



# *City of Barre, Vermont*

## *“Granite Center of the World”*

Planning, Permitting & Assessing Services

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### **Planning Commission Meeting Minutes February 1, 2018 at 6:30 P.M. Council Chambers, City Hall (6 N Main St)**

A Special meeting of the Barre City Planning Commission was called to order by Commission Chair Jackie Calder at 6:37 pm at City Hall. In attendance were Commissioners Michael Hellein and Dave Sichel, and Jim Hart. Absent was Ken Lunde. Also in attendance were Janet Shatney, Planning Director, Heather Grandfield, Permit Administrator, the consultant, Brandy Saxton of PlaceSense, and Lucas Herring, Councilor. Chair Calder determined that there was a quorum for the evening.

**Adjustments to the Agenda:** None.

**Visitors and Communications:** Councilor Herring wanted to talk about the updates needed to the Municipal Plan and Chair Calder said we could under New Business.

**Old Business:** A motion was made by Commissioner Sichel and seconded by Commissioner Hart to approve the minutes from the January 11, 2018 meeting, motion carried unanimously.

A continued review of second draft occurred, beginning with Part 3, going through the changes made over the last many months of meetings. Items such as ATM accessory branch offices size, camping units, demolition activities, the size of a dwelling unit, heights of fences in residential and commercial areas, riparian buffers, the new landscaping requirements, streetscape and parking requirements, and electronic and internally illuminated signage.

**New Business:** The Planning Director explained that the City has the use of the Regional Planning Commission to guide us through the required changes needed to the update, and that the plan expires in June of 2019, so the work will proceed after the zoning work gets to public hearing. Councilor Herring explained the Council’s indicators and goals with their timelines and assignments. Discussion occurred regarding personnel in City Hall, that perhaps the plan could recommend staffing levels to maintain the goals of the plan.

**Other Business:** None.

**Roundtable:** None.

A motion to adjourn was made by Commissioner Hellein and seconded by Commissioner Hart at 8:12 pm.

There is no audio recording of this meeting.

Respectfully Submitted,  
Janet E. Shatney, Director