-C

## POLICE/FOP CBA RATIFICATION HIGHLIGHTS

### Economics

- New wage schedule and concept enacted creating a singular wage schedule that can be adapted across all unions in the city (grade and step placement as appropriate to duties/department).
- All step and COLA movements will occur July 1 annually as opposed to anniversary date movement followed by COLA movement on July 1. Additional movement for new hires under a career development program allows for transition between steps and grades after achieving mutually beneficial benchmarks (i.e., specialty training/certifications) and time in step/grade.
  - July 1, 2024 the increase ranged from 3.08% - 5.71% depending upon placement. Employees whose total increase fell below 5% will receive a one-time payment to bring the increase to 5%. One-time payment cost is approx. \$13.5k.
  - July 2025 and July 2026 employees will receive 3% COLA and 2% step increase.
- Retirement plan change – Uniformed members in VMERS Plan C will have the option to move to Plan D effective January 1, 2026. All new hires after January 1, 2026 will be in Plan D. Most agencies in Vermont have transitioned to Plan D offerings. This helps with recruitment and retention. Rates have been established by VMERS Board for FY26, employer portion for Group C: 9.0% and Group D: 11.6%
- Effective January 1, 2025 the City contribution towards health insurance changed to 80% Platinum and 90% Gold CDHP

### Policy Changes

- Effective July 2025, all shift officers schedules will be equal hours (9hrs) – 1<sup>st</sup> and 2<sup>nd</sup> shift had been 9 hrs.; 3<sup>rd</sup> shift had been 8 hrs. and uniformed members enjoyed an 18% differential to compensate. July 2025, 3<sup>rd</sup> shift will be 5% differential. The change will allow for more coverage and the potential for less overtime. Shift start times can also be adjusted for shift overlap to increase coverage opportunity. Language was added as a framework to allow for discussion of different schedules and a step in the direction of correcting a “time off problem.”
- Overall language of the contract was cleaned up. There were several sections throughout that pertained to outdated provisions from prior agreements that had not been updated but still carried over which caused confusion and/or actually inhibited management. Likewise, items that should be in policy as opposed to a CBA were removed and replaced with appropriate language to reflect such accord with those specific policies.



# *City of Barre, Vermont*

*“Granite Center of the World”*

## **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/11/25**

### **Agenda Item No. 8-D**

**AGENDA ITEM DESCRIPTION:** Update on City Hall security cameras

**SUBMITTING DEPARTMENT/PERSON:** Police Chief Vail

#### **BACKGROUND INFORMATION:**

A security camera had been mounted at City Hall monitoring City Hall Park for approximately 5-6 years. The camera was used for after-event investigation whereas footage could be reviewed for potential evidentiary value after criminal incidents occurred in the vicinity. It had been successfully used by Police Department (BCPD) for that purpose.

After a spate of vandalism incidents to the gazebo it was learned that the camera subscription had lapsed, and we were unable to obtain any evidence as to the perpetrator(s) of the incidents.

The City’s IT Support Services obtained two cameras from Verkada at no cost for a trial period. One was mounted outside covering City Hall Park to replace the previous camera. The other was placed in the interior of City Hall.

Cameras such as these can be used for real-time monitoring, to provide pre-arrival intelligence for officers responding to an in-progress incident, or to augment after-the-event investigation for evidentiary purposes.

**EXPENDITURE & FUNDING SOURCE:** N/A at this time

**LEGAL AUTHORITY/REQUIREMENTS:** US Constitution – 1<sup>st</sup> Amendment, 4<sup>th</sup> Amendment

**RECOMMENDED ACTION/MOTION:** N/A at this time

# Police Budget (6045, 6050, 6055)

FY 26 Budget for Meters Enforcement, Police & Emergency Communications

*(accounts for 25% of city budget)*

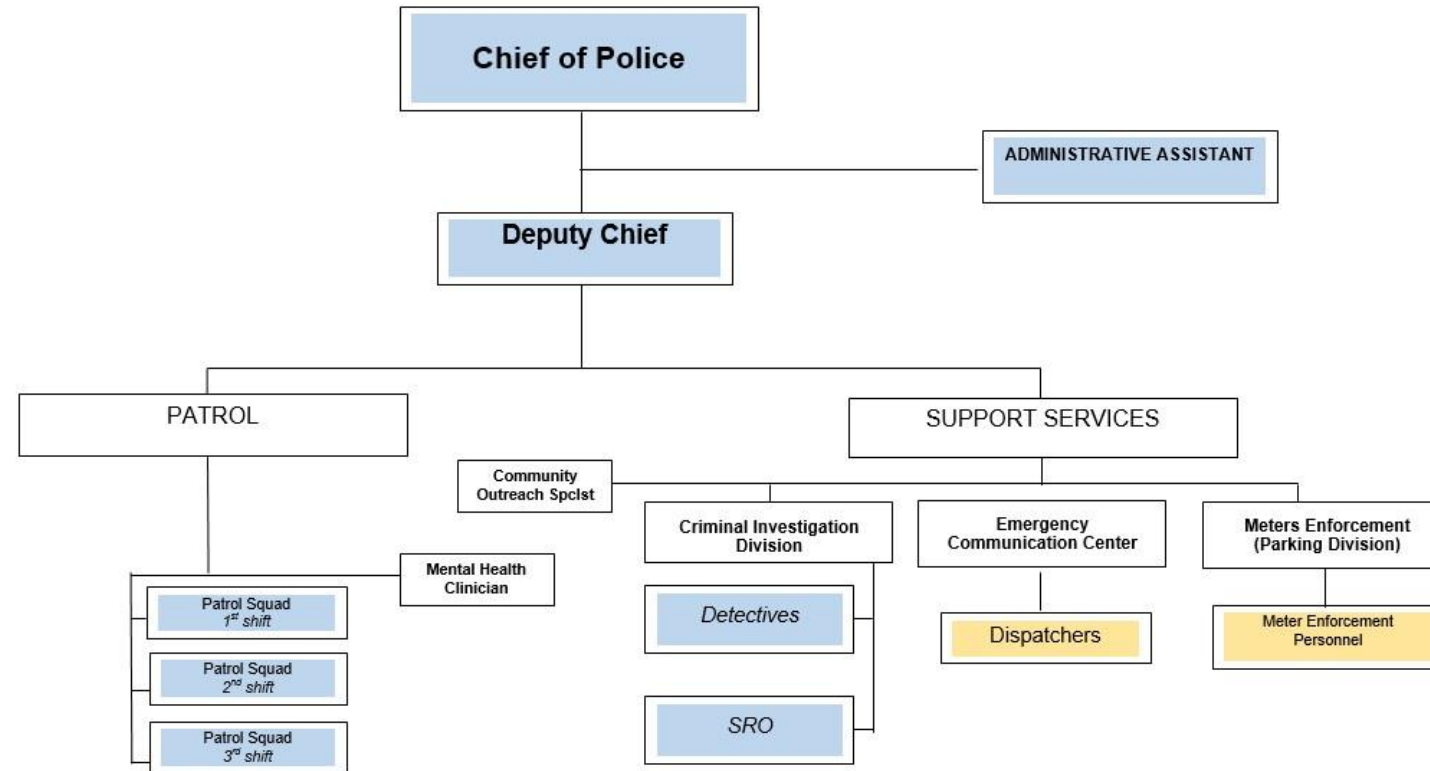




# Responsibility



The Police Department budget includes 29.5 FTE's (Admin Asst split PD/FD) and 9 PTE's under police services (6050), Communications (6055) and Parking (6045)



Embedded mental health clinician – shared resource between Barre and Montpelier (non-city employee)



# Department Overview



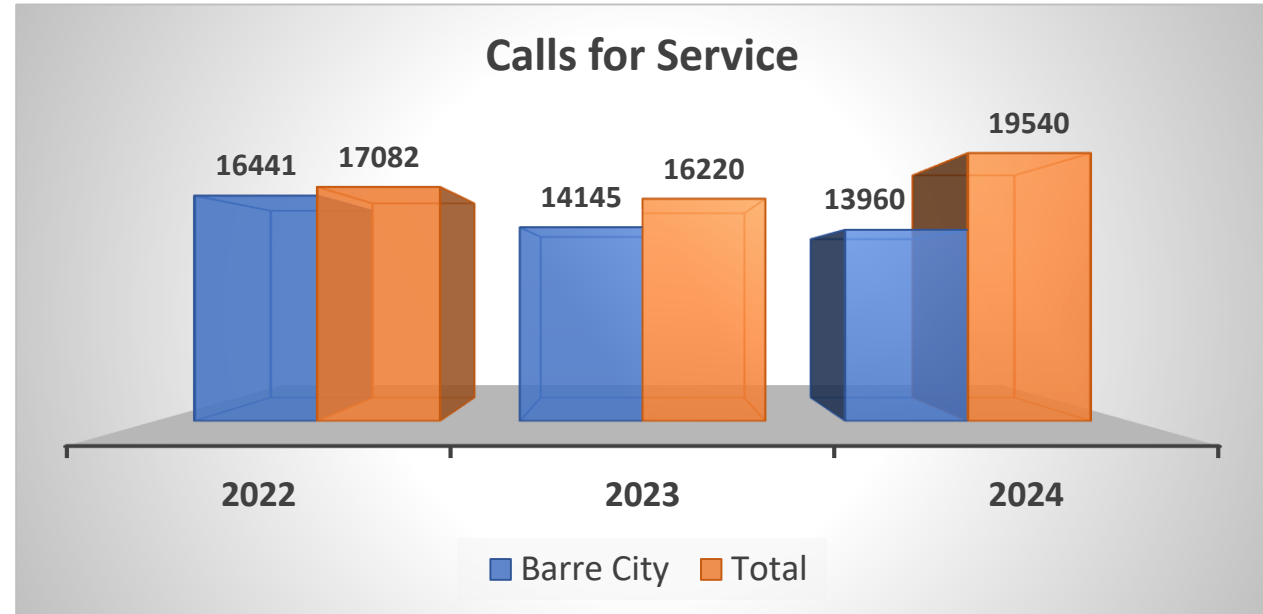
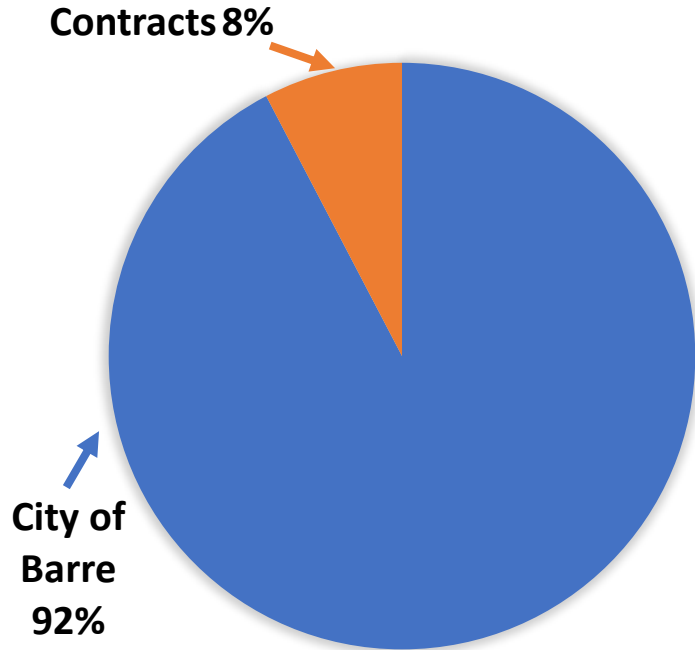
Service	FY25 Approved	FY26 Proposed	% Increase/ (Decrease)
Dispatch	\$780,368	\$802,366	2.82%
Police Services	\$2,830,113	\$2,779,946	(1.77%)
Meters/Parking	\$117,898	\$124,107	5.27%
<b><u>Totals</u></b>	<b><u>\$3,728,379</u></b>	<b><u>\$3,706,419</u></b>	<b><u>(.59%)</u></b>



# Dispatch Funding

The Barre City Emergency Communications Center (ECC) provides around the clock dispatch services to Barre City Police and Fire/EMS as well as the Fire/EMS services of Washington, Williamstown, Brookfield and Randolph under contract, non-regular hour coverage for Washington County Sheriff's Department, Randolph Police, and afterhours phone answering for Orange County Sheriff's Department.

## DISPATCH FUNDING



Source: Crosswind Technologies, Inc. (Valcour); City of Barre Police Department, Emergency Communications Center. February 20, 2025.

Data does not reflect afterhours incidents for WCSD or phone answering for OCSD

Williamstown Ambulance Services ceased June 30, 2024



# Dispatch Overview

Personnel/Wages – 81% of operating costs

FY25 Approved	FY26 Proposed	% Change
\$780,368	\$802,366	2.82

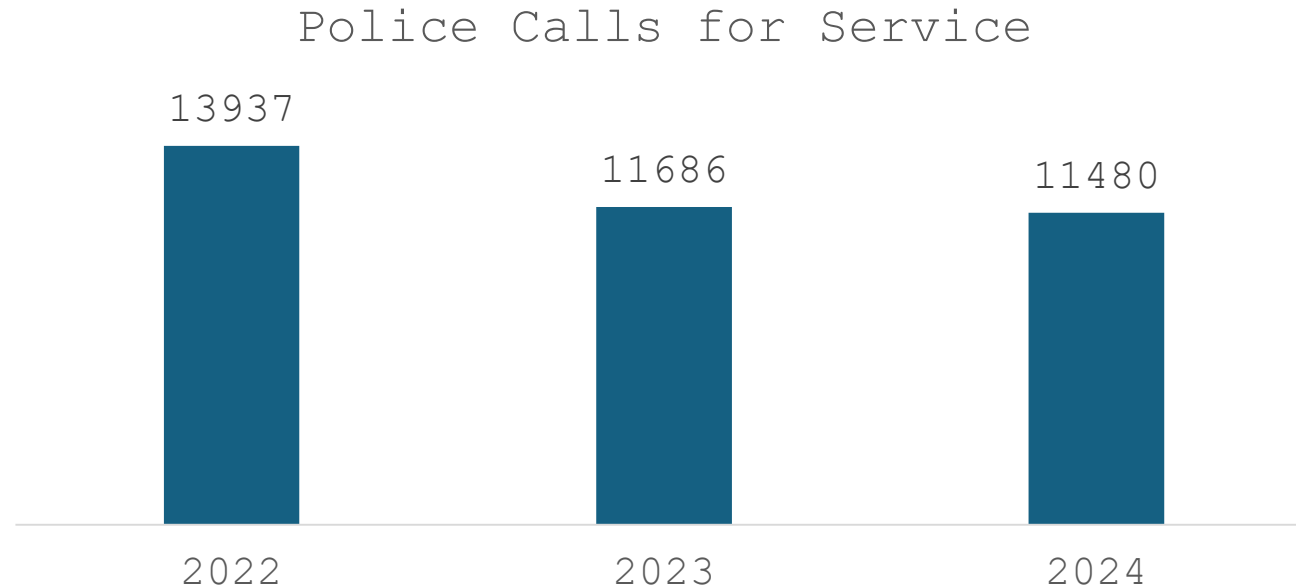
## Funds

- 6 Full Time Communications Specialists
- Part Time Dispatcher Funding, (.8 *FTE Equivalent*)



# Police Services

Total emergency and non-emergency calls for police service requiring a response by a BCPD officer averaged at approximately 12,000 calls over a 3-year period.



Source: Crosswind Technologies, Inc. (Valcour); City of Barre Police Department, Emergency Communications Center. February 20, 2025.





# Police Services Overview



Personnel/Wages – 83% of operating costs

## Police Operating Costs

FY25 Approved	FY26 Proposed	% Change
\$ 2,830,113	\$2,779,946	(1.77)

### Funds

- 15 Patrol Officers & 1<sup>st</sup> Line Patrol Supervisors,
- 3 Detectives, *(portion of salary, benefits for SIU Investigator)*
- 1 SRO *(portion of salary, benefits reimbursed)*
- 2 Administrators, *(chief & DC)*
- .5 Administrative Assistant, *(50% of Salary in 6040)*
- Community Outreach Specialist
- Part Time Officer Funding

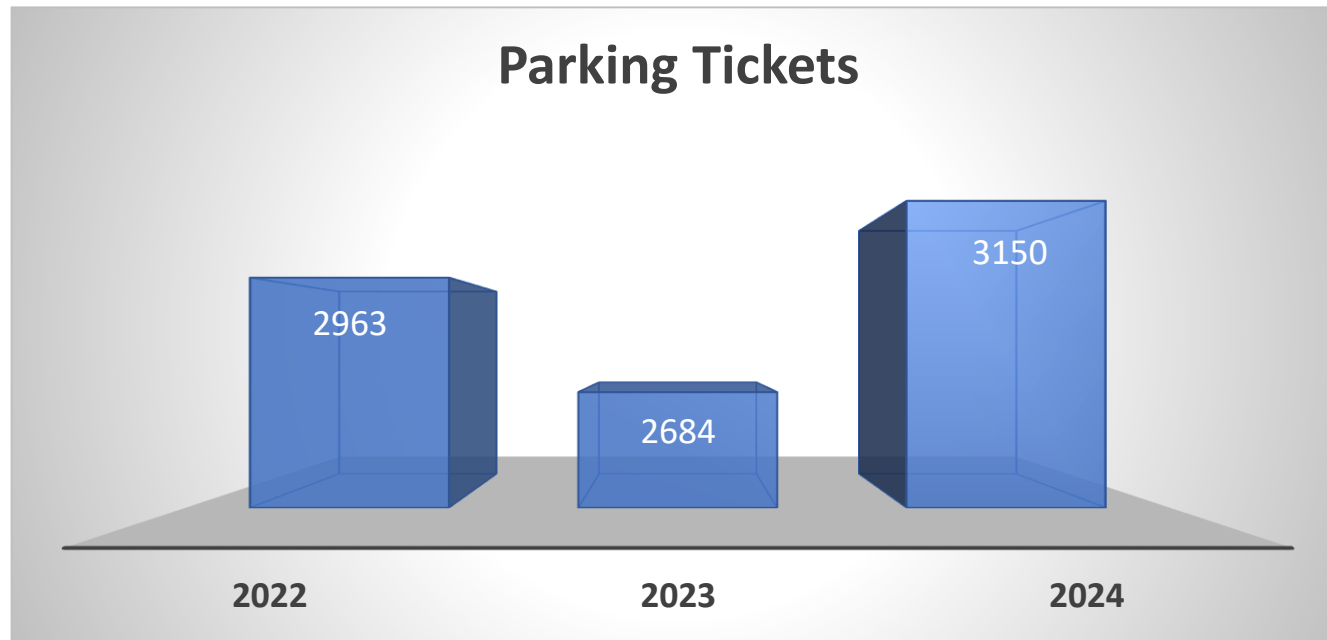
### Reductions

- .25 Mental Health Clinician *(shared resource with Montpelier)*



# Meters/Parking

Parking personnel monitor metered and/or permitted parking within 12 city lots as well as along certain streets within the business district. 3-year average of 3,000 tickets per year.



Source: Cardinal Tracking, Inc. (TickeTrak); City of Barre Police Department, February 21, 2023. Figures include certain violations by patrol officers (winter ban, other parking violations). 2023 figures reflect moratorium due to flood.



# Meters Overview

Personnel/Wages – 80% of operating costs

FY23 Approved	FY26 Proposed	% Change
\$ 117,898	\$124,107	5.27

## Funds

- 1 Full Time Position
- 1 Part Time Position
- Supplies
- Maintenance



# Savings Overview

Department	Reduction	\$
PD	Mental Health Clinician (Local Share @25%)	\$ (27,500.00)
PD	O/T Search Warrants & DOT	\$ (8,441.00)
PD	O/T P/R 1st Shift Embedded	\$ (15,848.00)
PD	O/T P/R 2nd Shift Embedded	\$ (6,948.00)
PD	Training P/R	\$ (13,505.00)
PD	Part-Time Police Officers (Allow.)	\$ (485.00)
PD	Travel and Meals	\$ (500.00)
PD	Office Equipment Service Contracts & Maint.	\$ (8,615.00)
PD	Vehicle Maintenance	\$ (5,500.00)
PD	Vehicle Fuel	\$ (4,436.00)
PD	Ammunition	\$ (2,500.00)
PD	Training Supplies	\$ (1,000.00)
PD	Juvenile Program	\$ (500.00)
PD	K-9 Program	\$ (700.00)
Dispatch	Overtime 1st shift Embedded	\$ (9,643.00)
Dispatch	Overtime 2nd shift Embedded	\$ (8,786.00)
Dispatch	Dispatcher Part-Time	\$ (3,808.00)
		<b>\$ (118,715.00)</b>



Thank you.

Questions?



# FY26 Budget Department Review: Fire & Emergency Medical Services



March 11, 2025

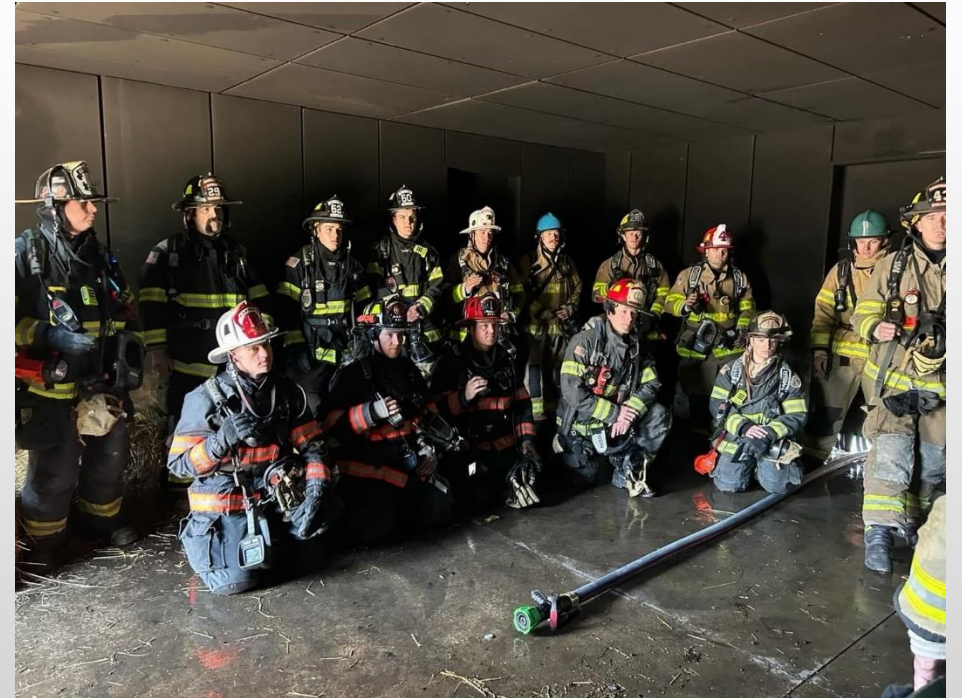




# Staffing

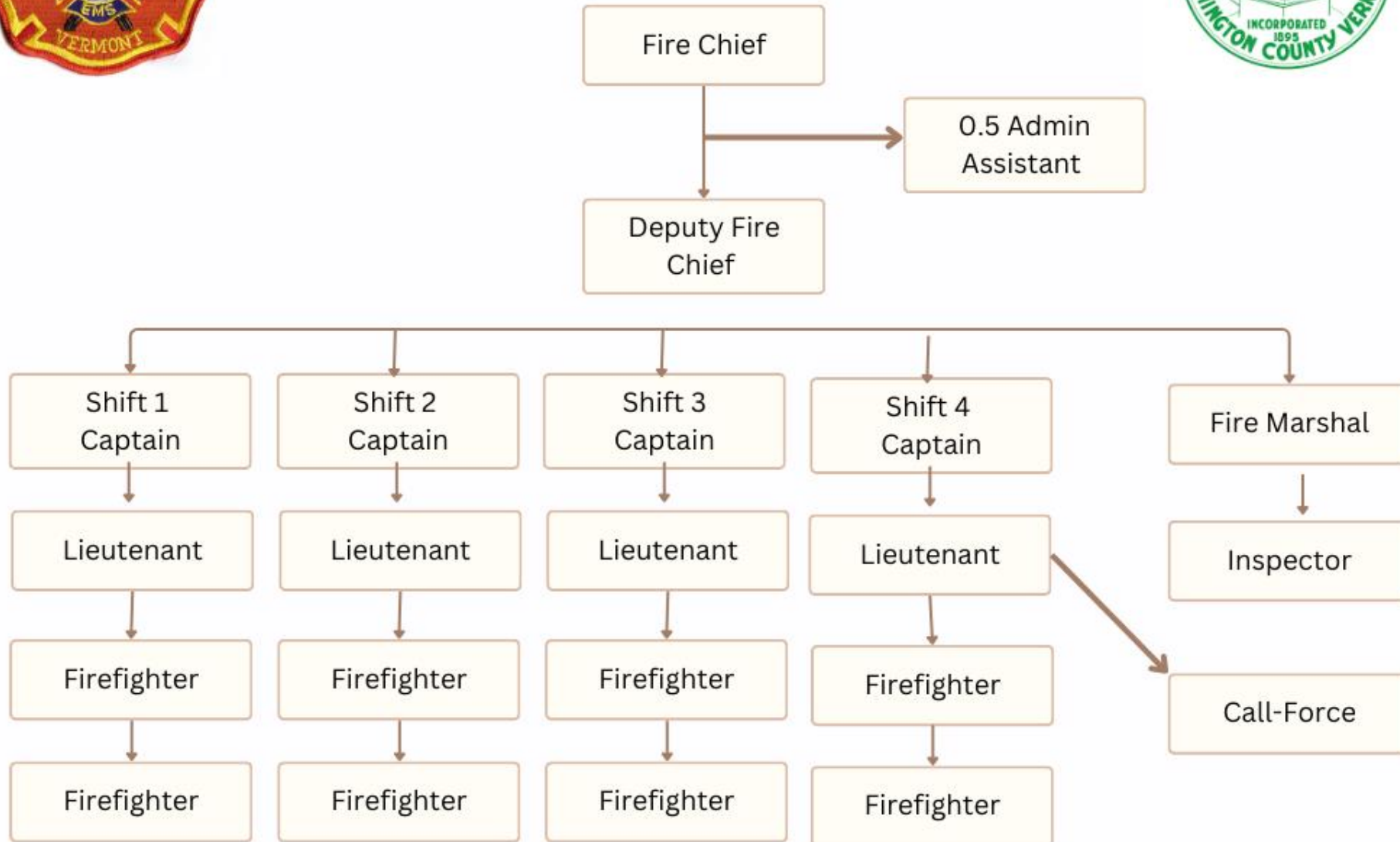


- Staffing (Funded Headcount: 20.5 FTEs)
- - 16 Firefighters/EMS
- - 1 Fire Marshal
- - 1 Inspector
- - Chief & Deputy Chief
- - 0.5 Admin Assistant, shared with the Police Department





# BARRE CITY FIRE DEPARTMENT





# Call Volume Statistics

## Calendar year 2024 Total Calls: 2,398

- - 78% EMS Calls
- - 22% Fire-Related Calls
- - Overlapping Calls: 20%
  - Overlapping calls are when there are two or more incidents happening simultaneously.

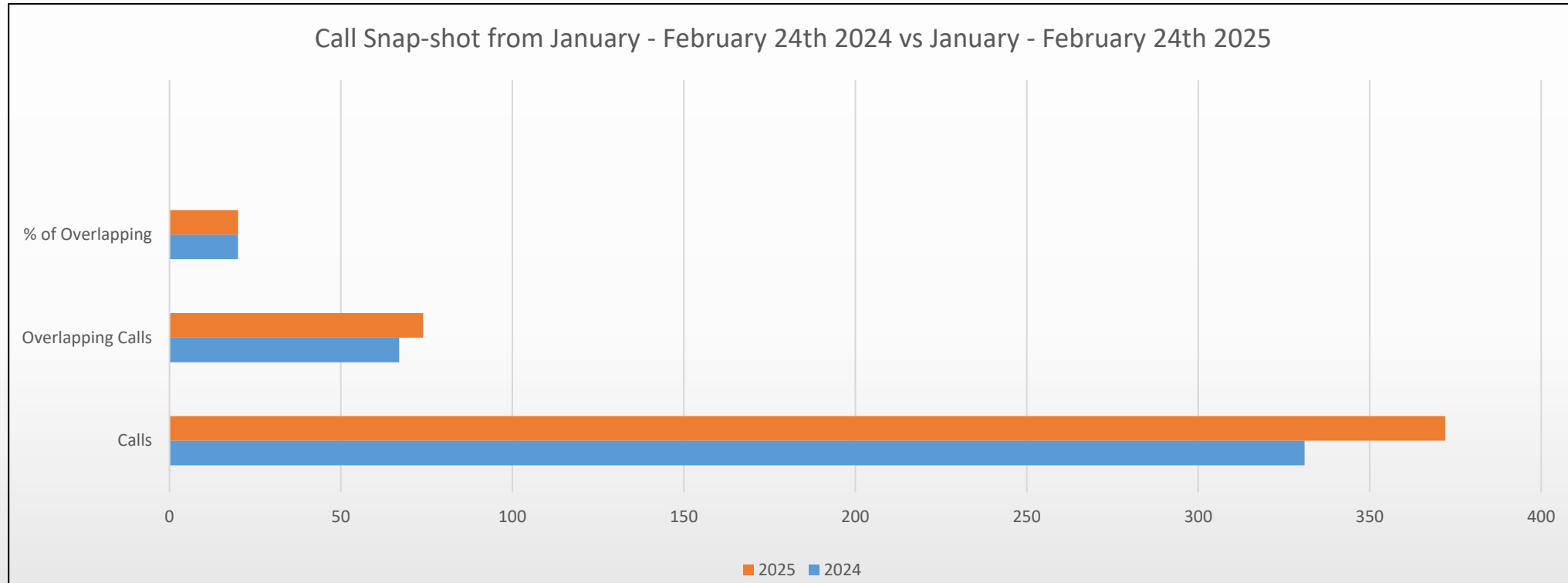
## 2025 Year-to-Date Calls

- - 450 Calls (Increase of 419 over last year)



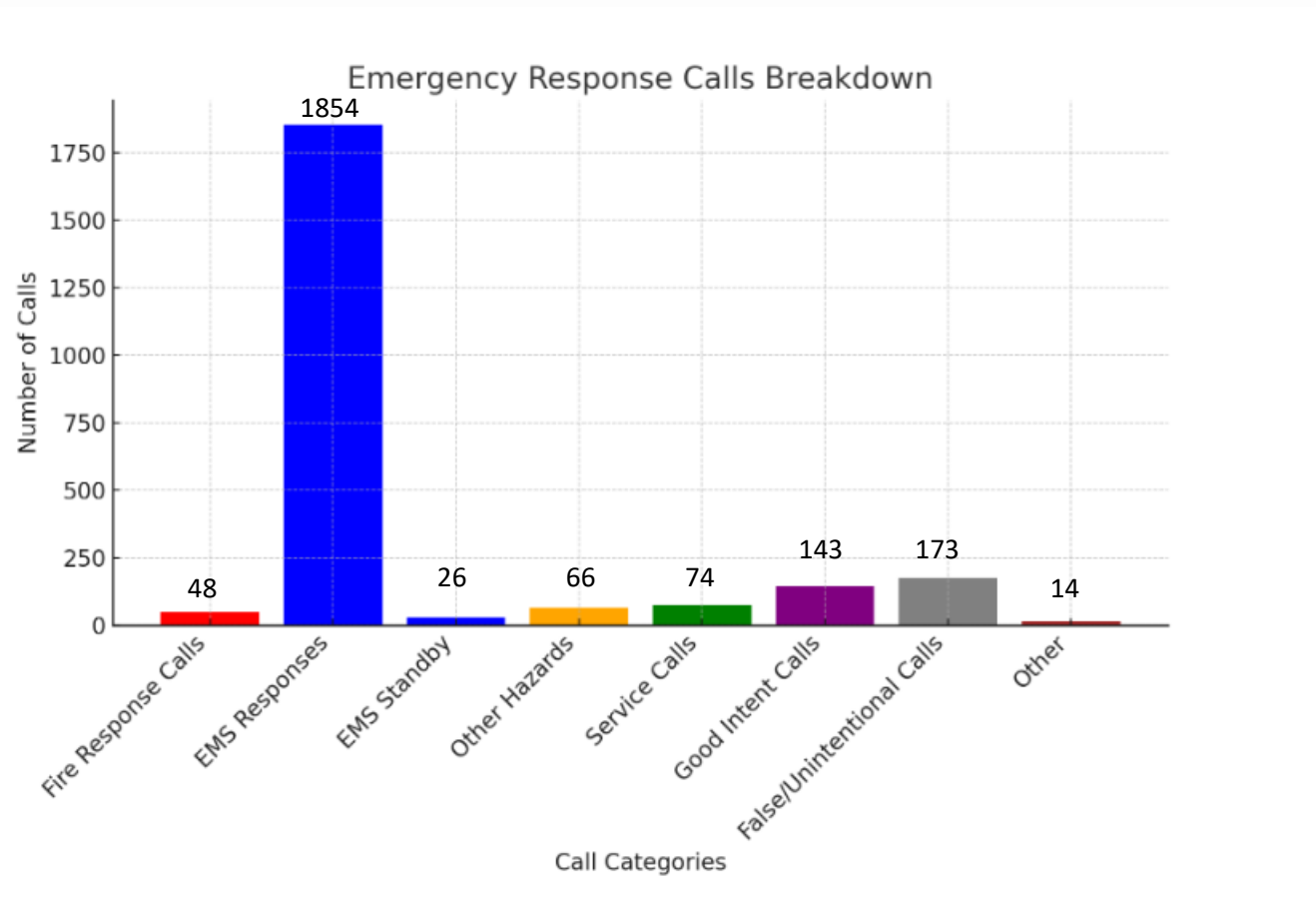
Photo by Randy Darné www.firenews.org

# Overlapping Call Comparison



- This graph is a comparison from 2024 and 2025.
- Note the call volume increase and the associated overlapping calls increase.
- Overlapping calls remain at 20%, however its 20% of 372 (74) calls versus 331 (67)

# 2024 Call Type Breakdown



# Ambulance Revenue

## Revenue & Billing

- Ambulance billing revenue: \$650K+
- Seven out of ten patients are covered by Medicare or Medicaid. Medicare reimburses 80% of the allowed amount.



Photo by Randy Dame www.firenews.org



Photo by Randy Dame www.firenews.org

# Code Enforcement

## **2024 Overview**

159 - Residential Buildings inspected

561 - Individual Units

246 –Re-inspections

132- Post Flood Disaster Inspections

54- Follow-Up inspections for Life Safety System Violations. (Sprinkler, Fire Alarm, Hoods)

25 – Time of Sale Inspections

37 - Health and Complaint Issues

112- Business, Mercantile, Hotels & Lodging

410 – Electrical Inspections

**Total – 1,736inspections**

**+289 Permit Reviews**

**+144 Building Permit reviews**



# Fire Department in the Community



- ✓ First Night Out with the Police Department
- ✓ Halloween on Main Street with the Firefighters Union
- ✓ Collaborate with the Homelessness Task Force
- ✓ Fire Safety Training at our schools
- ✓ BCEMS Third Grade Fire Safety Calendar contest, 3 First Place Winners!
- ✓ Community sharps disposal program, yield approx. 1000 gal/yr of needles
- ✓ Building Preplans



The proposed FY26 Fire & Emergency Medical Services budget increases by 3.82%



Department	FY25 Approved	FY26 Proposed	% Increase/ (Decrease)
Fire & Emergency Medical Services	\$2,889,450	\$2,999,724	3.82

A vast majority of the increase is directly related to anticipated collective bargaining increases or other mandated Personal Service increases (health, pensions, vision, etc.).

The proposed budget includes one capital reserve line: \$6,414 for radio system upgrades.

# Department Overview: Savings Achieved

Department	Savings	\$
FD	Overtime - Ambulance Coverage	\$ 3,000
FD	Dues & Membership Fees	\$ 500
FD	Breathing Apparatus	\$ 13,000
FD	Fire Hose	\$ 4,000
FD	Radios and Pagers	\$ 5,000
FD	Fleet Maintenance	\$ 5,000
FD	Vehicle Fuel	\$ 3,495
FD	Ambulance Contract Billing	\$ 54,000
FD	Insurance/Pension	\$ 33,490
	<b>Totals</b>	<b>\$ 121,485</b>





Thank You.

Questions?





# FY26 Budget Department Review: Facilities and Grounds

March 11, 2024





# Key Department Activities

- Department personnel:
  - 1 Director
  - 1 Foreman
  - 5 Maintenance persons ( 1 current open position).
  - 1 Cemetery maintenance person (Summer months – 7 part time employees).
- Manage maintenance and upkeep of: Alumni hall, Auditorium, BOR, City Hall, Pool and Public Safety Building.
  - Includes cleaning, maintenance, repairs, and HVAC
- Maintain and landscape seven parks, nine playgrounds/athletic fields and three cemeteries.
- Host community events and activities staffed and supported by department personnel:
  - 14 annual events at The Aud, along with pickleball and 3 men's league basketball teams
  - The BOR rents to Barre community Baseball, Barre Figure skating , BYSA (football and soccer), Black Bears Hockey, Woodchuck Box Lacrosse, SHS Athletics (football, soccer, hockey, baseball lacrosse, softball). Along with open skate, stick and puck, open turf and walkers.
  - Also, a number of one day events at Alumni Hall as well as the weekly Department of Motor Vehicles CDL testing throughout the year.

# The proposed FY26 Facilities and Grounds budget

Department	FY25 Approved	FY26 Proposed	% Increase/ (Decrease)
City Hall	\$ 165,832	\$ 180,060	8.6
Public Safety	\$168,547	\$186,100	10.4
Civic Center (AUD/BOR/Alumni)	\$526,563	\$587,088	11.5
Facilities	\$143,831	\$157,117	9.2
Cemeteries/parks/trees	\$ 220,775	\$ 160,992	(27)
<b><u>Totals</u></b>	<b><u>\$1,225,548</u></b>	<b><u>\$ 1,271,357</u></b>	<b><u>3.78</u></b>

# Department Review:

-  • \$60,000 from seasonal staff reduction at cemeteries. Duties to be covered by FT staff
-  • \$1,000 Building & Grounds maintenance St Monica's cemetery
-  • \$11,800 in estimated fuel costs based on recent usage
-  • \$8,000 increase in Building and Grounds maintenance for BOR,  
• level funded other 4 buildings



Thank You.

Questions?

# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	<u>Account No</u>	<u>Account Description</u>	FY 26 <u>Proposed</u>	FY 25 <u>Approved</u>	FY 24 <u>Audited</u>	FY 24 <u>Approved</u>	FY 23 <u>Audited</u>
250							
251	<b>(6040)</b>	<b>FIRE / EMS DEPARTMENT</b>					
252	001-6040-100.0110	Base Slry; Holiday (16 FF, FM, EI,(.5 AA),DC,C)	\$ 1,639,604	\$ 1,561,656	\$ 1,375,185	\$ 1,445,552	\$ 1,315,338
253	001-6040-100.0111	Payroll Reimbursement	\$ -	\$ -	\$ (11,270)	\$ -	\$ (2,445)
254	001-6040-100.0120	Comp Time OT	\$ 47,935	\$ 46,090	\$ 30,848	\$ 29,371	\$ 44,317
255	001-6040-100.0121	Overtime (Embedded)	\$ 99,175	\$ 66,762	\$ 95,359	\$ 50,283	\$ 74,876
256	001-6040-100.0122	Overtime - Amb Coverage (Full-Time)	\$ 77,335	\$ 100,000	\$ 77,245	\$ 39,739	\$ 100,080
257	001-6040-100.0123	Overtime - Fire Coverage (Full-Time)	\$ 36,325	\$ 24,730	\$ 34,927	\$ 21,810	\$ 32,413
258	001-6040-100.0125	Fire Train'g & Development (OT Labor Only)	\$ 22,640	\$ 27,960	\$ 21,771	\$ 23,613	\$ 29,389
259	001-6040-100.0126	Training (Call Force)	\$ 1,200	\$ 1,200	\$ 340	\$ 2,500	\$ 1,078
260	001-6040-100.0128	Ambulance Coverage (Call Force)	\$ 20,000	\$ -	\$ 140	\$ 100	\$ 47
261	001-6040-100.0129	Fire Coverage (Call Force)	\$ 500	\$ 500	\$ 32	\$ 1,500	\$ 266
262	001-6040-110.0150	FICA	\$ 155,188	\$ 139,911	\$ 119,595	\$ 123,507	\$ 117,785
263	001-6040-120.0171	Consultant/Intercept Fees	\$ 3,750	\$ 3,750	\$ 3,175	\$ 1,000	\$ 4,242
264	001-6040-120.0173	Ambulance Rev Tax @3.3%	\$ 21,450	\$ 18,150	\$ 17,763	\$ 17,325	\$ 13,593
265	001-6040-130.0180	Training/Development Fees & Exp's	\$ 5,250	\$ 5,250	\$ 4,222	\$ 4,500	\$ 3,170
266	001-6040-130.0181	EMS Training (Live training & Recert Trng)	\$ 5,300	\$ 5,300	\$ 382	\$ 5,300	\$ 648
267	001-6040-130.0182	Travel & Meals	\$ 700	\$ 700	\$ 784	\$ 500	\$ 872
268	001-6040-130.0183	Ambulance Billing Training Seminar (Annual)	\$ -	\$ -	\$ 850	\$ 1,500	\$ 415
269	001-6040-130.0184	Paramedic Training	\$ 15,000	\$ 15,000	\$ 14,205	\$ 15,000	\$ 14,000
270	001-6040-220.0413	Dues & Membership Fees	\$ 2,000	\$ 2,500	\$ 1,675	\$ 2,500	\$ 1,914
271	001-6040-220.0414	Fire Radio System Upgrade Assessment Fees	\$ 6,414	\$ 6,256	\$ 11,896	\$ 6,256	\$ -
272	001-6040-230.0511	Physicals/Fitness for Duty Checks	\$ 4,000	\$ 4,000	\$ 2,468	\$ 3,200	\$ 8,666
273	001-6040-310.0612	Breathing Apparatus	\$ 2,000	\$ 15,000	\$ 4,778	\$ 15,000	\$ 5,657
274	001-6040-310.0613	Fire Hose	\$ 1,000	\$ 5,000	\$ 4,106	\$ 7,500	\$ 6,084
275	001-6040-310.0616	Radios and Pagers	\$ 2,500	\$ 5,000	\$ 1,076	\$ 5,000	\$ 4,198
276	001-6040-320.0720	Fleet Maintenance	\$ 33,000	\$ 33,000	\$ 41,981	\$ 30,000	\$ 33,121
277	001-6040-320.0729	Vehicle Replacement Reserve	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
278	001-6040-320.0724	Truck Radio Maint	\$ 3,000	\$ 3,000	\$ 7,674	\$ 3,000	\$ 2,797
279	001-6040-320.0726	Fire Alarm Maintenance and Boxes	\$ 4,000	\$ 4,000	\$ 4,220	\$ 4,000	\$ 2,963
280	001-6040-320.0728	Secure Vacant Property	\$ -	\$ -	\$ 363	\$ 500	\$ 25
281	001-6040-330.0834	Gas (Generators, saws, pumps, etc.)	\$ 200	\$ 200	\$ -	\$ 200	\$ 241
282	001-6040-330.0835	Vehicle Fuel	\$ 20,685	\$ 24,180	\$ 22,353	\$ 24,180	\$ 24,650
283	001-6040-340.0940	Clothing (Uniform Replacements)	\$ 17,500	\$ 17,500	\$ 16,187	\$ 20,000	\$ 16,754
284	001-6040-340.0941	Safety Equipment	\$ 21,200	\$ 20,000	\$ 63,755	\$ 20,000	\$ 53,958
285	001-6040-340.0943	Footwear	\$ 4,000	\$ 4,000	\$ 3,016	\$ 4,850	\$ 2,172
286	001-6040-340.0944	Vision	\$ 2,972	\$ 1,615	\$ 440	\$ 4,190	\$ 1,750
287	001-6040-340.0945	Dry Cleaning	\$ -	\$ -	\$ 244	\$ 600	\$ 685

# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No.	Account Description	FY 26		FY 25		FY 24		FY 23	
			Proposed	Approved	Audited	Approved	Audited	Audited		
288	001-6040-340.0947	Building Appliances Updates	\$ 750	\$ 750	\$ 665	\$ 2,000	\$ 2,167			
289	001-6040-340.0948	Ambulance Billing Mailers (service company fr	\$ 6,000	\$ 2,400	\$ 5,789	\$ 2,400	\$ 1,185			
290	001-6040-340.0949	Ambulance Contract Billing	\$ -	\$ 54,000	\$ 50,282	\$ -	\$ 31,167			
291	001-6040-350.1053	Office Supplies	\$ -	\$ -	\$ 1,250	\$ 5,000	\$ 2,595			
292	001-6040-350.1054	Medical Supplies	\$ 30,000	\$ 30,000	\$ 34,598	\$ 30,000	\$ 27,881			
293	001-6040-350.1055	Oxygen Supplies	\$ 3,000	\$ 3,000	\$ 2,716	\$ 3,000	\$ 2,697			
294	001-6040-350.1056	Training Supplies	\$ 1,200	\$ 1,200	\$ 1,123	\$ 1,000	\$ 1,045			
295	001-6040-350.1058	Defib - Batteries/Preventative Maint.	\$ 18,331	\$ 18,331	\$ 1,342	\$ 18,331	\$ 2,987			
296	001-6040-360.1165	Fire Prevention Program Material	\$ 250	\$ 250	\$ 287	\$ 250	\$ 21			
297	001-6040-360.1167	Fire Investigation Material	\$ -	\$ -	\$ -	\$ -	\$ 62			
298	001-6040-370.1380	COVID19 Materials	\$ -	\$ -	\$ -	\$ -	\$ 926			
299	001-6040-440.1240	Computer Software (FH, ME, Amb, 911)	\$ 26,000	\$ 25,500	\$ 14,255	\$ 22,400	\$ 25,298			
300	001-9020-110.0151	Health Insurance	\$ 455,160	\$ 392,365	\$ -	\$ 344,766	\$ -			
301	001-9020-110.0152	Life Insurance	\$ 12,885	\$ 12,835	\$ -	\$ 11,849	\$ -			
302	001-9020-110.0153	Dental Insurance	\$ 8,985	\$ 8,940	\$ -	\$ 8,534	\$ -			
303	001-9030-110.0154	Pension	\$ 161,340	\$ 172,669	\$ -	\$ 125,187	\$ -			
304	<b>Sub Total</b>		\$ 2,999,724	\$ 2,889,450	\$ 2,084,095	\$ 2,513,792	\$ 2,013,749			
305			<b>3.82%</b>	<b>38.64%</b>	<b>-17.09%</b>	<b>24.83%</b>	<b>#REF!</b>			
306	<b>(6043) BCS: CITY HALL MAINTENANCE</b>									
307	001-6043-100.0110	Base Salary , incl Longevity (1 FTE)	\$ 52,985	\$ 63,077	\$ 12,208	\$ 51,921	\$ 9,463			
308	001-6043-100.0120	Overtime	\$ -	\$ -	\$ 676	\$ -	\$ 85			
309	001-6043-110.0150	FICA	\$ 4,228	\$ 3,592	\$ 1,018	\$ 2,941	\$ 746			
310	001-6043-200.0210	City Hall Electricity	\$ 10,237	\$ 9,306	\$ 11,222	\$ 8,460	\$ 9,317			
311	001-6043-200.0212	City Hall BM Solar Project	\$ 9,345	\$ 7,607	\$ 7,177	\$ 10,813	\$ 7,677			
312	001-6043-200.0213	Rubbish Removal	\$ 3,300	\$ 3,300	\$ 3,141	\$ 3,000	\$ 3,451			
313	001-6043-200.0215	Water and Sewer	\$ 2,500	\$ 2,500	\$ 2,855	\$ 3,125	\$ 2,515			
314	001-6043-320.0731	City Hall Improvements and Repairs	\$ 30,000	\$ 30,000	\$ 31,635	\$ 23,694	\$ 57,308			
315	001-6043-330.0833	Fuel Oil	\$ 40,685	\$ 42,500	\$ 44,674	\$ 57,861	\$ 52,888			
316	001-6043-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 750	\$ 750	\$ 227	\$ 715	\$ 795			
317	001-6043-340.0943	Footwear	\$ 100	\$ 100	\$ -	\$ 100	\$ -			
318	001-6043-340.0944	Vision	\$ 100	\$ 100	\$ -	\$ 100	\$ 100			
319	001-6043-350.1049	Custodial Supplies	\$ 2,500	\$ 1,500	\$ 2,871	\$ 1,500	\$ 2,112			
320	001-6043-350.1050	Building and Grounds Supplies	\$ 1,500	\$ 1,500	\$ 804	\$ 1,500	\$ 1,878			
321	001-9020-110.0151	Health Insurance	\$ 16,900	\$ -	\$ -	\$ -	\$ -			
322	001-9020-110.0152	Life Insurance	\$ 615	\$ -	\$ -	\$ -	\$ -			
323	001-9020-110.0153	Dental Insurance	\$ 475	\$ -	\$ -	\$ -	\$ -			
324	001-9030-110.0154	Pension	\$ 3,840	\$ -	\$ -	\$ -	\$ -			
325	<b>Sub Total</b>		\$ 180,060	\$ 165,832	\$ 118,508	\$ 165,730	\$ 148,334			



# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No.	Account Description	FY 26		FY 25		FY 24	FY 24	FY 23
			Proposed	Approved	Audited	Approved	Audited		
326			8.58%	39.93%	-28.49%	11.73%	#REF!		
327	<b>(6045) METERS ENFORCEMENT</b>								
328	001-6045-100.0110	Base Salary (1.5 FTE)	\$ 81,586	\$ 79,676	\$ 76,178	\$ 75,761	\$ 63,845		
329	001-6045-110.0150	FICA	\$ 6,511	\$ 6,095	\$ 5,853	\$ 5,796	\$ 4,859		
330	001-6045-200.0210	EVCS Electricity - Merchants Row	\$ 3,800	\$ 2,000	\$ 3,612	\$ 1,000	\$ 1,932		
331	001-6045-220.0410	Towing Fees	\$ 6,000	\$ 4,000	\$ 4,414	\$ 4,000	\$ 2,796		
332	001-6045-310.0616	Mifi	\$ 1,500	\$ 1,500	\$ 451	\$ 1,500	\$ 2,238		
333	001-6045-320.0744	Meter Maintenance	\$ 4,000	\$ 3,000	\$ 3,057	\$ 2,000	\$ 2,718		
334	001-6045-320.0745	Meter Coin Handling	\$ -	\$ -	\$ 383	\$ -	\$ -		
335	001-6045-340.0940	Clothing	\$ 500	\$ 500	\$ -	\$ 1,000	\$ -		
336	001-6045-340.0943	Footwear (1 FTE)	\$ 350	\$ 350	\$ 335	\$ 350	\$ 225		
337	001-6045-340.0944	Vision	\$ 185	\$ 185	\$ 25	\$ 185	\$ 485		
338	001-6045-350.1055	Meter Supplies(Batteries, Tickets, Envelopes,	\$ 3,500	\$ 3,500	\$ 7,242	\$ 3,500	\$ 4,034		
339	001-6045-350.1057	Meter Systems Software (Ticket Trax)	\$ 4,700	\$ 4,500	\$ 4,229	\$ 4,125	\$ 3,924		
340	001-6045-360.1165	Program Materials	\$ 1,100	\$ 1,100	\$ 1,107	\$ 1,000	\$ 1,034		
341	001-6045-470.1271	Meter & Handhelds Replacements (3 - replace	\$ 4,000	\$ 4,000	\$ 2,883	\$ 4,000	\$ 3,343		
342	001-9020-110.0151	Health Insurance (1 FTE)	\$ -	\$ -	\$ -	\$ -	\$ -		
343	001-9020-110.0152	Life Insurance	\$ 615	\$ 585	\$ -	\$ 564	\$ -		
344	001-9020-110.0153	Dental Insurance	\$ 430	\$ 404	\$ -	\$ 404	\$ -		
345	001-9030-110.0154	Pension	\$ 5,330	\$ 6,503	\$ -	\$ 4,611	\$ -		
346	<b>Sub Total</b>		<b>\$ 124,107</b>	<b>\$ 117,898</b>	<b>\$ 109,770</b>	<b>\$ 109,796</b>	<b>\$ 91,433</b>		
347			5.27%	7.40%	-0.02%	20.08%	#REF!		
348	<b>(6050) POLICE DEPARTMENT</b>								
349	001-6050-100.0109	Payroll Reimbursement					\$ (23,385)		
350	001-6050-100.0110	Base Salary, w/ Holiday, (18 17, .5 AA, C, DC)	\$ 1,461,755	\$ 1,512,250	\$ 1,180,936	\$ 1,332,206	\$ 1,284,756		
351	001-6050-100.0137	Two new patrolmen: COPS Grant Local Share	\$ -	\$ -	\$ 129,590	\$ 129,626	\$ 117,037		
352	001-6050-100.0136	Mental Health Clinician (Local Share @25%)	\$ -	\$ 27,500	\$ 15,000	\$ 20,000	\$ -		
353	001-6050-100.0114	O/T Search Warrants & DOT	\$ 10,000	\$ 18,440	\$ 7,599	\$ 30,000	\$ 15,733		
354	001-6050-100.0117	O/T P/R 1st Shift Embedded	\$ 16,382	\$ 32,229	\$ 15,602	\$ 50,000	\$ 30,694		
355	001-6050-100.0118	O/T P/R 2nd Shift Embedded	\$ 73,179	\$ 80,127	\$ 69,695	\$ 25,710	\$ 28,693		
356	001-6050-100.0119	O/T P/R 3rd Shift Embedded	\$ 61,193	\$ 56,816	\$ 58,279	\$ 65,000	\$ 54,111		
357	001-6050-100.0120	O/T P/R	\$ 101,922	\$ 93,181	\$ 106,530	\$ 65,841	\$ 97,313		
358	001-6050-100.0121	O/T P/R 2%	\$ -	\$ -	\$ -	\$ 29,550	\$ 13,953		
359	001-6050-100.0122	O/T P/R 3%	\$ -	\$ -	\$ -	\$ 12,191	\$ 8,318		
360	001-6050-100.0125	Training P/R	\$ 40,000	\$ 53,505	\$ 39,881	\$ 20,000	\$ 50,960		
361	001-6050-100.0130	Part-Time Police Officers (Allow.)	\$ 6,000	\$ 6,485	\$ 4,704	\$ 10,000	\$ 6,176		
362	001-6050-100.0135	Community Outreach Advocate	\$ 64,845	\$ 62,466	\$ 59,488	\$ 58,806	\$ 55,377		
363	001-6050-110.0150	FICA	\$ 146,455	\$ 146,536	\$ 122,877	\$ 139,913	\$ 126,234		

# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No	Account Description	FY 26		FY 25		FY 24	FY 24	FY 23
			Proposed	Approved	Audited	Approved	Audited		
364	001-6050-110.0162	Vehicle Claims/Deductibles	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -		
365	001-6050-120.0170	Legal Costs (Claim deductibles)	\$ 1,000	\$ 1,000	\$ 630	\$ 1,000	\$ 1,300		
366	001-6050-120.0171	Consultant Fees			\$ -	\$ 500	\$ -		
367	001-6050-130.0180	Train'g, Recruiting & Development (Expenses	\$ 12,250	\$ 12,250	\$ 6,669	\$ 10,000	\$ 9,040		
368	001-6050-130.0182	Travel and Meals	\$ 3,000	\$ 3,500	\$ 2,544	\$ 4,500	\$ 1,484		
369	001-6050-210.0310	Computer Access-Erin Tech	\$ 1,000	\$ 8,000	\$ 8,770	\$ 11,328	\$ 19,131		
370	001-6050-210.0312	Office Equipment Service Contracts & Maint.	\$ 5,000	\$ 13,615	\$ 7,478	\$ 13,615	\$ 5,624		
371	001-6050-230.0511	Lock-up Meals	\$ -	\$ -	\$ -	\$ -	\$ 1,287		
372	001-6050-230.0512	Physicals	\$ 500	\$ 500	\$ 508	\$ 500	\$ -		
373	001-6050-320.0720	Vehicle Maintenance	\$ 20,000	\$ 25,500	\$ 14,086	\$ 25,500	\$ 28,227		
374	001-6050-320.0721	TASER Assurance/Replacement Prgm	\$ -	\$ -	\$ -	\$ -	\$ 4,176		
375	001-6050-320.0726	Body Cameras/Taser Bundle	\$ 44,735	\$ 20,817	\$ 6,842	\$ -	\$ -		
376	001-6050-320.0724	Radio Maintenance (Handhelds, Cruisers)	\$ 1,000	\$ 1,000	\$ 208	\$ 500	\$ 3,372		
377	001-6050-330.0835	Vehicle Fuel	\$ 22,980	\$ 27,416	\$ 24,559	\$ 34,135	\$ 26,688		
378	001-6050-340.0940	Clothing (Phased Uniform Replacements)	\$ 8,900	\$ 12,500	\$ 3,026	\$ 10,000	\$ 9,851		
379	001-6050-340.0941	Safety Equipment	\$ 13,000	\$ 13,000	\$ 8,044	\$ 11,500	\$ 12,910		
380	001-6050-340.0942	Ammunition	\$ 7,500	\$ 10,000	\$ 11,440	\$ 10,000	\$ 9,981		
381	001-6050-340.0943	Footwear	\$ 2,800	\$ 2,800	\$ 1,446	\$ 3,150	\$ 2,309		
382	001-6050-340.0944	Vision	\$ 1,000	\$ 1,000	\$ 676	\$ 3,330	\$ 1,175		
383	001-6050-340.0945	Dry Cleaning	\$ -	\$ -	\$ 2,736	\$ 3,500	\$ 4,000		
384	001-6050-340.0946	PD Building Security Cam's	\$ 1,000	\$ 1,000	\$ 420	\$ 1,000	\$ 1,760		
385	001-6050-350.1053	Office Supplies	\$ 4,500	\$ 4,500	\$ 4,186	\$ 4,500	\$ 6,047		
386	001-6050-350.1056	Training Supplies	\$ 1,000	\$ 2,000	\$ -	\$ 1,000	\$ 2,708		
387	001-6050-360.1158	Juvenile Program	\$ -	\$ 500	\$ -	\$ 500	\$ -		
388	001-6050-360.1159	K-9 Program	\$ 3,000	\$ 3,700	\$ 1,390	\$ 3,700	\$ 1,765		
389	001-6050-360.1161	Investigational Materials	\$ 6,000	\$ 6,000	\$ 6,052	\$ 6,000	\$ 5,903		
390	001-6050-360.1162	Lockup Materials	\$ -	\$ -	\$ -	\$ -	\$ 2,054		
391	001-9020-110.0151	Health Insurance	\$ 432,835	\$ 355,462	\$ -	\$ 314,409	\$ -		
392	001-9020-110.0152	Life Insurance	\$ 13,500	\$ 12,835	\$ -	\$ 12,413	\$ -		
393	001-9020-110.0153	Dental Insurance	\$ 9,510	\$ 8,897	\$ -	\$ 8,897	\$ -		
394	001-9030-110.0154	Pension	\$ 181,206	\$ 192,785	\$ -	\$ 145,117	\$ -		
395	<b>Sub Total</b>		\$ 2,779,946	\$ 2,830,113	\$ 1,922,888	\$ 2,629,436	\$ 2,026,764		
396			-1.77%	47.18%	-26.87%	29.74%	#REF!		
397	<b>(6055) DISPATCH</b>								
398	001-6055-100.0109	Payroll Reimbursement							
399	001-6055-100.0111	Base Salary, incl Holiday (6 FTE)	\$ 456,570	\$ 442,427	\$ 407,450	\$ 388,211	\$ 375,309		
400	001-6055-100.0117	Overtime 1st shift Embedded	\$ 13,460	\$ 23,103	\$ 12,818	\$ 12,963	\$ 31,303		
401	001-6055-100.0118	Overtime 2nd shift Embedded	\$ 11,130	\$ 19,917	\$ 10,600	\$ 17,663	\$ 22,715		

# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No.	Account Description	FY 26		FY 25		FY 24	FY 24	FY 23
			Proposed	Approved	Audited	Approved	Audited		
402	001-6055-100.0119	Overtime 3rd shift Embedded	\$ 37,535	\$ 36,271	\$ 35,746	\$ 50,906	\$ 22,301		
403	001-6055-100.0124	Dispatcher O/T P/R	\$ 17,780	\$ 14,915	\$ 16,934	\$ 14,477	\$ 12,614		
404	001-6055-100.0126	Dispatcher O/T P/R 2nd Shift	\$ -	\$ -	\$ -	\$ 3,644	\$ 3,232		
405	001-6055-100.0127	Dispatcher O/T P/R 3rd Shift	\$ -	\$ -	\$ -	\$ 1,694	\$ 1,173		
406	001-6055-100.0128	Dispatcher Training P/R	\$ 5,000	\$ 1,500	\$ -	\$ 2,500	\$ 538		
407	001-6055-100.0129	Dispatcher Part-Time	\$ 31,706	\$ 35,514	\$ 19,923	\$ 32,865	\$ 43,489		
408	001-6055-110.0150	FICA	\$ 45,740	\$ 43,884	\$ 37,276	\$ 40,157	\$ 38,019		
409	001-6055-130-0180	Training/Development (APCO)	\$ 4,000	\$ 2,000	\$ 1,305	\$ 4,000	\$ 1,792		
410	001-6055-130-0182	Travel/Meals	\$ 1,000	\$ 1,000	\$ 324	\$ 2,000	\$ 449		
411	001-6055-210.0310	Computer Access- Power DMS	\$ 28,000	\$ 21,000	\$ 4,723	\$ 10,592	\$ 13,304		
412	001-6055-210.0312	Office Machine Service Contract(s) & Maint. E	\$ 10,682	\$ 4,500	\$ 2,164	\$ 1,000	\$ 2,100		
413	001-6055-320.0724	Radio Maint	\$ 3,000	\$ 3,000	\$ 2,057	\$ 3,000	\$ 2,043		
414	001-6055-320.0725	Tower Rental Fees (American Tower Co.)	\$ 2,087	\$ 2,087	\$ 2,087	\$ 2,550	\$ 2,087		
415	001-6050-340.0940	Clothing	\$ -	\$ -	\$ -	\$ 3,671	\$ -		
416	001-6055-340.0944	Vision	\$ 700	\$ 700	\$ 509	\$ 1,110	\$ 370		
417	001-6055-350.1053	Office Supplies/Equipment	\$ 2,000	\$ 2,000	\$ 1,430	\$ 2,000	\$ 1,544		
418	001-6055-480.1290	Dispatch Capital Transfer	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000		
419	001-9020-110.0151	Health Insurance	\$ 59,610	\$ 45,408	\$ -	\$ 41,691	\$ -		
420	001-9020-110.0152	Life Insurance	\$ 3,680	\$ 3,500	\$ -	\$ 3,385	\$ -		
421	001-9020-110.0153	Dental Insurance	\$ 2,595	\$ 2,427	\$ -	\$ 2,427	\$ -		
422	001-9030-110.0154	Pension	\$ 41,090	\$ 50,215	\$ -	\$ 34,700	\$ -		
423	<b>Sub Total</b>		\$ 802,366	\$ 780,368	\$ 580,345	\$ 702,205	\$ 599,383		
435	<b>(7010) ALDRICH LIBRARY</b>								
436	001-7010-220.0420	Aldrich Library	\$ 280,872	\$ 280,872	\$ 250,170	\$ 250,170	\$ 239,292		
437	<b>Sub Total</b>		\$ 280,872	\$ 280,872	\$ 250,170	\$ 250,170	\$ 239,292		
438			<b>0.00%</b>	<b>12.27%</b>	<b>0.00%</b>	<b>4.55%</b>	<b>#REF!</b>		
439	<b>(7015) BCS: FACILITIES: (Pool, NB Rink, Charlie's PG, Math, Lincoln)</b>								
440	001-7015-100.0110	Base Salary, incl Long. (1 FTE)	\$ 91,000	\$ 81,936	\$ 109,676	\$ 75,870	\$ 78,045		
441	001-7015-110.0150	FICA	\$ 7,262	\$ 6,268	\$ 8,054	\$ 5,804	\$ 5,751		
442	001-7015-130.0182	Travel & Meals	\$ -	\$ -	\$ 200	\$ -	\$ -		
443	001-7015-200.0210	Elect: 135 N. Main St (Wheelock Hse)	\$ -	\$ -	\$ 789	\$ 1,000	\$ 793		
444	001-7015-200.0211	Electricity (includes Pool)	\$ -	\$ 1,000	\$ 4,772	\$ 4,000	\$ 5,483		
445	001-7015-200.0215	Water & Sewer (includes Pool)	\$ 500	\$ 3,000	\$ 8,554	\$ 8,500	\$ 7,579		
446	001-7015-320.0720	Fleet Maintenance	\$ 2,500	\$ 1,500	\$ 2,450	\$ 1,500	\$ 6,503		
447	001-7015-320.0721	Field Maintenance	\$ 6,000	\$ 6,000	\$ 4,456	\$ 6,000	\$ 7,445		
448	001-7015-320.0730	Pool and Building Maintenance	\$ 7,500	\$ 7,500	\$ 9,851	\$ 7,500	\$ 15,932		
449	001-7015-330.0831	Fuel - 135 N. Main St (Wheelock Hse)	\$ -	\$ -	\$ -	\$ 5,395	\$ 5,406		

# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No.	Account Description	FY 26		FY 25		FY 24		FY 24		FY 23	
			Proposed	Approved	Audited	Approved	Audited	Approved	Audited			
450	001-7015-330.0835	Vehicle Fuel	\$ 5,385	\$ 6,170	\$ 3,967	\$ 6,170	\$ 5,081					
451	001-7015-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ -	\$ -	\$ 324	\$ 550	\$ 747					
452	001-7015-340.0943	Footwear	\$ 200	\$ 200	\$ 150	\$ 200	\$ -					
453	001-7015-340.0944	Vision	\$ 190	\$ 190	\$ -	\$ 190	\$ 565					
454	001-7015-370.1380	COVID Materials	\$ -	\$ -	\$ 265	\$ -	\$ 1,301					
455	001-7015-470.1270	Machinery and Equipment	\$ 1,500	\$ 1,500	\$ 2,217	\$ 1,500	\$ 2,603					
456	001-9020-110.0151	Health Insurance	\$ 25,805	\$ 21,804	\$ -	\$ 19,945	\$ -					
457	001-9020-110.0152	Life Insurance	\$ 615	\$ 583	\$ -	\$ 564	\$ -					
458	001-9020-110.0153	Dental Insurance	\$ 470	\$ 445	\$ -	\$ 445	\$ -					
459	001-9030-110.0154	Pension	\$ 8,190	\$ 5,735	\$ -	\$ 5,121	\$ -					
460	<b>Sub Total</b>		<b>\$ 157,117</b>	<b>\$ 143,831</b>	<b>\$ 155,726</b>	<b>\$ 150,254</b>	<b>\$ 143,233</b>					
461			<b>9.24%</b>	<b>-7.64%</b>	<b>3.64%</b>	<b>4.90%</b>	<b>#REF!</b>					
462	<b>(7020) BCS: MUNICIPAL AUDITORIUM</b>											
463	001-7020-100.0110	Base Salary, incl Long. (2 FTE)	\$ 113,430	\$ 105,646	\$ 126,125	\$ 94,038	\$ 92,702					
464	001-7020-100.0120	Overtime	\$ 2,500	\$ 1,400	\$ 2,586	\$ 500	\$ 1,335					
465	001-7020-110.0150	FICA	\$ 9,251	\$ 8,189	\$ 9,630	\$ 7,232	\$ 8,011					
466	001-7020-200.0210	Electricity	\$ 9,500	\$ 9,500	\$ 12,207	\$ 13,516	\$ 9,871					
467	001-7020-200.0212	BM Solar Project	\$ 17,059	\$ 16,187	\$ 13,034	\$ 19,196	\$ 14,922					
468	001-7020-200.0213	Rubbish Removal	\$ 7,000	\$ 6,000	\$ 8,564	\$ 6,000	\$ 6,109					
469	001-7020-200.0215	Water and Sewer	\$ 3,300	\$ 3,300	\$ 4,387	\$ 3,440	\$ 3,257					
470	001-7020-200.0217	IT (Hi Speed Wi-Fi Service @ Aud & BOR)	\$ 4,800	\$ 4,800	\$ 3,871	\$ 3,900	\$ 7,792					
471	001-7020-320.0727	Building and Grounds Maintenance	\$ 17,000	\$ 17,000	\$ 13,920	\$ 17,000	\$ 25,857					
472	001-7020-320.0729	Alumni Hall Maintenance	\$ 6,000	\$ 6,000	\$ 10,490	\$ 6,000	\$ 28,864					
473	001-7020-330.0831	Fuel Oil (Aud Only starting in FY22)	\$ 35,115	\$ 42,000	\$ 39,636	\$ 37,644	\$ 52,648					
474	001-7020-330.0836	Propane (Alumni Hall & Aud)	\$ 3,000	\$ 4,500	\$ 2,428	\$ 5,494	\$ 5,505					
475	001-7020-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 1,500	\$ 1,500	\$ 2,497	\$ 2,643	\$ 2,020					
476	001-7020-340.0943	Footwear	\$ 400	\$ 400	\$ 214	\$ 400	\$ 434					
477	001-7020-340.0944	Vision	\$ 400	\$ 400	\$ -	\$ 400	\$ -					
478	001-7020-350.1049	Custodial Supplies	\$ 5,000	\$ 4,000	\$ 5,026	\$ 4,000	\$ 5,450					
479	001-7020-470.1270	Machinery and Equipment Outlay	\$ 2,000	\$ 2,000	\$ 1,124	\$ 2,000	\$ 3,143					
480	001-9020-110.0151	Health Insurance	\$ 51,610	\$ 24,804	\$ -	\$ 30,818	\$ -					
481	001-9020-110.0152	Life Insurance	\$ 1,230	\$ 1,167	\$ -	\$ 1,128	\$ -					
482	001-9020-110.0153	Dental Insurance	\$ 945	\$ 898	\$ -	\$ 898	\$ -					
483	001-9030-110.0154	Pension	\$ 8,225	\$ 7,395	\$ -	\$ 6,348	\$ -					
484	<b>Sub Total</b>		<b>\$ 299,266</b>	<b>\$ 267,086</b>	<b>\$ 255,738</b>	<b>\$ 262,595</b>	<b>\$ 267,921</b>					
485			<b>12.05%</b>	<b>4.44%</b>	<b>-2.61%</b>	<b>-1.99%</b>	<b>#REF!</b>					
486	<b>(7030) BCS: BARRE OUTDOOR RECREATION (BOR)</b>											
487	001-7030-100.0110	Base Salary, incl Longevity (2 FTE)	\$ 107,795	\$ 102,536	\$ 120,855	\$ 104,114	\$ 92,619					

# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No	Account Description	FY 26		FY 25		FY 24	FY 24	FY 23
			Proposed	Approved	Audited	Approved	Audited		
488	001-7030-100.0120	Overtime	\$ 1,500	\$ 1,000	\$ 1,496	\$ 2,000	\$ 3,811		
489	001-7030-110.0150	FICA	\$ 8,722	\$ 7,921	\$ 9,607	\$ 8,118	\$ 7,489		
490	001-7030-200.0210	Electricity	\$ 21,265	\$ 24,753	\$ 18,310	\$ 32,632	\$ 19,898		
491	001-7030-200.0212	BOR BM Solar Project	\$ 20,594	\$ 24,284	\$ 19,551	\$ 28,802	\$ 22,385		
492	001-7030-200.0215	Water and Sewer	\$ 24,811	\$ 14,740	\$ 25,336	\$ 13,800	\$ 14,626		
493	001-7030-320.0727	Building and Grounds Maintenance	\$ 30,000	\$ 22,000	\$ 33,584	\$ 22,000	\$ 49,693		
494	001-7030-330.0836	Propane	\$ 11,630	\$ 13,000	\$ 10,954	\$ 16,826	\$ 13,100		
495	001-7030-340.0940	Clothing (Uniforms)	\$ 1,500	\$ 1,500	\$ 2,366	\$ 2,200	\$ 3,539		
496	001-7030-340.0943	Footwear	\$ 400	\$ 400	\$ 574	\$ 400	\$ -		
497	001-7030-340.0944	Vision	\$ 400	\$ 400	\$ 175	\$ 400	\$ -		
498	001-7030-350.1049	Custodial Supplies	\$ 2,000	\$ 2,000	\$ 2,162	\$ 2,000	\$ 2,554		
499	001-7030-350.1050	Scheduling SW	\$ 4,500	\$ 4,045	\$ 4,065	\$ 4,500	\$ 4,045		
500	001-7030-350.1053	Supplies and Equipment	\$ 8,500	\$ 8,500	\$ 6,587	\$ 8,500	\$ 9,534		
501	001-9020-110.0151	Health Insurance	\$ 33,805	\$ 23,604	\$ -	\$ 21,745	\$ -		
502	001-9020-110.0152	Life Insurance	\$ 1,230	\$ 1,167	\$ -	\$ 1,128	\$ -		
503	001-9020-110.0153	Dental Insurance	\$ 945	\$ 449	\$ -	\$ 898	\$ -		
504	001-9030-110.0154	Pension	\$ 8,225	\$ 7,178	\$ -	\$ 10,266	\$ -		
505	<b>Sub Total</b>		<b>\$ 287,822</b>	<b>\$ 259,477</b>	<b>\$ 255,623</b>	<b>\$ 280,330</b>	<b>\$ 243,293</b>		
506			<b>10.92%</b>	<b>1.51%</b>	<b>-8.81%</b>	<b>15.22%</b>	<b>#REF!</b>		
507	<b>(7035) BCS: PUBLIC SAFETY BUILDING MAINTENANCE</b>								
508	001-7035-100.0111	Payroll Reimbursement				\$	(589)		
509	001-7035-100.0110	Base Salary, incl Long. (-5 1 FTE)	\$ 53,080	\$ 48,048	\$ 30,610	\$ 40,362	\$ 33,381		
510	001-7035-100.0120	Overtime	\$ -	\$ -	\$ 111	\$ -	\$ 264		
511	001-7035-110.0150	FICA	\$ 4,236	\$ 3,676	\$ 2,204	\$ 3,088	\$ 2,516		
512	001-7035-200.0210	Electricity	\$ 19,402	\$ 16,492	\$ 20,735	\$ 23,559	\$ 15,245		
513	001-7035-200.0212	PSB BM Solar Project	\$ 18,322	\$ 17,496	\$ 17,576	\$ 18,183	\$ 18,461		
514	001-7035-200.0213	Rubbish Removal	\$ 4,500	\$ 4,100	\$ 4,427	\$ 3,500	\$ 4,664		
515	001-7035-200.0215	Water and Sewer	\$ 6,200	\$ 4,900	\$ 5,824	\$ 5,048	\$ 4,880		
516	001-7035-320.0727	Building and Grounds Maintenance	\$ 30,000	\$ 30,000	\$ 29,245	\$ 30,000	\$ 71,187		
517	001-7035-330.0834	Fuel (Diesel - Standby Generator)	\$ 1,220	\$ 1,220	\$ 633	\$ 1,219	\$ 633		
518	001-7035-330.0836	Propane	\$ 23,355	\$ 22,475	\$ 18,954	\$ 30,430	\$ 27,106		
519	001-7035-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 750	\$ 750	\$ 1,578	\$ 552	\$ 818		
520	001-7035-340.0943	Footwear	\$ 100	\$ 100	\$ -	\$ 100	\$ 85		
521	001-7035-340.0944	Vision	\$ 95	\$ 95	\$ -	\$ 95	\$ 95		
522	001-7035-350.1049	Custodial Supplies	\$ 3,000	\$ 3,000	\$ 4,234	\$ 3,000	\$ 4,017		
523	001-9020-110.0151	Health Insurance	\$ 16,900	\$ 11,802	\$ -	\$ 10,873	\$ -		
524	001-9020-110.0152	Life Insurance	\$ 615	\$ 585	\$ -	\$ 564	\$ -		
525	001-9020-110.0153	Dental Insurance	\$ 475	\$ 445	\$ -	\$ 445	\$ -		

# CITY OF BARRE, VERMONT

## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No.	Account Description	FY 26		FY 25		FY 24	FY 24	FY 23
			Proposed	Approved	Audited	Approved	Audited		
526	001-9030-110.0154	Pension	\$ 3,850	\$ 3,363	\$ -	\$ 2,724	\$ -		
527	<b>Sub Total</b>		\$ 186,100	\$ 168,547	\$ 136,131	\$ 173,742	\$ 182,762		
528			<b>10.41%</b>	<b>23.81%</b>	<b>-21.65%</b>	<b>-4.94%</b>	<b>#REF!</b>		
529	<b>(7050) BCS: RECREATION DEPARTMENT</b>								
530	001-7050-100.0110	Base Salary, incl Long.(1 FTE)	\$ -	\$ -	\$ 111,436	\$ 76,928	\$ 76,983		
531	001-7050-100.0140	Skate Guards & Cashiers	\$ 3,000	\$ 3,000	\$ 2,007	\$ 3,000	\$ 1,351		
532	001-7050-100.0141	Pool (Summer Camp) Personnel	\$ 26,817	\$ 26,817	\$ 24,611	\$ 26,750	\$ 26,817		
533	001-7050-110.0150	FICA	\$ 2,379	\$ 2,161	\$ 9,536	\$ 8,161	\$ 7,440		
534	001-7050-130.0180	Training and Development	\$ 1,500	\$ 1,500	\$ 1,863	\$ 1,500	\$ 405		
535	001-7050-130.0182	Travel and Meals	\$ -	\$ 300	\$ 79	\$ 300	\$ 85		
536	001-7050-200.0211	Pool Electricity	\$ 3,000	\$ 3,000	above in facilities	above in facilities	above in facilities		
537	001-7050-200.0215	Pool Water & Sewer	\$ 5,500	\$ 5,500	above in facilities	above in facilities	above in facilities		
538	001-7050-220.0413	Dues and Membership Fees	\$ 100	\$ 400	\$ 280	\$ 400	\$ 280		
539	001-7050-310.0617	Pool Equipment	\$ 1,200	\$ 1,200	\$ -	\$ 1,200	\$ 246		
540	001-7050-320.0721	Playground Maint.		\$ -	\$ 14,428		\$ 2,150		
541	001-7050-320.0725	Tennis Court Equip.	\$ 500	\$ 300	\$ -	\$ 300	\$ 526		
542	001-7050-320.0730	Pool Building Maintenance	\$ 4,500	\$ 4,500	above in facilities	above in facilities	above in facilities		
543	001-7050-340.0944	Vision	\$ 190	\$ 190	\$ 329	\$ 190	\$ 180		
544	001-7050-350.1059	Recreation Supplies	\$ 2,250	\$ 2,250	\$ 1,134	\$ 2,250	\$ 1,298		
545	001-7050-350.1060	Recreation Programs	\$ 4,100	\$ 4,100	\$ 1,950	\$ 500	\$ 1,211		
546	001-9020-110.0151	Health Insurance	\$ -	\$ 10,902	\$ -	\$ 19,945	\$ -		
547	001-9020-110.0152	Life Insurance	\$ -	\$ 292	\$ -	\$ 564	\$ -		
548	001-9020-110.0153	Dental Insurance	\$ -	\$ 223	\$ -	\$ 445	\$ -		
549	001-9030-110.0154	Pension	\$ -	\$ -	\$ -	\$ 9,716	\$ -		
550	<b>Sub Total</b>		\$ 55,035	\$ 66,633	\$ 167,653	\$ 152,149	\$ 118,971		
595	<b>(8035) COMMUNITY DEVELOPMENT</b>								
596	001-8035-120.0172	Barre Partnership	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 67,626		
597	001-8035-120.0175	Barre Area Development	\$ 67,882	\$ 60,853	\$ 60,853	\$ 60,853	\$ 52,779		
598	001-8035-120.0176	Green Mountain Transit	\$ 38,401	\$ 38,401	\$ -				
599	001-8035-320.0727	Main Street Maintenance	\$ 1,500	\$ 1,200	\$ 2,059	\$ 1,200	\$ 1,096		
600	<b>Sub Total</b>		\$ 177,782	\$ 170,454	\$ 132,912	\$ 132,053	\$ 121,501		
601			<b>4.30%</b>	<b>28.25%</b>	<b>0.65%</b>	<b>8.68%</b>	<b>#REF!</b>		
675	<b>(8500) BCS: CEMETERIES &amp; PARKS DEPARTMENT</b>								
676	001-8500-100.0101	Salaries, Wages and Benefits: (1 FTE)	\$ 72,720	\$ 69,292	\$ -	\$ 65,723	\$ -		
677	001-8500-100.0102	Seasonal Staff	\$ 30,000	\$ 90,190	\$ -	\$ 60,000	\$ -		
678	001-8500-100.0103	Overtime Allowance	\$ 500	\$ 500	\$ 60	\$ 1,000	\$ 1,110		
679	001-8500-100.0109	Personnel SVE - Equip Maint	\$ -	\$ -	\$ 79	\$ -	\$ -		



# CITY OF BARRE, VERMONT


## GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2024

Line No.	Account No	Account Description	FY 26		FY 25		FY 24		FY 24		FY 23	
			Proposed	Approved	Audited	Approved	Audited	Approved	Audited			
680	001-8500-100.0110	Personnel SVE - Parks	\$ -	\$ -	\$ 4,376	\$ -	\$ 4,376	\$ -	\$ -	\$ 3,590		
681	001-8500-100.0116	Personnel SVE - Elmwood	\$ -	\$ -	\$ 4,765	\$ -	\$ 4,765	\$ -	\$ -	\$ 4,347		
682	001-8500-100.0117	Personnel SVE - Hope	\$ -	\$ -	\$ 54,601	\$ -	\$ 54,601	\$ -	\$ -	\$ 52,432		
683	001-8500-100.0118	Personnel SVE - St. Monica	\$ -	\$ -	\$ 4,401	\$ -	\$ 4,401	\$ -	\$ -	\$ 3,944		
684	001-8500-100.0120	PT Per Sve - Parks	\$ -	\$ -	\$ 210	\$ -	\$ 210	\$ -	\$ -	\$ 140		
685	001-8500-100.0121	PT Per Sve - Elmwood	\$ -	\$ -	\$ 17,738	\$ -	\$ 17,738	\$ -	\$ -	\$ 16,509		
686	001-8500-100.0122	PT Per Sve - Hope	\$ -	\$ -	\$ 59,433	\$ -	\$ 59,433	\$ -	\$ -	\$ 54,769		
687	001-8500-100.0123	PT Per Sve - St. Monica	\$ -	\$ -	\$ 2,950	\$ -	\$ 2,950	\$ -	\$ -	\$ 3,050		
688	001-8500-110.0150	FICA	\$ 8,237	\$ 12,239	\$ 11,389	\$ 9,694	\$ 11,389	\$ 9,694	\$ 9,694	\$ 10,702		
689	001-8500-130.0182	Travel and Meals	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ 100	\$ -		
690	001-8500-200.0221	Electricity (Office)	\$ 500	\$ 500	\$ 630	\$ 600	\$ 630	\$ 600	\$ 600	\$ 640		
691	001-8500-220.0425	Veterans Flags	\$ 3,140	\$ -	\$ 2,464	\$ 2,434	\$ 2,464	\$ 2,434	\$ 2,434	\$ 2,464		
692	001-8500-320.0720	Dump Trk/Backhoe Maint Exps (No Lbr)	\$ 1,200	\$ 1,200	\$ 1,201	\$ 1,200	\$ 1,201	\$ 1,200	\$ 1,200	\$ 2,213		
693	001-8500-320.0727	Building Maintenance (Hope)	\$ 1,500	\$ 1,500	\$ 2,394	\$ 1,500	\$ 2,394	\$ 1,500	\$ 1,500	\$ 1,986		
694	001-8500-320.0729	Mausoleum Maintenance	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500		
695	001-8500-320.0730	Building & Grounds Maint (Elmwood)	\$ 2,500	\$ 2,500	\$ 1,411	\$ 2,500	\$ 1,411	\$ 2,500	\$ 2,500	\$ 5,444		
696	001-8500-320.0731	Contracted Services	\$ -	\$ -	\$ 300	\$ -	\$ 300	\$ -	\$ -	\$ 400		
697	001-8500-320.0732	Grounds Maintenance (Hope)	\$ 5,000	\$ 5,000	\$ 16,278	\$ 5,000	\$ 16,278	\$ 5,000	\$ 5,000	\$ 2,039		
698	001-8500-320.0733	Building & Grounds Maint (St. Monica)	\$ 500	\$ 1,500	\$ 577	\$ 1,500	\$ 577	\$ 1,500	\$ 1,500	\$ 147		
699	001-8500-320.0735	Dufresne Lot Expenses (Water, Taxes)	\$ 1,300	\$ 1,200	\$ 1,225	\$ 1,750	\$ 1,225	\$ 1,750	\$ 1,750	\$ 1,181		
700	001-8500-320.0740	Small Equipment Maint Exps (No Labor)	\$ 2,000	\$ 2,000	\$ 1,380	\$ 4,000	\$ 1,380	\$ 4,000	\$ 4,000	\$ 4,821		
701	001-8500-320.0828	Fuel oil/Propane: Office	\$ 555	\$ 1,147	\$ 695	\$ 1,147	\$ 695	\$ 1,147	\$ 1,147	\$ 1,348		
702	001-8500-330.0835	Fuel (Vehicle, Backhoe, Mowers)	\$ 6,220	\$ 7,762	\$ 6,304	\$ 7,762	\$ 6,304	\$ 7,762	\$ 7,762	\$ 6,411		
703	001-8500-340.0940	Clothing (Uniforms)	\$ 1,000	\$ 1,000	\$ 628	\$ 1,000	\$ 628	\$ 1,000	\$ 1,000	\$ 1,524		
704	001-8500-340.0941	Equipment -Safety	\$ 200	\$ 200	\$ 62	\$ 200	\$ 62	\$ 200	\$ 200	\$ 108		
705	001-8500-340.0943	Footwear	\$ 200	\$ 200	\$ 460	\$ 200	\$ 460	\$ 200	\$ 200	\$ -		
706	001-8500-340.0944	Vision	\$ 190	\$ 190	\$ -	\$ 190	\$ -	\$ 190	\$ 190	\$ -		
707	001-8500-350.1060	Small Tools (Trimmers/Mowers)	\$ -	\$ -	\$ 113	\$ 500	\$ 113	\$ 500	\$ 500	\$ 18		
708	001-8500-360.1195	Cemetery Flowers	\$ 5,000	\$ 5,000	\$ 3,700	\$ 5,500	\$ 3,700	\$ 5,500	\$ 5,500	\$ 4,710		
709	001-8500-360.1196	Foundations (Monuments)	\$ 5,000	\$ 5,000	\$ 3,445	\$ 3,000	\$ 3,445	\$ 3,000	\$ 3,000	\$ 5,129		
710	001-8500-470.1270	Machines/Equipment (Annual Mower Replac	\$ -	\$ -	\$ 3,327	\$ -	\$ 3,327	\$ -	\$ -	\$ 1,497		
711	001-9020-110.0151	Health Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
712	001-9020-110.0152	Life Insurance	\$ 610	\$ 583	\$ -	\$ 564	\$ -	\$ 564	\$ 564	\$ -		
713	001-9020-110.0153	Dental Insurance	\$ 430	\$ 404	\$ -	\$ 404	\$ -	\$ 404	\$ 404	\$ -		
714	001-9030-110.0154	Pension	\$ 10,090	\$ 9,268	\$ -	\$ 8,611	\$ -	\$ 8,611	\$ 8,611	\$ -		
715	<b>Sub Total</b>		\$ 160,092	\$ 219,875	\$ 208,095	\$ 187,579	\$ 208,095	\$ 187,579	\$ 187,579	\$ 194,171		

# Aldrich Public Library

FY 2026 Municipal Request – Barre City

  
**ALDRICH**  
**PUBLIC**  
**LIBRARY**  
*Barre, Vermont*





# What We Are Asking For

We are requesting **\$296,980**

- 6% increase from FY25
- \$2 increase per resident
- \$35.40 total contribution per resident
- For libraries in Vermont serving populations of over 5,000, the average cost per resident is \$42.17 and the median is \$33.91

# **Increases from FY25 to FY26**

## **Payroll Expenses - \$23,000 increase**

4.5% union-negotiated wage increases; no new positions or increased FTE

## **Overhead & Maintenance - \$19,000 increase**

Cost of new internet service and hiring professional cleaners to maintain two buildings

## **Insurance - \$10,000 increase**

BlueCross BlueShield health insurance premium increases

## **Technology - \$6,500 increase**

Maintain safe, secure, and functioning computers and increase from e-book provider

## **Utilities - \$2,700 increase**

## Door Count Increased by 16% from July '24 to January '25

In FY2024, 69,428 people visited the Aldrich Public Library.



# 53% increase in program offerings; 34% increase in attendance

## Children

- Story Hour
- Kid Yoga
- Movie Parties
- School Break and Summer Reading events
- Full STEAM Ahead

## Teens

- Teen Night
- Teen Artist-In-Residence
- New Teen Lounge

## Adults

- Winter Walking Program
- Great Friday Night Listen
- Book Groups
- Senior Day and Cooking Program



# Technology

- Public Computer Sessions Up 29%
- Digital Reading Up 14%
- New Yoto audiobook players for Kids
- Expanded 3D Printing Services
- Technology Classes for Adults and Seniors





# 304 Community Meetings Hosted

Flood Recovery & Resiliency (Barre Up, City of Barre, Vermont Legal Aid)

Washington County Family Center (Playgroup)

Barre Rotary

BUUSD Art Show

Barre Reads

Central Vermont Council on Aging

HireAbility Vermont Job Fair

Hunger Free Vermont – Free Meals for Kids & Teens

Vermont Secretary of State – Civic Health Index



# Join us for the Spring Fling!



**SPRING  
FLING**

FUNDRAISER TO BENEFIT  
THE ALDRICH PUBLIC LIBRARY

Saturday, April 5th, 2025  
6-9pm at the Aldrich Public Library

---

Music Entertainment by GuitFiddle

Cash Bar + Hors d'Oeuvres by  
Pearl Street Pizza  
Morse Block Deli

Dessert by Sweet Vermont Treats

Flowers by Emslie the Florist

**Thank  
you for  
your  
support!**





## **Aldrich Public Library FY 2026 Budget**

The Aldrich Public Library is an anchor institution for all Barre residents. Providing vital services that enrich the lives of residents across Barre Town and Barre City. This proposed FY26 budget is designed to maintain and enhance our commitment to delivering high-quality resources, programs, and facilities for all residents.

### **Fiscal Responsibility and Transparency**

We take our fiscal responsibility seriously, and this budget reflects our ongoing commitment to managing public funds efficiently. The Aldrich Public Library has carefully crafted this budget to balance the need for operational stability with the community's expectations. This document is straightforward, transparent, and accessible, giving a clear view of our financial planning.

We adhere to a strict budgetary framework, and our year-to-date financial data demonstrates our dedication to being good stewards of taxpayer dollars. As we plan for FY26, we have focused on accuracy and aligning our financial projections with actual costs. This careful approach has allowed us to better manage resources and ensure the sustainability of the library.

### **Expense Budget Overview**

The proposed expense budget for FY26 reflects a 7.5% increase over the current fiscal year. This increase is primarily driven by essential areas such as health insurance, technology upgrades, and building maintenance. As the library building requires ongoing upkeep to remain a safe, welcoming space, we have planned for the necessary repairs and maintenance while ensuring that we can continue to offer the community a secure and efficient environment for learning and engagement.

### **Revenue Expectations and Deficit**

We project a 5% increase in our revenue for the coming fiscal year, based on steady growth in library usage, continued support from the community, and expected grants and donations. However, this still leaves us with a projected budget deficit of \$37,560. We are actively exploring options to address this gap, including seeking additional grants, engaging in fundraising efforts, and increasing community partnerships. We are confident that through these efforts, we will mitigate the deficit and ensure the library's long-term viability.

## Community Impact

The Aldrich Public Library is an anchor institution in Barre. Beyond books, the library offers programs that educate, entertain, and inspire residents of all ages. From early literacy initiatives to adult education, our programs are designed to meet the diverse needs of the community. The library serves as a safe, welcoming space for individuals and families, and its role in providing lifelong learning opportunities cannot be overstated.

Our team is committed to ensuring that we continue to meet these community needs, even as we face the challenges of rising costs. The library’s sustainability is vital to the cultural and educational fabric of Barre, and we are proud to continue offering programs and resources that foster a stronger, more connected community.

## Looking Ahead

Thank you for your consideration of this budget. We understand the importance of fiscal discipline and remain committed to serving the residents of Barre with the best possible library resources and programs. We look forward to continuing to work with the community, town officials, and partners to fulfill the expectations set forth in this proposed FY26 budget.

See you at the library!  
 Kristin J. Baumann, Director



## REVENUE

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>40000 - Books and Media</b>					
<b>40100 - Friends of the Library</b>		\$ 2,576.04			
<b>40110 - Adopt an Author / Reimbursed Books</b>	\$ 2,688.24	\$ 3,635.81	\$ 2,800.00	\$ 924.88	\$ 2,800.00
<b>40200 - Memorial Gifts</b>	\$ 1,180.00	\$ 2,315.00	\$ 2,000.00	\$ 1,209.00	\$ 2,000.00
<b>40300 - Book Sales</b>	\$ 752.75			\$ 136.95	
<b>40400 - Gifts</b>					

<b>40500 - Clubs &amp; Organizations</b>					
<b>40600 - Lost / Paid</b>	\$ 281.61	\$ 977.85	\$ 250.00	\$ 128.69	\$ 250.00
<b>40700 - Personal Books Purchased</b>	\$ 150.85	\$ 556.64	\$ -	\$ 16.00	
<b>40800 - Library Publications</b>		\$ 552.00	\$ -	\$ 70.00	
<b>40900 - Donation Box</b>	\$ 127.00		\$ 200.00	\$ 329.23	\$ 300.00
<b>Total 40000 - Books and Media</b>	<b>\$ 5,180.45</b>	<b>\$ 10,613.34</b>	<b>\$ 5,250.00</b>	<b>\$ 2,814.75</b>	<b>\$ 5,350.00</b>

The revenue for Books and Media includes a variety of ways we work to supplement our books and media expenses including our Adopt an Author program where patrons commit to purchasing the books their “adopted author” release each year; memorial gifts; sales of books by local authors; a donation box at the front desk.

Income from our Friends group is now reflected in line 42600- Donations from Clubs and Organizations

As we continue to accurately reflect income and expenses in our budgets, future budgets will combine 40300 and 40800 as they represent the same thing and the donation box line 40900 will be moved to the next section, Circulation Desk.

<b>Quickbooks Code</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Budget</b>	<b>FY25 YTD Actual</b>	<b>Proposed FY26</b>
<b>42000 - Circulation Desk</b>					
<b>42050 - Postage</b>	\$ 228.40	\$ 19.90	\$ 100.00	\$ 2.30	
<b>42100 - Computer Use</b>	\$ 5.50	\$ 27.00		\$ 8.96	
<b>42200 - Copies</b>	\$ 457.40	\$ 2,402.54	\$ 700.00	\$ 950.65	\$ 1,500.00
<b>42250 - Research Fees</b>		\$ 20.60	\$ 100.00		
<b>42300 - Fines</b>	\$ 1,258.11	\$ 2,547.29	\$ 1,000.00	\$ 804.17	\$ 1,000.00
<b>42400 - Non Residents</b>	\$ 2,065.03	\$ 1,908.00	\$ 3,000.00	\$ 940.00	\$ 2,500.00
<b>42450 - Circulation Desk - Other</b>					
<b>Total 42000 - Circulation Desk</b>	<b>\$ 4,014.44</b>	<b>\$ 6,925.33</b>	<b>\$ 4,900.00</b>	<b>\$ 2,706.08</b>	<b>\$ 5,000.00</b>

Monies collected at the circulation desks, primarily the front desk, reflect a slight increase based upon YTD copy income.

Despite increasing our non-resident library card fee, we do not anticipate future revenue to increase as we have found patrons have returned to their home libraries as those libraries reopened post floods.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>42500 - Donations</b>					
<b>42600 - Donations - Clubs and Organs</b>	\$ 17,364.79	\$ 16,342.79	\$ 16,000.00	\$ 6,607.69	\$ 18,000.00
<b>42700 - Donations - Individuals</b>	\$ 19,088.72	\$ 16,892.87	\$ 16,000.00	\$ 363.62	\$ 16,000.00
<b>42800 - Donations - Business</b>	\$ 15,397.82	\$ 6,250.00	\$ 10,000.00	\$ 155.00	\$ 8,000.00
<b>42850 - Prior Year PayPal Donations</b>	\$ 14,610.85		\$ -		
<b>Total 42500 - Donations</b>	<b>\$ 66,462.18</b>	<b>\$ 39,485.66</b>	<b>\$ 42,000.00</b>	<b>\$ 7,126.31</b>	<b>\$ 42,000.00</b>

This section reflects a robust fundraising effort. Our budgeted expenses demand this effort and will require additional fundraising and fundraisers to meet these goals and needs.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>42990 - Annual Appeal</b>					
<b>43000 - Appeal Individuals</b>	\$ 22,468.00	\$ 24,220.72	\$ 22,000.00	\$ 19,985.00	\$ 25,000.00
<b>43100 - Appeal - Business</b>	\$ 6,258.00	\$ 3,080.00	\$ 6,000.00	\$ 2,156.00	\$ 6,000.00
<b>43200 - Appeal - Clubs and Organs</b>		\$ 300.00	\$ -	\$ 850.00	
<b>Total 42990 - Annual Appeal</b>	<b>\$ 28,726.00</b>	<b>\$ 27,600.72</b>	<b>\$ 28,000.00</b>	<b>\$ 22,991.00</b>	<b>\$ 31,000.00</b>

This document contains December YTD actuals. The annual appeal actuals through January 2025 total \$31,075. Our FY26 proposal reflects this momentum as well as a concentrated strategy to increase business donations. Concurrently, we decreased costs for the appeal netting more income.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>44000 - Fundraising Activities</b>					
<b>44050 - Fundraising Spring Fling</b>	\$ 22,643.25	\$ 23,219.31	\$ 20,000.00		\$ 22,000.00
<b>44001 - Fundraising Activities - Other</b>			\$ 500.00		\$ 500.00
<b>Total 44000 - Fundraising Activities</b>	<b>\$ 22,643.25</b>	<b>\$ 23,219.31</b>	<b>\$ 20,500.00</b>	<b>\$ -</b>	<b>\$ 22,500.00</b>

The Spring Fling continues to be a consistent source of revenue for the Aldrich and our largest fundraising event. This year’s event is scheduled for April 5<sup>th</sup> and we hope you will be attending. We have increased our expectations for income as we continue to adopt changes that make this a “not to be missed” event.

Throughout this document we have demonstrated our reliance on both individual and business support to fund the Aldrich. Again, in this section we are anticipating additional fundraising events that will inspire community support as well as provide enrichment and enjoyment for Barre residents.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>46000 - Investments Transfers</b>					
<b>46010 - Investment Income - APL Trust</b>	\$ 37,440.00	\$ 29,760.00	\$ 29,760.00	\$ 7,500.00	\$ 30,000.00
<b>46050 - Investment Income - APL Restricted Trust</b>		\$ 10,240.00	\$ 10,240.00	\$ 5,000.00	\$ 10,000.00
<b>46100 - Elizabeth Campbell Fund</b>	\$ 33,557.00	\$ 26,250.00	\$ 30,000.00	\$ 15,490.00	\$ 30,000.00
<b>46300 - York Fund Distribution</b>	\$ 64,000.00	\$ 64,000.00	\$ 60,000.00	\$ 30,000.00	\$ 60,000.00
<b>46400 - Investment Income - Donald Allen Funds</b>		\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00
<b>46450 - Investment Income - Don Allen Restricted Funds</b>			\$ 50,000.00	\$ 25,000.00	\$ 50,000.00
<b>46600 - Dividends and Interest</b>					
<b>90000 - Market Value Fluctuation</b>					
<b>Total 46000 - Investment Transfers</b>	<b>\$ 134,997.00</b>	<b>\$ 150,250.00</b>	<b>\$ 200,000.00</b>	<b>\$ 92,990.00</b>	<b>\$ 200,000.00</b>

In FY22 our investment income/transfers totaled \$101,959. For FY26 we have budgeted for planned transfers from our investment account totaling \$200,000. This increased amount reflects a judicial board policy and our advisor’s financial acumen. Our reliance on these accounts is ongoing and demands that we maintain a balance between our immediate needs and long-term sustainability.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>46690 - Library Programs</b>					
<b>47000 - Library Program - Authors at Aldrich</b>	\$ 1,000.00		\$ 1,000.00	\$ 180.00	\$ 250.00
<b>47100 - Library Program - Children's</b>	\$ 2,500.00	\$ 9,242.00	\$ 4,000.00	\$ 4,300.00	\$ 4,000.00
<b>47300 - Library Program - Adults</b>	\$ 2,000.00	\$ 320.00	\$ 2,000.00	\$ 443.98	\$ 2,000.00
<b>47400 - Library Program - Young Adults</b>	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
<b>47500 - Warming Shelter Program</b>	\$ 3,739.45		\$ -		
<b>Total 46690 - Library Programs</b>	<b>\$ 11,239.45</b>	<b>\$ 12,562.00</b>	<b>\$ 10,000.00</b>	<b>\$ 7,923.98</b>	<b>\$ 9,250.00</b>

All library program revenue is contributed by the Friends of the Aldrich Public Library. We are grateful the Friends have adopted this responsibility. Programming at the Aldrich is an important feature we contribute to Barre residents of all ages. The Friends raise funds through book sales, the annual Light Up the Library spectacular, and raffles. Their volunteerism is essential to our mission and an integral component of this budget.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>48000 - Meeting Room Rental</b>	\$ 750.00	\$ 850.00	\$ 800.00	\$ 450.00	\$ 800.00

The meeting room rental fee is outlined by a Board policy that pertains to after-hours use as well as the for-profit status of the meeting itself.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>48850 - Municipal Appropriations</b>					
<b>49000 - Municipal Barre Town APPR</b>	\$ 192,425.00	\$ 200,120.00	\$ 200,122.00	\$ 100,060.00	\$ 220,134.00
<b>49100 - Municipal City of Barre APPR</b>	\$ 239,292.00	\$ 250,170.00	\$ 280,170.00	\$ 70,218.00	\$ 296,980.20
<b>Total 48850 - Municipal Appropriations</b>	<b>\$ 431,717.00</b>	<b>\$ 450,290.00</b>	<b>\$ 480,292.00</b>	<b>\$ 170,278.00</b>	<b>\$ 517,114.20</b>

The Barre Town appropriations request is an increase of 10% and the Barre City appropriations request is an increase of 6%. This ask is an attempt to create parity between the city and town appropriations.

Other information to consider:

This \$16,810 increase amounts to an increase of approximately \$2 per resident and is a proposed total contribution of \$35.40 per resident.

The Vermont Department of Libraries FY23 report states that libraries in Vermont serving populations of over 5,000 have an average cost per resident of \$42.17; the median is \$33.91.

## EXPENSES

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>60000 - Program Books and Media</b>					
<b>60100 - Books/Media Adults</b>	\$ 18,774.67	\$ 11,770.72	\$ 12,000.00	\$ 5,722.99	\$ 12,000.00
<b>60200 - Books/Media Children's</b>	\$ 16,514.83	\$ 9,464.05	\$ 9,000.00	\$ 4,589.73	\$ 9,000.00
<b>60300 - Books/Media Audio-Visual</b>	\$ 7,152.62	\$ 512.97	\$ 2,000.00	\$ 25.96	\$ 750.00
<b>60400 - Books/Media Periodicals/Newspapers</b>	\$ 5,117.68	\$ 3,957.05	\$ 4,200.00	\$ 2,790.20	\$ 4,500.00
<b>60500 - Books/Media Young Adults</b>	\$ 2,402.84	\$ 2,093.09	\$ 2,500.00	\$ 753.09	\$ 2,700.00

<b>60600 - Books/Media Large Prints</b>		\$ 723.88	\$ 800.00	\$ 477.87	\$ 800.00
<b>60700 - Books/Media York</b>		\$ 289.28	\$ 500.00		\$ 500.00
<b>60800 - Adopt an Author / Reimbursed Books</b>	\$ 2,120.98	\$ 2,352.09	\$ -	\$ 1,026.60	\$ -
<b>60900 - Digital Books and Media</b>	\$ 2,561.91	\$ 1,659.27	\$ 4,000.00	\$ 1,419.15	\$ 5,500.00
<b>Total 60000 - Program Books and Media</b>	<b>\$ 54,645.53</b>	<b>\$ 32,822.40</b>	<b>\$ 35,000.00</b>	<b>\$ 16,805.59</b>	<b>\$ 35,750.00</b>

This expense section represents the heart of our library. We have adjusted lines where use has changed; as usage decreases (DVDs and audio books), we will be spending less and as usage increases (eBooks), we plan to spend more. These are data informed decisions from circulation statistics.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>61000 - Bank, Credit Card, and Payroll Processing Fees</b>	\$ 2,697.88	\$ 1,882.31	\$ 2,000.00	\$ 834.71	\$ 2,000.00
<b>61100 - NSF Check</b>		\$ 69.00		\$ 25.00	
<b>61300 - Bookkeeping</b>	\$ 11,672.75	\$ 12,068.30	\$ 12,750.00	\$ 6,192.07	\$ 12,750.00
<b>61350 - Prof Services and Legal Fees</b>	\$ 6,000.00	\$ 6,950.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00

There are no anticipated increases in these costs.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>61400 - Dues and Memberships</b>	\$ 5,204.83	\$ 7,166.34	\$ 8,000.00	\$ 7,760.19	\$ 10,000.00
<b>61500 - Equipment Purchases</b>	\$ 1,046.99	\$ 1,085.64	\$ 1,000.00	\$ 722.99	\$ 1,500.00
<b>62000 - Fundraising Expenses</b>	\$ 11,530.29	\$ 10,431.01	\$ 8,500.00	\$ 1,523.33	\$ 8,500.00



The Dues and Membership budget has grown over the past two years for several reasons. It contains subscriptions we have always paid for but were not consistently coded to this section. Organized coding and improved record keeping will continue to clarify costs and increase accuracy within the budget.

This budget code also includes the Museum Passes patrons can check out, Follett Destiny (our library catalog system), Central Vermont Chamber of Commerce, Barre Rotary, Zoom, Amazon Business Prime, the Green Mountain Library Consortium, Vermont Library Association, and the American Library Association.

Our Green Mountain Library Consortium fee increased this year and is reflected in line 61400. Membership in the consortium is important to our patrons as it provides access to the eCollection. The check-out data informs us that the eCollection has increasing circulation and the long view suggests it will continue.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>62300 - Grant Expenses</b>	\$ 8,150.16	\$ 24,156.85			
<b>62305 - Full Steam Ahead Exp</b>					
<b>62301 - Grant Exp - Other</b>			\$ 5,000.00	\$ 37,547.17	\$ 5,000.00
<b>TOTAL 62300 - Grant Expenses</b>	<b>\$ 8,150.16</b>	<b>\$ 24,156.85</b>	<b>\$ 5,000.00</b>	<b>\$ 37,547.17</b>	<b>\$ 5,000.00</b>

Grant applications are on-going projects at the Aldrich. We seek out and apply for grant funds that will preserve the building, provide library resources and support programming. Grant funding is a competitive landscape with limited funds and resources which dictates this conservative budget line.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>63100 - Office Supplies</b>	\$ 9,490.99	\$ 4,314.27	\$ 6,000.00	\$ 1,912.79	\$ 6,000.00

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>63220 - Technology Expenses</b>					
<b>63225 - Hardware</b>	\$ 2,879.55	\$ 3,197.94	\$ 3,500.00	\$ 1,545.69	\$ 5,000.00
<b>63250 - Software</b>			\$ -		
<b>63275 - Technology Repairs and Maintenance</b>	\$ 139.99		\$ 1,000.00	\$ 144.96	\$ 2,500.00
<b>63280 - Licenses</b>	\$ 237.00	\$ 4,313.75	\$ 2,500.00		\$ 4,000.00
<b>Total 63220 - Technology Expenses</b>	<b>\$ 3,256.54</b>	<b>\$ 7,511.69</b>	<b>\$ 7,000.00</b>	<b>\$ 1,690.65</b>	<b>\$ 11,500.00</b>

These tech expenses reflect the age of our computers and equipment and the subsequent need for replacements and repairs. Good library practices suggest upgrading 20% of existing computers yearly. This budget does not meet that standard but does bring us closer to that goal.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>64000 - Programs</b>					
<b>64100 - Authors at Aldrich</b>	\$ 832.95		\$ 1,000.00	\$ 151.47	\$ 250.00
<b>64200 - Library Program Exp Adults</b>	\$ 1,258.42	\$ 981.99	\$ 2,000.00	\$ 524.97	\$ 2,000.00
<b>64300 - Library Program Exp Children</b>	\$ 2,667.09	\$ 4,713.27	\$ 4,000.00	\$ 2,916.51	\$ 4,000.00
<b>64400 - Library Program Exp Seniors</b>			\$ -		
<b>64500 - Library Program Exp Young Adult</b>	\$ 1,346.37	\$ 2,310.62	\$ 3,000.00	\$ 713.22	\$ 3,000.00
<b>Total 64000 - Programs</b>	<b>\$ 6,104.83</b>	<b>\$ 8,005.88</b>	<b>\$ 10,000.00</b>	<b>\$ 4,306.17</b>	<b>\$ 9,250.00</b>

These expenses correspond directly to the revenue provided by the Friends of the Aldrich Public Library.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>65195 - Payroll Expenses</b>					

<b>65200 - Salaries/Wages</b>	\$ 370,248.85	\$ 401,367.96	\$ 433,500.00	\$ 195,209.70	\$ 452,000.00
<b>65275 - SUTA and Child Care Tax</b>	\$ 1,292.91		\$ 4,000.00	\$ 925.00	\$ 1,000.00
<b>65300 - Fica/Medicare</b>	\$ 29,582.61	\$ 31,398.31	\$ 29,000.00	\$ 18,032.28	\$ 34,600.00
<b>66000 - Retirement</b>	\$ 5,831.56	\$ 11,082.27	\$ 9,000.00	\$ 4,579.80	\$ 11,000.00
<b>Total 65195 - Payroll Expenses</b>	<b>\$ 406,955.93</b>	<b>\$ 443,848.54</b>	<b>\$ 475,500.00</b>	<b>\$ 218,746.78</b>	<b>\$ 498,600.00</b>

The wage increase reflects the staff's union contracted increase of 4.5%. We remain fully staffed with 6 full-time employees (including myself) and 6 part-time employees; there were no staff changes during FY25.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>66395 - Insurance</b>					
<b>66100 - Health Insurance</b>	\$ 48,269.07	\$ 59,470.55	\$ 56,000.00	\$ 32,168.70	\$ 65,000.00
<b>66400 - Workers Comp Insurance</b>	\$ 958.75	\$ 794.00	\$ 1,200.00	\$ 339.00	\$ 1,200.00
<b>67400 - BOP Insurance</b>	\$ 9,138.03	\$ 10,357.00	\$ 9,000.00	\$ 8,196.25	\$ 10,000.00
<b>67600 - Insurance Fine Art- Fine Art</b>				\$ -	
<b>67700 - Insurance Officers &amp; Directors</b>	\$ 315.50	\$ 1,207.70	\$ 1,200.00		\$ 1,250.00
<b>67800 - Cyber Liability Insurance</b>			\$ 1,500.00	\$ 1,560.26	\$ 1,600.00
<b>Total 66395 - Insurance</b>	<b>\$ 58,681.35</b>	<b>\$ 71,829.25</b>	<b>\$ 68,900.00</b>	<b>\$ 42,264.21</b>	<b>\$ 79,050.00</b>

The largest driver of increased costs in this section is health insurance. Our health insurance provider is BlueCross BlueShield of Vermont. Our calculation is based on the 23.8% increase in premiums for this calendar year and an estimated 15% increase in premiums for the second half of the fiscal year. This has led to a \$9,000 increase in this proposed budget.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
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<b>67100 - Postage</b>	\$ 206.26		\$ -		
<b>67105 - Pitney Bowes Rental</b>	\$ 1,651.20	\$ 124.17	\$ 1,000.00	\$ 255.37	\$ 525.00
<b>67101 - Postage - Other</b>	\$ 1,556.46	\$ 4,548.68	\$ 2,700.00	\$ 2,516.01	\$ 4,500.00
<b>Total 67100 - Postage</b>	<b>\$ 3,413.92</b>	<b>\$ 4,672.85</b>	<b>\$ 3,700.00</b>	<b>\$ 2,771.38</b>	<b>\$ 5,025.00</b>
<b>67200 - Printing</b>	<b>\$ 6,057.52</b>	<b>\$ 6,490.52</b>	<b>\$ 6,500.00</b>	<b>\$ 3,235.62</b>	<b>\$ 5,000.00</b>
<b>67300 - Publicity</b>	\$ 105.00	\$ 645.73	\$ 1,200.00	\$ 174.00	\$ 1,200.00

We are working to realize savings with a more affordable and accurately scaled printing solution and postage plan.

<b>Quickbooks Code</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY25 Budget</b>	<b>FY25 YTD Actual</b>	<b>Proposed FY26</b>
<b>68000 - Overhead and Maintenance</b>					
<b>68400 - Janitorial Services</b>	\$ 19,200.00	\$ 34,075.83	\$ 40,000.00	\$ 19,710.00	\$ 50,000.00
<b>68450 - Janitorial Supplies</b>	\$ 1,199.15	\$ 2,082.07	\$ 2,000.00	\$ 1,057.26	\$ 2,000.00
<b>68500 - Building Repairs &amp; Maintenance</b>	\$ 25,928.60	\$ 14,762.40	\$ 20,000.00	\$ 3,839.16	\$ 16,000.00
<b>68520 - Building Repairs - York</b>	\$ 379.22	\$ 441.22	\$ 1,000.00	\$ 13.98	\$ 1,000.00
<b>68550 - Service Contracts</b>	\$ 4,290.73	\$ 6,111.06	\$ 12,000.00	\$ 5,285.53	\$ 29,000.00
<b>68600 - Snow Removal - East Barre</b>	\$ 5,660.00	\$ 1,000.00	\$ 2,000.00		\$ 1,000.00
<b>68625 - Snow Removal - Washington St</b>	\$ 28,545.00	\$ 7,060.00	\$ 8,000.00		\$ 5,000.00
<b>Total 68000 - Overhead and Maintenance</b>	<b>\$ 85,202.70</b>	<b>\$ 65,532.58</b>	<b>\$ 85,000.00</b>	<b>\$ 29,905.93</b>	<b>\$ 104,000.00</b>

The increase in janitorial services reflects a truer cost of upkeep for the building. It is a large heavily used building and these services not only provide a clean safe building for public use but also contribute to its historic preservation.

The large increase in service contract costs is attributed to internet networking costs. In FY25 the State of Vermont's Department of Libraries stopped providing internet and networking services to libraries. Libraries themselves are now responsible for their own networks and the maintenance of their networks. We received a \$20,000 grant for FY25 to subsidize this new mandate and assist in paying for the initial transfer costs and establishment of our own network. The FY26 budget service contracts line includes these costs going forward.

We have received a generous offer for snow removal for next year that is not quite volunteerism but close and will contribute to more savings in this line.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>68050 - Capital Improvements</b>	\$ 15,566.02	\$ 29,784.39	\$ 10,000.00	\$ 791.13	\$ 10,000.00
<b>68300 - Equipment</b>					
<b>68650 - Depreciation</b>					
<b>69800 - Other Expenses</b>			\$ -		
<b>69900 - Professional Development</b>	\$ 415.00	\$ 1,320.00	\$ 1,500.00		\$ 1,500.00
<b>70000 - Mileage/Misc. Reimbursement</b>					

The Aldrich is currently formulating a Strategic Plan that will include a Capital Improvement Plan with an attainable financial strategy. The renovation of the Vermont Room tops our current list and we have begun investigating this project.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>70100 - Utilities</b>					
<b>69000 - Telephone/Internet East Barre</b>			\$ -		
<b>69100 · Telephone/Internet Washington S</b>	\$ 6,789.02	\$ 5,602.97	\$ 7,000.00	\$ 5,040.69	\$ 10,500.00
<b>71000 · Electricity/East Barre</b>	\$ 1,373.00	\$ 2,093.40	\$ 2,000.00	\$ 716.81	\$ 1,800.00
<b>71100 · Electricity Washington St</b>	\$ 23,017.61	\$ 24,495.07	\$ 25,000.00	\$ 13,664.05	\$ 25,000.00
<b>71200 · Heat East Barre</b>	\$ 6,092.37	\$ 1,405.22	\$ 4,000.00	\$ 372.74	\$ 3,000.00
<b>71300 · Heat Washington St</b>	\$ 18,953.68	\$ 17,006.82	\$ 20,000.00	\$ 9,253.51	\$ 20,000.00
<b>71400 · Water/Sewer East Barre</b>	\$ 652.79	\$ 628.27	\$ 650.00	\$ 500.00	\$ 750.00
<b>71500 · Water/Sewer Washington St</b>	\$ 1,334.43	\$ 1,502.75	\$ 1,500.00	\$ 852.92	\$ 1,800.00
<b>Total 70100 - Utilities</b>	<b>\$ 58,212.90</b>	<b>\$ 52,734.50</b>	<b>\$ 60,150.00</b>	<b>\$ 30,400.72</b>	<b>\$ 62,850.00</b>

The increases and decreases in these lines are based upon our current YTD actuals and previous FY YTD actuals.

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>Total Income</b>	<b>\$ 718,018.17</b>	<b>\$805,761.13</b>	<b>\$ 797,442.00</b>	<b>\$ 305,928.23</b>	<b>\$ 838,914.20</b>

Quickbooks Code	FY23 Actual	FY24 Actual	FY25 Budget	FY25 YTD Actual	Proposed FY26
<b>Total Expenses</b>	<b>\$ 754,411.13</b>	<b>\$ 801,322.05</b>	<b>\$ 814,700.00</b>	<b>\$ 414,585.43</b>	<b>\$ 876,475.00</b>
	<b>(\$ 36,392.96)</b>	<b>\$ 4,439.08</b>	<b>(\$ 17,258.00)</b>	<b>(\$ 108,657.20)</b>	<b>(\$ 37,560.80)</b>

QUICKBOOKS CODE	FY23 Actual	FY24 Actual	FY25 Budget	FY25 Actual - YTD (12.31.24)	FY26 Proposal
<b>40000 - Books and Media</b>					
<b>40100 - Friends of the Library</b>		\$ 2,576.04			
<b>40110 - Adopt an Author / Reimbursed Books</b>	\$ 2,688.24	\$ 3,635.81	\$ 2,800.00	\$ 924.88	\$ 2,800.00
<b>40200 - Memorial Gifts</b>	\$ 1,180.00	\$ 2,315.00	\$ 2,000.00	\$ 1,209.00	\$ 2,000.00
<b>40300 - Book Sales</b>	\$ 752.75			\$ 136.95	
<b>40400 - Gifts</b>					
<b>40500 - Clubs &amp; Organizations</b>					
<b>40600 - Lost / Paid</b>	\$ 281.61	\$ 977.85	\$ 250.00	\$ 128.69	\$ 250.00
<b>40700 - Personal Books Purchased</b>	\$ 150.85	\$ 556.64	\$ -	\$ 16.00	
<b>40800 - Library Publications</b>		\$ 552.00	\$ -	\$ 70.00	
<b>40900 - Donation Box</b>	\$ 127.00		\$ 200.00	\$ 329.23	\$ 300.00
<b>Total 40000 - Books and Media</b>	<b>\$ 5,180.45</b>	<b>\$ 10,613.34</b>	<b>\$ 5,250.00</b>	<b>\$ 2,814.75</b>	<b>\$ 5,350.00</b>
<b>42000 - Circulation Desk</b>					
<b>42050 - Postage</b>	\$ 228.40	\$ 19.90	\$ 100.00	\$ 2.30	
<b>42100 - Computer Use</b>	\$ 5.50	\$ 27.00		\$ 8.96	
<b>42200 - Copies</b>	\$ 457.40	\$ 2,402.54	\$ 700.00	\$ 950.65	\$ 1,500.00
<b>42250 - Research Fees</b>		\$ 20.60	\$ 100.00		
<b>42300 - Fines</b>	\$ 1,258.11	\$ 2,547.29	\$ 1,000.00	\$ 804.17	\$ 1,000.00
<b>42400 - Non Residents</b>	\$ 2,065.03	\$ 1,908.00	\$ 3,000.00	\$ 940.00	\$ 2,500.00
<b>42450 - Circulation Desk - Other</b>					
<b>Total 42000 - Circulation Desk</b>	<b>\$ 4,014.44</b>	<b>\$ 6,925.33</b>	<b>\$ 4,900.00</b>	<b>\$ 2,706.08</b>	<b>\$ 5,000.00</b>
<b>42500 - Donations</b>					
<b>42600 - Donations - Clubs and Organs</b>	\$ 17,364.79	\$ 16,342.79	\$ 16,000.00	\$ 6,607.69	\$ 18,000.00
<b>42700 - Donations - Individuals</b>	\$ 19,088.72	\$ 16,892.87	\$ 16,000.00	\$ 363.62	\$ 16,000.00
<b>42800 - Donations - Business</b>	\$ 15,397.82	\$ 6,250.00	\$ 10,000.00	\$ 155.00	\$ 8,000.00
<b>42850 - Prior Year PayPal Donations</b>	\$ 14,610.85		\$ -		
<b>Total 42500 - Donations</b>	<b>\$ 66,462.18</b>	<b>\$ 39,485.66</b>	<b>\$ 42,000.00</b>	<b>\$ 7,126.31</b>	<b>\$ 42,000.00</b>
<b>42990 - Annual Appeal</b>					
<b>43000 - Appeal Individuals</b>	\$ 22,468.00	\$ 24,220.72	\$ 22,000.00	\$ 19,985.00	\$ 25,000.00

QUICKBOOKS CODE	FY23 Actual	FY24 Actual	FY25 Budget	FY25 Actual - YTD (12.31.24)	FY26 Proposal
43100 - Appeal - Business	\$ 6,258.00	\$ 3,080.00	\$ 6,000.00	\$ 2,156.00	\$ 6,000.00
43200 - Appeal - Clubs and Organs		\$ 300.00	\$ -	\$ 850.00	
<b>Total 42990 - Annual Appeal</b>	<b>\$ 28,726.00</b>	<b>\$ 27,600.72</b>	<b>\$ 28,000.00</b>	<b>\$ 22,991.00</b>	<b>\$ 31,000.00</b>
44000 - Fundraising Activities					
44050 - Fundraising Spring Fling	\$ 22,643.25	\$ 23,219.31	\$ 20,000.00		\$ 22,000.00
44001 - Fundraising Activities - Other			\$ 500.00		\$ 500.00
<b>Total 44000 - Fundraising Activities</b>	<b>\$ 22,643.25</b>	<b>\$ 23,219.31</b>	<b>\$ 20,500.00</b>	<b>\$ -</b>	<b>\$ 22,500.00</b>
45000 - Grants					
45100 - Grants (E-Rate)					
45200 - Grants - Foundations					
45250 - Full Steam Ahead					
45300 - Grant Resource Sharing Postage	\$ 300.00	\$ 636.48	\$ 500.00		
45350 - Promise Community Grant					
45375 - Dabble Day Grant					
45400 - Grants - Misc	\$ 11,010.66	\$ 81,773.99	\$ 4,500.00	\$ (1,831.20)	\$ 5,000.00
<b>Total 45000 - Grants</b>	<b>\$ 11,310.66</b>	<b>\$ 82,410.47</b>	<b>\$ 5,000.00</b>	<b>\$ (1,831.20)</b>	<b>\$ 5,000.00</b>
46000 - Investments Transfers					
46010 - Investment Income - APL Trust	\$ 37,440.00	\$ 29,760.00	\$ 29,760.00	\$ 7,500.00	\$ 30,000.00
46050 - Investment Income - APL Restricted Trust		\$ 10,240.00	\$ 10,240.00	\$ 5,000.00	\$ 10,000.00
46100 - Elizabeth Campbell Fund	\$ 33,557.00	\$ 26,250.00	\$ 30,000.00	\$ 15,490.00	\$ 30,000.00
46300 - York Fund Distribution	\$ 64,000.00	\$ 64,000.00	\$ 60,000.00	\$ 30,000.00	\$ 60,000.00
46400 - Investment Income - Donald Allen Funds		\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 20,000.00
46450 - Investment Income - Don Allen Restricted Funds			\$ 50,000.00	\$ 25,000.00	\$ 50,000.00
46600 - Dividends and Interest					
90000 - Market Value Fluctuation					
<b>Total 46000 - Investment Transfers</b>	<b>\$ 134,997.00</b>	<b>\$ 150,250.00</b>	<b>\$ 200,000.00</b>	<b>\$ 92,990.00</b>	<b>\$ 200,000.00</b>
46690 - Library Programs					
47000 - Library Program - Authors at Aldrich	\$ 1,000.00		\$ 1,000.00	\$ 180.00	\$ 250.00
47100 - Library Program - Children's	\$ 2,500.00	\$ 9,242.00	\$ 4,000.00	\$ 4,300.00	\$ 4,000.00



QUICKBOOKS CODE	FY23 Actual	FY24 Actual	FY25 Budget	FY25 Actual - YTD (12.31.24)	FY26 Proposal
47300 - Library Program - Adults	\$ 2,000.00	\$ 320.00	\$ 2,000.00	\$ 443.98	\$ 2,000.00
47400 - Library Program - Young Adults	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
47500 - Warming Shelter Program	\$ 3,739.45		\$ -		
<b>Total 46690 - Library Programs</b>	<b>\$ 11,239.45</b>	<b>\$ 12,562.00</b>	<b>\$ 10,000.00</b>	<b>\$ 7,923.98</b>	<b>\$ 9,250.00</b>
48000 - Meeting Room Rental	\$ 750.00	\$ 850.00	\$ 800.00	\$ 450.00	\$ 800.00
48850 - Municipal Appropriations					
49000 - Municipal Barre Town APPR	\$ 192,425.00	\$ 200,120.00	\$ 200,122.00	\$ 100,060.00	\$ 220,134.00
49100 - Municipal City of Barre APPR	\$ 239,292.00	\$ 250,170.00	\$ 280,170.00	\$ 70,218.00	\$ 296,980.20
<b>Total 48850 - Municipal Appropriations</b>	<b>\$ 431,717.00</b>	<b>\$ 450,290.00</b>	<b>\$ 480,292.00</b>	<b>\$ 170,278.00</b>	<b>\$ 517,114.20</b>
49200 - Bank Interest Income	\$ 977.74	1,554.30	\$ 700.00	\$ 479.31	\$ 900.00
<b>Total Income</b>	<b>\$ 718,018.17</b>	<b>\$ 805,761.13</b>	<b>\$ 797,442.00</b>	<b>\$ 305,928.23</b>	<b>\$ 838,914.20</b>
<b>EXPENSE</b>					
60000 - Program Books and Media					
60100 - Books/Media Adults	\$ 18,774.67	\$ 11,770.72	\$ 12,000.00	\$ 5,722.99	\$ 12,000.00
60200 - Books/Media Children's	\$ 16,514.83	\$ 9,464.05	\$ 9,000.00	\$ 4,589.73	\$ 9,000.00
60300 - Books/Media Audio-Visual	\$ 7,152.62	\$ 512.97	\$ 2,000.00	\$ 25.96	\$ 750.00
60400 - Books/Media Periodicals/Newspapers	\$ 5,117.68	\$ 3,957.05	\$ 4,200.00	\$ 2,790.20	\$ 4,500.00
60500 - Books/Media Young Adults	\$ 2,402.84	\$ 2,093.09	\$ 2,500.00	\$ 753.09	\$ 2,700.00
60600 - Books/Media Large Prints		\$ 723.88	\$ 800.00	\$ 477.87	\$ 800.00
60700 - Books/Media York		\$ 289.28	\$ 500.00		\$ 500.00
60800 - Adopt an Author / Reimbursed Books	\$ 2,120.98	\$ 2,352.09	\$ -	\$ 1,026.60	\$ -
60900 - Digital Books and Media	\$ 2,561.91	\$ 1,659.27	\$ 4,000.00	\$ 1,419.15	\$ 5,500.00
<b>Total 60000 - Program Books and Media</b>	<b>\$ 54,645.53</b>	<b>\$ 32,822.40</b>	<b>\$ 35,000.00</b>	<b>\$ 16,805.59</b>	<b>\$ 35,750.00</b>
61000 - Bank, Credit Card, and Payroll Processing Fees	\$ 2,697.88	\$ 1,882.31	\$ 2,000.00	\$ 834.71	\$ 2,000.00
61100 - NSF Check		\$ 69.00		\$ 25.00	
61300 - Bookkeeping	\$ 11,672.75	\$ 12,068.30	\$ 12,750.00	\$ 6,192.07	\$ 12,750.00
61350 - Prof Services and Legal Fees	\$ 6,000.00	\$ 6,950.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00

QUICKBOOKS CODE	FY23 Actual	FY24 Actual	FY25 Budget	FY25 Actual - YTD (12.31.24)	FY26 Proposal
61351 - HR Consultant for Director Recruitment		\$ 8,000.00			
61400 - Dues and Memberships	\$ 5,204.83	\$ 7,166.34	\$ 8,000.00	\$ 7,760.19	\$ 10,000.00
61500 - Equipment Purchases	\$ 1,046.99	\$ 1,085.64	\$ 1,000.00	\$ 722.99	\$ 1,500.00
62000 - Fundraising Expenses	\$ 11,530.29	\$ 10,431.01	\$ 8,500.00	\$ 1,523.33	\$ 8,500.00
62300 - Grant Expenses	\$ 8,150.16	\$ 24,156.85			
62305 - Full Steam Ahead Exp					
62301 - Grant Exp - Other			\$ 5,000.00	\$ 37,547.17	\$ 5,000.00
<b>TOTAL 62300 - Grant Expenses</b>	<b>\$ 8,150.16</b>	<b>\$ 24,156.85</b>	<b>\$ 5,000.00</b>	<b>\$ 37,547.17</b>	<b>\$ 5,000.00</b>
63100 - Office Supplies	\$ 9,490.99	\$ 4,314.27	\$ 6,000.00	\$ 1,912.79	\$ 6,000.00
63220 - Technology Expenses					
63225 - Hardware	\$ 2,879.55	\$ 3,197.94	\$ 3,500.00	\$ 1,545.69	\$ 5,000.00
63250 - Software			\$ -		
63275 - Technology Repairs and Maintenance	\$ 139.99		\$ 1,000.00	\$ 144.96	\$ 2,500.00
63280 - Licenses	\$ 237.00	\$ 4,313.75	\$ 2,500.00		\$ 4,000.00
63220 - Technology Expenses - Other					
<b>Total 63220 - Technology Expenses</b>	<b>\$ 3,256.54</b>	<b>\$ 7,511.69</b>	<b>\$ 7,000.00</b>	<b>\$ 1,690.65</b>	<b>\$ 11,500.00</b>
64000 - Programs					
64100 - Authors at Aldrich	\$ 832.95		\$ 1,000.00	\$ 151.47	\$ 250.00
64200 - Library Program Exp Adults	\$ 1,258.42	\$ 981.99	\$ 2,000.00	\$ 524.97	\$ 2,000.00
64300 - Library Program Exp Children	\$ 2,667.09	\$ 4,713.27	\$ 4,000.00	\$ 2,916.51	\$ 4,000.00
64400 - Library Program Exp Seniors			\$ -		
64500 - Library Program Exp Young Adult	\$ 1,346.37	\$ 2,310.62	\$ 3,000.00	\$ 713.22	\$ 3,000.00
<b>Total 64000 - Programs</b>	<b>\$ 6,104.83</b>	<b>\$ 8,005.88</b>	<b>\$ 10,000.00</b>	<b>\$ 4,306.17</b>	<b>\$ 9,250.00</b>
65195 - Payroll Expenses					

QUICKBOOKS CODE	FY23 Actual	FY24 Actual	FY25 Budget	FY25 Actual - YTD (12.31.24)	FY26 Proposal
<b>65200 - Salaries/Wages</b>	\$ 370,248.85	\$ 401,367.96	\$ 433,500.00	\$ 195,209.70	\$ 452,000.00
<b>65275 - SUTA and Child Care Tax</b>	\$ 1,292.91		\$ 4,000.00	\$ 925.00	\$ 1,000.00
<b>65300 - Fica/Medicare</b>	\$ 29,582.61	\$ 31,398.31	\$ 29,000.00	\$ 18,032.28	\$ 34,600.00
<b>66000 - Retirement</b>	\$ 5,831.56	\$ 11,082.27	\$ 9,000.00	\$ 4,579.80	\$ 11,000.00
<b>Total 65195 - Payroll Expenses</b>	<b>\$ 406,955.93</b>	<b>\$ 443,848.54</b>	<b>\$ 475,500.00</b>	<b>\$ 218,746.78</b>	<b>\$ 498,600.00</b>
<b>66395 - Insurance</b>					
<b>66100 - Health Insurance</b>	\$ 48,269.07	\$ 59,470.55	\$ 56,000.00	\$ 32,168.70	\$ 65,000.00
<b>66400 - Workers Comp Insurance</b>	\$ 958.75	\$ 794.00	\$ 1,200.00	\$ 339.00	\$ 1,200.00
<b>67400 - BOP Insurance</b>	\$ 9,138.03	\$ 10,357.00	\$ 9,000.00	\$ 8,196.25	\$ 10,000.00
<b>67600 - Insurance Fine Art- Fine Art</b>				\$ -	
<b>67700 - Insurance Officers &amp; Directors</b>	\$ 315.50	\$ 1,207.70	\$ 1,200.00		\$ 1,250.00
<b>67800 - Cyber Liability Insurance</b>			\$ 1,500.00	\$ 1,560.26	\$ 1,600.00
<b>Total 66395 - Insurance</b>	<b>\$ 58,681.35</b>	<b>\$ 71,829.25</b>	<b>\$ 68,900.00</b>	<b>\$ 42,264.21</b>	<b>\$ 79,050.00</b>
<b>67100 - Postage</b>	\$ 206.26		\$ -		
<b>67105 - Pitney Bowes Rental</b>	\$ 1,651.20	\$ 124.17	\$ 1,000.00	\$ 255.37	\$ 525.00
<b>67101 - Postage - Other</b>	\$ 1,556.46	\$ 4,548.68	\$ 2,700.00	\$ 2,516.01	\$ 4,500.00
<b>Total 67100 - Postage</b>	<b>\$ 3,413.92</b>	<b>\$ 4,672.85</b>	<b>\$ 3,700.00</b>	<b>\$ 2,771.38</b>	<b>\$ 5,025.00</b>
<b>67200 - Printing</b>	<b>\$ 6,057.52</b>	<b>\$ 6,490.52</b>	<b>\$ 6,500.00</b>	<b>\$ 3,235.62</b>	<b>\$ 5,000.00</b>
<b>67300 - Publicity</b>	\$ 105.00	\$ 645.73	\$ 1,200.00	\$ 174.00	\$ 1,200.00
<b>68000 - Overhead and Maintenance</b>					
<b>68400 - Janitorial Services</b>	\$ 19,200.00	\$ 34,075.83	\$ 40,000.00	\$ 19,710.00	\$ 50,000.00
<b>68450 - Janitorial Supplies</b>	\$ 1,199.15	\$ 2,082.07	\$ 2,000.00	\$ 1,057.26	\$ 2,000.00
<b>68500 - Building Repairs &amp; Maintenance</b>	\$ 25,928.60	\$ 14,762.40	\$ 20,000.00	\$ 3,839.16	\$ 16,000.00
<b>68520 - Building Repairs - York</b>	\$ 379.22	\$ 441.22	\$ 1,000.00	\$ 13.98	\$ 1,000.00
<b>68550 - Service Contracts</b>	\$ 4,290.73	\$ 6,111.06	\$ 12,000.00	\$ 5,285.53	\$ 29,000.00
<b>68600 - Snow Removal - East Barre</b>	\$ 5,660.00	\$ 1,000.00	\$ 2,000.00		\$ 1,000.00
<b>68625 - Snow Removal - Washington St</b>	\$ 28,545.00	\$ 7,060.00	\$ 8,000.00		\$ 5,000.00
<b>Total 68000 - Overhead and Maintenance</b>	<b>\$ 85,202.70</b>	<b>\$ 65,532.58</b>	<b>\$ 85,000.00</b>	<b>\$ 29,905.93</b>	<b>\$ 104,000.00</b>

QUICKBOOKS CODE	FY23 Actual	FY24 Actual	FY25 Budget	FY25 Actual - YTD (12.31.24)	FY26 Proposal
68050 - Capital Improvements	\$ 15,566.02	\$ 29,784.39	\$ 10,000.00	\$ 791.13	\$ 10,000.00
68300 - Equipment					
68650 - Depreciation					
69800 - Other Expenses			\$ -		
69900 - Professional Development	\$ 415.00	\$ 1,320.00	\$ 1,500.00		\$ 1,500.00
70000 - Mileage/Misc. Reimbursement					
70100 - Utilities					
69000 - Telephone/Internet East Barre			\$ -		
69100 - Telephone/Internet Washington S	\$ 6,789.02	\$ 5,602.97	\$ 7,000.00	\$ 5,040.69	\$ 10,500.00
71000 - Electricity/East Barre	\$ 1,373.00	\$ 2,093.40	\$ 2,000.00	\$ 716.81	\$ 1,800.00
71100 - Electricity Washington St	\$ 23,017.61	\$ 24,495.07	\$ 25,000.00	\$ 13,664.05	\$ 25,000.00
71200 - Heat East Barre	\$ 6,092.37	\$ 1,405.22	\$ 4,000.00	\$ 372.74	\$ 3,000.00
71300 - Heat Washington St	\$ 18,953.68	\$ 17,006.82	\$ 20,000.00	\$ 9,253.51	\$ 20,000.00
71400 - Water/Sewer East Barre	\$ 652.79	\$ 628.27	\$ 650.00	\$ 500.00	\$ 750.00
71500 - Water/Sewer Washington St	\$ 1,334.43	\$ 1,502.75	\$ 1,500.00	\$ 852.92	\$ 1,800.00
<b>Total 70100 - Utilities</b>	<b>\$ 58,212.90</b>	<b>\$ 52,734.50</b>	<b>\$ 60,150.00</b>	<b>\$ 30,400.72</b>	<b>\$ 62,850.00</b>
	<b>\$ 754,411.13</b>	<b>\$ 801,322.05</b>	<b>\$ 814,700.00</b>	<b>\$ 414,585.43</b>	<b>\$ 876,475.00</b>
	<b>(\$ 36,392.96)</b>	<b>\$ 4,439.08</b>	<b>(\$ 17,258.00)</b>	<b>(\$ 108,657.20)</b>	<b>(\$ 37,560.80)</b>

# Aldrich Public 2024 Vermont Public Library Report

CURRENT YEAR

PREVIOUS YEAR

## A. Basic Information

Joshua Muse [joshua.muse@vermont.gov](mailto:joshua.muse@vermont.gov) or (802) 585-8056.

Contact Josh if you have questions about the report *at any time!* Don't feel as though you need to figure it out on your own for a while, or that any question is too small or basic – just reach out.

### What Time Period Do I Report? (Important)

1. If you have ANY questions about your reporting period, STOP and figure it out with Josh before continuing.
2. In most cases, your reporting period should come directly after *whatever period* you reported last year.
3. If you follow the January-December year, normally you should report Jan. 1-Dec. 31, 2023, UNLESS you already submitted those dates last year. In that case, contact Josh.
4. If you follow the July-June year, report July 1, 2023-June 30, 2024.
5. If you have a different calendar, report the year after what you reported last year.

**Help Icon** – For space, many questions just include the name of the question. Get in the habit of clicking the help (?) icon when answering questions, to see the entire question.

### Should I Enter Zero or M (for Missing)?

- Enter 0 if you did not do/hold/receive/spend anything for a question. For example, if you held 0 programs for adults, you own 0 physical video items for children, you don't have a separate category for YA/teen items, you received \$0 in federal funding, or you spent \$0 on programming.
- (*Change for 2024*) Enter M (for missing) if you don't have the number to answer a question. For example, you don't have your number of reference questions, the amount you spent on technology, or the number of attendees at YA programs. **Don't hesitate to enter M.** It doesn't mean you "did something wrong," we know that data is sometimes not available, and we'd much rather see "M" than a made-up number.
- Keep in mind, we are continuing to try and move away from estimates that aren't based on sample periods.

This includes basic identifying information about your library. Since this data does not change much from year to year, questions A01–A08 have been pre-filled for you. If any of these items need to be changed, please contact Joshua Muse.

### Basic Information

A01	Name:	ALDRICH PUBLIC	<i>ALDRICH PUBLIC</i>
A01a	City (of street address):	BARRE	<i>BARRE</i>

A02	Phone:	(802) 476-7550	<i>(802) 476-7550</i>
A03	Mailing Address:	6 WASHINGTON ST.	<i>6 WASHINGTON ST.</i>
A04	City (of mailing address):	BARRE	<i>BARRE</i>
A05	ZIP Code (of mailing address):	05641	<i>05641</i>
A06	Mailing Address - Zip+4:	4227	<i>4227</i>
A07	County of the Entity:	WASHINGTON	<i>WASHINGTON</i>
A08	Street Address:	6 WASHINGTON ST.	<i>6 WASHINGTON ST.</i>
A09	<u>Current</u> Director	Kristin Bauamann	
A10	Current Director email address: (Not shared outside the Department of Libraries):	director@aldrichpubliclibrary.org	
A11	Current President/Chair of library board of trustees.	Nancy Pope	
A12	Current President/Chair email address (Not shared outside the Department of Libraries):	nancyfpope@gmail.com	

Type of Library:

The next two questions are locked. Please reach out to Josh if they are incorrect.

A13a	Type of Governance: Incorporated or Municipal	Incorporated
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A13b	Are you physically located in a school, and do you function as or share space with the school library? Yes/No	No
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### **Weeks of Operation**

A14	Number of Weeks an Outlet is Open (actual weeks)	52
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### **Hours of Operation:**

(Vermont Guidance) This only refers to your main building, not branches or bookmobiles (which are entered under A16a). Don't subtract holidays, snow days, or other short closures when you calculate this number.

A15	Public Service Hours Per Year (actual hours)	2,028
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### **Bookmobile or Branch:**

(Vermont Guidance) Only complete this section if your library has a bookmobile or a branch.

A16a	Does Your Library Have a Bookmobile or Branch?	Yes	
A16b	Public Service Hours Per Year (actual hours)	416	
A16c	Number of Weeks an Outlet is Open (actual weeks)	52	
Fiscal Year and Population:			
A17a	Reporting Period Starting Date:	07/1/2023	
A17b	Reporting Period Ending Date:	06/30/2024	
A18	Population of Legal Service Area:	16,336	16,336

## B. Staffing

Report figures as of the last day of the fiscal year. Include all positions funded in the library’s budget whether those positions are filled or not.

(Vermont Guidance) Questions in this section ask for WEEKLY PAID HOURS, not the number of staff. The only exception is B07. If weekly numbers vary, use a typical week, or calculate an average.

- If your library has paid staff, enter the number of weekly paid hours in B01a, B01b, B01c, B03, and B05. If any are zero, enter 0.
- Or if your library does not have paid staff, enter 0 in B01a, B01b, B01c, B03 and B05.

### Librarians:

For the survey, IMLS defines librarians as “Persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect.”

B01a	Weekly Hours for Librarians with an MLS	120	
B01b	Weekly Hours for Librarians with VT Certificate of Public Librarianship	73	
B01c	Weekly Hours for Librarians without MLS or Certificate	40	
B02	<b>TOTAL WEEKLY HOURS PAID TO STAFF HOLDING THE TITLE OF LIBRARIAN. (system calculated, (B01a+B01b+B01c)</b>	233.00	0.00

### Other Staff:

B03	Weekly Hours for Other Staff	118.5	
B04	<b>TOTAL PAID STAFF HOURS IN A TYPICAL WEEK</b> (system calculated, B02 + B03)	351.50	0.00
B05	Weekly staff hours <u>paid</u> entirely by funds outside the library's budget (e.g., grant funds, Vermont Associates, AmeriCorps.) If zero, please enter 0.	0	
B06	Number of average <b>volunteer hours</b> in a <b>week</b>	15	

**Number of Staff:**

B07 How many permanent paid staff work at your library? 12

**FTE Numbers, for IMLS-Use Only - System Calculated:**

B08a	<b>ALA-MLS LIBRARIANS</b> (MASTER, IMLS data element #250) (system calculated, B01a /40)	3.00	0.00
B08b	<b>TOTAL LIBRARIANS</b> (LIBRARIA, IMLS data element #251) (system calculated, B02/40)	5.83	0.00
B08c	<b>ALL OTHER PAID STAFF</b> (OTHPAID, IMLS data element #252) (system calculated, B03/40)	2.96	0.00
B08d	<b>TOTAL PAID EMPLOYEES</b> (TOTSTAFF, IMLS data element #253) (system calculated, B04/40)	8.79	0.00

**C. Facilities**

These questions focus on your library facilities. Questions C01-C08b ask about the main library, while C09-C15c ask about a branch or secondary building. Answers have been prefilled based on last year's submission, except for C05, C06, C13, and C14. If you do not know the answer, please enter M (for Missing).

**Main Library:**

C01	Square Footage of Outlet	20,000	20,000
C02	What year was the library building originally built?	1908	1908
C03	What year was the most recent major construction project (addition or major renovation) completed?	2001	2001



C04	What year was the most recent refresh (painting, carpet, etc) completed?	2018	2018
C05a	Size – How well does the current size of the building meet the needs for public service?	Good	<i>Excellent</i>
C05b	Size - In what ways are public services limited by the current size or layout of the building?	We would utilize more private meeting spaces for patrons, room for Teens to stretch out, office space for community groups to work out of- for example, Barre UP.	
C06a	Condition - How well does the current condition of the building meet the needs for public service?	Good	<i>Average</i>
C06b	Condition - In what ways are public services limited by the current condition of the building?	Limited private spaces for meetings.	<i>Response has been entered.</i>
C07a	Does the building have a meeting room?	Yes	<i>Yes</i>
C07b	If yes, how many people does the meeting room accommodate?	125	<i>125</i>
C07c	Is the meeting room available for public use?	Yes	<i>Yes</i>
C08a	Is the library building owned by the municipality, the library, or another organization/person?	Library	<i>Library</i>
C08b	If the building is not owned by the library, is it leased by the library?	No	
<b>Branch Library or Secondary Building:</b>			
C09	Does your library have a branch or secondary building?	Yes	
C09a	What is your second building, and (briefly) what is it used for?	York Branch in East Barre, VT Public Library	
C10	Square Footage of Outlet	900	
C11	In what year was the library building originally built?		<i>N/A</i>

C12	In what year was the most recent major construction project (addition or major renovation) completed?	2010	2010
C13	In what year was the most recent refresh (painting, carpet, etc) completed?	2010	
C14a	Size – How well does the current size of the building meet the needs for public service?	Poor	<i>Average</i>
C14b	Size - In what ways are public services limited by the current size or layout of the building?	building is small	<i>Building is very small.</i>
C15a	Condition - How well does the current condition of the building meet the needs for public service?	Poor	<i>Good</i>
C15b	Condition - In what ways are public services limited by the current condition of the building?	The porch is failing, the upstairs is not usable, the space is very small.	<i>No central air and small space prevented use in high risk COVID-19 conditions.</i>
C16a	Does the building have a meeting room?	No	<i>No</i>
C16b	If yes, how many people does the meeting room accommodate?	0	<i>8</i>
C16c	Is the meeting room available for public use?	No	<i>Yes</i>

## D. Operating Revenue

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). (Funds transferred from one public library to another public library should be reported by only one of the public libraries. The State Data Coordinator shall determine which library will report these funds.)

## Local Government Revenue

This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants.

Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.

Note: Significant funding provided by other local government agencies with the authority to levy taxes "on behalf of" the library should be included if the information is available to the reporting agency and if such funds are supported by documentation (such as certified budgets, payroll records, etc.)

(Vermont Guidance) D01, D02 - Enter the town where the library is located and the tax support it provides on Lines D01 and D02; if you receive no tax support from the town, enter 0 for D02.

Note: If your town pays library employee salaries and benefits (e.g., FICA or medical insurance) directly, but outside of the library budget, these payments should be included here. If so, please contact the Town Clerk or Treasurer to obtain these numbers.

If your library's tax support came from more than one municipality, provide each Municipality name and the amount contributed by using the "Add Town" button. You can add as many "Towns" as you need. If you click the "Add" button by mistake, simply click the "Remove" button to undo it.

D01	Town:	Barre City
D02	Amount:	\$250,170
D01	Town:	Barre Town
D02	Amount:	\$200,120
D03	<b>TOTAL LOCAL TAX SUPPORT: (system calculated, sum of line(s) D02)</b>	450,290.00

## Grant Revenue:

(Vermont Guidance) Please enter 0 for any categories you did not receive funds from.

## State Funding:

D04a	Summer Programming Grant (the grant amount for May 2023 is \$300, for May 2024 is \$300).	\$300
D04b	Other Grants or Revenue from the State of Vermont	\$20,000
D04c	<b>STATE GOVERNMENT REVENUE (system calculated, sum of Lines D04a + D04b)</b>	20,300.00

**Federal Funding:**

D04d IMLS-LSTA Interlibrary Loan \$636  
 Courier System Grants (the grant amount for October 2023 is \$636.48, for October 2024 is \$683.80)

D04e Other Federal Grants or Revenue (this includes USDA Community Facilities Grants and other Federal grants) \$0

D04f **FEDERAL GOVERNMENT REVENUE** (system calculated, sum of Lines D04d + D04e) 636.00

**Other Grants:**

D04g Total Amount of all other Grants, including Private Grants. This includes grants from the Vermont Community Foundation and similar grants \$47,597

D04h **TOTAL ALL GRANTS RECEIVED.** (system calculated, sum of Lines D04c + D04f + D04g) 68,533.00

**Other Income:****Non-Resident Borrower Fees:**

Please specify the amount of non-resident borrower fees charged.

- If your library charged non-resident borrower fees and can report the total amount collected, enter those amounts in D05a - D05c. If D05a or D05b is zero, enter 0.
- Or if you can report the amount of non-resident borrower fees, but aren't sure of a total, enter those numbers in D05a and D05b, and M (for missing) in D05c.
- Or if you did not charge non-resident borrower fees, enter 0 in D05a - D05c.

D05a Non-resident fee charged per borrower: \$20

D05b Non-resident fee charged per family: \$25

D05c Total Income from Non-Resident Borrower Fees. Report this total on this line and do NOT include this income again on line D08. \$1,908

**Fines for Late Items:**

D06a Current Overdue Fine Policy Yes

D06b Total Income from late fines. Do \$2,547  
not include this income again as part of  
line D08. If this number is not available,  
please enter M (for missing).

### Other Operating Revenue

This is all operating revenue other than that reported under local, state, and federal (data elements #300, #301, and #302). Include, for example, monetary gifts and donations received in the current year, interest, or fees for library services. Do not include the value of any contributed or in-kind services or the value of any nonmonetary gifts and donations.

D07 All Other Income: \$282,483

D08 OTHER INCOME TOTAL = 286,938.00  
NON-RESIDENT FEES + LATE  
FINES + ALL OTHER INCOME:  
(system calculated, D05c + D06b +  
D07)

D09 OTHER INCOME TOTAL + 334,535.00  
OTHER GRANTS: (system calculated,  
D08 + D04g)

D10 TOTAL OPERATING 805,761.00  
REVENUE (system calculated, D03 +  
D04h + D05c + D06b + D07):

### Services Provided or Paid for by Other Organizations

These questions cover goods and services that are received by the library and provided by a third-party, rather than being paid out of the library's budget. They may be: a) paid for by a Friends group where the cost is unknown or unavailable; b) paid for by the municipality or other organization; c) provided for-free by a vendor, contractor, or organization; or d) received as part of a non-cash grant. Questions are divided into services provided by a municipality and those from another organization. These are yes/no questions, and do not require any estimated value. If costs are split between the library and another organization, please include the service here as long as it does not represent a negligible donation.

(These questions are pre-filled with last year's answers)

#### Provided by Municipality:

D11a Exterior Maintenance & Repair

D11b Interior Maintenance & Repair

D11c Utilities – Electricity, Heat,  
Internet, Phone Service

D11d Landscaping, Lawn Care, and  
Snow Removal

D11e Cleaning & Garbage Disposal

D11f Collections Items – Includes books and other items, as well as subscriptions to magazines/newspapers

D11g Professional Services – Includes technology, legal, bookkeeping, marketing, and similar support

**Provided by Other Organizations or Individuals:**

D12a Exterior Maintenance & Repair

D12b Interior Maintenance & Repair

D12c Utilities – Electricity, Heat, Internet, Phone Service

D12d Landscaping, Lawn Care, and Snow Removal

D12e Cleaning & Garbage Disposal

D12f Collections Items – Includes books and other items, as well as subscriptions to magazines/newspapers

D12g Professional Services – Includes technology, legal, bookkeeping, marketing, and similar support

**E. Capital Revenue**

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, nonprint, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

(Vermont guidance) Revenue should be included under either Operating Revenue (section D) or General Revenue (section G), not both.

- If your library received capital revenues, enter the amounts in E01a – E01d. If any are zero, enter 0.
- Or if your library did not receive any capital revenue, enter 0 in E01a – E01d.

E01a Local Government Capital Revenue \$0

E01b	State Government Capital Revenue	\$0
E01c	Federal Government Capital Revenue	\$0
E01d	Other Capital Revenue	\$20,000
E01e	<b>TOTAL CAPITAL REVENUE.</b> (system calculated, E01a + E01b + E01c + E01d)	20,000.00

## F. Operating Expenditures

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) “on behalf of” the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category.

### Collection Expenditures:

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

(Vermont guidance) *Print Materials* are books or magazines. *Electronic Content* are online resources, and include subscription costs for Overdrive, Hoopla, and Kanopy, including individual titles purchased through Overdrive or Palace. It also includes online subscriptions to databases like Ancestry, Consumer Reports, Mango, Zinio, Pressreader, and the like. *Other Physical Materials* are DVDs, CDs, audiobooks, Wonderbooks, and Playaways, as well as non-traditional items like puzzles, tools, and kitchen implements.

- If you can report the amounts for each category, enter those numbers in Print (F01a), Electronic (F01b), and Other (F01c). If you subscribe to Overdrive or any other online service or database, F01b should not be 0.
- Or if you can report a total but aren’t sure of one or more categories, enter that number in Total (F01d) and leave F01a – F01c blank.
- Or if you’re not sure of the categories or overall total, enter M (for Missing) in F01a-d.

F01a	Print Materials Expenditures	\$30,946
F01b	Electronic Content Expenditures	\$1,659
F01c	Other Physical Materials Expenditures	\$616

F01d This line is for a TOTAL amount spent on the collection, if you can't separate print, electronic, and other amounts. If you have entered data for ANY of the sub-categories above, don't enter anything here.

F01e **TOTAL COLLECTIONS** 33,221.00  
**EXPENDITURES (system calculated, F01a + F01b + F01c + F01d)**

### Employee Expenditures:

(Vermont Guidance) This section is for reporting the amount of money spent for salaries and benefits for all library employees. Benefits include amounts paid on the employee's behalf for Social Security, retirement, medical insurance, life insurance, guaranteed disability income protection, unemployment compensation, and worker's compensation.

Some Towns treat library employees as municipal employees and pay library employee salaries and benefits (e.g., FICA or medical insurance) directly, but outside of the library budget. If this is the case for your library, please contact the Town Clerk or Treasurer to obtain the amount of employee salaries or benefits paid on behalf of the library. These amounts should also be included under D01 & D02, Local Tax Support.

Benefits (F02b) cannot be 0, as it should include Social Security and Medicare even if there are no traditional "benefits."

Please specify the amounts of money spent on salaries and employee benefits.

- If you can report the amounts for salaries and employee benefits, enter those numbers in Salaries (F02a) and Benefits (F02b). Benefits (F02b) cannot be zero, as it should include Social Security and Medicare even if there are no traditional "benefits."
- Or if you can report a total but can't separate salaries and benefits, enter that number in Total (F02c) and leave F02a- F02b blank.
- Or if you can report salary but not benefits, enter that number in Salary (F02a), and enter M (for Missing) for F02b and F02c.
- Or if you're not sure of the categories or overall total, enter M (for Missing) in Total (F02c) and leave F02a and F02b blank.
- Or if you have no paid staff, enter 0 in F02a – F02c.

F02a Salaries & Wages Expenditures \$401,368

F02b Employee Benefits \$97,558  
Expenditures

F02c This line is for a TOTAL amount spent on employee payroll, if you can't separate salaries and benefits. If you have entered data for ANY of the sub-categories above, don't enter anything here.



F02d **TOTAL STAFF** 498,926.00  
**EXPENDITURES** (system calculated,  
F02a + F02b + F02c)

### Programming Expenses:

Please specify the amounts spent on programming. This includes all expenditures related to programming, such as materials/supplies, presenters/performers, and equipment. Grant expenditures should be included. Do not include any staff salaries.

- If you can report the amounts for all three age categories, enter those in Adult (F03a), Teen/Young Adult (F03b), and Children's (F03c).
- Or if you can report a total but aren't sure of one or more age categories, enter that number in Total (F03d) and leave F03a – F03c blank.
- Or if you're not sure of the age categories or overall total, enter M (for Missing) in F03a-d.

F03a Adult Programming Expenses \$982

F03b Teen/Young Adult Programming Expenses \$2,311

F03c Children's Programming Expenses \$4,713

F03d If you do not track programming costs by age category, use this line to report the TOTAL amount spent on programming. If you have entered data for the sub-categories F03a – F03c above, please do not make any entry on this line.

F03e **TOTAL PROGRAMMING EXPENSES:** (system calculated, F03a + F03b + F03c + F03d) 8,006.00

### Other Operating Expenses:

(Vermont Guidance) Please specify other operating expenses paid by the library. These questions break down amounts spent into building, technology, and other expenses.

- If you can report the amounts for all three categories, enter those in Building Operations(F04a), Technology (F04b), and Other Expenses (F04c).
- Or if you can report a total but aren't sure of one or more categories, enter that number in Total (F04d) and leave F04a – F04c blank.
- Or if you're not sure of the categories or overall total, enter M (for Missing) in F04a-F04d.

F04a Building Operations Expenses. \$114,693  
This includes costs of operating and maintaining physical facilities, including utilities.

F04b Technology Expenses. This \$19,605  
includes costs for computer hardware,  
software licenses, internet and phone  
service, technological consulting or  
support, ILS fees, web hosting, and  
photocopiers/printers. Do not include  
costs for online resources for patrons,  
which should go in F01b.

F04c Other Expenses. All other \$94,292  
expenses, including insurance,  
professional services, contracts, general  
supplies, and other items not otherwise  
listed.

F04d This line is for a TOTAL  
amount spent on other operating  
expenses, if you can't separate building,  
technology, and other expenses. If you  
have entered data for ANY of the sub-  
categories above, don't enter anything  
here.

F04e TOTAL OTHER EXPENSES 228,590.00  
(system calculated, F04a + F04b + F04c  
+ F04d)

F05 OTHER OPERATING 236,596.00  
EXPENDITURES (system calculated,  
F03e + F04e)

**Total Expenses:**

F06 TOTAL OPERATING 768,743.00  
EXPENDITURES (system calculated,  
F01e + F02d + F03e + F04e)

**Capital expenditures:**

Expenditures for major capital projects such as site acquisition, new buildings, additions or renovations, library automation systems, and other one-time expenditures. Do not include expenditures for normal operations or transfers to endowment or savings. If the answer is zero, please enter zero.

F07 Total Capital expenditures: \$29,784

**G. Library Collection**

## LIBRARY COLLECTION

This section of the survey (#450-#462) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

(Vermont guidance) Report the total holdings at the end of the fiscal year. If you do not separate and count library holdings by age, fill in the "total" column. If the answer is zero, please use a zero.

Downloadable/streaming files with a pay-per-use model (such as Hoopla, Kanopy, Zinio, and the like) should not be included under Library Collection.

For questions in the Library Collection section, please specify the size of your holdings of adult, teen/young adult, and children's items:

- If you can report the number of items for all three age categories, enter those numbers for Adult, Teen/Young Adult, and Children.
- Or if the number of Teen/Young Adult items isn't separated out, enter 0 for it, and enter Adult and Children's normally.
- Or if you can report a total number of holdings but aren't sure of one or more age categories, enter that number in Total (fourth question) and leave the others blank.
- Or if you're not sure of the age categories or overall total, enter M (for Missing) for all four questions.

### Print materials:

Report a single figure that includes the following:

Books in print. Books are non-serial printed publications (including music scores or other bound forms of printed music, and maps) that are bound in hard or soft covers, or in loose-leaf format. Do not include unbound sheet music. Include non-serial government documents. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Books packaged together as a unit (e.g., a 2-volume set) and checked out as a unit are counted as one physical unit.

G01a Adult:	28,730
G01b Teen/Young Adult:	3,217
G01c Children:	20,146

G01d This line is for the TOTAL amount of the size of your printed materials, if you can't separate materials by age. If you have entered data for ANY of the sub-categories above, don't enter anything here.

G01e **TOTAL PRINT HOLDINGS** 52,093.00  
(system calculated, G01a + G01b + G01c + G01d)

**Video items:**

(Physical units housed in the collection):

Video – physical units

These are materials circulated in a fixed, physical format on which moving pictures are recorded, with or without sound.

Electronic playback reproduces pictures, with or without sound, using a television receiver or computer monitor. Video formats may include tape, DVD and CD-ROM. Do not include downloadable electronic video files.

Report the number of units, including duplicates. Items packaged together as a unit (e.g., two DVDs for one movie) and checked out as a unit are counted as one physical unit.

(Vermont guidance) Please specify the size of your holdings of physical video items in your collection. This includes all video media, such as DVDs, Blu-Rays, VHS Tapes, Video Playaways, Videodiscs and the like:

G02a Adult: 3,457

G02b Teen/Young Adult 0

G02c Children: 486

G02d This line is for the TOTAL amount of your videos items, if you can't separate materials by age. If you have entered data for ANY of the sub-categories above, don't enter anything here.

G02e **TOTAL VIDEO ITEMS** (system 3,943.00  
calculated, G02a + G02b + G02c + G02d)

## Audio items:

(Physical units housed in the collection):

### Audio – physical units

These are materials circulated in a fixed, physical format on which sounds (only) are stored (recorded) and that can be reproduced (played back) mechanically, electronically, or both. Include records, audiocassettes, audio cartridges, audio discs (including audio-CD-ROMs), audio-reels, talking books, and other sound recordings stored in a fixed, physical format. Do not include downloadable electronic audio files.

Report the number of units, including duplicates. Items packaged together as a unit (e.g. two audiocassettes for one recorded book) and checked out as a unit are counted as one physical unit.

(Vermont Guidance) Please specify the size of your holdings of adult and children's physical audio items in your collection. This includes music (CD's, LP's) as well as audiobooks (CD's, MP3 Disc, or Playaway):

G03a Adult: 1,776

G03b Teen/Young Adult: 0

G03c Children: 517

G03d This line is for the TOTAL amount of your audio items, if you can't separate materials by age. Please enter your data here. If you have entered data for ANY of the sub-categories above, don't enter anything here.

G03e **TOTAL AUDIO ITEMS** 2,293.00  
(system calculated, G03a + G03b + G03c + G03d)

## Non-Traditional Items:

### Other Circulating Physical Items

Report a single figure that includes the following: all circulating physical items other than print books (data element #450), physical audio units (data element #452), physical video units (data element #454), and serials. These are materials in a fixed, physical format available for use outside the library. These can include a variety of items types, such as wi-fi hotspots, sewing machines, cake pans, tools, etc.

Report the number of units, including duplicates. Items packaged together as a unit (such as a set of cookie cutters) and checked out as a unit are counted as one physical unit.

(Vermont guidance) This consists of non-traditional "Library of Things" circulating items like gardening equipment, toys, and recreational items:

G04 Non-Traditional Items: 210

## Physical Items:

G05 TOTAL PHYSICAL ITEMS IN 58,539.00  
COLLECTION (system calculated,  
G01e + G02e + G03e + G04)

**Downloadable eBooks and eAudiobooks:**

This section counts downloadable eBooks and eAudiobooks you offer your patrons, excluding items that are freely available (such as Project Gutenberg) or use a pay-per-circ model (such as Hoopla). Please place a check for each service that you subscribed to during any portion of the reported period (you may select more than one)

G06a Listen Up Vermont / Overdrive Yes Yes  
(through GMLC)

G06b Palace Project (through the Yes Yes  
Department of Libraries)

G06c Check if your library subscribed  
to a Downloadable service on your own,  
outside of a Consortium

G06d We did not offer any  
eBook/eAudiobook service

**Library-Specific Purchases:**

Has your library purchased eBooks/eAudiobooks specifically for your patrons, beyond what the consortium offers? Or do you subscribe to a service on your own, outside of GMLC-Overdrive or the Palace Project?

If so, enter the number of library-purchased items available through Overdrive Advantage, Palace Marketplace, Baker & Taylor, or another digital download service, or for the entire collection if you subscribe outside of a consortium. If possible, exclude Pay-Per-Circ items. If you haven't purchased any items enter 0, or if you're not able to get this number enter M (for Missing).

G06e Individually Purchased eBooks 8

G06f Individually Purchased 4  
eAudiobooks

**Consortium Numbers (Entered by Josh):**

(questions are locked)

G06g GMLC-Overdrive Consortium-  
wide eBooks

G06h GMLC-Overdrive Consortium-  
wide eAudiobooks

G06i Palace Project Consortium-wide  
eBooks

G06j Palace Project Consortium-wide  
eAudiobooks

G06k TOTAL NUMBER OF EBOOKS (system calculated, G06e + G06g + G06i) 8.00

G06l TOTAL NUMBER OF EAUDIOBOOKS (system calculated, G06f + G06h + G06j) 4.00

### How Does Your Library Acquire E-Materials

(Vermont Guidance) These are yes/no questions about how you get e-materials for your patrons. In the following questions, “AE” (Administrative Entity) refers to your library, “Collective” refers to a consortium like GMLC, and “State” refers to VTLIB. Reach out to Josh if you’re not sure how to answer.

#### Electronic Books:

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

(Vermont Guidance) This includes services like Overdrive/Libby, Hoopla, Palace Project, Boundless, CloudLibrary, and Freanding.

G07a	E-Books via AE	No
G07b	E-Books via Collective	Yes
G07c	E-Books via State	Yes

#### Electronic Serials:

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions.

(Vermont Guidance) This includes services like Zinio, PressReader, Flipster, and Overdrive/Libby. It does not include Vermont Online Library.

G07d	E-Serials via AE	No
G07e	E-Serials via Collective	Yes
G07f	E-Serials via State	Yes

#### Electronic Audio:

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions.

(Vermont Guidance) This includes services like Overdrive/Libby, Hoopla, Palace Project, Boundless, and CloudLibrary.

G07g	E-Audio via AE	No
G07h	E-Audio via Collective	Yes
G07i	E-Audio via State	Yes

**Electronic Video:**

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions.

(Vermont Guidance) This includes services like Kanopy, Hoopla, IndieFlix, and Biblio+.

G07j	E-Video via AE	No
G07k	E-Videos via Collective	Yes
G07l	E-Videos via State	Yes

**Database and Platform Usage:**

(Vermont Guidance) Does the library provide access to the following types of online databases, and how are they funded? In the following questions, “AE” (Administrative Entity) refers to your library, “Collective” refers to a consortium like GMLC, and “State” refers to VTLIB. Reach out to Josh if you’re not sure how to answer.

**Research Databases:**

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions.

G08a	Research Databases via AE	Yes
G08b	Research Databases via Collective	Yes
G08c	Research Databases via State	Yes

**Online Learning Platforms**

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Do not consider resources available for free when answering the following questions.

G08d	Online Learning Platforms via AE	No
G08e	Online Learning Platforms via Collective	Yes
G08f	Online Learning Platforms via State	Yes



## Online Databases

This section tracks online databases available for patron use.

G09a Database Subscriptions Purchased by the Library	1
G09b What Databases Do You Offer?	World Book On-line
G09c Database Subscriptions offered through the Dept. of Libraries	53
G09d <b>TOTAL DATABASE SUBSCRIPTIONS</b> (system calculated, G09a + G09c)	54.00

## H. Services

### Registered borrowers:

Number of Registered Users (REGBOR, IMLS data element #503)

A registered user is a library user who has applied for and received an identification number or card from the public library that has established conditions under which the user may borrow library materials or gain access to other library resources. Note: Files should have been purged within the past three (3) years.

(Vermont Guidance) Please specify the number of borrowers.

- If your patron accounts are separated into Adult and Children, enter those numbers in H01a and H01c, and enter 0 for Young Adult (H01b).
- Or if your patron accounts are separated into Adult, Young Adult, and Children, enter those numbers in H01a-H01c.
- Or if you can report a total number of registered borrowers but aren't sure of one or more age categories, enter that number in Total (H01d) and leave H01a-H01c blank.
- Or if you're not sure of the age categories or overall total, enter M (for Missing) in H01a-H01d.

H01a Number of adults:

H01b Number of young adults/teens (only if your library has a separate YA patron category):

H01c Number of children:

H01d This line is for a TOTAL of all your registered borrowers, if you can't separate borrowers by age. If you have entered data for ANY of the sub-categories above, don't enter anything here. 8,489

H01e **TOTAL BORROWERS** (system 8,489.00  
calculated, H01a + H01b + H01c +  
H01d)

### **Annual Visits:**

Library Visits (VISITS, IMLS data element #501)

This is the total number of persons entering the library for whatever purpose during the year.

Note: If an actual count of visits is unavailable, determine an annual estimate by counting visits during a typical week in October and multiplying the count by 52. A “typical week” is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).

(Vermont guidance) Every entry to the library should be counted as a visit regardless of whether the visitor checked out materials, used a computer, attended a program, used the restroom, or stepped in momentarily. People who do not physically enter the library building (e.g. for outside programs) should not be included.

H02a Annual Visits 69,428

H02b Library Visits Reporting Method CT - Annual Count

### **Reference transactions:**

H03a Annual Reference Transactions 1,750

H03b Reference Transactions ES - Annual Estimate Based  
Reporting Method on Typical Week(s)

H03c How many patrons were trained 350  
on technology one-on-one at the  
library?

### **E-Material Circulation**

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

(Vermont guidance) Circulation of downloadable items from Overdrive/Libby, Palace Project, Hoopla, Boundless, CloudLibrary, Freading, IndieFlix, Biblio+, Zino, Pressreader, Flipster, and similar services. If you have trouble finding this number, reach out to your vendor or consortia. For help with Palace Project numbers, contact Joshua Muse. If you don't offer a category, please enter 0. If don't know the circulation count for a category, please enter M (for missing).

H04a E-Book Circulation

H04b E-Serial Circulation

H04c E-Audio Circulation

H04d E-Video Circulation

H04e Total E-Materials Circulation. 13,164

This line is for a TOTAL count of all e-books, e-serials, e-audio, and e-video, if you are unable to separate them by category. If you have entered data for the sub-categories above, do not make any entry on this line.

H04f **TOTAL ELECTRONIC ITEM CIRCULATION** (system calculated, H04a + H04b + H04c + H04d + H04e) 13,164.00

**Database Usage:**

H05 Online Database Usage 14,952

**Physical Circulation:**

Physical Item Circulation (PHYSCIR, IMLS data element #553)

The total annual circulation of all physical library materials of all types, including renewals.

Note: Count all physical materials in all formats that are charged out for use outside the library. Interlibrary loan transactions included are only items borrowed for users. Do not include items checked out to another library.

(Vermont Guidance) Please specify the circulation count of physical materials by age. This includes curbside pickup and patron delivery. Do not include interlibrary loan items sent to other libraries.

- If you can report the circulation count for all three age categories, enter those in H05a - H05c.
- Or if you don't separate Young Adult items, enter 0 for YA circulation (H05b), and enter Adult and Children's circulation (H05a and H05c) normally.
- Or if you can report the total circulation count for physical materials but aren't sure of one or more age categories, enter that number for Total (H05d) and leave H05a – H05c blank.
- Or if you're not sure of the age categories or overall total, enter M (for Missing) for Total H05a-d.

H06a Adult physical item circulation.

H06b Teen/Young Adult physical item circulation

H06c Children physical item circulation

H06d This line is for a TOTAL count of all physical circulation, if you can't separate by age. If you have entered data for the sub-categories above, please do not make any entry on this line. 59,369

H06e	TOTAL PHYSICAL ITEM CIRCULATION (system calculated, H06a + H06b + H06c + H06d)	59,369.00
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H06f	Circulation of Other Physical Items	M
------	-------------------------------------	---

H06g	Automatic Renewal of Physical Materials	28,116.00
------	---	-----------

H06h	TOTAL PHYSICAL + ELECTRONIC CIRCULATION (system calculated, H04f + H06e)	72,533.00
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**Interlibrary loans (ILLs):**

(Vermont Guidance) This includes lending within your consortium, as well as traditional ILL both in and out of Vermont. It does not include transfers to a branch library. These categories mean "Provided to" other libraries, and "Received from" other libraries. In Clover, you can find these under "Borrower Statistics -> Requests Filled" and "Lender Statistics -> Requests Filled."

H07a	Provided To	1,297
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H07b	Received From	909
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## **Programming:**

### Synchronous Program Sessions

A synchronous (live) program session is any planned event which introduces the group attending to library services or which provides information to participants.

Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information. Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.

#### Include:

- All program sessions that are sponsored or co-sponsored by the library. For a program session to be sponsored or co-sponsored by the library, the library must contribute financial resources or staff time toward the program session. For a program session that is part of a larger community event (such as a farmer's market or festival), it is not necessary for the library to also sponsor or organize the larger event.
- Both on-site and off-site program sessions. For example, include a storytime at a farmer's market or a presentation to a school group about library resources conducted at a school.
- Live-streamed virtual (synchronous) program sessions that are sponsored or co-sponsored by the library.
- Program sessions with attendance of zero or one if they were intended for a group.
- If programs are offered as a series, count each program session in the series. For example, a film series offered once a week for eight weeks should be counted as eight program sessions.
- Each program session should only be counted once, regardless of the number of formats in which it is presented. For example, a program session that has both in-person and virtual attendance options should be counted as a single program session.

#### Exclude:

- Program sessions sponsored by other groups that use library facilities. For example, do not include a homeschooling group hosting a speaker in a meeting room without facilitation from library staff.
- Offsite outreach efforts that do not otherwise meet the definition of a program session. For example, do not include having a library card signup booth at a farmer's market.
- Recorded (asynchronous) presentations of program content; these should be counted in Total Number of Asynchronous Program Presentations (data element #620).
- Programming that is shared on the library's website or social media that is not sponsored or co-sponsored by the library. For example, do not include sharing a video from an author's website of him or her reading a book.
- Activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities.
- Passive or self-directed activities that do not occur at a scheduled time. For example, do not include leaving an art project or puzzle on a table for participants to complete.

(Vermont Guidance) Determining Age – Programs should be counted under the most accurate age category, not the most inclusive one. Focus on the “most-primary” audience. Some examples:

- A program meant for children but which parents attend is likely a children’s program, and the reverse.
- A program intended for 8-9 year old children, but which younger siblings can join, should still go under children 6-11.
- General Interest programs are intentionally intergenerational, or programs which (truly) equally appeal to more than one age group. Don’t use it as a catchall, since that will just make the age data less accurate.

Attendance – As a reminder, attendance is counted by the age category of the program, not the person. An adult at a Children’s 0-5 program goes under 0-5 attendance. A toddler at an adult program goes under adult. You *never* need to guess anyone’s age.

Is it a Program? – Tabling at a larger event is not a program, unless you offer an actual program (storytime would count, library card signup or book giveaway would not). These should instead go under Outreach Activity (H21). Programming does not include trustees meetings or other logistical/planning events.

### Programing by Age Category

(Vermont Guidance) Specify the number of programs by age category:

- If you can report the number of programs for every age, enter them. If any are zero, enter 0.
- Or if you can report the program total but aren’t sure of one or more age categories, enter the total in H13a.
- Or if you’re not sure of the program total, enter M (missing) for H13a.

Specify program attendance by age category (Reminder – We’re counting the age of the program, not of each attendee):

- If you can report the attendance for every program age, enter them. If any are zero, enter 0.
- Or if you can report the total attendance but aren’t sure of one or more age categories, enter the total in H13b.
- Or if you’re not sure of your attendance total, enter M (missing) for H13b.

If there are categories with programs but zero attendance, or attendance but zero programs, and you didn’t enter a total number for one or the other (H13a or b), then something is wrong. You can also look at the ratio checks (H08c-H12c) to see if any of them look too low or high.

### Children Ages 0-5

H08a Number of Synchronous Program Sessions Targeted at Children Ages 0-5 179

H08b Attendance at Synchronous Programs Targeted at Children Ages 0-5 4,153

H08c **AVG. ATTENDANCE AT CHILDREN AGES 0-5 PROGRAMS** 23.20  
(system calculated, H08b / H08a)

### Children Ages 6-11

H09a	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	80
H09b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	2,270
H09c	<b>AVG. ATTENDANCE AT CHILDREN AGES 6-11 PROGRAMS</b> (system calculated H09b / H09a)	28.38

### Young Adults Ages 12-18

H10a	Number of Synchronous Program Sessions Targeted at Young Adults Ages 12-18	24
H10b	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	407
H10c	<b>AVG. ATTENDANCE AT YOUNG ADULT AGES 12-18 PROGRAMS</b> (system calculated, H10b / H10a)	16.96

### Adults Age 19+

H11a	Number of Synchronous Program Sessions Targeted at Adults Age 19 or Older	195
H11b	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	2,464
H11c	<b>AVG. ATTENDANCE AT ADULT AGE 19+ PROGRAMS</b> (system calculated, H11b / H11a)	12.64

### General Interest Programs

H12a	Number of Synchronous General Interest Program Sessions	0
H12b	Attendance at Synchronous General Interest Programs	0
H12c	<b>AVG. ATTENDANCE AT GENERAL INTEREST PROGRAMS</b> (system calculated, H12b / H12a)	0.00

## Overall Totals

H13a This line is for a TOTAL number of program sessions, if you can't separate by age. If you entered anything in H08a, H09a, H10a, H11a, or H12a, don't enter anything here.

H13b This line is for a TOTAL number of program attendance, if you can't separate by age. If you entered anything in H08b, H09b, H10b, H11b, or H12b, don't enter anything here.

H13c **AVG. ATTENDANCE AT ALL PROGRAMS** (system calculated, H13b / H13a) 0.00

H14a **TOTAL PROGRAM SESSIONS** (system calculated, H08a + H09a + H10a + H11a + H12a + H13a) 478.00

H14b **TOTAL PROGRAM ATTENDANCE** (system calculated, H08b + H09b + H10b + H11b + H12b + H13b) 9,294.00

## Programming by Location

(Vermont Guidance) Specify the number of programs by location:

- If you know the number of programs for offsite and virtual, enter them (the remainder are assumed to be onsite).
- If any are zero, enter 0.
- Or if you're not sure of offsite or virtual, enter M (missing).

And specify program attendance by location:

- If you know the attendance for offsite and virtual, enter them (the remainder are assumed to be onsite). If any are zero, please enter 0.
- Or if you're not sure of offsite or virtual, enter M (missing).

If you have locations with programs but no attendance, or attendance but no programs, and you didn't enter M for missing, then something is wrong. You can also look at the ratio checks (H15c-H17c) to see if any of them look too low or high.

## Offsite Programming

H15a Number of Synchronous In-Person Offsite Program Sessions 14

H15b Synchronous In-Person Offsite Program Attendance 845



H15c AVG. ATTENDANCE AT OFFSITE PROGRAMS (system calculated, H15b/H15a) 60.36

### Virtual Programming

H16a Number of Synchronous Virtual Program Sessions 24

H16b Synchronous Virtual Program Attendance 341

H16c AVG. ATTENDANCE AT VIRTUAL PROGRAMS (system calculated H16b / H16a) 14.21

### Onsite Programming

H17a NUMBER OF SYNCHRONOUS IN-PERSON ONSITE PROGRAM SESSIONS (system calculated, H14a – (H15a + H16a)) 440.00

H17b SYNCHRONOUS IN-PERSON ONSITE PROGRAM ATTENDANCE (system calculated, H14b – (H15b + H16b)) 8,108.00

H17c AVG. ATTENDANCE AT ONSITE PROGRAMS (system calculated, H17b / H17a) 18.43

### Non-Library Sponsored Programs:

This question asks about programs held in library facilities but not sponsored by the library. It includes events whether they were open or closed to the public, during open hours or after hours.

H18 Number of Non-library sponsored programs, meetings, and events held in library facilities. 472

### Recorded Programming:

(Vermont guidance) These questions focus on recorded library–sponsored programs made available online. This includes programs that were originally shown live on social media, or were entirely prerecorded before posting.

H19a Total Number of Asynchronous Program Presentations 18

H19b Total Views of Asynchronous Program Presentations within 30 Days 512

## Outreach Events:

(Pilot question in 2024) This question asks about outreach events that library staff or volunteers participate in. It includes informational presentations, tabling at larger events, parades, and other events that publicize the library and library services, but that don't meet the level of a program.

H20 Number of outreach events 20

## Self-Directed Activities:

This is an activity that library staff provide for patrons, typically for a limited time. Unlike traditional programming, it does not require direct staff interaction while the activity is being completed.

H21a How many self-directed activities were offered? Each time you update an activity with all new content, it should count as a new activity. 20

H21b What types of activities? Please use brief descriptions. Passive crafts, hygiene program, plant exchange, free book give away carts and little free libraries, community garden, light therapy station, Story Walk

H21c Roughly how many patrons do you think took part in these activities? This can be a broad estimate. 450

## Deliveries:

For the following questions, count number of times library staff delivered library materials directly to the homes of library patrons or to partner agencies, not number of items delivered.

H22a Number of deliveries to individuals' homes. 225

H22b Number of deliveries to childcare providers and centers. 6

H22c Number of deliveries to other sites. 0

H22d **TOTAL DELIVERIES (system calculated, H22a + H22b + H22c)** 231.00

## Computer Services:

H23 Number of Internet Computers Used by General Public 29

H24a Number of Uses (Sessions) of Public Internet Computers Per Year 4,212

H24b	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
H25a	Does your library offer public WiFi?	Yes
H25b	Wireless Sessions	47,280
H25c	Reporting Method for Wireless Sessions	CT - Annual Count

## ILS Software

Rather than entering your ILS system in the survey, please go to the following link, and make sure that your library's information is up to date (if not, please email Josh) - [http://bit.ly/vtlib\\_ils\\_list](http://bit.ly/vtlib_ils_list)

## I. Annual Report Final Questions and Signature

I01	Were there any big events or important factors that might explain large changes in your stats for this reporting period? Examples could include closures, construction, staffing changes, audience changes, or any other explanations for large shifts.	We did not complete a report last year.
I02	Can you think of anything we could do to make the report easier to manage? Are there specific sections that are unclear, or topics that are hard to gather data for? Or do you have any feedback on the report, including questions, survey, instructions, and training?	I would love to have a way to count wi-fi users.
I03	Name of the person who completed this report	Kristin Baumann
I04	Title/Position of the person who completed this report	Director
I05	Date	1/24/2025

## CERTIFICATION

I have examined this application, and I hereby certify on behalf of the library that

- 1) the information provided is true and correct; and
- 2) all requirements for a complete application have been fulfilled; and
- 3) the library authorizes the State of Vermont Department of Libraries to verify the information provided, if necessary.

Director: Kristin Baumann

Date: 01/27/2025

Chairperson, Board of Trustees: Nancy Pope

Date: 01/28/2025

## Survey Completion Instructions

**Final Steps** - After completing the survey, and double-checking your information, you'll want to click the Save button for the current page, then click *Status* in the upper-middle of the page. You will see three tabs listed under Status.

**Edit Checks** – These occur when the system detects that the submitted data is significantly different from the previous year or is otherwise outside the expected number. The system shows what it thinks is “wrong,” and asks for an explanatory annotation (note) under the Federal, State, or Local tab. You must enter a note in the appropriate tab for each edit check before you can go on. Click *Save* in the upper or lower right-hand corner after entering notes. If you have any questions about edit checks, reach out to Joshua Muse.

**Unanswered Questions** – Clicking on this tab will show required questions that have not been filled in yet. These often hinge on completing fields for which you have no data. In general, you should enter 0 if it's something you don't do, and M (for missing) if it's something you don't have the number for.

**Flagged Questions** – While filling out the survey, you can click the flag next to a question to mark it for later. The *Flagged Question* tab shows any questions that you've flagged. This is for your own use, though you must make sure all flags have been turned off before you can submit.

**Submittal** – Once you have dealt with all Edit Checks and Unanswered Questions, you should click *Submit* in the upper right-hand corner. The system will double check, and then you can click *Submit* in the center of the page. If you're stuck here, get in touch with Joshua Muse.

**Printing** – To print your submission, click the printer icon in the upper portion of the page. You can choose to print just the current year's data, a blank form (without data), or to include the current and previous year's data. On the next page, click print. Depending on your browser, you may be able to print/save as PDF – look for that option where you would choose your printer. Get in touch with Joshua Muse if you need any help with printing or PDF's.



FY26

BUDGET PRESENTATION

OF THE BARRE PARTNERSHIP



2024

# Barre Ribbon Cuttings



**VERMONT FEDERAL**  
CREDIT UNION



**Foxy's**




NELSON **ACE** HARDWARE







-  **SUPPORTING 18 LOCAL VENDORS**
-  **WINTER MARKET SUPPORTS THE OLD LABOR HALL**
-  **OFFERS EBT, FARM TO FAMILY AND CROP CASH**
-  **\$9,579 IN SALES AT MARKETS IN 2024**



*Barre farmers market*

**EVERY WEDNESDAY  
JUNE - SEPTEMBER  
3:30PM-6:30PM  
CITY HALL PARK**







 **SUPPORTING 13 LOCAL BANDS/ARTISTS**  
 **PROMOTING 25 LOCAL BUSINESSES**  
**(FOOD TRUCK VENDORS & SPONSORS)**  
 **200+ LOCALS ATTEND WEEKLY**





# Barre HERITAGE -FESTIVAL- *And Homecoming Days*



**CELEBRATING COMMUNITY & HERITAGE**  
**SUPPORTING OVER 65 VENDORS & 15 BANDS/ARTISTS**  
**BRINGS OVER 20,000 INTO OUR COMMUNITY**  
**2 BUSINESSES HOLDING SALES/EVENTS BRING IN OVER \$75,000 DURING HERITAGE FESTIVAL WEEKEND**







# HALLOWEEN IN BARRE 2024

## HALLOWEEN COSTUME PARADE, TRUNK OR TREAT, BUSINESS COSTUME CONTEST & DOWNTOWN TRICK OR TREAT!



A wide-angle photograph of a busy street during a Halloween costume parade. A large crowd of people in various costumes is walking down the street. In the foreground, a person is wearing a bright blue beanie. To the right, a person is dressed as a pirate in a red coat and hat. The street is lined with buildings and trees with autumn foliage.

 OVER 500 ATTENDED COSTUME PARADE AND/OR TRUNK OR TREAT

 OVER 1,200 ATTENDED DOWNTOWN TRICK OR TREAT









# 10TH ANNUAL



 **SUPPORTED VETERANS IN OUR COMMUNITY FOR 10 YEARS**  
 **THIS EVENT HAS RAISED AND DONATED OVER \$125,000 TO SUPPORT VETERANS IN AND AROUND OUR COMMUNITY**



# 26<sup>TH</sup> ANNUAL EMPLOYEE APPRECIATION DINNER

WE CELEBRATED OVER 220 BARRE BUSINESS OWNERS AND EMPLOYEES DURING THE 2024 EVENT! MOST EVER!





# SMALL BUSINESS SATURDAY & LIGHT UP THE CITY







**110 VERMONT CRAFTING VENDORS SHOWCASED**



**OVER 50 VENDORS ON WAITLIST TO JOIN**



**OVER 6,500 SHOPPERS FROM AROUND THE STATE ATTEND THIS EVENT & SHOPPED & DINED IN BARRE THAT WEEKEND**

**MERRY**  
*Barre*  
**HOLIDAYS**  
**CRAFT FAIR**  
*at the*  
**BARRE AUDITORIUM**







# DESTINATION BARRE: UNLOCKING THE POTENTIAL OF OUR COMMUNITY

**BUILT ON GRANITE, SCULPTED BY COMMUNITY. EXPERIENCE OUR HERITAGE.**

*Destination Barre is dedicated to showcasing the vibrant culture, granite heritage, and natural beauty of our community. Our mission is to create unforgettable experiences for visitors by promoting sustainable tourism, supporting local businesses, and fostering a welcoming environment for all. We strive to enhance the quality of life for residents while celebrating the unique charm that makes Barre a monumental destination.*

**PRESENTED BY: THE BARRE PARTNERSHIP**

**EVENT: DESTINATION BARRE PROJECT – KICK OFF SOCIAL**

**DATE: 1.23.25**

# BENEFITS TO THE COMMUNITY

1

## ECONOMIC GROWTH

Through tourism

---

2

## JOB CREATION

In food & beverage, arts & entertainment, and retail

---

3

## HERITAGE PRESERVATION

Celebration of Barre's legacy

---

4

## COMMUNITY PRIDE

Strengthened identity

Opportunities for Barre's emerging food and art scene to thrive



A colorful illustration of a village scene. It features several houses in various colors (blue, orange, yellow, red) with windows and doors. There are green trees and a winding grey road with yellow dashed lines. The background is a light green hillside. The overall style is simple and cartoonish.

# NEW RESIDENT SOCIAL

Thursday, March 6, 2025  
6:00PM

**BARRE SOCIAL CLUB**  
105 N. Main St, Barre

If you have moved to Barre (City or Town) within the past 6 months, please join us for a New Resident Social. Appetizers will be provided. Beer and wine available for purchase.

RSVP TO:  
[director@thebarrepartnership.com](mailto:director@thebarrepartnership.com)

# INSIGHTS ON SOCIAL MEDIA

**MARCH  
2024**



**MARCH  
2025**



**Page overview** [See more insights](#)

Last 28 days

Views	Reach	Content interactions	Follows
142,121	22,379	1,533	45

**7,514 FB FOLLOWERS**  
**1,553 INSTAGRAM FOLLOWERS**



# Business Testimonials

*"The Barre Partnership helped us establish Slowpoke on Barre's Main Street this year and we are so grateful. The partnership's connections throughout Barre help new businesses navigate opening and getting their name out there! The continued support, whether it is sharing our posts on social media or having monthly merchant meetings, is invaluable! Thanks BP!" Maddie, Slowpoke Exchange*

*"The Barre Partnership has been such a valuable resource as well as great support for all of us in Barre. During the pandemic and the floods Tracie would forward all information she received from SBA, VEDA, FEMA and any other organization that was available to help us. She made sure we had applications and deadlines. If there were questions, she found answers. The Barre Partnership is an important part of our downtown and we have been fortunate to have them." Mary Jane & Paul Magnan, Richard J Wobby Jewelers Inc.*



*"The Barre Partnership is an integral part of what makes Barre special. Tracie is extraordinarily engaged with the business community, supporting them on social media, messaging and most importantly, in person. She cares deeply about the Barre area businesses and the people that work in them and frequent them. During the July 2023 flooding she was on the front lines, going door to door asking what businesses needed and what she could do to help. She spent time with staff and owners helping to buoy their spirits during one of their darkest times. The Partnership coordinates SO many positive events in Barre! Grand Opening ribbon cuttings, concerts in the park, the banner program, farmers markets, food trucks and of course its exclamation point of summer- The Barre Heritage Festival. Tens of thousands of people take part in the events that the Partnership puts forth for Barre and the surrounding areas. The Barre Partnership also helps new businesses find space that's appropriate for their venture, makes sure they have the right team in place to succeed and then celebrates their success with a grand opening (or re-opening) ribbon cutting celebration. Barre is better place because of the Barre Partnership." Bob Nelson, Nelson Ace Hardware*



# Vendor Testimonials

"As a small-scale, home-based Barre business who does not have a traditional storefront, the work of The Barre Partnership to connect businesses with our community is absolutely vital. The winter and summer farmers markets give my customers easy, regular access to my products, and a way for me to advertise to new customers. Additionally, the Barre Heritage Festival and Merry Barre Craft Fair are my 2 biggest markets of the year, and I rely heavily on the sales those events bring in. My business would not be half as successful as it is without the dedication of Tracie and the Partnership."

"As a vendor at the Barre Farmers Market, we have seen firsthand the positive impact this market has on both our business and the local community. Not only does it provide a unique platform to connect with customers, but it also fosters a sense of community where local growers, artisans, and families come together to celebrate the best of what our community has to offer. The Barre Partnership's dedication to supporting local businesses and promoting sustainability has made a real difference, and we're proud to be part of this initiative. The support from Tracie and The Barre Partnership has been invaluable, and we're excited to continue contributing to the growth and enrichment of our community."



To whom it may concern

I am writing to give you my feedback on the Barre Partnership and how I feel they impact consumers, local artisans and vendors in our community. The Barre Partnership and Tracie Lewis give us a place to be able to sell our products to our community in a way that helps us feel connected with our community without having to have a storefront in which most cases most people would not be able to afford. The Heritage Festival, Concerts in the Park, the Barre Farmers Market, Merry Barre Holiday Craft Fair are an essential way for us to be able to sell our products, stay connected to our community, give us revenue we would not otherwise be able to make. This in turn gives the city revenue to help give back to the community with all the mentioned events above. These are just a few things I see from the Barre Partnership. I would like to thank Tracie Lewis who is a valuable asset to Barre and without her dedication and hard work these events may not be as well organized and successful. ~ Serena Wells



# Community Testimonials

My kids love going to the local farmers market, and the Concerts in the Park. Heritage Festival is always a hit, with tons of free activities, face painting, animal interactions, food trucks, and live music. They love the Halloween parade through downtown, the touch a truck events in Currier Park, and the horse-drawn sleigh rides in the winter. And they love seeing City Hall Park all lit up in the winter!!! Thank you to The Barre Partnership for all of these great free, family-friendly events year-round!!

The Barre Partnership is an essential pillar of the Barre community. Through its initiatives and events, the Partnership creates meaningful opportunities for people to come together, forming lasting bonds and memories. By bringing together individuals with a shared love for Barre, the Partnership strengthens the tight-knit nature of our community. It not only cultivates an atmosphere of collaboration but also supports local businesses, making Barre a more vibrant and thriving place to live and work. The impact of The Barre Partnership goes beyond its events—it serves as a true cornerstone of community spirit, where everyone can feel involved, valued, and connected.

The Barre Partnership - We, the people of the greater Barre area, are fortunate to have The Barre Partnership that organizes a variety of events that enhance the downtown. Throughout the year, these activities bring visitors and members of the community, out for affordable and accessible gatherings, entertainment and celebration. Their efforts bring in dollars that help support local businesses. The Barre Partnership highlights the spirit and hospitality that is Barre.



# Board & Volunteer Testimonials

“Being a board member for The Barre Partnership is a rewarding way to be involved in our community. Tracie’s leadership and vision allows us to grow each year and strengthen the connection with the residents and business owners we serve.” Hannah Lajeunesse

“The Barre Partnership is essential for the Barre Community. After working with Tracie for a short time in 2020, I saw firsthand how important it is to have a team of community focused individuals work together to unite Barre. Barre is full of rich history and tradition, while also being focused on the future. The Barre Partnership provides the necessary resources to honor the history and move forward as a community.” Drew Pecor

“Working alongside Tracie at the Barre Partnership was an incredibly rewarding experience. Through this collaboration, I gained firsthand understanding of the vital role community engagement plays in making a strong community. The Barre Partnership's initiatives have left a lasting impact on the community, bringing people together and creating memorable experiences. From the lively Concerts in Currier Park to the dynamic performance of Recycled Percussion, the Barre Partnership has consistently provided high-quality entertainment that appeals to a diverse audience. The Barre Heritage Festival is another shining example of the organizations dedication, celebrating the rich history and culture of our community while creating a sense of unity and pride among residents. The Farmers Market and Merry Barre Craft Show is yet another initiative that showcases the partnership's commitment to supporting local businesses and bettering the community. The Barre Partnership's ability to organize and execute such a wide array of events and programs is a testament to their dedication and passion for community development. Their efforts have made a significant difference in the lives of many residents, allowing for a sense of belonging and encouraging active participation within the community.” – Rebecca McKelvey, 2023 Spaulding High School Graduate

“I volunteer to be the President of the Barre Partnership because as a 10th generation Vermonter I know how important community is. I live here, work here and play here. It's my livelihood. I love my town and am passionate about making Barre the best place to live, work and play! The Partnership works hard to bring new residents and businesses to our downtown community while also catering toward our current residents and businesses. The Partnership brings us together as a community and I'm forever grateful for that! ”

Alicia Calcagni ~ Board President ~ Barre Town Resident ~ Stone & Browning Property Management



# THE BARRE PARTNERSHIP BUDGET

DESCRIPTION	FY25 APPROVED	FY26 PROPOSED	% INCREASE / [DECREASE]
Revenue:			
City of Barre Funding	\$70,000	\$72,100	3%
Town of Barre Funding	\$5,000	\$5,000	0%
Vermont Downtown Vibrancy Fund (State of VT funding through VT Downtown Coalition)	\$25,000	\$25,000	0%
Programs & Events (fundraising, grants & income for events such as Heritage Festival, Concerts, Farmer's Mkt etc.)	\$77,625	\$80,342	3.5%
Total Revenue:	\$177,625	\$182,442	3.25%
Expenses:			
Salary Expense (Executive Director & Social Media & Marketing Manager)	\$82,270	\$82,270	0%
Payroll Expense	\$6,380	\$6,380	0%
Program & Events (expenses paid for events such as Heritage Festival, Concerts, Farmer's Mkt etc.)	\$67,640	\$71,022	3%
Rent	\$2,400	\$2,400	0%
Insurance	\$2,800	\$2,800	
Advertising (internet, radio, tv, magazines, fb boosts)	\$8,000	\$8,000	
Telephone / Internet	\$2,000	\$2,000	0%
Professional Development (conferences, travel, meetings & workshops)	\$1,500	\$1,500	
Office Supplies / Expenses	\$2,020	\$2,020	0%
Total Expenses:	\$175,010	\$178,392	



# Questions?

[DIRECTOR@THEBARREPARTNERSHIP.COM](mailto:DIRECTOR@THEBARREPARTNERSHIP.COM)  
[THEBARREPARTNERSHIP.COM](http://THEBARREPARTNERSHIP.COM)  
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## **Report To the Barre City Council from Interim Executive Director Karl A. Rinker for the March 11, 2025 Meeting**

1. After months of hard work, we completed our new strategic plan in the late fall of 2024. Please let me know if you would like a copy.
2. In February 2024, BADC converted to a 501 C (3) nonprofit organization. This means that people can give money to our organization and deduct it from their income tax.
3. For many months in 2023 and 2024, ED participated in discussions with the White+Burke team on TIF district business needs, (re) design, and project growth for the City of Barre. Multiple initiatives are underway.
4. In May of 2024, there was an Economic Development Summit with a partnership between BADC and CVEDC, Barre Partnership, Central Vermont Chamber of Commerce, and other Local Development Corporations at the Granite Museum for a full day of workshops, exhibitors, and speakers. The theme was ‘Central Vermont ~ Growing Workforce and Skill Building Opportunities and the Empowerment of Women and BIPOC. Businesses and organizations were exhibitors and/or workshop presenters.
5. BADC started the Barre Community Relief Fund in 2023. To date, a little over \$500,000.00 has been raised, and almost that amount has been made in grants.
6. The Prospect Heights Development project was on the Regional Priorities List (RPL) at #1 in November 2023. Placement on the RPL provides invitations to other larger federal funding sources. A full independent third-party estimate of the cost and time frame for Prospect Heights was completed in November with DeWolfe Engineering and was submitted with the 2024 RPL application. The Proposed Purchase and Sale agreement for Prospect Heights was prepared and executed between Fecteau and the City of Barre. A grant for \$2,800,000 was applied for and awarded in 2024. In January of 2025, Governor



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Scott, in his budget address, included 1 million dollars for the Prospect Heights Development infrastructure project!!!! The City has also received tentative approval of a Senator Sanders-sponsored \$6.1 Congressional Delegated Spending (CDS) request awaiting the approval of Congress's FY 25 Federal Budget. The city has a contract with a civil engineering company to do due diligence on the land, which will be finalized in the spring of 2025. PHDI work is ongoing.

7. ED assisted Lisa St. Lawrence of Tasty Bites in finalizing business planning and construction for a classic diner in Barre City at the old Brazilian Restaurant location. The breakfast and lunch restaurant opened in the spring of 2024. We were able to grant her a loan from our Barre Revolving Loan Fund. Business counseling is ongoing with multiple visits.
8. ED assisted Maddie Cobb and Christi Fellerhoff with search and business planning for a women's and men's clothing store. The Slowpoke Exchange store opened at 124 North Main Street in April 2024.
9. The 8000 sq. ft. Frito Lay warehouse was completed at the Wilson Industrial Park in April 2024.
10. ED continues to work with Wayne Fontenella to assist with financing and plans for a breakfast and lunch restaurant at 167 S. Main St (The Iron Skillet)
11. ED assisted the new Barre Social Club in locating space in the City of Barre. They settled on moving into the space where the bike shop used to be at 155 North Main Street and opened in January 2025.
12. Ed assisted Fox Market with a BRLF loan, and they opened in January 2025 in the old Wheelock Building. Sidenote: The building was built by Karl A Rinker's great-grandfather.
13. ED communicated with rk Miles about two possible locations in Barre Town for their new facility. They eventually bought land in Berlin for their new store.



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14. In October 2024, ED showed the Southgate land in Websterville across the road from the old Wells & Lampson granite quarry to Central VT Career Center officials, including their architect. They walked away after hearing the asking price of 5 million! They also view 42 acres at Jockey Hollow, South Barre, owned by Lew Stowel. They were partially interested but were still looking and would prefer to be in Berlin. ED sent additional land info to them. They have recently settled on a piece of land in Lower Granitville and have recently approved the language for a purchase agreement for said land. The 42 acres of land that Stowel owns in Jocky Hollow could be used for housing.
15. Ed met with Jay Milne recently. He is looking for a tenant for his building on Summer Street behind the old Soups and Greens Restaurant. Ed is also working with him to purchase the inventory of another business when the owner is ready to sell.
16. ED met with Kyle Bellavance to show him two properties to move his business, Bellavance Landworks. He has outgrown his land in the Wilson Industrial Park and wants to find land closer to I-89. One property was too much money, and the other had too much dirt to move. The search is ongoing. He is currently looking at some land in the city
17. ED has met with Jay Southgate numerous times to provide advice about building approximately 30 small houses on his land in Websterville. The preliminary plans and his brochure are attached.
18. ED communicated with Pierre Couture about his continued house development on the East Barre-Websterville Road. His project is temporarily on the back burner.
19. ED has been working with Jim Ward to get him a loan from BRLF for his small manufacturing business at 103 South Main Street, Barre. He manufactures a product for fire departments to put their heavy hoses on after a fire to transport them back to the fire station. <https://hosedolly.com/>. He turned in his application for the loan on February 28, 2025.



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20. ED recently met with the owner of Devine Design at 301 North Main Street to find a new space for her business on North Main Street because she would be losing parking behind her business when the city constructs the 32-apartment complex on Seminary Street. ED assisted her in viewing multiple spaces. In the end, she decided to stay where she is because her landlord has procured additional parking behind her business. Sidenote: Karl A. Rinker's mother sold the Seminary Street land to the city around 1963. His grandfather sold the land where Devine Design is in the early 1900s.
21. ED recently met with Jay Carr. He wants to build 2 apartment buildings with 4 units each on land he owns on Cobble Hill Road and is looking for grants. ED is on the lookout for housing grants and has recently been advised of some new ones.
22. Ed recently showed Dan Violette space in the Blanchard Block and the old Central Market on Summer Street for a new restaurant and catering business. He recently closed his restaurants in the gas stations in South Barre and Berlin. He is currently working with the owner of Central Market to get rent figures based on the owner's refurbishing the building for his use. Negotiations are ongoing.
23. In late 2022, ED facilitated a manufacturing relationship with JA Larue in Canada to build industrial airport snow blowers, seen below on the left in Barre City under FAA approval. This equipment costs about \$150,000.00 per unit. This is a partnership between DMS Fabrication and Larue. As of January 2025, DMS has manufactured 25 blowers. They are now negotiating with LaRue to build large trucks that use the larger blowers seen below on the right. If this happens, DMS will expand its building and add workers.



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Blowers currently in production at DMS.



This truck, now at DMS, could be built in Barre in the future!

24. Since September 2024, ED has met with many property and business owners to discuss their plans.
25. Since September 2024, ED has spent a lot of time with an ED search with no luck so far. Recently, we hired an agency to assist with the search.
26. ED has been working on the 143 Main Street Initiative since September 2024. We recently hired Emily Hutchinson, a professional fund-raiser, to guide us in developing a fund-raising campaign. We could not have done this without her, and thank her very much. We are currently meeting with many potential donors to reach our 1.1-million-dollar goal with multiple donations in the works. We also thank Black River Design for providing us with a pro-bon future vision of what this property could look like,
27. ED recently started a Wilson Industrial Park committee headed by board member Pam White with business owners. The goal is to add businesses to the park, improve the park, and solve any problems in the industrial park.
28. ED recently met with Byron Atwood to discuss his purchase of land in the park to locate his Eames Furniture business. <https://www.eamesoffice.com/>.
29. ED is still working with Community Ride Share to find space for 12 electric cars and offices in the downtown area. ED thought we had found space in the David Ayers building, but he has decided to sell it instead of leasing it. Ed showed them the space at 139 Main Street on March 5, 2025. The client and the landlord are in talks about how to fit up the building at this time.





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30.ED continually meets with developers to assist with filling spaces.

Respectfully Submitted by;

Karl A. Rinker

Interim Executive Director

**Barre Area Development Inc**  
**Profit & Loss Budget vs. Actual**

	July 2022 through June 2026 First 6 Months				
	Actual Jul '22 - Jun 23	Actual Jul '23 - Jun 24	Actual Jul '24 - Dec 25	24-25 Budget	PROPOSED 25-26 Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
400 - City of Barre	52,779.00	81,335.00	30,426.50	60,853.00	67,881.52
410 - Town of Barre	52,780.00	64,840.00	32,275.00	64,550.00	67,880.80
425 - Individua, Business Contributions	0.00	0.00	0.00		
430 - Interest-Savings	1,271.04	4,722.49	3,542.47	4,722.00	4,060.92
435 - Other Income	0.00	2,380.00	1,400.00		
449 - Consultant Services	0.00	0.00	0.00	0.00	
460 - 143 Main Street Project					
462 - Donations	0.00	0.00	0.00		
Total 460 - 143 Main Street Project	0.00	0.00	0.00		
<b>Total Income</b>	<b>106,830.04</b>	<b>153,277.49</b>	<b>67,643.97</b>	<b>130,125.00</b>	<b>139,823.24</b>
<b>Expense</b>					
500 - Marketing					
501 - Industrial Park Marketing	0.00	0.00	0.00		
500 - Marketing - Other	2,275.00	6,832.74	1,990.38	1,989.96	0.00
Total 500 - Marketing	2,275.00	6,832.74	1,990.38	1,989.96	0.00
508 - Economic Development Strategies	0.00	1,498.57	0.00		
510 - Bank/Credit Card Service Charge	120.00	0.00	0.00		
515 - Website Expense	0.00	269.28	625.21	500.04	510.00
516 - Website Hosting	684.69	1,742.76	1,117.57	1,832.04	1,868.64
520 - Rent	4,800.00	4,800.00	2,800.00	4,800.00	4,824.00
530 - Insurance					
531 - Insurance - Liability, D and O	966.00	994.00	1,023.00	1,023.00	1,053.72
532 - Insurance BOP	868.00	774.00	984.20	1,047.00	1,078.44
533 - Workmen's Comp Insurance	1,070.00	658.00	-54.00	657.96	677.76
530 - Insurance - Other	0.00	0.00	0.00	0.00	0.00
Total 530 - Insurance	2,904.00	2,426.00	1,953.20	2,727.96	2,809.92
535 - Telephone Service	1,020.39	491.86	348.81	492.00	531.36
536 - Internet expense	1,370.60	1,361.67	1,385.77	1,620.00	1,668.60
537 - Email	404.03	0.00	0.00		
540 - Legal and Accounting					
541 - Accounting Fees	1,600.00	2,040.00	2,100.00	2,100.00	2,100.00
542 - Bookkeeper	1,850.00	1,925.00	1,225.00	2,250.00	2,400.12
543 - Legal Fees	0.00	11,945.46	-2,219.96	5,000.04	5,250.00
540 - Legal and Accounting - Other	-160.00	0.00	0.00		
Total 540 - Legal and Accounting	3,290.00	15,910.46	1,105.04	9,350.04	9,750.12
545 - Outside Contract Services	0.00	4,624.10	0.00		
550 - Payroll Expenses					
Suta	0.00	0.00	0.00		
551 - Executive Director	63,961.38	91,783.10	51,653.81	91,782.96	100,961.28
552 - Administrative	31,200.00	28,720.00	1,120.00	1,119.96	1,119.96
553 - SocialSec/Medi	7,279.96	9,218.42	4,237.77	9,218.04	10,139.76
554 - Health Insurance	9,357.12	19,996.50	7,092.72	21,278.04	21,916.32
550 - Payroll Expenses - Other	2,007.78	1,364.76	2,090.87	1,529.04	1,544.28
Total 550 - Payroll Expenses	113,806.24	151,082.78	66,195.17	124,928.04	135,681.60
560 - Office Supplies	480.53	1,288.92	97.51	500.04	504.96
565 - Office Equipment & Software	365.54	0.00	0.00	0.00	0.00
566 - Computer Services	63.00	0.00	0.00	0.00	
570 - Postage, Mailing Service					
569 - Mail box rent	0.00	0.00	0.00		
570 - Postage, Mailing Service - Other	6.00	0.00	203.62	800.04	800.04
Total 570 - Postage, Mailing Service	6.00	0.00	203.62	800.04	800.04
571 - Dues / Memberships	40.00	374.00	207.00	374.04	374.04
572 - Meetings & Conferences					
572.1 Economic Dev Summit Exp	0.00	6,026.98	1,800.00		
572.2 Economic Dev Summit Inc	0.00	-4,095.00	-700.00		
572 - Meetings & Conferences - Other	273.52	0.00	175.00	2,000.04	0.00
Total 572 - Meetings & Conferences	273.52	1,931.98	1,275.00	2,000.04	0.00
573 - Mileage	498.07	451.95	262.00	450.96	455.52
574 - Meals ED and guests	176.43	1,268.43	24.66	1,268.04	600.00
580 - Business Recruitment	74.85	0.00	0.00	8,000.04	8,000.04
590 - Depreciation Expense	354.92	567.86	0.00		
600 - Donations	0.00	0.00	0.00		
700 - Miscellaneous	142.89	0.00	6.28	0.00	
710 - ED Recruitment	2,368.38	0.00	4,162.28		
<b>Total Expense</b>	<b>135,519.08</b>	<b>196,923.36</b>	<b>83,759.50</b>	<b>161,633.28</b>	<b>168,378.84</b>
<b>Net Ordinary Income - Deficit Spending</b>	<b>-28,689.04</b>	<b>-43,645.87</b>	<b>-16,115.53</b>	<b>-31,508.28</b>	<b>-28,555.60</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
701 - PPP Loan Forgiveness	0.00	0.00	0.00		
Total Other Income	0.00	0.00	0.00		
Net Other Income	0.00	0.00	0.00	0.00	0.00
<b>Net Income</b>	<b>-28,689.04</b>	<b>-43,645.87</b>	<b>-16,115.53</b>	<b>-31,508.28</b>	<b>-28,555.60</b>

# Agenda Item #8-F

March 11, 2025

## Potential Charter Changes

Appointed Clerk

Sale of City property

Fund balance

### **Sec. 205. Officers elected.**

(a)(1) The legal voters shall elect biennially a Mayor, ~~and one person to serve as Clerk and Treasurer~~. (Amend. of March 2, 2021)

(2) Annually, the legal voters of each ward shall elect from among the legal voters of their respective wards one councilor for a term of two years.

(3) Annually, the legal voters shall elect three school commissioners to serve for a term of three years, as follows:

(A) at the 2019 annual City meeting, and each successive three-year cycle after that, three school commissioners;

(B) at the 2020 annual City meeting, and each successive three-year cycle after that, two school commissioners;

(C) at the 2021 annual City meeting, and each successive three-year cycle after that, two school commissioners (Amend of 5/17/16)

(b) The legal voters shall elect annually Spaulding Union High School District School Board members in the manner, number, and term limit as is specified in the Barre City/Barre Town Union High School Agreement, dated November 30, 1986, or any such successor document. (Amend of 5/8/12)

### **Sec. 301. {Governing body.}**

The City shall be governed by an elected Council and by an appointed City Manager and by such other officers and employees as may be duly appointed pursuant to this charter, City ordinances or general laws of the State of Vermont. (Amend of 5/8/12)

(1) The City Council shall consist of the Mayor and two (2) councilors for each ward who shall serve for a term of two (2) years. (Amend of 5/8/12)

(2) Within the limitations of the foregoing, the council shall have the power to:

(a) Appoint and remove the City Manager and supervise, create, and abolish offices, commissions or departments other than the offices, commissions or departments established by this charter.

(b) Assign additional duties to offices, commissions or departments established by this charter, but may not discontinue or assign to any other office, commission or department duties assigned to a particular office,

commission or department established by this charter.

- (c) Make, amend, and repeal ordinances.
  - (d) Adopt an official seal of the City.
  - (e) Appoint and remove the clerk.**
- (3) The Council shall adopt the budget of the City, as provided herein. (Amend. of 3/02/82)
  - (4) All City employees, to include full-time and part-time, are prohibited from holding the office of councilor or mayor. (Amend. of 11/07/00)(Amend of 5/8/12)

**Sec. 313. {Sale or lease of City property.}**

The City Council may authorize the sale or lease of any real or personal estate belonging to the City, and all conveyances, grants or leases of such real estate shall be signed by the Mayor **or another councilor as agreed upon by a majority vote of the City Council.**

**Sec. 601. Payment of taxes.**

(a) Taxes on real and personal property shall be paid in four (4) equal payments, with one-fourth of the annual tax bill for each taxpayer due and payable on August 15, November 15, February 15, and May 15 of each year to the City Treasurer, unless otherwise changed by the City Council. (Amend. of 9/13/88) (Amend of 5/8/12)

(b) At the close of the fiscal year, **unless otherwise disposed of in the manner provided by law or set in reserve by the City Council,** any unexpended funds remaining from the City budget [~~may be retained if approved by vote of the City Council, as an undesignated fund balance for future use. Any funds retained pursuant to this provision shall be limited to an amount not greater than five percent of the City budget. Any amount remaining in excess of five percent in the City budget must be used in the subsequent budget to cut the tax rate~~] **shall be carried forward as revenue in the General Fund for the next ensuing fiscal year. Any deficit existing at the end of the fiscal year shall be liquidated in the manner provided by law.** (Amend of 5/8/12)



# City of Barre, Vermont

*“Granite Center of the World”*

## **ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 3/11/25**

### **Agenda Item No. 8-G**

**AGENDA ITEM DESCRIPTION:** Discussion of governance committee

**SUBJECT:** Creation of a standing committee to review and revise the ordinances and charter of Barre City

**SUBMITTING DEPARTMENT or PERSON:** Councilor Stockwell

**STRATEGIC OUTCOME/PRIOR ACTION:** Create a committee that would 1) review the ordinances and charter to flag outdated sections or sections in need of revision and 2) assist Council when requested in developing revised or new ordinances and charter.

**EXPENDITURE REQUIRED:** There will be increased legal fees due to review of ordinance or charter drafts (expenditure information inserted by the Manager)

**FUNDING SOURCE(S):** This will be another recurring cost source for the legal budget (funding source information inserted by the Manager)

**LEGAL AUTHORITY/REQUIREMENTS:** §304 of the City Charter:

*Sec. 304. {Role of council in relation to administrative service appointment of committees.} It is the intention of this act that the City Council shall act in matters as a body. The council shall deal with the administrative service solely through the manager and shall not give orders to any subordinates of the manager, either publicly or privately. Nothing herein contained shall prevent the City Council from appointing committees or commissions of its own members, or of citizens to conduct investigations into the conduct of any officer or department, or any matter relating to the welfare of the City, and delegating to such committee or commissions such powers of inquiry as the City Council may deem necessary.*

### **BACKGROUND/SUPPLEMENTAL INFORMATION:**

Charter and ordinances have no periodic or systemic review, yet the City remains responsible for the content. Revision happens now when a new ordinance or a charter change is proposed. The writing and revision is done by the person proposing the change, and this may be a fine process, but greater oversight and uniformity would be achieved by a standing committee.

**ATTACHMENTS:** PowerPoint presentation

### **RECOMMENDED ACTION/MOTION:**

*Move to create a standing committee to review ordinances and charter and to revise and create ordinances and charter as directed by Council.*





# Committee for charter and ordinance review

A process for ensuring a review

# Why a new committee



KEEP ORDINANCES AND  
CHARTER CURRENT



CATCH OUTDATED  
ORDINANCES AND  
CHARTER

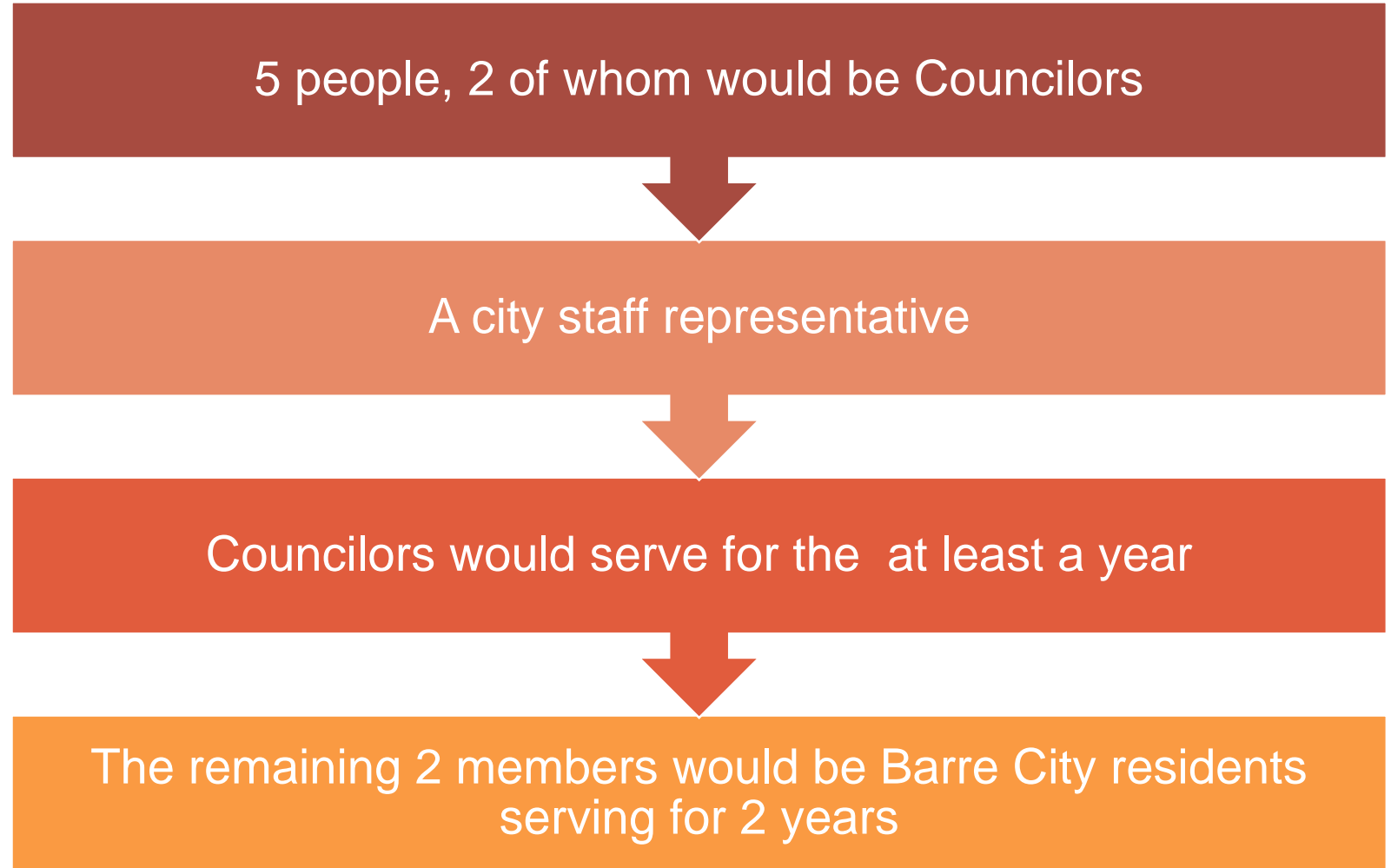


IMPROVE CONSISTENCY  
OF WRITTEN CHANGES



DEVELOP REVISIONS OR  
CHANGES THROUGH A  
GROUP PROCESS

# What would be the make-up of the committee?



**How often  
would they  
meet?**

They would meet every other  
month from June through  
December



They would meet monthly from  
January through May when the  
Council tends to be busier.

# What would they do?

Elect	Elect a chair at the first meeting
Agree	Agree to read sections of the charter and ordinances as preparation for upcoming meetings.
Flag	Flag any sections that are inaccurate or outdated.
Bring	Bring inaccurate/ outdated sections to the notice of the Council not more than monthly.
Respond	Respond to Council requests for revision or development of ordinances or the charter.



# So, what exactly would be the charge?



THE STANDING COMMITTEE WOULD BE CHARGED WITH ADVISING THE COUNCIL ON THE REVIEW, REVISION, AND DEVELOPMENT OF MATERIALS FOR THE ORDINANCES AND CHARTER OF BARRE CITY, VERMONT.



THE END



# City of Barre, Vermont

*“Granite Center of the World”*

**ACTION ITEM BRIEFING MEMO  
CITY COUNCIL AGENDA ITEM  
CITY COUNCIL AGENDA: 03-11-2025**

**Consent Item No.:** \_\_\_\_\_ **Discussion Item No.** \_\_\_\_\_ **Action Item No.** 8-H

**AGENDA ITEM DESCRIPTION:**

*Review list of funding requests for annual meeting ballot*

**SUBJECT:**

*Same*

**SUBMITTING DEPARTMENT/PERSON:**

*Cheryl Metivier, clerk/treasurer*

**STAFF RECOMMENDATION:**

*Review as outlined in Outside Organization Funding Policy (2021)*

**STRATEGIC OUTCOME/PRIOR ACTION:**

*As per policy:*

- 1. Establish fair, consistent & predictable process for outside organization funding requests*
- 2. Manage upward pressure on the tax rate*

**EXPENDITURE REQUIRED:**

*Allocations as approved by the voters*

**FUNDING SOURCE(S):**

*General fund*

**LEGAL AUTHORITY/REQUIREMENTS:**

*VERMONT STATUTES ANNOTATED, Title 17. Elections. §2642*

*(3)(A) The [annual meeting] warning shall also contain any article or articles requested by a petition signed by at least five percent of the voters of the municipality and filed with the municipal clerk not less than 47 days before the day of the meeting.*

*BARRE CITY CHARTER, Chapter 2. Sec. 202. Time of elections and meetings.*

*(c) The warning for annual and special City meetings shall, by separate articles, specifically indicate the business to be transacted, including the offices and the questions to be voted upon. The warning also shall contain any legally binding article or articles requested by 10 percent of the registered voters of the City. Petitions requesting that an article or articles be placed on the warning shall be filed with the City Clerk on or before the filing deadline set forth in 17 V.S.A. § 2642(a)(3).*

*BARRE CITY CHARTER, Chapter 3. Sec. 307. {Powers of City; policy matters; appointment of certain officers.}*

*All powers of the City and the determination of all matters of policy shall be vested in the City Council except as otherwise provided by this act or by general law.*

*BARRE CITY CHARTER, Chapter 4. Sec. 406. Budget.*

*The City Manager shall prepare his or her recommended budget for the next fiscal year and present the same to the City Council not later than 45 days prior to the annual meeting date each year. At the same time, the City Manager shall submit his or her request for a specific sum of money under provisions of Section 207 of this chapter.*

[BARRE CITY OUTSIDE ORGANIZATION FUNDING POLICY](#)

**BACKGROUND/SUPPLEMENTAL INFORMATION:**

*Beginning in October the clerk emailed the Outside Organization Funding Policy and updated application to those organizations who received voter approval for FY25 at the 2024 annual meeting. The deadline to submit their applications and support materials requesting placement on the 2025 annual meeting ballot was January 2, 2025. As of the deadline, 18 applications and support materials were received (see attached spreadsheet).*

*The attached packet includes the applications, narrative responses, and financial documents. Other support materials are on file in the clerk's computer.*

**LINK(S):**

*Embedded*

**ATTACHMENTS:**

- *List of requesting organizations for 2025 annual town meeting ballot (FY26 funding)*
- *Applications for each requesting organization*

*For detailed documents click [2026 Funding Requests Application FY26](#)*

**INTERESTED/AFFECTED PARTIES:**

*Clerk's office, Finance Department, Barre City voters and taxpayers*

**RECOMMENDED ACTION/MOTION:**

*Review list, and (as per policy) "determine outside organization funding amounts within the Manager's recommended budget, not to exceed the prior year's budget..."*

Annual Meeting Funding Requests

As per 17 VSA 2642(a)  
and Barre City policy

<b>Organization</b>	<b>Contact</b>	<b>City</b>	<b>FY24-25</b>
Barre Area Senior Center	Kim Stinson	Barre	\$ 7,500
Barre Partnership - Heritage Festival	Tracie Lewis	Barre	\$ 5,000
Capstone Community Action, Inc. (FKA CVCAC)	Yvonne Lory	Barre	\$ 3,000
Central VT Adult Education (Barre Learning Center)	Brian Kravitz	Barre	\$ 7,700
Central VT Council on Aging (merge w/ RSVP 2024)	Leanna Hoppe	Barre	\$ 18,000
Central VT Home Health & Hospice	Kelly Finnegan	Barre	\$ 28,000
Circle (FKA Battered Women's Shelter & Services)	Karol Diamond	Barre	\$ 2,000
Community Harvest of Central Vermont	Allison Levin	Berlin	\$ 1,500
Elevate Youth Services (FKA Wash Co Youth Serv. Bureau)	Kreig Pinkham/Nicole Bachand	Montpelier	\$ 5,000
Family Center of Washington Co.	Joann Jenkins	Montpelier	\$ 3,500
Good Samaritan Haven	Meredith Warner	Barre	\$ 1,500
Mosaic Vermont (FKA Sexual Assault Crisis Team)	Anne Ward	Barre	\$ 2,500
OUR House of Central VT	Rebecca Duranleau	Barre	\$ 500
People's Health & Wellness Clinic	Dan Barlow/Jodie Murray	Barre	\$ 3,000
Rainbow Bridge Community Center	Freesia Perricone	Barre	\$ 3,000
VT Association for the Blind & Visually Impaired	Sam Gougher	S. Burlington	\$ 1,000
Washington Co. Diversion Program	Meg Rizzo	Barre	\$ 2,500
Washington Co. Mental Health	Clare Kimmel/Heather Slayton	Montpelier	\$ 10,000
<b>TOTAL</b>			<b>\$ 105,200</b>

[2026 Funding Requests Application FY26](#)