

**CITY OF BARRE
ADA Committee
MINUTES**

July 15, 2021 10:00 a.m.

Location of meeting – ZOOM & City Hall Council Chambers

PRESENT: Ericka Reil, Marichel Vaught, Dena Estivil, Bernadette Rose,

ABSENT: Hillary Cole, Jeff Bergeron

Pre-meeting set-up Rikk teaching Marichel how to use the new hybrid system!

1. Call to Order: 10:06 a.m.
2. Adjustments to the Agenda: Marichel - New Open Meeting Law
3. Guest - none
4. Approval of last meeting minutes: moved: Bern 2nd: Dena ;
Approved
5. Old Business:
 - A. Grievances: none
 - B. Time limits for terms? Group discussed on-going recruitment. Elect Officers (nominate/elect)
Bern suggests we adopt co-chair. Nominated Ericka & Marichel as co-chairs, Bern as Secretary
Vote unanimous for Ericka, Marichel, and Bern
 - C. Discuss recruiting outreach – Ericka will send committee places she has published recruiting info, and rest of committee will continue. Dena will work with Hillary re: recruiting in BHA Time of meeting was discussed. (See draft in Agenda)
 - D. Review recommendation and status of website accessibility upgrades – Bern & Marichel working group (attached draft). Marichel will connect with Rikk and Steve to find out exactly what is happening to

make the website accessible and where is it on priority list. Rumors are out that city may update website, but we don't know what is happening.

Mgr Steve arrived into meeting at 10:56 – Marichel asked, Steve said website needs improvement. Looks like long-term, possibly a year. Marichel brought up apps that will make site ADA compliant. Marichel demonstrated “User-way” app to Steve on the spot! Ericka will send our recommendation to Steve and he will forward to Rikk. Steve felt it was affordable and could be used until the website is updated.

E. Review Hybrid meeting – City Council Chambers/Zoom/ Need Alt. place that works. Marichel will book council room for several months. New system is working well!

6. New Business:

A: Alert that Bern will NOT be at Aug mtg, so someone will need to take notes, however she will send out requests for agenda & agenda to Jody.

B: Open meeting law update: Marichel – local public bodies meeting must have at least one physical location and have one person at the physical site who is identified, and voting be by roll call. (in a nutshell – Adopted by VT League of Cities and Towns – Open Meeting Law)

7. Next Steps:

- a Ericka will send ADA committee recommendation re: website to Steve and he will forward to Rikk.
- b. Marchel will book Council room for ADA meetings
- c. Dena will work with Hillary to recruit in BHA buildings
- d. Ericka will send committee places she has published recruiting info

8. Next Meeting Date: August 19, 2021

9. Adjourn: 11:09 a.m.

Respectfully Submitted:

Bern Rose, Secretary for ADA