

**Barre City Energy Committee  
Meeting Minutes  
December 17, 2018**

Committee Members Present: Elaine Wang, Conor Teal, Phil Cecchini, Romni Palmer

Committee Members Absent: None

Staff Present: Janet Shatney, Planning Director; Steve Mackenzie, City Manager

Visitors: None

1. Call to order – 5:38 pm by Co-Chair Wang
2. Changes to agenda? *None.*
3. Approve minutes of meeting for November 26, 2018.
  - *Motion to approve as presented made by P. Cecchini and seconded by C. Teal, passed unanimously.*
4. Update on City Hall Audit.
  - *S. Mackenzie reported that he released the order for the second boiler in City Hall, and the second boiler (downsized by 20%);*
  - *He has not heard back from Dubois & King who is reviewing the report (Rob Favali);*
  - *He will send out the heating matrix to the group. He stated that he had \$100,000 in the \$1M bond for the boilers for both City Hall and Alumni Hall; we lost both boilers in City Hall so many things have changed now;*
  - *We replaced 4 recirculating pumps in City Hall so, but further programming is needed, not sure of the extent yet (<\$150K perhaps);*
  - *The City Hall second boiler is promised to be installed no later than January 15<sup>th</sup>, hoping they are on schedule for week ending January 4<sup>th</sup>;*
  - *Steve was asked to forward DPW Director Bill Ahearn's response on the report to C. Teal so he had it;*
  - *P. Cecchini agreed with B. Ahearn's comments on the report – if we aren't going to do the roof, then no need to add \$ to strengthen; if we were going to do the roof upgrade, then it would be ok for the Opera House to move forward with their plans as well...if not, then perhaps they could help do something.*
  - **✓ ACTION: S. Mackenzie to forward to everyone the 2015 and 2018 reports, he will put them all in the Staff's Projects Folder and will get some ideas out to people.**
  - **✓ ACTION: Energy people to review and send all questions in so that they can be aggregated to S. Mackenzie and all sent back as one document – to be done in next couple days (+/- Thurs. Dec. 20<sup>th</sup>, 2018).**
5. Consider advancing RAD climate resolution to the City Council.

- *E. Wang stated she needed to refrain from this discussion item;*
  - *Discussion over whether or not this interested anyone;*
  - *If it is interesting to people, then what would it take to get onto Town Ballot? When is the latest we could warn for such an item?*
  - *E. Wang read the RAD Resolution and wants to brief the Council as to what is happening; Committee needs to give direction since she is neutral on this matter.*
6. Assign follow-ups to the Button Up sign-ups (30-45 days after receiving report).
- *Follow-ups need to occur, and 1 or 2 of the contractors is scheduling March walk-thru's;*
  - *This will be discussed at the January 2019 meeting based on the Follow-Up guidelines by Button-Up as published.*
7. Discuss Button Up results.
- *Same as above, to be talked about more at the January 2019 meeting.*
8. Receive VECAN report-out.
- *P. Cecchini stated that the speakers were rousing and very dynamic, and one speaker gave a speech on how to publicly speak to a crowd;*
  - *Community Solar was discussed, people out there still want to do them, and check out [www.sevca.org](http://www.sevca.org) .*
9. Discuss Mission Statement.
- *Tabled to another meeting.*
10. Discuss workshop options for 2019 series.
- *Tabled to another meeting.*
11. Discuss next steps for energy plan.
- *Want to get the City Manager's approval to use the template to help with the Community Outreach efforts.*
12. Adjourn.
- *Motion to adjourn at 7:38 pm by P. Cecchini and seconded by R. Palmer, **passed unanimously.***