

REGULAR COUNCIL MEETING

Tuesday, April 25, 2023 7:00pm

Council Chambers or Zoom

<https://us06web.zoom.us/j/88982525535?pwd=VzIXOU5taldoYkgySUDTcldqSUVGQT09>

Meeting ID: 889 8252 5535 Passcode: 675736

One tap mobile: 929-205-6099

Page Item

1. Call to Order – 7:00 pm
2. Adjustments to the Agenda
3. Visitors and Communication
4. Consent Agenda
 - A. Approval of Minutes
 4. i. Regular City Council Meeting of Tuesday April 11, 2023
 11. B. City Warrants
 - i. Ratification of the Warrants from Week of April 19, 2023
 - ii. Approval of City Warrants from Week of April 26, 2023
 20. C. Clerk’s Office Licenses and Permits
 21. D. Accept the resignation of committee and task force member(s)
 22. E. Authorize the Manager to execute a purchase and sale agreement for the acquisition of 22 vacant lots on Maplewood and Mead Avenues for purpose of expanding the Cow Pasture
5. City Clerk & Treasurer Report
6. Liquor/Cannabis Control Boards
7. City Manager’s Report
8. New Business
 - A. VLCT Training: open meeting law, public records act, and conflicts of interest
 29. B. First Reading Warned 8:00 PM: Ord. #2023-01 Community Investment Ordinance (Councilor Waszazak)
 35. C. Approval of the 2023-25 Strategic Plan
 - D. Set dates for ward barbecues (Mayor)
 - E. Authorize the Manager to execute a purchase and sale agreement for the sale of the Wheelock House to Fox Market LLC (Manager)
9. Upcoming Business
10. Round Table
11. Executive Session – As Needed
12. Adjourn

The next meeting of the City Council is scheduled for Monday, May 8, 2023.

The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 192 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon CVTV Link for meetings online – cvtv723.org/

There are no Committee or Task Force Meetings scheduled this week

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting



City of Barre, Vermont

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R. Nicolas Storellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FR: The Manager
DATE: 4/21/23
SUBJECT: Packet Memo re: 4/25/23 Council Meeting Agenda Items

Councilors:

As a reminder, there is no Council meeting on May 2, 2023. Due to a conflict with the re-vote of the school board budget, the next Council meeting is scheduled for **Monday, May 8, 2023**.

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

Item 4-E: Authorize the Manager to execute a purchase and sale agreement for the acquisition of 22 vacant lots on Maplewood and Mead Avenues for purpose of expanding the Cow Pasture

I am very pleased that we have reached an agreement with the Eastmans for the purchase of 22 lots that will expand the Cow Pasture -- one of our greatest natural resource assets in the City. The purchase and sale agreement included in the packet contains the terms that Council authorized for this negotiation. I would like to acknowledge the Eastmans for a very amicable process, and City Attorney Twombly for his quick work to get this contract prepared.

8-A: VLCT Training: open meeting law, public records act, and conflicts of interest

Many weeks ago, I shared with you that I had scheduled VLCT to provide training for members of Council on these important topics. Garrett Baxter, a senior attorney at VLCT, will conduct the training, which is scheduled to last approximately one hour. In the future, the goal is to schedule this training to occur on an annual basis to coincide with the first Council meeting following Town Meeting Day, so that in the event new members are elected to Council, they will receive this training at their first meeting.

Please note that due to VLCT's attorney-client relationship with the City, Mr. Baxter is **not** allowed to answer any questions from members of the public.

8-E: Authorize the Manager to execute a purchase and sale agreement for the sale of the Wheelock House to Fox Market LLC (Manager)

I was informed on Friday that our real estate agent and City Attorney had reached consensus on a purchase and sale agreement with representatives of Fox Market LLC. The agreement includes the following conditions:

- Right of first refusal; and
- Agreement by Fox Market LLC to preserve the historic features of the building, including through acceptance of deed restrictions.

Further, the contract acknowledges and makes the sale contingent upon compliance with a statutory public petition period. Execution of this contract will allow for the 30-day period to begin.

Though not part of the contract, the purchasers have also agreed to provide Council with a detailed plan and timeframe for planned upgrades to the building prior to the close.

**Special Meeting of the Barre City Council
Held April 11, 2023**

The Special Meeting of the Barre City Council was called to order in person by Mayor Jake Hemmerick at 5:00 PM at Barre City Hall, Barre, Vermont. In attendance in person were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro and Clerk/Treasurer Carol Dawes.

Absent: NONE

Others Present: Realtor Michelle Hebert.

Mayor Hemmerick asked if anyone had any conflicts of interest to disclose having to do with the Wheelock House. Hearing none, the Council moved into executive session.

Executive Session – Councilor Stockwell made the motion to find that premature general public knowledge of real estate discussions concerning the Wheelock House would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Cambel. **Motion carried with Councilor Boutin voting against.**

Council went into executive session at 5:05 PM for real estate discussions concerning the Wheelock House under the provisions of 1 VSA § 313 on motion of Councilor Stockwell, seconded by Councilor Cambel. Manager Storrellicastro and Ms. Hebert were invited into the executive session. **Motion carried with Councilor Boutin voting against.**

Representatives from Fox Market and Wheelock House LLC were invited separately into the executive session.

Council came out of executive session at 6:56 PM on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried.**

No action was taken.

The meeting adjourned at 6:57 PM on motion of Councilor Deering, seconded by Councilor Waszazak. **Motion carried.**

**Regular Meeting of the Barre City Council
Held April 11, 2023**

The Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Jake Hemmerick at 7:10 PM at Barre City Hall, Barre, Vermont. In attendance in person or virtually were: From Ward I, Councilors Emel Cambel and Thom Lauzon; from Ward II, Councilors Michael Boutin and Teddy Waszazak; and from Ward III, Councilors Michael Deering and Samn Stockwell. City staff members present were City Manager Nicolas Storrellicastro, Planning Director Janet Shatney, Assistant City Manager Dawn Monahan, Buildings and Community Services Assistant Director Stephanie Quaranta, and Clerk/Treasurer Carol Dawes.

Absent: NONE

Others Present: NONE

Adjustments to the Agenda: Manager Storellicastro asked to add a presentation from Secretary of State Sarah Copeland Hanzas after adjustments to the agenda. Councilors moved approval of the city fee changes to the consent agenda.

Added: Presentation from Secretary of State Copeland Hanzas:

Vermont Secretary of State Sarah Copeland Hanzas and Deputy Secretary of State Lauren Hibbert presented a National Association of Secretaries of State Medallion Award to Clerk Dawes for her work and advocacy on elections in service to the Barre City community, fellow clerks, and the state. Those in attendance gave Clerk Dawes a standing ovation. The Clerk was flabbergasted.

Visitors and Communications –

Charlie Atwood and Jon Valsangiacomo, members of the Civic Center Committee, said the committee has concerns about the recently approved committee realignments that would merge the Recreation Committee with the CCC. They noted the CCC is currently engaged in design work with Norwich University students, and planning for use of the federal earmark funds to make significant improvements to the complex. They are working to re-establish relationships with former renters following three years of the pandemic, and are concerned incorporating recreation issues will dilute their ability to carry out these important projects. They recommended the Recreation Committee be incorporated into the Cemeteries, Outdoor Recreation & Conservation Committee. Manager Storellicastro said he supports the proposed change. Council said they will take it up for consideration as part of the discussion on amendments to staff and community appointments scheduled for later in the meeting.

Ericka Reil said she is offering an update from the Homelessness Task Force to keep the Council informed. Ms. Reil said 40% of those currently being housed by the state at area motels will be exiting from the program in the near future, which will put approximately 160 people on the streets throughout the area. Montpelier is looking at developing plans to allow camping. Barre City and Berlin have no such plans at the moment. Ms. Reil said she will continue to keep the Council informed.

Sarah Helman said someone is cutting trees in Canales Park. Manager Storellicastro will look into it. Ms. Helman said there are lots of dead trees in the park that need removal. Joelen Mulvaney said the Boy Scouts have worked in the park in the past, and the wetlands need to be preserved.

Amy Galford thanked the City workers who have been cleaning streets, and the water/sewer workers who dealt with several water issues over the past few days. Ms. Galford also thanked the fire department for their work putting out last Thursday's fire on Prospect Street. She asked for information on the upcoming Green Up Day activities. Manager Storellicastro said the City is working with the local GUD coordinators to plan for a central drop location, streetside pick-up, and making bags available for pick-up at City Hall.

Approval of Consent Agenda:

Councilors asked to move item J to the end of the agenda under new items. Approval of city fees was added to the consent agenda under adjustments.

Council approved the following consent agenda items on motion of Councilor Cambel, seconded by Councilor Stockwell. **Motion carried.**

- A. Approval of Minutes:
 - i. Regular meeting of March 28, 2023.
- B. City Warrants as presented:
 1. Ratification of Week 2023-14, dated April 5, 2023:

- i. Accounts Payable: \$450,039.64
 - ii. Payroll (gross): \$148,842.57
- 2. Approval of Week 2023-16, dated April 12, 2023:
 - i. Accounts Payable: \$310,861.47
 - ii. Payroll (gross): \$134,211.44
- C. 2023 Licenses & Permits: NONE
- D. Ratify approval of American Legion August 5th coin crop.
- E. Ratify application for an AARP microgrant for community gardens
- F. Approve the 2023 local emergency management plan
- G. Authorize application for PACIF safety and training grants
- H. Authorize execution of a contract with Sullivan Powers as the City’s independent auditor
- I. Accept Transit-Oriented Development grant award
- J. Approval of amendments to staff and community appointments (moved to new items)
- K. Appoint the Manager as the City’s representative to the board of Prospect Heights Development, Inc.
- L. Approval of 2023-2024 fees (moved from new items)

City Clerk & Treasurer Report –

Clerk/Treasurer Dawes reported on the following:

- The May 9th BUUSD budget revote will be held at the Old Labor Hall on Granite Street. Ballots will be mailed out automatically to those who voted early absentee for the March 7th elections. Ballots are expected to be in the mail by the end of the week.

Liquor Control Board/Cannabis Control Board – Councilor Lauzon made the motion to approve the completed liquor and tobacco license renewals included on the list below, and approve the list of incomplete license renewals contingent upon successful filing of renewal applications and receipt of the local portion of applicable fees. The motion was seconded by Councilor Waszazak. **Motion carried with Councilor Boutin abstaining.**

List for full approval

License holder	1st class	2nd class	3rd class	outside consumption permit	tobacco	local pay?
Delicate Decadence	yes					yes
Dente's Market		already approved			yes	yes
Forget-Me-Not Flowers And Gifts		yes				yes
Gusto's	yes		yes	yes		yes
Jerry's Sports Tavern	yes		yes			yes
Ladder 1 Grill	yes		yes	yes		yes
Mulligan's	yes		yes	yes		yes
Paramount Theater	yes					yes
Quarry Kitchen & Spirits	yes		yes	yes		yes
Reynolds House Inn LLC	yes		yes	yes		yes

List for contingent approval

License holder	1st class	2nd class	3rd class	outside consumption permit	local pay?
American Legion	yes		yes	yes	no

Cornerstone Burger Co.	yes		yes		no
Elks Lodge	yes		yes	yes	no
Morse Block Deli	yes				no
Pearl St Pizza	yes		yes	yes	no
Roscini LLC		no			no

City Manager’s Report –

Manager Storellicastro noted the following:

- The Public Works Department continues to work on water line breaks and issues following last week’s fire. People may be experiencing discolored water, and should run their cold water taps to help clear the lines.
- The committee reset details have been shared with all affected committees. The newly merged/formed committees need to hold organizational meetings before they can move forward with their work.
- The City is hosting a capital planning forum being put on by the VT Municipal Bond Bank this Thursday at the Old Labor Hall.
- The back entrance of City Hall will be closed this Thursday and Friday for repairs.
- Last Saturday’s egg hunt was a big success, with thanks going to the volunteers who assisted.
- Thanks to the Fire Department for their good work putting out last Thursday’s fire on Prospect Street, and to the mutual aid provided by area departments.

New Business –

A) Presentations by the prospective purchasers of the Wheelock House.

Manager Storellicastro said the City listed the Wheelock House and received two purchase offers. The Council met in executive session earlier this evening with representatives for the prospective buyers to discuss financial and other details that aren’t subject to public disclosure, and the prospective buyers are now here to provide presentations on their plans for the building. The Council has the option to proceed with selling the building or accept neither offer.

It was noted that the Barre City Zoom account is maxed out at 100 people. The City will seek to expand capacity for future meetings.

Fox Market co-owners Doni Cain and Liv Dunton spoke of their current location in East Montpelier, and their excitement about relocating to Barre City. They look forward to working closely with the Barre Partnership, and participating in the community through fundraising and sponsorships. Their current location is a community space in a building they rehabilitated after years of vacancy. Donations to the community have totaled \$70,000 in the last two years, and they are working with local producers and filling the building with local people. They offer grab-and-go breakfast, lunch and dinner and other meal options, and have offered the full asking price for the building. The building offers the bones of a commercial kitchen and enough bathrooms to allow them to be up and running relatively quickly. They have outgrown their current location and are looking for more space. The plan is to focus on the historic nature of the building and they want to be part of the Barre community.

Wheelock House LLC representative Bill Koch and Barre Partnership board chair Chandra Pollard spoke of the interest in having WHLLC purchase the building and restore it with care. The Barre Partnership, as a nonprofit organization, would not be the property owner, but would be one of the tenants in the building. WHLLC’s goal is to leverage private equity, tax credits, contributed goods and services, and tax stabilization to purchase and restore the building. They have offered \$50,000 as a sale price, and would look to raise \$250,000 in a private campaign. Once the building is restored spaces would be leased out to the highest and best uses. After ten years, the building would be given to the Partnership, and if the

Partnership isn't able to follow through, the City will have the first right of refusal to repurchase the building. A request for a tax stabilization agreement is part of the proposal.

The following people attending in person and on Zoom shared their thoughts on the two proposals, and the future of the Wheelock House:

Garrett Grant	Iris Sandusky	Rosemary Averill	Bernadette Rose
Cat Allen	Tracy Corey	Sarah Helman	Kim Madalinski
Tina Routhier	Ellen Kaye	Stefano Coppola	Renita Marshall
Anne Fairway	Linda Macris	Joan White	Karen Lieberman
Jamie Bower	Marcus Marena	Bob Flood	Jake McBride
Trish Franklin	Danny McGibney	Larkspur Dente	Dawn Magnus
Sarah Chase	Barbara Druge	Ryan Ward &	Laura Matthew
Katie Golden	Joelen Mulvaney	Kirstie Grand	Amy Guilford
Cheryl Anderson	Paulo Mutino	Jesse Rosado	Keith Jaegman
Bo Mustafic	Harlow Carpenter	Scott Hess	
Laura Miller	Raylene Meunier	Paul & Mary Dupre	
Joel Reil	Heather Slayton	Angela Fowler	

Mayor Hemmerick thanked everyone for their comments and called a 10-minute recess at 9:35 PM.

Mayor Hemmerick reconvened the meeting at 9:45 PM.

Mayor Hemmerick said the next step is for the Council to continue deliberations on the presentations and comments in executive session.

C) Approval of 2023-2024 fees.

Approved as part of the consent agenda.

D) Approval of the 2023-2024 paving bid and assign undesignated fund balance to expand the paving program.

Council approved the paving plan as presented by the Manager on motion of Councilor Stockwell, seconded by Councilor Lauzon. **Motion carried.**

Added from consent agenda: Approval of amendments to staff and community appointments.

Manager Storlicastro called attention to the list of amendments and appointments included in the Council packet.

- Appoint Dawn Monahan as Assistant City Manager;
- Appoint Keith Cushman as Fire Chief, Chief Inspector – Minimum Housing Standards, and Director of Emergency Management;
- Appoint Brian Baker as Director of Public Works and Acting Superintendent of Water/Wastewater;
- Appoint Deputy Fire Chief Joe Aldsworth as Acting Health Officer;
- Appoint Rikk Taft as ADA Coordinator;
- Eliminate the appointment of a Finance Director;
- Establish 1-year terms for student members of the Diversity & Equity Committee; and
- Establish 2-year terms for the Homelessness Task Force and appoint Dr. Steve Finner, Ericka Reil, Philip Moros and one vacant seat to terms through 2024;
- Remove Brooke Pouliot as a member of the Homelessness Task Force (she will be assigned as the staff liaison);

- Accept the resignations of Fabienne Pattison (Cow Pasture Stewardship Committee) and Rachel Rudi (Homelessness Task Force).

The Manager said he recommends including the discussion from earlier in the meeting where the Civic Center Committee requested being a stand-alone committee to be called the Facilities Committee, and the Recreation Committee is to be included in the Cemeteries, Outdoor Recreation & Conservation Committee, to be renamed the Cemeteries, Recreation & Conservation Committee.

Council approved the amendments and appointments recommended by the Manager on motion of Councilor Lauzon, seconded by Councilor Stockwell. **Motion carried with Councilor Boutin out of the room at the time of the vote.**

B) Approval of the 2023-2025 Strategic Plan.

E) Set dates for Ward barbecues.

Council tabled these agenda items on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

F) Discussion of a letter to the Governor regarding GMT service cuts.

Councilor Deering said he has been working with Councilor Waszazak and Jesse Rosado on a draft letter, but noted the City is scheduled to be on the GMT board agenda at their April 18th meeting. Mr. Rosado said he recently had a good meeting with the new rural coordinator to discuss restoring commuter services. It would be best to wait until after the board meeting before moving forward with a letter to the Governor. If the board has no plans for restoring service in the City, then the Council can act to show solidarity with the people at the bus stops.

Bernadette Rose asked about plans to relocate the bus shelter and crosswalk near North Barre Manor. Manager Storrellicastro said he will check with the Public Works Department and follow up with Ms. Rose.

Council tabled this agenda item on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

Upcoming Business –

This item was deferred due to the late hour.

Round Table –

This item was deferred due to the late hour.

Executive Session – Councilor Lauzon made the motion to find that premature general public knowledge of real estate discussions concerning the Wheelock House would clearly place the City of Barre at a substantial disadvantage should the discussions be public. The motion was seconded by Councilor Waszazak.

Linda Macris asked why the discussions are being held in executive session when the presentations were made in open session. Mayor Hemmerick said there are confidential details to be discussed that would place the City or the prospective purchasers at a disadvantage if they were talked about in open session. The Mayor noted any decision will be made in open session.

Council voted on the motion for findings as made. **Motion carried.**

Council went into executive session at 10:02 PM to discuss real estate concerning the Wheelock House

To be approved at 04/25/2023 Barre City Council Meeting

under the provisions of 1 VSA § 313 on motion of Councilor Cambel, seconded by Councilor Stockwell. Manager Storrellicastro was invited into the executive session. **Motion carried with Councilor Boutin voting against.**

Council came out of executive session at 10:43 PM on motion of Councilor Lauzon, seconded by Councilor Waszazak. **Motion carried.**

Councilor Waszazak made the motion to authorize Manager Storrellicastro to enter into negotiations with Fox Market for the sale of the Wheelock Building, seconded by Councilor Stockwell. **Motion carried with Councilors Boutin and Deering voting against.**

The meeting adjourned at 10:45 PM on motion of Councilor Waszazak, seconded by Councilor Stockwell. **Motion carried.**

The open portions of the meeting were recorded on the video platform.

Respectfully submitted,

Carolyn S. Dawes, City Clerk

DRAFT

By check number for check acct 01 (GENERAL FUND) and check dates 04/19/23 thru 04/19/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01088	AFSCME COUNCIL 93						
	PR-04192023	PR weekending 04/14/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	181.98	E297
01150	AIRGAS USA LLC						
	9136039485	oxygen	001-6040-350.1055	OXYGEN	0.00	34.72	148705
	9136129718	Oxygen	001-6040-350.1055	OXYGEN	0.00	68.88	148705
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					0.00	103.60	
01004	ALDSWORTH JOSEPH						
	04112023	Jan-March phone stipend	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	150.00	148706
01215	ALLEGIANCE TRUCKS JERICHO						
	CRAX12201513	Ret reman cooler kit	001-8050-320.0743	TRUCK MAINT - STS	0.00	-437.50	148707
	CRX122015130	Core return	001-8050-320.0743	TRUCK MAINT - STS	0.00	-250.00	148707
	X12201763001	brake kit drum camshaft	001-8050-320.0743	TRUCK MAINT - STS	0.00	916.85	148707
	X12201763002	brk adjuster kit	001-8050-320.0743	TRUCK MAINT - STS	0.00	273.22	148707
	X12201775001	drm 5050 wrk lamp	001-8050-350.1061	SUPPLIES - GARAGE	0.00	629.99	148707
					-----	-----	
					0.00	1,132.56	
23018	AUBUCHON HARDWARE						
	494122	copper tubing cpling	002-8200-320.0727	BLDG & GROUNDS MAINT	0.00	38.68	148708
	494834B	keys	003-8300-320.0727	BLDG & GROUNDS MAINT	0.00	25.12	148708
					-----	-----	
					0.00	63.80	
03431	BAKER BRIAN						
	04082023	boot reimbursement	001-8020-340.0943	FOOTWARE	0.00	83.33	148709
	041723	boot reimbursement	001-8020-340.0943	FOOTWARE	0.00	51.66	148754
					-----	-----	
					0.00	134.99	
16824	BALDWIN THOMAS M JR						
	04072023	Painting Alumni Hall	001-7020-320.0729	ANNEX MAINT	0.00	3,116.67	148710
02064	BREWSTER JUDY						
	04102023	water/sewer refund ovrypym	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	96.00	148711
02478	BROWN BENJAMIN OR CITY OF BARRE						
	03261-041323	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	80.00	148712
03172	CARGILL INC						
	2908134209	deicer salt ice cntrl	001-8050-360.1184	SALT - SNO	0.00	3,870.00	148713
03420	CHAMPLAIN VALLEY PLUMBING AND HEAT						
	558094	fuel oil	002-8200-330.0829	FUEL OIL - GARAGE	0.00	482.24	148714
	558408	fuel oil	003-8330-330.0825	FUEL OIL	0.00	450.68	148714
					-----	-----	
					0.00	932.92	
03035	CITY OF MONTPELIER						
	1604	March 23 billing	001-6040-340.0944	AMB CONTRACT BILLING	0.00	4,939.20	148715

By check number for check acct 01(GENERAL FUND) and check dates 04/19/23 thru 04/19/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

04505	DISTANCE CME LLC						
	1056	AEMT NREMT recert classes	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	1,838.20	148716
05069	EDWARD JONES						
	PR-04192023	PR weekending 04/14/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	67.00	148755
05059	ENDYNE INC						
	442860	WSID 5254 TC BW	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	90.00	148717
05030	ESMI OF NEW YORK LLC						
	470543	3/26-4/1/23 biosolids	003-8330-230.0519	DISPOSAL OF SLUDGE	0.00	8,495.24	148718
05104	ESPINOZA MATTHEW						
	04102023	refund parking permit	001-4030-430.4038	PARKING PERMITS	0.00	52.25	148719
05007	EVERETT J PRESCOTT INC						
	6151904	5/8x3/4 SII ECR/WP	002-8200-320.0753	METER MAINT	0.00	2,144.52	148720
06070	FIRST NATIONAL BANK OMAHA						
	04012023C	renewal pmt jotform logme	001-5040-110.0154	IT EXPENSES	0.00	349.99	148721
	04012023C	renewal pmt jotform logme	001-5040-130.0184	MANAGER'S EXPENSES	0.00	19.00	148721
	04012023C	renewal pmt jotform logme	048-8315-200.0210	ENT ALY O&M	0.00	125.00	148721

					0.00	493.99	
07131	GILLIES DARIN OR CITY OF BARRE						
	10300046-040	delinq prop tax refund	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	65.07	148722
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR-04192023	PR weekending 04/14/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	390.62	148756
07006	GREEN MT POWER CORP						
	03312023	Richardson Road	002-8200-200.0211	ELECTRICITY - RICH RD POL	0.00	43.79	148723
	03312023A	Street Lights	001-6060-200.0210	ELECTRICITY	0.00	12,610.34	148723
	04042023	W Cobble Hill	002-8200-200.0209	ELECTRICITY - W CBL HL VA	0.00	33.69	148723
	04042023A	Cobble Hill Mdws	002-8200-200.0210	ELECTRICITY - COBBLE HILL	0.00	258.05	148723
	04052023	S Main/Parkside Terrace	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	87.57	148723
	04052023A	59 Parkside Terrace	001-7015-200.0211	ELECTRICITY-POOL	0.00	27.46	148723
	04052023A	59 Parkside Terrace	001-6060-200.0210	ELECTRICITY	0.00	109.86	148723

					0.00	13,170.76	
08075	HP INC						
	9017176941	HP Elite Mini's	001-5040-110.0154	IT EXPENSES	0.00	772.50	148724
	9017176941	HP Elite Mini's	001-5040-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	772.50	148724
	9017176941	HP Elite Mini's	001-6040-440.1241	COMP-PHASED REPLACEMENT	0.00	772.50	148724
	9017176941	HP Elite Mini's	001-5070-440.1240	COMPUTER EQUIP/SOFTWARE	0.00	772.50	148724

					0.00	3,090.00	
20097	IAFF LOCAL #881						
	PR-04192023	PR weekending 04/14/23	001-2000-240.0007	UNION DUES PAYABLE	0.00	300.00	E298

By check number for check acct 01 (GENERAL FUND) and check dates 04/19/23 thru 04/19/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
09021	IRVING ENERGY						
	575916	propane	001-7035-330.0836	PROPANE	0.00	1,275.90	148725
10097	JONES JASON						
	02854-040623	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	15.15	148726
16048	JP MORGAN CHASE						
	83961	inspections	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	4.52	148727
12010	L BROWN & SONS PRINTING INC						
	99390-8	EMS protocol books	001-6040-230.0510	ADVERTISING/PRINTING	0.00	59.00	148728
12143	LIIMATAINEN STACEY						
	04102023	ovrpymnt water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	6.00	148729
13189	MILES SUPPLY INC						
	BB0171112-01	1/4" cable	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	307.52	148730
	BB0171969-01	trash bags	001-8050-320.0727	BLDG & GROUNDS MAINT	0.00	198.30	148730
					0.00	505.82	
14089	NORTHFIELD SAVINGS BANK						
	04142023	HSA dep returned acct	001-2000-240.0013	HSA PAYABLE	0.00	39.42	148757
16077	PERSHING LLC						
	PR-04192023	PR weekending 04/14/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	125.00	148758
16082	PIONEER MOTORS & DRIVES INC						
	M5582	Motor and freight	003-8330-320.0740	EQUIPMENT MAINT	0.00	5,050.00	148731
16102	PRUDENTIAL RETIREMENT						
	PR-04192023	PR weekending 04/14/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	490.48	148759
	PR-041923	PR weekending 04/14/23	001-2000-240.0006	ANNUITY PAYABLE	0.00	365.00	148759
					0.00	855.48	
19435	SALVAS ROBERT & SANDRA OR CITY OF						
	02845	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	5.66	148732
19418	SANEL NAPA - BARRE						
	379982	absorbent	001-6040-320.0720	CAR/TRUCK MAINT	0.00	85.38	148733
	381143	fuse holder toggle wire	001-8050-320.0743	TRUCK MAINT - STS	0.00	66.56	148733
					0.00	151.94	
19061	SCHWAAB INC						
	8120568	Signature stamp	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	42.00	148734
19129	SLACK CHEMICAL CO INC						
	452837	soduim hypochlorite	002-8220-320.0757	SODIUM HYPOCHLORITE	0.00	5,974.90	148735

By check number for check acct 01 (GENERAL FUND) and check dates 04/19/23 thru 04/19/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

19434 SPECTRA ASSOCIATES INC							
	43013-E	plat map binder w/letter	001-5070-220.0417	RECORDING OF RECORDS	0.00	302.50	148736
19082 STATE OF VERMONT							
	AMB00418	ambulance assessment fee	001-6040-120.0173	AMBULANCE REV TAX	0.00	13,592.57	148737
19431 STITZEL PAGE & FLECHER PC							
	72856	prof svcs TIF District	050-5830-360.1161	2020 \$1.7M BOND EXP DPW I	0.00	421.50	148738
19415 SUNBELT RENTALS INC							
	137385448000	sweeper rental	001-8050-210.0323	EQUIPMENT RENTAL - STS	0.00	203.87	148739
20145 TABOR DUSTIN							
	04102023	ovrpymnt water sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	41.01	148740
20002 TIMES ARGUS ASSOC INC							
	193237	141 Church St	001-5070-230.0510	ADVERTISING (TAXES)	0.00	75.66	148741
	193238	85 Smith St	001-5070-230.0510	ADVERTISING (TAXES)	0.00	80.73	148741
	193239	1 Waterman Street	001-5070-230.0510	ADVERTISING (TAXES)	0.00	85.80	148741
					-----	242.19	
20148 TITLE EASE							
	03075	delinq water/sewer refund	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	337.22	148742
20147 TOSTO NADA							
	04102023	ovrpymnt water/sewer	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	26.30	148743
20005 TOWN OF BARRE							
	005/009.004Q	Access Rd 46 Acres	002-8200-230.0534	PROPERTY TAX EXP	0.00	461.99	148744
	006/100.044Q	23 Pierce Road	002-8220-230.0534	PROPERTY TAX EXP	0.00	800.84	148744
	025/137.004Q	E Barre Road	002-8200-230.0534	PROPERTY TAX EXP	0.00	203.00	148744
	029/024.004Q	220 Taplin Road	002-8200-320.0726	BLD,GRD,MAINT FIRE DIST 8	0.00	242.64	148744
	031/017.014Q	S Barre Road 19 Acres	002-8200-230.0534	PROPERTY TAX EXP	0.00	555.69	148744
	22550	March 23 intercepts	001-6040-120.0171	CONSULTANT FEES	0.00	250.00	148745
	407/048.014Q	302 E Cobble Hill Rd	002-8200-320.0726	BLD,GRD,MAINT FIRE DIST 8	0.00	119.85	148746
					-----	2,634.01	
21002 UNIFIRST CORP							
	70218567	uniforms	003-8330-340.0940	CLOTHING	0.00	29.03	148747
	70218567	uniforms	003-8330-320.0743	TRUCK MAINT	0.00	15.31	148747
	70218567	uniforms	003-8300-340.0940	CLOTHING	0.00	49.57	148747
	70218570	Uniforms	002-8200-340.0940	CLOTHING	0.00	115.80	148747
	70218570	Uniforms	001-8050-340.0940	CLOTHING	0.00	299.30	148747
	70218570	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	103.18	148747
	70218570	Uniforms	003-8300-340.0940	CLOTHING	0.00	74.21	148747
	70218571	Uniforms	001-7020-340.0940	CLOTHING	0.00	38.24	148747

By check number for check acct 01(GENERAL FUND) and check dates 04/19/23 thru 04/19/23

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check
	70218571	Uniforms	001-7035-340.0940	CLOTHING	0.00	30.14	148747
	70218571	Uniforms	001-8500-340.0940	CLOTHING	0.00	29.15	148747
	70218571	Uniforms	001-7030-340.0940	CLOTHING	0.00	68.96	148747
	70218571	Uniforms	001-7015-340.0940	CLOTHING	0.00	14.54	148747
	70218572	uniforms	002-8220-340.0940	CLOTHING	0.00	71.95	148747

					0.00	939.38	
22142 VERMONT DOOR COMPANY							
	34972	keystone 390 remotes	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	225.00	148749
	35032	keystone 390 remote	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	45.00	148749

					0.00	270.00	
22163 VRWA							
	040423	registration J Drown	002-8220-130.0180	TRAINING/DEVELOPMENT	0.00	21.00	148750
	10682	Reg Z Lane	003-8330-130.0180	TRAINING/DEVELOPMENT	0.00	28.00	148750

					0.00	49.00	
22001 VT DEPT OF PUBLIC SAFETY #73816							
	86532	fingerprints	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	13.25	148751
	86743	non-live fire training	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	50.00	148751
	86746	doorm room usage	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	21.00	148751
	86919	fingerprints	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	53.00	148751

					0.00	137.25	
24502 WRIGHT-PIERCE							
	0000227363	prof svc thru 3/31/23	003-8330-120.0173	PROFESSIONAL SERVICES	0.00	13,360.60	148752
25001 YIPES! CORP OF CENTRAL VERMONT INC							
	30533	tool bx bed mat light bar	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,841.10	148753

04/17/23
03:28 pm

City of Barre Accounts Payable
Warrant/Invoice Report # 23-42

Page 6 of 6
hgrandfield

By check number for check acct 01 (GENERAL FUND) and check dates 04/19/23 thru 04/19/23

Vendor	PO	Invoice	Invoice	Account	Account	PO	Invoice	
	Number	Number	Description	Number	Description	Amount	Amount	Check

Report Total							93,508.66	=====

To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****93,508.66
Let this be your order for the payments of these amounts.

Client ID: 22BA

Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

4/19/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,074.00	58.84	61.46	14.37	21.18	0.00	61.46	14.37
2	Ahearn, William E.	2,041.20	269.59	125.35	29.32	92.44	0.00	125.35	29.32
3	Aldsworth, Joseph G.	4,875.60	593.81	291.20	68.11	201.91	0.00	291.20	68.11
5	Avery, Carroll A.	1,050.78	73.40	60.46	14.14	28.34	0.00	60.46	14.14
163	Baker, Brian L.	1,875.00	123.84	114.17	26.70	47.99	0.00	114.17	26.70
6	Baril, James A.	1,885.15	214.35	104.95	24.55	65.22	0.00	104.95	24.55
7	Benjamin, Kenneth S.	2,173.78	220.36	133.40	31.19	67.95	0.00	133.40	31.19
8	Bennington, William A.	1,245.21	91.71	74.57	17.44	31.37	0.00	74.57	17.44
9	Benson, Nicholas J.	1,878.66	198.75	114.09	26.68	62.39	0.00	114.09	26.68
10	Bergeron, Jeffrey R.	1,402.00	99.10	83.45	19.52	32.42	0.00	83.45	19.52
11	Blackshaw, Brook W.	1,330.56	107.60	81.34	19.02	37.96	0.00	81.34	19.02
162	Boudreault, Nicholas J	710.80	63.94	44.07	10.31	17.03	0.00	44.07	10.31
14	Bramman, Kathryn H.	1,053.60	99.10	64.75	15.14	29.95	0.00	64.75	15.14
17	Brown, Anderson C.	2,362.07	310.19	145.47	34.02	104.89	0.00	145.47	34.02
19	Bullard, Don A.	1,265.60	168.98	78.47	18.35	52.71	0.00	78.47	18.35
21	Carminati Jr., Joel F.	885.60	64.61	52.04	12.17	19.99	0.00	52.04	12.17
22	Cetin, Matthew J.	1,365.00	86.03	75.78	17.72	29.12	0.00	75.78	17.72
23	Charbonneau, Michael J.	1,501.92	139.93	81.37	19.03	42.90	0.00	81.37	19.03
24	Chase, Sherry L.	974.84	74.38	52.90	12.38	23.07	0.00	52.90	12.38
25	Clark, Kailyn C.	1,022.80	73.04	63.41	14.83	28.24	0.00	63.41	14.83
26	Collins, April M.	743.20	45.68	45.01	10.52	17.48	0.00	45.01	10.52
27	Copping, Nicholas R.	1,693.71	182.16	94.58	22.12	55.57	0.00	94.58	22.12
28	Cruger, Eric J.	1,228.92	103.76	69.32	16.21	32.04	0.00	69.32	16.21
29	Cushman, Brian K.	1,875.00	141.34	107.84	25.22	44.57	0.00	107.84	25.22
31	Dawes, Carolyn S.	1,300.80	122.69	76.14	17.80	37.03	0.00	76.14	17.80
33	Degreenia, Catherine I	1,512.70	191.11	88.03	20.59	57.65	0.00	88.03	20.59
34	Demell, William M.	1,144.00	103.28	64.97	15.19	31.90	0.00	64.97	15.19
35	Dexter, Donnel A.	1,403.43	168.97	79.31	18.55	51.61	0.00	79.31	18.55
36	Dodge, Shawn M.	1,168.23	94.31	71.68	16.77	38.96	0.00	71.68	16.77
38	Drown, Jacob D.	1,403.43	169.25	84.50	19.76	51.69	0.00	84.50	19.76
39	Durgin, Steven J.	1,985.83	231.38	113.54	26.56	70.33	0.00	113.54	26.56
40	Eastman Jr., Larry E.	1,762.00	200.46	100.20	23.43	61.06	0.00	100.20	23.43
42	Farnham, Brian D.	1,512.00	173.15	90.80	21.23	52.86	0.00	90.80	21.23
43	Fecher, Jesse T.	1,058.00	74.90	64.62	15.11	28.76	0.00	64.62	15.11
44	Fleury, Jason R.	1,626.48	179.13	90.72	21.22	54.66	0.00	90.72	21.22
166	Folsom, Justin R	1,031.14	101.07	63.93	14.95	31.24	0.00	63.93	14.95
157	French, Richard B	1,305.36	104.83	80.93	18.92	34.37	0.00	80.93	18.92
45	Frey, Jacob D.	2,117.81	238.35	123.56	28.90	71.03	0.00	123.56	28.90
46	Gaylord, Amos R.	1,968.09	272.90	122.02	28.54	82.79	0.00	122.02	28.54
47	Gilbert, David P.	1,078.00	105.07	65.23	15.26	32.44	0.00	65.23	15.26

Client ID: 22BA

WARRANT REPORT

Client Name: City of Barre

Report As of Date: 4/19/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
48	Grandfield, Heather L.	985.20	85.51	56.87	13.30	37.00	0.00	56.87	13.30
49	Guyette, Brandon L.	1,379.95	120.25	80.86	18.91	47.91	0.00	80.86	18.91
50	Hastings III, Clark H.	864.00	76.97	51.36	12.02	23.80	0.00	51.36	12.02
156	Hayden, Gregory William	847.56	70.79	50.80	11.88	18.95	0.00	50.80	11.88
52	Hedin, Laura T.	1,306.00	119.63	76.40	17.87	36.11	0.00	76.40	17.87
54	Herring, Jamie L.	1,281.46	70.90	78.69	18.41	33.21	0.00	78.69	18.41
55	Hoar, Brian W.	2,475.20	166.18	143.24	33.50	70.43	0.00	143.24	33.50
56	Houle, Jonathan S.	1,898.79	250.86	116.58	27.27	76.18	0.00	116.58	27.27
58	Hoyt, Everett J.	1,607.14	125.71	92.83	21.70	50.20	0.00	92.83	21.70
59	Kelly Jr., Joseph E.	1,415.39	68.25	77.82	18.20	23.10	0.00	77.82	18.20
61	Kosakowski, Joshua D.	1,378.40	162.23	82.44	19.27	49.59	0.00	82.44	19.27
165	LaBarge-Burke, Michelle J	1,000.00	81.76	62.00	14.50	34.31	0.00	62.00	14.50
62	Lane, Zebulyn M.	1,706.08	237.07	104.72	24.49	72.04	0.00	104.72	24.49
63	Lewis, Brittany L.	1,435.37	137.50	86.46	20.22	42.17	0.00	86.46	20.22
64	Lowe, Robert L.	2,618.16	272.37	151.85	35.52	91.86	0.00	151.85	35.52
65	Machia, Delphia L.	1,006.00	77.33	55.88	13.07	23.90	0.00	55.88	13.07
68	Maloney, Jason F.	1,382.50	113.36	80.59	18.84	36.75	0.00	80.59	18.84
70	Martel, Joell J.	1,445.20	159.15	82.43	19.28	48.66	0.00	82.43	19.28
71	McGowan, James R.	2,566.28	431.43	155.09	36.27	114.00	0.00	155.09	36.27
73	Mefivier, Cheryl A.	943.60	82.54	54.52	12.75	25.35	0.00	54.52	12.75
75	Monahan, Dawn M.	1,932.00	158.51	110.95	25.95	49.84	0.00	110.95	25.95
77	Morris, Scott D.	1,162.97	127.72	70.84	16.56	53.09	0.00	70.84	16.56
78	Morrison, Camden A.	1,092.42	92.25	63.56	14.86	28.06	0.00	63.56	14.86
79	Morse, Bradley P.	152.40	0.00	9.45	2.21	2.85	0.00	9.45	2.21
80	Mott, John C.	424.71	34.62	26.33	6.16	11.97	0.00	26.33	6.16
81	Murphy, Brianna E.	96.99	0.00	2.98	0.70	0.00	0.00	2.98	0.70
164	Murphy, Michael T	743.20	67.60	46.08	10.77	18.06	0.00	46.08	10.77
82	Noack, Rodney	991.60	70.43	58.70	13.72	27.51	0.00	58.70	13.72
85	Parker, Rowdie Y.	12,247.69	1,273.89	757.54	177.16	394.49	0.00	757.54	177.16
86	Parshley, Tonja C.	201.04	10.01	12.46	2.92	4.48	0.00	12.46	2.92
87	Pierce, Joel M.	1,419.20	108.96	87.99	20.58	35.52	0.00	87.99	20.58
152	Pike, Roxanne L	800.00	53.05	49.02	11.47	22.66	0.00	49.02	11.47
88	Poirier, Holden R.	1,132.74	104.43	68.84	16.10	32.25	0.00	68.84	16.10
89	Pouliot, Brooke L.	1,094.80	81.04	67.88	15.87	27.73	0.00	67.88	15.87
90	Pretty, Alyssa A.	1,159.10	87.60	71.86	16.81	35.27	0.00	71.86	16.81
91	Protzman, Todd A.	575.00	42.73	35.65	8.34	13.88	0.00	35.65	8.34
93	Pullman, David L.	20.24	0.00	0.68	0.16	0.00	0.00	0.68	0.16
94	Quaranta, Stephanie L.	1,424.40	187.61	77.52	18.12	51.70	0.00	77.52	18.12
95	Reale, Michael R.	1,259.60	134.18	78.09	18.27	41.17	0.00	78.09	18.27
97	Rivard, Sylvie R	943.60	88.51	57.62	13.47	27.02	0.00	57.62	13.47

Client ID: 22BA

Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

4/19/2023

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
99	Rubalcaba, David T.	1,312.30	138.46	79.66	18.63	42.46	0.00	79.66	18.63
100	Russell, Paula L.	1,186.40	41.67	66.95	15.65	25.02	0.00	66.95	15.65
101	Ryan, Patty L.	1,744.32	202.70	108.15	25.29	79.64	0.00	108.15	25.29
103	Seaver, Debbie L.	1,117.84	137.62	60.61	14.18	46.71	0.00	60.61	14.18
104	Shatney, Janet E.	1,458.40	99.47	83.85	19.61	32.52	0.00	83.85	19.61
105	Smith, Clint P.	1,053.60	94.31	62.30	14.57	28.28	0.00	62.30	14.57
151	Smith, Michael P.	928.40	40.21	52.16	12.19	15.95	0.00	52.16	12.19
106	Southworth, Norwood J.	1,180.80	169.40	72.45	16.95	74.74	0.00	72.45	16.95
154	Starr, Ryan H	940.00	31.41	55.92	13.08	18.45	0.00	55.92	13.08
148	Storellcastro, Nicolas R	2,264.62	181.45	131.21	30.68	60.14	0.00	131.21	30.68
109	Strachan, Robbie B.	1,288.40	95.47	79.42	18.58	28.26	0.00	79.42	18.58
110	Strassberger, Kirk E.	1,177.38	65.57	63.92	14.95	23.41	0.00	63.92	14.95
111	Taft, Francis R.	1,508.40	169.43	89.72	20.98	51.75	0.00	89.72	20.98
112	Tillinghast, Zachary M.	1,854.93	178.35	108.87	25.46	56.22	0.00	108.87	25.46
113	Tucker, Randall L.	2,324.68	289.15	134.15	31.38	86.96	0.00	134.15	31.38
114	Tucker, Russell W.	1,595.80	154.21	91.43	21.38	41.67	0.00	91.43	21.38
115	Vail, Braedon S.	1,989.20	139.18	122.88	28.73	77.39	0.00	122.88	28.73
REPORT TOTAL		144,233.75	13,996.33	8,558.75	2,001.60	4,597.75	0.00	8,558.75	2,001.60



**Permit List to Council
April 8, 2023 to April 21, 2023**

Planning, Permitting & Assessing Services
6 N. Main Street, Suite 7 ~ Barre, VT 05641

Street #	Street Name	Permit#	Permit Type	Work Description	Issue Date	Owner Name
16	Prospect St	B23-000025	Building Permit	Complete demolition of burned out building	04/11/2023	16 Prospect Street, LLC
34	River Street	E23-000033	Electrical Permit	Install a radon system	04/18/2023	Aiden S Pichette
51	Perry Street	E23-000032	Electrical Permit	EM# 02775 Rewire Building	04/18/2023	61 Perry, LLC
335	Prospect Street	B23-000026	Building Permit	Removal & replacement of old deck with a new 10'x8" deck.	04/18/2023	Matt & Calley Rock
33	Granite Street	E23-000034	Electrical Permit	EM-060293 Complete rewire	04/19/2023	Merlot Holdings, LLC Bryan Harnett
44	Railroad Street	B23-000028	Building Permit	Construct garage	04/19/2023	Mark Kline
168	N Main St	E23-000035	Electrical Permit	EM-06293 Removal of lighting & adding temp. lighting & outlets	04/20/2023	168 North Main Street, LLC
12	Upland Avenue	E23-000037	Electrical Permit	EM-06369 Evaluate electrical and replace to bring to code	04/21/2023	Jennifer Troiano
25	Jefferson Street	E23-000036	Electrical Permit	EM-02750 Change out old federal panic panels with new	04/21/2023	Barre Housing Authority
51	Perry Street	Z23-000015	Zoning Permit	Single family dwelling to a multi family dwelling (triplex)	Issued: 04/11/2023 Eff:04/26/2023	61 Perry, LLC
61	Perry Street	Z23-000014	Zoning Permit	Single Family to Duplex	Issued: 04/11/2023 Eff:04/26/2023	61 Perry Street LLC
27	Brooklyn Street	Z23-000020	Zoning Permit	Change of use from a Care Home to a Duplex	Issued: 4/19/2023 Eff: 05/04/2023	Austin T Grant
44	Railroad Street	Z23-000019	Zoning Permit	Construct garage	Issued: 4/19/2023 Eff: 05/04/2023	Mark Kline
56	Depot Square	Z23-000003	Zoning Permit	Subdivision - Completion	Issued: 4/19/2023 Eff: 05/04/2023	Vermont Granite Museum of Barre, Inc.
502	N Main Street	Z23-000018	Zoning Permit	40 ft curb cut with commercial drive	Issued: 4/20/2023 Eff: 05/05/2023	FHS Holdings, LLC
28	Orange St	Z23-000022	Zoning Permit	Relocating of stone retaining wall	Issued: 4/21/2023 Eff: 05/06/2023	Jacob C Hemmerick & Lisa C Liotta
103	Allen St	Z23-000021	Zoning Permit	Install a greenhouse for educational purposes	Issued: 4/21/2023 Eff: 05/06/2023	Barre City Unified School District



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 4/25/23

Agenda Item No. 4-D

AGENDA ITEM DESCRIPTION: Accept the resignation of committee and task force member(s)

SUBJECT: Municipal bodies

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

BACKGROUND:

The Council creates and oversees municipal bodies. At its March 28, 2023 meeting, the Council adopted a committee re-set proposal that combined the existing committees and task forces into 7 non-statutory bodies. At the April 11, 2023 meeting, the Council further refined the reset by shifting the Recreation Committee from the new Buildings & Facilities Committee to the Cemeteries, Recreation & Conservation Committee.

Following the re-set, the Manager contacted the former chairs of the merged committees, requesting that they convene the new bodies, identify which members wished to continue on the new bodies, elect new leadership, and establish a recurring meeting time.

On April 11, 2023, the Council also approved committee and task force appointments consistent with the changes, which included the following changes:

- Remove Brooke Pouliot as a member of the Homelessness Task Force (she was assigned as the staff liaison to the Task Force); and
- Accept the resignations of Fabienne Pattison (Cow Pasture Stewardship Committee) and Rachel Rudi (Homelessness Task Force).

Since the new committees have held organizational meetings, we have been alerted to the resignation of Amanda Garland from the new Cemeteries, Recreation & Conservation Committee, and we ask the Council to accept her resignation.

Ms. Garland’s seat on the Cemeteries, Recreation & Conservation Committee is not expected to be filled because even with this resignation the committee would have 15 members, and Council decided on March 28, 2023 to allow members of merged committees to keep their seats and to reach standard 9-member committees through attrition.

EXPENDITURE AND FUNDING SOURCE: N/A

LEGAL AUTHORITY/REQUIREMENTS: [City Charter §307](#), [Municipal Bodies & Appointments Policy](#)

RECOMMENDED ACTION/MOTION:

Move to accept the resignation of Amanda Garland from the Cemeteries, Recreation & Conservation Committee.



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA: 4/25/23

Agenda Item No. 4-E

AGENDA ITEM DESCRIPTION: Authorize the Manager to execute a purchase and sale agreement for the acquisition of 22 vacant lots on Maplewood and Mead Avenues for the purpose of expanding the Cow Pasture

SUBJECT: Conservation

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

STAFF RECCOMENDATION: Authorize the execution of the purchase contract and associated documents

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action: The [2017 Management Plan for the Barre City Cow Pasture](#) has identified the property under consideration as high-priority for acquisition. Beyond the recreational value to residents who would enjoy expanded trail systems, the abutting lands are important for their ecological value.

Strategic Outcome: The acquisition of these lots will expand the Cow Pasture, increase recreational opportunities for residents of Barre, and provide ecological benefit to one of our most important natural resources within City limits.

Further, the acquisition will preserve the character of the neighborhood by protecting large swaths of land from significant alteration.

EXPENDITURE AND FUNDING SOURCE: \$50,000 to be funded from proceeds of the sale of City property in East Montpelier

LEGAL AUTHORITY/REQUIREMENTS: [City Charter §104](#)

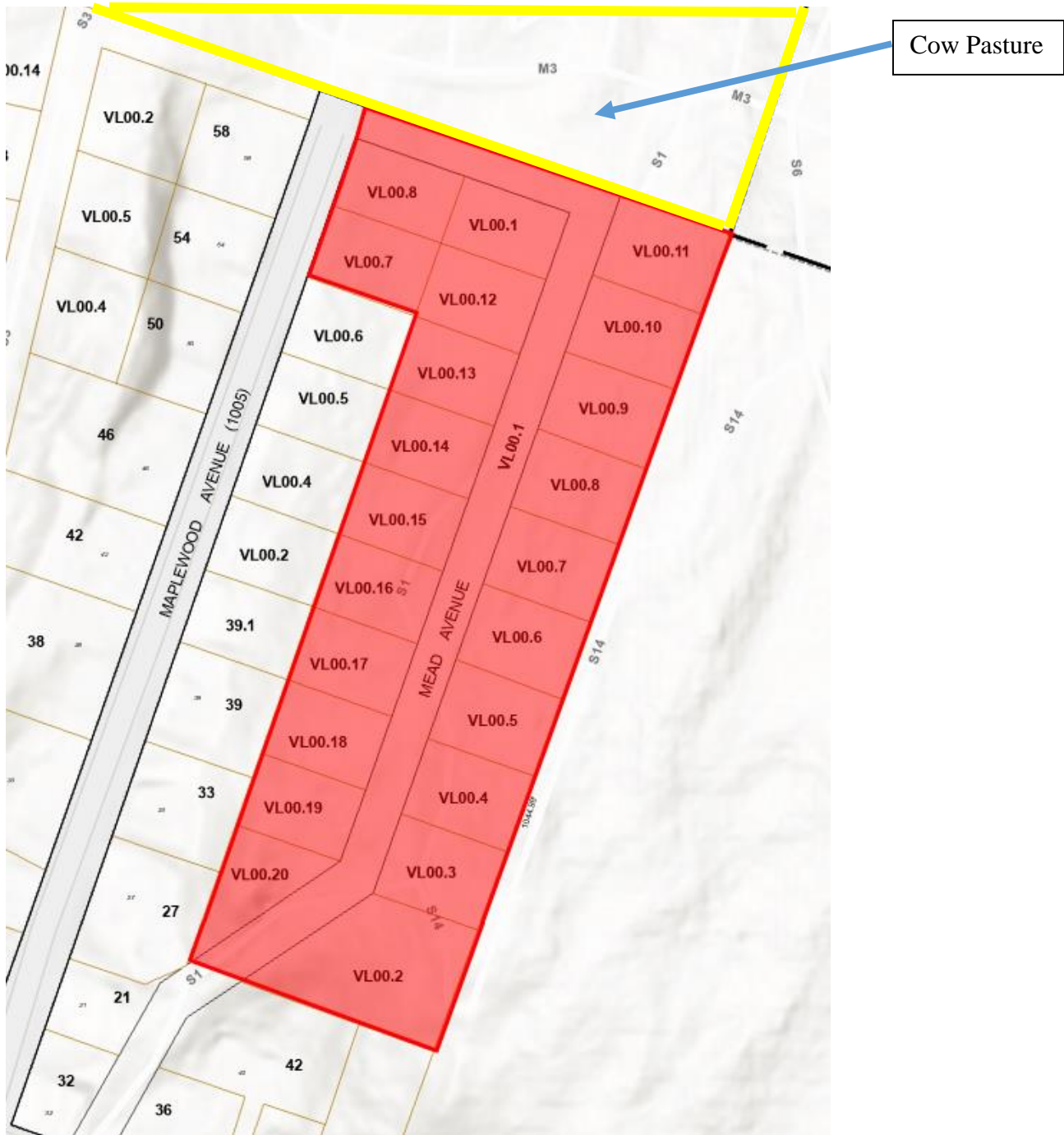
ATTACHMENT: (1) Map of the acquisition; (2) Purchase and Sale Agreement

INTERESTED PARTIES: Residents of Barre, Cow Pasture Stewardship Committee, outdoor enthusiasts

RECOMMENDED ACTION/MOTION:

Move to authorize the City Manager to execute a purchase and sale agreement to purchase 22 vacant lots on Maplewood and Mead Avenues for the purpose of expanding the Cow Pasture, and further authorize the Manager to execute and other documents related to the purchase consistent with the terms approved therein.

Attachment I: Proposed acquisition



PURCHASE & SALE AGREEMENT

Seller Name and Address

Bradley J. Eastman
and Jodie A. Eastman



Buyer Name and Address

City of Barre
6 North Main Street
Barre, VT 05641

1. PARTIES.

Seller agrees to sell and Buyer agrees to buy upon the terms hereinafter set forth, the Property described in Paragraph 2, below.

2. PROPERTY DESCRIPTION.

The Property to be sold hereunder shall be the following:

Being part of the same lands and premises conveyed to Bradley J. Eastman and Jodie A. Eastman by Warranty Deed of Marilyn Ford, widow, by instrument dated February 9, 2023, and recorded in Book 417 at Page 181 of the Land Records of the City of Barre.

Being further described as part of the same lands and premises conveyed to Frederick M. Ford (deceased November 11, 2022), also known as Frederic H. Ford, and Marilyn Ford, husband and wife, by Tax Collector's Deed of Margaret Abare, Tax Collector of the City of Barre, dated September 28, 1984, and recorded in Book 121 at Page 168 of the Land Records of the City of Barre.

Reference is made to a certain diagram attached hereto as Exhibit A. The specific land to be conveyed is highlighted in yellow on said diagram and includes the following referenced parcels:

Mead Avenue:

VL00.1, VL002, VL00.3, VL00.4, VL00.5, VL006, VL00.7, VL00.8, VL00.9, VL00.10, VL00.11, VL00.12, VL00.13, VL00.14, VL00.15, VL00.16, VL00.17, VL00.18, VL00.19, VL00.20,

Maplewood Avenue:

VL007, VL00.8

3. PURCHASE PRICE.

The agreed purchase price for said Property is \$50,000.00 of which:

- a. A deposit, (hereafter the "Deposit") of \$5,000.00 is to be held and disbursed as provided in this Agreement.
- b. The balance, \$45,000.00, subject to adjustment as provided in Paragraph 13, is to be paid at closing and upon transfer of title in U.S. funds by bank check, closing attorney trust account check, certified check or other reliable form of payment.

4. FINANCING CONTINGENCY.

None.

5. CONVEYANCE & POSSESSION.

The Property shall be conveyed from Seller by warranty deed to Buyer and said deed shall convey marketable title thereto. Possession shall be given at time of closing.

6. SELLER'S REPRESENTATIONS TO BUYER.

- a. Seller has no knowledge that there is threatening or pending litigation which does or may affect the Property, and which has not been disclosed in writing to Buyer.
- b. Seller has no knowledge that during the term of Seller's ownership, the Property has been used, for the storage, generation, or disposal of hazardous or toxic materials contrary to applicable federal, state and local statutes, ordinances and regulations, and that to the best of Seller's knowledge the Property was not used for any of such purposes prior to the time Seller acquired title to the Property.
- c. That Seller has no knowledge and is not aware of any zoning or other violations or any request by any authority to make any alterations, changes or repairs to the Property or to its appurtenances, or any claim or action or notice thereof by any tenant or third party relating to the Property.
- d. There are no encroachments onto the Property and no improvements on the Premises encroach onto adjoining property.

7. ASSIGNMENT, ENTIRE AGREEMENT, GOVERNING LAW.

This Agreement shall inure to the benefit of and be binding on each of the parties and their respective successors, administrators and assigns. The Agreement contains the entire agreement by and between the parties, superseding any and all prior agreements, written or oral, affecting the property. This Agreement shall be governed and construed in accordance with the

laws of the State of Vermont.

8. MODIFICATION & AMENDMENT.

If any term or provision of this Agreement or any application thereof shall be invalid or unenforceable, the remainder of this Agreement and any other application thereof shall not be affected thereby. This Agreement may not be modified, terminated or amended nor any of its provisions waived except by a written instrument signed by the party to be charged or by its agent duly authorized in writing.

9. DEPOSIT.

All deposits made hereunder shall be held by Seller's Attorney, Michael Monte, in his trust account, subject to the terms of this Agreement and shall be duly accounted for at the time for performance of this Agreement.

10. CLOSING.

The closing date for this transaction, (hereinafter, the "Closing"), shall be on or before May 24, 2023 at Barre City Council Chambers.

11. CLOSING DOCUMENTS.

BUYER shall be responsible for the examination of title and the cost thereof. Title shall be deemed satisfactory only if same is "Insurable Title" which shall mean that title that is insurable by a nationally recognized title company on a standard owner's form in general use in the State of Vermont, at standard rates at the time of closing. Should title prove defective and should SELLER be unable to cure said defect within a reasonable time or thirty (30) days whichever is less, the BUYER shall have the option to terminate this Agreement and recover all deposits paid or to waive said defect and proceed to closing.

12. SPECIAL CONDITIONS OF CONTRACT.

(Reserved).

13. PRORATIONS.

There shall be prorated between Seller and the Buyer as of the date of transfer:

- a. Real property taxes for the current tax year levied or assessed against the Property based on the latest available tax bills whether for that year or the preceding tax year. The school portion of the property tax shall be prorated as of July 1, and the town portion of the tax shall be prorated based on the town fiscal year.
- b. Municipal water & sewer charges, if any.
- c. Any other item of income, expense, fuel or other matter customarily prorated between buyers and sellers in the community for transactions of like kind.

14. SELLER'S DEFAULT DAMAGES.

If Buyer shall fail to fulfill Buyer's agreements herein, Seller may retain the deposit, or may pursue any legal or equitable remedies available under law.

15. RIGHTS OF BUYER ON DEFAULT OF SELLERS.

In the event that Seller fails to perform as required by this Agreement, Buyer may recover the deposit, or pursue any legal or equitable remedies under law.

16. LEAD-BASED PAINT HAZARD DISCLOSURE. (Reserved)

17. NOTICES.

All notices, demands and requests required or permitted to be given under the provisions of this Agreement shall be deemed duly given if sent by registered or certified United States mail, postage prepaid, addressed as follows:

(a) If to Seller: Bradley J. and Jodie A. Eastman
[Redacted]

With copy to: Attorney Michael Monte
P.O. Box 686
Barre, VT 05641

(b) If to Buyer: City of Barre
6 North Main Street
Barre, VT 05641

With copy to: Attorney Oliver L. Twombly,
188 South Main Street
Barre, Vermont 05641

or any such other addresses, as the parties may, from time to time, designate in writing.

IN WITNESS WHEREOF, the parties have executed this Agreement as the date which appears adjoining their signatures.

CITY OF BARRE

Dated this ____ day of _____, 2023.

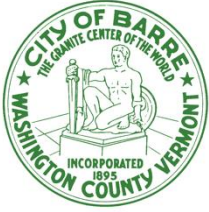
BY: _____
Buyer, Nicolas Storrellicastro as
City Manager and Duly Authorized Agent

Dated this ____ day of _____, 2023.

Seller, Bradley J. Eastman

Dated this ____ day of _____, 2023.

Seller, Jodie A. Eastman



City of Barre, Vermont

“Granite Center of the World”

**ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA ITEM
CITY COUNCIL AGENDA: 4/25/23**

Agenda Item No. 8-B

AGENDA ITEM DESCRIPTION: First Reading Warned 8:00 PM: Ord. #2023-01 Community Investment Ordinance

SUBJECT: Procurement practices

SUBMITTING DEPARTMENT/PERSON: Councilor Waszazak

STAFF RECCOMENDATION: Councilor Waszazak has worked collaboratively with the Manager, including sharing drafts and receiving feedback to meet the goals of the ordinance without negatively impacting City operations.

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action:

Last Fall, Councilor Waszazak began meetings with the City Manager, City staff, and unions representing City workers about how to ensure that large-scale construction/capital projects the City will be undertaking are up to the standards of a 21st Century workplace, and that workers were getting compensated fairly. After many months of research of similar policies passed in both Burlington and Montpelier, Councilor Waszazak began a first draft of a “Community Investment Ordinance.”

As outlined in the Strategic Outcome below, this ordinance will ensure that projects over a \$200,000 threshold are done responsibly, completely, and in a way that furthers the economic condition of the workers employed on these projects. The City Manager, Assistant City Manager, and Clerk/Treasurer have reviewed, provided comments, and requested amendments which have been included in the draft before Council. Local unions have also been engaged during the process.

Strategic Outcome:

As the City has adopted a robust Capital Plan and is pursuing large-scale infrastructure/capital projects through American Rescue Plan Act (ARPA) and Infrastructure Investment and Jobs Act (IIJA) funding, it is in the best interest of the City and our residents to ensure that those completing these projects are spending City dollars in a responsible way – this includes paying prevailing wages, offering good benefits, and incentivizing the hiring of local workers, and historically marginalized/economically disadvantaged communities.

EXPENDITURE & FUNDING SOURCE: Unknown. The proposed ordinance provides for a 2 percent credit to potentially higher bidders, but the impacts of hiring City employees as required by the proposed ordinance would also result in ancillary financial benefits for the City and its businesses.

LEGAL AUTHORITY/REQUIREMENTS: [City Charter §107](#)

ATTACHMENT: Proposed text of the ordinance

RECOMMENDED ACTION/MOTION:

Move to advance the ordinance to a second reading.

City of Barre
Chapter 24 – COMMUNITY INVESTMENT ORDINANCE
#2023-01

The City Council of the City of Barre, Vermont will hold a first reading on Tuesday, April 25, 2023 at 8:00 P.M. in the City Council Chambers to discuss the following revision to the Code of Ordinances, new Chapter 24 – Community Investment Ordinance, as follows:

The City Council of the City of Barre hereby ordains that the Code of Ordinances of the City of Barre, Vermont is hereby amended by adding Chapter 24 – Community Investment Ordinance, to read as follows:

Note: **Bold/Underline indicates additions**
~~[brackets/Strikeout indicates deletions]~~

Sec. 24-1. Definitions

- (a) **Contractor: All persons, corporations, agencies, firms, businesses, developers, bidders, proposers, trade contractors, installers, general contractors, or other named entity that has been awarded a "project" as defined in this article and is the named signatory with the City and has direct privity of contract with the City, except so-called designer or engineering services. The contractor is solely responsible for the overall compliance of any project and for organizing, planning, hiring, appointing, contracting, retaining, and subcontracting with appropriate individuals and firms to ensure compliance with this article. The contractor is responsible for gathering, tracking and submitting all required compliance data and forms from all tiered subcontractors that have been hired or otherwise retained to perform work on the project and is responsible for ensuring that all contractors supplement or amend the forms as needed during the duration of the project.**
- (b) **Construction services: any construction, rehabilitation, alteration, conversion, extension, or repair of buildings, streets, or other improvements to real property for a city-funded capital, general, or enterprise fund project.**
- (c) **Construction services period: fifty (50) percent plus one day of an approved project timeline.**
- (d) **Minority group members: US citizens, permanent residents, or individuals who are authorized to work in the United States who are Asian, African-American, Hispanic, and/or Native American.**
- (e) **Subcontractor: Those persons, corporations, agencies, firms, businesses, developers, bidders, proposers, trade contractors, and/or installers, that have contracted or been retained by the contractor or other subcontractor for the provision of services and materials related to and a part of the project.**

Sec. 24-2. Responsible contractor requirements.

- (a) **Whenever the City of Barre is procuring construction services that cost in excess of \$200,000 for any single project, the provisions of this section shall be incorporated into the procurement documents and made part of the specifications and contract. Any person, company, or corporation shall acknowledge as part of such documents receipt and understanding of said provisions with their bid or proposal.**
- (b) **Notwithstanding the above, the prequalification requirement shall not apply to subcontractors on a city-funded project where the total value of the work to be performed by that subcontractor is the lesser of twenty-five (25) percent of the contract value or one hundred thousand dollars (\$100,000.00) or less.**
- (c) **The provisions of this section may be waived under extraordinary circumstances by the Manager at any point of the construction services period upon the following findings:**
 - (i) **The construction services relate to the repair or replacement of equipment which can only be serviced by specific vendors due to age, required certifications and/or training, or uniqueness of the equipment;**
 - (ii) **No other responsible or responsive bidders are identified;**
 - (iii) **Responsible or responsive bidders are unable to accept additional work, or waiting for such bidders to begin work would cause a delay of six months or longer;**
 - (iv) **An emergency situation;**
 - (v) **Loss of available funding.**
- (d) **The Manager shall notify the Council in writing whenever the provisions of this section are waived.**
- (e) **The decision by the City Manager to waive any provision under Section 24-2(c)(ii + iii) may be overturned by the Council. An override vote must be completed within fifteen (15) days after receiving notification from the Manager.**

Sec. 24-3. Conditions for bidding.

- (a) **All bidders or proposers and all subcontractors, etc shall as a condition for bidding or subcontracting verify in such manner as prescribed by the City at the time of submission in response to a Request for Proposal and prior to entering into a subcontract, that they are in compliance with the following conditions and, for the duration of the project, shall comply with the following provisions:**

(i) The contractor(s), subcontractor(s), etc must comply with the obligations established by the City for payment of a “Responsible Wage”, which shall effectively incorporate the rates and fringe benefits authorized by Vermont Capital Construction Act in the Northern area including the appropriate apprentice classification. Responsible wage rates and fringe benefits shall only apply to construction trades workers working directly on the specified construction project;

(ii) The contractor(s), subcontractor(s), etc under the contractor must maintain any required workers’ compensation coverage in accordance with Vermont Workers’ Compensation Law (21 V.S.A. § 9);

(iii) The contractor(s), subcontractor(s), etc under the bidder must properly classify actual employees as employees rather than independent contractors and treat them accordingly for workers' compensation insurance coverage, unemployment taxes, social security taxes, and income tax withholding, to the extent required by Vermont statute (21 V.S.A. § 387). Nothing in this section shall preclude the employment of independent contractors as bidders, proposers, and/or subcontractors if such individuals operate as independent contractors;

(iv) The contractor(s), subcontractor(s), etc prove in a form and manner prescribed by the City that they are a legitimate business entity, not an employee improperly misclassified;

(v) The contractor(s), subcontractor(s), etc must be in compliance with the federal Affordable Care Act (ACA), to the extent required by law.

Sec. 24-4. Incentivizing hiring of City residents, women and minorities.

(a) The City shall incentivize hiring of underrepresented populations in construction services, including City residents, women, and minorities by deducting two (2) percent off the total bid for scoring purposes if the contractor(s), subcontractor(s), etc can demonstrate their ability to hire, maintain, and assign to the project any of the following qualified employee demographics such that any single demographic or combination thereof equals ten (10) percent of the project’s workforce:

- (i) City residents;**
- (ii) women; and/or**
- (iii) minority group members.**

- (b) If the contractor(s), subcontractor(s), etc is awarded a contract based on a demonstrated ability to hire and maintain ten (10) percent or more of the qualified employee demographics but fails or is unable to maintain such proportions throughout a majority of the construction services period, the City shall be authorized to seek a two (2) percent reduction off the total bid.
- (c) The contractor(s), subcontractor(s), etc shall provide proof and documentation of the staffing proportions under this section at the request of the City in a form and manner prescribed by the City.

Sec. 24-5. Documentation of work site records.

- (a) The contractor(s), subcontractor(s), etc must maintain complete and appropriate daily entries of employees on-site, including the location of the project; current date; employee name; and the time of each entry or exit.
- (b) Such records shall be made available for review upon request.
- (c) The work site shall contain a prominent notice that employees are entitled by law to receive the prevailing wage rate plus fringe benefits for their work on the project.
- (d) Prior to being awarded contracts, all contractor(s), subcontractor(s), etc shall provide to the City proof that they are not debarred or otherwise prevented from bidding for or performing work on a public project in the State of Vermont or in the City.

Sec. 24-6. Compliance with conditions.

- (a) All contractors, subcontractors, etc who are awarded or who otherwise obtain contracts for construction services under this section shall comply with each of the obligations set forth in this section to the extent required by this section and Vermont statutes, and an authorized representative of each bidder or subcontractor under the bidder shall at the request of the City in a form and manner prescribed by the City certify compliance with such provisions.
- (b) Any contractor, subcontractors, etc who fails to comply with the provisions of this ordinance shall be, at the sole discretion of the City, subject to one or more of the following sanctions:
 - (i) After a reasonable period of time not to exceed sixty (60) days to provide an opportunity to correct, suspension of work on the project until compliance is obtained; and

- (ii) **Permanent removal from any further work on the project due to abrogation of the contract which shall be deemed just cause termination of the agreement.**

ADOPTION HISTORY

- First Reading at regular City Council meeting held on Tuesday, April 25, 2023. Second Reading and Public Hearing set by Council for Tuesday, _____.
- Proposed language printed in Times Argus newspaper on Saturday, _____.
- Second Reading and Public Hearing held on Tuesday, _____.
Adopted at regular City Council meeting held on _____ and entered in the minutes of that meeting which are approved on _____.
- Posted in public places on _____.
- Notice of adoption published in the Times Argus newspaper on _____.
- Effective _____.

Dated this _____ day of _____, 2023.

Carolyn S. Dawes
City Clerk/Treasurer



City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO
CITY COUNCIL AGENDA: 4/25/23

Agenda Item No. 8-C

AGENDA ITEM DESCRIPTION: Approval of the 2023-2025 Strategic Plan

SUBJECT: Strategic Plan

SUBMITTING DEPARTMENT/PERSON: Manager Storrellicastro

STAFF RECCOMENDATION: Approval of the plan

PRIOR ACTION/STRATEGIC OUTCOME:

Prior Action:

In Spring 2022, the City began a strategic planning process that included several engagements into the Fall, including:

- Creation of a design team consisting of Councilors and City staff to guide the process;
- Conducted interviews with Councilors and Department Heads in May 2022;
- Surveyed City employees and committee volunteers;
- Joint Council and staff Saturday retreat, joined by the then-incoming Manager;
- Staff session to develop strategies and tactics in September 2022;
- One-on-one review between the Manager and Councilors of the draft plan (5 Councilors participated); and
- Presentations at the January 24, 2023 and March 28, 2023 Council meetings.

Strategic Outcome:

After a thorough and engaging process, Council reviewed a 3-year strategic plan that set the following five goals:

- (1) Keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list;
- (2) Ensure that our residents and businesses have reliable infrastructure – including roads, water, sewer, and public buildings – that meets their needs through continuing to invest in maintenance, upgrades, and replacements;
- (3) Be a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents;
- (4) Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City; and
- (5) Continue to align the efforts of City government – employees, elected officials, and volunteers – in support of the strategic plan’s goals and priorities.

EXPENDITURE & FUNDING SOURCE: N/A

ATTACHMENT(S): 2023-2025 Strategic Plan

LEGAL AUTHORITY/REQUIREMENTS: City Charter

RECOMMENDED ACTION/MOTION:

Move to approve the 2023-2025 strategic plan.



STRATEGIC PLAN

2023 - 2025

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LETTER FROM THE MAYOR AND CITY MANAGER

To the City of Barre Community:

Our city, like the rest of our state, nation, and the world, has undergone significant changes in the past two years. The global pandemic dramatically altered the way we live, work, and join together in community. Other macro trends, whether they be economic, socio-political, social justice, and racial, to name just a few, are also impacting our lives in dramatic ways.

Closer to home, we are also undergoing great change in our City. Our City Council reflects relatively new leaders and leadership, and we are transitioning from our long-tenured City Manager to a new leader who will manage our City administration. Within our community, we are seeing shifts in our local economy, increased need for housing across many levels of income, and continued strain on our infrastructure -- both the physical infrastructure as well as the capacity of our workforce to meet the many and varied needs of our City

So, at this moment of significant change, the Council and Administration agreed on the need to develop a strategic plan for the City of Barre. This plan sets out a shared vision and mission, along with five priority areas of focus for the next three years. It also provides a framework for priority setting and a way of collaborative work for our collective City Government -- elected and appointed -- to optimize our limited resources to continue to create, as our mission statement describes, an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

We want to thank the many City employees and volunteers who provided input to this planning process, as well as all of the residents that have shared their perspectives with our elected and appointed officials in both formal and informal ways over the past few years.

Sincerely

Jake Hemmerick
Mayor

Nicolas Storellicastro
City Manager

Members of the Design Team

Bill Ahearn, Director of Public Works
Councilor Michael Deering II
Councilor Emel Cambel
Janet Shatney, Director of Planning, Permitting & Assessing Services

Carol Dawes, City Clerk/Treasurer
Councilor Samn Stockwell
Steven Mackenzie, Retired City Manager

OUR PLANNING PROCESS

The planning process was launched in April 2022. The City of Barre engaged Fio Partners, LLC, as its strategic planning consultant partner to develop the City's strategic plan. Information was gathered from several sources to capture perspectives on priorities for the City, including:

- Interviews with City administration leaders and City Councilors
- Review of current City plans, initiatives, and priorities
- Input and updates from City committees regarding current and planned work
- Survey of City committee members and City employees on City assets, needs, and priorities

The information gathered was shared with the City Council and City Administration leadership team members at an in-person retreat in June 2022. At the retreat, the Council and Staff provided input on a vision for City and City Government, criteria for setting priorities for the City, proposed priorities, and a way of work to advance these priorities over the next three years. A situational assessment (Appendix 1) provides additional context for the priorities and strategies outlined in the plan.

VISION AND MISSION

Our Vision for Barre City¹

We envision a Barre City that:

- Is a great place to work, live, and raise a family
- Is vibrant, with an active downtown, diverse businesses, and a range of activities and opportunities for residents of all ages
- Continues to be well run, well managed, and well-led
- Is financially responsible and sustainable
- Continuously maintains and continually invests in its infrastructure
- Has residents that are civically engaged and actively working on the betterment of our City
- Attracts new residents, businesses, and investments.

Our Vision for Barre City Government

We envision a City Government that:

- Is responsive, inclusive, transparent, and respectful to and for all
- Is proactive, high performing, and provides excellent services that sustain and improve our City and its quality of life
- Reflects a true partnership between elected and appointed officials; works as a cohesive team on shared goals and priorities and leverages each others' respective expertise and roles.
- Has a workforce that is supported, collaborative, sufficient, and efficient

Our Mission²

The mission of Barre City Government is to provide high-quality and responsive municipal services in partnership with our residents to ensure an inclusive community where all of our residents have the opportunity to thrive and become part of Barre's rich history and future.

¹ Current Vision: The City of Barre is a diverse and welcoming community that celebrates our small town character, urban energy, economic vitality and environmental stewardship.

² Current Mission: The City of Barre's mission is to provide affordable, high quality municipal services and a responsive, accessible, local governance to ensure all persons the opportunity to enjoy contributing to, and being a part of, the Barre community

SETTING OUR PRIORITIES

The City Council and City Administration have developed an initial set of criteria to set priorities for the City Government. These criteria broadly fall under the categories of value, cost, and implementability. Together, the City Council and City Administration will seek to use these criteria and the corresponding questions to consider when evaluating its priorities and its initiatives.

CRITERIA	QUESTIONS TO CONSIDER
VALUE	<p>Is/Does the project/initiative:</p> <ul style="list-style-type: none"> ● Integrated with the overall goals of the City? ● Reduce our risk exposure or potential liability? Is there a compliance risk to be considered? ● Good for the environment of the City? ● Improve the economy of the City? ● A need or a want? ● Further equity or address the needs and interests of underserved/under-resourced populations? ● Urgent? ● Align with our broader mission and vision? ● Save staff time or increase staff efficiency? ● Likely to have opportunity costs?
COST	<p>Is/Does the project/initiative:</p> <ul style="list-style-type: none"> ● Affordable (what is the cost), both the initial costs and ongoing operational expenses? ● Connect with other funding opportunities (to help offset costs)? ● Likely to have a positive impact on the City (e.g, grow the grand list)? ● Avoid higher costs in the near future?
IMPLEMENTABILITY	<ul style="list-style-type: none"> ● Does the staff have the capacity to do this project? ● Does the staff have the time to do this project? ● Is contracting the project out a viable option? ● Does the project have multiple steps? ● What projects/workstreams will be put aside?
PRIORITIZATION FACTORS	<ul style="list-style-type: none"> ● Funding/financing ● Time frame/urgency ● Ability to engage people to do the work (City employees and/or contracted vendors) ● Importance to community

OUR GOALS FOR OUR CITY AND ALL WHO LIVE, WORK, AND VISIT

- 1. To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.**
- 2. To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades, and replacements.**
- 3. To be a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.**
- 4. Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.**
- 5. To continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities.**

Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.

Strategy 1: Prioritize the development of a wide range of housing options as a core component of our economic development strategy

Tactics to Stimulate Infill Development:

- Advocate for the development of a Tax Increment Financing (TIF) strategy and playbook for the City to stimulate infill housing development
 - Identify core covenants and requirements for TIF related projects
- Assess the City's current bonding capacity and prioritize bonding goals
- Prioritize areas of the City to serve as special tax districts to develop necessary infrastructure
 - Underperforming properties and assets
 - City-owned properties and assets

Tactics to Stimulate Overall Housing Development

- Develop a plan for real estate development by housing development partners that contributes to the grand list to ensure that there is appropriate tax revenue to offset the costs of services that support new housing
- Renegotiate our relationship with Barre Area Development Corporation
 - Review, evaluate, and potentially modify the current governance model of Barre Area Development to ensure that City leadership is effectively represented on the Board
 - Review and enhance contractual oversight and monitoring of deliverables
- Develop a strategy to pursue state funding for affordable housing (\$250M available)
 - Convene housing development organizations and private developers
- Complete the planning and zoning regulation review process
 - Incorporate the implications of changes as it relates to City services and resources
 - Explore opportunities to develop upper-story housing

Tactics to Strengthen the Existing Housing Stock

- Explore sustainable strategies to ensure code compliance in our rental properties, particularly properties that are owned by absentee landlords
- Review and strengthen housing ordinances, as appropriate, to ensure safety and health of residents in rental housing.
- Pursue opportunities and funds to support weatherization and other investments that homeowners can make to improve their property

Strategy 2: Facilitate sustainable economic development that attracts both employers and employees to Barre City

Tactics to Stimulate Overall Economic Development

- Conduct brownfields studies on potentially developable land for future use by developers
- Explore changing our economic development model by bringing economic development responsibilities in-house (rather than shared with the Town of Barre)

Tactics to Stimulate Downtown Development

- Create strategies around underutilized Main St. properties
- Enact policies and practices that encourage Main St. activity (i.e., later restaurant hours, police department foot patrols, improved lighting, planned events/activities with the Barre Partnership, etc)
- Continue to identify potential downtown development opportunities
 - Assess under-utilized sites downtown and prioritize for creating development opportunities

Strategy 3: Equalize and optimize the tax base to ensure equity

Tactics:

- Hire an assessor to complete and maintain accurate inventory descriptions and assessment of the grand list
- Conduct the Citywide reappraisal
- Explore models and opportunities to increase user fees among non-residents
 - Evaluate feasibility of implementing transportation network costs
 - Evaluate the feasibility of establishing tiered rates for other communities that use and benefit from Barre City’s infrastructure and services

Goal 2: To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades and replacements.

Strategy 1: Create a Facility and Infrastructure Maintenance Plan to ensure that our investments in infrastructure upgrades are maintained and have extended life cycles.

Tactics:

- Assess, prioritize, and publicize our infrastructure reinvestment needs and priorities
- Develop and implement process improvement methods to ensure investments provide long-term solutions (rather than short-term patches)

Strategy 2: Develop a resourcing strategy to address the short-term needs of our physical infrastructure.

Tactics:

- Create a mechanism to fund depreciation, including exploration of dedicated funding streams, and private/public partnerships (including naming rights)
- Explore user fees and other innovative funding strategies for non-resident use of City infrastructure and resources

Strategy 3: Establish long term capital resourcing plans to address significant infrastructure upgrades

Tactics:

- Position the City to capitalize on federal infrastructure act funds
- Evaluate bonding capacity and community willingness to borrow capital reinvestment funds
- Establish a long-term capital reinvestment fund as part of the annual budgeting process (e.g., a % of the overall operating budget)
- Commit to use of Fund Balance to reinvest in needed upgrades
- Explore the creation of infrastructure or utility districts as a mechanism to fund infrastructure as part of overall development strategy

Strategy 4: Leverage the capacity of our current infrastructure where possible to support expanded regional use and innovative solutions

Tactics:

- Explore partnerships with neighboring communities related to leased space and other opportunities to provide leased services
- Collaborate with partners to build emerging infrastructure (e.g., build out electric vehicle charging stations), energy conservation, etc.

Strategy 5: Increase our use of partners to address local transportation needs

Tactics

- Advocate with Green Mountain Transit to expand bus transportation and public transportation systems for residents
- Collaborate with the Barre Unified Union School District to support transportation of residents during the summer to the pool and other municipal facilities and resources

Strategy 6: Build Barre City's capacity to successfully project manage our infrastructure projects

Tactics

- Assess the return on investment in hiring or contracting with a project manager to oversee infrastructure projects
- Build in project management costs to proposals and applications for funding that resource infrastructure projects

Goal 3: To be a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.

Strategy 1: Ensure that City salaries are competitive and that benefits are compelling and valued

Tactics:

- Benchmark our salaries against other communities and, where applicable, the private sector to promote recruitment
- Make equity adjustments where appropriate to promote retention of existing employees

Strategy 2: Promote the value and contributions that City employees make to support the overall quality of life

Tactics:

- Communicate with the public about the current conditions as it relates to the state of the City's workforce
- Identify opportunities to demonstrate and spotlight the value-adds that City employees and services make to the overall quality of life
- Help residents better understand the connection between their tax dollars and the benefits that they and the City receive

Strategy 3: Identify opportunities to generate operational efficiencies in the delivery of City services

Tactics:

- Leverage technology where possible and appropriate to support operational efficiencies
- Evaluate existing mandates/expectations/ordinances and identify opportunities to remove or reduce their burdens on the workforce
- Develop a modern website that can become a hub for basic functions (i.e., payments, permits, etc.)
 - Study other municipal websites and identify templates that can reduce/simplify workload

Strategy 4: Create a human capital pipeline

Tactics:

- Build relationships with area schools and institutions of higher education to identify pools of local qualified and interested candidates.
- Work with institutions of higher education to create internship opportunities to fill in gaps
- Develop succession plans for key staff leadership positions

Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.

Strategy 1: Optimize the use and enjoyment of our City's natural resources

Tactics:

- Revisit the All in for Barre recommendations and support the completion of their initiatives
- Continue to promote and explore opportunities for walkability and connected communities
- Promote the use of the City's physical assets (open space, public lands, reservoir)
 - Explore feasibility of user fees, rent, etc. to provide sufficient resources to support the maintenance and upkeep of these assets

Strategy 2: Make Barre a destination for events

Tactics:

- Develop partnerships with organization inside and outside of Barre City to attract them to bring events and activities to the City
 - Promote the City's public and other assets as venues to host events (e.g., bike races, basketball tournaments, etc.)
- Consider sponsoring and otherwise supporting community events that build civic pride

Strategy 3: Promote and enhance community safety in Barre City

Tactics:

- Address low level crime and nuisances (e.g., graffiti) promptly to reduce perception of unsafe parts of the City
- Engage community residents in crime prevention and safety efforts
- Promote visibility in public spaces (helps police patrol and see under trees); night time lighting
- Implement walking/bike patrols of Main St. and other high visibility areas to build and strengthen relationships between police and businesses/residents.
- Encourage local businesses to adopt parts of the bike path, etc. and promote community clean ups as part of public service activities
- Work with local businesses to create safe havens for students that are walking to/from school
- Partner with the school district to increase access to Green Mountain Transit services for students

Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan's goals and priorities

Strategy 1: Increase communication between and within City administration and the City Council

Tactics:

- Hold quarterly public forums/round table discussions with government employees and officials to review accomplishments, roadblocks to success, and ways forward to accomplish the goals established in the strategic plan.
- Strengthen/standardize the bi-directional flow of communication between residents, Ward Councilors, and City staff to ensure that residents are receiving consistent information and equitable services
 - Leverage existing platforms (e.g., city website)
 - Increase documentation of requests (e.g., telephonic) by City staff

Strategy 2: Implement a clear model that outlines roles and responsibilities of the City Manager, the Mayor, the City Council, and City employees

Tactics:

- Research and review similar models from other communities.
- Review job descriptions to ensure that City employees are clear about their roles, responsibilities, and limitations
- Provide a clear and consistent orientation for new staff and Council members regarding the respective roles and responsibilities of the Council and City administration
- Regularly assess (at least quarterly) degree to which roles and responsibilities are clear and adhered to

Strategy 3: Enhance and align our City Committees to more holistically and comprehensively engage and use our resident volunteers

Tactics: Communication and Support

- Enhance our onboarding for volunteers
- Ensure appropriate committee supports
 - Provide training for staff to support boards and committees
 - Conduct periodic check-ins with and between committee chairs
- Make sure communication is clear and training is available and provided
 - Evaluate the Council member liaison role with respect to regularly attending committee meetings

Tactics: Structure and Role

- Establish and annually review charge and charter of each committee that sets parameters and expectations
- Explore opportunities to combine and consolidate committees to increase efficiency and impact
 - Consider benchmarking array of committees with other communities

MONITORING OUR PROGRESS

Implementation Approach

The Strategic Plan is a living document that is a road map by which the City Administration and the City Council should be held accountable. The plan should be utilized to create an annual plan with annual goals for the City. Progress against annual goals can be monitored by ensuring regular updates on plan progress at City Council meetings and consistent reporting on desired key results noted below.

In addition, an implementation plan will be used to track progress against the selected strategies and tactics for the first year and then updated accordingly for each successive year.

Key Results

The implementation of the Strategic Plan is envisioned to enact a set of measurable key results. For each goal, the table below outlines key areas of measurement and proposed key results.

In some areas, baseline data, as well as the City’s capacity to measure and report on progress, will need to be created as part of the first year of implementation. It is envisioned that a dashboard of key results would be created to track progress against key results and be reported out periodically throughout implementation.

Goal	Area of Impact	Measurable Results
<p>Goal 1: To keep Barre affordable for our residents by developing a strong and diversified financial base that grows the grand list.</p>	<p>Grand List New Housing Stock New Businesses Open</p>	
<p>Goal 2: To ensure that our residents and businesses have reliable infrastructure -- including roads, water, sewer, and public buildings -- that meets their needs through continuing to invest in maintenance, upgrades and replacements.</p>	<p># of Infrastructure Projects State and Federal Funds Obtained for Infrastructure Projects Local funds budgeted and received to resource ongoing maintenance costs</p>	

<p>Goal 3: To be a great employer as a City government, attracting, retaining, and developing our workforce to meet and exceed the expectations of our residents.</p>	<p>Staff vacancy rate</p> <p>Staff engagement/morale</p> <p>Adoption of technology to provide automated solutions</p> <p>Succession plan in place</p>	
<p>Goal 4: Build on community pride to continue to make it an attractive and safer community for all who work, visit, and live in our City.</p>	<p>“All in for Barre” projects completed</p> <p>Civic events in Barre City</p> <p>Police calls</p>	
<p>Goal 5: Continue to align the efforts of City government -- employees, elected officials, and volunteers -- in support of the strategic plan’s goals and priorities</p>	<p>Council/City Administration relations</p> <p>Committee participation rates/meeting attendance</p> <p>Handling of constituent requests from Councilors</p>	

APPENDIX 1: SITUATIONAL ASSESSMENT

The SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis below is based on the key takeaways from the information gathered during the planning process and the insights shared by Councilors and senior management of the City administration.

STRENGTHS

- *There are significant community assets to draw from to advance the City's priorities. These include a sense of history, community pride, and the skills, talents, and experience of community members. In addition, police and fire, libraries, and public schools are significant public service and resource assets. Parks and recreation are significant natural resource assets. Individual businesses are significant economic assets along with associations of businesses, home-based enterprises, and commercial and industrial structures. Lastly, faith-based organizations are also viewed as significant community assets.*
- *One-time ARPA funding provides a unique opportunity to begin investment in areas that the City has otherwise been unable to invest in. The City has developed some plans to use these funds and is in the process of deploying them.*
- *Council and staff have a shared commitment to the betterment of the City and bring a diverse set of skills, knowledge, and strengths.*

WEAKNESSES

- *There is general agreement that as hard as staff is working, current demands exceed their capacity to fulfill all of their responsibilities on a day-to-day basis. At the same time, there are some differences of perspective as to whether possible solutions are around working differently and/or a need for additional personnel. The City has added four new positions in the current budget but is struggling to fill vacancies in key positions. At the same time, there is recognition that there is an opportunity to increase the City's use of information technology to automate and accelerate work processes to increase efficiency. The lack of a full complement of City employees makes it difficult for City Administration to enact many of the strategies identified in the plan.*
- *There is an inherent dynamic between City Councilors that are elected by the community and members of City Administration, who are employees. Each group brings its own perspectives, experience, priorities, and knowledge to shaping and implementing projects and policies. As such, there is a continued need for mutual sharing and appreciation for these diverse perspectives and interests. The present volume of workload and demand on the City staff members exceeds their current capacity to respond, resulting in the City government finding itself being more reactive than proactive. Open positions in several departments that have been hard to fill have adversely impacted the City's ability to address all of its current priorities.*
- *There are diverse perspectives among members of the Council, which can impede consensus and impede a clear and shared prioritization of community needs and investments.*

OPPORTUNITIES

- *There is an opportunity to increase communication and role clarity within the council, between the Council and City Administration, as well as across and between City Administration Departments.*
- *There is a need for common criteria for determining and agreeing on priorities and a shared way of work for the Council and City Administration to advance the work of the City.*
- *There is an opportunity to redefine the roles and structure of City Committees to further align their work with City priorities.*
- *The City can stimulate economic growth and development through creating a broader range of housing opportunities that attract and retain residents to live and work in the City of Barre.*

THREATS/RISKS

- *There is a potential for significant changes in City Administration as long-time department leaders prepare for retirement. There are some concerns about the depth, or lack thereof, in several areas in the City which may hinder its ability for internal succession planning.*
- *The City's current and anticipated future financial resource needs, particularly regarding infrastructure reinvestment, place a priority on growing the City's grand list, fostering economic development, and growing the overall local economy.*
- *In addition to the traditional responsibilities of City government (infrastructure, safety, quality of life, etc.), the pandemic has highlighted challenges and needs around a range of housing that is affordable for its residents.*