

To be approved at next BCA Meeting

BOARD OF CIVIL AUTHORITY MEETING
Held on January 27, 2025

The Board of Civil Authority (BCA) meeting was called to order by Board Chair Tabitha Tant at 6:00 p.m. in Council Chambers of City Hall, Barre, Vermont. Current Board Members present were: Tabitha Tant (JP), Patti Bisson (JP), Michael Deering (Councilor), Rosemary Averill (JP), Tom Kelly (JP), Sam Stockwell (Councilor), Sonya Spaulding (Councilor), Tess Taylor (JP), and City Clerk/Treasurer Cheryl Metivier.

1) Swearing in Justices of the Peace-

The following Justices of the Peace were sworn into office for a two year term beginning February 1st, 2025 and ending January 31, 2027.

ANTHONY	PETER
AVERILL	ROSEMARY
BISSON	PATTI
BOUTIN	MICHAEL
DAWES	CAROL
GUSTIN	AMANDA
HELMAN	SARAH
KELLY	THOMAS
LEPAGE	E. JOHN
MURRAY	CHRYSTA
SPAULDING	SONYA
TANT	TABITHA
TAYLOR	TESS
TOBORG	SHARON
WASZAZAK	TEDDY

2) Election of Board Chair and Vice Chair

Teddy Waszazak nominated Carol Dawes for the position of Board Chair, seconded by Tess Taylor, with no other nominations and all present members voting and unanimously approving.

~~Michael Boutin nominated Theresa “Tess” Taylor for the Vice Chair position, seconded by Michael Deering, with no other nominations, members approved.~~

Correction voted to amend on February 27, 2025

The current minutes read “Michael Boutin nominated Theresa “Tess” Taylor for the Vice Chair position, seconded by Michael Deering, with no other nominations, members approved”

However, the notes should have read – “Michael Boutin nominated Tabitha Tant for the Vice Chair position, seconded by Michael Deering, with no other nominations, members approved”

A motion to “Amend the notes from the January 27th BCA meeting to reflect that “Michael Boutin nominated Tabitha Tant to the Vice Chair position, seconded by Michael Deering, with no other

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nominations, members approved.” Was moved by Patti Bisson, seconded by Michael Deering-approved (Amanda Gustin abstaining)

3) Approval of Minutes from Oct. 30th 2024.

Motion to approve the minutes from the October 30, 2024 meeting were moved by Michael Deering, seconded by John LePage –minutes approved (Sharon Toborg & Sarah Helman abstaining)

4) A brief review of the informational packet supplied to the incoming Justices of the Peace. Outlining points of interest for duties and supporting material for references, including but not limited to, elections, abatement hearing, tax assessment hearing and abatements, notary duties and conducting marriages (optional). All Justices of the Peace are expected to participate in these actions throughout their tenures.

Discussion of Up Coming elections – February 13th – Ward II Council Caucus

March 4th – BUUSD annual elections and budget

March 4th – CVCC annual elections and budget

5) Discuss standard meeting dates throughout year:

- Pre-election meetings – (next February 27th at 6PM)
- Board of Abatement hearings (mid-February)

With no further actions, or questions;

Motion to adjourn the January 27, 2025 BCA meeting moved by BCA Chair Tabitha Tant, seconded by John LePage. Motion carried and approved

The meeting adjourned at 6:24pm

Respectfully submitted,

Cheryl A. Metivier, Clerk of the Board