

**Minutes**  
**Cow Pasture Stewardship Committee**  
**January 18, 2024**

**In attendance:** Chris Russo-Fraysier, Tim Rapczynski, Janette Shaffer, Jim Deshler, Marc Cote, Mark Martin  
**Guests:**

1. **Call to Order:** 5:34
2. **Adjustments to Agenda:**
3. **Agenda Items:**

**Communication Agreement & Mission Statement** – Reading

**Approval of Minutes-** November 16, 2023. All in favor motion passes.

**SnoBees:** Gate has been opened and secured, ‘Sensitive Zone 15MPH’ signs have been posted at both entrances, no tree trimming was needed, and the groomer has passed through once. Marc reported the trails are open (yellow status).

**Creation of Sub-Committees:**

**Conservation & Access:** Mark Martin is leading this initiative and has recruited two Barre City residents that have experience in land conservation. Mark shared a document identifying goals and objectives.

**Invasive Plant Control:** Tim Rapczynski and Susan McDowell have agreed to lead this initiative and will provide a brief write-up of their goals.

**Motion:** Create sub-committees provided it is allowable to have a subcommittee with one Committee member and two community members (Conservation & Access): Moved -Janette, seconded Tim. All in favor-motion passes.

Chris will contact City for guidance on rules governing sub-committees. Sub-Committee draft goals and objectives documents will be shared by the sub-committees at our next meeting and approved by the Committee.

**ERSA Grant:** The Grant was received in late December. An extension of the project completion date from 6-2025 to 12-2025 was requested and approved. This will allow 2 field seasons. The RFP was completed by the sub-committee and posted on the City Website. The RFP resides in the Public Announcements portion of the City website. Committee will request that the RFP submittal deadline be extended to March 4, 2024.

Committee members were asked to share the RFP with qualified Trail crews. The sub-Committee will review proposals and select a proposal by March 6<sup>th</sup>. Assessment of the Ford property was expected to be completed by the week of January 15<sup>th</sup>. Janet is communicating with the City Attorney to draft a Purchase and Sales Agreement.

**Committee G-Mail Account:** Janette has been checking the account weekly. She is willing to continue but requested that one other member confirm access and fill in as a back-up.

**Updates (if any):** Janet (T-shirts) and Chris (Johnson St) requested that these items be removed from the list of action items. Moved: Janette. Seconded: Chris. All in favor motion passes.

- No Yard Waste Signs: Sheridan-Quinlan (no update).
- Council Presentation (no update)
- Fenced Enclosure (no update)
- Property survey (no update)
- Hunting/trapping within City limits (no update)

4. **Adjourn:** Motion to Adjourn at 6:57 (Tim). All in favor.