

REGULAR COUNCIL MEETING Tuesday, January 28, 2025 6:00pm

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUDtclldqSUVGQT09>

Zoom Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile 929-205-6099

Page	Agenda Item
	1. Call to Order – 6:00PM
	2. Adjustments to the Agenda
	3. Visitors & Communications
	4. Consent Agenda
4	A. Approval of Minutes i. Meeting of 1/14/25
10	B. Clerk’s Office Licenses & Permits
11	C. Appoint Manager as ethics liaison
12	D. Approve certificate of highway mileage
16	E. Approve Planning Commission letter of support for future battery storage facility
	F. Approve Gopher program letter of support
	G. Authorize the Manager to execute contract(s)
17	4-a. Approve City Warrants i. Ratify week of 1/15/25 and 1/22/25 ii. Approve week of 1/29/25
	5. City Clerk & Treasurer Report
	6. Liquor/Cannabis Control Boards
	7. City Manager’s Report
	8. New Business
41	A. Volunteer appointment a. Cow Pasture Stewardship Committee
42	B. Approve Cow Pasture Stewardship Committee charge
43	C. Youth First Mentoring presentation
51	D. 1 st Reading Warned 7:00 P.M. Ord. #2025-1: Open Meetings Law updates
78	E. Approve amendments to Rules of Procedure
87	F. Flood Resiliency Plan Update (Gustin)
94	G. Accept VHB Prospect St/Berlin St report
	H. Councilor resignation procedures
	9. Upcoming Business
	10. Round Table
	11. Executive Session – personnel
	12. Adjournment

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

R. Nicolas Storrellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FROM: The Manager
DATE: 1/24/2025
SUBJECT: Packet Memo re: 1/28/2025 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

4-C Appoint Manager as ethics liaison

The packet includes an email reminder from the State inquiring about the appointment of an ethics liaison required pursuant to Act 171. Other municipalities have appointed Managers, Assistant Managers, HR directors, City Attorneys, Administrative Assistants, Clerks, and Selectboard members as liaisons. I propose that the Council appoint me as the ethics liaison. If after implementation I believe that another City staff person is better suited to the appointment, I will make that recommendation to the Council.

4-D Approve certificate of highway mileage

The packet includes the form that must be approved and signed by the City Council, certifying categories and changes to City roads. There were no changes to report this year.

4-G Authorize the Manager to execute contract(s)

There are no contracts for approval.

8-A Volunteer Appointment

Emily Hoffman will be present in-person, seeking appointment to the Cow Pasture Stewardship Committee. Ms. Hoffman has spoken to the committee chair. The committee currently has one vacancy for a seat expiring in 2026.

8-C Youth First Mentoring presentation

At the request of Councilor Spaulding, Sally Russell, the Program Director of Youth First Mentoring, has been invited to share information about the organization's services. Ms. Russell has been advised to keep her remarks to 10 minutes and allow time for discussion.

8-D and 8-E Ordinance and Rules of Procedures updates to conform with state open meeting law requirements

The packet includes (1) a first reading proposal to update chapter 2 of City ordinance and (2) the rules of procedure for public bodies to align with the state's open meeting law. In addition to these conforming changes, other amendments are proposed to clean up the ordinance/rules of procedure, such as removing outdated/obsolete language, making pronouns gender neutral, and conforming to current departmental organization. If approved, the ordinance would be advanced to a second reading on February 11, 2025 and the rules of procedure amendments would go into effect immediately.

8-F Flood Resiliency Plan update

In accordance with Councilor Gustin's scheduled updates, I will brief the Council about the status of flood-related buyouts. The packet includes a PowerPoint presentation that I will deliver during the meeting.

8-H Councilor resignation procedures

At the request of Councilor Spaulding, I will review the recent legal advice received by the City regarding the resignation procedure for Councilors.

To be approved at the next Barre City Council Meeting

**Regular Meeting of the Barre City Council - Draft
Held January 14th, 2025 at 6pm
Council Chambers-Barre City Hall**

The warned Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thomas Lauzon at 6:00 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilors Emel Cambel and Sonya Spaulding; from Ward II, Councilor Amanda Gustin (remote); and from Ward III, Councilors Samn Stockwell (remote) and Michael Deering. City staff members present were City Manager Nicolas Storellicastro and Clerk/Treasurer Cheryl Metivier.

Absent:

Adjustments to the Agenda – Executive Session is necessary legal matter.

Visitors & Communications –

*Bern Rose- Announcing a Crockpot meal event hosted by BCEMS Principal Brenda Waterhouse on Thursday, January 16th at 5pm, in the school cafeteria. This event is open to all community members. The purpose is to join together and make connection with neighbors, families and community members more frequently.

*Sandra Parry- followed up on a conversation she had with Jenn Conley from VHB, Vermont Director of Transportation Systems Westwood Parkway. She still had concerns for traffic calming measures and the future increase in traffic once the Prospect Heights housing project begins. More discussion to follow during the New Business section of the agenda. in regards to the traffic study completed in relation to the intersection of Prospect St., Berlin St. and

*Ellen Kaye-Announced her resignation from the JEDIB committee later this year, mid-term. She recognizes the continued need in the community.

*Ginger Cloud-Voiced concerns regarding the community based survey the City would like to conduct. The concerns are based on a question about DEI funding within the community, and feels this should not be included or play a part in the survey.

Consent Agenda

A. Approval of Minutes

i. Meeting of 1/7/25

B. Clerk's Office Licenses & Permits-none

C. Ratify Council's 1/7/25 designation of Clerk and Manager as authorized representatives for bond requisition.

D. Accept resignation of Councilor Waszazak effective 11:59PM on 12/31/24

E. Approve legal services policy F. Authorize the Manager to execute contract(s)

Motion to approve consent agenda made by Councilor Cambel, seconded by Councilor Gustin-approved

Approve City Warrants

i. Approve week of 01/8/2025

To be approved at the next Barre City Council Meeting

Motion to approve city warrants-Move made by Councilor Deering, seconded by Councilor Cambel – (Councilor Spaulding abstained) - approved

City Clerk & Treasurer Report –

The Clerk information page on the City's website has been updated to reflect more information regarding the;

*Ward II Caucus scheduled for Thursday, February 13th at 7p.m.

Details on the process including, who may participate, to the nomination of a candidate and, how the voting takes place, all can be found there.

If you are not sure of which Ward you reside in, a Ward map has also been posted for your convenience.

*The Clerk's office has posted some informational documents regarding the BUUSD elections scheduled for March 4th. You may view current board members and the positions they hold, as well as some generalized school budget information.

Updates for both events will be posted as information comes forth. If you have additional questions feel free to email the clerk's office or call.

Liquor/Cannabis Boards-none

Managers' Report-

Due diligence (an investigation, audit, or review performed to confirm facts or details of a matter under consideration. In the financial world, due diligence requires an examination of financial records before entering into a proposed transaction with another party) in regards to the Prospect Heights project has been completed. The project will be moving forward, with much work beginning in May.

Repaving of the N. Main St and Blackwell St will begin Tuesday or Wednesday of next week. A great way to stay informed on this process and any detours that may be put in place is to sign-up for the *Regroup* informational app. The current participants number 799.

The question of compiling budget survey for community members to participate in, and was on the 1/7/25 agenda, was further discussed with an organized power point presentation. Examples of the contents were previewed with opportunities for Council feedback and meeting attendees to ask questions and voice concerns. Some of the concerns that arose;

*Mayor Lauzon-IP addresses restriction would possibly limit participant who use the same computer in a community space (library/schools/community centers)

*Amy Galford-can the community service organization appropriation funding be separated on the ballot.

*Ginger Cloud-how will the vulnerable community members add their voices? Will place be made available to them?

*Tess Taylor-printable versions may be an option for those not computer savvy, and she would be willing to enter the data collected on their behalf.

*Michael Boutin-separate the community service organizations funding requests. The Annual Meeting date is now separate from the BUUSD & CVCC voting, so the ballot would not be too lengthy.

*Joelen Mulvaney-reminder, this survey is considered a satisfaction survey vs scientific data collection survey.

*Councilor Spaulding-how can we capture whether the survey taker is a registered voter in the City of Barre.

New Business-

A. Traffic calming presentation (VHB)

Jenn Conley, from VHB, Vermont Director of Transportation Systems gave a presentation addressing what may cause the need for traffic calming measures, and what could be put in place at the intersection in question, at the corners of Berlin St., Prospect St. and Westwood Parkway. Causes, may be speeding, safety concerns and the enjoyment to freely utilize walking or biking in a safe manner. Challenges are finding balance in maintenance, cost, esthetics, safety and impact on emergency services. A few measures;

*narrowing roadway

*pavement markings/stripping

*signage

*median separations

The hope is to have solid cost effective measures to present the council in 1-2 weeks.

B. Accept charge for PAC

Bob Nelson, and Chief Vail were ready to answer questions or hear concerns in regards to the mission statement presented to the Council in this week's meeting package. No questions came to the table, however many Council members praised the clarity and complete outline for members to follow.

C. State legislative update (Boutin/Waszazak)

State Rep Michael Boutin and State Rep Teddy Waszazak updated the Council and community members on the legislative actions concerning Barre's;

-charter changes,

-funding for flood mitigation and

-education funding (Barre City is considered "Ground Zero" example of why our current method of funding in not working). In addition,

-working on bills to give town more tools to regulate blight and vacant buildings.

-TIF projects and PILOT plans are on the schedule

Touching point of drug addiction, drug related crimes and how to keep the most vulnerable community members safe in their homes and out in public places.

There was an announcement of the 68 million dollars, Senator Peter Welch has secured for the State of Vermont for flood costs.

D. Flood Resiliency Plan update (Gustin)

Councilor Gustin gave a presentation exploring the possibility of making micro-grants available to Community's for them to organized neighborhood events and gatherings and instill a stronger sense of connection, support and belonging. A grant total of \$2500 was suggested with allocations of \$250 per application, until the funds are depleted. Possible uses could be;

*neighborhood yard sale

*Food for a block party

*Supplies for a neighborhood-specific Green-Up

*Flood garden in the wild or unused corner areas

*Broomball Tournament at BOR

*Materials to rebuild a neighbor's porch

E. Public safety forum follow up

The Manager gave a brief outline of the safety forum, and the feedback and ideas from the community. Stating the issue Barre City is having is actually a state wide issue, and each municipality will develop and put in place measures that fit them specifically.

To be approved at the next Barre City Council Meeting

For the most part, citizens want to be able to be safe and feel safe in their homes and while tending to errands, or shopping locally. The law enforcement officers are working diligently to keep our communities safe.

The idea of looking at the wording of an ordinance, which would potentially be put in place, specific to these same issues was presented to the Council for consideration, but a majority were decidedly against this proposal. This ordinance would be meant for the repeat offenders.

Yes-Councilor Deering-Mayor Lauzon-Councilor Gustin

No-Councilor Cambel-Councilor Spaulding-Councilor Stockwell

The consideration was tabled.

Bern Rose-suggested community lockers for the unhoused-Port-a-potty's-better access to food-shelter-transportation

Up Coming

Councilor Stockwell- more updates from police departments

Councilor Spaulding-Protocol for resignation of Council members

Round Table

Mayor-Attended Governor Scotts Inaugural Ball on January 11th at the Barre Auditorium, which looked spectacular. The décor was tasteful and transformative. The Barre Auditorium has an incredible future.

Motion to move findings for executive session for Consideration of alleged OML violation and consideration of possible cure by Councilor Deering, seconded by Councilor Cambel-approved

Motion to enter executive session moved by Councilor Cambel, seconded by Councilor Deering-approved

Motion to exit executive session moved by Councilor Deering, seconded by Councilor Cambel-approved

**On January 7th the council received a notice of an alleged violation of the Open Meeting Law (OML). City Attorney David Rugh continued the City received a written allegation of violating the OML. Of the (2) violations, one pertains to the failure of the City to post the statutory OML complaint procedure, as well as a process may under the OML may be filed with the City. The second pertains to the December 30th meeting alleging the meeting was not properly noticed and was titled a "Regular" meeting, when regular meetings are only held on Tuesday nights per charter, and this meeting was held on a Monday night and should have been titled a "Special" meeting. According to the OML upon receipt of an alleged violation, the body (Council) has 10 calendar days to acknowledge the violation by saying it happened and intends to cure it or, no violation occurred. If acknowledged, within (14) calendar days, the body (Council) to cure by ratifying or declaring as void any action taken and adopting measure to prevent future violations.

Recommended to confirm both violations were correct and there were (2) violations in respect to the open meeting law.

In regards to the first, as posting the open meeting law statue the city did have the text of 1 VSA Section 314 on its website as require by section 7 of act 133, but what the City did not have is an explanation of how to file a complaint of the open meeting law. Recommended to admit that violation and adopt the procedure to cure that violation, by ensuring an explanation of how for filing a complaint under the OML is indeed posted on the

To be approved at the next Barre City Council Meeting website and ensure that information about the OML requirements including an FAQ from VLTC is distributed to all new council members, city manager and committee or other chairs that are subject to the OML within a week or so would resolve the first violation.

Entertain a motion to admit that the city did not completely comply with requirements of Section 7 of Act 133 amending the OML and while it posted the text of 1VSA section 314 on its website it did not post an explanation of a complaint of a violation of the OML and to cure the same by posting such information, meaning the instruction for filing a complaint on the City's website and by distributing information about OML requirements specific to VLCT's OML FAQs to all new council members, city manager and committee or other chairs that are subject to the OML. To be completed by on, or about January 21st, 2025.

Motion moved by Councilor Gustin, seconded by Councilor Deering-approved

In regards to the 2nd- Mistake in noticing the meeting scheduled for December 30th, 2024, OML does not make exception for clerical mistakes. The December 30th agenda stated it was a Regular meeting when it had to be a Special meeting.

Advised to admit the December 30th meeting was not properly warned. There are three steps that will cure. One is to amend the City ordinance that does not properly provide the time period for posting an agenda for a Special meeting. Currently it has a carryover from a former law that states it had to be noticed within 4 hours when the law is clear, Special meetings need to be warned within 24 hours. Secondly, the City will provide definitions of the different types of meetings allowed, Regular, Special and/or Emergency including the notice period on the City's website and it will develop agenda templates for each of those three types of meetings. So they may be used by all staff member preparing agendas, for staff, all new committees and Councilors.

To completely cure this violation of improper warning of that meeting on December 30th, we need to consider motions to ratify the action that were taken at that meeting which is required by the OML. The (3) actions; approving the Consent Agenda-approving warrants-Ratifying a vote on December 17th to pledge \$400,000 for acquiring the property at 143 N. Main St. by the Barre Area Development Corporation subject to a sponsorship agreement. In order to fully cure this, Council should ratify all three of those actions.

Mayor Lauzon entertain a motion to admit that the City did not properly warn the December 30th meeting on its agenda as a Special meeting, but instead warned it as a Regular meeting. To cure that violation is will (1) Amend Section 2.6 of the Barre City ordinances to comply with Vermont statute which is planned to be read at the next Regular Barre City council meeting on Tuesday, January 28th, 2025, (2) provide definitions of Regular, Special and Emergency meetings to include the required notice period on the City website (3) develop three agenda templates one for each type of meeting and make those templates available to all staff member preparing agendas, for Council, all new committees and Councilors to be completed by January 21st 2025.

Moved by Councilor Deering, seconded by Councilor Stockwell-approved

As advised by council there should (3) separate votes to ratify items on December 30th agenda.

1). Motion to - Ratify the vote to approve the consent agenda taken at the meeting of December 30th, 2024

Moved by Councilor Cambel, seconded by Councilor Deering-roll call;

Councilor Spaulding – NO

Mayor Lauzon- YES

Councilor Cambel-YES

To be approved at the next Barre City Council Meeting

Councilor Deering-YES

Councilor Gustin-YES

Councilor Stockwell-YES

2). Motion to approve the warrants taken at the meeting of December 30th, 2024

Motion moved by Councilor Deering, seconded by Councilor Gustin-roll call

Councilor Spaulding –abstaining

Mayor Lauzon- YES

Councilor Cambel-YES

Councilor Deering-YES

Councilor Gustin-YES

Councilor Stockwell-YES

3). Motion to ratify Council’s 12/7/2024 vote to pledge \$400,000 for the acquisition of 143 North Main St by BACD subject to a sponsorship agreement taken at the meeting of December 30th, 2024

Motion moved by Councilor Deering, seconded by Councilor Gustin-roll call

Councilor Spaulding –NO

Mayor Lauzon- YES

Councilor Cambel-YES

Councilor Deering-YES

Councilor Gustin-YES

Councilor Stockwell-YES

Motion to adjourn moved by Councilor Deering, seconded by Councilor Gustin, approved

Meeting adjourned at 9:13 pm

Next regular meeting is scheduled for January 28th, 2025 at 6pm.

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Cheryl A. Metivier, City Clerk

Agenda Item #4-C

January 28, 2025

From: SOV - Ethics Commission <SOV.EthicsCommission@vermont.gov>

Sent: Tuesday, January 14, 2025 11:07 AM

To: SOV - Ethics Commission <SOV.EthicsCommission@vermont.gov>

Subject: Ethics Liaison reminder

Greetings from the Vermont State Ethics Commission,

We are reaching out with a third reminder that, pursuant to [Act 171](#), municipalities are required to appoint an Ethics Liaison to serve as a point of contact for communications with the State Ethics Commission. This reminder previously went out to the chairs of legislative bodies, however, as we get closer to the reporting deadline, we are expanding our outreach. For this reason, some of you may be receiving a reminder for the first time.

Section 24 V.S.A 1995(e) states, "Each municipality, acting through its legislative body, shall designate an employee as its liaison to the State Ethics Commission. If a municipality does not have any employees, the legislative body shall designate one of its members as its liaison to the State Ethics Commission." The requirement went into effect on January 1, 2025. Examples of positions that have been appointed to the liaison role by municipalities include (but are not limited to): Town Manager, Assistant Town Manager, HR Director, Town Administrator, City Attorney, Administrative Assistant, selectboard member, and Town Clerk/Treasurer.

Once you have appointed your Ethics Liaison, please reach out to Peggy Delaney at ethicscommission@vermont.gov with the liaison's name and contact information. We will add them to our list for future communications from the Ethics Commission.

If you have already appointed an Ethics Liaison and shared their contact information with the Ethics Commission, you may ignore this email. If you have not, please do so by the end of January (this month).

Starting in February, we will be scheduling introductory meetings directly with Ethics Liaisons to share information about the Ethics Commission, the services we provide, and to answer questions. These meetings will be held over Zoom and attendance is voluntary. Ethics Liaisons who wish to attend an introductory meeting need only attend one meeting, the content will be the same across meetings.

For more information on Act 171, including a link to the new [training on the statewide Municipal Code of Ethics](#), please visit the [municipal ethics page](#) on our website.

Best regards,

Christina Sivret
Executive Director
Vermont State Ethics Commission
(802) 828-7187
<https://ethicscommission.vermont.gov>

Fill out form, make and file a copy with the Town Clerk, and submit the Mileage Certificate on or before February 20, 2024 to: Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section via email to: aot.mileagecertificates@vermont.gov or if necessary via mail to: VTrans PPAID - Mapping Section, 219 North Main Street, Barre VT 05641.

We, the members of the legislative body of BARRE CITY in WASHINGTON County on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305, added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	5.531			5.531	0.000
Class 2	4.000			4.000	0.000
Class 3	37.85			37.85	0.000
State Highway	1.585			1.585	0.000
Total	48.966			48.966	0.000
* Class 1 Lane	0.191			0.191	
* Class 4	0.24			0.24	0.000
* Legal Trail	0.00			0.00	

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

1. NEW HIGHWAYS: Please attach Selectmen's "Certificate of Completion and Opening".

2. DISCONTINUED: Please attach SIGNED copy of proceedings (minutes of meeting).

3. RECLASSIFIED/REMEASURED: Please attach SIGNED copy of proceedings (minutes of meeting).

4. SCENIC HIGHWAYS: Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES RECORDED THIS YEAR: Place an X in the box and sign below.

PART III - SIGNATURES - PLEASE SIGN.

Signatures of Selectmen/ Aldermen/ Trustees: _____

Signature of T/C/V Clerk: Cheryl Metairie Date Filed: _____

Please sign ORIGINAL and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____
 Representative, Agency of Transportation

DATE: _____



City of Barre, Vermont

“Granite Center of the World”

CITY COUNCIL AGENDA: 1/28/2025

Consent Item No.: 4-E **Discussion Item No.** _____ **Action Item No.** _____

AGENDA ITEM DESCRIPTION: Approve Planning Commission letter of support for future battery storage facility

SUBJECT: Encore Renewable Energy Proposed Battery Storage Facility located next to the I Love Cows Solar Array Project approved by the Public Utility Commission (PUC) at 107 Allen Street

SUBMITTING DEPARTMENT/PERSON: David Sichel, Planning Commission Chair

STAFF RECOMMENDATION: Approve the letter of support for the project

BACKGROUND/SUPPLEMENTAL INFORMATION:

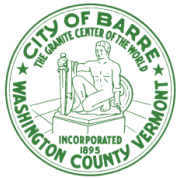
I Love Cows Solar, LLC (referred to as the CPG Holder) received its Section 248 CPG (Certificate of Public Good) on September 26, 2023 (Case No. 23-1050-PET) for a 2.2 MW AC solar project located at 107 Allen Street. They have filed a request to accommodate the co-location of a proposed 4.966 MW AC Battery Storage System project at the site. The CPG Holder anticipates that collocating generation and storage will provide substantial system benefits by allowing the Battery Storage Facility to charge on excess generation from the solar array and to discharge stored energy during evening and other peak times when solar generation is low or not occurring. Note that any development with a CPG from the PUC is exempt from local zoning.

LINK(S): [Case Details | Vermont Public Utility Commission](#)

ATTACHMENTS: (1) Draft letter of support approved by the Commission at their January 23, 2025 meeting; (2) Site plan of solar array and proposed location of battery storage facility

RECOMMENDED ACTION/MOTION:

Move to approve the Barre City Planning Commission’s letter of support and authorize Chair David Sichel to sign.



City of Barre, Vermont

“Granite Center of the World”

*Barre City Planning Commission
Via Planning, Permitting & Assessing Dept.*

*6 N. Main Street, Ste 7
Barre, VT 05641
Office Telephone (802) 476-0245*

January 28, 2025

Sam Carlson, Senior Project Development Manager
Encore Renewable Energy
110 Main Street, 2nd Floor, Suite 2E
Burlington, VT 05401

Dear Sam,

Thank you for approaching the Barre City Planning Commission (Commission) with the presentation of your Allen Street Storage project, more specifically the 5 Megawatt/4 Hour Battery Energy Storage System (BESS) on October 10, 2024, with subsequent emails exchanged with City staff. We offer this letter in support of the BESS project as outlined further.

Our understanding of the project is that the BESS is to be constructed next to Encore’s I Love Cows LLC 2.2 MW AC Solar Project, at 107 Allen Street. The BESS consists of a battery system on a concrete pad on roughly a ½ acre within the 44.9-acre parcel, and that the electricity stored and discharged by the BESS will flow into Green Mountain Power’s electric grid. There are two (2) battery storage units, each approximately 16 feet by 60 feet, mounted on a concrete pad; approximately 10 feet high; will be contained inside a 7-8 foot high agricultural style perimeter safety fence; and next to the access road for the 107 Allen Street property that provides access to the future solar project. We further understand that the project will benefit from the extensive vegetative screening being installed for the I Love Cows Solar Project, so that it should not cause any unduly adverse aesthetic impacts. It is also our understanding that this application notification was sent to all abutters of the property and no objections to the project were raised.

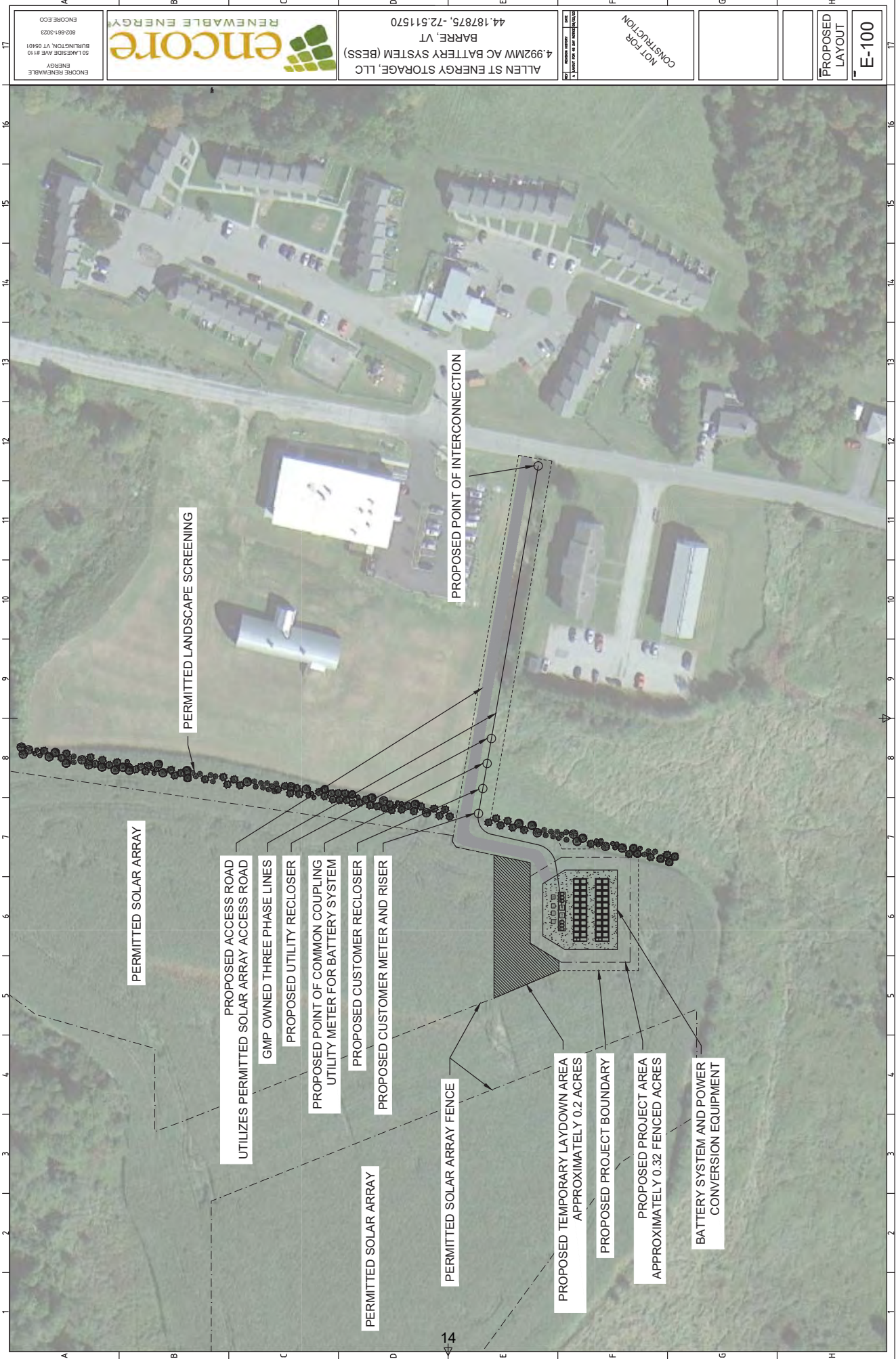
The benefits to the City, as outlined in your presentation include \$5,000/year in property taxes, with approximately \$10,000/year in Uniform Capacity Tax to the State Education fund, based on Vermont Public Utility Commission regulations.

We understand that the BCFD (Barre City Fire Department) has been contacted, been offered a site tour, reviewed the BESS at length, and have received a positive outcome. Moreover, Encore intends to conduct field-based orientation and training with our Fire Department staff, along with the battery manufacturer in system fire prevention and response. The BCFD has also been invited to tour the BESS manufacturing facility in Waterbury, Vermont on April 4, 2025 with other Vermont Fire Departments.

We thank you for your time and effort for this energy related endeavor, and are in full support of this project.

Respectfully,

David Sichel, Chair of the Barre City Planning Commission



ENCORE RENEWABLE ENERGY
50 LAKEVIEW AVE #110
BURLINGTON, VT 05401
802-861-3023
ENCORE.ECO



ALLEN ST ENERGY STORAGE, LLC
BARRÉ, VT
44.187875, -72.511570

NOT FOR CONSTRUCTION

PROPOSED LAYOUT

E-100

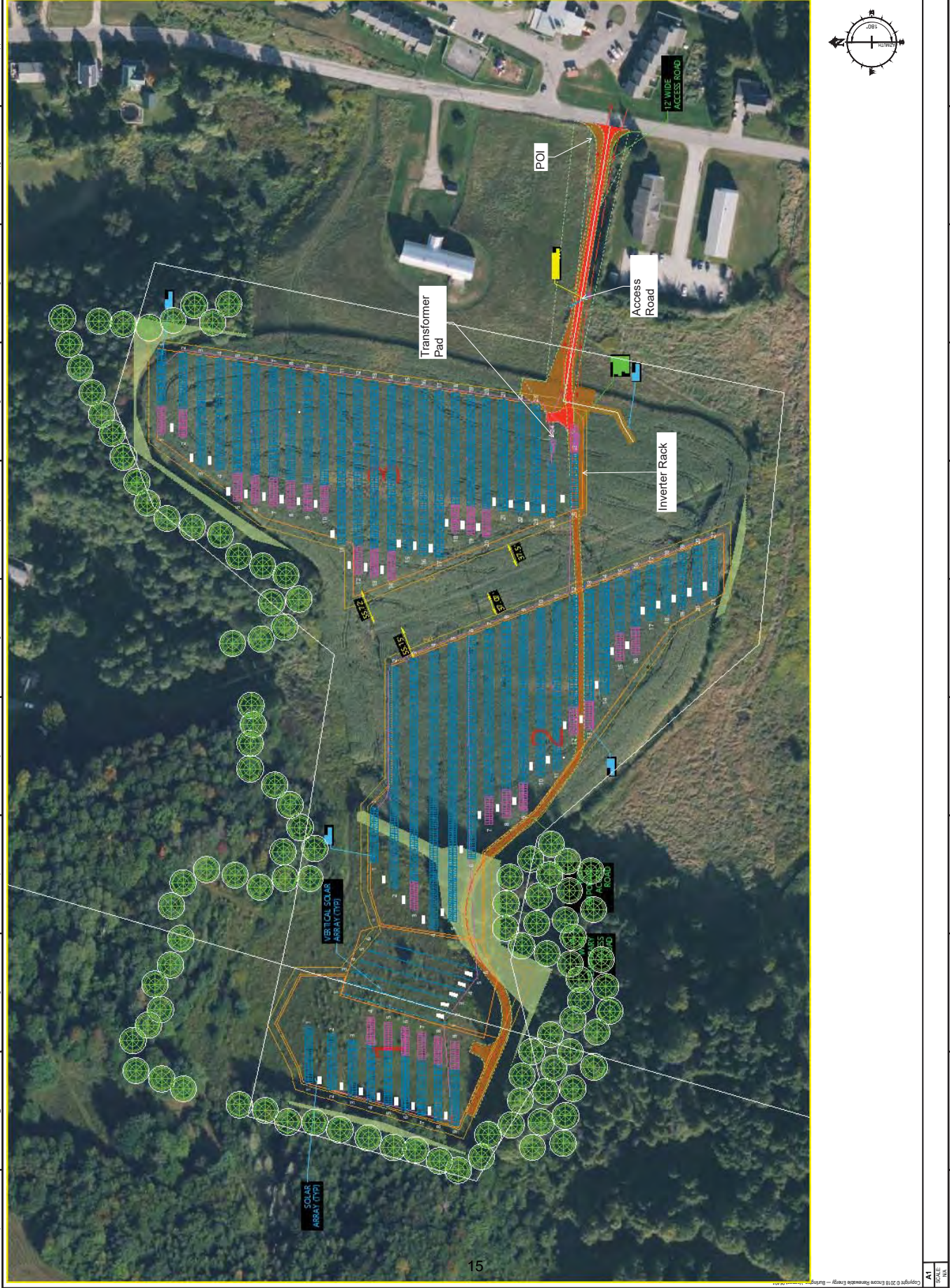
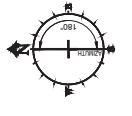
I Love Cows Concept Plan

Type	Fixed Area
FT+Vertical	- acres
Arrow	Spanning
variable	25°
tilt	180°
Module Rating / Count	575W

DC Rating	AC Rating
3.65 MW	2.475 MW
Energy Yield	Loss Estimate
Loss Estimate	Loss Estimate
X ft	Y ft
	2 ft

RELEASE RECORD	
NO.	DATE
1	10/20/22
2	10/20/22
3	10/20/22
4	10/20/22
5	10/20/22
6	10/20/22
7	10/20/22
8	10/20/22
9	10/20/22
10	10/20/22

PROJECT INFORMATION	
TITLE & ADDRESS	91 Allen Street, Barre, VT, 05641
ER PROJECT No.	
DRAWN BY:	JAK
REVIEWED BY:	
SHEET TITLE	Concept
SHEET No.	P-102





Agenda Item #4-F
January 28, 2025

Office of the Mayor

t.lauzon@barrecity.org

January 28, 2025

Vermont Low Income Trust for Electricity (VLITE)

RE: Grant Application Letter of Support – Community Rides Vermont’s “Gopher” Program

Dear VLITE Board,

By unanimous vote of the City Council, the City of Barre is pleased to offer its enthusiastic support to Community Rides Vermont’s “Gopher” grant application to the VLITE Board of Directors.

Community Rides Vermont began servicing in our community in May, 2023 under a sub-recipient agreement with Green Mountain Transit (“GMT”), which is our regional public transit provider. In addition to supporting GMT’s existing demand response services, CRVT is piloting a new shared mobility program and service called Mobility For All. The goal of the pilot program is to serve low-income community members in our county who do not have access to general public transportation services through the 5311 program, while simultaneously contracting with institutions, public schools and health care facilities within our service area.

In July, 2023 and again in July, 2024, the City of Barre’s downtown and north side areas were devastated by federal declared flooding disasters that caused significant damage to many properties that housed our most vulnerable and low-income population. CRVT was and continues to be instrumental in serving this population, who desperately needed additional and continued access to services, as many were forced to relocate out of the city. CRVT also assists the public school system in ensuring educational placements were maintained for students negatively affected by the flooding.

CRVT is piloting a new equity program funded by the State of Vermont and philanthropic fundraising called Mobility For All. Their all-electric vehicle fleet provides opportunities for our low-income neighbors to participate in the new climate economy and is an environmental justice initiative.

One of our larger community based organizations that the City of Barre regularly partners on with a number of initiatives is Capstone Community Action, who created Community Rides Vermont. They were created to address mobility issues within our community and have been even more successful in their second year of operation in providing approximately seven thousand (7,000) desperately needed rides.

The City of Barre supports their application to scale up services so they can reach sustainability as a community based organization in our community. The service they provide is essential to the continued health and wellbeing of our most vulnerable neighbors.

Thank you for your consideration. If I can provide additional information, please do not hesitate to contact me.

Very truly yours,

Thomas J. Lauzon, Mayor
CITY OF BARRE, VERMONT

**6 North Main Street
Barre, VT 05641
(802) 476-0240
www.barrecity.org**

By check number for check acct 01(GENERAL FUND) and check dates 01/09/25 thru 01/15/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

05007	EVERETT J PRESCOTT INC						
	6425637	MH Covers	003-8300-320.0750	MAIN LINE MAINT	0.00	474.21	155340
	6425646	OUT-OF-SERVICE Bags	002-8200-320.0752	HYDRANTS MAINT	0.00	331.65	155340
	6425929	Fire Hydrants	002-8200-320.0752	HYDRANTS MAINT	0.00	46,902.12	155340
	6427669	Hydrants	002-8200-320.0752	HYDRANTS MAINT	0.00	22,398.00	155340
	6432848	Hydrants	002-8200-320.0750	MAIN LINE MAINT	0.00	8,796.80	155340
	6432848	Hydrants	002-8200-320.0752	HYDRANTS MAINT	0.00	1,260.14	155340
	6432848	Hydrants	002-8200-350.1060	SMALL TOOLS	0.00	485.70	155340
	6435896	Hydrants	002-8200-320.0752	HYDRANTS MAINT	0.00	175.12	155340
					-----	80,823.74	
06009	F W WEBB CO						
	88830465	Pipes/Sealing Tape	003-8300-320.0743	TRUCK MAINT	0.00	198.82	155342
06105	FIRSTLIGHT FIBER						
	18977650		001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	3,934.32	155344
	18977650		002-8200-200.0214	TELEPHONE	0.00	139.82	155344
	18977650		003-8300-200.0214	TELEPHONE	0.00	26.27	155344
	18977650		003-8330-200.0214	TELEPHONE	0.00	50.00	155344
	18977650		048-8000-320.0762	BOR BANNER EXP	0.00	23.13	155344
					-----	4,173.54	
07034	GREEN MOUNTAIN PIPELINE SERVICES						
	2892	Sewer Line Liner	019-5010-130.0188	N. MAIN SEWER LINING	0.00	147,664.65	155346
07006	GREEN MT POWER CORP						
	03964	122724 Pump Sta 11/26-12/27	003-8300-200.0210	ELECTRICITY	0.00	226.72	155347
17010	QUADIENT FINANCE USA INC						
	01032025	Meter Postage	001-5010-360.1163	POSTAGE FOR METER	0.00	7,610.87	E633
01031	ACCURA PRINTING						
	92744	Business Cards - Fecher	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	55.00	155311
	92768	Business Cards - Reale, M	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	55.00	155311
					-----	110.00	
01088	AFSCME COUNCIL 93						
	PR 01152025	PR W/E 01/10/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	277.68	E634
01150	AIRGAS USA LLC						
	9156601964	Wheel Cut Off/Safety Glas	001-8050-350.1061	SUPPLIES - GARAGE	0.00	241.83	155312
01013	ALLAN JONES & SONS INC						
	922	Bobcat Winter Tire	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	84.00	155313
01060	AMAZON CAPITAL SERVICES						
	11XNCRFRM3C4	Hepa Replacement Filter	001-7015-320.0730	BUILDINGS MAINT	0.00	242.90	155314

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	1GQ6NTVK3HHH	Wireless Keyboard/Mouse	001-5010-440.1240	COMPUTER REPLACEMENT PROG	0.00	94.99	155314
	1H1D96C14RM6	Bluetooth Pen	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	108.49	155314
					-----	-----	
					0.00	446.38	
01057 AT&T MOBILITY							
	222X12192024	Cell Ph 11/12-12/11/24	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	1,342.51	155315
	222X12192024	Cell Ph 11/12-12/11/24	001-6045-310.0616	MIFI	0.00	90.35	155315
	519X12192024	Cell Ph - 11/12-12/11/24	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	637.97	155315
	519X12192024	Cell Ph - 11/12-12/11/24	002-8200-200.0214	TELEPHONE	0.00	130.53	155315
	519X12192024	Cell Ph - 11/12-12/11/24	002-8220-200.0214	TELEPHONE	0.00	175.88	155315
	519X12192024	Cell Ph - 11/12-12/11/24	003-8300-200.0214	TELEPHONE	0.00	87.30	155315
	519X12192024	Cell Ph - 11/12-12/11/24	003-8330-200.0214	TELEPHONE	0.00	111.80	155315
	519X12192024	Cell Ph - 11/12-12/11/24	019-5040-200.0214	OFFICE/PHONE EXPENSE	0.00	44.07	155315
					-----	-----	
					0.00	2,620.41	
23018 AUBUCHON HARDWARE							
	490362	Tees	001-8050-320.0742	SNOW EQUIP MAINT	0.00	4.00	155316
02047 BARRE ELECTRIC & LIGHTING SUPPLY I							
	S010149042	Rope/Wire Stripper	003-8330-350.1060	SMALL TOOLS	0.00	57.11	155317
02121 BARRE PAINT & PAPER							
	142433	Floor Paint/Supplies	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	213.90	155318
02293 BCBSVT							
	196692950	February 25	001-2000-240.0008	HEALTH PAYABLE	0.00	17,728.08	155319
	196692950	February 25	001-9020-110.0151	HEALTH INSURANCE	0.00	114,711.24	155319
	196692950	February 25	002-8200-110.0151	BLUE CROSS/BLUE SHIELD	0.00	6,355.40	155319
	196692950	February 25	002-8220-110.0151	BLUE CROSS/BLUE SHIELD	0.00	7,493.29	155319
	196692950	February 25	003-8300-110.0151	BLUE CROSS/BLUE SHIELD	0.00	3,408.42	155319
	196692950	February 25	003-8330-110.0151	BLUE CROSS/BLUE SHIELD	0.00	7,765.72	155319
	196692950	February 25	048-5500-110.0153	BENEFITS	0.00	1,089.94	155319
	196692950	February 25	019-5040-110.0153	SPECIAL PROJECTS BENEFITS	0.00	842.53	155319
					-----	-----	
					0.00	159,394.62	
02208 BDP INDUSTRIES							
	IN000472	Spray Nozzle	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	251.07	155320
02102 BELLAVANCE LOGISTICS							
	L384512	Pumps and Misc	003-8430-500.1402	2.5M - SEWER LINE	0.00	1,302.70	155321
02204 BENOIT ELECTRIC INC							
	10944	WWTP Fiber Testing	003-8330-320.0733	PLC/SCADA MAINT	0.00	1,881.51	155322
	558	City Hall Door Holders	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	406.00	155322
					-----	-----	
					0.00	2,287.51	
02149 BORDEN & REMINGTON CORP							
	312669	Bleach/Sodium Hypochlorit	003-8330-360.1140	SODIUM HYPOCHLORITE	0.00	9,189.60	155323

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02323	BRADYPLUS OF VERMONT						
	9556488	Laundry Detergent	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	108.81	155324
02217	BROOK FIELD SERVICE						
	51130	Block Heater Repair	003-8330-320.0740	EQUIPMENT MAINT	0.00	458.01	155325
03066	CAI TECHNOLOGIES						
	21394	FY25 Tax Map Mtce	001-5020-210.0311	EQUIP PURCH & SW LICENSES	0.00	180.00	155326
	21394	FY25 Tax Map Mtce	018-6000-490.1320	REAPPRAISAL EXPENSES	0.00	720.00	155326
					-----	900.00	
03087	CAPITOL STEEL & SUPPLY CO						
	I041990	CR Round	001-8050-320.0743	TRUCK MAINT - STS	0.00	52.50	155327
03172	CARGILL INC						
	2910351131	Deicer Salt	001-8050-360.1184	SALT - SNO	0.00	30,886.29	155328
	2910389449	Deicer Salt	001-8050-360.1184	SALT - SNO	0.00	8,455.53	155328
	2910393820	Deicer Salt	001-8050-360.1184	SALT - SNO	0.00	5,674.92	155328
	2910398160	Deicer Salt	001-8050-360.1184	SALT - SNO	0.00	3,953.85	155328
					-----	48,970.59	
03470	CASS INFORMATION SYSTEMS						
	01062025	Overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	240.95	155329
03145	CHAMPLAIN VALLEY EQUIPMENT						
	CB68361	Glass Slide	001-8050-320.0742	SNOW EQUIP MAINT	0.00	97.60	155330
	WB24478	Belts/Coupler	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	420.01	155330
					-----	517.61	
03446	CINTAS CORPORATION NO. 2						
	4215419862	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	35.52	155331
	4215419862	Uniforms	001-8050-340.0940	CLOTHING	0.00	93.68	155331
	4215419862	Uniforms	002-8200-340.0940	CLOTHING	0.00	36.88	155331
	4215419862	Uniforms	003-8300-340.0940	CLOTHING	0.00	38.63	155331
	4216147867	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	35.52	155331
	4216147867	Uniforms	001-8050-340.0940	CLOTHING	0.00	93.68	155331
	4216147867	Uniforms	002-8200-340.0940	CLOTHING	0.00	36.88	155331
	4216147867	Uniforms	003-8300-340.0940	CLOTHING	0.00	38.63	155331
	4216843295	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	35.52	155331
	4216843295	Uniforms	001-8050-340.0940	CLOTHING	0.00	93.68	155331
	4216843295	Uniforms	002-8200-340.0940	CLOTHING	0.00	36.88	155331
	4216843295	Uniforms	003-8300-340.0940	CLOTHING	0.00	38.63	155331
					-----	614.13	
01136	CORPORATE BILLING LLC						
	122034761:01	Axle Shaft	001-8050-320.0743	TRUCK MAINT - STS	0.00	67.02	155332

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	401037167:02	Dbl Seal Cap	001-8050-350.1061	SUPPLIES - GARAGE	0.00	37.74	155332
	401038907:02	Fuel Tank/Lining	001-8050-320.0743	TRUCK MAINT - STS	0.00	38.22	155332
	401038907:03	Fuel Tank	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,247.21	155332
	401038931:01	Batteries	001-8050-320.0743	TRUCK MAINT - STS	0.00	215.98	155332
					-----	-----	
					0.00	1,606.17	
03063	CVTV						
	1153	Web Streaming	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	408.00	155333
04526	DAVENPORT LAURA						
	01022025	Permit Refund	001-4030-430.4033	BLDG & ZONING FEES	0.00	175.00	155334
03997	DENOIA'S DRY CLEANERS LLC						
	12252024	Dry Cleaning	001-6050-340.0940	CLOTHING	0.00	326.50	155335
04527	DOWNS RACHLIN MARTIN PLLC						
	01082025	TIF Legal Counsel	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	13,273.00	155336
04127	DROWN JACOB						
	10312024	Mileage - 10/24	002-8220-130.0182	TRAVEL/MEALS	0.00	99.80	155337
	10312024	Mileage - 10/24	003-8330-130.0182	TRAVEL	0.00	99.79	155337
					-----	-----	
					0.00	199.59	
05069	EDWARD JONES						
	PR 01152025	PR W/E 01/10/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	155338
16102	EMPOWER TRUST COMPANY LLC						
	PR 01152025	PR W/E 01/10/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	780.79	E636
	PR 01152025A	PR W/E 01/10/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	703.94	E636
					-----	-----	
					0.00	1,484.73	
05059	ENDYNE INC						
	516028	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	105.00	155339
	516931	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	70.00	155339
					-----	-----	
					0.00	175.00	
05007	EVERETT J PRESCOTT INC						
	6428567	Cap Gaskets	002-8200-320.0752	HYDRANTS MAINT	0.00	1,564.19	155340
	6433727	Valve/Hydrant Tops	002-8200-320.0750	MAIN LINE MAINT	0.00	3,418.63	155340
					-----	-----	
					0.00	4,982.82	
06070	FIRST NATIONAL BANK OMAHA						
	2445 010325	PD Credit Card	001-6040-220.0413	DUES/MEMBERSHIP FEES	0.00	30.00	155343
	2445 010325	PD Credit Card	001-6050-130.0182	TRAVEL/MEALS	0.00	42.07	155343

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	2445 010325	PD Credit Card	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	57.00	155343
	2445 010325	PD Credit Card	001-6050-330.0835	VEHICLE FUEL	0.00	35.71	155343
	2445 010325	PD Credit Card	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	125.00	155343
	2445 010325	PD Credit Card	001-6040-130.0181	EMGT TRAIN/DEV	0.00	30.00	155343
	2445 010325	PD Credit Card	001-6040-130.0181	EMGT TRAIN/DEV	0.00	30.00	155343
	2445 010325	PD Credit Card	001-6055-130.0180	TRAINING/DEVELOPMENT	0.00	250.00	155343
	2964 010325	Clerk Credit Card	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	19.00	155343

					0.00	618.78	
07206 GREAT-WEST TRUST COMPANY, LLC							
	PR 01152025	PR W/E 01/10/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	437.20	155345
07006 GREEN MT POWER CORP							
	04423 121324	DPW Garage 11/15-12/13	001-8050-200.0210	ELECTRICITY	0.00	604.14	155347
	17784 121324	Pearl Ped Way 11/15-12/13	001-6060-200.0210	ELECTRICITY	0.00	164.57	155347
	19335 121324	Mrchnt Row 11/15-12/13	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	292.32	155347
	20586 121624	Main/Maple 11/18-12/16	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	125.10	155347
	21123 121924	City Hall 11/20-12/18	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	1,052.58	155347
	28313 122724	Maple/Merchnt 11/26-12/27	001-6060-200.0210	ELECTRICITY	0.00	37.32	155347
	30386 123024	Richardson Rd 11/27-12/30	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	31.96	155347
	30586 121624	Maple/Summer 11/18-12/16	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	89.83	155347
	40586 121224	Historic Lts 11/14-12/12	001-6060-200.0210	ELECTRICITY	0.00	611.19	155347
	48336 121324	Prosp Bdge 11/15-12/13	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	129.98	155347
	51544 121324	Entrprse Alley11/15-12/13	048-8315-200.0210	ENT ALY O&M	0.00	28.17	155347
	53423 121324	DPW Yard 11/15-12/13	002-8200-200.0207	ELECTRICIEY BURNHAM YD LI	0.00	31.72	155347
	55379 121324	Entprse Alley 11/15-12/13	001-6060-200.0210	ELECTRICITY	0.00	144.38	155347
	60586 121224	Summer/Elm 11/14-12/12	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	65.20	155347
	62174 121924	WWTP 11/20-12/18	003-8330-200.0210	ELECTRICITY	0.00	15,754.93	155347
	69716 122624	W Hill Tank 11/25-12/26	002-8200-200.0208	ELECTRICITY-BAILEY STREET	0.00	29.99	155347
	80586 123024	Main St Lights 12/30/24	001-6060-200.0210	ELECTRICITY	0.00	14,827.09	155347
	81592 121924	AUD & BOR 11/20-12/18	001-7020-200.0210	ELECTRICITY	0.00	3,351.14	155347
	81592 121924	AUD & BOR 11/20-12/18	001-7030-200.0210	ELECTRICITY	0.00	5,026.71	155347
	83423 121324	Swr Dept Bldg 11/15-12/13	003-8300-200.0210	ELECTRICITY	0.00	138.12	155347
	89336 122724	Hope Cem 11/26-12/27	001-8500-200.0221	ELECTRICITY-OFFICE	0.00	71.93	155347
	89392 121924	PS Bldg 11/20-12/18	001-7035-200.0210	ELECTRICITY	0.00	2,187.04	155347
	95693 121624	Dente Park 11/18-12/16	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	34.82	155347

					0.00	44,830.23	
07113 GROSSMAN MARKETING GROUP							
	35636-01	Wtr/Swr Bills	002-8200-230.0543	COMPUTER BILLS/MATERIALS	0.00	455.31	155351
	35636-01	Wtr/Swr Bills	003-8300-230.0543	COMPUTER BILLS/MATERIALS	0.00	455.31	155351

					0.00	910.62	
07008 GUYS REPAIR SHOP LLC							
	39167	Bushing/Spring	002-8220-320.0740	EQUIPMENT MAINT	0.00	30.63	155352
	39175	Hardware	003-8330-320.0740	EQUIPMENT MAINT	0.00	88.00	155352

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					0.00	118.63	
08001	HACH CO						
	14303300	Spectrophotometer	002-8220-320.0738	LAB EQUIP UPGRADES	0.00	5,650.55	155353
09056	HAZEN UNION HIGH SCHOOL						
	01132025	1/4/25 Winter Solstice	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	387.00	155354
08124	HERRING JAMIE						
	3531324	Reimb - Boots	001-8050-340.0943	FOOTWARE	0.00	225.00	155355
	4410960	Reimb - Gas	001-8050-330.0834	FUEL REIMBURSEMENT	0.00	30.00	155355
					0.00	255.00	
08053	HOLLAND CO INC						
	PI-30915	Sodium Bisulfite	003-8330-360.1145	SODIUM BISULFITE	0.00	2,757.09	155356
20097	IAFF LOCAL #881						
	PR 01152025	PR W/E 01/10/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	E638
09021	IRVING ENERGY						
	100739	Propane	002-8220-330.0836	PROPANE	0.00	4,612.04	155357
	167005	Propane	001-7030-330.0836	PROPANE	0.00	233.64	155357
	167588	Propane	001-7030-330.0836	PROPANE	0.00	656.71	155357
	517685	Propane	001-7030-330.0836	PROPANE	0.00	301.23	155357
	518348	Propane	001-7030-330.0836	PROPANE	0.00	78.95	155357
	710053	Propane	001-7035-330.0836	PROPANE	0.00	956.92	155357
	754931	Propane	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	259.60	155357
					0.00	7,099.09	
09061	IXOM WATERCARE INC						
	6904771	West Hill Tank	002-8220-520.1401	WEST HILL TANK PROJECT	0.00	109,087.00	155358
11076	KASEYA US LLC						
	246455263785	IT Modules	001-5040-110.0154	IT EXPENSES	0.00	1,258.80	155359
11077	KELLEY BROS OF NEW ENGLAND						
	18-182413	Exit Devices	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	3,527.16	155360
	18-182413	Exit Devices	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	1,481.99	155360
					0.00	5,009.15	
12056	LAJEUNESSE CONSTRUCTION INC						
	11202024	Wtr Line Valve Repair	002-8200-320.0750	MAIN LINE MAINT	0.00	9,658.60	155361
	11212024	Storm Drain Project	017-9332-360.1329	JULY 23 FLOOD EXPENSES	0.00	65,060.80	155361
	12312024	Masonry Wall Repair	050-5900-400.1210	GARAGE REPAIRS	0.00	37,274.00	155361
					0.00	111,993.40	
12310	LAPERLE HEATING AND AIR CONDITIONI						
	1183	Four Units Replaced	002-8220-320.0740	EQUIPMENT MAINT	0.00	14,800.00	155362

01/14/25
11:17 am

City of Barre Accounts Payable
Warrant/Invoice Report # 25-27

Page 7 of 12
Gretchen.Stigall

By check number for check acct 01(GENERAL FUND) and check dates 01/09/25 thru 01/15/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

12099	LEAF						
	17725711	Copier Contract Pymt	001-5010-210.0312	OFFICE MACHINES MAINT	0.00	953.63	E635
12011	LENNYS SHOE & APPAREL						
	3530286	Boots/Clothing - Sabens	001-7015-340.0940	CLOTHING	0.00	194.96	155363
	3530286	Boots/Clothing - Sabens	001-7015-340.0943	FOOTWEAR	0.00	129.00	155363
	3534271	Boots/Clothing - Collins	001-7015-340.0940	CLOTHING	0.00	268.98	155363
	3534271	Boots/Clothing - Collins	001-7015-340.0943	FOOTWEAR	0.00	456.00	155363
					-----	-----	
					0.00	1,048.94	
13038	MARTIN APPRAISAL SERVICES INC						
	6232	Assessor Work Dec 2025	001-5020-440.1241	CONTRACT SERVICES	0.00	3,300.00	155364
13195	MATTHEW BENDER & CO INC						
	44238460	Land Use Statutes	001-5010-350.1053	OFFICE SUPPLIES	0.00	161.43	155365
13088	MCMASTER-CARR						
	37796098	Plastic Bin	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	134.83	155366
	38073319	PVC Sheet	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	550.01	155366
	38275133	Band Saw Blade	002-8220-320.0740	EQUIPMENT MAINT	0.00	67.31	155366
	38451314	Nylon Tubing	002-8220-320.0740	EQUIPMENT MAINT	0.00	224.43	155366
	38451335	PVC Sheet	002-8220-320.0740	EQUIPMENT MAINT	0.00	174.50	155366
					-----	-----	
					0.00	1,151.08	
13075	MCWILLIAM JAMES						
	01092025	1/3-1/9/25 31 hrs	048-8000-320.0762	BOR BANNER EXP	0.00	775.00	155367
13950	MICRONICS ENGINEERED FILTERATION G						
	F000014739	Solids Process	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	1,610.08	155368
13189	MILES SUPPLY INC						
	0189528-02	T-Shirts	001-8050-340.0940	CLOTHING	0.00	827.33	155369
	0189528-02	T-Shirts	002-8200-340.0940	CLOTHING	0.00	206.84	155369
	0189528-02	T-Shirts	003-8300-340.0940	CLOTHING	0.00	206.83	155369
	0190786-01	Nitrile Gloves	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	36.28	155369
					-----	-----	
					0.00	1,277.28	
13938	MONTPELIER HIGH SCHOOL						
	01132025	1/4/25 Winter Solstice	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	387.00	155370
13972	MORRIS ELECTRIC						
	01092025	Overpymt Refund	001-4030-430.4033	BLDG & ZONING FEES	0.00	10.00	155371
14016	NELSON ACE HARDWARE						
	292521	Extension Wand	003-8330-350.1060	SMALL TOOLS	0.00	42.72	155372

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	292539	Screwdriver	002-8200-350.1060	SMALL TOOLS	0.00	39.57	155372
	292551	Blowoff Duster	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	8.99	155372
	292595	Electrical Supplies	003-8330-320.0740	EQUIPMENT MAINT	0.00	32.79	155372
	292639	Wrench	002-8200-350.1060	SMALL TOOLS	0.00	17.99	155372
	292809	Grinder/Extractor Screw	002-8200-350.1060	SMALL TOOLS	0.00	489.58	155372
	292836	Misc Hardware	002-8200-350.1060	SMALL TOOLS	0.00	41.47	155372
	K92763	Wrench Tap/Plug	002-8200-350.1060	SMALL TOOLS	0.00	24.97	155372

					0.00	698.08	
14919	NELSON BOB						
	12162024	Music - Holiday Party	001-5010-220.0414	HOLIDAY OBSERVANCE	0.00	500.00	155374
14078	NEW ENGLAND AIR SYSTEMS LLC						
	203145	Replace 6 IR Heaters	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	16,487.00	155375
	203247	Duct Work Removal	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	2,702.84	155375
	203261	Water Heater Repair	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	1,050.84	155375
	203311	Boiler Repair	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	839.00	155375

					0.00	21,079.68	
14912	NEW ENGLAND MUNICIPAL CONSULTANTS						
	2024-213	Reappraisal Prog 12/24	018-6000-490.1320	REAPPRAISAL EXPENSES	0.00	8,788.50	155376
14158	NEW ENGLAND TRUCK TIRE CTR INC						
	240168000009	Tire Mtce	001-8050-320.0743	TRUCK MAINT - STS	0.00	307.00	155377
14120	NORTH EAST MATERIALS GROUP LLC						
	5366	Clean Stone	003-8430-500.1402	2.5M - SEWER LINE	0.00	226.06	155378
	5393	Clean Stone	003-8430-500.1402	2.5M - SEWER LINE	0.00	569.36	155378

					0.00	795.42	
14055	NORWAY & SONS INC						
	19730	Changed/Added Lights	003-8330-320.0727	BLDG & GROUNDS MAINT	0.00	1,894.40	155379
15020	O'REILLY AUTOMOTIVE INC						
	5666-371898	Oil Pan/Oil Pan Gasket	001-7015-320.0720	CAR/TRUCK MAINT	0.00	168.91	155380
	5666-377611	Socket Holders	002-8220-350.1060	SMALL TOOLS	0.00	43.46	155380
	5666-378050	Nitrile Gloves	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	65.24	155380
	5666-378236	Air Hose/Coupler Set	002-8200-320.0740	EQUIPMENT MAINT	0.00	39.55	155380
	5666-378465	Floor Mat	003-8300-320.0743	TRUCK MAINT	0.00	60.00	155380
	5666-378733	Lube Deicer	002-8220-320.0740	EQUIPMENT MAINT	0.00	9.98	155380
	5666-378781	Tri Ball	002-8200-320.0743	TRUCK MAINT	0.00	320.00	155380
	5666-378781	Tri Ball	003-8300-320.0743	TRUCK MAINT	0.00	160.00	155380
	5666-378877	Wiper Blade	001-8050-320.0743	TRUCK MAINT - STS	0.00	52.18	155380
	5666-379240	Flap Discs	002-8200-350.1060	SMALL TOOLS	0.00	44.95	155380

					0.00	964.27	
15003	ORMSBY'S COMPUTER SYSTEMS INC						
	45801	Desktop PC	001-5010-440.1240	COMPUTER REPLACEMENT PROG	0.00	815.10	155382

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Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
16132 PACKARD FUELS INC							
	173751	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	492.68	155383
	173756	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	1,082.80	155383
	173988	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	734.14	155383
	174125	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	2,157.73	155383
	174140	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	23.01	155383
	174141	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	1,037.59	155383
	174260	#2 Fuel Oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	203.58	155383
	174260	#2 Fuel Oil	003-8300-330.0829	FUEL OIL	0.00	203.58	155383
	174261	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	453.87	155383
	174286	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	1,835.73	155383
	174453	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	179.16	155383
	174549	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	973.35	155383
	174550	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	450.65	155383
					0.00	9,827.87	
16848 PEABODY STEPHANIE							
	01032025	Overpayment Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	100.00	155385
16832 PEOPLES ACADEMY							
	01132025	1/4/25 Winter Solstice	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	387.00	155386
16077 PERSHING LLC							
	PR 01152025	PR W/E 01/10/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	45.00	155387
16003 PIKE INDUSTRIES INC							
	1307339	Asphalt - Potholes	001-8050-350.1065	SUPPLIES - STS	0.00	840.00	155388
	1308351	Asphalt	002-8200-320.0750	MAIN LINE MAINT	0.00	2,132.52	155388
	1308716	Asphalt	002-8200-320.0750	MAIN LINE MAINT	0.00	2,457.00	155388
					0.00	5,429.52	
16082 PIONEER MOTORS & DRIVES INC							
	M6419	Motors	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	1,346.00	155389
16146 POULIOT BROOKE							
	01072025	Phone Stipend	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	50.00	E637
17005 QUADIENT LEASING USA INC							
	Q1573906	Ls1807 11/28/24-2/27/25	001-5010-350.1053	OFFICE SUPPLIES	0.00	439.99	155390
	Q1573906	Ls1807 11/28/24-2/27/25	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	439.99	155390
	Q1573906	Ls1807 11/28/24-2/27/25	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	439.99	155390
					0.00	1,319.97	
17002 QUILL CORP							
	42125756	Office Supplies	001-5010-350.1053	OFFICE SUPPLIES	0.00	84.58	155391

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	42125756	Office Supplies	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	33.83	155391
	42125756	Office Supplies	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	33.83	155391
	42126407	Black Toner	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	173.33	155391
	42126407	Black Toner	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	173.34	155391
					-----	-----	
					0.00	498.91	
18148	R K MILES						
	88242/7	Insulation Cutter	003-8330-350.1060	SMALL TOOLS	0.00	11.03	155392
18004	REYNOLDS & SON INC						
	3448706	Boot Allowance - Cruger	001-6040-340.0943	FOOTWARE	0.00	163.70	155393
19418	SANEL NAPA - BARRE						
	409017	Hyd Hose Fittings	003-8330-320.0740	EQUIPMENT MAINT	0.00	29.71	155394
	409186	Wire Wheel	001-8050-350.1061	SUPPLIES - GARAGE	0.00	12.99	155394
	409213	Shop Towels	001-8050-350.1061	SUPPLIES - GARAGE	0.00	67.96	155394
	409252	Starting Fluid	001-8050-350.1061	SUPPLIES - GARAGE	0.00	2.79	155394
	409273	Coupler	003-8300-320.0750	MAIN LINE MAINT	0.00	7.85	155394
	409355	Corrosion Protection	001-8050-320.0743	TRUCK MAINT - STS	0.00	19.96	155394
	409355	Corrosion Protection	002-8200-320.0743	TRUCK MAINT	0.00	19.96	155394
	409377	Rear End Plug	001-8050-320.0743	TRUCK MAINT - STS	0.00	2.09	155394
	409379	Adapter	001-8050-320.0743	TRUCK MAINT - STS	0.00	4.26	155394
	409385	Lift Support	002-8200-320.0743	TRUCK MAINT	0.00	97.44	155394
	409624	Capsules	001-8050-320.0742	SNOW EQUIP MAINT	0.00	35.88	155394
	409631	Oil/Oil Filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	32.39	155394
	409653	Motor Oil	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	17.96	155394
	409663	Battery	001-7015-320.0720	CAR/TRUCK MAINT	0.00	139.26	155394
					-----	-----	
					0.00	490.50	
19463	SASSI GARY						
	01032025	Overpayment Refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	10.00	155396
19007	SEWING BASKET THE						
	11535	Main St Flag Repair	001-6040-340.0940	CLOTHING	0.00	75.00	155397
11010	SHARPENING SHED INC THE						
	23011	Zamboni Knife	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	41.00	155398
19215	SPAULDING UNION HIGH SCHOOL DIST 4						
	01132025	1/4/25 Winter Solstice	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	387.00	155399
20002	TIMES ARGUS ASSOC INC						
	300234562	Notice of Intent	001-5010-230.0510	ADVERTISING/PRINTING	0.00	182.00	155400
	300234872	Agenda Ad 12/31/24	001-5010-230.0510	ADVERTISING/PRINTING	0.00	144.43	155400
	300235127	Brownfields Notification	001-5010-230.0510	ADVERTISING/PRINTING	0.00	52.65	155400
	300235159	Agenda Ad 1/7/25	001-5010-230.0510	ADVERTISING/PRINTING	0.00	196.95	155400
					-----	-----	
					0.00	576.03	
20153	TOM'S TOOLS LLC						
	8526	Hand Cleaner	001-8050-350.1061	SUPPLIES - GARAGE	0.00	82.68	155401

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20157	TRI-COUNTY CONTRACTORS SUPPLY INC						
	44842	Clamp Wire	003-8300-320.0743	TRUCK MAINT	0.00	77.37	155402
20163	TWINFIELD UNION SCHOOLS						
	01132025	1/4/25 Winter Solstice	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	618.00	155403
22015	VANASSE HANGEN BRUSTLIN INC						
	0463103	All Way Stop Analysis	001-8050-120.0171	CONSULTANT SERVICES	0.00	3,828.20	155404
22058	VIDEOVISION VIDEO PRODUCTION INC						
	10763	Board Production	001-5010-130.0184	CITY COUNCIL'S EXPENSES	0.00	1,338.75	155405
22011	VIKING-CIVES USA						
	4538549	Discharge Pendant	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	2,011.06	155406
	4538656	Winterize Sweeper	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	557.36	155406
					-----	-----	
					0.00	2,568.42	
22095	VMERS DB						
	Q4 2024	Q4 2024	001-9030-110.0154	CITY PENSION PLAN	0.00	35,922.46	155407
	Q4 2024	Q4 2024	001-9030-110.0154	CITY PENSION PLAN	0.00	12,756.28	155407
	Q4 2024	Q4 2024	001-9030-110.0154	CITY PENSION PLAN	0.00	45,466.39	155407
	Q4 2024	Q4 2024	001-9030-110.0154	CITY PENSION PLAN	0.00	16,821.40	155407
	Q4 2024	Q4 2024	001-9030-110.0154	CITY PENSION PLAN	0.00	34,313.37	155407
	Q4 2024	Q4 2024	002-8200-110.0155	PENSION	0.00	5,249.38	155407
	Q4 2024	Q4 2024	002-8220-110.0155	PENSION	0.00	1,069.25	155407
	Q4 2024	Q4 2024	002-8220-110.0155	PENSION	0.00	3,113.85	155407
	Q4 2024	Q4 2024	003-8300-110.0155	PENSION	0.00	2,852.65	155407
	Q4 2024	Q4 2024	003-8330-110.0155	PENSION	0.00	4,978.21	155407
	Q4 2024	Q4 2024	003-8330-110.0155	PENSION	0.00	1,069.25	155407
	Q4 2024	Q4 2024	048-5500-110.0153	BENEFITS	0.00	1,365.00	155407
					-----	-----	
					0.00	164,977.49	
22163	VRWA						
	01022025	Training-Guyette/Knudsen	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	144.00	155408
23450	WHITE + BURKE REAL ESTATE ADVISORS						
	14585	Economic Development	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	637.50	155409
	14586	Seminary St Project	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	3,849.30	155409
					-----	-----	
					0.00	4,486.80	
23006	WILD AUTO ELECTRIC SHOP						
	61017	Compressor Repair	002-8200-320.0740	EQUIPMENT MAINT	0.00	80.54	155410
23192	WIND RIVER ENVIRONMENTAL LLC						
	I47389	Port Toilet- 40 Washngton	001-9130-360.1209	HOMELESSNESS SUPPORT	0.00	128.00	155411

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
23031	W540128	Solstice Basketball	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	150.00	155412
24502	0000241066	20 Year Eval	003-8330-120.0173	PROFESSIONAL SERVICES	0.00	9,201.66	155413
25001	YIPES! CORP OF CENTRAL VERMONT INC						
	36022	Misc Graphics	001-8050-340.0940	CLOTHING	0.00	410.83	155414
	36022	Misc Graphics	002-8200-340.0940	CLOTHING	0.00	102.71	155414
	36022	Misc Graphics	003-8300-340.0940	CLOTHING	0.00	102.71	155414
	36067	Misc Graphics	002-8220-340.0940	CLOTHING	0.00	153.06	155414
	36067	Misc Graphics	003-8330-340.0940	CLOTHING	0.00	255.10	155414
	36139	Misc Graphics	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	125.00	155414
					0.00	1,149.41	
			Report Total			1053,431.84	

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *1,053,431.84

Let this be your order for the payments of these amounts.

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 1/15/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,247.61	81.61	77.35	18.09	28.32	0.00	77.35	18.09
140	Aldrich, Brady A	76.00	0.00	4.71	1.10	0.08	0.00	4.71	1.10
3	Aldsworth, Joseph G.	2,059.46	215.35	112.57	26.33	73.34	0.00	112.57	26.33
163	Baker, Brian L	2,096.80	135.77	125.60	29.37	52.40	0.00	125.60	29.37
206	Baker, Tom M	1,682.69	93.78	100.96	23.61	58.97	0.00	100.96	23.61
6	Baril, James A.	1,989.77	214.02	109.69	25.65	65.94	0.00	109.69	25.65
7	Benjamin, Kenneth S.	1,174.80	109.95	70.82	16.57	34.72	0.00	70.82	16.57
8	Bennington, William A.	2,123.16	240.50	128.36	30.02	78.08	0.00	128.36	30.02
9	Benson, Nicholas J.	1,365.43	128.12	81.04	18.95	40.17	0.00	81.04	18.95
11	Blackshaw, Brook W.	1,771.56	137.83	102.93	24.07	47.27	0.00	102.93	24.07
204	Blouin, Trevor J	1,108.80	40.25	65.11	15.23	22.00	0.00	65.11	15.23
14	Bramman, Kathryn H.	1,232.80	123.19	75.04	17.55	37.42	0.00	75.04	17.55
155	Brault, Marcel T	1,687.56	203.68	104.63	24.47	56.11	0.00	104.63	24.47
17	Brown, Anderson C.	2,650.96	403.33	163.23	38.17	144.97	0.00	163.23	38.17
19	Bullard, Don A.	1,394.40	184.88	86.45	20.22	58.30	0.00	86.45	20.22
21	Carminati Jr., Joel F.	1,530.18	81.16	90.35	21.13	37.15	0.00	90.35	21.13
179	Cassani II, Mario E	1,036.77	69.83	60.45	14.14	24.57	0.00	60.45	14.14
22	Cetin, Matthew J.	2,279.07	128.60	130.58	30.54	45.96	0.00	130.58	30.54
23	Charbonneau, Michael J.	2,145.00	181.32	119.38	27.92	58.54	0.00	119.38	27.92
25	Clark, Kailyn C.	1,152.40	83.18	71.44	16.71	31.70	0.00	71.44	16.71
26	Collins, April M.	980.85	67.40	58.95	13.78	27.30	0.00	58.95	13.78
27	Copping, Nicholas R.	1,660.83	159.48	91.98	21.51	49.58	0.00	91.98	21.51
28	Cruger, Eric J.	1,735.65	182.88	99.11	23.18	56.60	0.00	99.11	23.18
29	Cushman, Brian K.	2,132.40	153.64	121.50	28.42	49.08	0.00	121.50	28.42
31	Dawes, Carolyn S.	189.64	0.00	11.76	2.75	0.47	0.00	11.76	2.75
33	Degreenia, Catherine I	1,999.64	267.03	114.53	26.79	81.24	0.00	114.53	26.79
34	Demell, William M.	1,156.80	94.90	63.61	14.88	29.43	0.00	63.61	14.88
173	DeRose, TJ T	1,431.21	155.53	86.41	20.21	55.39	0.00	86.41	20.21
35	Dexter, Donnel A.	1,542.73	182.62	86.66	20.27	56.52	0.00	86.66	20.27
36	Dodge, Shawn M.	1,135.61	81.53	66.87	15.64	31.24	0.00	66.87	15.64
38	Drown, Jacob D.	1,880.00	214.82	109.14	25.53	66.18	0.00	109.14	25.53
39	Durgin, Steven J.	1,551.20	105.80	85.34	19.95	33.10	0.00	85.34	19.95
40	Eastman Jr., Larry E.	1,978.40	213.97	111.25	26.02	65.93	0.00	111.25	26.02
215	Elrick, Christopher	1,018.80	68.99	63.17	14.77	27.74	0.00	63.17	14.77
42	Farnham, Brian D.	2,113.02	212.68	128.00	29.93	67.94	0.00	128.00	29.93
43	Fecher, Jesse T.	1,332.78	99.64	81.24	19.00	40.63	0.00	81.24	19.00
44	Fleury, Jason R.	2,069.66	248.32	116.36	27.21	76.23	0.00	116.36	27.21
189	Forsell, Christopher A	1,401.75	48.41	75.52	17.66	28.01	0.00	75.52	17.66
45	Frey, Jacob D.	2,255.26	246.02	130.86	30.60	73.00	0.00	130.86	30.60
203	Frey, Matthew J	1,267.13	95.37	78.57	18.38	38.28	0.00	78.57	18.38

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#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
205	Galiano, Jeanne M	1,634.62	95.51	81.25	19.01	38.36	0.00	81.25	19.01
46	Gaylord, Amos R.	1,852.95	235.88	114.88	26.87	72.50	0.00	114.88	26.87
47	Gilbert, David P.	1,237.20	121.97	74.46	17.41	38.33	0.00	74.46	17.41
49	Guyette, Brandon L.	1,746.63	185.59	104.65	24.47	68.33	0.00	104.65	24.47
50	Hastings III, Clark H.	1,218.01	113.35	71.95	16.83	35.74	0.00	71.95	16.83
156	Hayden, Gregory William	1,641.60	186.26	99.39	23.24	50.89	0.00	99.39	23.24
52	Hedin, Laura T.	1,375.60	116.45	79.75	18.65	35.40	0.00	79.75	18.65
54	Herring, Jamie L.	1,268.66	61.43	77.26	18.07	31.65	0.00	77.26	18.07
55	Hoar, Brian W.	1,496.25	46.83	80.01	18.71	27.57	0.00	80.01	18.71
188	Hood, James R	1,400.80	15.14	83.31	19.49	29.32	0.00	83.31	19.49
56	Houle, Jonathan S.	2,016.12	259.18	123.85	28.96	79.49	0.00	123.85	28.96
59	Kelly Jr, Joseph E.	1,254.00	40.25	65.69	15.36	15.17	0.00	65.69	15.36
184	Kirby, Kristopher J	1,100.00	24.39	58.74	13.73	20.10	0.00	58.74	13.73
201	Knudsen, Alexander M	1,108.80	78.52	65.20	15.25	30.40	0.00	65.20	15.25
61	Kosakowski, Joshua D.	1,400.00	149.37	82.82	19.37	46.55	0.00	82.82	19.37
213	Kreis, Bradley J	64.00	0.00	3.97	0.93	0.00	0.00	3.97	0.93
174	Kuras, Sarah V	1,230.31	102.84	71.90	16.82	31.65	0.00	71.90	16.82
165	LaBarge-Burke, Michelle J	1,102.40	72.17	65.40	15.29	28.63	0.00	65.40	15.29
62	Lane, Zebulyn M.	1,414.70	160.46	86.01	20.11	49.87	0.00	86.01	20.11
172	Larrabee, David M	1,066.04	82.16	56.67	13.25	25.88	0.00	56.67	13.25
64	Lowe, Robert L.	1,326.80	107.73	71.13	16.63	35.09	0.00	71.13	16.63
208	Lynch, Nancy T	1,490.38	116.01	88.77	20.76	40.73	0.00	88.77	20.76
65	Machia, Delphia L.	1,048.40	87.15	64.37	15.06	27.27	0.00	64.37	15.06
68	Maloney, Jason F.	1,602.80	128.76	91.66	21.44	42.13	0.00	91.66	21.44
70	Martel, Joell J.	1,697.28	191.07	96.37	22.54	59.06	0.00	96.37	22.54
171	Martineau, Brenda J	1,094.40	92.83	62.28	14.56	28.85	0.00	62.28	14.56
71	McGowan, James R.	1,362.00	153.14	74.24	17.36	31.73	0.00	74.24	17.36
73	Metivier, Cheryl A.	1,231.20	108.96	70.77	16.55	34.42	0.00	70.77	16.55
75	Monahan, Dawn M.	2,294.00	173.21	130.97	30.63	55.89	0.00	130.97	30.63
77	Morris, Scott D.	1,271.60	138.66	78.84	18.44	57.85	0.00	78.84	18.44
78	Morrison, Camden A.	2,682.78	383.58	161.38	37.74	115.71	0.00	161.38	37.74
79	Morse, Bradley P.	152.40	0.00	9.45	2.21	2.64	0.00	9.45	2.21
80	Mott, John C.	441.68	33.65	27.38	6.40	12.33	0.00	27.38	6.40
191	Murphy, Carson	1,005.13	73.72	62.32	14.58	29.06	0.00	62.32	14.58
164	Murphy, Michael T	1,088.82	102.97	67.51	15.79	31.69	0.00	67.51	15.79
82	Noack, Rodney	1,130.80	80.11	66.11	15.46	30.84	0.00	66.11	15.46
152	Pike, Roxanne L	869.20	80.41	52.49	12.27	32.55	0.00	52.49	12.27
183	Placey-Noyes, Tyler C	1,062.00	66.53	58.82	13.76	27.05	0.00	58.82	13.76
88	Poirier, Holden R.	2,273.55	312.86	139.57	32.64	95.59	0.00	139.57	32.64
89	Pouliot, Brooke L.	1,201.20	86.32	74.48	17.41	30.28	0.00	74.48	17.41

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#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
90	Pretty, Alyssa A.	1,130.80	80.89	70.11	16.40	31.06	0.00	70.11	16.40
91	Protzman, Todd A.	575.00	39.72	35.65	8.34	13.38	0.00	35.65	8.34
93	Pullman, David L.	1,012.15	81.74	61.36	14.35	25.11	0.00	61.36	14.35
192	Rawson, Joseph A	1,023.60	103.95	59.93	14.02	27.73	0.00	59.93	14.02
212	Rea, Cara L	926.00	57.34	53.54	12.52	24.49	0.00	53.54	12.52
95	Reale, Michael R.	1,609.65	188.51	99.80	23.34	58.29	0.00	99.80	23.34
97	Rivard, Sylvie R	1,106.40	94.18	63.03	14.74	29.23	0.00	63.03	14.74
99	Rubalcaba, David T.	1,836.05	224.18	111.46	26.07	68.99	0.00	111.46	26.07
101	Ryan, Patty L.	1,410.80	123.41	87.47	20.46	56.68	0.00	87.47	20.46
147	Ryan, Robert E	71.70	0.00	4.45	1.04	11.00	0.00	4.45	1.04
214	Sabens, Christopher S	794.00	34.99	41.47	9.70	18.25	0.00	41.47	9.70
103	Seaver, Debbie L.	1,176.40	132.22	60.23	14.08	45.08	0.00	60.23	14.08
104	Shatney, Janet E.	1,670.00	113.15	95.32	22.29	37.13	0.00	95.32	22.29
202	Sheltra, Kimberly A	1,050.00	50.61	65.10	15.22	25.54	0.00	65.10	15.22
105	Smith, Clint P.	1,226.80	107.16	70.49	16.48	32.59	0.00	70.49	16.48
151	Smith, Michael P	1,080.80	29.95	61.45	14.37	13.43	0.00	61.45	14.37
185	Stanley, Gavin P	969.20	64.59	57.46	13.44	26.51	0.00	57.46	13.44
193	Stigall, Gretchen	1,126.80	39.01	64.41	15.07	25.00	0.00	64.41	15.07
148	Storelicastro, Nicolas R	2,468.08	213.48	153.02	35.78	68.71	0.00	153.02	35.78
110	Strassberger, Kirk E.	1,685.34	71.58	94.54	22.12	29.81	0.00	94.54	22.12
187	Taylor, Therese M	1,200.00	81.20	70.77	16.55	31.15	0.00	70.77	16.55
112	Tillinghast, Zachary M.	2,013.82	230.08	116.08	27.15	70.76	0.00	116.08	27.15
113	Tucker, Randall L.	1,924.44	193.23	108.49	25.37	58.43	0.00	108.49	25.37
114	Tucker, Russell W.	2,215.42	217.03	128.35	30.02	67.21	0.00	128.35	30.02
115	Vail, Braedon S.	2,227.20	228.59	137.61	32.19	85.14	0.00	137.61	32.19
116	Ward, James O.	16.00	0.00	0.99	0.23	0.00	0.00	0.99	0.23
180	Webster, James P	1,121.20	83.06	62.43	14.60	38.88	0.00	62.43	14.60
186	Young, Arthur D	1,352.00	56.87	75.24	17.59	30.37	0.00	75.24	17.59
REPORT TOTAL		151,613.34	13,361.52	8,867.84	2,073.90	4,576.44	0.00	8,867.84	2,073.90

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PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
01088	AFSCME COUNCIL 93						
	PR 01222025	PR W/E 1/17/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	277.68	E639
01150	AIRGAS USA LLC						
	9156984933	Propane	002-8200-350.1060	SMALL TOOLS	0.00	120.91	155415
01060	AMAZON CAPITAL SERVICES						
	11GF6R14QJH4	Surge Protector/Screen Rp	001-5010-350.1053	OFFICE SUPPLIES	0.00	102.97	155416
	1Q7199NCF6W9	Monitor	001-5010-350.1053	OFFICE SUPPLIES	0.00	186.97	155416
					-----	289.94	
02117	BARRE COMMUNITY JUSTICE CENTER						
	FY25-Q3	Quarterly Contribution	001-9130-360.1371	BCJC STIPEND	0.00	1,894.25	155417
02497	BASHAW TIMOTHY D						
	01142025	Overpayment Refund	001-4005-405.4005	GENERAL TAXES	0.00	878.34	155418
03062	C FORD PROFESSIONAL LETTERING						
	15754	Pocket Banners	048-8000-320.0762	BOR BANNER EXP	0.00	570.00	155419
	15755	Dasher Panels	048-8000-320.0762	BOR BANNER EXP	0.00	950.84	155419
	15758	Banners-Winter Solstice	050-6100-320.0740	CIVIC CENTER EQUIPMENT	0.00	209.68	155419
					-----	1,730.52	
03087	CAPITOL STEEL & SUPPLY CO						
	I040453	SS Round - Garden Club	001-8050-350.1065	SUPPLIES - STS	0.00	30.00	155420
03145	CHAMPLAIN VALLEY EQUIPMENT						
	CB68127	Roller/Gauge/Belt/Filter	002-8220-320.0740	EQUIPMENT MAINT	0.00	469.12	155421
03446	CINTAS CORPORATION NO. 2						
	4217582896	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	35.52	155422
	4217582896	Uniforms	001-8050-340.0940	CLOTHING	0.00	144.01	155422
	4217582896	Uniforms	002-8200-340.0940	CLOTHING	0.00	37.63	155422
	4217582896	Uniforms	003-8300-340.0940	CLOTHING	0.00	39.38	155422
					-----	256.54	
03204	CITY OF BARRE						
	01212025	BOR Cash Replenish	001-7050-350.1060	RECREATION PROGRAMS	0.00	70.00	155423
03168	CONSOLIDATED ELECTRICAL DISTRIBUTO						
	0386-1047560	Electrical Supplies	002-8220-320.0740	EQUIPMENT MAINT	0.00	61.76	155424
01215	CORPORATE BILLING LLC						
	122035497:01	Brakes	001-8050-320.0743	TRUCK MAINT - STS	0.00	143.65	155425
03995	DEWOLFE ENGINEERING ASSOCIATES INC						
	24-083223302	Prospect Hgts Due Dil	001-9130-360.1210	Special Proj -Prospect He	0.00	181.25	155426

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04528	DLXRRST LLC						
	01152025	Permit Overpayment	001-4030-430.4033	BLDG & ZONING FEES	0.00	10.00	155427
04095	DUFRESNE GROUP						
	19186	Berlin St WM Special	002-8420-500.1401	2.5M VT 62 & BERLIN ST	0.00	1,502.10	155428
	19187	Dagmont Ave Clvrt Sp	050-5820-360.1161	2020 2.5M BOND-GF PORTION	0.00	247.50	155428
	19208	Dagmont Ave Clvrt Bas	050-5820-360.1161	2020 2.5M BOND-GF PORTION	0.00	2,300.00	155428
	19288	Berlin St WM Special	002-8420-500.1401	2.5M VT 62 & BERLIN ST	0.00	330.00	155428
					-----	-----	
					0.00	4,379.60	
05069	EDWARD JONES						
	PR 01222025	PR W/E 1/17/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	155429
16102	EMPOWER TRUST COMPANY LLC						
	PR 01222025	PR W/E 1/17/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	807.97	E640
	PR 01222025A	PR W/E 1/17/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	703.94	E640
					-----	-----	
					0.00	1,511.91	
05059	ENDYNE INC						
	517381	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	140.00	155430
05007	EVERETT J PRESCOTT INC						
	6367115	Risers/Valve Box Cover	002-8200-320.0750	MAIN LINE MAINT	0.00	881.00	155431
	6367115	Risers/Valve Box Cover	003-8300-320.0750	MAIN LINE MAINT	0.00	283.34	155431
					-----	-----	
					0.00	1,164.34	
06009	F W WEBB CO						
	88511548	Couplings/Adapters	003-8330-320.0740	EQUIPMENT MAINT	0.00	33.44	155432
	88931522	PVC	003-8330-320.0740	EQUIPMENT MAINT	0.00	255.88	155432
	88966974	Band Saw Blade	002-8220-320.0740	EQUIPMENT MAINT	0.00	92.99	155432
	89005294	Screws	003-8330-320.0740	EQUIPMENT MAINT	0.00	23.40	155432
	89009822	Pipe Wrench/Adapters	003-8330-320.0740	EQUIPMENT MAINT	0.00	232.47	155432
	89027240	PVC Pipe/Split Ring	002-8220-320.0740	EQUIPMENT MAINT	0.00	484.94	155432
	89028503	PVC Flashing	003-8330-320.0740	EQUIPMENT MAINT	0.00	10.80	155432
					-----	-----	
					0.00	1,133.92	
06070	FIRST NATIONAL BANK OMAHA						
	7816 010325	Managers Credit Card	001-5010-220.0414	HOLIDAY OBSERVANCE	0.00	350.00	155433
	7816 010325	Managers Credit Card	001-5010-220.0414	HOLIDAY OBSERVANCE	0.00	150.00	155433
	7816 010325	Managers Credit Card	001-5010-220.0414	HOLIDAY OBSERVANCE	0.00	50.00	155433
	7816 010325	Managers Credit Card	001-5010-350.1053	OFFICE SUPPLIES	0.00	72.48	155433
	7816 010325	Managers Credit Card	001-5010-350.1053	OFFICE SUPPLIES	0.00	9.58	155433
	7816 010325	Managers Credit Card	001-5040-110.0152	WEB SITE VENDOR MAINT ALL	0.00	2,000.00	155433
	7816 010325	Managers Credit Card	016-9333-360.1330	Buyout App Fee -Commecia	0.00	500.00	155433

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					0.00	3,132.06	
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR 01222025	PR W/E 1/17/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	437.20	155434
07149	GREEN MOUNTAIN POWER CORP						
	524316	Pkg Lot E Lighting	001-6060-200.0210	ELECTRICITY	0.00	8.00	155435
07006	GREEN MT POWER CORP						
	01770	010325 Pool Bldg 12/4-1/3	001-6060-200.0210	ELECTRICITY	0.00	159.05	155436
	01770	010325 Pool Bldg 12/4-1/3	001-7050-200.0211	POOL ELECTRICTY	0.00	28.05	155436
	07890	010225 Cob Hill Mdws 12/3-1/2	002-8200-200.0210	ELECTRICITY - COBBLE HILL	0.00	263.90	155436
	72080	010325 S Main/Parkside 12/4-1/3	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	75.37	155436
	93423	010225 W Cob Hill 12/3-1/2	002-8200-200.0209	ELECTRICITY - W CBL HL VA	0.00	46.19	155436
					0.00	572.56	
20097	IAFF LOCAL #881						
	PR 01222025	PR W/E 1/17/25	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	E641
09033	IMPACT FIRE SERVICES						
	25036899	WWTP Fire Ext Inspect	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	102.00	155437
09021	IRVING ENERGY						
	516947	Propane	001-7030-330.0836	PROPANE	0.00	466.91	155438
	517462	Propane	001-7030-330.0836	PROPANE	0.00	200.11	155438
	517895	Propane	001-7030-330.0836	PROPANE	0.00	74.13	155438
	518287	Propane	001-7020-330.0836	PROPANE	0.00	1,610.75	155438
					0.00	2,351.90	
12054	LAWSON PRODUCTS INC						
	9312087361	Garage Supplies	001-8050-350.1061	SUPPLIES - GARAGE	0.00	1,087.74	155439
13973	MAGGIE LENZ						
	BARRE-20251	Monthly Retainer - Dec 24	001-5010-120.0171	PROFESSIONAL SERVICES	0.00	709.67	155440
13890	MAURICE MICHAEL ROBERT & MAURICE P						
	01142025	Property Tax Overpayment	001-4005-405.4005	GENERAL TAXES	0.00	107.14	155441
13088	MCMASTER-CARR						
	38742008	PVC Pipe	002-8220-320.0740	EQUIPMENT MAINT	0.00	414.37	155442
	38752397	Strut Channel	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	2,994.16	155442
	38818284	Flat Spray Nozzle	003-8330-320.0731	SOLIDS PROCESS MAINT	0.00	219.87	155442
					0.00	3,628.40	
13189	MILES SUPPLY INC						
	0190023-01	Leather Gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	100.89	155443

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	0190748-02	Hand Soap	001-6043-350.1049	CUSTODIAL SUPPLIES	0.00	110.03	155443
					0.00	210.92	
14016 NELSON ACE HARDWARE							
	292829	Ring Pliers	003-8330-350.1060	SMALL TOOLS	0.00	18.99	155444
	292905	Faucet/S-Trap	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	71.07	155444
	292914	4-Way Hose Connect	003-8330-320.0740	EQUIPMENT MAINT	0.00	40.48	155444
	292956	Mud Pan	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	7.73	155444
	292967	Torch Trigger	002-8220-350.1060	SMALL TOOLS	0.00	38.68	155444
	292976	LED Bulbs	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	116.98	155444
	292981	S-Trap/J-Bend	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	44.08	155444
	292984	Hose Heater	003-8330-320.0740	EQUIPMENT MAINT	0.00	71.82	155444
	293005	Sledge	002-8200-350.1060	SMALL TOOLS	0.00	45.38	155444
	293119	Shovel	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	26.99	155444
					0.00	482.20	
14091 NEMRC							
	56571	Final Tax Bill	001-5070-360.1165	PROGRAM MATERIALS	0.00	580.00	155446
14078 NEW ENGLAND AIR SYSTEMS LLC							
	203566	Heating Repair	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	3,672.45	155447
	203568	Boiler Tripping	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	1,294.01	155447
	203570	Heat/Fans Not Working	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	425.00	155447
	203571	Air Handler Fan	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	361.75	155447
					0.00	5,753.21	
15020 O'REILLY AUTOMOTIVE INC							
	5666-377623	Combo Wrench	002-8200-350.1060	SMALL TOOLS	0.00	34.99	155448
	5666-380186	Wiper Blade	001-8050-320.0742	SNOW EQUIP MAINT	0.00	4.50	155448
					0.00	39.49	
15003 ORMSBY'S COMPUTER SYSTEMS INC							
	45887	MS Defender 1 Yr License	001-5010-360.1170	EMAIL LICENSES	0.00	24.00	155449
16132 PACKARD FUELS INC							
	174484	#2 Fuel Oil	003-8330-330.0825	FUEL OIL	0.00	1,786.01	155450
	174551	#2 Fuel Oil	001-8050-330.0829	FUEL OIL - GARAGE	0.00	493.18	155450
	174606	Ulsd Dyed	003-8330-330.0825	FUEL OIL	0.00	483.71	155450
					0.00	2,762.90	
16077 PERSHING LLC							
	PR 01222025	PR W/E 1/17/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	45.00	155451
16003 PIKE INDUSTRIES INC							
	1301351	Asphalt	001-8050-360.1172	BITUMINOUS HOT MIX-ST5	0.00	334.32	155452

By check number for check acct 01(GENERAL FUND) and check dates 01/22/25 thru 01/22/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	1301351	Asphalt	003-8300-320.0750	MAIN LINE MAINT	0.00	337.68	155452
	1301351	Asphalt	050-5900-360.1165	PROJECT MATERIALS	0.00	252.84	155452
					-----	924.84	
18148	R K MILES						
	88711/7	Door Closer	001-7030-320.0727	BLDG/GROUNDS MAINT	0.00	226.54	155453
18004	REYNOLDS & SON INC						
	3448737	Latex Gloves	003-8330-340.0941	EQUIPMENT - SAFETY	0.00	325.38	155454
19418	SANEL NAPA - BARRE						
	409724	Tire Valve	001-8050-320.0742	SNOW EQUIP MAINT	0.00	8.28	155455
	409733	Steel Tape	001-8050-350.1061	SUPPLIES - GARAGE	0.00	25.49	155455
	409736	Tire Valve	001-8050-320.0742	SNOW EQUIP MAINT	0.00	8.28	155455
	409738	Exhaust Gasket	001-6040-320.0720	CAR/TRUCK MAINT	0.00	5.20	155455
	409748	Stud Nut Kit	001-6040-320.0720	CAR/TRUCK MAINT	0.00	11.80	155455
	409751	Tailgate Auger Bearing	001-8050-320.0742	SNOW EQUIP MAINT	0.00	150.06	155455
	409782	Exhaust Pipe/Gasket	001-6040-320.0720	CAR/TRUCK MAINT	0.00	148.29	155455
	409812	Screw	001-6040-320.0720	CAR/TRUCK MAINT	0.00	1.80	155455
	409871	Quick Disconnect Coupler	001-8050-320.0743	TRUCK MAINT - STS	0.00	307.59	155455
					-----	666.79	
19448	STANLEY GAVIN						
	12242024	Reimb - Straps for Pipes	003-8300-320.0750	MAIN LINE MAINT	0.00	16.94	155457
20022	THYGESSEN SPORTS INC						
	2341	Pucks	001-7050-350.1059	RECREATION SUPPLIES	0.00	87.50	155458
20002	TIMES ARGUS ASSOC INC						
	300235360	Warning Notice	001-5010-230.0510	ADVERTISING/PRINTING	0.00	52.65	155459
	300235376	Chapter 17-Traffic	001-5010-230.0510	ADVERTISING/PRINTING	0.00	54.60	155459
	300235379	Agenda Ad 1/14/25	001-5010-230.0510	ADVERTISING/PRINTING	0.00	144.43	155459
					-----	251.68	
20157	TRI-COUNTY CONTRACTORS SUPPLY INC						
	45687	Tail Light	003-8300-320.0743	TRUCK MAINT	0.00	334.65	155460
22142	VERMONT DOOR COMPANY						
	39016	Multi-Code Remotes	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	240.00	155461
22127	VERMONT STATE TREASURER						
	01062025	Dog License Sept-Dec 24	001-2000-200.0213	DOG LICENSES	0.00	90.00	155462
22120	VT GRANITE MUSEUM OF BARRE INC						
	01132025	Pkg Lot Lease Fee	001-9130-360.1201	GRANITE MUSEUM PARK LOT	0.00	13,363.24	155463

01/21/25
09:29 am

City of Barre Accounts Payable
Warrant/Invoice Report # 25-28

Page 6 of 6
Gretchen.Stigall

By check number for check acct 01(GENERAL FUND) and check dates 01/22/25 thru 01/22/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

Report Total						53,745.68	=====

To the Treasurer of City of Barre, We Hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****53,745.68
Let this be your order for the payments of these amounts.

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 1/22/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,247.60	81.61	77.36	18.09	28.32	0.00	77.36	18.09
140	Aldrich, Brady A	104.00	0.00	6.45	1.51	1.02	0.00	6.45	1.51
3	Aldsworth, Joseph G.	1,851.20	175.42	99.67	23.30	61.36	0.00	99.67	23.30
163	Baker, Brian L	2,096.80	135.77	125.61	29.38	52.40	0.00	125.61	29.38
206	Baker, Tom M	1,682.69	93.78	100.96	23.62	58.97	0.00	100.96	23.62
6	Baril, James A.	1,989.77	214.02	109.70	25.66	65.94	0.00	109.70	25.66
7	Benjamin, Kenneth S.	1,284.94	132.64	77.65	18.16	41.53	0.00	77.65	18.16
8	Bennington, William A.	1,184.07	80.21	70.15	16.41	27.46	0.00	70.15	16.41
9	Benson, Nicholas J.	1,462.95	147.11	87.08	20.36	45.87	0.00	87.08	20.36
11	Blackshaw, Brook W.	1,723.68	149.82	99.96	23.38	50.87	0.00	99.96	23.38
204	Blouin, Trevor J	1,139.99	43.17	67.04	15.68	22.98	0.00	67.04	15.68
14	Bramman, Kathryn H.	1,232.80	123.19	75.04	17.55	37.42	0.00	75.04	17.55
155	Brault, Marcel T	1,275.96	123.54	79.11	18.50	32.07	0.00	79.11	18.50
17	Brown, Anderson C.	1,778.68	231.94	109.14	25.53	93.58	0.00	109.14	25.53
19	Bullard, Don A.	1,394.40	184.88	86.45	20.22	58.30	0.00	86.45	20.22
21	Carminati Jr., Joel F.	1,320.86	57.64	77.37	18.10	30.59	0.00	77.37	18.10
179	Cassani II, Mario E	1,095.38	76.42	64.07	14.99	26.40	0.00	64.07	14.99
22	Cetin, Matthew J.	1,702.59	108.68	94.84	22.18	36.52	0.00	94.84	22.18
23	Charbonneau, Michael J.	1,930.50	196.94	106.07	24.81	60.82	0.00	106.07	24.81
25	Clark, Kailyn C.	1,152.40	83.18	71.45	16.71	31.70	0.00	71.45	16.71
26	Collins, April M.	970.40	66.23	58.31	13.64	26.97	0.00	58.31	13.64
27	Copping, Nicholas R.	1,689.47	165.05	93.76	21.93	51.25	0.00	93.76	21.93
28	Cruger, Eric J.	2,106.72	202.14	122.12	28.56	64.79	0.00	122.12	28.56
29	Cushman, Brian K.	2,132.40	153.64	121.49	28.41	49.08	0.00	121.49	28.41
31	Dawes, Carolyn S.	103.44	0.00	6.41	1.50	0.00	0.00	6.41	1.50
33	Degreenia, Catherine I	2,011.76	269.60	115.29	26.96	82.01	0.00	115.29	26.96
34	Demell, William M.	1,221.87	102.21	67.64	15.82	31.47	0.00	67.64	15.82
173	DeRose, TJ T	1,431.20	155.52	86.41	20.21	55.39	0.00	86.41	20.21
35	Dexter, Donnel A.	1,528.40	179.47	85.77	20.06	55.58	0.00	85.77	20.06
36	Dodge, Shawn M.	1,137.34	81.73	66.97	15.66	31.30	0.00	66.97	15.66
38	Drown, Jacob D.	1,880.00	214.82	109.14	25.52	66.18	0.00	109.14	25.52
39	Durgin, Steven J.	1,997.17	133.81	112.99	26.43	43.86	0.00	112.99	26.43
40	Eastman Jr., Larry E.	1,978.40	213.97	111.26	26.02	65.93	0.00	111.26	26.02
215	Elrick, Christopher	1,018.80	68.99	63.16	14.78	27.74	0.00	63.16	14.78
42	Farnham, Brian D.	1,776.56	205.05	107.13	25.06	63.25	0.00	107.13	25.06
43	Fecher, Jesse T.	1,310.50	97.28	79.86	18.68	39.33	0.00	79.86	18.68
44	Fleury, Jason R.	2,069.66	248.32	116.36	27.21	76.23	0.00	116.36	27.21
189	Forsell, Christopher A	1,602.00	69.68	87.93	20.56	33.95	0.00	87.93	20.56
45	Frey, Jacob D.	1,423.20	94.59	79.27	18.54	28.06	0.00	79.27	18.54
203	Frey, Matthew J	1,018.80	68.99	63.16	14.77	27.74	0.00	63.16	14.77

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 1/22/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
205	Galiano, Jeanne M	1,634.61	95.51	81.26	19.00	38.36	0.00	81.26	19.00
46	Gaylord, Amos R.	1,775.35	220.77	110.07	25.74	67.97	0.00	110.07	25.74
47	Gilbert, David P.	1,345.46	144.27	81.17	18.98	45.02	0.00	81.17	18.98
49	Guyette, Brandon L.	2,212.92	281.63	133.57	31.24	97.14	0.00	133.57	31.24
160	Guyette, Gabriel D	2,522.50	217.47	156.40	36.58	57.15	0.00	156.40	36.58
50	Hastings III, Clark H.	1,388.74	148.52	82.54	19.30	46.29	0.00	82.54	19.30
156	Hayden, Gregory William	1,149.12	98.06	68.85	16.11	26.90	0.00	68.85	16.11
52	Hedin, Laura T.	1,375.60	116.45	79.75	18.65	35.40	0.00	79.75	18.65
54	Herring, Jamie L.	1,222.80	56.28	74.42	17.40	30.21	0.00	74.42	17.40
55	Hoar, Brian W.	2,039.70	101.28	113.71	26.59	42.77	0.00	113.71	26.59
188	Hood, James R	1,518.99	28.42	90.64	21.20	34.18	0.00	90.64	21.20
56	Houle, Jonathan S.	1,626.80	183.38	99.72	23.32	56.75	0.00	99.72	23.32
59	Kelly Jr, Joseph E.	1,943.70	116.61	108.44	25.36	36.81	0.00	108.44	25.36
184	Kirby, Kristopher J	1,100.00	24.39	58.73	13.74	20.10	0.00	58.73	13.74
201	Knudsen, Alexander M	1,129.59	80.86	66.50	15.55	31.05	0.00	66.50	15.55
61	Kosakowski, Joshua D.	1,490.01	167.91	88.40	20.67	52.11	0.00	88.40	20.67
213	Kreis, Bradley J	32.00	0.00	1.98	0.46	0.00	0.00	1.98	0.46
174	Kuras, Sarah V	1,392.79	130.77	81.98	19.17	40.97	0.00	81.98	19.17
165	LaBarge-Burke, Michelle J	1,102.40	72.17	65.41	15.30	28.63	0.00	65.41	15.30
62	Lane, Zebulyn M.	1,390.03	155.38	84.48	19.76	48.35	0.00	84.48	19.76
172	Larrabee, David M	1,032.10	78.35	54.55	12.76	24.81	0.00	54.55	12.76
64	Lowe, Robert L.	1,326.80	107.73	71.13	16.64	35.09	0.00	71.13	16.64
208	Lynch, Nancy T	1,490.38	116.01	88.76	20.76	40.73	0.00	88.76	20.76
65	Machia, Delphia L.	1,048.40	87.15	64.36	15.05	27.27	0.00	64.36	15.05
68	Maloney, Jason F.	1,392.80	103.56	78.63	18.39	35.10	0.00	78.63	18.39
70	Martel, Joell J.	1,806.62	213.60	103.15	24.12	65.81	0.00	103.15	24.12
171	Martineau, Brenda J	1,094.40	92.83	62.29	14.57	28.85	0.00	62.29	14.57
71	McGowan, James R.	1,362.00	153.14	74.23	17.36	31.73	0.00	74.23	17.36
73	Metivier, Cheryl A.	1,231.20	108.96	70.76	16.55	34.42	0.00	70.76	16.55
75	Monahan, Dawn M.	2,294.00	173.21	130.98	30.64	55.89	0.00	130.98	30.64
77	Morris, Scott D.	1,478.24	178.21	91.65	21.43	70.61	0.00	91.65	21.43
78	Morrison, Camden A.	2,220.99	289.99	132.76	31.05	88.73	0.00	132.76	31.05
79	Morse, Bradley P.	152.40	0.00	9.45	2.21	2.64	0.00	9.45	2.21
80	Mott, John C.	441.68	33.65	27.38	6.41	12.33	0.00	27.38	6.41
191	Murphy, Carson	860.00	57.42	53.32	12.47	24.51	0.00	53.32	12.47
164	Murphy, Michael T	1,083.96	102.43	67.20	15.72	31.53	0.00	67.20	15.72
82	Noack, Rodney	1,130.80	80.11	66.12	15.46	30.84	0.00	66.12	15.46
152	Pike, Roxanne L	869.20	80.41	52.50	12.28	32.55	0.00	52.50	12.28
183	Placey-Noyes, Tyler C	1,062.00	66.53	58.83	13.76	27.05	0.00	58.83	13.76
88	Poirier, Holden R.	2,446.54	347.19	150.30	35.15	105.70	0.00	150.30	35.15

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
 1/22/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
89	Pouliot, Brooke L.	1,201.20	86.32	74.47	17.42	30.28	0.00	74.47	17.42
90	Pretty, Alyssa A.	1,130.80	80.89	70.11	16.40	31.06	0.00	70.11	16.40
91	Protzman, Todd A.	575.00	39.72	35.65	8.33	13.38	0.00	35.65	8.33
93	Pullman, David L.	1,012.90	81.82	61.40	14.36	25.14	0.00	61.40	14.36
192	Rawson, Joseph A	1,023.60	103.95	59.92	14.01	27.73	0.00	59.92	14.01
212	Rea, Cara L	926.00	57.34	53.53	12.52	24.49	0.00	53.53	12.52
95	Reale, Michael R.	1,510.23	169.16	93.64	21.90	52.48	0.00	93.64	21.90
97	Rivard, Sylvie R	1,106.40	94.18	63.03	14.74	29.23	0.00	63.03	14.74
99	Rubalcaba, David T.	1,478.70	154.61	89.31	20.88	48.12	0.00	89.31	20.88
101	Ryan, Patty L.	1,410.80	123.41	87.47	20.45	56.68	0.00	87.47	20.45
147	Ryan, Robert E	137.43	0.00	8.52	1.99	11.00	0.00	8.52	1.99
214	Sabens, Christopher S	913.10	48.37	48.86	11.43	21.98	0.00	48.86	11.43
103	Seaver, Debbie L.	1,176.40	132.22	60.24	14.09	45.08	0.00	60.24	14.09
104	Shatney, Janet E.	1,670.00	113.15	95.31	22.29	37.13	0.00	95.31	22.29
202	Sheltra, Kimberly A	1,050.00	50.61	65.10	15.23	25.54	0.00	65.10	15.23
105	Smith, Clint P.	1,226.80	107.16	70.50	16.49	32.59	0.00	70.50	16.49
151	Smith, Michael P	1,080.80	29.95	61.44	14.37	13.43	0.00	61.44	14.37
185	Stanley, Gavin P	1,451.66	128.39	87.36	20.43	51.17	0.00	87.36	20.43
193	Stigall, Gretchen	1,126.80	39.01	64.41	15.06	25.00	0.00	64.41	15.06
148	Storelicastro, Nicolas R	2,468.08	213.48	153.02	35.79	68.71	0.00	153.02	35.79
110	Strassberger, Kirk E.	1,919.42	135.96	109.06	25.50	44.14	0.00	109.06	25.50
187	Taylor, Therese M	1,200.00	81.20	70.76	16.55	31.15	0.00	70.76	16.55
112	Tillinghast, Zachary M.	1,960.82	219.92	112.80	26.38	67.71	0.00	112.80	26.38
113	Tucker, Randall L.	1,751.01	159.46	97.75	22.86	48.30	0.00	97.75	22.86
114	Tucker, Russell W.	1,392.80	120.54	77.35	18.09	33.35	0.00	77.35	18.09
115	Vail, Braedon S.	2,227.20	228.59	137.61	32.18	85.14	0.00	137.61	32.18
116	Ward, James O.	16.00	0.00	0.99	0.23	0.00	0.00	0.99	0.23
180	Webster, James P	1,121.20	83.06	62.44	14.61	38.88	0.00	62.44	14.61
186	Young, Arthur D	1,352.00	56.87	75.23	17.60	30.37	0.00	75.23	17.60
REPORT TOTAL		150,894.12	13,081.00	8,823.25	2,063.54	4,475.84	0.00	8,823.25	2,063.54



CITY OF BARRE

VOLUNTEER APPLICATION

Commissions, Committee, Boards and Task Force Application Form

Note to applicants, including incumbents: after submitting a completed application to the City Manager's Office (excassist@barrecity.org) you will be requested to attend a City Council meeting to be interviewed. You will be advised of the date and approximate time of the Council meeting when you will be interviewed and your application considered. Please type or print legibly below.

Legal Full Name: Emily Hoffman Date of Birth: [REDACTED]
Other Names/Nicknames Used: _____
E-mail: [REDACTED] Mailing Address: 46 Webster St. Barre VT 05641
Years at Address? 2 Legal residence:(if different from above)

Home Phone: [REDACTED] Business Phone: _____
Cell Phone: [REDACTED]

Position (Commission, Board, Committee or Task Force) applying for
1. Cow Pasture Stewardship Committee
2. _____

Please tell us interests you about the committees you selected. List qualifications which may be beneficial to this position. (Use space below or attach additional sheet.)

• I am an avid walker and explorer of the cow pasture and wish to support it.
• I am a novice level naturalist.
• Background in marketing/communication/art/design with numerous creative technical skills
• Interested in trail maintenance.

By signing below you acknowledge: All information provided is accurate and complete to the best of your ability; and, you understand the City Council has the authority to remove members appointed by them in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application.

Sign here: Emily Hoffman Date: 9/7/23

Submit completed application to the City Manager's Office at: excassist@barrecity.org

City Manager's Office Use Only
Notified by: email phone on ___/___/___ to attend Council Mtg. on ___/___/___
Notified by: _____
Term of Appointment: From _____ to _____



The Barre City Cow Pasture Stewardship Committee was established in 2013 for the dedicated purpose of guiding management of the Cow Pasture property. The 'Committee Charge' is a combination of the Committees Mission and Vision statements documented in the *Management Plan for The Barre City Cow Pasture* (Brodsky 2017). The Plan can be found on the Barre City Cow Pasture Stewardship Committees Web site

Barre City Cow Pasture Stewardship Committee Charge:

Committees Mission Statement:

To connect people to the place in ways that allow recreation, exploration, collaboration, and stewardship of the Cow Pasture.

Committees Vision Statement:

The Barre City Cow Pasture is an undeveloped natural area with ecological importance, historical significance and outdoor recreational opportunities.



*Empowering youth,
building community*

Community-based mentoring serving Barre, Berlin, Calais,
East Montpelier, Middlesex, Montpelier, Worcester

Our Mission

Drive Equity Through quality mentoring relationships so every young person in Central Vermont has access to supportive mentoring relationships they need to grow and thrive

Empower Youth by providing support, resources, and enrichment opportunities

Advance Awareness of the need for mentoring and the transformative power of supportive relationships for young people.



Vermont Youth Need Support

https://www.healthvermont.gov/sites/default/files/document/hsi_yrbs_high_school_2023_executive_summary.pdf

50% of Vermont youth feel like they matter to their community

27% of Vermont high school students report **drinking alcohol** in the past 30 days

22% of Vermont high school students report **using marijuana** during the past 30 days

33% of Vermont high school students said that their **mental health was not good most of the time or always**

25% of Vermont youth **engaged in acts of self-harm** over the past year. One in seven said they'd **made a suicide plan**



How We Help

Recruits, trains, monitors, and supports adult volunteers who spend 1-2 hours a week with a mentee

Works with schools, families, and other organizations to identify at risk youth who could benefit from a mentor relationship

Provides third space/ enrichment opportunities for youth facing educational and financial barriers

Raises awareness of challenges facing youth and **provide opportunities for civic engagement**



Mentors act as protective influences for youth, helping them identify and use their strengths to overcome challenges



Impact

<https://www.aecf.org/blog/spotlight-on-youth-mentoring>

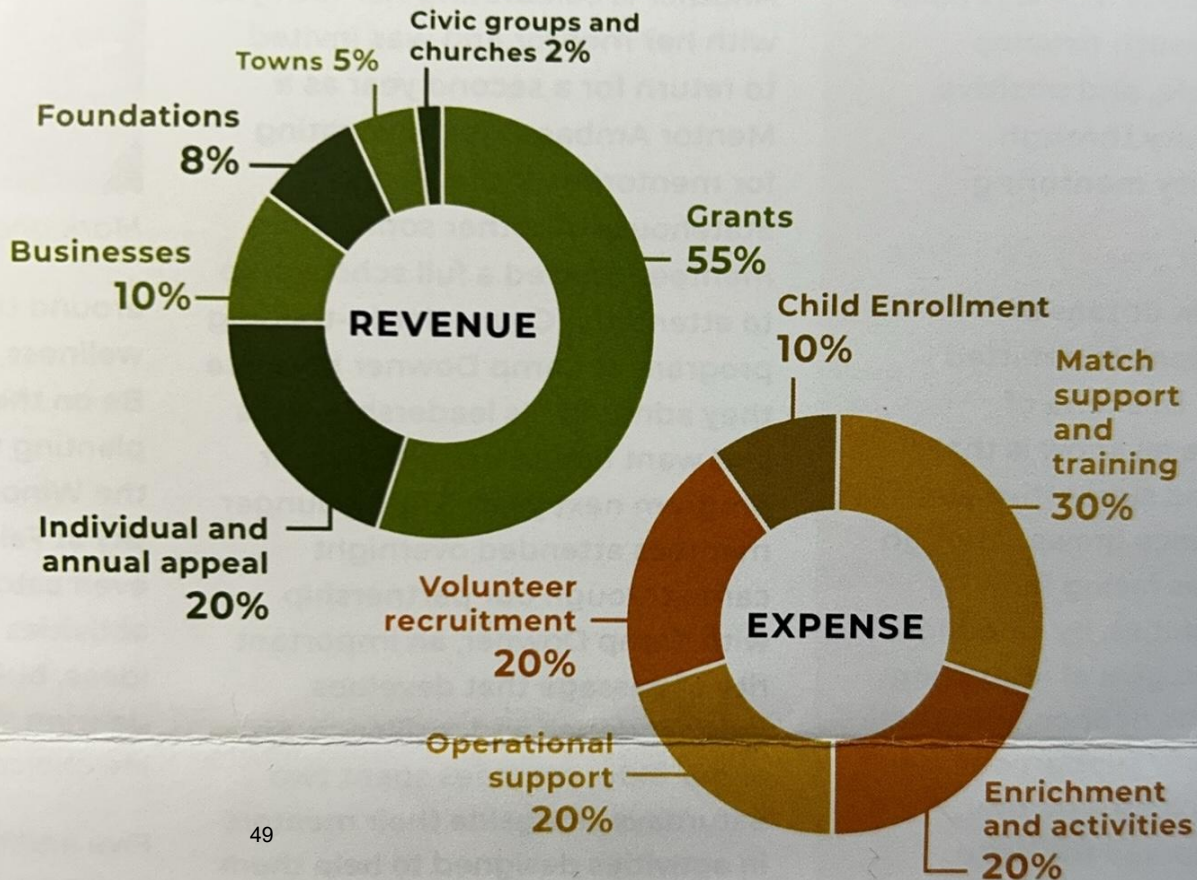
74% of those who had a meaningful mentor say that person **contributed significantly to their later success in life.**

85% of young people with a mentor say this **key relationship has helped them with issues related to school and their education**

58% percent say their mentor has **supported their mental health.**



Financials FY23-24



Take Action

Help us identify business partners and individuals who can offer us financial support

Refer youth and adults volunteers to our organization

Consider us for Town Funding

Ask us to host a table or info night

Thanks!

Contact us:

Youth First Mentoring
73 Main Street, #29
Montpelier, VT 05602

director@youthfirstmentoring.com
www.youthfirstmentoring.com





City of Barre, Vermont

“Granite Center of the World”

CITY COUNCIL AGENDA: 1/28/2025

Agenda Item No.: 8-D and 8-E

AGENDA ITEM DESCRIPTION: 1st Reading Warned 7:00 P.M. Ord. #2025-01 Open Meetings Law updates and Approve amendments to Rules of Procedure

SUBMITTING DEPARTMENT or PERSON: The Manager

STAFF RECOMMENDATION: Approve ordinance changes and amendments to the Rules of Procedure

BACKGROUND INFORMATION:

As part of a cure to an acknowledged open meeting law violation, the City Council agreed to update the sections of City ordinance that contained provisions that were no longer consistent with state law. Upon review, the City’s Rules of Procedure also needed updating to conform with state law. Below are the proposed amendments to these documents:

Chapter 2 of City Ordinance: Administration

- Provides that regular meetings shall be publicly posted at least 48 hours in advance;
- Provides that special meetings shall be publicly posted at least 24 hours in advance;
- Emergency meetings shall be posted to the same extent as required by state law;
- Provides that the locations of meetings shall be in City Hall unless otherwise properly warned;
- Provides that regular Council meetings shall start between 5:00 and 7:00 P.M., with the start time listed on a properly warned agenda;
- Removes mandated order of agenda items; and
- Updates pronouns and makes conforming/technical changes to match current organization of City departments.

Rules of Procedure

- Conform meeting notice requirements with ordinance and state law;
- Remove duplicative and/or outdated language and references; and
- Conform provisions of adjustments to the agenda to past practice.

ATTACHMENTS: (1) Draft changes to Chapter 2; and (2) Draft changes to Rules of Procedure

RECOMMENDED ACTION/MOTION:

Move to advance Ordinance #2025-01 to 2nd reading on January 7, 2025.

-and-

Move to approve the Rules of Procedure, as amended.

City of Barre
Chapter 2 – ADMINISTRATION
#2025-01

The City Council of the City of Barre, Vermont will hold a first reading on Tuesday, January 28, 2025 at 7:00 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, amended Chapter 2 – Administration, as follows:

The City Council of the City of Barre hereby ordains that Chapter 2 of the Code of Ordinances of the City of Barre, Vermont is hereby amended to read as follows:

Note: **Bold/Underline indicates additions**
[brackets/~~Strikeout~~ indicates deletions]

Chapter 2 -- ADMINISTRATION

Art. I. In General, Secs. 2-1-2-20

Art. II. City Council, Secs. 2-21--2-36

Art. III[. Reserved, Secs. 2-37--2-42

Art. IV.] City Manager, Secs. 2-43--2-58

Art. IV. Administrative Departments, Secs. 2-59--2-200

Div. 1. Generally, Secs. 2-59--2-67

Div. 2. Permitting, Planning & [~~Inspection~~] **Assessing** Services (Ord. No. 2010-04, 11/09/10)[, ~~Secs. 2-68--2-75~~]

Div. 3. [~~Cemeteries and Parks~~] **Facilities & Grounds**[, ~~Secs. 2-76--2-81~~]

Div. 4. Fire **& Emergency Medical Services**[, ~~Secs. 2-82--2-93~~]

Div. 5. Health[, ~~Secs. 2-94--2-102~~]

Div. 6. Police[, ~~Secs. 2-103--2-116~~]

Div. 7. Public Works[, ~~Secs. 2-117--2-127~~]

[~~Div. 8. Sewage Disposal, Secs. 2-128--2-138~~

~~Div. 9. Street, Secs. 2-139--2-148~~

~~Div. 10. Water, Secs. 2-149--2-158~~

~~Div. 11. Engineering, Secs. 2-159--2-168~~

~~Div. 12. Recreation, Secs. 2-169--2-182~~

~~Div. 13. General Services, Secs. 2-183--2-200]~~

Art. V[E]. City Officers, Secs. 2-201--2-258

Div. 1. Generally, Secs. 2-201--2-210

Div. 2. City Attorney, Secs. 2-211--2-220

Div. 3[. City Physician, Secs. 2-221--2-230

~~Div. 4. Superintendent of Fire Alarm System Secs. 2-231--2-240~~

~~Div. 5.] Appointed Officers, Secs. 2-241--2-258~~

Art. VI[E]. [~~Citizens' Advisory Committee, Secs. 2-259--2-272~~

Art. VIII.] Emergency Management Department, Secs. 2-273--2-281

ARTICLE I. IN GENERAL

Sec. 2-1. Definitions.

For the purposes of this chapter the following words shall have the meanings indicated unless their context clearly requires otherwise:

CITY OFFICER means:

- (1) A person duly qualified who holds an elective office of the city under the charter.
- (2) A person duly qualified who holds an office or position by virtue of appointment by the council or a city officer under the charter, the city ordinances or general law, including but not limited to the heads of departments, executive directors of agencies, members of an agency, board or commission of the city; provided, however, that a person serving as a member of a board, commission, committee or other body whose functions are principally advisory shall not be deemed to be a city officer.

NEWS MEDIA means an organization publishing a newspaper or magazine, a radio station or a television station.

PUBLIC BODY means an agency, board, committee, commission or other body of the city government, whose members are appointed by the council or a city officer by virtue of provisions of the laws.

THE LAWS means the charter, general laws, provisions of this Code and city ordinances. (Ord. No. 1965-4, Sec. 2.1.01)

Sec. 2-2. Seal of the city adopted.

The seal, impression of which follows, is hereby adopted as the seal of the city: (Ord. No. 1974-3, 6-11-74)

Sec. 2-3. Flag of the city adopted; description.

The flag of the city shall be a green field with the gold seal of the city in the center. (Ord. No. 1965-9)

Sec. 2-4. Government of city; composition

The government of the city shall consist of the council and the city officers. (Ord. No. 1965-4, Sec.1.1.01)

Sec. 2-5. Emergency interim successors to council and city; offices; appointment.

Emergency interim successors shall be appointed pursuant to provisions of Chapter 7 of Title 20 of VSA or other pertinent general law. (Ord. No. 1965-4, Sec. 1.1.02)

Sec. 2-6. Public bodies-Meetings.

Insofar as the following provisions are not in conflict with other provisions of law pertaining specifically to it, a public body shall observe the following with respect to all its meetings or sessions:

- (1) Notice of regular meetings shall be **publicly** posted **as required by state law** [~~on the city hall bulletin board at least seven (7) days~~] **at least forty-eight (48) hours in advance of the meeting** [~~, excluding holidays, in such form as the council shall prescribe by resolution. The council may also require that notices shall be published in a newspaper~~].
- (2) Notices of special meetings shall be **publicly** posted as required **by state law at least twenty-four (24) hours in advance** [~~in the preceding subdivision (1), except that the mayor or three (3) alderman may reduce the time limited for posting to not less than four (4) hours, in which case the news media located in the city shall be notified at least four (4) hours before such meeting~~]. **Notices of emergency meetings shall be publicly posted to the same extent as required by state law.**
- (3) All notices shall [~~set forth the agenda for the meeting, or an article or articles setting forth the purpose of the meeting~~] **be in a format as required by state law.**

- (4) All meetings shall be held in city hall, unless otherwise [~~specifically authorized to be held in another public place, open to the public, by resolution of the council~~] **properly warned to be held elsewhere on the agenda.**
- (5) Executive session shall be held pursuant to [~~1 VSA sections 311 through 314 and any amendments thereto~~] **the requirements of, and for the purposes allowed by, state law.**
- (6) Within [~~three (3)~~] **five (5)** days after a meeting the clerk or secretary of the public body shall furnish the clerk a copy of the minutes of the meeting, together with a report on the subject matter considered in executive session. The clerk shall transmit a copy of such minutes and report to the council at its next regular meeting. (Ord. No. 1965-4, Sec. 2.3.01; Ord. No. 1980-6, 6-3-80; Ord. No. 1983-1, 1-13-83)

Sec. 2-7. Same-Regulations, bylaws and rules of procedure.

A public body authorized by law to issue regulations, to adopt bylaws or make rules for conduct of its meetings or affairs, shall upon taking such action furnish copies thereof to the council. It shall likewise furnish copies of any amendments subsequently made.

Any other public body may make rules for conduct of its meetings or affairs, which shall take effect when approved by the council. Such rules may be amended or repealed with the approval of the council.

Bylaws, rules and regulations of public bodies shall be published [~~in a appendix to this Code~~] **on the website of any such public body.** (Ord. No. 1965-4, Secs. 2.4.01-2.4.03)

Cross references--Rules and regulations of the police department, App. C; rules and regulations of the fire department, App. D.

Sec. 2-8. Same--news media, petitions, conduct of meetings.

- (a) In the meeting room of a public body, representatives of the news media shall be allotted space [~~and furnished with a table~~] for their use.
- (b) Electronic and photographic equipment and devices [~~, such as but not limited to cameras, tape recorders, broadcasting equipment and television equipment~~] shall be permitted [~~when used by representatives of the news media~~], but only in conformity with rules for the maintenance of good order, dignity and noninterference with proceedings, as may be prescribed by resolution **or policies** of the council.
- (c) [~~Any equipment or device requiring connection with the city's electric service may be made only after securing a permit from the council and paying the estimated cost of electricity to be consumed or one dollar, whichever is the greater.~~]

The right to petition and to communicate with a public body is to be held inviolate and observed by all public bodies, **subject to reasonable rules established by the public body and its presiding officer.** A person present at a meeting may present a petition or communication to a public body, which, when so requested therein, shall be read at the meeting; provided, however, that if the communication or petition exceeds [~~three hundred (300) words~~] **two (2) minutes in length when read,** it need not be read, but copies furnished by the person submitting the same, shall be made available to members of the public body. Petitions and communications shall be presented to the presiding officer of the public body. (Ord. No. 1965-4, Sec. 2.5.03)

Sec. 2-9. Same--Addresses by outsiders, disturbances, etc.

- (a) It shall be unlawful for any person, other than a member of the public body holding the meeting, to address or attempt to address any regular or special meeting of a public body, except upon consent of the presiding

officer or a majority of the members present. Any infraction of this subsection may be excused for extenuating circumstances by a majority vote of the public body, in which case no prosecution for the offense shall be brought.

(b) A person desiring to address a public body shall, unless invited to do so by the presiding officer, submit an oral or written request to the presiding officer.

(c) It shall be unlawful for a person not a member of the public body holding a meeting, to disturb or interrupt any meeting of a public body. Any person so offending may be summarily ejected from city hall or other public place in which the meeting is held, on order of the presiding officer or a majority of the members of the public body present at the meeting. (Ord. No. 1965-4, Sec. 2.5.10)

Sec. 2-10. Same--Annual report.

The council may, by resolution, require a public body or public bodies to submit a report for inclusion in the annual municipal report. Such report shall be in the form and length prescribed by the council. (Ord. No. 1965-4, Sec. 2.7.01)

Sec. 2-11. Same--Duty to perform prescribed functions and duties and exercise prescribed powers.

Public bodies of the city shall perform the functions and duties and have the powers prescribed for them by the laws or resolutions of the council. (Ord. No. 1965-4, Sec. 18.1.01)

Secs. 2-12--2-20. Reserved.

ARTICLE II. CITY COUNCIL*

Sec. 2-21. Meetings.

~~[(a)]~~Regular meetings of the council shall ~~[be held in the council chamber in city hall at]~~ **commence between 5:00pm and 7:00 p.m** on the days set for regular meetings by the charter., **with the start time and the meeting location warned on a properly posted agenda.**

~~[(b) When the day set for a regular meeting falls on a holiday or an election day, a special meeting of the council shall be held on the day preceding such holiday or election day, at the same place and hour as is provided for a regular meeting. (Ord. No. 1965-4, Sec. 6.2.01)]~~

Charter reference--Council to meet **twice monthly on** every ~~[Tues.]~~ **Tuesday unless the Council approves an alternative day**, Acts of 1955, No.304, Sec. 27; **1990 No. M-5, Sec. 2; 2007 No. M-5, Sec. 5.**

Sec. 2-22. Rules governing meetings.

All meetings of the city council~~[;]~~ **and** all annual or special meetings of the city~~[, all school district meetings]~~ shall be conducted in accordance with the Robert's Rules of Order. (Ord. No. 1983-1, 1-13-83)

Sec. 2-23. Agenda.

The manager shall be responsible for preparation of the agenda for all meetings of the council, subject to its direction. (Ord. No. 1965-4, Sec. 6.4.03)

Sec. 2-24—2.25. Reserved [~~Order of business.~~

The order of business of the council shall be:

- (a) ~~Action on minutes of preceding meeting or meetings, if special meetings have been held between regular meetings;~~
- (b) ~~Readings of warrants and action thereon;~~
- (c) ~~Petitions and communications;~~
- (d) ~~Reports of officers and public bodies;~~
- (e) ~~Old business on agenda;~~
- (f) ~~New business on agenda;~~
- (g) ~~Requests or comments of members of the council.]~~

~~[Sec. 2-25. Reserved.]~~

Editor's note-Section 2-25, relative to Robert's Rules of Order, has been deleted pursuant to Ord. No. 1983-1, adopted Jan. 13, 1983. Said section formerly derived from Ord. No. 1965-4, Sec. 6.3.02.

Sec. 2-26. Minutes of meetings; distribution; approval.

Minutes of the preceding regular meeting and all intervening special meetings shall be furnished to members of the council **for its approval at the subsequent meeting** ~~[before each regular meeting. If no corrections or amendments are offered, the presiding officer shall declare the minutes approved as printed or typed].~~ (Ord. No. 1965-4, Sec. 6.4.02)

Sec. 2-27. Resolutions; minutes; agenda.

All resolutions shall be presented to the council in writing. When adopted they shall be numbered by the clerk in the same manner as prescribed for in ordinances; for example, Resolution No. 1965-1.

All resolutions shall be recorded by the clerk in a book kept for the purpose, which shall be entitled: "Resolutions of the City Council of the City of Barre, Vermont." (Ord. No. 1965-4, Sec. 6.4.01)

~~Secs. 2-28--2-36. Reserved.~~

ARTICLE III[-. RESERVED*]

~~Secs. 2-37--2-42. Reserved.~~

~~*Editor's note~~—Art. III, Sec. 2-37, relative to the mayor, has been deleted pursuant to Ord. No. 1983-1, adopted Jan. 13, 1983. Said former provisions derived from Ord. No. 1965-4, Sec. 8.1.01.

ARTICLE IV.] CITY MANAGER

~~Sec. 2-43. Reserved.~~

Editor's note-Section 2-43, general provisions relative to the city manager, has been deleted pursuant to Ord. No. 1983-1, adopted Jan. 13, 1983. Said section formerly derived from Ord. No. 1965-4, Sec. 10.1.01.

Sec. 2-44. Disability; appointment of acting manager.

(a) The manager shall be deemed disabled within the meaning of the charter when ~~[he is]~~ **the manager is** not

physically able to attend to [his] **their** duties. In such case [he] **the manager** shall appoint an acting manager, and upon [his] **their** failing to do so the council shall make such appointment.

(b) Appointment of an acting manager by the manager shall be in writing. The original shall immediately be filed with the clerk and copies sent to all members of the council by the clerk. Provided, however, if the appointment is for one day or less or over a weekend, the clerk need not notify the members of the council. (Ord. No. 1965- 4, Sec. 10.1.02)

Secs. 2-45--2-58. Reserved.

ARTICLE IV. ADMINISTRATIVE DEPARTMENTS

DIVISION 1. GENERALLY

Sec. 2-59. Created.

The following administrative departments are hereby created, through the instrumentality of which the council and the manager shall exercise such functions as by the laws are assigned to each department respectively:

- (a) Department of permitting, planning and [~~inspection~~] **assessing** services; (Ord. No. 2010-04, 11/09/10)
- (b) [~~Cemetery and parks department~~] **Facilities and grounds department**;
- (c) Fire **and emergency medical services** department;
- (d) Department of health;
- (e) Police department; **and**
- (f) Public works department[;];
- [~~(g) General services department.~~] (Ord. No. 1965-4, Sec. 12.1.01; Ord. No. 1983-1, 1-13-83)

Editor's note-Pursuant to Ord. No. 1983-1, all references to the department of housing or the department of welfare will be deleted from the Code as pages are pulled for supplementation.

Sec. 2-60. Director to head each department.

Each department shall be headed by city officer to be known as a director, unless otherwise provided **by the manager**. [He] **The director** shall be the chief administrative officer of the department and shall be responsible for its conduct. (Ord. No. 1965-4, Sec. 12.1.02)

Sec. 2-61. Reporting requirements.

The head of each department shall submit monthly reports to the council, which shall cover the activities of the department and other matters deemed pertinent. (Ord. No. 1965-4, Sec. 12.2.04)

Sec. 2-62. Additional functions and duties.

The functions and duties of a department provided for in this chapter shall not limit the department, which may be assigned additional functions and duties by ordinance or by resolution of the council. (Ord. No. 1965-4, Sec. 12.1.03)

Secs. 2-63--2-67. Reserved.

DIVISION 2. PERMITTING, PLANNING & [~~INSPECTION~~] ASSESSING SERVICES (Ord. Rev. 11/09/10)

Sec. 2-68. Powers and duties.

The department of permitting, planning & ~~[inspection]~~ **assessing** services is responsible for planning for the City and for administering and enforcing the land-use regulations and related ordinances in effect. The department shall coordinate the inspection services and allied services of the city, and shall provide proper and effective administration of the building, electrical, fire prevention, zoning and other laws of the city. (Ord. No. 1965-4, Sec. 12.3.01)(Ord. No. 2010-04, 11/09/10)

Sec. 2-69. Reserved [~~Building inspector designated as director.~~

~~The building inspector shall ex officio be director of the department.(Ord. No. 1965-4, Sec. 12.3.03)]~~

Charter reference-Appointment of building inspector, Sec. 66.

Sec. 2-70. Officers designated.

The following officers shall be within the department and shall be under the general supervision of its director:

- (a) ~~[Building inspector;~~
- (b) ~~Electrical inspector;~~
- (c) ~~Fire prevention inspectors;~~
- (~~d~~) Zoning administrator; **and**[
- (e) ~~Flood hazard area administrator.~~
- (f) ~~Vacant building administrator.]~~
- (b) Assessor.** (Ord. No. 1965-4, Sec. 12.3.02; Ord. No. 1983-1, 1-13-83)(Ord. No. 2010-04, 11/09/10)

Secs. 2-71--2-75. Reserved.

DIVISION 3. ~~[CEMETERIES AND PARKS]~~ FACILITIES AND GROUNDS

Sec. 2-76. Reserved. [~~Composition; director.~~

~~The cemetery and parks department shall include a board of cemetery and parks commissioners and director of cemeteries and parks, who shall be head of the department. (Ord. No. 1965-4, Sec. 12.4.01; Ord. No. 1983-1, 1-13-83)]~~

Sec. 2-77. Powers and duties.

The ~~[cemetery and parks]~~ **facilities and grounds** department shall have charge of the cemeteries, **playgrounds, buildings** and parks of the city, and shall have all the powers and perform all the duties prescribed by the laws for operation of cemeteries and parks. (Ord. No. 1965-4, Sec. 12.3.02; Ord. No. 1983-1, 1-13-83)

Secs. 2-78--2-81. Reserved.

DIVISION 4. FIRE AND EMERGENCY MEDICAL SERVICES*

Sec. 2-82. Established; powers and duties; cooperation with other cities.

The fire **and emergency medical services** department is hereby established for the purpose of providing adequate fire-fighting protection, ~~[and]~~ the prevention of fires, **and emergency medical services**. It shall also perform such functions as are usually delegated to fire departments. It shall be the duty of the department to attend to all fires to which it is called in the city, and to fulfill the city's contracts with other municipalities for

fire-fighting services. (Ord. No. 1965-4, Sec. 12.6.01)

Sec. 2-83. Fire chief designated director of department; acting director.

The fire chief shall be director of the department. In ~~[his]~~ **the fire chief's** absence or in case of ~~[his]~~ **their** disability, the ~~[highest ranking officer of the regular division on duty shall be the acting director of the department, until]~~ the city manager ~~shall~~ ~~[designates]~~ **designate** an acting director. (Ord. No. 1965-4, Sec. 12.6.03; Ord. No. 1983-7, 10-26-83)

Sec. 2-84. Reserved.

Editor's note--Ord. No. 1984-1, adopted Feb. 21, 1984, repealed Sec. 2-84. Said section, formerly relative to divisions of the fire department, derived from Ord. No. 1965-4, Sec. 12.6.02; Ord. No. 1976-2, adopted May 4, 1976; Ord. No. 1979-1, adopted Oct. 16, 1979, and Ord. No. 1983-1, adopted Jan. 13, 1983.

Sec. 2-85. Appointment and procedures.

Before appointment, an applicant for a position in the fire department shall successfully pass such written and oral examinations as the city manager shall cause to be prepared.

~~[He]~~ **The applicant** shall be given a physical examination by a duly licensed physician designated by the city.

Applicants successfully passing such tests and examinations shall be interviewed by the fire chief and the city manager. The city manager shall make the appointment. (Ord. No. 1965-4, Sec. 12.6.04; Ord. No. 1983-1, 1-13-83; Ord. No. 1983-7, 10-26-83)

Sec. 2-86. Suspension; removal; probation.

(a) An officer or member of the fire department may be suspended or removed in the same manner as is prescribed for police officers. (See 24 V.S.A.1932.) However, upon appointment, a ~~[fireman]~~ **firefighter** shall serve a probationary period of one year, during which time ~~[he]~~ **they** may be removed by the city manager without hearing.

(b) A member of the fire department who is appointed to an office in the department, of the rank of captain or higher, shall serve a probationary period of one year, during which time ~~[he]~~ **they** may be removed from the office by the city manager. (Ord. No. 1965-4, Sec. 12.6.05; Ord. No. 1983-1, 1-13-83; Ord. No. 1983-7, 10-26-83)

Sec. 2-87. Annual physical examination required.

After appointment, all firefighters shall be given a physical examination at least once a year by a duly licensed physician designated by the city. If certified unfit for duty due to a permanent disability, the member shall be given an opportunity of re-examination. (Ord. No. 1965-4, Sec. 12.6.06; Ord. No. 1983-1, 1-13-83)

Sec. 2-88. Reserved. [~~Regulations governing conduct; publication requirement.~~]

~~The members of the fire department shall be governed by regulations of the department presently in force. Such regulations may be amended by the council. They shall be published in an appendix to this Code. (Ord. No. 1965-4, Sec. 12.6.07)]~~

Secs. 2-89--2-93. Reserved.

DIVISION 5. HEALTH

Sec. 2-94. Created; powers and duties.

The health department is hereby created. It shall coordinate the functions of the health officials of the city and provide an administrative office and a repository of records for these officials. (Ord. No. 1965-4, Sec. 12.8.01; Ord. No. 1983-1, 1-13-83)

Sec. 2-95. Reserved.

Editor's note--Pursuant to Ord. No. 1983-1, adopted Jan. 13, 1983, Sec. 2-95, relative to the supervisor of welfare, has been deleted. Said provisions derived from Ord. No. 1965-4, Sec. 12.8.03.

Sec. 2-96. Division--Designated.

The health department shall consist of ~~two (2) divisions:~~

- ~~(a) The health division in which shall be~~ the health officer and the board of health[;
- ~~(b) The city physician's division in which there shall be the city physician].~~ Ord. No. 1965-4, Sec. 12.8.02; Ord. No. 1983-1, 1-13-83)

Sec. 2-97. Same--Powers and duties.

The divisions of the health department shall exercise the functions and perform the duties and have the powers assigned by the laws to the officers in the respective divisions. (Ord. No. 1965-4, Sec. 12.8.05)

Secs. 2-98--2-102. Reserved.

DIVISION 6. POLICE*

Sec. 2-103. Established; purpose; powers and duties.

The police department is hereby established for the purpose of providing for enforcement of the laws, apprehension of criminal offenders, guarding the public safety, preventing crime, controlling vehicular traffic, and generally to carry out the functions and perform duties assigned to the police. (Ord. No. 1965-4, Sec. 12.10.01; Ord. No. 2024-01, 3-26-24)

Sec. 2-104. Chief of police designated as director; acting director.

- a) The Chief of police shall be director of the police department. In their absence or in case of their disability, the deputy chief shall be the acting director of the department, unless the city manager designates an acting chief. (Ord. No. 1965-4, Sec. 12.10.03; Ord. No. 1983-7, 10-26-83; Ord. No. 2024-01, 3-26-24)
- b) The City Council shall establish by resolution the appointment procedures for the office of chief of police. (Ord. No. 2024-01, 3-26-24)

Sec. 2-105. Appointment procedures.

Sworn members of the police department shall be appointed by the city manager subject to the established laws, policies, rules, and regulations. (Ord. No. 1965-4, Sec. 12.10.04; Ord. No. 1983-7, 10-26-83; Ord. No. 2024-

01, 3-26-24))

Sec. 2-106. Removal; suspension.

Sworn members of the police department may be removed or suspended by the city manager, as provided by general law. (See 24 V.S.A.1932) (Ord. No. 1965-4, Sec. 12.10.05; Ord. No. 1983-7, 10-26-83; Ord. No. 2024-01, 3-26-24)

Sec. 2-107 – 2-116 reserved.

DIVISION 7. PUBLIC WORKS

Sec. 2-117. Created; purpose.

The [~~Public~~] **public** works department is hereby created, for the purpose of integrating and coordinating the functions of the sub-departments within it, and to provide general administrative supervision. (Ord. No. 1965-4, Sec. 12.12.01)

Sec. 2-118. Director of public works designated as director; powers and duties.

There is hereby created the office of director of public works [~~, who may be the head of one or more sub-departments. He~~] **The director** shall be head of the public works department and shall have supervisory powers over the sub-departments and coordinate their activities. (Ord. No. 1965-4, Sec. 12.12.03)

Sec. 2-119. Sub-departments designated.

There shall be within the public works department, the following sub-departments:

- (a) [~~Sewage disposal~~] **Sewer** department;
- (b) Street department;
- (c) Water department;
- (d) Engineering department;
- (e) **Wastewater and water treatment department.** (Ord. No. 1965-4, Sec. 12.12.02)

Secs. 2-120--2-127. Reserved.

[DIVISION 8. SEWAGE DISPOSAL

~~Sec. 2-128. Created; powers and duties.~~

~~The sewage disposal department is hereby created. It shall control, operate, and maintain the sanitary sewerage systems of the city, and the sewage disposal plant. (Ord. No. 1965-4, Sec. 12.12.10)~~

~~Sec. 2-129. Superintendent of sewage system; office created; designated as director; responsibilities.~~

~~There is hereby created the office of superintendent of the sewage system, who shall be the director or the sewage disposal department. He shall be responsible for its management and conduct. (Ord. No. 1965-4, Sec. 12.12.11)~~

~~Secs. 2-130--2-138. Reserved.~~

DIVISION 9. STREET

~~Sec. 2-139. Created; powers and duties.~~

~~There is hereby created the street department, whose function shall be to construct, repair, maintain and clear the public streets, including sidewalks and bridges, and control, operate and maintain the surface sewers and drains of the city. It shall also have charge of collection and disposal of wastes and the municipal disposal areas. (Ord. No. 1965-4, Sec. 12.12.15)~~

~~Sec. 2-140. Superintendent of streets designated as director; responsibilities.~~

~~The superintendent of streets shall be the director of the street department. He shall be responsible for its management and conduct. (Ord. No. 1965-4, Sec. 12.12.16)~~

~~Secs. 2-141--2-148. Reserved.~~

DIVISION 10. WATER

~~Sec. 2-149. Created; powers and duties.~~

~~There is hereby created the water department, whose function shall be to operate, repair, maintain and supervise the water system of the city and the waterworks of the city. It shall also have charge of the municipal forests outside the city and reservoirs and other sources of water owned by the city. (Ord. No. 1965-4, Sec. 12.12.20)~~

~~Sec. 2-150. Superintendent of waterworks designated as director; responsibilities.~~

~~The superintendent of waterworks shall be director of the water department. He shall be responsible for its management and conduct. (Ord. No. 1965-4, Sec. 12.12.21)~~

~~Secs. 2-151--2-158. Reserved.~~

DIVISION 11. ENGINEERING

~~Sec. 2-159. Created; powers and duties.~~

~~There is hereby created the engineering department, whose function shall be to make surveys requested by the council or a city officer, keep accurate maps, plats and records of all public works, land or property of the city, and advise the council, city officers and public bodies on all engineering matters. (Ord. No. 1965-4, Sec. 12.12.25)~~

~~Sec. 2-160. City engineer designated as director; responsibilities.~~

~~The city engineer shall be director of the engineering department. He shall be responsible for its management and conduct. (Ord. No. 1965-4, Sec. 12.12.26)~~

~~Secs. 2-161--2-168. Reserved.~~

DIVISION 12. RECREATION

~~Sec. 2-169. Created; powers and duties.~~

~~The recreation department is hereby created for the purpose of coordinating the functions and duties of the~~

~~divisions within the department, and to provide a common administrative office for the divisions. (Ord. No. 1965-4, Sec. 12.14.01)~~

~~Sec. 2-170. Director of recreation--Office created; designated as director; powers and duties.~~

~~There is hereby created the office of director of recreation. He shall be the director of the department and shall have general supervision over its divisions. (Ord. No. 1965-4, Sec. 12.14.03)~~

~~Sec. 2-171. Same--Designated as director of recreation division; responsibilities; recreation board.~~

~~Within the recreation division shall be the recreation board and the director of recreation, who shall be head of the division and shall be responsible for its management and conduct. (Ord. No. 1965-4, Sec. 12.14.10)~~

~~Sec. 2-172. Division designated.~~

~~The recreation department shall consist of three (3) divisions:~~

- ~~(a) Recreation division;~~
- ~~(b) Parks division;~~
- ~~(c) Auditorium division. (Ord. No. 1965-4, Sec. 12.14.02)~~

~~Sec. 2-173. Recreation division; responsibilities.~~

~~The recreation division shall have charge of all recreational programs of the city, and shall have charge of all recreational facilities of the city, except the municipal auditorium and the parks. (Ord. No. 1965-4, Sec. 12.14.11)~~

~~Sec. 2-174. Parks divisions --Composition; supervisor of parks designated as director; board of park commissioners; tree warden.~~

~~Within the parks division shall be the board of park commissioners, the supervisor of parks, and the tree warden. The supervisor of parks shall be head of the division and shall be responsible for its management and conduct. (Ord. No. 1965-4, Sec. 12.14.15)~~

~~Sec. 2-175. Same--Powers and duties.~~

~~The parks division shall have charge of the parks of the city and shall carry out the functions and duties of the board of park commissioners as provided in the charter. In addition it shall assist the tree warden in performance of his statutory duties and functions. (Ord. No. 1965-4, Sec. 12.14.16)~~

~~Sec. 2-176. Auditorium division--Powers and duties.~~

~~The auditorium division shall have charge of the operation and maintenance of the municipal auditorium and its grounds, and other buildings on said grounds. (Ord. No. 1965-4, Sec. 12.14.20)~~

~~Sec. 2-177. Same--Supervisor of municipal auditorium designated as head.~~

~~There is hereby created the office of supervisor of the municipal auditorium, who shall be head of the auditorium division. He shall be responsible for the management and conduct of the division. (Ord. No. 1965-4, Sec. 12.14.21)~~

~~Sec. 2-178--2-182. Reserved.~~

DIVISION 13. GENERAL SERVICES

~~Sec. 2-183. Created; staff to constitute.~~

~~The general services department shall be the staff department of the city and shall oversee the administration of all departments, offices and public bodies of the city. (Ord. No. 1965-4, Sec. 12.16.01)~~

~~Sec. 2-184. Manager designated as director.~~

~~The manager shall be director of the general services department. (Ord. No. 1965-4, Sec. 12.16.02)~~

~~Sec. 2-185. Powers and duties.~~

~~Without limiting the generality of the function and duties of the department provided for in this division, the general services department shall:~~

- ~~(a) Have charge and supervision of all city property not assigned to or under control of any other department, office, or public body;~~
- ~~(b) Have supervision over all radio equipment owned or operated by the city;~~
- ~~(c) Assign office space and meeting rooms to city officers and public bodies, other than the council, and elected officers, who shall be assigned space or rooms by the council;~~
- ~~(d) Purchase all insurance carried by the city; and attend to all matters connected therewith;~~
- ~~(e) Supervise the performance of the contract for lighting the city;~~
- ~~(f) Inspect all premises owned by the city, wherever located, at least once annually, and report its findings to the council;~~
- ~~(g) Collect all moneys due the city, for the collection of which no other department, city officer or public body is responsible;~~
- ~~(h) Coordinate the operation of all other departments, offices and public bodies in order to avoid duplication of operations and to avoid waste, and may for this purpose form committees composed of members of departments, offices and public bodies, as it deems advisable;~~
- ~~(i) Maintain a store or stores of supplies commonly used by departments, officers and public bodies;~~
- ~~(j) Be responsible for all purchases made for the city or any department, officer, or public body, unless otherwise specifically provided by the laws;~~
- ~~(k) In order to properly maintain city records, provide a repository for records of officers and public bodies, which otherwise would not have a place to deposit records in a building owned by the city;~~
- ~~(l) Provide secretarial or clerical assistance to officers and public bodies, which do not have such employees assigned to carry on these duties and functions.~~
- ~~(m) Have charge of all municipal parking lots;~~
- ~~(n) Supervise and attend to matters connected with the workable program for community improvement.~~
- ~~(o) Oversee the city's pension plan and all matters connected therewith. (Ord. No. 1965-4, Sec. 12.16.03)~~

~~Sec. 2-186. Duty to purchase for city.~~

~~It is hereby declared to be the policy of the city that unless otherwise specifically provided by the laws with respect to a public body, all purchases and contracts for services made for the city shall be made by the general service department. Unless other provisions are made by the laws with respect to it, when any department, office or public body is in need of materials, supplies or services it shall requisition therefore upon the director of the general services department, on a form or forms provided by the general services department. (Ord. No. 1965-4, Sec. 12.16.10)~~

~~Sec. 2-187. Same--Procedure.~~

~~Subject to provisions of the charter with respect to purchases requiring approval of the council, the director of the general services department shall purchase materials and supplies and contract for services either by advertising for bids or by letter of inquiry. The contract for purchases or for services shall be awarded to the person whose bid or quotation is in the best interests of the city. When authorized by the council, the director may purchase or contract without advertising for bids or sending letters of inquiry, if the proposed purchases or contract for services have already been priced by either of these methods or the best interests of the city will be best served by not using these methods. (Ord. No. 1965-4, Sec. 12.16.11)~~

~~Sec. 2-188. Purchases by others--Alternate procedure.~~

~~If any department, city officer, or public body believes that it is not, by law, required to make all or any part of its purchases or contracts for services through the general services department, as provided in sections 2-186 and 2-187, it shall notify the director of the general services department, who shall consult with the city attorney, who shall render his opinion in writing to the council, and to the director of the general services department. (Ord. No. 1965-4, Sec. 12.16.12)~~

~~Sec. 2-189. Contracts by others void.~~

~~Any contract made by a department (other than the general services department), city officer, or public body, for purchases or services, on behalf of the city shall be null and void, unless such department, city officer, or public body is specifically authorized to make such contract by provisions of the laws. (Ord. No. 1965-4, Sec. 12.16.13)~~

~~Secs. 2-190--2-200. Reserved.]~~

ARTICLE V[I]. CITY OFFICERS

DIVISION 1. GENERALLY

~~Secs. 2-201--2-210. Reserved.~~

DIVISION 2. CITY ATTORNEY

Sec. 2-211. Additional powers and duties.

- (a) In addition to the functions, powers and duties prescribed in the laws, the city attorney shall:
- (1) Be sole legal advisor of the city, and shall render advice on all legal questions affecting the city whenever requested by the council, a city officer or a public body of the city, **consistent with the legal services policy**;
 - (2) Examine [all] written instruments and contracts to which the city may be a party **as requested**, and report any objections thereto to the council[;];
 - (3) ~~Appear before the general assembly or any committee thereof, and in behalf of the city represent and defend or advocate the interest and welfare of the city, on request of the council or the representatives to the general assembly elected in the city].~~
- (b) Upon being served with any process by a court, state agency or federal agency, involving the city, the clerk or any other officer of the city so served or notified, shall immediately notify the city attorney [~~in writing~~], and report the service of such process or notice to the council at its next regular meeting. (Ord. No. 1965-4, Sec. 22.3.01)

~~Secs. 2-212--2-220. Reserved.~~

[DIVISION 3. CITY PHYSICIAN

Secs. 2-221. Additional powers and duties.

In addition to the functions, powers and duties prescribed in the laws, the city physician shall:

- (a) ~~Render his professional services to any member of the fire, police, street, sewage or water departments, who may be injured during the performance of their duties, when notified by the head of the department;~~
- (b) ~~Render medical aid at the police station in case of emergency, whenever requested by a member of the police department;~~
- (c) ~~Assist the city attorney, whenever the services of a qualified physician are required in connection with any matter involving the city or its officers or public bodies. (Ord. No. 1965-4, Sec. 22.3.01; Ord. No. 1983-1, 1-13-83)~~

Sec. 2-222--2-230. Reserved

DIVISION 4. SUPERINTENDENT OF FIRE ALARM SYSTEM

Sec. 2-231. Duties.

~~The superintendent of the fire alarm system shall have charge and the care of the city's fire alarm system. He shall keep a record in the central fire station of his inspections and tests, on forms prescribed by the fire chief, and approved by the council. (Ord. No. 1965-4, Sec. 22.3.15)~~

Secs. 2-232--2-240. Reserved.]

DIVISION [5] 3. APPOINTED OFFICERS

Sec. 2-241. Notice requirements; oath; qualification; commission.

- (a) Before a city officer is appointed, the appointing officer shall~~[, in person,]~~ notify the council in executive session, naming the proposed appointee.
- (b) Forthwith after making an appointment, the appointing officer shall notify the clerk of the appointment.
- (c) The clerk shall give written notice of the appointment to the appointee~~[, attaching thereto a copy of this article if one has not been furnished previously to the appointee].~~
- (d) After taking the oath or affirmation prescribed by law, and leaving a signed copy thereof with the clerk, on a form furnished by the clerk, the appointee shall be qualified to enter upon ~~[his]~~ **their** office.
- (e) If an appointee does not qualify within ten (10) days, excluding holidays, after notice is given him by the clerk, his appointment may be rescinded by the appointing officer or by the council if the appointment is made by the council.
- (f) Upon qualifying, the city officer shall receive a commission signed by the appointing officer, or by the mayor if the appointment is made by the council. (Ord. No. 1965-4, Sec. 2.2.02)

Sec. 2-242. Term; continuation until successor appointed.

Unless otherwise provided, a city officer shall hold office for a term of one year from the first day of ~~[April]~~ **July**. All city officers shall hold office until their successors are appointed and have qualified. (Ord. No. 1965-

4, Sec. 2.2.03)

Sec. 2-243. Compensation.

The compensation of city officers shall be fixed as prescribed by the laws. Before fixing or altering such compensation the city officer authorized to do so shall notify the council[~~, in person,~~] in executive session. (Ord. No. 1965-4, Sec. 2.2.04)

Sec. 2-244. Bonding requirements.

Each of the city officers required to give bond under provisions of the laws, shall give a bond with surety at the expense of the city, in such sum as the council shall prescribe by resolution. Other city officers shall, at the discretion of the council, be covered by a blanked bond, so-called, in such sum as the council shall determine by resolution. (Ord. No. 1965-4, Sec. 2.2.05)

Sec. 2-245. Conflicts of interest.

City officers shall refrain from acting in matters involving the city, which will involve them in a conflict of interest. With the consent of the council an officer who has disqualified [~~himself~~] **themselves** from acting for the city may, in special cases, such as tax appeals, act adversely to the city. (Ord. No. 1965-4, Sec. 2.2.06)

Sec. 2-246. Reserved.

Editor's note--Section 2-246, "Other employment, gifts, etc., prohibited for certain officers," has been deleted pursuant to Ord. No. 1983-1, adopted Jan. 13, 1983. Said section derived from Ord. No. 1965-4, Sec. 2.2.07.

Secs. 2-248--258. Reserved.

~~[ARTICLE VII. CITIZENS' ADVISORY COMMITTEE~~

~~Sec. 2-259--263 Reserved.~~

~~Editor's note~~--pursuant to Ord. 1990-6, adopted April 30, 1990, relating to creation of, purpose of, and procedure of a Citizen's Advisory Committee, has been deleted. Said section derived from Ord. No. 1965-4, Sec. 18.7.05.

~~Sec. 2-264--2-272. Reserved.]~~

ARTICLE VI[H]. EMERGENCY MANAGEMENT DEPARTMENT*

Sec. 2-273. Short title.

This article shall be known and may be cited and referred to as the "Emergency Management Ordinance of the City of Barre". (Ord. 1985-7, 12-30-85)

Sec. 2-274. Intent and purpose.

(a) It is the intent and purpose of this article to establish a department that will [~~insure~~] **ensure** the complete and efficient utilization of all of the facilities of the City of Barre to combat disasters resulting from natural,

technological and attack related hazards as defined herein.

(b) The City of Barre Emergency Management Department will be the coordinating agency for all activity relating to emergency management and will be the instrument through which the mayor, city council and city manager may exercise the authority and discharge the responsibilities vested in Title 20, Section 6, VSA, as amended; and this article.

(c) This article will not relieve any city department of the normal responsibilities or authority given to it in the city charter or by local ordinance, nor will it adversely affect the work of any volunteer agency organized for relief in disaster emergencies. (Ord. No. 1985-7, 12-30-85)

Sec. 2-275. Definitions.

The following definitions shall apply in the interpretation of this article:

ATTACK shall mean a direct or indirect assault against Barre City, its government, its environs, or of the nation, by forces of a hostile nation or the agents thereof, including assault by bombing; radiological, chemical or biological warfare; or sabotage.

CHAIR[MAN] shall mean the mayor or [~~his~~] **their** designated alternate duly appointed in accordance with Title 20, VSA, and this article.

DIRECTOR shall mean the Director of the Barre City Department of Emergency Management, appointed as prescribed in this article.

DISASTER includes, but is not limited to, actual or threatened enemy attack, sabotage, extraordinary fire, flood, storm, epidemic or other impending or actual emergency endangering or threatening to endanger health, life, property or constituted government.

EMERGENCY MANAGEMENT in its broad meaning is to carry out the basic government functions of maintaining the public peace, health and safety during an attack or disaster. This shall include plans and preparations for protection from, and relief, recovery and rehabilitation from, the effects of an attack on the city by the forces of an enemy nation or the agents thereof, and it shall also include such activity in connection with disasters as defined herein. It shall not, however, include any activity that is the primary responsibility of the military forces of the United States.

EMERGENCY MANAGEMENT FORCES shall mean the employees, equipment, and facilities of all city departments, boards, institutions, and commissions; and, in addition, it shall include all volunteer personnel, equipment and facilities contributed by, or obtained from, volunteer persons or agencies.

EMERGENCY MANAGEMENT VOLUNTEER shall mean any person duly registered, identified and appointed by the chair[~~man~~] of the emergency management agency and assigned to participate in the emergency management activity.

REGULATIONS shall include all plans, programs and other emergency procedures deemed essential to emergency management.

VOLUNTEER shall mean contributing a service, equipment or facilities to the emergency management organization without remuneration. (Ord. No. 1985-7, 12-30-85)

Sec. 2-276. Organization and appointment.

(a) The mayor is hereby authorized and directed to create an organization for emergency management utilizing to the fullest extent the existing departments within the City. The mayor, as executive head of the municipal government, shall be the chair[man] of the emergency management forces of this city and shall be responsible for their organization, administration, and operations.

(b) The organizations shall consist of the following:

- (1) An emergency management office under the administrative direction of the city manager. There shall be a head of the emergency management office, who shall be known as the City Director of Emergency Management, and such assistants as are deemed necessary for the proper functioning of the department.
- (2) The employee, equipment and facilities of all city departments, boards, institutions and commissions will participate in the emergency management activity. Duties assigned to a city department shall be the same or similar to the normal duties of the department.
- (3) Volunteer persons and agencies offering service to, and accepted by, the city.

~~[(c) The mayor shall appoint the emergency management director who shall be responsible for coordination of the planning and preparation of the various departments which will operate to protect the public health, safety and welfare in the event of danger from enemy attack or disaster as defined in this article.]~~

~~(d) The emergency management director shall designate deputy directors to assume the emergency duties of the director in the event of his absence or inability to act, so that there will at all times be an emergency management director available in emergency situations. (Ord. No. 1985-7, 12-30-85)]~~

Sec. 2-277. Emergency powers and duties.

MAYOR (CHAIR[MAN]):

(1) The emergency management chair[man] may exercise the emergency power and authority necessary to fulfill [his] **their** general powers and duties as defined in Vermont law and local ordinance. The judgment of the chair[man] shall be the sole criteria necessary to invoke emergency powers provided in the Code of Ordinances and other appropriate authorities. The city council may convene to perform its legislative and administrative powers as the situation demands, and shall receive reports relative to emergency management activities. Nothing in this article shall be construed as abridging or curtailing the powers or restrictions of the city council as defined in state law and local ordinance.

(2) During any period when disaster threatens or when the city has been struck by disaster, within the definition of this article, the mayor may promulgate such regulations as [he] **the mayor** deems necessary to protect life and property and preserve critical resources. Such regulations may include, but shall not be limited to, the following:

- a) Regulations prohibiting, restricting or rerouting the movement of vehicles in order to facilitate the work of emergency management forces, or to facilitate the mass movement of persons from critical areas within or with-out the city.
- b) Regulations pertaining to the movement of persons from areas deemed to be hazardous or vulnerable to disaster.
- c) Such other regulations necessary to preserve public peace, health and safety.
- d) Regulations [~~promulgated in accordance with the authority above will be given widespread circulation by proclamations published and uttered by newspaper and radio. These regulations~~] will have the force of ordinance when duly filed with the city clerk and violations will be subject to the penalties provided in state law and local ordinance.

(3) The chair[man] shall order emergency management forces to the aid of other communities when required in

accordance with the statutes of the state, and [he] may request the state, or a political subdivision of the state, to send aid to the City of Barre in case of disaster when conditions in the city are beyond the control of the local emergency management forces.

(4) The chair[man] may obtain vital supplies, equipment and other properties found lacking and needed for the protection of health, life and property of the people, and bind the city for the fair value thereof.

(5) The chair[man] may require emergency service of any city officers or employees. If regular city forces are determined inadequate, the chair[man] may require the services of such other personnel as [he] **the chair** can obtain that are available, including [citizen] volunteers. All duly authorized persons rendering emergency services shall be entitled to the privileges and immunities as are provided by state law, and ordinances for regular city employees and other registered and identified emergency management and disaster workers.

(6) The emergency management chair[man] will exercise [his] **their** ordinary powers as mayor and all of the special powers conferred upon [him] **them** by state law and local ordinance of the City of Barre, all powers conferred upon [him] **them** by any statute, or any other lawful authority.

EMERGENCY MANAGEMENT DIRECTOR:

(1) The Barre City Emergency Management Director shall be responsible for all phases of the emergency management activity. Under the administrative supervision of the city manager, [he] **they** shall be responsible for the planning, coordination and operation of the emergency management activity in the city. [He] **The director** shall maintain liaison with the state and federal authorities and the authorities of other nearby political subdivisions to insure the most effective use of the emergency operation plan. [His] **The director's** duties shall include, but not be limited to, the following:

- a) Development and coordination of plans for the immediate use of all facilities, equipment, [manpower] **personnel**, and other resources of the city for the purpose of minimizing or preventing damage to persons and property; and protecting and restoring to usefulness, governmental services and public utilities necessary for the public health, safety and welfare.
- b) Coordinating the recruitment of volunteer personnel and agencies to augment the personnel and facilities of the city for emergency management purposes.
- c) Negotiating and concluding agreements with owners or persons in control of buildings or other property for the use of such buildings and other property for [for] emergency management purposes and designating suitable buildings as public shelters.
- d) Through public information programs, educating [the civilian population] **residents** as to actions necessary and required for the protection of their persons and property in case of disaster, or enemy attack, as defined herein, either impending or present.
- e) Conducting public practice alerts to [insure] **ensure** the efficient operation of the emergency management forces and to familiarize residents with emergency management regulations, procedures and operations.
- f) Coordinating the activity of all other public and private agencies engaged in any emergency management activity.
- g) Assuming such authority and conducting such activity as the chair[man] may direct to promote and execute the emergency operations plan. (Ord. No. 1985-7,12-30-85)

Sec. 2-278. Violation of article or regulations.

It shall be unlawful for any person to violate any of the provisions of this article or the regulations or plans issued pursuant to the authority contained herein, or to willfully obstruct, hinder or delay any member of the emergency management organization as herein defined in the enforcement of the provisions of this article or any regulation or plan issued thereunder. (Ord. No. 1985-7, 12-30-85)

Sec. 2-279. Penalty.

Any person, firm, or corporation violating any provisions of this article or any regulation or plan formulated thereunder, upon conviction thereof, shall be punished pursuant to VSA, as amended. (Ord. No. 1985-7, 12-30-85)

Sec. 2-280. Severability.

Should any provisions of this article be declared invalid for any reason, such declaration shall not affect the validity of other provisions, or of this article, as a whole; it being the legislative intent that in lieu of, the provisions of this article shall be severable and remain valid notwithstanding such declaration. (Ord. No. 1985-7, 12-30-85)

Sec. 2-281. Conflicting provisions.

At all times when the orders, rules and regulations made and promulgated pursuant to this article shall be in effect, they shall supersede all existing ordinances, orders, rules and regulations insofar as the latter may be inconsistent therewith. (Ord. No. 1985-7, 12-20-85)

EDITOR’S NOTE-(Ord. No. 1985-7, enacted Dec. 30, 1985, amended Art. VIII, Secs. 2-273--2-281 to read as herein set out. Prior to amendment, Art. VIII, Secs. 2-273--2-275 pertained to civil defense and derived from Ord. No. 1965-4, Secs. 18.12.01 and Ord. No. 1983-1, adopted Jan. 13, 1983.

ADOPTION HISTORY

- First Reading at regular City Council meeting held on Tuesday, January 28, 2025. Second Reading and Public Hearing set by Council for Tuesday, February 11, 2025.
- Proposed language printed in Times Argus newspaper on Saturday, February 1, 2025.
- Second Reading and Public Hearing held on Tuesday, _____.
- Adopted at regular City Council meeting held on _____ and entered in the minutes of that meeting which are approved on _____.
- Posted in public places on _____.
- Notice of adoption published in the Times Argus newspaper on _____.
- Effective _____.

Dated this _____ day of _____, 2025

Cheryl Metivier
City Clerk/Treasurer

CITY OF BARRE, VERMONT

RULES OF PROCEDURE for PUBLIC BODIES OF THE CITY OF BARRE

A. Purpose.

The Barre City Council, and all current and future public bodies, are required by law to conduct its meetings in accordance with the Vermont Open Meeting Law. 1 V.S.A. §§ 310-314. Meetings of the Barre City Council and all current and future public bodies must always be open to the public, except as provided in 1 V.S.A. § 313.

B. Application.

This policy shall apply to all regular, special, and emergency meetings of public bodies of the City of Barre City. Nothing in this policy shall preclude the ability of public bodies to adopt additional rules as required by law (i.e. Board of Civil Authority 24 V.S.A. § [404-6] **801**, Board of Abatement 24 V.S.A. § 1533, Planning Commission 24 V.S.A. § 4323, Development Review Board 24 V.S.A. § 4461).

C. Definitions.

For the purposes of this policy, the following definitions shall apply:

Advisory Group means a group appointed to provide input or recommendations offered as a guide to topic-specific action to City Staff or designee. Solicitation and appointment are made by the City Manager or a designee of the City Manager.

Board means an official group of persons who direct or supervise some activity provided by Legislative or municipal mandate.

Council means the City Councilors and Mayor for the City of Barre.

Commission means a group of persons authoritatively charged with particular functions. Solicitation and appointment are made by the Council.

Committee means a person or group of persons elected or appointed to perform some service or function, as to investigate, report on, or act upon a particular matter. Solicitation, direction, and appointment are made by the Council.

Public body means any current or future advisory group, board, council, commission, or committee of the City of Barre. Teams and Work Groups are not considered public bodies.

Public interest means an interest of the community as a whole, conferred generally upon all residents of the City of Barre.

Public officer or **public official** means a person elected or appointed to perform executive, administrative, legislative, or quasi-judicial functions for the City of Barre. Persons elected or appointed must be legally able to hold the position.

Teams means a group of City Staff appointed to provide input or recommendations offered as a guide to topic-specific action to City Staff or designee. Solicitation and appointment are made by the City Manager or a designee of the City Manager.

Work Group means a group of two or three City Councilors that work collaboratively to provide a service or function of the City of Barre. Solicitation and assignment are made by the Council.

D. Procedures.

City Council.

1. The Mayor shall serve as the Chair of the council. In the absence of the Mayor, the council member present with most seniority shall serve as acting Mayor in the Mayor's absence.
2. The Mayor/Chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure and shall enforce these rules as required by 1 V.S.A. § 312(h).
3. Order and decorum shall be observed by all persons present at the meeting. Neither members of the council, nor the members of the public, shall delay or interrupt the proceedings or the peace of the council, or disturb any member while speaking. Neither members of the council, nor the members of the public, shall refuse to obey the orders of the Mayor or other presiding members. Any person making personal, impertinent, slanderous, threatening, or profane remarks shall be called to order by the Mayor and may be ordered removed from the meeting if necessary.
4. A majority of the seats on the council shall constitute a quorum. If a quorum of the members of the council is not present at the meeting, the only action that may be considered by the council is a motion to recess or adjourn the meeting.
5. No single member of the council shall have authority to represent or act on behalf of the council unless, by majority vote, the council has delegated such authority for a specific matter at a duly- noticed meeting and such delegation is recorded in the meeting minutes.
6. Regular meetings of the council shall take place as provided for in City Charter sec. 302. Regular meetings will be held ~~[at least] on [the 2nd and 4th] Tuesday [of the month, unless otherwise cancelled]~~ **twice per month**. Notice of regular meetings shall be posted ~~[on the]~~ **at** City Hall ~~[bulletin board]~~ and at two other locations in the City as designated by the council, at least ~~[three (3) days]~~ **forty-eight (48) hours** in advance of the meeting~~[-, excluding holidays]~~. City staff and Councilors shall place attachments in support or against of agenda items in the Council packet provided ~~[three (3) days]~~ **at least forty-eight (48) hours** in advance of the meeting. Any statement from the public that is greater than 300 words, or 2 minutes in length when read, shall be provided in writing.
7. Special meetings of the council may be called at any time by the Mayor. The meetings may also be called by the Clerk on a petition signed by a majority of the council and filed with the Clerk. Notice of special meetings shall be served on the council members by the Clerk delivering to each member a copy of the call or leaving it at the place of the member's residence. City charter sec. 303. Notice of special meetings shall be posted ~~[on the city hall bulletin board]~~ **at City Hall** and at two other locations in the ~~[city]~~ **City** as designated by the council, except that the Mayor or four (4) councilors may reduce the time limited for posting to not less than twenty-four (24) hours, in which case the news media located in the ~~[city]~~ **City** shall be notified at least twenty-four (24) hours before such meeting.
8. Emergency meetings of the council may be called at any time by the Mayor **in accordance with the warning requirements in state law**. The meetings may also be called by the Clerk on a petition signed by a majority of the council and filed with the Clerk. Notice of emergency meetings shall be served on the council members by the Clerk delivering to each member a copy of the call or leaving it at the place of the member's residence. City charter sec. 303. Notice of emergency meetings shall be posted ~~[on the city hall bulletin board]~~ **at City Hall** and at two other locations in the city as designated by the council~~[-, except that the Mayor or four (4) councilors may reduce the time limited for posting to not less than four (4) hours, in which case the news media located in the city shall be notified at least four (4) hours before such meeting]~~.
9. At least 48 hours prior to a regular meeting and at least 24 hours prior to a special meeting, a meeting agenda shall be posted on the city website ~~[(www.barrecity.org)]~~. The agenda must also be made available **at City Hall** to any person who requests such agenda prior to the meeting.
10. A member of the council may attend a regular, special or emergency meeting by electronic or other means without being physically present at a designated meeting location, so long as the member is identified when the meeting is convened and is able to hear and be heard throughout the meeting.

11. If a majority of the members wish to attend a meeting by electronic or other means, the requirements of V.S.A. § 312(a)(2) must be met. If any Councilor is voting by electronic means, voting must be done by roll call, **unless the vote is unanimous.**
12. If a quorum or more of the council attend a meeting without being physically present at a designated meeting location, the following requirements shall be met:
 - a. At least 24 hours prior to the meeting, or as soon as practicable prior to an emergency meeting, the council shall publicly announce the meeting and post notice of the meeting and agenda [~~on the city hall bulletin board~~] **at City Hall** and at two other locations in the city as designated by the council.
 - b. The public announcement and posted notice of the meeting shall designate at least one physical location, unless in an emergency situation as allowed for by law, where a member of the public can participate in the meeting.
13. Public comment: Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the council so long as order is maintained. Such public comment is subject to the following rules:
 - a. At the Visitors and Communications section of each meeting, there will be time afforded for open public comment. The amount of time designated for public comment shall not exceed two minutes and the order in which people shall address the council shall be controlled by the Mayor.
 - b. Public comment on issues discussed by the council, if not offered during the open public comment period, may be offered during the meeting with the permission of the Mayor.
 - c. No member of the public may speak during the meeting unless called upon or recognized by the Mayor.
 - d. Comment by the public or members of the council should be addressed to the Mayor or to the council as a whole and not to any individual.
14. Each regular and special meeting of the council shall have an agenda[~~, with time allotted for each item of business to be considered~~]. Those who wish to be added to the meeting agenda shall contact the city manager's office to request inclusion on the agenda. The Manager shall determine the final content of the agenda. As practical:
 - a. municipal business shall receive first priority on agendas [~~and hearings shall be placed as a first item of new business and held at separate meetings from those at which outside organizations provide informational updates~~].
 - b. all agenda items concerning municipal business shall include a standard cover memo **or presentation material, as applicable,** in form and content approved by the Manager, including but not limited to Council's authority (pursuant to statute, ordinance, policy, practice, etc.), recommended motion, source of funds (if any are required), and relevant background information[~~; supplemental information may optionally include sections on adopted goal advancement, administrative impacts, implementation timelines, and broader fiscal impacts~~].
15. All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to, changes to, [~~or~~] deletion **or other adjustment, such as changing the order or business, postponing or tabling actions** from the noticed agenda must be made as the first act of business at the meetings, **or subsequently by consensus or majority vote. Items added to an agenda that are voted upon shall be ratified at the next regular or special meeting.** [~~No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has concluded. Any other~~

~~adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by consensus or majority vote of the council.~~

- a. ~~Adjustments to the Agenda may be made at the beginning of the meeting to address items that need to be acted upon that cannot wait until the next regularly warned meeting. Items added that are voted upon shall be ratified at the next regular meeting.]~~

16. Motions made by councilors require a second. The Mayor may not make motions or seconds but may vote on any properly moved question of the council. A motion will only pass if it receives the votes of a majority of the members of the council.
17. Any councilor may request a roll call vote. ~~[All votes taken when one or more councilors attend a meeting through electronic or other means shall be taken by roll call.]~~
18. Meetings may be recessed to another time and place certain.
19. Contact information for the Mayor and Council members, including at least an email address ~~[and a phone number]~~, shall be made public and listed on the City of Barre website.
20. These rules ~~[shall be made available at all meetings, and procedures for public comment]~~ may be reviewed at the beginning of any meeting.

E. Procedures.

Other Public Bodies.

1. A Board, Commission or Committee shall annually elect a chair, a vice-chair, and a secretary. The chair of the body, or in the chair's absence, the vice-chair, shall preside over all meetings. If both the chair and the vice-chair are absent, a member selected by the public body shall act as chair for that meeting. Advisory Groups do not need to elect a chair or vice-chair.
2. Where applicable, the chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure and shall enforce these rules as required by 1 V.S.A. § 312(h).
3. Order and decorum shall be observed by all persons present at the meeting. Neither members of the public body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the public body, or disturb any member while speaking. Neither members of the public body, nor the members of the public, shall refuse to obey the orders of the chair or other presiding members. Any person making personal, impertinent, slanderous, threatening, or profane remarks shall be called to order by the ~~[mayor/chair]~~ **chairperson** and may be ordered removed from the meeting if necessary.
4. A majority of the members of the public body shall constitute a quorum, unless otherwise stated by Vermont Statute. If a quorum of the members of the public body is not present at a meeting, the only action that may be considered by the public body is a motion to recess or adjourn the meeting.
5. No single member of the public body shall have authority to represent or act on behalf of the council/public body unless, by majority vote, the public body has delegated such authority for a specific matter as directed by the public body at a duly noticed meeting and such delegation is recorded in the meeting minutes.
6. Notice of regular meetings shall be posted ~~[on the City Hall bulletin board]~~ **at City Hall** and at two other locations in the City as designated by the council, at least ~~[three (3) days]~~ **forty-eight (48) hours** in advance of the meeting~~[, excluding holidays]~~. City staff and public body members shall place attachments in support or against of agenda items ~~[in the Council packet provided three (3) days]~~ **at least forty-eight (48) hours** in advance of the meeting. Any statement from the public that is greater than ~~[300 words, or]~~ 2 minutes in length when read, shall be provided in writing.

7. At least 24 hours prior to a special meeting, a meeting agenda shall be posted at City Hall, at two other locations in the City as designated by the council, and on the city website [(www.barrecity.org)]. The agenda must also be made available at City Hall to any person who requests such agenda prior to the meeting.
8. A member of the public body may attend a regular or special meeting by electronic or other means without being physically present at a designated meeting location, so long as the member identifies him or herself when the meeting is convened and is able to hear and be heard throughout the meeting.
9. If a majority of the members of the public body wish to attend a meeting by electronic or other means, the requirements of V.S.A. § 312(a)(2) must be met. If any member is voting by electronic means, voting must be done by roll call, unless the vote is unanimous.
10. If a quorum or more of the public body attend a meeting without being physically present at a designated meeting location, the following requirements shall be met:
 - a. ~~[At]~~ Unless it is an emergency meeting, at least 24 hours prior to the meeting, or as soon as practicable prior to a special meeting, the public body shall publicly announce the meeting and post notice of the meeting and agenda ~~[on the city hall bulletin board]~~ at City Hall and at two other locations in the city as designated by the public body.
 - b. The public announcement and posted notice of the meeting shall designate at least one physical location, a call-in number, or videoconferencing ~~[link]~~ information where a member of the public can participate in the meeting.
11. Public comment: Members of the public shall be afforded reasonable opportunity to express opinions about matters considered by the public body so long as order is maintained. Such public comment is subject to the following rules:
 - a. At the Visitors and Communications section of each meeting, there will be time afforded for open public comment. The amount of time designated for public comment shall not exceed two minutes and the order in which people shall address the public body shall be controlled by the chair.
 - b. Public comment on issues discussed by the public body, if not offered during the open public comment period, may be offered during the meeting with the permission of the chair.
 - c. No member of the public may speak during the meeting unless called upon or recognized by the chair.
 - d. Comment by the public or members of the public body should be addressed to the chair or to the public body as a whole and not to any individual.
12. Each regular and special meeting of the public body shall have an agenda~~[-with time allotted for each item of business to be considered]~~. Those who wish to be added to the meeting agenda shall contact the chair to request inclusion on the agenda. The chair shall determine the final content of the agenda using an agenda template as provided by City staff.
13. All business shall be conducted in the same order as it appears on the noticed agenda, except that any addition to, ~~[or]~~ deletion or other adjustment, such as changing the order or business, postponing or tabling actions from the noticed agenda must be made as the first act of business at the meetings, or subsequently by consensus or majority vote. Items added to an agenda that are voted upon shall be ratified at the next regular or special meeting. ~~[No additions to or deletions from the agenda shall be considered once the first act of business at the meeting has concluded. Any other adjustment to the noticed agenda, for example, changing the order of business, postponing or tabling actions, may be made by consensus or majority vote of the public body.]~~

- a. ~~Adjustments to the Agenda may be made at the beginning of the meeting to address items that need to be acted upon that cannot wait until the next regularly warned meeting. Items added that are voted upon shall be ratified at the next regular meeting.~~

14. Motions made by members require a second. The chair may not make motions or seconds but may vote on any properly moved question of the public body. A motion will only pass if it receives the votes of a majority of the members of the public body.

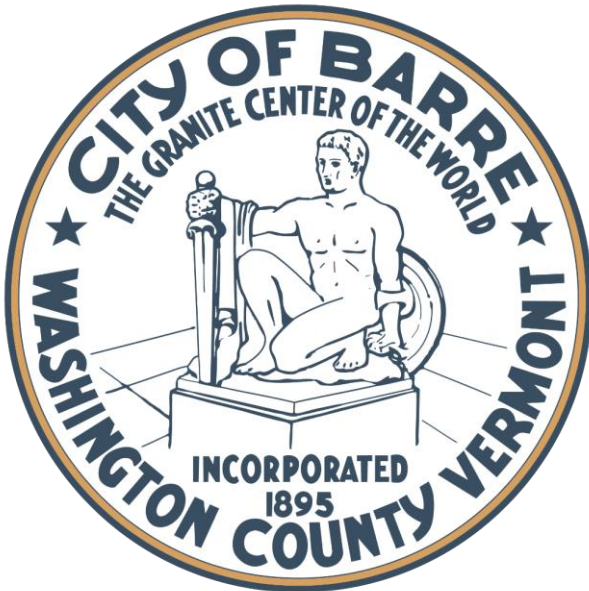
15. Any member of the public body may request a roll call vote. ~~[All votes taken when one or more members attend a meeting through electronic or other means shall be taken by roll call.]~~

16. Meetings may be recessed to a time and place certain.

17. Contact information for the Board, Commission, or Committee Chair, including at least an email address ~~[and a phone number]~~, shall be made public and listed on the City of Barre website.

18. These rules ~~[shall be made available at all meetings, and procedures for public comment]~~ may be reviewed at the beginning of any meeting.

The foregoing Policy is hereby adopted, as amended, by the Barre City Council on ~~[June 15th, 2021]~~ **January 28, 2025**, and is effective as of this date until amended or repealed.



BUYOUTS UPDATE

JANUARY 2025



BY THE NUMBERS

- **67:** Buyout applicants

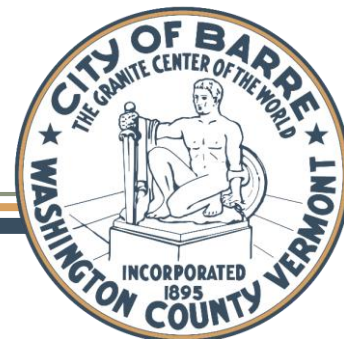
- 28 approved by the City
- 39 not pursued

FEMA buyouts include a condition that the property may never be redeveloped. As a result, the City has only pursued buyouts of properties with the greatest mitigation value and not pursued buyouts in areas of the City that could be safely redeveloped or elevated.

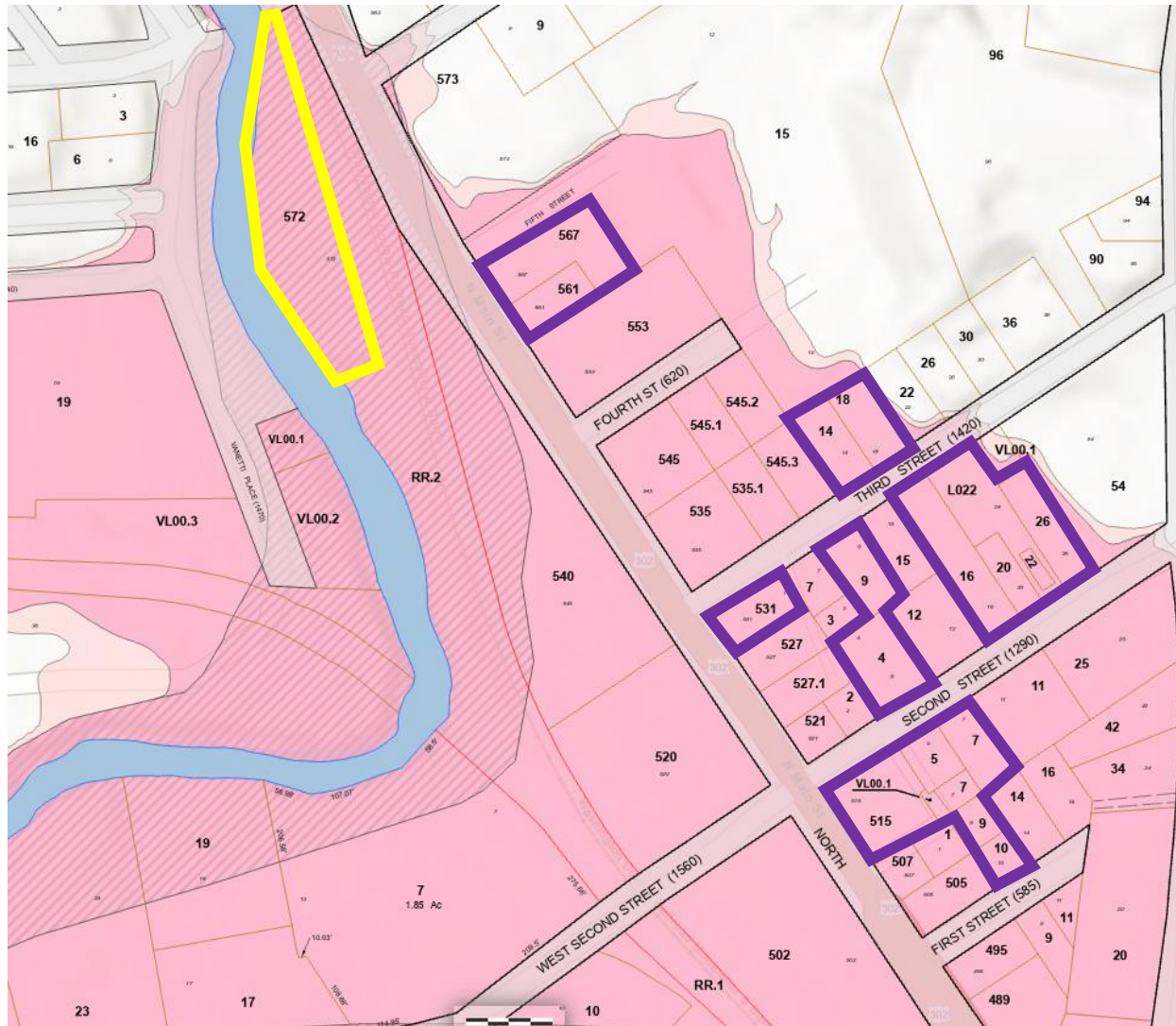
- **\$124,564:** Estimated property taxes lost if all buyouts close

- **17:** Buyouts “approved” by FEMA, including all 5 landslide buyouts

- Appraisals of properties and duplication of benefit reviews are underway
- On a pathway to closing (applicants typically given 90 day notice prior to close)



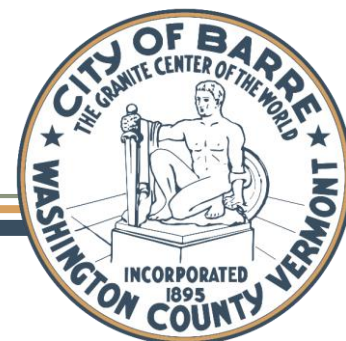
NORTH END



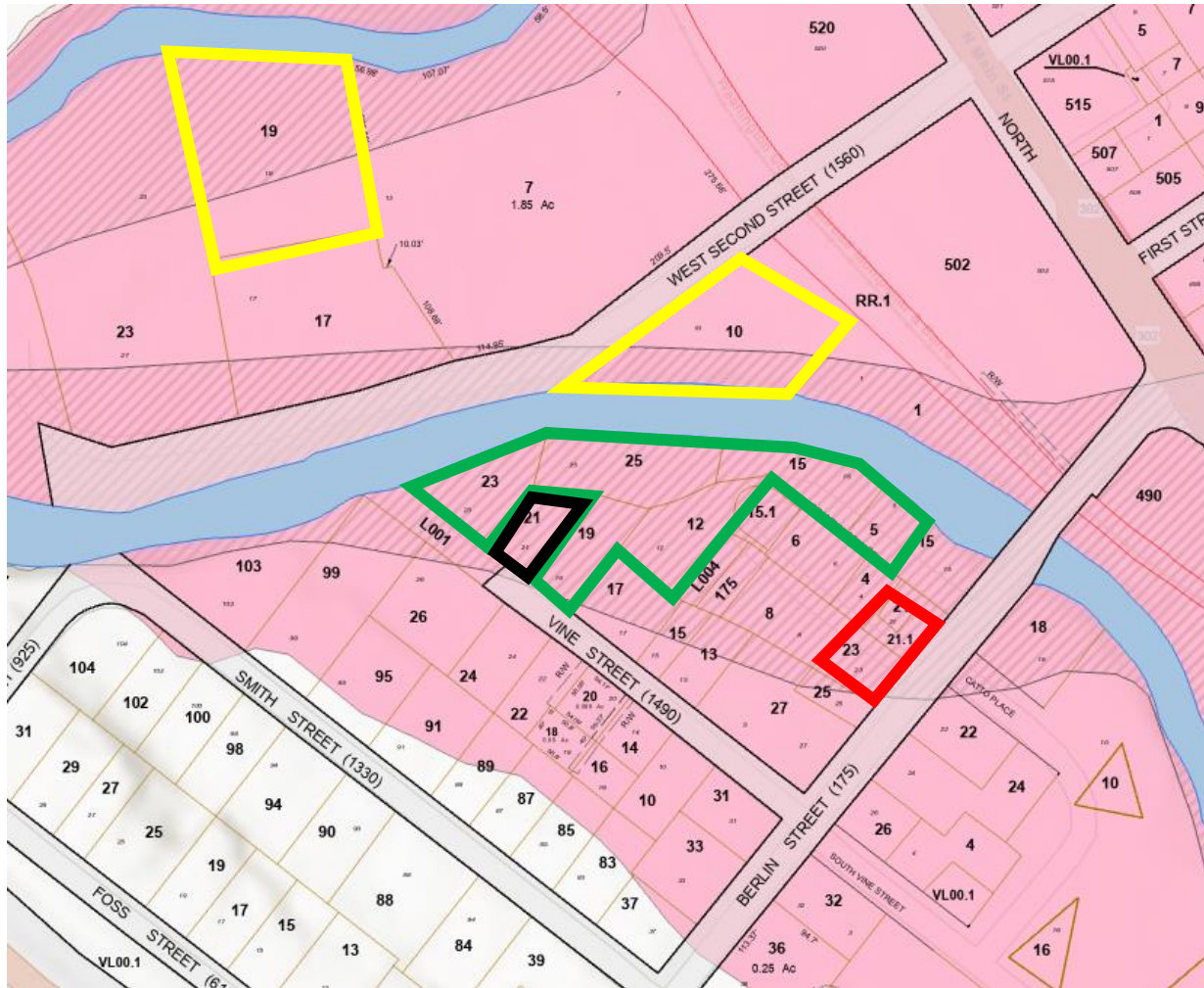
Estimated Taxes of approved buyouts: \$9,126

Yellow = City approved
Purple = Possible Non-FEMA buyout

City is pursuing one river-adjacent property for mitigation. Additional clusters in the area could become non-FEMA buyouts or future FEMA buyouts depending on North End development plans.



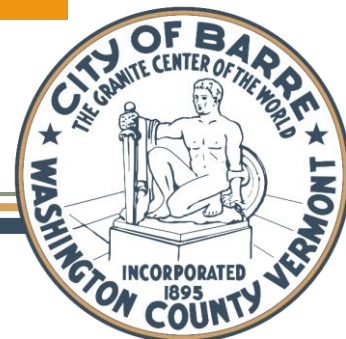
VINE ST/SCAMPINI SQ/BERLIN ST AREA



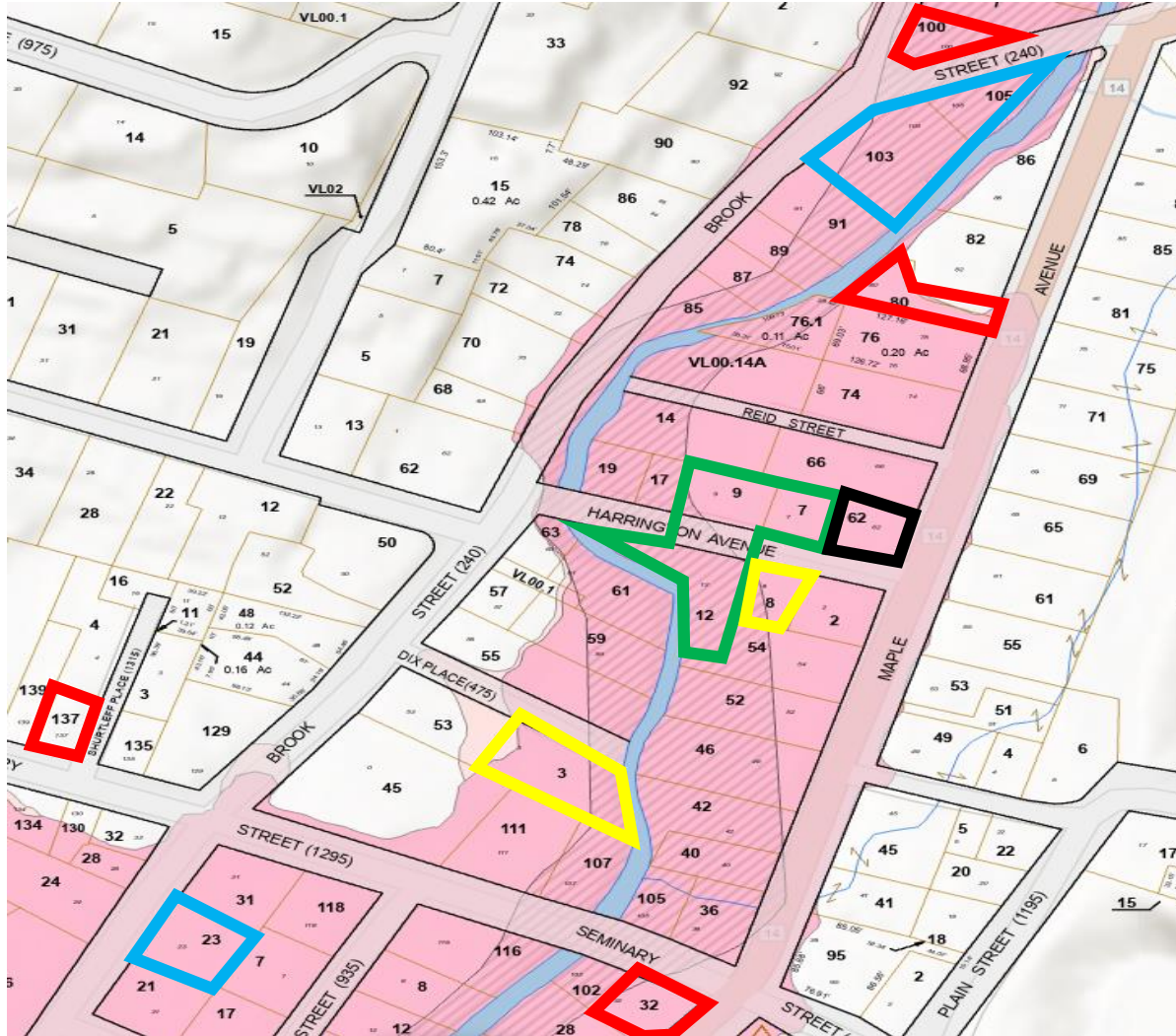
Estimated Taxes of approved buyouts: \$36,152

- Green = FEMA approved
- Yellow = City approved
- Red = Not pursued
- Black = Withdrawn/No application

City is pursuing river-adjacent properties for flood plain restoration. Other properties are not being considered due to low mitigation value.



GUNNERS BROOK AREA



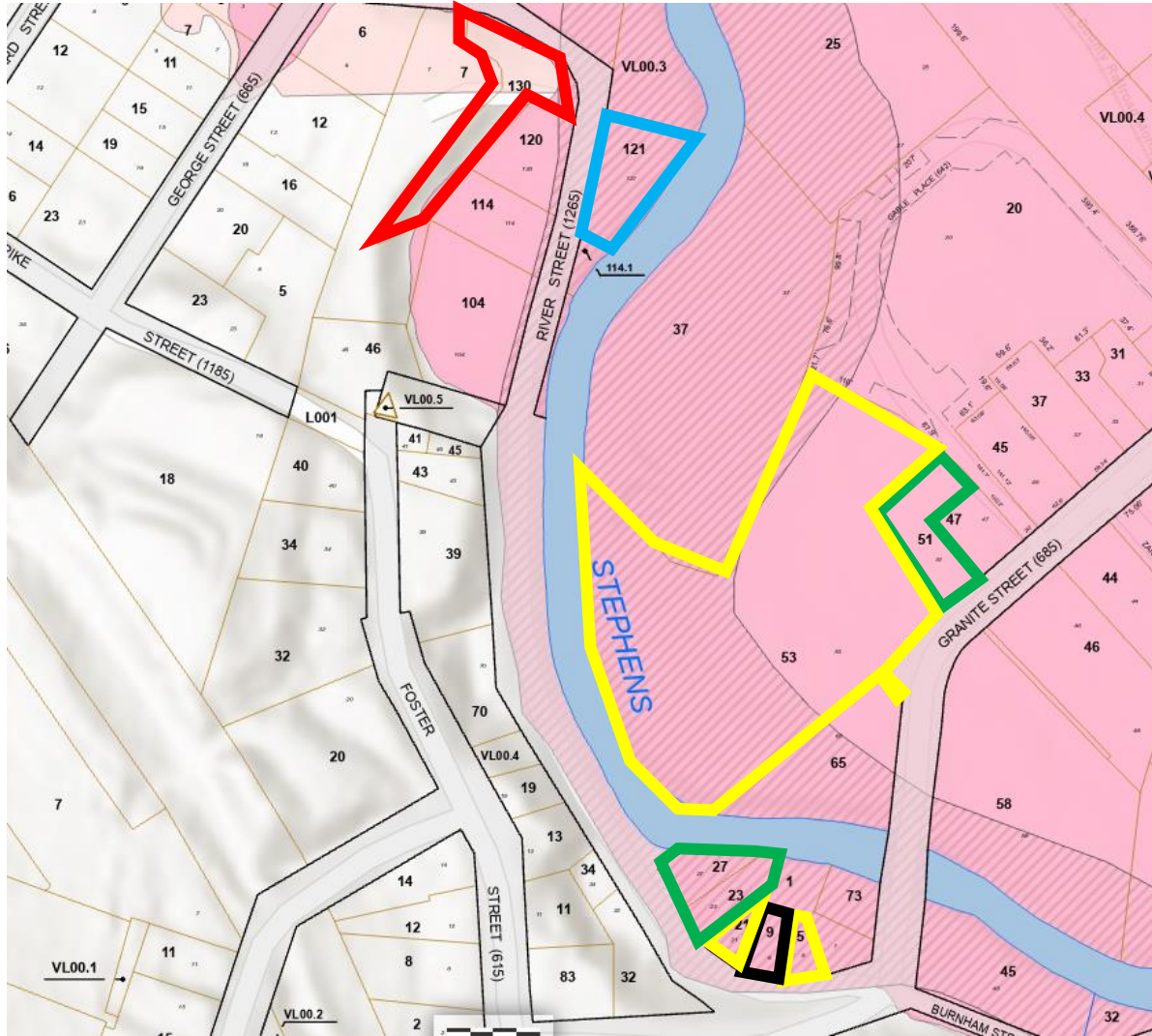
Estimated Taxes of approved buyouts: \$23,912

- Green = FEMA approved
- Yellow = City approved
- Red = Not pursued
- Blue = 2024 Flood intakes
- Black = Withdrawn/no application

City is pursuing river-adjacent properties to enhance the Brook Street trash rack mitigation area. Other properties are not being considered due to low mitigation value.



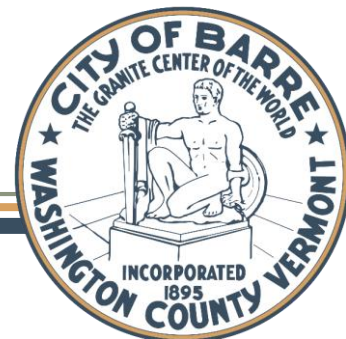
RIVER ST/GRANITE ST AREA



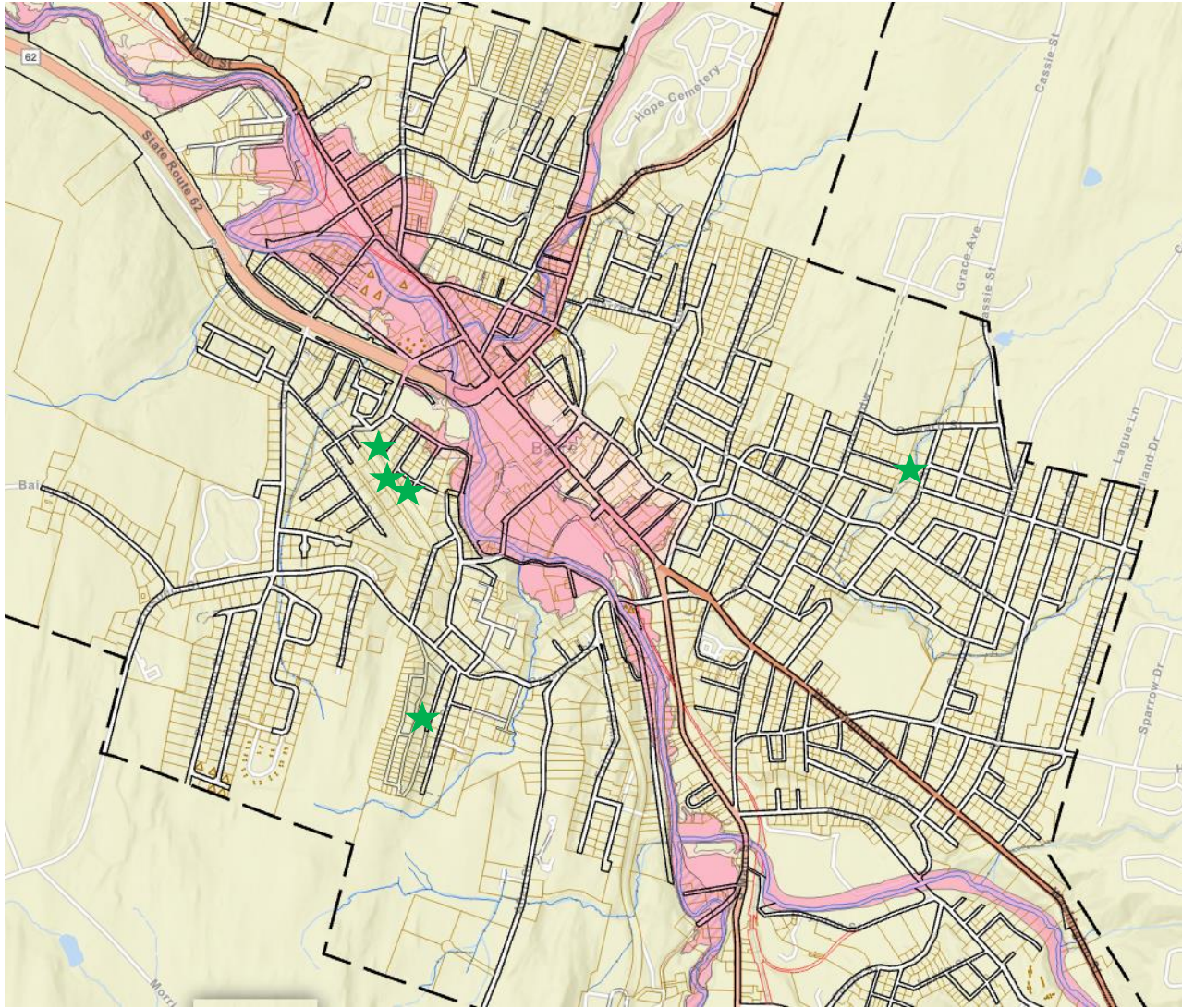
Estimated Taxes of approved buyouts: \$28,614

- Green = FEMA approved
- Yellow = City approved
- Red = Not pursued
- Blue = 2024 Flood intake

City is pursuing river adjacent clusters. Other properties are not being considered due to low mitigation value.

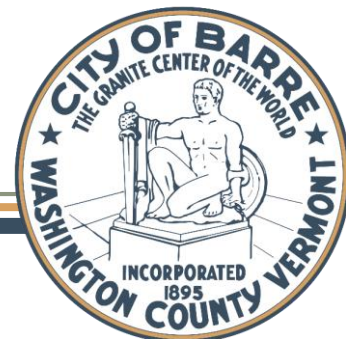


LANDSLIDE BUYOUTS

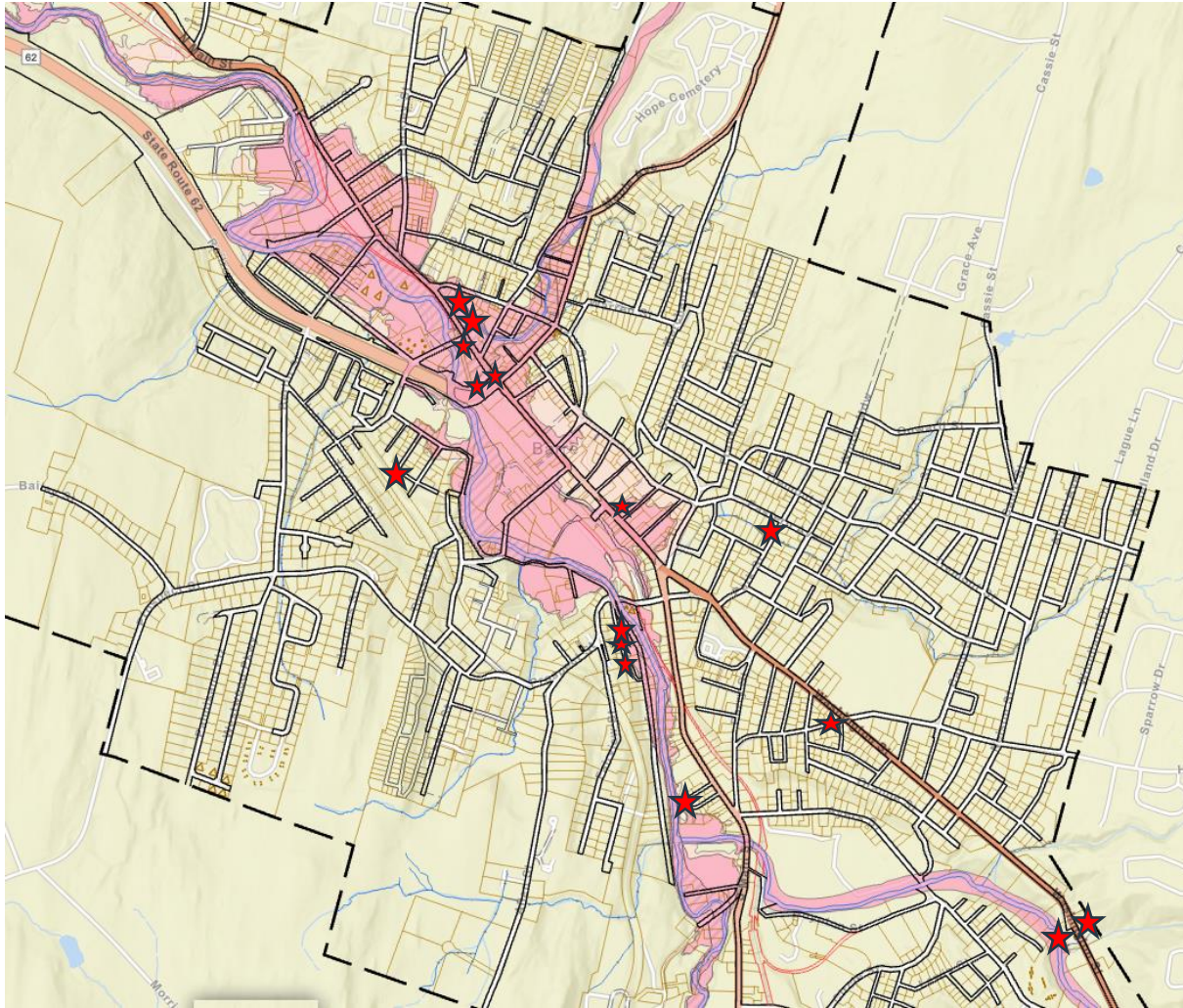


Estimated Taxes of approved buyouts: \$16,894

Green = FEMA approved

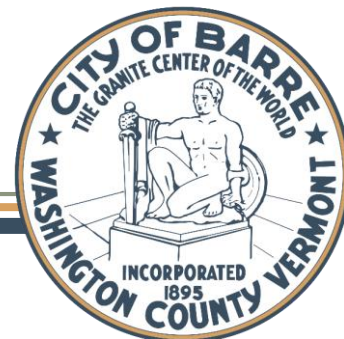


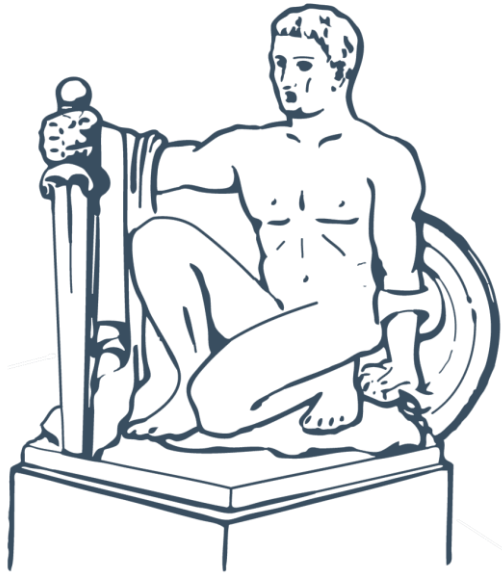
OTHER BUYOUT APPLICANTS



Red = Not pursued

15 properties are not being considered at this time due to low mitigation value.





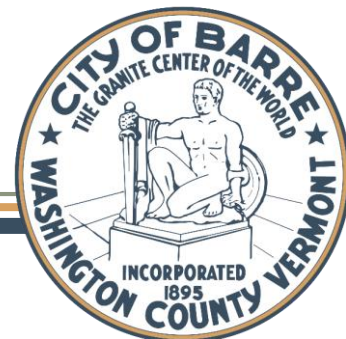
THANK YOU

QUESTIONS/DISCUSSION?

WWW.BARRECITY.ORG



@BARRECITYVT





City of Barre, Vermont

“Granite Center of the World”

CITY COUNCIL AGENDA: 1/28/2025

Agenda Item No.: 8-G

AGENDA ITEM DESCRIPTION: Accept VHB Prospect St/Berlin St report

SUBMITTING DEPARTMENT or PERSON: The Manager

STAFF RECOMMENDATION: Provide final disposition of this constituent matter

BACKGROUND INFORMATION:

In June 2024, Ms. Parry of Palmisano Plaza requested a new four-way stop sign to be erected at the intersection of Prospect Street and Berlin Street, claiming “[t]he intersection is probably the most dangerous one in the City. Many accidents occur there every year and people speed through there every single day.” Review of this request was assigned to the Public Works Department. After completing review of the request by applying the appropriate Manual on Uniform Traffic Control Devices (MUTCD) standards, Public Works Director Brian Baker concluded that a four-way stop sign was not warranted for the following reasons:

- **Annual Average Daily Traffic (AADT) count need to exceed 6,000 cars per day:** 2022 VTrans AADT data shows that this intersection has approximately 2,500 cars per day.
- **3 or more correctable crashes within 12 months or 5 or within 2 years:** Barre Police Department data indicates only one crash reported in the previous two years (March 16, 2024).
- **Limited visibility:** After speaking with the homeowner of 163 Berlin Street, it was determined that bush trimming would restore adequate visibility.

Ms. Parry disputed the findings and staff recommendation during appearances at Visitors & Communications. The Council directed staff to seek a professional, independent, and expert opinion on the subject. A contract with VHB, at a cost of \$2,500, was approved by the City Council on November 12, 2024. The VHB study was completed and submitted to the City Manager’s office on December 11, 2024, and the findings support the initial report by Director Baker, concluding that with adequate vegetation control, an all-way stop is **not** warranted.

At the December 17, 2024 Council meeting, the Council directed the Manager to seek further information that had been previously requested Council but not included in the report provided by the Manager, including providing Ms. Parry with an opportunity to speak with VHB, and alternatives to a stop sign.

This final report continues to affirm the initial recommendation made by staff, which is that a four-way stop sign is not warranted at this location per MUTCD standards. VHB recommends a short-term recommendation of improved line striping to better define edges, and a long-term recommendation to modify (i.e. remove) the edge of the pavement, speed tables, and/or median island.

Staff acknowledges, understands, and respects that the Council has the authority to override any decision we make at any point and for any reason. While this stop sign decision before the Council may seem like an inconsequential decision, I urge the Council to exercise caution and weigh the potential consequences of approving Ms. Parry’s request for the following reasons:

- **This should not be a Council-level decision.** The City Council is a policy-setting body, not an administrative or operational body. Administration of day-to-day decisions such as placement of traffic control devices are the responsibility of the City Manager and their appointees. This issue, under normal circumstances, should not have even risen to the Manager’s level because the Public Works Director performed a thorough and defensible review that

has since been validated twice by an independent contractor at a cost of \$2,500. The Council hires a Manager and the Manager hires a Public Works Director to make these day-to-day decisions. In this case, the City applied a fair standard to review the constituent request.

- **Overriding a rational and validated staff recommendation undermines any future decisions by City staff that a resident may not agree with.** If the Council overrides a rational staff decision that has been further validated two times by an independent review, residents will have no incentive to abide by staff decisions in the future, and will choose to appeal every staff decision to the Council. The Council provides a valuable appeal for irrational, unfair or capricious decisions. However, this decision was based on the application of a well-known standard.
- **Making a decision that contradicts staff and independent advice sets a dangerous precedent for the Council as it adjudicates future disputes.** If the Council ignores not just a staff recommendation, but also the recommendation of a hired consultant, it will have little rationale to reject future requests from residents that the Council may happen to disagree with. Staff has applied a known standard to a resident's request, and used those objective findings to deny the request. If in the future, a resident requests a stop sign at an intersection that the Council believes should not have one, the Council will have little basis for rejecting the request if it approves this request.

Accordingly, I strongly recommend that the Council reaffirm Director Baker's decision to not place a four-way stop sign at this intersection, as validated two times by the VHB study, and prepare to implement VHB's short term recommendation.

ATTACHMENTS: VHB study

RECOMMENDED ACTION/MOTION:

Provide final disposition of this constituent request.

Agenda Item #8-G

January 28, 2025



Memorandum

To: Brian Baker
Director, Public Works and Engineering
City of Barre
12 Burnham Street
Barre, VT 05641

Date: January 23, 2025

Project #: 59228.00 Task 3

From: Jenn Conley
Joe Vanacore

Re: Traffic Calming at Prospect, Berlin and Westwood

Introduction

Upon request of the City of Barre ("City"), VHB evaluated the intersection of Prospect Street, Berlin Street and Westwood Parkway for potential traffic calming features. This assessment was informed by the guidance shared with you at the City Council meeting and site related conditions. The findings from this evaluation are detailed below.

Existing Conditions

The intersection of Prospect Street at Berlin Street and Westwood Parkway is currently stop controlled for the approaches of Berlin Street and Westwood Parkway. The speed limit is 25 miles per hour on all approaches.

Although no speed studies have been conducted at this location, there has been significant testimony as to the high rate of speeds that drivers are traveling in this corridor. While posted for 25 miles per hour, west of the intersection, the low density and transportation infrastructure (lack of curbing, sidewalks, pavement markings) does communicate to the driver that a faster speed may be appropriate. In addition, although to the south of the City/Town line, edge lines are present on Prospect Street to define the travel lane from the edge of pavement (Figure 1), there are no edge lines near the intersection of Prospect Street, Berlin Street and Westwood Parkway.



Figure 1 Google Maps image of Prospect Street south of City line – includes edge lines and radar speed feedback sign

The intersection has significant vegetation located near or in the right of way that limit the sight lines for drivers exiting either Berlin Street or Westwood Parkway or traveling along Prospect Street and turning onto those streets. In addition, the radii to turn to and from the west are large enough to allow a high rate of speed for these movements. This combined with the vegetation, and poorly located Stop signs on the side streets, creates undesirable conditions.

As outlined in the All Way Stop analysis, as shown in Figure 2, for the southbound (SB) approach on Berlin Street, greenery to the east and west partially obstructs sight lines from Berlin Street. It was recommended to mitigate this by clearing the vegetation within clear zones and maintaining these areas free of obstructions.



Figure 2 Partial Obstruction at Stop controlled approach on Berlin Street

Recommendations

As outlined in the presentation to the City Council, there are numerous resources that outline approaches to traffic calming that, depending on site conditions, may be applicable.

Short Term Recommendations

Based on the geometric deficiencies identified at the site, a number of short term recommendations could be implemented immediately. First, using line striping and/or cones or temporary curbing, new edge of pavement can be defined at the intersection. This will reduce the speeds at the intersection, especially those making turns from Prospect onto either Berlin or Westwood. With these edges better defined, the Stop signs can be relocated to an MUTCD compliant, appropriate location to increase visibility of vehicles stopped at them. Figure 3 on the following page illustrates the striping proposed in the short term.

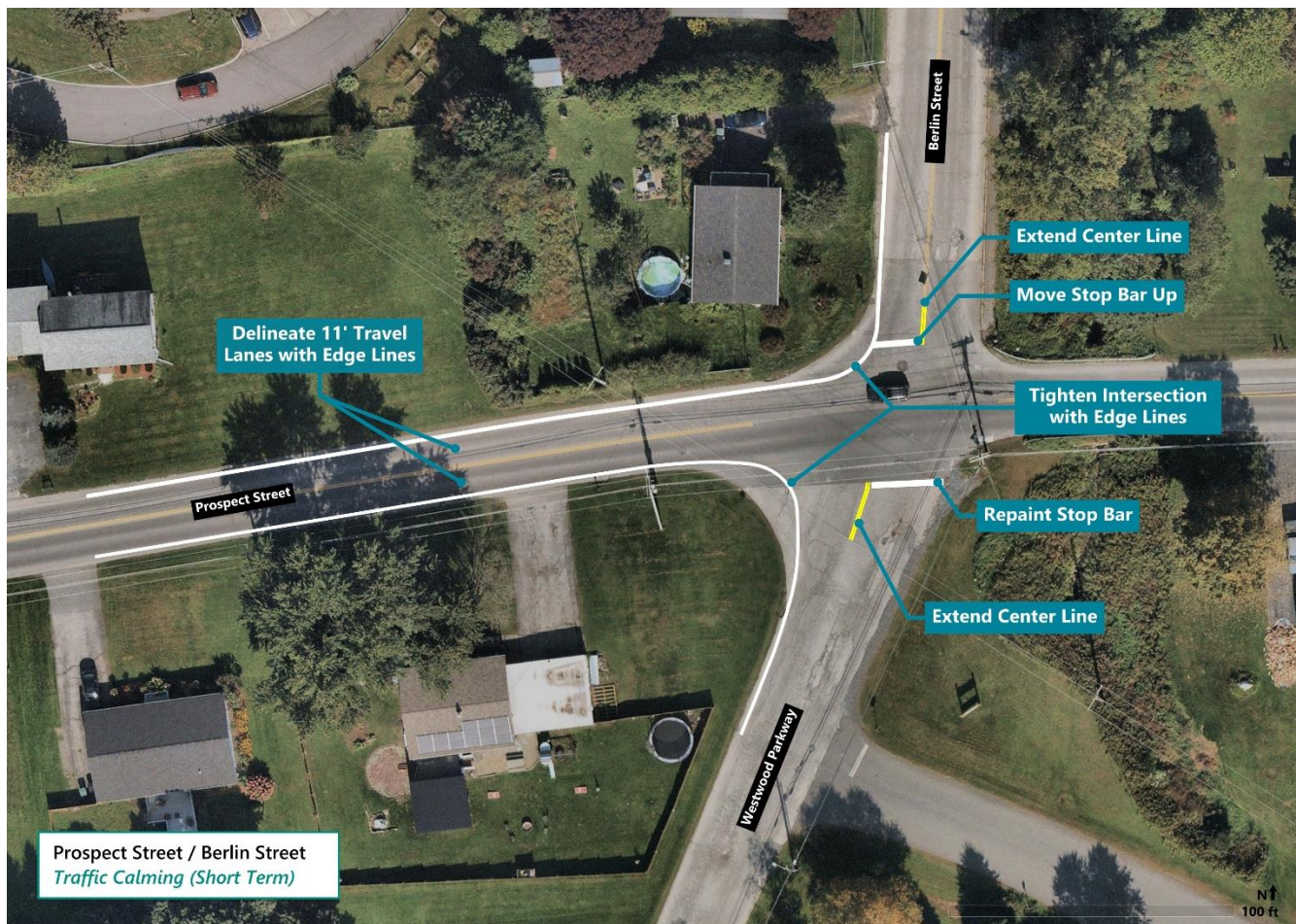


Figure 3 Traffic Calming (Short Term)

Long Term Recommendations

In the long term, modifying the edge of pavement modifications to a permanent narrowing of the intersection is recommended. Figure 4 illustrates the longer term recommendations to permanently narrow the intersection and define the travel lanes.

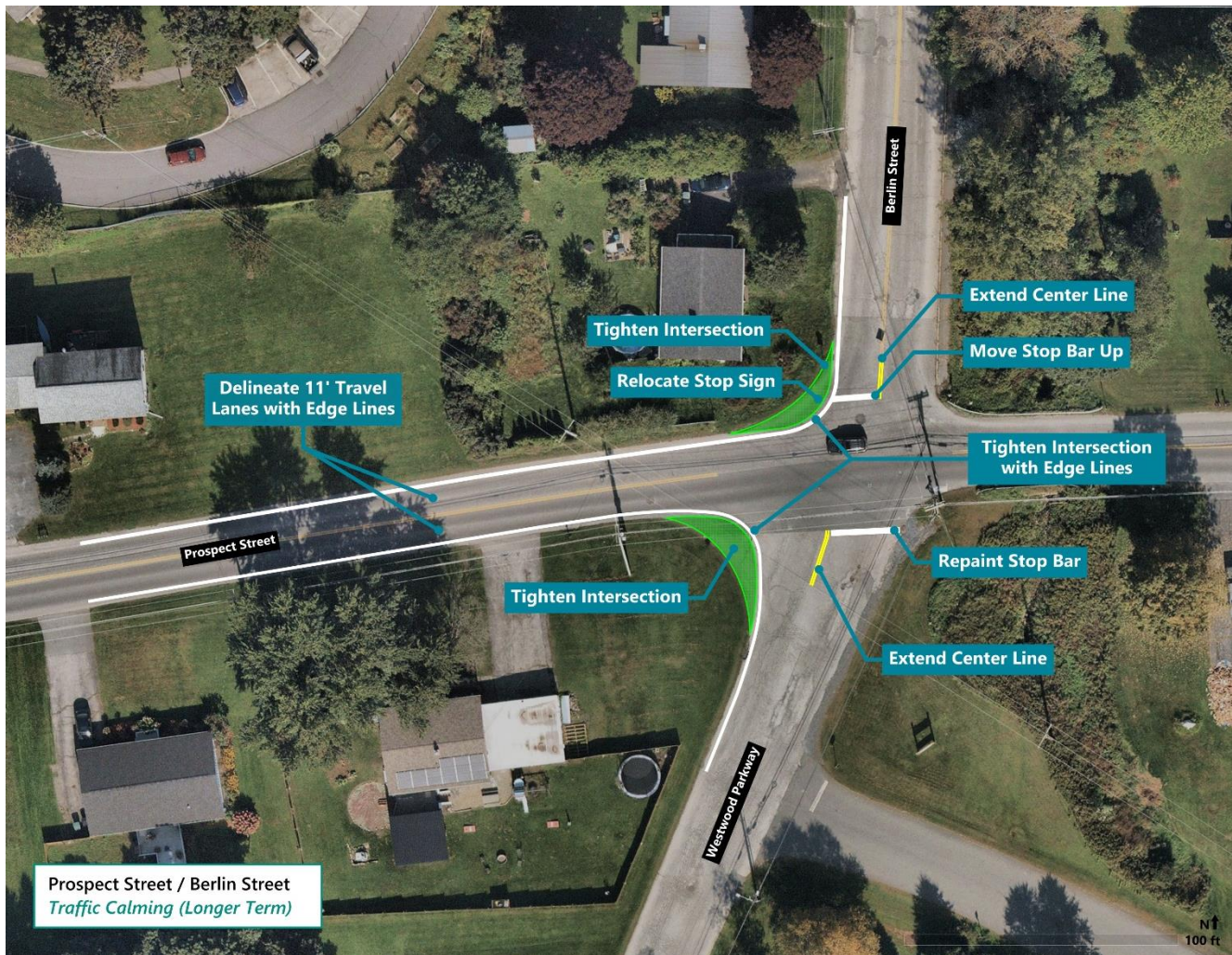


Figure 4 Traffic Calming (Longer Term)

Continuing edge lines from the intersection to points south where it already exists will visually narrow the travel lanes for the driver even when not at this intersection. In addition, as discussed, a traffic calming device would further reinforce the desired behavior.

An example of a device the City should consider is a speed hump/speed table such as the one on Skunk Hollow Road in Jericho. As indicated in the traffic calming presentation, one key consideration for this, or any device horizontal or vertical, is the additional that needs to be paid when removing snow around the device. To get the desired speed reduction, the speed table should be installed at a point along Prospect Street that has the least grade because on a downslope the “hump” is less noticeable to a driver.



Figure 5 Google Maps Image of Speed Table in Jericho

As a result of the grade present on Prospect, the other traffic calming device that likely fits this context better would be a treatment such as a median island. Figure 6 illustrates a raised island that was installed in Danville as a traffic calming device, however, many urban locations include raised islands that act to calm traffic even if that was not their initial purpose. For example, the raised island on North Main Street as a driver approaches Berlin Street slows traffic traveling thru the intersection as well as those making left turns onto Berlin Street.



Figure 6 Google Maps Image of Raised Island in Danville



City of Barre, Vermont

“Granite Center of the World”

CITY COUNCIL AGENDA: 1/28/2025

Agenda Item No.: 8-H

AGENDA ITEM DESCRIPTION: Councilor resignation procedures

SUBMITTING DEPARTMENT or PERSON: The Manager

BACKGROUND INFORMATION:

Councilor Spaulding has requested a briefing about the procedures governing resignations by Councilors. This question was posed to the City Attorney in December 2024. The City Attorney’s findings are as follows:

- The City Attorney has been unable to find (and is not otherwise aware of) any Charter provision, statute, case or ordinance that prescribes the procedures for resigning from Barre City Council.
- Charter § 306(a) directs that “the latest edition of Robert’s Rules of Order shall govern the deliberations of the Council except when in conflict with the laws.” Therefore, in the absence of any other authority, Robert’s Rules would govern.
- Robert’s Rules considers a resignation to be a “Request to Be Excused from a Duty”. Pursuant to the Rules, such a request may be withdrawn at any time prior to the time the chair asks the Council to vote to accept the request.
- A Councilor who has submitted a resignation that is never formally accepted by the City Council is free to withdraw the request either verbally at a meeting or in writing, even after the date stated in the original resignation letter.

Further, the Council’s vote to “accept” a resignation is of little practical consequence. Robert’s Rules states the following regarding not accepting resignations: “Although the assembly can by a vote reject a resignation or the individual appointing authority can reject a resignation, it serves no practical purpose in a volunteer organization. If a member decides a resignation is in everyone’s best interest, it should be accepted by unanimous consent, and an offer of gratitude for service rendered should be offered to the member.”

The terms of Councilors are for two-years starting and ending on the second Tuesday in May (pending ratification of the City’s recent charter change to move Town Meeting Day). An incumbent Councilor who serves for the duration of their entire term and either (1) chooses not to run for re-election or (2) is defeated for re-election, is not required to resign because their term will end when their successor is elected. A Councilor who resigns before the end of their term should provide written notice of their intentions to the Mayor, Clerk and City Manager. The resignation should be formally accepted by a vote of the full City Council, as specified in Roberts Rules of Order.

The resignation of a Councilor becomes effective at the date and time certain set by the Councilor, unless the resignation is lawfully withdrawn and a new resignation date and time is submitted. When the resignation becomes effective, a vacancy is created. Vacancies in the office of Councilor are filled until the next election via a ward caucus as is prescribed by Charter § 206:

(b) In case of a vacancy of any councilor, occasioned by death, removal from the ward, resignation or inability to serve, such vacancy, unless herein otherwise provided, shall be filled by election at a caucus of the legal voters of the ward in which the vacancy occurs, duly warned, until the next annual election. In such case, nomination may be made by any legal voter from the ward in which the vacancy occurs. (Amend. of 3/06/79)(Amend of 5/8/12)

RECOMMENDED ACTION/MOTION:

None.